



# MINUTES

OF the

## ORDINARY MEETING OF COUNCIL

held on

Tuesday, 7 March 2017

# CONTENTS

1.	OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE .....	1
2.	AUSTRALIAN CITIZENSHIP CEREMONY .....	1
3.	PUBLIC QUESTION TIME .....	1
4.	RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	2
5.	DISCLOSURE OF FINANCIAL INTEREST .....	2
6.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS .....	3
7.	NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC .....	3
8.	ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS .....	3
9.	CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES .....	3
10.	BUSINESS ARISING FROM THE PREVIOUS MINUTES .....	3
11.	RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL .....	3
11.1	Receipt of the Minutes of the Community Safety and Crime Prevention Committee .....	3
11.2	Adopts the Recommendations of the Community Safety and Crime Prevention Committee .....	4
11.3	Receipt of the Minutes of the Local Emergency Management Committee .....	4
11.4	Adopt the Recommendations of the Local Emergency Management Committee .....	4
11.5	Receipt of the Minutes of the Trails Planning Advisory Committee .....	5
11.6	Adopt the Recommendations of the Trails Planning Advisory Committee .....	5
11.7	Receipt of the Minutes of the Trails Planning Advisory Committee .....	5
11.8	Adopt the Recommendations of the Trails Planning Advisory Committee .....	6
11.9	Receipt of the Minutes of the Youth Advisory Committee .....	6
11.10	Adopt the Recommendations of the Youth Advisory Committee .....	6
11.11	Receipt of the Minutes of the Townscape Advisory Committee .....	7
11.12	Adopt the Recommendations of the Townscape Advisory Committee .....	7
11.13	Receipt of the Minutes of the Australia Day Committee .....	7
11.14	Adopt the Recommendations of the Australia Day Committee .....	8
11.15	Receipt of the Minutes of the Policy Review Committee .....	8
11.16	Adopt the Recommendations of the Policy Review Committee .....	9
12.	RECEIPT OF NON COUNCIL COMMITTEE MINUTES PRESENTED TO COUNCIL .....	10
13.	CEO REPORTS .....	11
13.1	Strategic Community Plan and Corporate Business Plan Review 2017 .....	11
13.2	Throssell Street Toilets .....	15
14.	CORPORATE SERVICES REPORTS .....	18
14.1	Accounts Paid – January 2017 .....	18
14.2	Financial Report – January 2017 .....	20
14.3	Refund of Fees for Lions Club .....	23
14.4	Variation to Lease Area for Veteran Car Club .....	25
14.5	Variation to Lease Area for Woodturners Association and Lease to CCBA .....	27
14.6	Appointment of Community Members to the Museum Advisory Committee .....	30
14.7	Lease for Collie Harness Racing Club Inc. .....	34
15.	DEVELOPMENT SERVICES REPORTS .....	38
15.1	Adoption of Local Heritage Survey and advertising of Draft Heritage List .....	38
15.2	Trading Permit for 12 months – Collie Ridge Motel Food Van .....	43
16.	TECHNICAL SERVICES REPORTS .....	46
16.1	Tender 3/2017 – Road and Drainage Upgrade Rowe Street Collie .....	46
16.2	Proposed Change to 2016/17 Roads to Recovery Program .....	49
	Technical Services Department .....	49
17.	MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN .....	50
18.	QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN .....	50
19.	URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION .....	51
20.	ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS .....	51
21.	COUNCILLOR DOCUMENTS OF INTEREST .....	51
22.	ELECTED MEMBERS TRAINING OPPORTUNITIES .....	51
23.	STATUS REPORT ON COUNCIL RESOLUTIONS .....	51
24.	CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC .....	51
25.	CLOSE .....	52

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 7 March 2017 commencing at 7:00pm.

**1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE**

**PRESENT:**

Wayne Sanford	Councillor (Presiding Member)
Gary Faries	Councillor (arrived 7.02pm)
Jodie Hanns	Councillor (arrived 7.02pm)
Joe Italiano	Councillor
Neil Martin	Councillor
Ian Miffling JP	Councillor
John Piavanini	Councillor
Sarah Stanley	Councillor
David Blurton	CEO
Allison Fergie	Director Corporate Services
Andrew Dover	Director Development Services
Shaun Champ	Community Emergency Services Officer
Brett Lowcock	Director Technical Services
Khushwant Kumar	Finance Manager
Belinda Dent	CEO PA

**APOLOGIES:** Nola Green JP      Councillor  
Glyn Yates                      Councillor

**GALLERY:** Emma Clay – Waste Education Co-ordinator  
Erik Mellegers – Collie Mountain Trail Bike Club

- 1.1 Councillors granted Leave of Absence at previous meeting/s.  
Cr Harverson has previously been granted Leave of Absence for this Ordinary Meeting of Council.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.  
Cr Yates has applied for Leave of Absence from this Ordinary Meeting of Council.

**7325**

<b>Moved: Cr Miffling</b>	<b>Seconded: Cr Italiano</b>
<b>That Councillor Yates and Cr Green be granted Leave of Absence for this Ordinary Meeting of Council.</b>	
<b>CARRIED 7/0</b>	

**2. AUSTRALIAN CITIZENSHIP CEREMONY**

Nil

**3. PUBLIC QUESTION TIME**

Nil

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
 Tuesday, 7 March 2017

---

**4. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

Cr Faries and Cr Hanns arrived 7.02pm

**5. DISCLOSURE OF FINANCIAL INTEREST**

The Chief Executive Officer advised that Disclosures of Financial Interests had been received from Councillors/staff as listed below:

<b>Councillor/Staff</b>	<b>Agenda Item</b>	<b>Disclosure</b>
Cr Miffling	14.7 - Lease for Collie Harness Racing Club - Member	Impartial
Cr Miffling	24.1 - Riverview Residence Update - Member	Impartial
Cr Faries	24.1 – Riverview Residence Update - Member	Impartial
Cr Italiano	24.1 Riverview Residence Update - Member	Impartial
Cr Hanns	24.1 Riverview Residence Update - Member	Impartial
Cr Piavanini	14.4 Veteran Car Club - Chairman	Impartial
Cr Piavanini	24.1 Riverview Residence Update – Guarantor	Financial
Cr Sanford	14.4 Veteran Car Club - Member	Impartial
Cr Sanford	24.1 Riverview Residence Update – Guarantor	Financial
Cr Martin	24.1 Riverview Residence Update – President and Guarantor	Financial
Mr K. Kumar	11.16 Policy Review – Vehicle Use	Financial
Mr B. Lowcock	11.16 Policy Review – Vehicle Use	Financial
Mr D. Blurton	11.16.2 Light Vehicle Use – contract	Financial
Mr D. Blurton	11.16.3 Review of Vehicles – Contract	Financial
Mrs A. Fergie	11.16.3 Light Vehicle Review – contract	Financial
Mr A. Dover	11.16 Light Vehicle Review – Contract	Financial



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**11.2 Adopts the Recommendations of the Community Safety and Crime Prevention Committee**

**7328**

**Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Stanley**

**That Council adopts en bloc the recommendations contained within the minutes of the Community Safety and Crime Prevention Committee meeting held on 9 February 2017**

**11.2.1 Staff to write a letter to Gavan Hayllar, previous WALGA Roadwise Regional Road Safety Officer South West, thanking him for his contributions to the Community Safety and Crime Prevention Committee over a number of years.**

**11.2.2 The Community Safety and Crime Prevention Committee advise the City of Bunbury that the committee has an interest in attending and being a member of the Regional Roadwise Group, if formed, and that Council appoint Mr Geoff Wilks to attend meetings of the Regional Roadwise Group on behalf of the Community Safety and Crime Prevention Committee.**

**CARRIED 8/0**

Cr Sanford introduced Shaun Champ – Community Emergency Service Officer to Council.

**11.3 Receipt of the Minutes of the Local Emergency Management Committee**

**7329**

**Recommendation/Council Decision:**

**Moved: Cr Hanns**

**Seconded: Cr Martin**

**That Council receives the Minutes of the Local Emergency Management Committee held on 10 February 2017.**

**CARRIED 8/0**

**11.4 Adopt the Recommendations of the Local Emergency Management Committee**

**7330**

**Recommendation/Council Decision:**

**Moved: Cr Miffling**

**Seconded: Cr Stanley**

**That Council adopt the Shire of Collie Local Emergency Management Arrangements 2017.**

**CARRIED 8/0**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**11.5 Receipt of the Minutes of the Trails Planning Advisory Committee**  
**7331**

**Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Italiano**

**That Council receives the Minutes of the Trails Planning Advisory Committee held on 14 February 2017.**

**CARRIED 8/0**

**11.6 Adopt the Recommendations of the Trails Planning Advisory Committee**  
**7332**

**Recommendation/Council Decision:**

**Moved: Cr Miffing**

**Seconded: Cr Italiano**

**That Council adopts en bloc the recommendations contained within the minutes of the Trails Planning Advisory Committee meeting held on 14 February 2017.**

**11.6.1 Endorses the election of Gary Faries as Chairperson of the Trails Planning Advisory Committee.**

**11.6.2 1. Accept the tender submitted by Common Ground for the Design (as developed through community consultation and adopted by the council) and Construction of the Townsite Mountain Bike Trail on Reserve 15783 and UCL 350 Collie as specified in Option 2 for \$146,050 ex GST with work completed by volunteers to be determined in consultation with Collie Cycle Club and consultant. Volunteer work is estimated to reduce the total cost by up to \$45,000.**

**2. Request Management of Unallocated Crown Land (UCL) 350 from the Department of Lands for the purpose of Recreation.**

**CARRIED 8/0**

**Staff Comment – Refer to Item 11.8 Below**

**11.7 Receipt of the Minutes of the Trails Planning Advisory Committee**  
**7333**

**Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Stanley**

**That Council receives the Minutes of the Trails Planning Advisory Committee held on 28 February 2017.**

**CARRIED 8/0**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**11.8** Adopt the Recommendations of the Trails Planning Advisory Committee  
**7334**

**Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Miffling**

**That Council adopts en bloc the recommendations contained within the minutes of the Trails Planning Advisory Committee meeting held on 28 February 2017.**

**11.8.1 That Council note the inclusion and consideration of the tender from Three Chillies Trail Design by the Trails Planning Advisory Committee and endorse recommendation from the Committee Meeting of 14 February 2017 to award Tender 02/2017 – Design and Construction of the Town Site Mountain Bike Trail on Reserve 15783 and possibly UCL 350, Collie to Common Ground.**

**CARRIED 8/0**

**11.9** Receipt of the Minutes of the Youth Advisory Committee  
**7335**

**Recommendation/Council Decision:**

**Moved: Cr Stanley**

**Seconded: Cr Piavanini**

**That Council receives the Minutes of the Youth Advisory Committee held on 16 February 2017.**

**CARRIED 8/0**

**11.10** Adopt the Recommendations of the Youth Advisory Committee  
**7336**

**Recommendation/Council Decision:**

**Moved: Cr Piavanini**

**Seconded: Cr Italiano**

**That Council adopts en bloc the recommendations contained within the minutes of the Youth Advisory Committee held on 16 February 2017.**

**That Council adopts the Draft Terms of Reference of the Youth Advisory Committee as presented at attachment 20.1, with amendments as underlined and crossed out.**

**CARRIED 8/0**



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**11.11 Receipt of the Minutes of the Townscape Advisory Committee  
7337**

**Recommendation/Council Decision:**

**Moved: Cr Stanley**

**Seconded: Cr Italiano**

**That Council receives the Minutes of the Townscape Advisory Committee held on 21 February 2017.**

**CARRIED 8/0**

**11.12 Adopt the Recommendations of the Townscape Advisory Committee  
7338**

**Recommendation/Council Decision:**

**Moved: Cr Stanley**

**Seconded: Cr Hanns**

**That Council adopts en bloc the recommendations contained within the minutes of the Townscape Advisory Committee held on 21 February 2017.**

**11.10.1 That Council receive the Draft Eastern Entry Plan and authorise staff to approach Main Roads WA for approval to construct the information bay in their reserve and to consult with the adjoining land tenure.**

**11.10.2 That Council will erect 3 sign hoardings for service club logos to replace the existing signs at the East and West entrances and Preston Road. Requirements for future hoardings will be considered upon completion of the existing signs.**

**CARRIED 8/0**

**11.13 Receipt of the Minutes of the Australia Day Committee  
7339**

**Recommendation/Council Decision:**

**Moved: Cr Miffing**

**Seconded: Cr Faries**

**That Council receives the Minutes of the Australia Day Committee held on 24 February 2017.**

**CARRIED 8/0**

SHIRE OF COLLIE  
MINUTES - ORDINARY MEETING OF COUNCIL  
Tuesday, 7 March 2017

---

**11.14 Adopt the Recommendations of the Australia Day Committee  
7340**

**Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Miffing**

**That Council adopts en bloc the recommendations contained within the minutes of the Australia Day Committee held on 24 February 2017.**

**11.12.1 1. Endorse the preliminary arrangement proposed by the Australia Day Committee for the 2018 Australia Day Award Ceremony and Breakfast, including;**

**Holding the 2018 Australia Day celebrations on the stage in Central Park; and**

**Authorise staff to investigate options to provide shade/cooling for the stage without obscuring the view for the public; and**

**Hire the necessary equipment required for the event in consultation with the Lions Club of Collie;and**

**Liaise with the Parks and Garden's Supervisor to ensure the area is prepared suitably for the event.**

**2. Provide name(s) of the Citizen of the Year to the House Committee for consideration to invite the recipient to attend community and civic functions of Council.**

**3. Invite Citizen of the Year to join the Australia Day Committee.**

**11.12.2 Endorse staff to investigate the purchase of appropriate Australia Day themed Council shirts (in an assortment of sizes, and both male and female styling), for use by Councillors performing official duties at the Shire's Australia Day Awards Ceremony, with the shirts to be held at Council for use each year.**

**11.12.3 Provide \$500 in the Australia Day budget for a contribution towards the Lions Club breakfast each year as recognition of the service provided by the club.**

**CARRIED 8/0**

**11.15 Receipt of the Minutes of the Policy Review Committee  
7341**

**Recommendation/Council Decision:**

**Moved: Cr Stanley**

**Seconded: Cr Faries**

**That Council receives the Minutes of the Policy Review Committee held on 27 February 2017.**

**CARRIED 8/0**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

The following staff have declared an interest in this item:  
Mr Blurton, Mr Lowcock, Mr Dover, Mr Kumar and Mrs Fergie.

**11.16 Adopt the Recommendations of the Policy Review Committee**

**7342**

**Recommendation/Council Decision:**

**Moved: Cr Miffling**

**Seconded: Cr Piavanini**

**That Council adopts en bloc the recommendations contained within the minutes of the Policy Review Committee held on 27 February 2017.**

**That Council:**

**11.16.1**

**1. Adopt the following policies**

**CS2.7 Tenders, Quotations & Price Preference Policy**

**CS3.1 Self Supporting Loans**

**CS3.2 Conference & Training**

**CS3.3 240 Litre Rubbish Bin Replacement**

**CS3.4 Annual Depreciation**

**CS3.6 Email and Internet Policy**

**CS3.7 Payment of Creditors**

**CS3.8 Investment Policy**

**CS3.9 Capitalisation of Road Works**

**CS3.10 Long Service Leave Accruals**

**CS3.11 Leave Entitlement Reserve**

**CS3.12 Borrowing Policy**

**CS3.13 End of Year Surplus Policy**

**CS3.16 Rating Policy**

**CS3.17 Review of Fees and Charges**

**as modified (by deleting text with strikethrough and including underlined text) as per Appendix 1; and**

**2. Identify a review date for the above policies as February 2020.**

**11.16.2**

**That Council receive the light vehicle review as presented.**

**11.16.3**

**That an external review be undertaken on the following points:**

**- To investigate the possible cost benefits to Council of reducing the light vehicle fleet taking into account all employee remuneration and operational costs of the fleet;**

**- The cost difference between full fleet leasing of light vehicles and purchasing of our own light vehicle fleet at a full fleet changeover time;**

**- How many Council cars commute to other Shires, including unrestricted and weekend use;**

**- The feasibility of reducing the number of cars and having pool cars at the administration office;**

**- Feasibility of smaller, cheaper 4 cylinder cars compliant with the star rating required;**

**- That Councillors and staff are provided the opportunity to be consulted during the process;**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

- That consideration of the ramifications of light vehicle use in all employee contracts; and

- The external review be reported back through this Committee to Council, preferably not as a confidential item.

11.16.4

That Council support WALGA in its stance against the removal of the vehicle licensing concession fee by the Department of Transport.

**CARRIED 7/1**

12. **RECEIPT OF NON COUNCIL COMMITTEE MINUTES PRESENTED TO COUNCIL**

Nil

Mr Mellegers left the meeting 7.42pm.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**13. CEO REPORTS**

**13.1 Strategic Community Plan and Corporate Business Plan Review 2017**

<b>Reporting Department:</b>	CEO Office
<b>Reporting Officer:</b>	David Blurton - CEO
<b>Accountable Manager:</b>	David Blurton - CEO
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	CMG/029
<b>Appendices:</b>	No
<b>Voting Requirement</b>	Simple Majority

**Report Purpose: For Council to consider the process for review of the Council's Strategic Community Plan and Corporate Business Plan documents for 2017.**

**7343**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Italiano**

**Seconded: Cr Faries**

**That Council**

- 1. Receive the report including indicative timetable and process for the review of the Council's Community Strategic Plan and Corporate Business Plan documents.**
- 2. Refer an amount of \$25,000 to the 16/17 midyear budget review to assist with the process.**

**CARRIED 8/0**

**Background:**

On August 2010, the Minister for Local Government introduced regulations which establish new requirements for the Plan for the Future under the Local Government Act 1995 (Act). Under these regulations, all local governments in Western Australia were required to have developed and adopted two key documents by 30 June 2013: a Strategic Community Plan and a Corporate Business Plan – supported by informed resourcing and delivery strategies. The Council's current Strategic Community Plan (SCP) was adopted May 2013 and the Corporate Business Plan (CBP) was adopted June 2013.

**The Strategic Community Plan**

The Strategic Community Plan is the overarching document that sets out the vision, aspirations and objectives of the community in the district. It covers a period of at least 10 financial years, and is reviewed at least once every 4 years.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

As a broad visioning document, the Strategic Community Plan does not have to be lengthy or complex. Rather, it is advisable that the aspirations and objectives expressed in the Plan be broad, relatively simple, and few in number.

The process for how the Strategic Community Plan is developed, including meaningful community engagement and its interrelationship with the Corporate Business Plan, are of more importance than the complexity and length of the document itself. It is also important that it be accessible to, and easily understood by, the community and elected members.

In development of the 2013 document, the Council undertook a process which included the following key elements;

- Community surveying;
- Community growth planning;
- Elected Members provided with internal and external environmental analysis;
- Community workshops;
- General staff workshop;
- Elected Member/Executive Staff workshops.

As part of the Re-imagining Collie exercise, the community was extensively engaged to provide input into Collie's future and it is suggested that this information should inform the Community Strategic Plan. This has been discussed with the Department of Local Government to ensure that it meets guidelines identified below.

**Statutory and Policy Implications:**

As per the Department of Local Government and Communities Guidelines,

A Strategic Community Plan:

- (i) Is for a minimum 10-year timeframe.
- (ii) States community vision, aspirations, and objectives.
- (iii) Was developed or modified through engagement with the community, and this is documented.
- (iv) Has regard to current and future resource capacity, demographic trends and strategic performance measurement.
- (v) Is adopted, or modifications to it are adopted, by an absolute majority of council.
- (vi) is subject to a full review scheduled for 4 years from when it is adopted.

**Budget Implications:**

During the 2013 review, the Council engaged CAMS Management to undertake the visioning process and develop both plans on behalf of Council at a cost of around \$50,000.

Given the work undertaken in the Re-imagining Collie process, staff consider that the review of the Community Strategic Plan can be undertaken in house at minimal cost to Council. However, some assistance may be required to develop the Corporate Business Plan document and an allocation of \$25,000 is requested. Consultation for additional reviews of key documents, including the Disability Access and Inclusion Plan, will also be required.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

This allocation was not included in the 2016/17 Annual Budget process it is suggested that this be referred to the Budget review process for consideration.

**Communications Requirements:** (Policy No. CS 1.7)  
Media Statement.

**Strategic Community Plan/Corporate Business Plan Implications:**

For review.

**Relevant Precedents:**  
N/A

**Comment:**

A suggested process for Council to consider with indicative timeframes is as follows;

Item	Timeframe
1. Council workshop to set vision, and objectives and consider outcomes of Re-imagining Collie Report (and other reports) and outcomes of most recent Community Survey for consideration of Council.	By 31 March 2017
2. Staff prepare draft Community Strategic Plan based on outcomes of workshop and present to Council.	Council Meeting 18 <sup>th</sup> April 2017
3. Community Strategic Plan out for comment for 3 weeks.	Represent feedback and revisions for Council consideration at its meeting 30 <sup>th</sup> May 2017
4. Staff (or consultant) prepare Draft Corporate Business Plan and undertake workshop with Council	Between 18 <sup>th</sup> April and 30 <sup>th</sup> May
5. Presentation of Corporate Business Plan to Council for adoption.	13 <sup>th</sup> June 2017

The results of Council's most recent community survey were reported to Council in March 2016. This process revealed some areas identified for Council to consider including employment, tourism, parking, footpaths, restoring the river, vandalism and waste services.

It is envisaged that Council will consider the issues raised during this survey and the Re-imagining Collie consultation during the workshop as proposed at 1. above. It will also provide an opportunity to review Council's branding.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Alternatively, Council may consider that that a fresh round of community consultation should be undertaken in which case it is suggested that additional funds be allocated (as per the allocation in 2013) to appoint a suitable consultant to oversee the process.



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**13.2 Throssell Street Toilets**

<b>Reporting Department:</b>	CEO Office
<b>Reporting Officer:</b>	David Blurton - CEO
<b>Accountable Manager:</b>	David Blurton - CEO
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	CPR/044
<b>Appendices:</b>	No
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:** To present a proposal inclusive of costings regarding the development of a new toilet block and dump point in Throssell Street at the east end truck bay and the demolition of the public toilets adjacent to Station Motors.

**7344**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Italiano**

**Seconded: Cr Piavanini**

**That in regards to the construction of new public toilets and dump point adjacent to the truck bay on Throssell Street, Council;**

- 1. Note that staff have applied for 50% funding through the Building Better Regions Fund – Infrastructure Projects Stream.**
- 2. Refer an amount of \$75,000 for the construction of new toilets and dump point to the 2017/18 budget process and review this allocation if necessary.**
- 3. Include the demolition of old toilets adjacent to Station Motors in the 2017/18 budget process.**
- 4. Note that the new toilet block and dump point project will be a design and construct tender once adequate funding has been identified.**

**CARRIED 8/0**

**As a notation, staff are investigating the installation of a dump point at the Collie Visitors Centre through the Townscape Committee.**

**Background:**

During Council's Annual Budget deliberations for 2016/17, the following motion was moved.

**7108 - That Council authorises the CEO to develop a proposal inclusive of indicative costings for a new toilet block in Throssell Street at the east end truck bay and report back to Council with a view to constructing the toilets by way of loan funds or other funding sources.**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Staff have recently submitted a grant application for funding through the Federal Governments Building Better Regions Fund – Infrastructure Projects Stream for this project. Under this scheme, funding up to 50% of the project cost can be provided to successful applicants. Applications closed on 28<sup>th</sup> February 2017 and it is unclear as to when successful projects will be announced, however after discussions with representatives from Regional Development Australia it is likely to take 3-4 months.

**Statutory and Policy Implications:**

N/A

**Budget Implications:**

There is no allocation provided in the Council's 2016/17 Budget for this project, however the following funding strategy has been developed for consideration in line with resolution 7108.

**Total Project Cost - \$149,131 ex gst (note this excludes in kind costs)**

**Funded by**

Building Better Regions Fund (pending)	\$74,131
Cash contribution required from Shire of Collie	\$75,000

An indicative design and quote has been received for the construction and installation of the ablution block and the installation of the dump point. This includes all connections to services, internal fitout and preparation of the area. Once funding is secured for the project the Shire's Quotations, Tenders and Price Preference Policy will be adhered to for moving the project to the next stage.

Should Council be successful, Council will be required to commence the project within 12 weeks of executing the grant agreement. This should allow Council to further consider the financial contribution towards this project during the 17/18 budget deliberations.

Staff have, to date, unsuccessfully sought funding support from several organisations including Bunge Grain and Main Roads.

**Communications Requirements:** (Policy No. CS 1.7)

Media Statement.

**Strategic Community Plan/Corporate Business Plan Implications:**

Outcome 3.2 – Attractive Streetscapes and townscapes

Outcome 3.4 – Council buildings and service related assets that support community needs.

**Relevant Precedents:**

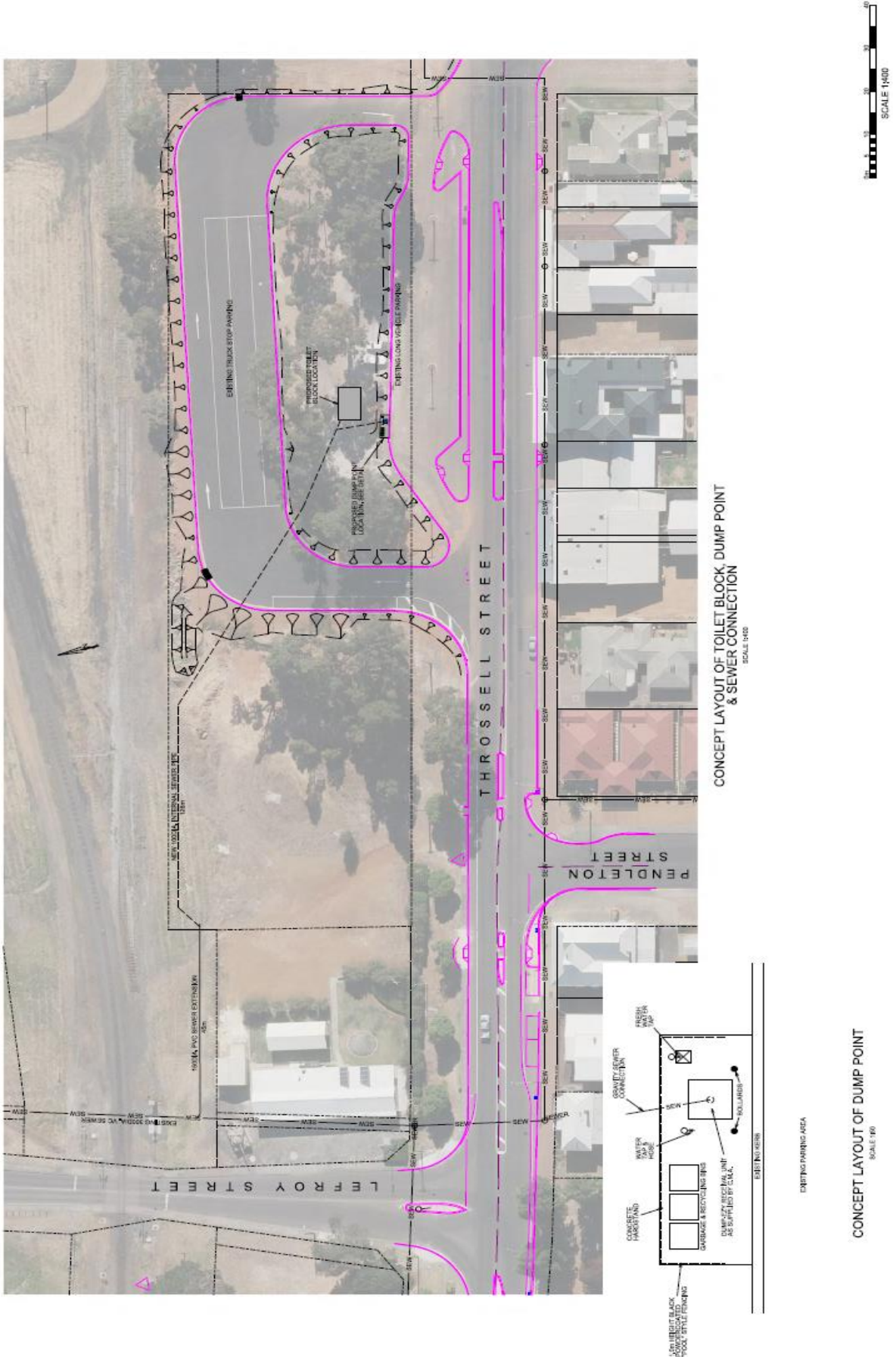
Similar designed toilets were constructed in Solders Park in 2015.

**Comment:**

The draft concept plan below outlines the proposed position of the ablution block and the location of the dump point. The dump point is located adjacent to the existing long

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
 Tuesday, 7 March 2017

bay parking and the ablution block is located between the long bay parking and the existing truck parking bays. This positioning will ensure there is no interaction of vehicles and trucks utilising these facilities.



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
 Tuesday, 7 March 2017

**14. CORPORATE SERVICES REPORTS**

**14.1 Accounts Paid – January 2017**

**Reporting Department:** Corporate Services  
**Reporting Officer:** Khushwant Kumar – Finance Manager  
**Accountable Manager:** Allison Fergie – Director of Corporate Services  
**Legislation:** Local Government Act 1995 & Financial Management Regulations 1996  
**File Number:** FIN/024  
**Appendices:** Yes – Appendix 1  
**Voting Requirement** Simple Majority

**Report Purpose:**

To present the accounts paid during the month of January 2017.

**7345**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Stanley**

**That Council accepts the Accounts as presented in Appendix 1 being vouchers 3113 and 41036-41054 totalling \$91,353.32 and direct payments totalling \$703,022.51 authorised and paid in January 2017.**

**CARRIED 8/0**

**Background:**

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	Cheques 2016/17	EFT 2016/17	Total Payment 2016/17
July	84,704.43	917,730.00	1,002,434.43
August	34,665.50	596,608.27	631,273.77
September	23,179.63	672,191.97	695,371.60
October	18,305.08	740,101.16	758,406.24
November	69,163.11	1,494,072.08	1,563,235.19
December	94,444.83	389,492.69	483,937.52
January	91,353.32	703,022.51	794,375.83
February			
March			

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Month	Cheques 2016/17	EFT 2016/17	Total Payment 2016/17
April			
May			
June			

**Statutory and Policy Implications:**

WA Local Government Act 1995  
Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

**Budget Implications:**

All liabilities settled have been in accordance with the Annual Budget provisions.

**Communications Requirements: (Policy No. CS1.7)**

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

**Comment:**

For a detailed listing of payments see Appendix 1.

A question was taken on notice from Cr Miffing in regards to payment EFT19994 – Station Motors, Reversing Camera \$488.50

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**14.2 Financial Report – January 2017**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Khushwant Kumar– Finance Manager
<b>Accountable Manager:</b>	Allison Fergie – Director of Corporate Services
<b>Legislation:</b>	Local Government Act 1995 & Financial Management Regulations 1996
<b>File Number:</b>	FIN/024
<b>Appendices:</b>	Yes – Appendix 2
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

This report provides a summary to the Financial Position for the Shire of Collie for the month ending January 2017.

**7346**

**Officers Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Miffling**

**That Council accept the Financial Reports for January 2017 as presented in Appendix 2.**

**CARRIED 8/0**

**Background:**

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 2.

**Statutory and Policy Implications:**

WA Local Government Act 1995  
Financial Management Regulations 1996

**Budget Implications:**

Nil

**Communications Requirements: (Policy No. CS1.7)**

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

N/A

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**Comment:**

The report provided to Council as Appendix 2 is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

**Notes to the Financial Statements (items in bold represent new notes)**

**Operating Revenue by Program**

1. **Law, Order, and Public Safety is \$77,506 is over budget as we received additional LGGs Grant from DFES for expenditure incurred in 2015/16.**
2. Community Amenities is \$205,603 under budget as businesses are yet to be invoiced for bulk rubbish collection, the remainder of the organics bin grant is yet to be received and transfer station fees is lower than expected.
3. Recreation and Culture is \$263,545 over budget as the Changing Places Program Access grant of \$62,300 and Town Site Mountain Bike Trail Project grant of \$23,500 were successful (unbudgeted). Additional grant money for the Town Site Mountain Bike Trail Project will be received in 2017/18. \$199,790 has been invoiced for contribution towards the laneway development, which was unbudgeted.
4. Transport is \$314,823 under budget mainly due to the next instalment of the Roads to Recovery and Regional Road Group grants are yet to be received.
5. **Economic Services is under budget by \$18,799 due to caravan park income (\$4,351) and building permit fees (\$2,602) being under budget and loss on sale of Building Services vehicle.**

**Operating Expenditure by Program**

6. Governance is \$34,397 under budget due to admin cost such as conferences, telephone, vehicle expense, advertising, photocopier lease and audit fees being under budget.
7. Welfare is \$14,627 under budget mostly due to the St John of God contribution has not been paid as we are still waiting for the invoice.
8. **Recreation and Culture is \$213,013 under budget due to the library costs (\$17,910), pool costs (\$74,746), Roche Park cost (\$27,931), Halls & Public Buildings (\$7,996), BREC Contribution (\$6,955) Museum Operating Grant (\$20,000), Royal Life Saving Contribution (\$5,000) Youth Care Contribution (\$5,000), MSW Management (\$10,000) Public Parks Maintenance (\$34,120) being under budget.**
9. **Transport is \$309,794 under budget due to roadworks (\$95,390), street lighting (\$60,373), footpath maintenance (\$22,776), street trees (\$29,226) laneway maintenance (\$23,435) and street sweeping (\$69,803) being under budget.**
10. Other property and services is \$106,812 under budget due to several public works overheads and plant operations cost accounts being under budget.

SHIRE OF COLLIE  
MINUTES - ORDINARY MEETING OF COUNCIL

Tuesday, 7 March 2017

**Operating Revenue by Nature and Type**

11. Contributions and Reimbursement is over budget by \$28,998 as Fuel Rebate Scheme (\$30,661), Paid Parental Leave (\$12,106) and Margareta Wilson reimbursement (\$9,290) are over budget. The total over budget amount is reduced by insurance and worker's compensation reimbursement account being under budget by \$25,647.
12. Fees and Charges is \$225,391 under budget mostly due to additional bulk rubbish (\$115,117), transfer station fees (\$25,228), engineering supervision fees (\$4,000), ground maintenance fees (\$2,414), library hazard perception test \$2,019), instalments administration charge (\$7,985), lease for communication towers (\$2,444), pool revenue (\$4,935), search fees (\$3,230) and legal fees recouped (\$9,879)

**Operating Expenditure by Nature and Type**

13. Materials and Contracts is under budget by \$296,765 due to timeliness of payment for accounts such as rates legal costs (\$10,690), niche modular system (\$11,500), Roche Park program expense (\$10,664), library building maintenance (\$12,710), BREC Contributions (\$6,955), museum operating grant (\$20,000), youth care, royal lifesaving and St John of God contributions (\$20,000), MSW Manager (\$10,000), Collie Heritage Inventory (\$8,087), Asset Management Software (\$17,756), Technical services software (\$4,889), fuel and oil (\$13,300), rating valuation cost (\$7,488), Entry Statement Strategy (\$21,958), rubbish contract (\$64,597), bushfire brigade vehicle maintenance (\$25,891) and waste management business plan (\$25,000).
14. Utility Charges is \$116,221 under budget, mainly due to a delayed payment for street lighting and pool utilities.

**Non-Operating Expenditure**

15. Capital purchases are currently under year to date budget, generally due to the timing of payments for certain SuperTowns contracts and MSW Redevelopment. Projects will continue to be monitored by the executive team, and major projects for 2016/17 are identified in the following table;

Project	Original Budget	YTD Actual	Comment
<b>SuperTowns Projects</b>	978,239	901,106	Completion expected June 2017
<b>MSW Dragstrip</b>	2,939,956	133,398	Ongoing
<b>Piavanini Rd (Coalfields - Powerhouse)</b>	240,000	102,541	Completed January 2017
<b>Mungalup Rd (SLK 7.00 - SLK 8.54)</b>	426,000	392,878	Completion expected February 2017
<b>Powerhouse Rd (Piavanini - SLK 5.10)</b>	120,000	32,595	Completed January 2017
<b>Rowe St (SLK 0.00 - SLK 0.50)</b>	200,000	320	Completion expected April 2017
<b>Venn St East (Burt - David Hay)</b>	120,000	14,680	Completed January 2017
<b>Concession St (Bush - SLK 0.07)</b>	100,000	678	Revised Budget \$100,000
<b>Changing Places</b>	-	-	Completion expected June 2017
<b>Town Site Mountain Bike</b>	-	-	Completion expected June 2018



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**14.3 Refund of Fees for Lions Club**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Allison Fergie – Director Corporate Services
<b>Accountable Manager:</b>	David Blurton – Chief Executive Officer
<b>Legislation</b>	Local Government Act 1995
<b>File Number:</b>	FIN/002
<b>Appendices:</b>	Yes – Appendix 3
<b>Voting Requirement</b>	Absolute Majority

**Report Purpose:**

To seek Council approval for a refund of fees paid by the Lions Club of Collie for approval of the retrospective development application and the building application for a transportable building at R10077, Lot 1060, Palmer Road, Collie.

**7347**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Martin**

**Seconded: Cr Italiano**

**That Council, by ABSOLUTE MAJORITY, approve the refund to the Lions Club of Collie Inc a total amount of \$537 comprising an amount of \$441 being the fee for the retrospective development application and an amount of \$96 being the fee for the building application for the transportable building at R10077, Lot 1060, Palmer Road, Collie.**

**CARRIED 8/0**

**Background:**

In late 2016 an application was received from the Collie Lions Club Inc for retrospective planning approval for a transportable building on R10077, Lot 1060 Palmer Road, Collie.

The Lions Club manage the Christmas pageant and the transportable is used to house this equipment which is reused every year.

The application was considered at the meeting of Council held 25 October 2016 and the Council decision was:

*7218 – That Council pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to Grant approval to Collie Lions Inc. for the development of a transportable building at R10077 Lot 1060 Palmer Road Collie, subject to the following conditions:*

*(a) At all times, the development the subject of this planning approval must comply with the definitions of 'transportable structure' as contained in the Shire of Collie's Local Planning Scheme No. 5.*

*(b) All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.*

Upon submission of the retrospective planning application the Lions Club of Collie incurred a fee of \$441 consistent with Council's adopted Schedule of Fees and

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Charges 2016/17. Upon submission of the building application the fees were \$96 for the building application [the minimum fee] and a Building Services Levy of \$61.65, which is not refundable.

It is also a requirement for buildings on reserves to have an independent building certification, and the fee charged for this service is not paid to Council.

Staff are now in receipt of a letter from Mr Jeff Needham requesting that Council refund the fees paid to Council, and this letter can be found at Appendix 3.

**Statutory and Policy Implications:**

Nil

**Budget Implications:**

Nil

**Communications Requirements:** (Policy No. CS 1.7)

Correspondence to proponent.

**Strategic Community Plan/Corporate Business Plan Implications:**

GOAL 1 *OUR COMMUNITY – A thriving, supportive and safe community.*

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.3: Provide support to local sport and recreation clubs and groups to increase participation.

**Relevant Precedents:**

Nil

**Comment:**

Officers do not have the authority to waive Council's adopted fees and charges, and the Chief Executive Officer is only authorised to make donations or waive amounts to a maximum amount of \$200.

As the planning application was submitted retrospectively rather than prior to the commencement of work, the penalty incurred meant that the fees charged exceeded this maximum amount.

Mr Needham's letter asserts that it is contradictory for Council to assist in sponsoring the Lions Christmas Markets and Parade, and then to charge an amount almost equal to the Shire's sponsorship. However, it should be recognised that Council now makes a contribution of \$5,000 to the Lions Club for sponsorship of the event.

Since occupying the old school building at Ewington, the Lions Club has improved and maintained the building, ensuring it is an asset for the community.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

The following Councillors have declared an interest in this time: Cr Sanford and Cr Piavanini.

**14.4 Variation to Lease Area for Veteran Car Club**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Allison Fergie – Director Corporate Services
<b>Accountable Manager:</b>	David Blurton – Chief Executive Officer
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	L6684B
<b>Appendices:</b>	Yes – Appendix 4
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council authorisation to vary the lease area for the Collie Veteran Car Club which currently leases a portion of Reserve 6684 Medic Street, Collie

**7348**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Martin**

**That Council, subject to the approval of the Minister for Lands, approve a variation of the lease area for the Collie Veteran Car Club on Reserve 6684 Medic Street, Collie, to include the area shown at Appendix 4.**

**CARRIED 8/0**

**Background:**

The Veteran Car Club is located on a part of Reserve 6684 which is vested in the Council for the purposes of Recreation. The Veteran Car Club currently leases a portion of the Reserve, with the lease expiring on 31 March 2018. The club has contacted the Shire requesting a variation to the lease area, and this variation to the lease area is shown hachured on the diagram at Appendix 4.

**Statutory and Policy Implications:**

WA Local Government Act (1995)

Section 3.58 of the Local Government Act refers to the disposal of property and includes lease arrangements. Under this section, local public notice and a submission period is normally required to be undertaken by Council's when entering lease arrangements, however there is a specific exemption for the requirement to advertise under section 30 of the associated Functions and General Regulations where the intended lease is with certain organisations;

- 30 (2) (b) (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

**Budget Implications:**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Nil

**Communications Requirements:** (Policy No. CS 1.7)

Correspondence to proponent.

**Strategic Community Plan/Corporate Business Plan Implications:**

GOAL 1 *OUR COMMUNITY – A thriving, supportive and safe community.*

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.3: Provide support to local sport and recreation clubs and groups to increase participation.

GOAL 5 *OUR BUSINESS – Good governance and an effective, efficient and sustainable organisation.*

Outcome 5.1: Good governance and leadership.

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Action 5.1.5.5: Ensure formal land use agreements are in place for all third parties who operate from Council reserves in accordance with Council Policy

**Relevant Precedents:**

Council has previously approved variations to lease agreements.

**Comment:**

Over the past 20 years The Collie Veteran Car Club has undertaken significant improvements to the building and grounds at the site for the benefit of the community.



The area to be added to the club's lease area is currently untidy, and detracts from the appearance of the club's grounds.

Once included in the area leased to the Veteran Car Club, members will be able to relocate the fencing and landscape the area to match their existing grounds. The variation to the area and the relocation of the fencing has been discussed with the Shire's Parks and Gardens supervisor and the variation neither presents any problems for staff nor impacts on portions of the Reserve occupied by other user groups.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**14.5 Variation to Lease Area for Woodturners Association and Lease to CCBA**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Allison Fergie – Director Corporate Services
<b>Accountable Manager:</b>	David Blurton – Chief Executive Officer
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	R31879, L31879
<b>Appendices:</b>	Yes – Appendix 5
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council authorisation to vary the lease area for the Woodturners Association of WA – Collie Branch and lease a portion of Reserve 31879 to the Collie Community Broadcasting Association.

**7349**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Miffling**

**Seconded: Cr Martin**

**That Council:-**

- 1. Authorise staff to apply for a change of the existing Vesting Order for Reserve 31879 to a Management Order for the purpose of Community Centre;**
- 2. Subject to the approval of the Minister for Lands, approve a variation of the lease area for the Woodturners Association of WA – Collie branch on Reserve 31879 as shown on the diagram at Appendix 5; and**
- 3. Subject to the approval of the Minister for Lands, approve a lease of portion of Reserve 31879 to the Collie Community Broadcasting Association Inc, the category of the lease to be a community built and operated lease and other conditions to be in accordance with Council Policy DS1.5.**

**CARRIED 8/0**

**Background:**

The Woodturners Association of WA – Collie Branch currently leases the property known as the Band Hall and the land on Reserve 31879. The area of land is sufficiently large to accommodate a second building. Staff have been in discussions with the Woodturners group and the Collie Community Broadcasting Association [CCBA] to negotiate a change to the lease area to allow for a portion of the land to be leased to the CCBA for the construction of a new community radio station building.

These discussions arise from the decision of Council at the meeting held 21 June 2016:

*7079 – That Council:*

- 1. Endorse the revised Footprint Site Plan of the Collie Mineworkers Memorial Swimming Pool site to reflect the proposed clubrooms for the Collie Swimming Club and a footprint for a future 25m indoor heated lap pool at the locations depicted on Sheet 2 of 5 in Coloured Appendix 1;*

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

2. *Retain the refurbished old entry building for use by the Underwater Hockey Club, the Swim School and the Vac Swim programs; and*
3. *Once completed lease the clubrooms to the Collie Swimming Club with conditions in accordance with Council Policy DS 1.5.*
4. *That Council authorise staff to assist the Collie Community Broadcasting Association to locate to an alternate site.*

As part of the work done in developing the revised site plan for the Collie Mineworkers Memorial Swimming Pool a size for the footprint of the proposed new radio station building was identified, and this has informed the proposed change to the Woodturners Association lease area. Additionally, Reserve 31879 is in proximity to the existing community radio station building, a requirement of the broadcasting licence, and has a suitable elevation for the purpose. The portion of the reserve to be leased to the CCBA is shown on the diagram at Appendix 5.

The Woodturners Association has agreed to the proposed change in the lease area, and the CCBA is in agreement with the location as suitable for their needs.

In discussions with the Department of Lands, it has been raised that it would be timely to upgrade the Vesting Order for the reserve which was issued in 1973. While the purpose of 'Hall Site' on the existing Vesting Order would support another community building on the reserve and included the power to lease, the Department of Lands has suggested that it would be timely to upgrade this to a Management Order for the purpose of 'Community Centre' – the updated version of 'Hall Site'.

**Statutory and Policy Implications:**  
WA Local Government Act (1995)

Section 3.58 of the Local Government Act refers to the disposal of property and includes lease arrangements. Under this section, local public notice and a submission period is normally required to be undertaken by Council's when entering lease arrangements, however there is a specific exemption for the requirement to advertise under section 30 of the associated Functions and General Regulations where the intended lease is with certain organisations;

- 30 (2) (b) (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

**Budget Implications:**  
Nil

**Communications Requirements:** (Policy No. CS 1.7)  
Correspondence to the Minister for Lands and the proponents.

**Strategic Community Plan/Corporate Business Plan Implications:**  
GOAL 1 *OUR COMMUNITY – A thriving, supportive and safe community.*  
Outcome 1.2: Participation in sport, recreation and leisure opportunities.  
Strategy 1.2.3: Provide support to local sport and recreation clubs and groups to increase participation.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

GOAL 5 *OUR BUSINESS* – *Good governance and an effective, efficient and sustainable organisation.*

Outcome 5.1: Good governance and leadership.

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Action 5.1.5.5: Ensure formal land use agreements are in place for all third parties who operate from Council reserves in accordance with Council Policy

**Relevant Precedents:**

Council has previously approved variations to lease agreements.

**Comment:**

The relocation of the CCBA is a decision of Council, the area south of the Band Hall on Reserve 31879 is suitable, and the groups concerned have indicated that the proposal is acceptable.

The variation to the lease also provides an opportunity to upgrade to a Management Order for the reserve.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**14.6 Appointment of Community Members to the Museum Advisory Committee**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Allison Fergie – Director Corporate Services
<b>Accountable Manager:</b>	David Blurton – Chief Executive Officer
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	GOV/123
<b>Appendices:</b>	Yes – Appendix 6
<b>Voting Requirement</b>	Absolute Majority

**Report Purpose:**

For Council to consider the nominations from community members and stakeholders for appointment to the Museum Advisory Committee established to oversee the management of the Collie Museum.

Officers Recommendation:

That Council:

1. Appoints Cr..... and Cr..... to the Museum Advisory Committee; and
2. Appoints the following five community members/stakeholders to the Museum Advisory Committee for a term ending October 2019:-

**7350**

**Council Decision:**

**Moved: Cr Miffing**

**Seconded: Cr Martin**

**That Council:**

1. Appoints Cr Italiano and Cr Piavanini to the Museum Advisory Committee.

**CARRIED 8/0**

**7351**

**Council Decision:**

**Moved: Cr Italiano**

**Seconded: Cr Martin**

**That Council refer the applications for community membership for the Museum Committee to the Museum working group for presentation at the next meeting of Council**

**CARRIED 8/0**

**Background:**



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**

Tuesday, 7 March 2017

---

In considering the future of the Coalfields Museum at its meeting on 25 October 2016 the Council resolved;

*7221 - That Council*

1. *Note that the Coalfields Museum representatives have verbally advised they do not wish to continue operating the Museum and have handed over keys to the premises to Council.*
2. *Form a working party including Information Services Manager, Director of Corporate Services, CEO and Councillors Piavanini and Italiano to oversee the formation of a new incorporated body to manage the Museum with the support of Museums WA and to attend to any other necessary tasks relating to the establishing the museum as deemed appropriate in accordance with national standards for Australian Museums and Galleries.*
3. *Authorise the use of \$20,000 carried forward in the 2016/17 Budget for any costs associated with the formation of the new incorporated group.*

The Museum Working Party met to progress the reopening of the Museum, and as part of the process held a public meeting on Wednesday 14th December in the Council Chambers. The purpose of the meeting was:

- To update the community on the progress of re-opening the Museum;
- To assess the level of support / interest in the community for the Museum;
- To get people to register as potential future volunteers.

The public meeting was well attended, and three options for the ongoing management of the museum were discussed. After extensive discussion, those present voted unanimously for Shire to form an advisory committee to manage the museum. This option was presented to Council for their consideration at the meeting of Council held 24 January 2017. The Council decision was:

*7294 - That Council by Absolute Majority:-*

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Museum Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *2 Councillors,*
  - *Director of Corporate Services (or his/her nominee),*
  - *Information Services Manager, and*
  - *up to 5 Community/stakeholder representatives.*
4. *Review this position prior to the 2019 local government elections.*

Nominations were called for by advertisements placed in the Collie Mail, on the Shire's website and Facebook pages, and by email to the persons attending the December public meeting.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

At the closing date and time for nominations, a total of twelve nominations had been received for the five committee positions. The nominations can be found at Appendix 6 and are now presented to Council for their consideration. Two nominations were received after the closing date, and these have not been presented to Council,

**Statutory and Policy Implications:**

All Committees are established under provisions of Sections 5.8 to 5.18 of the Local Government Act 1995.

Council is able to establish Committees of 3 or more by **ABSOLUTE MAJORITY** vote of the Council (all Committees whether new or re-established ones must be "created" by absolute majority) and Committees may comprise:-

- a) Councillors only,
- b) Councillors and employees,
- c) Councillors, employees and other persons,
- d) Councillors and other persons,
- e) Employees and other persons,
- f) Other persons only

When creating Committees of (a) and/or (b) type above, the Committees are to have as its members -

- i) persons appointed by **ABSOLUTE MAJORITY** of the Council,
- ii) the Shire President if he/she advises the Council at the time of appointment of the Committee his/her wish to be a member of the Committee,
- iii) the Chief Executive Officer or his representative if at the time of appointing the Committee the Council decides that it wants to have employees as members of the Committee and it is the Chief Executive Officers wish to be a member of the Committee.

At any given time each Councillor is entitled to be a member of at least one Committee of the (a) and (b) type mentioned above and if a Councillor nominates him/herself to be a member of such a committee or committees, the Council is to appoint that Councillor to at least one of the Committees as the Council decides.

*Explanation: If Council has two Committees of the (a) and/or (b) types, and a Councillor nominates to go on 1 of those Committees, the Councillor must be appointed to that Committee. However, if the Councillor nominates to go on both of those Committees, the Council can decide which Committee the Councillor is appointed to (it could be both or only one depending on the circumstances, eg number of nominations received for the Committees)*

**Budget Implications:**

Council has been carrying forward the annual allocation of \$4,000 for the past five years resulting in a balance of \$20,000 available for costs associated with management of the museum.

**Communications Requirements:** (Policy No. CS 1.7)

Letter to all nominees advising of Council's decision.

**Strategic Community/Corporate Business Plan Implications:**

*Goal 4 Our Economy* A strong and diversified economic base providing a range of business and employment opportunities

*Outcome 4.3:* A growing tourism industry.

*Strategy 4.3.5* Promote and raise awareness of Collie's tourism potential including natural environmental and heritage attractions.

*Action 4.3.5.2* Support the continued display of Collie's social history

**Relevant Precedents:**

Council regularly appoints persons to Committees of Council.

**Comment:**

A number of people have registered their interest in volunteering at the museum, and in the longer term it is anticipated that an independent, incorporated body would be established to manage the museum into the future. This interest has been maintained, with a greater than anticipated number of nominations for positions on the Committee received.

The nominees represent a diverse range of skills and interests which would be of great value to the ongoing management of the museum. While not all nominations can be successful, it would be of great importance to engage with all nominees so that they are actively involved with the museum into the future. This would include the two persons who submitted their nomination after the closing date.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Cr Miffing has declared an interest in this item.

**14.7 Lease for Collie Harness Racing Club Inc.**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Allison Fergie – Director Corporate Services
<b>Accountable Manager:</b>	David Blurton – Chief Executive Officer
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	L15195E
<b>Appendices:</b>	Yes – Appendix 7
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council authorisation to enter into a lease agreement with the Collie Harness Racing Club Inc for the lease of a portion of Reserve 15195E, Bridge Street, Collie (Collie Lot 2044).

**Officer's Recommendation:**

That Council lease the portion of the Reserve 15195E (Collie Lot 2044) as shown hachured on the diagram at Appendix 8 to the Collie Harness Racing Club Inc, subject to the approval of the Minister for Lands, with the following conditions:

- 1) lease to be deemed a community built and operated lease with a term of 5 years with a 5 year option;
- 2) Annual lease amount payable be \$1 per annum inc GST;
- 3) Other conditions to be in accordance with Council policy DS1.5

**7352**

**Council Decision:**

**Moved: Cr Miffing**

**Seconded: Cr Italiano**

**That Council lease the portion of the Reserve 15195E (Collie Lot 2044) as shown hachured on the diagram at Appendix 8 to the Collie Harness Racing Club Inc, subject to the approval of the Minister for Lands, with the following conditions:**

- 1. lease to be deemed a community built and operated lease with a term of 10 years with a 10 year option;**
- 2. Annual lease amount payable be \$1 per annum inc GST;**
- 3. Other conditions to be in accordance with Council policy DS1.5**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**CARRIED 6/2**

Council approved a 10yr lease with a 10yr option rather than 5 yrs because of the significant infrastructure on the site.

**Background:**

The lease of the portion of Reserve 15195 shown hachured on the diagram at Appendix 8 has previously been leased to the Collie Harness Racing Club Inc, with the lease expiring on 30 June 2016. The Club has requested that the lease be renewed.

The reserve is vested in the Shire of Collie for the purpose of recreation and parking, with the power to lease for any term not exceeding 21 years, subject to the consent of the Minister for Lands.

**Statutory and Policy Implications:**

WA Local Government Act (1995)

Section 3.58 of the Local Government Act refers to the disposal of property and includes lease arrangements. Under this section, local public notice and a submission period is normally required to be undertaken by Council's when entering lease arrangements, however there is a specific exemption for the requirement to advertise under section 30 of the associated Functions and General Regulations where the intended lease is with certain organisations;

- 30 (2) (b) (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
- (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;

**Budget Implications:**

Annual lease fee is proposed to be \$1 per annum.

Council's Development Services Policy 1.5 outlines the responsibilities of the parties to the lease as follows:

<b>Issue</b>	<b>Community built and operated – Responsible party</b>
Building insurance	Lessee
Vandalism damage to building (assuming no negligence on lessees part)	Building insurance excess Lessee
Contents insurance	Lessee
Public liability insurance of \$10m	Lessee
Compliance with <i>Health (Public Building) Regulations 1992</i>	Lessee

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
 Tuesday, 7 March 2017

---

Issue	Community built and operated – Responsible party
Upgrades required by legislative changes	Lessee
Building additions and alterations	Lessee must obtain Shire approval and comply with Building Code of Australia.
Major maintenance	Lessee
Minor maintenance and cleaning	Lessee
Security system and response	Lessee
Payment of utility charges (power, water etc)	Lessee
Payment of Emergency Services Levy	Shire
Painting upgrade (internal and external)	By Lessee every 5 years to satisfaction of Shire
Asbestos removal (if required)	Lessee
Sub letting	With Shire approval

**Communications Requirements:** (Policy No. CS 1.7)

Correspondence to proponent.

**Strategic Community Plan/Corporate Business Plan Implications:**

*GOAL 1 Our Community – A thriving, supportive and safe community.*

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.3: Provide support to local sport and recreation clubs and groups to increase participation.

*GOAL 5 Our Business – Good governance and an effective, efficient and sustainable organisation.*

Outcome 5.1: Good governance and leadership.

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Action 5.1.5.5: Ensure formal land use agreements are in place for all third parties who operate from Council reserves in accordance with Council Policy.

**Relevant Precedents:**

Recent lease agreements have been renewed in-house with the use of a lease template which was developed for use by the Council. This has minimised the cost involved for the lessee, in particular community based organisations.

**Comment:**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

The Collie Harness Racing Club has successfully operated from the proposed lease area (Appendix 7) for many years, and there have been no problems encountered.

At the time of application for a renewal of the lease the Club requested a lease period of 21 years as that was the term of the previous lease agreement. However, in recent years Council has adopted Policy DS 1.5 which allows for a term of 5 years with a 5 year option.

At the time of the request being received, Council was awaiting a report relating to the future of the Wallsend Ground and so the Club continued to operate on a holding over clause until this report was completed. The report has now been received by Council with no impact on the renewal of the lease identified, and so the renewal is now presented to Council for their consideration.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**15. DEVELOPMENT SERVICES REPORTS**

**15.1 Adoption of Local Heritage Survey and advertising of Draft Heritage List**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Kelly Beauglehole – Shire Planner
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	Planning and Development Act 2005 Heritage of Western Australia Act 1990 WA Local Government Act 1995
<b>File Number:</b>	LUP/003
<b>Appendices:</b>	Yes – Appendices 8, 9,10 Local Heritage Survey (Separate Document), Draft Heritage List, Original Submissions, Schedule of Submissions
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To adopt the review of the Shire of Collie Local Heritage Survey (formerly Municipal Inventory) and to seek Council approval to advertise the Draft Shire of Collie Heritage List for public comment and prepare a summary of responses and recommendation to Council for its consideration.

Mr Lowcock left the room 8.34pm and returned 8.35pm.  
Mr Champ left the room 8.35pm and returned 8.37pm.

*Officer's Recommendation:*

*Moved: Cr Italiano*

*Seconded: Cr Sanford*

*That Council, pursuant to the provisions of the Heritage of Western Australia Act 1990, hereby resolves to:*

- 1. Adopts the reviewed Shire of Collie Local Heritage Survey in accordance with s 45 of the Act.*
- 2. Forwards a copy of the Local Heritage Survey to the Heritage Council of WA for their records;*

*and*

*pursuant to the provisions of Planning and Development Act 2005, hereby resolves to:*

- 3. Establish a Heritage List under clause 8 (1) of the deemed provisions of the Scheme identifying places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation;*
- 4. Advertise the Draft Shire of Collie Heritage List in accordance with clause 8 (3) for a period of 21 days;*



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

5. Consider submissions received during consultation, adopt the Heritage List and make it available to the public in accordance with clause 8 (2); and
6. Notify the Heritage Council of Western Australia and each land owner and occupier of the places entered on the list.

LOST 2/6

Councillors considered that some significant sites had not been included in the Heritage Survey.

**7353**

**Moved: Cr Martin**

**Seconded: Cr Faries**

**That Council refer the Heritage Survey back to staff for further review and report back to Council.**

**CARRIED 8/0**

**Background:**

The Draft Local Heritage Survey (formerly Municipal Inventory) has been prepared to identify and record places that are, or may become, of cultural heritage significance to a local government, (attached under separate cover) and is used to prepare a Heritage List established under the Local Planning Scheme Deemed Provisions (Appendix 8, 9, 10).

**Statutory and Policy Implications:**

Heritage of Western Australia Act 1990

45 . Local government to compile etc. inventory of buildings with cultural heritage significance.

(1) A local government shall compile and maintain an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.

(2) The inventory required by subsection (1) shall be compiled no later than 4 years from the commencement of this Act and shall be —

(a) updated annually; and

(b) reviewed every 4 years after compilation.

(3) A local government shall provide the Council with a copy of the inventory compiled pursuant to this section.

(4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.

State Cultural Heritage Policy 2011

*Policy Objectives*

- Recognise

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

- *Protect*
- *Promote*
- *Partner*

*Heritage Bill 2016*

*The Heritage Bill is a seriously entertained document that will be considered in parliament in 2017. The term 'Local Heritage Survey' replaces the current 'Municipal Inventory' under the current requirements of s45 of the Heritage Act of Western Australia 1990. For consistency with upcoming legislation the document has been titled accordingly as a Local Heritage Survey (prepared in accordance with section 99 of the Heritage Bill 2016).*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Schedule 2 Deemed Provisions*

*Part 3 – Heritage Protection*

*Part 7 – Requirements for Development Approval*

*Part 8 – Applications for Development Approval*

*Part 9 – Procedures for dealing with applications for Development Approval*

*Local Planning Scheme No. 5*

*5.2 Residential Design Codes*

*5.7 Variations to Site and Development Requirements*

*LPP 2.7: Assessment of Cultural Heritage Significance*

*Residential Design Codes*

*2.2 Single House Approval*

**Budget Implications:**

Advertising costs associated with the public notification.

**Communications Requirements:** (Policy No. CS 1.7)

The Local Heritage Survey was advertised in accordance with section 45 of the *Heritage of Western Australia Act 1990*, for a period of 21 days.

The following methods of public consultation were implemented:

- A letter to land owners of all affected properties to invite comments and to offer the opportunity to meet with Shire Staff and the Heritage Advisory Officer to discuss the listing.
- Public advertisement in the Collie Mail on 10 Nov, 1 Dec and 29 Dec 2016.
- Public advertisement listed on the Shire's website and the opportunity to submit online.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

- Printed advertisement on the Shire's Notice Board at the Shire Office.

A total of 13 written responses (original submissions Appendix 8, 9, 10) were received during the public advertising period plus several verbal conversations. Nineteen place records were represented in the submissions, and some additional recommendations for future listings that have been noted for future stages (Schedule of Submissions at Appendix 8, 9, 10).

The advertising of the draft Survey satisfies the following objectives of the Corporate Business Plan:

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders.*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities.*
3. *Fostering meaningful community consultation processes in Council's activities.*

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

*Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.*

**Relevant Precedents:**

The current Municipal Inventory was adopted in 1996 and has not been maintained since its adoption.

**Comment:**

Local Heritage Survey

The Shire of Collie Municipal Inventory (MI) was adopted in 1996 and has 148 places of cultural significance listed.

In the years between 2010-2012 the Shire commenced a review of the MI which was never completed through to adoption. The review of an MI should take place every four years, therefore a review of the Draft document was required. From the draft documents prepared by the previous staff and Heritage Review Committee, it is now possible to complete the review of the MI and also adopt a Heritage List as required by the Scheme and Regulations.

The place records have been reviewed with input from land owners and additional fact finding research. The original 1996 Inventory prepared by Hocking Planning and Architecture Pty Ltd will remain as a living reference document for Parts 1 - Time Periods, and time themes and Part 2 - Themes and Story Lines.

The Survey is required to be updated annually under the Act and it is anticipated that the draft list of additional properties that was prepared in 2010 by the Shire's Heritage

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
 Tuesday, 7 March 2017

---

Committee will be reviewed and adopted in stages by priority order on an annual basis.

Heritage List

The Heritage List has been established in accordance with LPP 2.7 using the following table and assigned level of significance established in the Local Heritage Survey:

Table 1: Levels of Cultural Heritage Significance and Management.

<b>LEVEL OF SIGNIFICANCE</b>	<b>DESCRIPTION</b>	<b>DESIRED OUTCOME</b>
Exceptional Significance	Essential to the heritage of the locality. Rare or outstanding example.	The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place, and be in accordance with a Conservation Plan (if one exists for the place).
Considerable Significance	Very important to the heritage of the locality. High degree of integrity/authenticity.	Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place.
Some/moderate significance	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item.	Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place, and original fabric should be retained wherever feasible.
Little significance	Does not fulfill the criteria for entry in the local Heritage List.	Photographically record prior to major development or demolition. Recognise and interpret the site if possible.

Properties with a rating of Exceptional, considerable or some/ moderate significance are included in the Heritage List.

The heritage value of a place is assessed according to criteria relating to aesthetic, historic, research, and social values. A place is considered to have cultural heritage significance to the Shire of Collie if it meets one or more of these criteria. The level of significance of a place is determined according to criteria relating to rarity, representativeness, condition, integrity and authenticity.

A large number of places on the existing MHI would probably not be included if it were being prepared today. In addition, some places have been demolished and therefore their significance has gone. In the Survey these properties have been listed for reference only under a "For Information Only" category, this category has not been included in the Heritage List.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**15.2 Trading Permit for 12 months – Collie Ridge Motel Food Van**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Kelly Beauglehole – Shire Planner
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	PHL/011
<b>Appendices:</b>	No
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council approval for a Trader's Permit under the Activities in Thoroughfares and Public Places and Trading Local Law 2012 for a 12 month period.

**7354**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Martin**

**Seconded: Cr Stanley**

That Council, pursuant to the provisions of the Local Government Act 1995, hereby resolves to:

1. Grant a Trader's Permit to Collie Ridge Motel for the 'Rolling Ridge' to operate a roaming mobile food van for a period of 12 month's subject to the following conditions:
  - (a) Place to which permit applies:  
Worsley Mine Site
  - (b) Description of stand, structure or vehicle to be used by the licensee:  
'Rolling Ridge' Van - registration no. xxxxxx
  - (c) Particulars of goods, wares, merchandise or services available:  
Industrial Catering Service
  - (d) Permitted days and hours when stall may be operated:  
Daily: 05:30am – 17:00pm
  - (e) This permit is valid for a period of 12 months from the date of issue.
  - (f) The licensee shall maintain a public liability insurance of not less than \$20 million at all times.
  - (g) The licensee is to abide by the conditions set under Part 6 Trading in Thoroughfares and Public Places Division 1 - Stallholders and Traders
  - (h) Trading is not permitted within 400 metres of an established premise selling similar goods.
  - (i) The Permit Holder must comply with the Shire of Collie Parking and Parking Facilities Local Law 2012 and with all relevant laws regarding stopping and parking of vehicle with regards to road traffic and pedestrian safety.
  - (j) This permit shall be available for inspection from the food business at all times during operation.
  - (k) This permit is only valid for the location specified on the permit.

**CARRIED 8/0**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**Background:**

The 'Rolling Ridge' mobile vendor has applied for a permit for a period of twelve (12) months commencing from the date of approval. 'Roaming Ridge' is a registered Food Business with the Shire of Collie under the Collie Ridge Motel and is seeking permission to trade in public places within the Shire of Collie. They are currently operating at the same frequency under a 3 month permit from December-March 2017.

**Statutory and Policy Implications:**

Local Government Act 1995

Under Section 5.42 of the Act Council has delegated to the CEO the power to determine Trader's Permits under Part 6 of the *Activities in Thoroughfares and Public Places and Trading Local Law 2012* for a period of 3 months or less and only if in the opinion of the CEO the permit will not adversely affect nearby landowners or shire operations.

Activities in Thoroughfares and Public Places and Trading Local Law 2012

*Part 6 – Trading in Thoroughfares and Public Places*

Trading includes -

- (b) displaying of good in any public place for the purpose of –
  - (i) Offering them for sale or hire;
  - (ii) Inviting offers for their sale or hire;
  - (iii) Soliciting orders for them; or
  - (iv) Carrying out any other transaction in relation to them

**Budget Implications:**

A Trader's Permit will attract an application fee of \$385 from the Permit Holder. This comprises of a \$20 application fee and \$365 for a 12 month period of trading.

**Communications Requirements:** (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

*Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.*

Outcome 5.1: Good Governance and Leadership

*Action 5.1.5.5 Ensure formal land use agreements are in place for all third parties who operate from Council reserves in accordance with Council Policy.*

**Relevant Precedents:**

Council recently approved the food businesses 'Lenard's Bunbury' and 'Joey Soft serve' to operate food vans within the Shire subject to annual renewal.

**Comment:**

This mobile food service provides a catering option for the Worsley South 32 site, where there is no fixed retail premises in the townsite. A mobile food premises is required to comply with the Competition Principles Agreement (WA) and the Shire of Collie Activities in Thoroughfares and Public Places and Trading Local Law 2012. The hours of operation do not impact on any other facilities in the area, the Worsley site operates on a 24 hour shift rotation and there is no impacted adjoining properties. Should the Food Van participate in further activities for catering or as part of a public event, approval is required as part of that event.

Mr Kumar left the room 9.04pm and returned 9.05pm.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**16. TECHNICAL SERVICES REPORTS**

**16.1 Tender 3/2017 – Road and Drainage Upgrade Rowe Street Collie**

<b>Reporting Department:</b>	Technical Services Department
<b>Reporting Officer:</b>	Brett Lowcock - Director Technical Services
<b>Accountable Manager:</b>	Brett Lowcock - Director Technical Services Local Government Act 1995 – Section 3.57
<b>Legislation</b>	Local Government Function (Function & General) Regulations 1996
<b>File Number:</b>	CPR/056
<b>Appendices:</b>	No
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to award Tender 03/2017 – Road and Drainage Upgrade Rowe Street Collie.

**7355**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Faries**

**Seconded: Cr Piavanini**

**That Council accept the tender submitted by Carbone Bros Pty Ltd for Road and Drainage Upgrade Rowe Street Collie in the amount of \$183,818.78 ex GST.**

**CARRIED 8/0**

**Background**

In accordance with the Tender Regulations of the Local Government Act, Council is required to call tenders for the supply of goods where the value exceeds \$150,000. Tender 03/2017– Road and Drainage Upgrade Rowe Street Collie was advertised on Wednesday 4<sup>th</sup> February 2017 in the West Australian and Thursday 9<sup>th</sup> and 16<sup>th</sup> February 2017 in the Collie Mail. The work was tendered as part of Roads to Recovery Program for improving the infrastructure and providing convenience to the residents of the Shire of Collie. Last year the Council completed the southern section (Stage 1) of Rowe Street. For stage 2 of the project, ie Northern Section, the section of road is approximately 420 meters in length extending from the intersection with Foster Street and extending 420m in a Northerly direction. Traffic volumes are relatively low with approximately 100-150 vehicles per day (“VPD”). Vehicles are predominantly cars with no heavy vehicles recorded. The recommended speed limit is 50km/h This project will not only improve the access but it will also improve the drainage issues currently faced by the residents.

**Statutory and Policy Implications:**

Council is required to call tenders in accordance with the requirements of the Tender Regulations of the Local Government Act 1995 and Local Government (Function & General) Regulations 1996 where the value of the tender exceeds \$150,000 unless the WALGA preferred option is selected.



SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**Budget Implications:**

The project is fully funded in the amount of \$200,000 from the Roads to Recovery program in Councils 2016/17 adopted budget.

**Communications Requirements: (Policy No. CS 1.7)**

Staff will notify the tenderers of the Council's resolution. In addition, residents will be advised when roadwork's are to be carried out in their street.

**Strategic Community Plan/Corporate Business Plan Implications:**

Strategic Community Plan 2013-2022.

The item has the following links with the Strategic Community Plan 2013-2022.

OUTCOME 3.3 – A safe and reliable transport system

Strategy 3.3.1: Maintain and develop local roads and footpath networks at appropriate standards.

OUTCOME 3.5 – A sustainable asset and infrastructure base.

Strategy 3.5.4: Develop and implement long-term asset management plans for all Council assets

**Relevant Precedents:**

N/A

**Comment:**

When the tender closed on 22nd February 2017, submissions were received from seven (7) companies and are listed below in order of ascending price

<b>Name</b>	<b>Address</b>	<b>Tender Amount ( ex GST )</b>
Carbone Bros Pty Ltd	Papps Road Brunswick	\$183,818.78
Road Contractors Pty Ltd	2 Ridgewood Drive Dawesville	\$195,841.30
Dowsing Group	9 Ferguson St Kewdale	\$256,310.49
JAK Civil	7 Ditchingham Place Australind	\$264,104.00
APH Contractors	Lot 26 Wetherly Drive Picton	\$273,715.55
Coalcliff Plant Hire and Civil Contracting	17 Throssell St Collie	\$286,303.85
WCP Civil	9 Townsend St Malaga	\$321,329.12

Council Buy Local policy "**CS2.7 Tenders, Quotations & Price Preference Policy**" was applied to the tender from Coalcliff Plant Hire and Contracting, which lowers their price by 10% or \$28,630.39 giving a revised price of \$257,673.47. This revised price was used in the scoring matrix below.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

Tenders were also evaluated using a point scoring system with scores being awarded for each selection criteria. Each criterion is weighted to reflect its relative importance. Weighted scores are then summed to yield the total score, the higher the score indicates a more favourable outcome for Council.

The criteria and results on which the tender was assessed are as follows:

The assessment criteria used as outlined in the Tender Document and the maximum scores used are listed below:

Price: 50

Timeframe: 20

Experience: 30

Tenderer	Price	Timeframe	Experience	Total Score
Carbone Bros Pty Ltd	50	20	25	95
Coalcliff Plant Hire and Civil Contracting	36	18	30	84
JAK Civil	35	19	25	79
Road Contactors Pty Ltd	47	18	15	70
APH Contractors	34	N/S	25	59
Dowsing Group	36	N/S	20	56
WCP Civil	29	N/S	20	49

N/S – Not supplied

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

---

**16.2 Proposed Change to 2016/17 Roads to Recovery Program**

<b>Reporting Department:</b>	<b>Technical Services Department</b>
<b>Reporting Officer:</b>	Brett Lowcock- Director Technical Services
<b>Accountable Manager:</b>	Brett Lowcock- Director Technical Services
<b>Legislation</b>	Local Government Act 1995 Local Government Function (Function & General) Regulations 1996
<b>File Number:</b>	
<b>Appendices:</b>	Yes - Appendix 11
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council endorsement to upgrade Forrest St/Prinsep St Traffic Islands using under expenditure from other projects Roads to Recovery Funds

**7356**

**Officer's Recommendation/Council Decision:**

**Moved: Cr Martin**

**Seconded: Cr Miffling**

**That Council**

1. notes that under-expenditure in the order of \$50,000 has been saved between the Burt St and Venn St (East) road projects which are now complete and reduce the budget in the Mid-Year Review.
2. include an additional Roads to Recovery project in the 2016/17 Mid-Year Review in the amount of \$50,000 for the upgrade/replacement of Traffic Islands at the Prinsep/Forrest St Intersection and include in the Mid-Year Review.

**CARRIED 8/0**

**Background:**

Council adopted budget for 2016-17 contains the following Roads to Recovery projects:-

- Burt St \$30,000
- Venn St (East) \$120,000

Final combined expenditure for these projects as at 24<sup>th</sup> Feb 2017 is \$95,473.

**Statutory and Policy Implications:**

Nil

**Budget Implications:**

The net effect on Councils 2016/17 budget is nil.

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**

Tuesday, 7 March 2017

---

**Communications Requirements:** (Policy No. CS 1.7)

The planned works are located at one of Collie's busiest intersections. A Media Statement will be supplied to the Collie Mail, Collie Community Radio and also placed on the Shire Webpage prior to works commencing.

**Strategic Plan Implications:**

The item has the following links with the Strategic Community Plan 2013-2022.

OUTCOME 3.3 – A safe and reliable transport system

Strategy 3.3.1: Maintain and develop local roads and footpath networks at appropriate standards.

OUTCOME 3.5 – A sustainable asset and infrastructure base.

Strategy 3.5.4: Develop and implement long-term asset management plans for all Council assets

**Relevant Precedents:**

Nil

**Comment:**

Council's adopted budget for 2016/17 includes an amount of \$18,600 for a Blackspot project to upgrade the traffic signals at the Prinsep St/Forrest St intersection. The Blackspot project will reduce right angle crashes by installing right turn filter arrows when turning from Prinsep St (South) into Forrest St (East) and also from Forrest St (West) into Prinsep St (North).

During the design process it was noted that the traffic islands at this intersection are non-compliant for pedestrian access and are also quite unpleasant visually due to their age. The design for the traffic signals upgrade has also identified that some of the traffic islands will need to be widened to accommodate the new traffic signals.

A design has been undertaken to upgrade the traffic islands to current standards including pedestrian access. (Refer Appendix 11) The proposed works were included as part of the Tender to upgrade the carpark and laneway behind the banks, with the view that any surplus CBD funds could be used to upgrade this entry point to the CBD/Forrest St, however, it now appears that a new funding source is required.

Staff have identified a saving within the Burt St/ Venn St project of around \$50,000. This forms part of the Roads to Recovery Program funded by the Federal Government. Therefore, staff are proposing a new project be created within the Roads to Recovery Program for the "Upgrade of Traffic Islands at Prinsep St/ Forrest St Intersection. The Net effect of the 2016/17 Council budget will be Nil.

**17. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Nil

**18. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**

Cr Italiano:

With the State Election only days away have we sought funding commitments from the various political parties as per resolution 7284?

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**

Tuesday, 7 March 2017

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CEO responded as follows;

- The National party candidate has committed \$10m towards the strategies in the Reimagining Collie Report if elected;
- The Labour Party candidate acknowledged that some strategies in the Reimagining Collie Report would be taken into consideration if elected;
- The Liberal Party candidate made no commitment towards funding strategies identified in the Reimagining Collie Report;

Cr Sanford also addressed Councillors with similar comments about commitments to the community.

**19. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**  
Nil

**20. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**

Cr Sanford

24 February – Attended SW Zone Meeting in Australind at the Shire of Harvey.

4 March – Attended 50<sup>th</sup> Anniversary of Collie Underwater Hockey Club.

CEO David Blurton

23 February – Attended meeting arranged by Collie Chamber of Commerce in regards to Perdaman and National Party proposals.

23 February – Conducted Interviews for Regional Tourism Marketing Manager in Bunbury.

24 February – Attended SW Zone Meeting in Australind

Cr Stanley

23 February - attended a National public information session with Candidate Monique Warnock, other National sitting members and Perdaman Industries Managing Director Vikas Rambal.

28 February - attended a Labor public information session with Opposition Leader Mark McGowan and Mick Murray MLA Collie-Preston.

**21. COUNCILLOR DOCUMENTS OF INTEREST**  
Nil

**22. ELECTED MEMBERS TRAINING OPPORTUNITIES**

Please refer to the **attached** 2017 WALGA Training Calendar and contact CEO PA on 9734 9004 for any training you may wish to undertake

**23. STATUS REPORT ON COUNCIL RESOLUTIONS**

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 12
- 'All Open' at Appendix 13

**24. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

SHIRE OF COLLIE  
**MINUTES - ORDINARY MEETING OF COUNCIL**  
Tuesday, 7 March 2017

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**7357**

<b>Moved: Cr Stanley</b>	<b>Moved: Cr Faries</b>
<b>That Council moves Into Committee.</b>	
<b>CARRIED 8/0</b>	

**24.1 Update on Riverview Residences**

The following Councillors have declared a financial interest in this item.

Cr Sanford, Cr Martin, Cr Faries, Cr Miffling, Cr Italiano, Cr Hanns, Cr Piavanini

As there were an insufficient number of Councillors remaining to constitute a quorum, this matter was not dealt with.

**7358**

<b>Moved: Cr Miffling</b>	<b>Seconded: Cr Stanley</b>
<b>That Council requests staff to develop a policy that defines eligibility for Municipal Awards.</b>	
<b>CARRIED 8/0</b>	

**7359**

<b>Moved: Cr Piavanini</b>	<b>Moved: Cr Faries</b>
<b>That Council goes Out of Committee.</b>	
<b>CARRIED 8/0</b>	

**25. CLOSE**

The Shire President thanked Council and Staff for their attendance.

The Presiding Member declared the meeting closed 9.28pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 28 March 2017.

.....  
Presiding Member

.....  
Date