



MINUTES

for the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 1 August 2017

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Tuesday, 1 August 2017

Minutes of the Ordinary Meeting of the Collie Shire Council in Council Chambers, 87 Throssell Street Collie, on Tuesday, 1 August 2017 commencing at 7:00pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:

Glyn Yates	Councillor (Presiding Member)
Nola Green, JP	Councillor
Gary Faries	Councillor (arrived 7.02pm)
Elysia Harverson	Councillor
Ian Miffing, JP	Councillor
John Piavanini	Councillor
Sarah Stanley	Councillor
David Blurton	CEO
Allison Fergie	Director Corporate Services
Brett Lowcock	Director Technical Services
Andrew Dover	Director Development Services
Khushwant Kumar	Finance Manager
Belinda Dent	CEO PA

APOLOGIES:

Neil Martin	Councillor
Joe Italiano	Councillor
Wayne Sanford	Councillor
Jodie Hanns	Councillor

GALLERY: Grant Andrews – Uniqco (arrived 7.33pm and left Chambers 8.22pm)
Erik Mellegers – Collie MTB Club (left Chambers 7.16pm)

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
Cr Italiano and Cr Martin have been granted Leave of Absence for this Ordinary Meeting of Council.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council.
- Cr Sanford and Cr Hanns have requested Leave of Absence for this Ordinary Meeting of Council.

7497

Moved: Cr Stanley	Seconded: Cr Miffing
That Cr Sanford and Cr Hanns be granted Leave of Absence for this Ordinary Meeting of Council 1 August 2017.	

CARRIED 6/0

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2. AUSTRALIAN CITIZENSHIP CEREMONY

Nil

3. PUBLIC QUESTION TIME

Nil

4. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Items taken on Notice from the previous meeting 11 July 2017:

EFT20972 - Crown Hotel Vouchers – 4 x Staff Dinner Vouchers for 5yr Milestone achieved.

EFT20867 – Westrac repairs on front end loader
These repairs relate to the refurbishment of the front axle differential of Councils Front End Loader. Warning signs plus flashing lights have been installed within the cab. Insurance claim to be submitted.

CHQ41130 - Allanson Bushfire Brigade – College Grove
This was a Prescribed Burn by Allanson Bushfire Brigade on behalf of DFES. It is an income and expenditure from DFES paid to the Brigade. Therefore this was a transaction being received in from DFES and going out to the Brigade.

Cr Faries arrived 7.02pm

5. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests have been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Miffing	Item 15.2 – Transportable Building for Change Rooms at Wallsend Ground	Impartial – Member of Collie Harness Racing Club Inc. and Brother-in-law is the Club President
Cr Faries	Item 24.2 – Premier Coal – Coalfields Highway Road Realignment	Financial – Employee of Premier Coal
Cr Piavanini	Item 24.2 – Premier Coal – Coalfields Highway Road Realignment	Financial – Former Supplier (Business taken over by son and still consult to Sons Business, who is beneficiary to my trust.)
Cr Yates	Item 24.2 – Premier Coal – Coalfields Highway Road Realignment	Financial – Occasional Contractor

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Councillor/Staff	Agenda Item	Disclosure
Cr Stanley	Item 24.2 – Premier Coal – Coalfields Highway Road Realignment	Financial – Sub-constructor
Mrs Fergie	Item 15.4 – Transportable Building for Storage	Proximity – Neighbouring property.

The CEO advised that Ministerial Approval to participate in agenda item 24.2 had been sought for Councillors Yates, Piavanini and Faries to achieve a quorum for this item. CEO also advised that the Department had given approval for Councillor Yates and Piavanini to participate in this item and for Cr Yates to preside over the item.

Cr Faries left the room 7.04pm and returned at 7.05pm.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Cr Yates welcomed Mr Andrews from Uniqco to the meeting. Mr Andrews presented the Fleet Review report at 7.33pm and responded to several questions from Councillors.

Cr Yates thanked Mr Andrews for his presentation.
Mr Andrews left the room 8.22pm.

7. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Item 24.1 & 24.2 to be closed to the public.

8. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

15.8 Townsite Mountain Bike Trail Concept Plan

Reporting Department:	Development Services Department
Reporting Officer:	Andrew Dover - Director Development Services
Accountable Manager:	Andrew Dover - Director Development Services
Legislation	Nil
File Number:	CMG/222
Appendices:	Appendix 16
Voting Requirement	Simple Majority

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Report Purpose:

For Council to adopt the proposed concept plan for the Townsite Mountain Bike Trail prior to commencement of construction.

7498

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Miffling

That Council endorse the proposed concept plan for the Townsite Mountain Bike Trail.

CARRIED 7/0

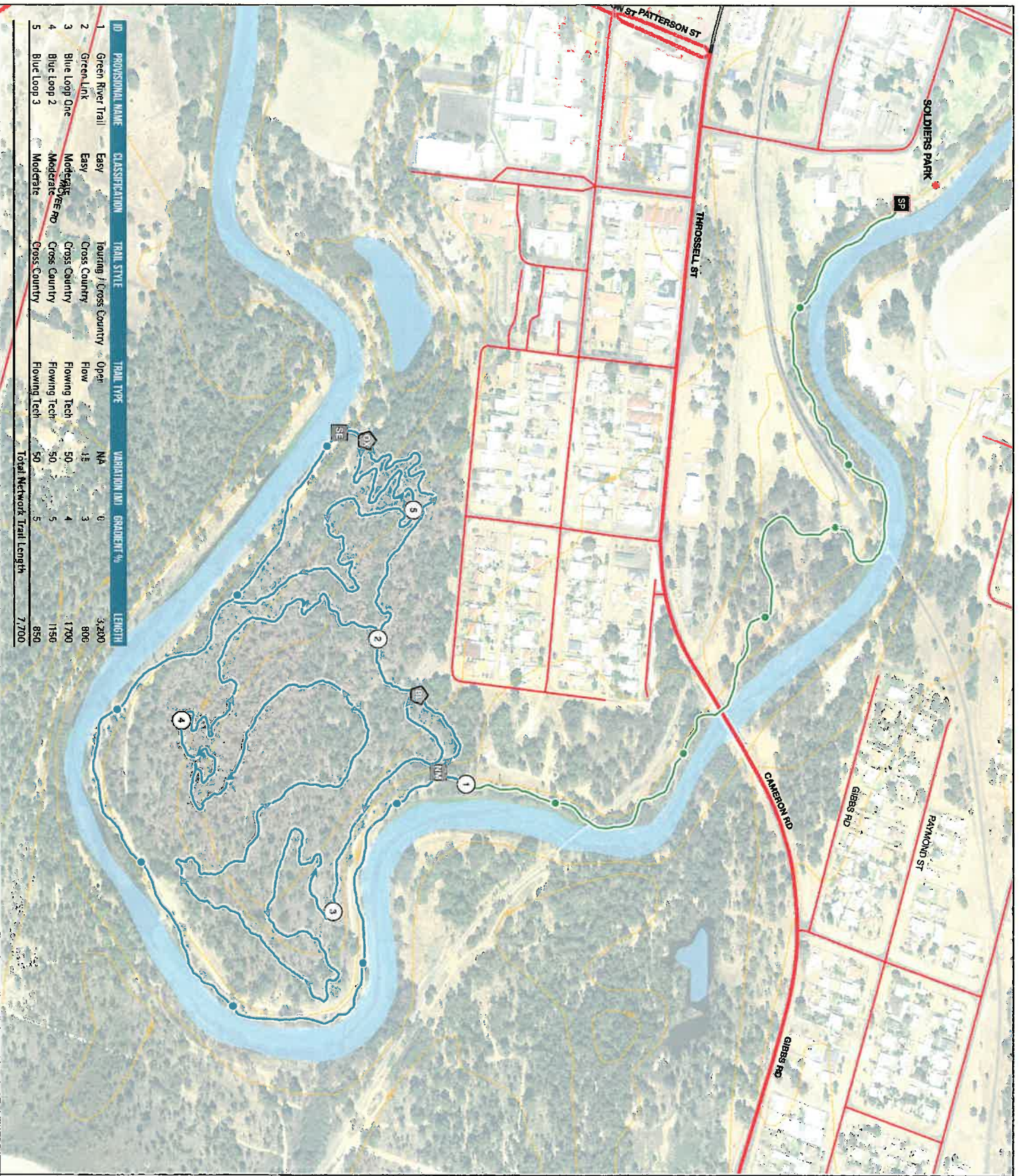
Background:

On 07 March 2017, Council adopted the following recommendation:

7332 -That Council adopts en bloc the recommendations contained within the minutes of the Trails Planning Advisory Committee meeting held on 14 February 2017.

11.6.2 1. Accept the tender submitted by Common Ground for the Design (as developed through community consultation and adopted by the council) and Construction of the Townsite Mountain Bike Trail on Reserve 15783 and UCL 350 Collie as specified in Option 2 for \$146,050 ex GST with work completed by volunteers to be determined in consultation with Collie Cycle Club and consultant. Volunteer work is estimated to reduce the total cost by up to \$45,000.

This recommendation requires that a concept plan be developed and approved by Council following community consultation. This consultation has been carried out through a workshop with the Collie Cycle Club and through meetings with other key stakeholders. The concept plan has now been developed and is attached at Appendix 16.



ID	PROVISIONAL NAME	CLASSIFICATION	TRAIL STYLE	TRAIL TYPE	VARIATION (M)	GRADIENT (%)	LENGTH
1	Green River Trail	Easy	Touring / Cross Country	Open	NA	0	3,200
2	GreenLink	Easy	Cross Country	Flow	15	3	800
3	Blue Loop One	Moderate	Cross Country	Flowing Tech	50	4	1700
4	Blue Loop 2	Moderate	Cross Country	Flowing Tech	50	5	1150
5	Blue Loop 3	Moderate	Cross Country	Flowing Tech	50	5	850
Total Network Trail Length							7,700

- Legend**
- Trail Infrastructure**
- Minor Trail Head
 - Major Trail Head
 - Decision Point
- Trails**
- Proposed Easy Dual Direction - Green Circle
 - Proposed Easy - Green Circle
 - Proposed Moderate - Blue Square
 - Transport
- Highway, Freeway**
- Main road sealed
 - Minor road sealed
- Hydrology**
- Hydro Water Feature
 - 5m Contour
 - Point of Interest
- Collie 2131 Dec 2013 Mosaic

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Client
SHIRE OF COLLIE

Project
COLLIE TOWN TRAILS - CONCEPT PLAN

Drawing Title
CONCEPT PLAN



Drawn DW
Project No 1612
Pilot Date 2017-07-23

Stage CD
Drawing No A07

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Relevant precedents:

Nil

Statutory and policy implications:

Nil

Budget implications:

This project is within the current budget and provisions of the tender accepted by Council 07 March 2017.

Communications Requirements: (Policy No. CS 1.7)

Consultation has been carried out including a workshop with the Collie Cycle Club and a number of detailed meetings with key members of this club. In addition, other stakeholders have been consulted as appropriate.

Further consultation will be carried out with the High School prior to detailed design.

Strategic Community/Corporate Business Plan Implications:

Strategic Community Plan 2013-2022.

Outcome 1.2 Participation is sport, recreation and leisure opportunities.

Outcome 1.3 An active and supportive community.

Outcome 4.3 A growing tourism industry.

South West Mountain Bike Master Plan

Comment:

The consultant has complied with the tender to design a trail alignment of 4.5km within the specifications and the WA Mountain Bike Management Guidelines. This trail is a combination green/blue trail suitable for beginners/intermediate mountain bike riders as per the consultation and brief.

The concept plan has been presented to members of the Trails Planning Advisory Committee, however this committee did not have a quorum to provide a formal recommendation to Council regarding this concept. The members in attendance at this presentation supported the concept.

The concept plan has included potential additional trails including a mountain bike trail to Soldiers Park (separate from the existing multi use trail) and a challenge park. The design also allows for potential for extensions to Minnipup Pool and around the adjacent oxbow lake.

The proposed alignment makes maximum use of the significant natural features within the site. These are namely the river and a rocky ridge in the centre. This creates an interesting and iconic trail to which complementary features are added.

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11.3 Receipt of the Minutes of the Policy Review Committee

7502

Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Stanley

That Council receives the minutes of the Policy Review Committee held on 20 July 2017.

CARRIED 7/0

11.4 Adoption of the Recommendations of the Policy Review Committee

7503

Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Piavanini

That Council adopts en bloc the recommendations contained within the minutes of the Policy Review Committee held on 20 July 2017.

That Council:

**11.4.1 1. Adopt the following policy as presented:
CS7.1 Museum Collection Policy; and**

2. Identify a review date for above policy as July 2020.

**11.4.2 1. Adopt the following policy:
CS4.1 Recognition of Returned Service People and ANZAC ceremonies as modified (be deleting text with ~~striketrough~~ and including underlined text) as per Appendix 1;**

2. Identify a review date for the above policy as July 2020.

11.4.3 That Council defer consideration of the following policy until a new policy is developed: CS4.2 Removal & Erection of Banners in the CBD.

11.4.4 That Council defer consideration of DS1.2 – Management of Shire’s Buildings until the next committee meeting.

11.4.5 That Council adopt DS4.3 – Road Construction Provisions for Rural Residential Subdivision as modified (by deleting text with ~~striketrough~~ and including underlined text) as per Appendix 3 and identify a review date of July 2020.

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11.4.6 That Council adopt DS4.6 – Alfresco Dining in a Public Place as modified (by deleting text with ~~strikethrough~~ and including underlined text) as per Appendix 3 and identify a review date of July 2020.

11.4.7 That Council adopt DS4.7 – Vehicles Stored on Private Property and identify a review date of July 2020.

11.4.8 That Council revoke DS1.1 – Vehicle and Plant Washdown Bays.

CARRIED 7/0

12. **RECEIPT OF NON COUNCIL COMMITTEE MINUTES PRESENTED TO COUNCIL**

Nil

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13. **CEO REPORTS**
Nil

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14. CORPORATE SERVICES REPORTS

14.1 Review of Emergency Services Levy

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie – Director Corporate Services
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	N/A
File Number:	N/A
Appendices:	Yes – Appendix 1
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider the Shire of Collie response to the WALGA position for submission to the Economic Regulation Authority in its review of the Emergency Services Levy.

7504

Officer's Recommendation/Council Decision:

Moved: Cr Green

Seconded: Cr Stanley

That Council:

Endorse the Shire of Collie response to the WALGA position on the review of the Emergency Services Levy.

CARRIED 7/0

Background:

The Economic Regulation Authority (ERA) released its draft report of the Review of the Emergency Services Levy (ESL) on Friday 7 July 2017. The draft report is the culmination of all submissions made to the ERA in the first phase of consultation.

WALGA developed a submission on behalf of its members with strong engagement resulting in participation from over 80% of Councils.

WALGA has now advised that preliminary analysis of the recommendations shows that the ERA have acknowledged a number of important issues raised in WALGA's submission, including:

- The need for greater transparency and accountability about how money is spent on emergency services.
- Recognition that the agency that advises the Minister for Emergency Services on ESL revenue and rates should not benefit from the ESL.
- A recommendation that the oversight function of the ESL should be removed from the Department of Fire and Emergency Services (DFES) and given to the Office

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of Emergency Management (OEM), to provide a level of transparency and introduce accountability to those agencies responsible for delivering emergency services to communities throughout Western Australia.

- That the ERA considered the main purpose of the ESL is to enable all Emergency service workers to be ready to respond to emergencies across the state. This includes the ESL funding preparedness activities that have community wide benefits or which involve coordination of prevention across tenure.
- A recommendation that Local Governments should be compensated for the cost of collecting ESL revenue (including the costs of recovering unpaid debts and any ESL revenue that cannot be recovered).
- The ERA were asked to review to what extent the ESL should be available to fund a Rural Fire Service, and what effect that would have on how much people pay for emergency services. The draft report has highlighted models ranging from \$4.2 million to \$560 million, and WALGA are pleased to see rigorous models and tangible figures provided to government to inform their decision making on a rural fire service.

The ERA are again opening a consultation period for submissions to be made against the draft report closing on 11 August 2017. All feedback collected during this period will inform the final report that will be tabled with the Treasurer by 29 September 2017.

WALGA will again facilitate the development of a submission to the ERA, who have requested that where possible, the sector put forward a clear unified position on the key recommendations. The ERA is an independent statutory authority established by the Parliament of Western Australia. They work independently of industry, government and other interests to ensure decisions and recommendations are free from bias. WALGA encourages all members to feed into the ERA process so that it can be dealt with by the government in a formal manner.

In order to prepare a final submission to the ERA, WALGA are requesting support in facilitating a response from each Local Government, and have provided a template to be completed in consultation with relevant personnel within the organisation.

While the timeline indicates that the completed template is to be returned to WALGA by 26 July 2017, the response will be the subject of a presentation at the WALGA convention on 5 August 2017, with collation of the response to the ERA to follow. Staff have advised WALGA that the Shire of Collie response will be presented to Council for consideration on 1 August 2017, and the Shire of Collie response will be forwarded following Council consideration.

WALGA further advises that information and emails have been provided to all State Councillors, CEOs and Elected Members, and updates will be provided via LG News and Councillor Direct in the coming weeks.

Statutory and Policy Implications:

N/A

Budget Implications:

N/A

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Communications Requirements: (Policy No. CS 1.7)
N/A

Strategic Plan Implications:

Goal 1 Our Community – a thriving, supportive and safe community

Outcome 1.5 A safe community

Strategy 1.5.2 Support emergency and fire management planning, preparedness, response and recovery arrangements.

Relevant Precedents:

N/A

Comment:

The draft response provided for consideration has been developed in consultation with the Shire President and relevant staff.

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Cr Harverson left the room 7.13pm and returned 7.13pm.

14.2 Sport Awards Selection Panel

Reporting Department:	Corporate Services
Reporting Officer:	Julie Pellicciari, Community Development Officer
Accountable Manager:	Allison Fergie, Director Corporate Services
Legislation	N/A
File Number:	RCS/014
Appendices:	No
Voting Requirement	Simple majority

Report Purpose:

For Council to consider the arrangements for the presentation of the 2017 Shire of Collie Sport Awards.

7505

Officer's Recommendation/Council Decision:

Moved: Cr Harverson

Seconded: Cr Green

That Council:

1. **Accept the Shire of Collie Sport Awards Selection Panel recommendation to organise the awards presentation evening on either 17 or 24 November 2017 (dependent upon availability of guest speaker) using a similar format as in 2016.**
2. **The Shire of Collie Sport Awards Selection Panel reviewed the guidelines of the Panel with no changes required. Guidelines noted below:**
 - a. **The number of committee positions on the Shire of Collie Sport Awards Selection Panel is five (5).**
 - b. **A Shire of Collie Councillor to be appointed to Chair the Shire of Collie Sport Awards Selection Panel, and a staff member be available to provide administrative support.**
 - c. **The Shire of Collie Sport Awards Selection Panel is to comprise of any member of the Collie community with the skills necessary to consider and adjudicate within the selection process.**
 - d. **The Shire of Collie Sport Awards Selection Panel is to be appointed directly by Council, with appointments to the Shire of Collie Sport Awards Selection Panel to be for four [4] year terms. Retiring Panel positions are to be advertised for community nomination in each year following the expiration of terms (i.e. 2016, 2018, and so on).**
 - e. **Retiring Shire of Collie Sport Awards Selection Panel members are eligible for renomination and reappointment by Council.**

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f. The Sports Award Selection Panel is to determine the recipients of the following awards annually, with nomination required:

- (i) Junior Sportsperson of the Year**
- (ii) Sportsperson of the Year (JL Mumme medal)**
- (iii) Special Achievement Award (coaching, team, official, etc)**
- (iv) Hannan-Robinson Volunteer of the Year Award**
- (v) Wall of Champions inductee(s) if required**

g. The Shire of Collie Sport Awards Selection Panel is to make recommendations to Council through an Officer's Report for the presentation of the awards each year. Appropriate staff to organise the delivery of the awards in conjunction with Councillors, and within the budget allocated by Council.

h. The Shire of Collie Sport Awards Selection Panel will review the eligibility criteria for all awards annually.

i. The Shire of Collie Sport Awards Selection Panel will assess all Expressions of Interest received from sporting clubs to host the event and make a recommendation to Council of the most appropriate host club.

3. Continue with the appointment of Cr Faries to Chair the Sport Awards Selection Panel and Cr Miffing as Deputy Chair.

CARRIED 7/0

Background:

The Shire of Collie Sports Awards Selection Panel met on 15 June 2017 to review the 2016 Sports Awards presentation evening and make recommendations to Council with the aim of continuing the revitalisation of the awards. At this meeting, there was also a review of the Sport Awards Selection Panel criteria with no changes requested by the Panel.

In 2016 the Sport Awards presentation evening was held at the Collie Eagles Football Club with approximately 100 people in attendance. Nominations received for each of the categories were;

- Six nominations for Sportsperson of the Year (JL Mumme Medal)
- Eight nominations for Junior Sportsperson of the Year
- Three nominations for Special Achievement
- Five nominations for the Robinson-Hannan Volunteer of the Year

The evening included a static display from the Collie Cycle Club archives. The event was an alcohol-free event. Many favourable comments were received from attendees at the function and the committee would like to continue with this format for the 2017 award presentation evening.

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Council Resolution # 7244 [15 November 2016]

7244 - That Council accept the Shire of Collie Sport Awards Selection Panel recommendation to change the awards presentation evening to 25 November 2016 to suit the preferred guest speaker's availability.

Council Resolution # 7067 [31 May 2016]

7067 -That Council

- 1. Include the new Hannan-Robinson Volunteer of the Year Award to the annual Sport Awards presentations.***
- 2. Accept the Shire of Collie Sport Awards Selection Panel recommendation to organise the awards presentation evening on 18 November 2016 using the same format as 2015.***
- 3. Adopt the Shire of Collie Sport Awards Selection Panel Guidelines below:***
 - a. The number of committee positions on the Shire of Collie Sport Awards Selection Panel is five (5).***
 - b. A Shire of Collie Councillor to be appointed to Chair the Shire of Collie Sport Awards Selection Panel, and a staff member be available to provide administrative support.***
 - c. The Shire of Collie Sport Awards Selection Panel is to comprise of any member of the Collie community with the skills necessary to consider and adjudicate within the selection process.***
 - d. The Shire of Collie Sport Awards Selection Panel is to be appointed directly by Council, with appointments to the Shire of Collie Sport Awards Selection Panel to be for four [4] year terms. Retiring Panel positions are to be advertised for community nomination in each year following the expiration of terms (i.e. 2016, 2018, and so on).***
 - e. Retiring Shire of Collie Sport Awards Selection Panel members are eligible for renomination and reappointment by Council.***
 - f. The Sports Award Selection Panel is to determine the recipients of the following awards annually, with nomination required:***
 - (i) Junior Sportsperson of the Year***
 - (ii) Sportsperson of the Year (JL Mumme medal)***
 - (iii) Special Achievement Award (coaching, team, official, etc)***
 - (iv) Hannan-Robinson Volunteer of the Year Award***
 - (v) Wall of Champions inductee(s) if required***
 - g. The Shire of Collie Sport Awards Selection Panel is to make recommendations to Council through an Officer's Report for the presentation of the awards each year. Appropriate staff to organise the delivery of the awards in conjunction with Councillors, and within the budget allocated by Council.***
 - h. The Shire of Collie Sport Awards Selection Panel will review the eligibility criteria for all awards annually.***

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i. The Shire of Collie Sport Awards Selection Panel will assess all Expressions of Interest received from sporting clubs to host the event and make a recommendation to Council of the most appropriate host club.

4. Appoint Cr Faries to Chair the Sport Awards Selection Panel and appoint Cr Miffling as Deputy Chair.

Statutory and Policy Implications:

N/A

Budget Implications:

The Sport Awards presentation evening will be fully funded from budgeted funds.

Communications Requirements: (Policy No. CS 1.7)

Letters to all sporting club requesting nominations to be submitted. Publications in the local media advising of the closing date for award nominations.

Strategic Plan Implications:

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.1: Provide and promote sport, recreation and leisure facilities and programs.

Outcome 1.3: An active and supportive community.

Strategy 1.3.3: Support and encourage participation in community and civic events.

Relevant Precedents:

N/A

Comment:

The selection panel felt the 2016 awards presentation evening continued with the rejuvenation, and raising the profile, of the awards and are contacting clubs to encourage their continued participation by nominating sportspersons from their clubs, leading to an increased number and diversity of nominations and attendance at presentation events. Ryan Bailie, 2016 Olympic athlete, was the guest speaker for the 2016 presentation evening. The format for the evening was changed slightly by interviewing Ryan and then inviting questions from the audience. Ryan was very well received by the large number of people in attendance.

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Mr Mellegers left the room 7.16pm.

14.3 Adoption of Waste Collection Fees for 2017/18

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar – Finance Manager
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation:	Local Government Act 1995 & Health Act 1911
File Number:	WAT/003
Appendices:	No
Voting Requirement	Absolute Majority

Report Purpose:

To adopt waste charges for the 2017/18 financial year.

7506

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Miffling

That by Absolute Majority Council:

- 1. Adopt the following charges for 2017/18:**

3 Bin Collection System	\$305
Rural Waste Levy	\$133
- 2. Grant a concession of \$30 for eligible pensioners (as defined by the Rates and Charges (Rebates and Deferments) Act 1992) applicable to the 3 bin Collection change.**

CARRIED 7/0

Background:

Rubbish Charges are levied in accordance with the Health Act 1911 & Local Government Act 1995 with the aim of covering the running costs Council incurs in relation to the provision of waste management services.

The current charges which have been levied in 2016/17 are \$302 for 3 bin collection service. There was organic bin credit of \$12.50 during 2016-17 which allowed ratepayer to pay \$289.50 only during the year. Rural waste levy in 2016/17 was \$130.

Statutory and Policy Implications:

Local Government Act 1995 & Health Act 1911

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Budget Implications:

The following table represents a summary of the expenses and revenue in relation to kerbside collection services which the Council has factored into the 2017/18 budget.

Total revenue	\$ 1,289,385
Total expenditure	\$ 1,257,369
Surplus (Transfer to Waste Reserve)	\$ 32,016

Communications Requirements: (Policy No. CS 1.7)

Press release will be completed after adoption on 1 August 2017.

Strategic Plan Implications:

Goal 2 OUR NATURAL ENVIRONMENT – A protected and sustainable natural environment

Outcome 2.3: Effective waste diversion and recovery

- Strategy 2.3.1 Provide waste collection, recycling and disposal services.
- Strategy 2.3.2 Promote recycling, reuse and minimisation of waste in the community.
- Strategy 2.3.3 Support development of appropriate regional waste management strategies.

Comment:

The recommendation as presented will result in an average increase of 1.00% or \$3.00 per annum for the 3-bin service.

Council resolved to grant a 50% concession to pensioners upon the introduction of the kerbside recycling service in 2008. This discount currently applies to 859 properties, representing a cost to Council of \$25,770 in 2017/18, however will fluctuate during the year as ratepayers become eligible to apply for the discount.

Given that individual charges have been rolled into a single charge for the 3 bin system it is suggested that the equivalent rebate be applied to the 3 bin collection charges for 2017/18.

Council officers have worked hard to reduce costs of waste management, and it is worth noting that costs have risen from \$273 in the 2012/13 financial year to the proposed \$305 this financial year.

This constitutes an increase of \$32 over 5 years, during which time Council has achieved better management of the landfill and transfer station site, including increased opening hours and introduction of the organic collection service.

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14.4 Adoption of Commercial Bin Charges for 2017/18

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar – Finance Manager
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation:	WA Local Government Act (1995)
File Number:	FIN/005
Appendices:	No
Voting Requirements:	Absolute Majority

Report Purpose:

For the Council to adopt commercial rubbish bin charges for the 2017/18 financial year.

7507

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Harverson

That Council adopts by an ABSOLUTE MAJORITY the commercial bin charges for the financial year 2017/18 as per below:

- **Annual Commercial Rubbish-General Waste (\$182 per bin)-one service weekly**
- **Annual Commercial Rubbish-General Waste (\$380 per bin)-5 times week service**
- **Annual Commercial Rubbish-Recycling (\$182 per bin)-one service weekly (fortnight pick-up)**
- **Annual Commercial Rubbish-Recycling (\$380 per bin)- 5 times week service (fortnight pick-up)**
- **Annual Commercial Rubbish-Organic (\$182 per bin)- one service weekly**
- **Annual Commercial Rubbish-Organic (\$616 per bin)-5 times week service**

CARRIED 7/0

Background:

The proposed changes to commercial rubbish bin for the 2017/18 financial year are presented to the requirement for accurately assessing Council's costs that need to be recovered.

Statutory and Policy Implications:

Section 6.16 to 6.19 of the WA Local Government Act (1995) governs the imposition of fees and charges.

Budget Implications:

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No change. Proposed income and expenditures are already included in budget 2017/18.

As required by section 6.17 of the Act, the following was taken into account in determining the amount of a fee or charge for a service;

- (a) the cost to the local government of providing the service or goods;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

Communications Requirements: (Policy No. CS 1.7)

Press release will be completed after adoption on 1st August 2017.

Strategic Community Plan/Corporate Business Plan Implications:

KEY OBJECTIVE 5.0

Our Business

Good governance and an effective, efficient and sustainable organisation.

Outcome 5.3:

Financial sustainability and accountability, with emphases on the below strategy; 5.3.5, provide corporate financial services that support the Shires operations and meet planning, reporting and accountability requirements.

Relevant Precedents:

Council has previously adopted commercial rubbish bin charges at its meeting held on 24th January 2017. Council resolved as follows:

7303- That Council adopts by an ABSOLUTE MAJORITY the changes to the fees and charges for the financial year 2016/17 as per below (effective 3 February 2017):

- *Rate Notice Re-issue (\$13.00)*
- *Annual Commercial Rubbish-General Waste (\$343.20 per bin)*
- *Annual Commercial Rubbish-Recycling (\$343.20 per bin)*
- *Annual Commercial Rubbish-Organic (\$676.00 per bin)*
- *Final Demand Fee (\$20.00)*
-

Comment:

The increase in Commercial rubbish bin charges for 5 times in a week is only 1% in comparison to last year.

Below is comparison of charges:

	2016-17	2017-18	
	5 times week service	One service weekly/ fortnightly	5 times week/fortnightly service

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Annual Commercial Rubbish-General Waste (weekly pick-up)	\$343.20	\$182.00	\$380.00
Annual Commercial Rubbish-Recycling (fortnight pick-up)	\$343.20	\$182.00	\$380.00
Annual Commercial Rubbish-Organic (weekly pick-up)	\$676.00	\$182.00	\$616.00
Total	\$1,362.40	\$546.00	\$1,376.00

Staff will seek confirmation from commercial business about the requirement of services and will invoice after confirmation of number of bins required.

Mr Grant Andrews of Uniqco arrived 7.33pm.

The meeting received the presentation from Mr Andrews of Uniqco on the Fleet Review.

Mr Andrews left the meeting and chambers at 8.22pm.

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14.5 2017/18 Annual Budget Adoption

Reporting Department: Corporate Services
Reporting Officer: Khushwant Kumar – Finance Manager
Accountable Manager: Allison Fergie – Director Corporate Services
Legislation: Local Government Act 1995
File Number: FIN/005
Appendices: Yes – Annual Budget 2017/18 (Separate document)
Voting Requirement Absolute Majority

Report Purpose:

To adopt the 2017/18 Annual Budget.

7508

Officers Recommendation/Council Decision:

Moved: Cr Piavanini

Seconded: Cr Harverson

#1

That Council resolves by ABSOLUTE MAJORITY:

1. To Adopt 0.511 cents in the dollar to be applied to all properties attributed to unimproved values for the 2017/18 financial year,
2. To Adopt 8.2059 cents in the dollar to be applied to all properties attributed to gross rental values for the 2017/18 financial year ,
3. To Adopt \$758 minimum rate for properties having unimproved values applied for the 2017/18 financial year,
4. To Adopt \$928 minimum rate for developed land having general gross rental values applied for the 2017/18 financial year,
5. To Adopt \$758 minimum rate for vacant land having gross rental values applied for the 2017/18 financial year,
6. To adopt an annual telecommunication allowance of \$600 in the 2017/18 financial year to be paid to each Councillor
7. To adopt a material variance of 10% in excess of \$10,000 from budget for reporting on the Monthly Statement of Financial Activity for the 2017/18 financial year.

#2

That Council adopt the following list of rating concessions for the 2017/18 financial year.

Assessment	Organisation	Concession	Value
3977	RSL Collie	100%	\$1,109

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Assessment	Organisation	Concession	Value
3990	Country Women's Assoc	100%	\$928
4337, 5321,	Riverview Residences (Steere St and Pendleton Street)	100%	\$36,952
4779	North Collie Hall Management Group	100%	\$928
150	Collie Pioneer Day Lodge	100%	\$928
987	Ngalang Boodja Aboriginal Corp	100%	\$2,518
#3			
That Council determine whether rating concession to continue for these assessment for 2017/18 financial year			
5043	Collie Italian Club	100%	\$8,062
995	Energy West Hall	100%	\$1,963
4813	Red Cross Shop	100%	\$1,493
#4			
That Council raise 2 new loans for the 2017/18 Financial Year to fund the below two projects;			
1. New Toilet and dump point (Throssell Street): Total project Cost \$150,000 (total loan to be raised: up to \$150,000)			
2. Accessible toilet and shower- Caravan Park: Total project cost \$60,000 (total loan to be raised: \$60,000)			
CARRIED 7/0			

Background:

The budget adoption process has included a series of workshops designed to give Councillors every opportunity to peruse the document in a draft format. The draft budget meeting was held on 11th July 2017 which enabled Councillors to provide direction as to the contents of the final budget.

A copy of the budget document has been provided with this Agenda as a separate document.

Statutory and Policy Implications:

Section 6.2 (1) of the Western Australian Local Government Act (1995) states that by no later than 31 August each year, each Local Government is to prepare and adopt (by absolute majority), in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

As part of the budget adoption process, section 6.2 (4) (b) requires detailed information relating to the rates and service charges which will apply to land within the district.

Budget Implications:

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The Council's 2017/18 Annual Budget totals almost \$18 million in expenditure which is to be funded from a variety of sources including operating and non operating revenue, rates and other sources including the Council's own reserves and carried forward funds.

Detailed analysis of the budget was presented to the previous meeting of full Council on 11th July 2017.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 5: Our Business - Good governance and an effective, efficient and sustainable organisation

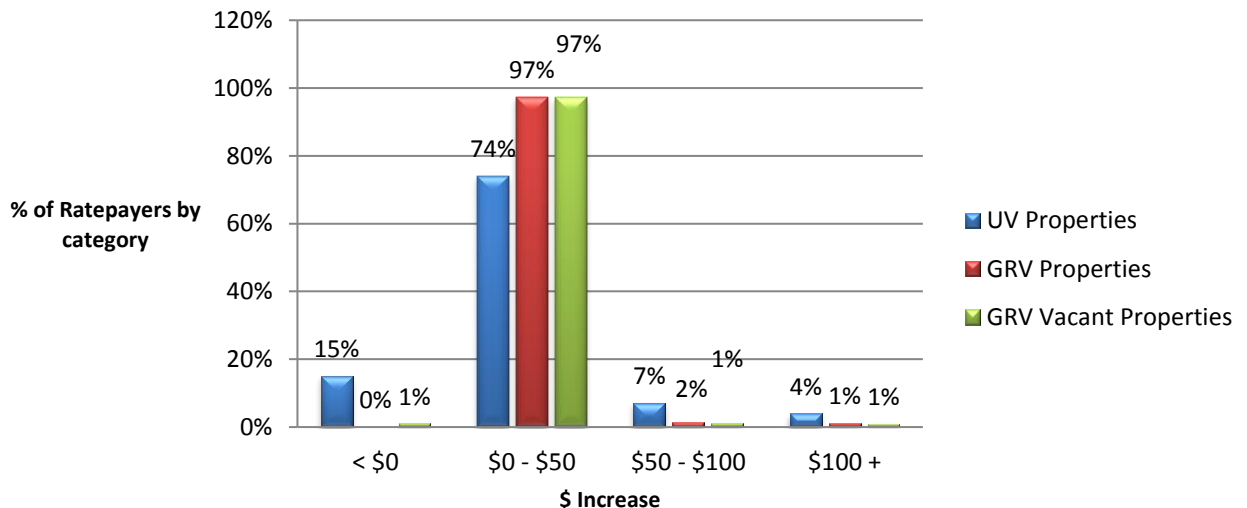
Outcome 5.3: Financial Sustainability and Accountability

- Strategy 5.3.4: Ensure a rating system is in place which is transparent and promotes equity, timeliness, affordability and comparability.
- Strategy 5.3.5: Provide corporate financial services that support the Shire's operations and meet planning, reporting and accountability requirements.

Comment:

The 2017/18 Annual Budget shows a 2.00% increase in rate revenue which is the figure endorsed at the Council's draft budget meeting on 11th July 2017. After extensive modelling, staff concludes that the rates model as recommended in this report is the most equitable that is possible. The following graph shows the percentage increase in dollars of each category. The model as presented has the majority of ratepayers receiving increases not greater than \$100, GRV Developed 99%, GRV Vacant 99% and UV Properties 96%.

2017/18- Rates Increases by Rating Category



The 2017/18 rate increase of 2.00% is smaller than the average increase over the past five years which was 5.71%.

Revaluation of Gross Rental Value (GRV) properties occurred in June 2017, taking effect from the 2017/18 financial year. The valuation of GRV properties within the Shire of Collie has increased by approximately 0.36% overall by \$228K. Of this,

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residential property values have increased by 0.27%, while commercial and industrial values have fallen. GRV for Non-rateable properties and Rural properties have increased. Generally, these valuations will remain current until the next GRV valuation from 2019/20.

Those properties rated on the basis of Unimproved Valuation (UV) are re-valued annually by the Valuer General. The current year's revaluation resulted in an average decrease of 1.25%, compared with 0.8% increase in 2016.

The 2017/18 fees and charges were adopted by Council on 9th May 2017. Staff have recently been advised by the Building Commission of changes to the Building Act fees, and of Statutory Planning Fee changes by the Department of Planning, both of which take effect from 1 July 2017. These are statutory fees and have been updated accordingly in the Schedule of Fees and Charges in the 2017/18 Budget document.

Mr Blurton left the room at 8.45pm and returned at 8.46pm.

Mr Dover left the room at 8.46pm.

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14.6 Renewal of lease to Collie Heritage and Menshed Group Inc

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie - Director Corporate Services
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	WA Local Government Act 1995
File Number:	L47297
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider a renewal of the lease agreement between the Council and Collie Heritage and Men's Shed Group Inc.

7509

Officer's Recommendation/Council Decision:

Moved: Cr Stanley

Seconded: Cr Green

That Council:

1. Lease the Goods Shed to the Collie Heritage and Menshed Group Inc, subject to the approval of the Minister for Lands, under the following conditions:
 - a) lease to be deemed a Long Term Lease with a term of 5 years with a 5 year option;
 - b) Annual lease amount payable be \$1 per annum incl GST;
 - c) Other conditions to be in accordance with Council Policy; and
2. Lease the Bill Weir Rolling Stock Shed, the Men's Shed, and rolling stock area to the Collie Heritage and Menshed Group Inc, subject to the approval of the Minister for Lands, under the following conditions:
 - a) Lease to be deemed a Community Built and Operated Lease with a term of 5 years with a 5 year option;
 - b) Annual lease amount payable to be \$1 per annum incl. GST; and
 - c) Other conditions to be in accordance with Council Policy.

CARRIED 7/0

Background:

The proposed lease covers a portion of reserve 47297 which is vested in the Council for the purposes of Municipal tourist and community activities and allows for leasing for any term not exceeding 21 years, subject to the consent of the Minister for Lands.

Council's staff have contacted the Collie Heritage Group and Menshed Group to ascertain the Group's intention in regards to renewing the current lease. When previously renewed, the group sought to expand their lease area substantially to the

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east with the intention of constructing an additional shed on the reserve – the area was expanded and the new Men’s Shed has been completed.

Statutory and Policy Implications:

The Council has Policy DS 1.5 – Buildings on Council Land in place which sets a framework for the renewal of leases on Council land. The policy outlines the responsibility of each party for issues such as repairs, insurance, outgoings, etc.

Budget Implications:

As per the expired lease agreement, annual fees payable under the lease are \$1.

Communications Requirements: (Policy No. CS 1.7)

Correspondence to proponent

Strategic Community/Corporate Business Plan Implications:

GOAL 1 *OUR COMMUNITY – A thriving, supportive and safe community.*

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.3: Provide support to local sport and recreation clubs and groups to increase participation.

GOAL 5 *OUR BUSINESS – Good governance and an effective, efficient and sustainable organisation.*

Outcome 5.1: Good governance and leadership.

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Action 5.1.5.5: Ensure formal land use agreements are in place for all third parties who operate from Council reserves in accordance with Council Policy

Relevant Precedents:

Recent lease agreements have been renewed in-house with the use of a lease template which was developed for use by the Council. This has minimised the cost involved for the lessee, in particular community based organisations.

Comment:

The Collie Heritage and Menshed Group Inc has been successfully operating from the leased area for some years, and the addition of the new Men’s Shed has enabled them to expand their activities for the benefit of the community.

Mr Dover returned to the room 8.48pm.

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15. DEVELOPMENT SERVICES REPORTS

15.1 Response to Petition regarding Emergency Management Roles in the Shire

Reporting Department:	Development Services
Reporting Officer:	Andrew Dover – Director Development Services
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	WA Local Government Act 1995 Bushfires Act 1954
File Number:	Nil
Appendices:	Yes – Appendices 2, 3, 4 and 5
Voting Requirement	Simple Majority

Report Purpose:

For Council to receive and consider the petition from Kathy Miller, President Collieburn-Cardiff Volunteer Bushfire Brigade in relation to funding the Community Emergency Management Officer/Manager (CESO/CESM) and Bushfire Risk Planning Coordinator (BRPC) positions.

7510

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Miffling

That Council write to the Collieburn-Cardiff Volunteer Bushfire Brigade:

- 1. Acknowledging the petition;**
- 2. Stating that the Council gives in principal support to the ongoing funding of these positions on a full-time basis; and**
- 3. Providing an update of the actions taken to secure these positions to date including the outcome of the 2017/18 Budget process.**

CARRIED 7/0

Background:

The petition requests that at least one of the Community Emergency Management Officer/Manager (CESO/CESM) and Bushfire Risk Planning Coordinator (BRPC) positions be retained full time for the ongoing management of emergency services volunteers and services. The signatories to the petition recognise the importance of both these roles to the community and providing essential support to the emergency services volunteers.

The CESO/CESM position is essential for the effective operation of the Shire's volunteer bushfire brigades and state emergency services. This position is responsible to mitigate the Shire's largest liabilities including liability as a result of all emergencies which may occur within the Shire (e.g. bushfire) and injury to volunteers responding to an emergency through provision of adequate training, PPE and equipment. More information on this is attached at Appendix 3 - Business Case: Community Emergency Services Manager. After a number of years with a part time position, it has become evident that this is a full-time role.

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The BRPC position is a tenure blind position which is to reduce the risk of bushfire and its impact upon significant assets within the Shire. These assets include State Infrastructure, Community, Heritage and Environmental asset types. This is important to ensure that risk is assessed and mitigated on a holistic basis and treatments put in place to ensure that these assets are protected. The BRPC position may become a shared resource between Shire of Collie and Shire of Harvey in the next funding allocation.

The Council has indicated their support for the ongoing funding of both these positions on a full-time basis by resolving at the Council Meetings of 28 March 2017 and 20 June 2017 respectively to:

7364 - That Council adopts en bloc the recommendations contained within the minutes of the Bush Fires Advisory Committee held on 13 February 2017:

11.2.1: That Council lobby relevant members of the government and opposition on behalf of Council to ensure that funding for the Bushfire Risk Planning Program be continued after the end of the 2016/17 financial year.

7462 - That Council adopts these recommendations contained within the minutes of the Local Emergency Management Committee held on 13 June 2017.

11.11.4: That Council write a letter to the Department of Fire and Emergency Services formally requesting that they contribute 0.4 of a Full Time Equivalent toward a Community Emergency Services Manager for the Shire of Collie.

These resolutions request the Department of Fire and Emergency Services (DFES) to contribute funding to these positions. This is similar to other neighbouring shires. The Shires of Harvey and Murray and many more have arrangements with DFES to part fund the CESM position and the Shires of Augusta/Margaret River/Nannup and Boyup Brook/Donnybrook/Bridgetown also have full time BRPC positions. A decision will be made in the budget by the State Government to continue or discontinue this program.

The Shire of Collie is designated by DFES as an Extreme Bushfire Risk and so should be prioritised by DFES when allocating funding for both the BRPC and CESM positions. However, the Bushfire Risk Management Plan (BRMP) drafted by the BRMC has not been endorsed by Council. Without a BRMP, it is highly unlikely that the BRMC position will continue to be funded.

Statutory and Policy Implications:

Nil

Budget Implications:

Can be accommodated within the current (and proposed) budget.

Communications Requirements: (Policy No. CS 1.7)

Write to the Collieburn-Cardiff Volunteer Bushfire Brigade with the resolution which results from the petition.

Strategic Community Plan/Corporate Business Plan Implications:

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Strategy 1.5.2: Support emergency and fire management planning, preparedness, response and recovery arrangements.

Relevant Precedents:

The Shire currently has a part time CESO funded by the Shire and full time BRPC position funded by DFES.

Comment:

Both of these positions are required by the Shire to ensure emergency readiness and put in place treatments to existing risk. Therefore ongoing Shire funding of the CESO position as a minimum is required to leverage further funding for the full time CESM position.

The Shire will be notified prior to the end of September 2017 of the results of both the application for part funding from DFES for a CESM and the continuation of the BRPC program.

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Cr Miffing has declared an impartial interest in this item.

15.2 Transportable Buildings for Changerooms at Wallsend Grounds

Reporting Department:	Development Services
Reporting Officer:	Kelly Beauglehole – Shire Planner
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Planning and Development Act 2005 WA Local Government Act 1995
File Number:	A5907
Appendices:	Yes – Appendix 6 Site Plan
Voting Requirement	Simple Majority

Report Purpose:

To seek Council approval retrospectively for development of two change rooms associated with the Collie Harness Racing Club Inc. located at Wallsend Ground.

7511

Officer's Recommendation/Council Decision:

Moved: Cr Stanley

Seconded: Cr Faries

That Council;

pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to grant approval to the Collie Harness Racing Club Inc. for the development of two transportable buildings for change rooms at the Wallsend Grounds (R15195) subject to the following conditions:

- (a) At all times, the development the subject of this planning approval must comply with the definitions of 'transportable structure' as contained in the Shire of Collie's Local Planning Scheme No. 5.**
- (b) All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.**

CARRIED 7/0

Background:

Collie Harness Racing Club Inc (CHRC) have applied for retrospective approval for the two transportable change rooms located at Wallsend Ground.

Statutory and Policy Implications:

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 cl. 60 Requirements for Development Approval

Schedule 2 cl. 66 Matters to be Considered by Local Government

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme

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- area;
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;
 - (j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;
 - (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
 - (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
 - (s) the adequacy of —
 - (i) the proposed means of access to and egress from the site; and
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
 - (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;

Local Planning Scheme No. 5

The subject lot is reserved for 'Parks and Recreation'. The proposal has been assessed in accordance with the following clause(s) *of the Scheme*:

Part 3.4 Use and Development of Local Reserves

In determining an application for planning approval the local government is to have due regard to:

- (a) the matters set out in clause 10.2; and
- (b) the ultimate purpose intended for the Reserve.

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

Strategic Community Plan/Corporate Business Plan Implications:

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Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

Council granted retrospective approval for a transportable building on a Council reserve on 25 October 2016 Resolution 7218.

7218 - That Council pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to Grant approval to Collie Lions Inc. for the development of a transportable building at R10077 Lot 1060 Palmer Road Collie, subject to the following conditions:

- (a) At all times, the development the subject of this planning approval must comply with the definitions of 'transportable structure' as contained in the Shire of Collie's Local Planning Scheme No. 5.***
- (b) All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.***

Comment:

One of the transportable buildings was donated and installed in 1996 and the other purchased by the club in 2015.

The first building is included in the leased area of the Club (L15195E) most recently renewed in 2017. The second transportable building was not acknowledged as an additional building at the time of preparation for the lease documents, and remains outside of the lease boundary area.

The new building is for the exclusive use of the CHRC competitors and sits adjacent to the existing transportable. The building contains a dress area and shower/ hand basin facilities.

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15.3 Proposed Street Renaming – Portion of Harris River Road

Reporting Department:	Development Services
Reporting Officer:	Kelly Beauglehole – Shire Planner
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Land Administration Act 1997
File Number:	GVR003
Appendices:	Yes – Appendix 7, 8, and 9
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider a proposed street renaming for a portion of Harris River Road, Collie as per the attached map (Appendix 7).

Officer's Recommendation

That Council:

- 1. supports the road name Firewatcher Road for the portion of road left unnamed by the realignment of Harris River Road through State Forest adjacent DP 26978 to be submitted to Landgate for allocation.*
- 2. supports the alternative street names being submitted for consideration in the event that Firewatcher Road should not pass the final validation by the Geographic Names Committee of Landgate.*

Council would like other names to be considered for the portion of Harris River Road renaming.

7512

Council Decision:

Moved: Cr Faries

Seconded: Cr Green

That Council recommend the following names Brigade, Joyce and Firewatcher as choices for the road renaming.

CARRIED 7/0

Background:

The Shire has been in the process of dedicating the realignment of Harris River Road through SF15 adjacent the Harris River Road Bushfire Brigade and south to Daly Drive. The process is near finalisation with Landgate, however this portion of road was previously indicated for closure, is now acknowledged as primary access for three properties. The dedication cannot be completed until the matter of renaming the existing dedicated road is complete.

Statutory and Policy Implications:

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Street names are allocated by the Geographic Naming Committee [GNC] under the *Land Administration Act 1997*.

Proposals submitted by Local Governments shall be prepared in accordance with the document *Policies and Standards for Geographical Naming in Western Australia (Version 01:2015)* which outlines the principles which administer the approval of names in the State.

Relevant Clauses for Consideration:

Consideration of proposed duplicated names

This policy does not preclude the use of duplicated names with a different generic and when Landgate's Geographic Names Team is satisfied that the duplication will not cause confusion. Such features shall be situated within reasonable proximity to the associated source, e.g. Beedelup Falls is situated on Beedelup Brook within Beedelup National Park.

Close proximity to existing names

- *Rural or remote area within 50 kilometres* (a rural or remote area is an area located outside of cities and major towns).

Budget Implications:

Nil.

Communications Requirements: (Policy No. CS 1.7)

Landowners who have vehicle access from the road have been consulted. Objections are considered to be relevant if they raise issue with the conformance of GNC Standards. See Schedule of Submissions Table below and the original submissions at Appendix 8:

Name	Address	Submission	Comments
Brett King	C/- 87 Throssell Street, Collie	No objections	The Brigade submitted two of the alternative recommendations that are on the list. Validation is still required for these options to be considered.
Joshua Chappell	Lot 390 Harris River Road, Collie	Whilst not being totally adverse to the changing of the name I would like to object to the one and only suggestion of Firewatcher Road that has been put forward and would like to know what other suggestions that have been proposed.	A list of names from the preliminary assessment has been forwarded to the respondent. The land owner may utilise a rural street number off of Daly Drive

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			once the dedication is processed.
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Strategic Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

Road renaming occurs on a case-by-case basis and strictly complies with the guidelines of the GNC. There are no comparisons to draw from previous experience. The Shire has a list of pre-approved names that previously passed validation but were not utilised, which include the names: Della (Early Settler), McLuskey (Early Settler) and Mahoney (Unknown origin) all of which require further evidence in support.

Comment:

The proposed street name has passed the preliminary assessment of GNC's online registration process.

Evidence has been sourced with the assistance of the Collie Family History Society Inc. in support of the road naming option (Appendix 9).

If Council considers using an alternative Street Name, or the preferred road name is rejected prior to allocation the list below provides alternative options:

Name	Status	Significance
Brigade	Passed Preliminary Validation	In acknowledgement of the Harris River Bushfire Brigade location adjacent the proposed road
Wood	Reserved (Discretionary decision of GNC req'd)	Alfred Wood, was the first fire watcher appointed to the HRBB as per the submitted documentation.
Mumme	Failed Preliminary (Further justification req'd)	An active member of HRBB and later became secretary and treasurer. Also played a part in the relocation of the fire unit and assisted with the approvals required for the new station.
Joyce	Passed Preliminary Validation	In acknowledgement of contribution as a founding member of the HRBB – Further research required.

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Mrs Fergie has declared a proximity interest in this item and left the room at 9.00pm.

15.4 Transportable Building for Storage

Reporting Department:	Development Services
Reporting Officer:	Kelly Beauglehole – Shire Planner
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Planning and Development Act 2005 WA Local Government Act 1995
File Number:	A3863
Appendices:	Yes – Appendix 10 - Site Plan
Voting Requirement	Simple Majority

Report Purpose:

To seek Council Approval for a transportable structure for storage at 3151 Coalfields Road, Collie.

7513

Officer's Recommendation/Council Decision:

Moved: Cr Harverson

Seconded: Cr Faries

That Council:

pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to grant approval to Sarah Grant for the use of a transportable structure for storage at 3151 Coalfields Road, Collie subject to the following conditions:

- (a) At all times, the development the subject of this development approval must comply with the definition of 'outbuilding' as contained in State Planning Policy 3.1 Residential Design Codes.
- (b) The building shall not be used as a habitable room, as defined in State Planning Policy 3.1 Residential Design Codes.
- (c) All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.
- (d) All external surfaces of cladding must be painted and/or replaced with appropriate materials to the satisfaction of the Shire of Collie. Details to be submitted with the building permit application for the approval of the Shire.
- (e) No wall cladding or roofing material shall contain asbestos. If there is any required removal of asbestos, details are to be submitted with the building permit application for the approval of the Shire.

CARRIED 7/0

Background:

This application is the outcome of an outstanding item on the Development Services compliance program.

Statutory and Policy Implications:

Planning and Development (Local Planning Schemes) Regulations 2015
Schedule 2 cl. 60 Requirements for Development Approval

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Schedule 2 cl. 66 Matters to be Considered by Local Government

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
 - (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or another proposed planning instrument that the local government is seriously considering adopting or approving;
 - (c) any approved State planning policy;
 - (g) any local planning policy for the Scheme area;
 - (k) the built heritage conservation of any place that is of cultural significance;
 - (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
 - (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
 - (r) the suitability of the land for the development taking into account the possible risk to human health or safety;
 - (w) the history of the site where the development is to be located;
 - (za) the comments or submissions received from any authority consulted under clause 66;
- Local Planning Scheme No. 5
The subject lot is zoned Rural 2. The proposal has been assessed in accordance with the following clause(s) of the Scheme:
5.9.6 Rural Zone 2.
 - Local Planning Policy – Outbuilding Control

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*

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3. *Fostering meaningful community consultation processes in Council's activities.*
Referral to External Agencies

The proposal was forwarded to Department of Mines and Petroleum for comment in accordance with clause 5.9.6 (a). The Shire is required to give due regard to any comments received. The response received on 23 June 2017 is summarised below:
"It is noted that the development is to be constructed over historic, near-surface, underground mine workings of the Westralia Colliery. This may lead it to being affected by future subsidence issues due to collapse of old underground workings. This area was mined sometime between 1909-1932 and was accessed by an adit about 280m to the northwest of the proposed shed. Therefore, it is recommended that the proponent obtains advice from a competent Geotechnical Engineer with regard to the risks involved and methods for mitigating those risks".

Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

Variations to Scheme setbacks are common for outbuildings in the rural zones, there is no specific comparison warranted as the proposal does not affect any other private properties. The adjoining reserve is a Brookfield Rail corridor.

Comment:

The proposed structure is being re-located from a position on site that has been the subject of a compliance investigation. The transportable building is being moved to a location that reduces the impact on the road frontage and will include improvements to the external façade that will bring the structure up to an acceptable rural standard (As per Appendix 10).

There is a potential risk of subsidence due to near surface mining on this property. It is the responsibility of the land owner to ensure that the land is capable of supporting any development, and an advice note will be added to the decision notice advising the land owner of their responsibility. In this instance, the structure is a minor, non-habitable building and staff do not consider that a geo-technical report specific to subsidence should be sought. If a habitable building or dwelling is applied for in the future, a Notification will be required on the Certificate of Title to alert future land owners that subsidence mitigation may be required.

The land is within a designated Bushfire Prone Area and future development may require a Bushfire Attack Level assessment to be submitted as part of the application, taking into account separation distances from this proposed structure. This structure may not be used as a habitable building under this legislation unless AS3959 is adhered to. This application has not assessed the BAL rating.

Mrs Fergie returned to Chambers at 9.03pm.

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15.5 Parking and Parking Facilities Amendment Local Law 2017

Reporting Department:	Development Services
Reporting Officer:	Andrew Dover – Director Development Services
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Local Government Act 1995
File Number:	GOV/041
Appendices:	Yes – Appendices 11 and 12
Voting Requirement	Absolute Majority

Report Purpose:

To present the submissions received in regards to the Council's proposed *Shire of Collie Parking and Parking Facilities Amendment Local Law 2017* and for Council to formally adopt the new local law.

7514

Officer's Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Harverson

That Council by ABSOLUTE MAJORITY adopts the Shire of Collie Parking and Parking Facilities Amendment Local Law 2017 as presented in Appendix 11.

CARRIED 7/0

Background:

The Council resolved at its meeting on 18 April 2017 the following in relation to the above Local Law.

7401 - That Council:

- 1. Advertises its intention to amend the Parking and Parking Facilities Local Law 2012 as per Table 1 and forward a copy of the proposed amendment to the Local Law to the Department of Local Government for the Minister's consideration;**
- 2. Notes the purpose of the Shire of Collie Parking and Parking Facilities Local Law 2012 is to provide for the orderly management of the Shire's designated public parking areas; and**
- 3. Notes the effect of the Shire of Collie Parking and Parking Facilities Local Law 2012 is that adequate measures are in place to control parking and stopping areas generally within the Shire of Collie.**

The Department of Local Government and Communities (DLGC) requested that this process be reinitiated as the process to amend a local law is different than resolved above. However, DLGC have stated that the consultation initiated as a result of the above resolution is sufficient and that further advertising is not necessary. The Council also resolved at its meeting on 20 June 2017 the following in relation to the above Local Law.

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7469 - That Council:

1. *Notes the purpose of the Shire of Collie Parking and Parking Facilities Amendment Local Law 2017 is to provide for the orderly management of the Shire's designated public parking areas; and*
2. *Notes the effect of the Shire of Collie Parking and Parking Facilities Amendment Local Law 2017 is that adequate measures are in place to control parking and stopping areas generally within the Shire of Collie.*

As per legislative requirements, a copy of the proposed Local Law was advertised by local and state-wide public notice and a copy of the Law was provided to the Minister for Local Government. The Council was required to advertise the proposed law for a period of no less than 6 weeks (as per section 3.12 (3) (a) (iii) of the act) and consider any submissions received in regards to the law at the close of this period.

Statutory and Policy Implications:

The process required to be used when adopting or amending a local law is set out in s3.12 –3.14 of the Local Government Act 1995 and is extracted below:

3.12. Procedure for making local laws

- (1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*
- (3) *The local government is to —*
 - (a) *give State wide public notice stating that —*
 - (i) *the local government proposes to make a local law the purpose and effect of which is summarized in the notice;*
 - (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
 - (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*
 - (b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*
 - (c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (3a) *A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.*
- (4) *After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.*

** Absolute majority required.*

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- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice —*
- (a) *stating the title of the local law;*
 - (b) *summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
 - (c) *advising that copies of the local law may be inspected or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section —*
- “making” in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*

[Section 3.12 amended by No. 1 of 1998 s. 8; No. 64 of 1998 s. 6; No. 49 of 2004 s. 16(4) and 23.]

Budget Implications:

Payment for local advertising of the new local law and for publication in the Government Gazette.

Communications Requirements: (Policy No. CS 1.7)

The new Law will be required to be advertised in the Government Gazette.

Minister's Directions – pursuant to s. 3.12(7) of the LG Act 1995

Please note: Once the Shire has published a local law in the *Government Gazette*, the Shire must comply with the requirements of the Minister's *Local Laws Explanatory Memoranda Directions 2010*. The Shire must, within ten working days of the Gazettal publication date, forward the signed Explanatory Memoranda material to the Committee at the current address –

Committee Clerk
Joint Standing Committee on Delegated Legislation
Legislative Council Committee Office
GPO Box A11
PERTH WA 6837

Strategic Plan Implications:

Goal 5 Our Business – Good governance and an effective, efficient and sustainable organisation.

Outcome 5.1: Good governance and leadership

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Action 5.1.5.4: Review local laws for the Shire to ensure relevance and compliance with the Local Government Act.

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Relevant Precedents:

Most recently, at its meeting held 20 June 2017 Council resolved:

7466 - That Council by ABSOLUTE MAJORITY adopts the Shire of Collie Bush Fire Brigades Local Law 2017 as presented in Appendix 6.

Comment:

The Shire received comment from DLGC prior to the Council meeting of 20 June 2017. No public comment has been received in relation to this matter. As such there are no changes to the advertised Local Law.

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15.6 Adoption of Local Heritage Survey

Reporting Department:	Development Services
Reporting Officer:	Kelly Beauglehole – Shire Planner
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Planning and Development Act 2005 Heritage of Western Australia Act 1990 WA Local Government Act 1995
File Number:	LUP/003
Appendices:	Yes – Appendices -Local Heritage Survey (under separate cover), Appendix 13 Original Submissions, Appendix 14 Schedule of Submissions
Voting Requirement	Simple Majority

Report Purpose:

To adopt the review of the existing properties on the Shire of Collie Local Heritage Survey (formerly Municipal Inventory).

7515

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Green

That Council, pursuant to the provisions of the Heritage of Western Australia Act 1990, hereby resolves to:

- 1. Adopt the reviewed Shire of Collie Local Heritage Survey in accordance with s 45 of the Act; and**
- 2. Forward a copy of the Local Heritage Survey to the Heritage Council of WA for their records.**

CARRIED 7/0

Background:

The Draft Local Heritage Survey (formerly Municipal Inventory) has been prepared to identify and record places that are, or may become, of cultural heritage significance to a local government, (attached under separate cover)

Statutory and Policy Implications:

Heritage of Western Australia Act 1990

45. Local government to compile etc. inventory of buildings with cultural heritage significance

(1) A local government shall compile and maintain an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.

(2) The inventory required by subsection (1) shall be compiled no later than 4 years from the commencement of this Act and shall be —

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(a) updated annually; and

(b) reviewed every 4 years after compilation.

(3) A local government shall provide the Council with a copy of the inventory compiled pursuant to this section.

(4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.

State Cultural Heritage Policy 2011

Policy Objectives

- Recognise*
- Protect*
- Promote*
- Partner*

Heritage Bill 2016

The Heritage Bill is a seriously entertained document that will be considered in parliament in 2017. The term 'Local Heritage Survey' replaces the current 'Municipal Inventory' under the current requirements of s45 of the Heritage Act of Western Australia 1990. For consistency with upcoming legislation the document has been titled accordingly as a Local Heritage Survey (prepared in accordance with section 99 of the Heritage Bill 2016).

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 Deemed Provisions

Part 3 – Heritage Protection

Part 7 – Requirements for Development Approval

Part 8 – Applications for Development Approval

Part 9 – Procedures for dealing with applications for Development Approval

Local Planning Scheme No. 5

5.2 Residential Design Codes

5.7 Variations to Site and Development Requirements

Residential Design Codes

2.2 Single House Approval

Budget Implications:

Advertising costs associated with the public notification.

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Communications Requirements: (Policy No. CS 1.7)

The Local Heritage Survey was advertised in accordance with section 45 of the *Heritage of Western Australia Act 1990*, for a period of 21 days.

The following methods of public consultation were implemented:

- A letter to land owners of all affected properties to invite comments and to offer the opportunity to meet with Shire Staff and the Heritage Advisory Officer to discuss the listing.
- Public advertisement in the Collie Mail on 10 Nov, 1 Dec and 29 Dec 2016.
- Public advertisement listed on the Shire's website and the opportunity to submit online.
- Printed advertisement on the Shire's Notice Board at the Shire Office.

A total of 13 written responses (original submissions Appendix 13) were received during the public advertising period plus several verbal conversations. Nineteen place records were represented in the submissions, and some additional recommendations for future listings that have been noted for future stages.

The advertising of the draft Survey satisfies the following objectives of the Corporate Business Plan:

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders.*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities.*
3. *Fostering meaningful community consultation processes in Council's activities.*

Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

On 7 March 2017 Council made the following resolution (7353):

7353 - That Council refer the Heritage Survey back to staff for further review and report back to Council.

Officer's Recommendation:

Moved: Cr Italiano

Seconded: Cr Sanford

That Council, pursuant to the provisions of the Heritage of Western Australia Act 1990, hereby resolves to:

3. *Adopts the reviewed Shire of Collie Local Heritage Survey in accordance with s 45 of the Act.*

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4. *Forwards a copy of the Local Heritage Survey to the Heritage Council of WA for their records;*

and

pursuant to the provisions of Planning and Development Act 2005, hereby resolves to:

5. *Establish a Heritage List under clause 8 (1) of the deemed provisions of the Scheme identifying places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation;*
6. *Advertise the Draft Shire of Collie Heritage List in accordance with clause 8 (3) for a period of 21 days;*
7. *Consider submissions received during consultation, adopt the Heritage List and make it available to the public in accordance with clause 8 (2); and*
8. *Notify the Heritage Council of Western Australia and each land owner and occupier of the places entered on the list.*

LOST 2/6

Councillors considered that some significant sites had not been included in the Heritage Survey.

As a result of this resolution, the item was put back to Council on 9 May 2017 to request the additional funding required to complete the remaining place assessments that Council requested.

7413 - That Council:

Allocate an amount of \$12,500 for consideration in the Draft 2017-2018 budget in addition to carrying over the remaining 2016-2017 budget allocation of approximately \$12,700 to assess the additional proposed properties; Provide any additional nominations, addresses and reasons for nominations to staff for inclusion on the Proposed List of Places by 01 June 2017; and Pursuant to the provisions of the Heritage of Western Australia Act 1990, hereby resolves to grant approval to advertise the completed additional draft Place Records to be added to the draft Shire of Collie Local Heritage Survey in accordance with s 45 of the Act for a period of 21 days and return the complete list to Council for its consideration.

The budget funding was not approved in the 2017-2018 Annual Budget, therefore the existing review needs to proceed to adoption in its current state. The properties that are referred to in Item 3 of resolution 7413 will be reviewed in the 2017-2018 carry-over budget in order of category significance, to the extent that current budget funding allows.

Comment:

The Shire of Collie Municipal Inventory (MI) was adopted in 1996 and has 148 places of cultural significance listed.

In the years between 2010-2012 the Shire commenced a review of the MI which was never completed through to adoption. The review of an MI should take place every four years, therefore a review of the Draft document was required. From the draft documents prepared by the previous staff and Heritage Review Committee, it is now possible to complete the review of the MI and also adopt a Heritage List as required by the Scheme and Regulations.

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The place records have been reviewed with input from land owners and additional fact finding research. The original 1996 Inventory prepared by Hocking Planning and Architecture Pty Ltd will remain as a living reference document for Parts 1 - Time Periods, and time themes and Part 2 - Themes and Story Lines.

The Survey is required to be updated annually under the Act, and the remaining properties that have been nominated will be added accordingly in the upcoming reviews. The critical outcome for approving the review from the 1996 adoption, will be the ability to adopt a Heritage List. The Heritage List will guide the conservation of places on the list that are worthy of conservation.

The heritage value of a place is assessed according to criteria relating to aesthetic, historic, research, and social values. A place is considered to have cultural heritage significance to the Shire of Collie if it meets one or more of these criteria. The level of significance of a place is determined according to criteria relating to rarity, representativeness, condition, integrity and authenticity.

A large number of places on the existing MHI would probably not be included if it were being prepared today. In addition, some places have been demolished and therefore their significance has gone. In the Survey these properties have been listed for reference only under a "For Information Only" category, this category has not been included in the Heritage List.

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15.7 Advertising of Draft Heritage List

Reporting Department:	Development Services
Reporting Officer:	Kelly Beauglehole – Shire Planner
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Planning and Development Act 2005 Heritage of Western Australia Act 1990 WA Local Government Act 1995
File Number:	LUP/003
Appendices:	Yes – Appendix 15 - Draft Heritage List
Voting Requirement	Simple Majority

Report Purpose:

To seek Council approval to advertise the Draft Shire of Collie Heritage List (Appendix 15) for public comment and prepare a summary of responses and recommendation to Council for its consideration.

7516

Officer's Recommendation/Council Decision:

Moved: Cr Green

Seconded: Cr Stanley

That Council,

pursuant to the provisions of Planning and Development Act 2005, hereby resolves to:

- 1. Establish a Heritage List under clause 8 (1) of the deemed provisions of the Scheme identifying places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation;**
- 2. Advertise the Draft Shire of Collie Heritage List in accordance with clause 8 (3) for a period of 21 days;**
- 3. Consider submissions received during consultation, adopt the Heritage List and make it available to the public in accordance with clause 8 (2); and**
- 4. Notify the Heritage Council of Western Australia and each land owner and occupier of the places entered on the list.**

CARRIED 7/0

Background:

A Heritage List is to be established and maintained to identify those places within the Scheme Area which are of cultural heritage significance and worthy of conservation under the provisions of the Local Planning Scheme.

Statutory and Policy Implications:

Heritage of Western Australia Act 1990

45. Local government to compile etc. inventory of buildings with cultural heritage significance

- (1) A local government shall compile and maintain an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.
- (2) The inventory required by subsection (1) shall be compiled no later than 4 years from the commencement of this Act and shall be —
- (a) updated annually; and
- (b) reviewed every 4 years after compilation.
- (3) A local government shall provide the Council with a copy of the inventory compiled pursuant to this section.
- (4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.

State Cultural Heritage Policy 2011

Policy Objectives

- Recognise
- Protect
- Promote
- Partner

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 Deemed Provisions

Part 3 – Heritage Protection

Part 7 – Requirements for Development Approval

Part 8 – Applications for Development Approval

Part 9 – Procedures for dealing with applications for Development Approval

Local Planning Scheme No. 5

7.1 *Heritage List*

7.1.2 *In the preparation of the Heritage List the local government is to:*

- (a) *have regard to the municipal inventory prepared by the local government under section 45 of the Heritage of Western Australia Act 1990; and*
- (b) *include on the Heritage List such entries on the municipal inventory as it considers to be appropriate.*

LPP 2.7: Assessment Of Cultural Heritage Significance

- 3.1 *To facilitate the conservation of places of heritage value within the Shire of Collie.*

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- 3.2 *To provide clear procedural guidelines for heritage assessments conducted within the Shire of Collie.*
- 3.3 *To ensure as far as possible that development occurs with due regard to heritage values.*
- 3.4 *To provide certainty to landowners and the community regarding the procedures involved in heritage identification and protection in the Shire of Collie.*

Residential Design Codes

2.2 Single House Approval

Budget Implications:

Advertising costs associated with the public notification.

Communications Requirements: (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders.*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities.*
3. *Fostering meaningful community consultation processes in Council's activities.*

Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

The Shire of Collie has no record of a previously adopted Heritage List under the Scheme.

In correspondence received by the State Heritage Office on 18 May 2017 the recommendation includes a request that the Shire prepare their Heritage List as part of the preparation of Local Planning Scheme No. 6.

Comment:

The Heritage List has been established in accordance with LPP 2.7 using the following table and assigned level of significance established in the Local Heritage Survey:

Table 1: Levels of Cultural Heritage Significance and Management.

LEVEL OF SIGNIFICANCE	DESCRIPTION	DESIRED OUTCOME
Exceptional Significance	Essential to the heritage of the locality. Rare or outstanding example.	The place should be retained and conserved. Any alterations or extensions

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		should reinforce the significance of the place, and be in accordance with a Conservation Plan (if one exists for the place).
Considerable Significance	Very important to the heritage of the locality. High degree of integrity/authenticity.	Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place.
Some/moderate significance	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item.	Conservation of the place is desirable. Any alterations or extensions should reinforce the significance of the place, and original fabric should be retained wherever feasible.
Little significance	Does not fulfill the criteria for entry in the local Heritage List.	Photographically record prior to major development or demolition. Recognise and interpret the site if possible.

Properties with a rating of Exceptional, considerable or some/ moderate significance are included in the Heritage List.

The heritage value of a place is assessed according to criteria relating to aesthetic, historic, research, and social values. A place is considered to have cultural heritage significance to the Shire of Collie if it meets one or more of these criteria. The level of significance of a place is determined according to criteria relating to rarity, representativeness, condition, integrity and authenticity.

The Shire has a statutory obligation to prepare a Heritage List under the Scheme. The List may be reviewed at any time, and the Shire retains the ability to modify or remove any listings, if the property is no longer worthy of conservation. The Heritage List will be reviewed in conjunction with the review of the Local Heritage Survey on an annual basis (as required).

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15.9 Tender 09/2017 – Mechanical Fuel Reduction of Reserve 36801

Reporting Department:	Development Services Department
Reporting Officer:	Andrew Dover - Director Development Services
Accountable Manager:	Andrew Dover - Director Development Services
Legislation	Local Government Act 1995 – Section 3.57 Local Government Function (Function & General) Regulations 1996
File Number:	R36801
Appendices:	Appendix 17
Voting Requirement	Simple Majority

Report Purpose:

For Council to award Tender 09/2017 – Mechanical Fuel Reduction of Reserve 36801, Collie.

Officer's Recommendation:

That Council accept the tender submitted by Bio Growth Partners PTY LTD for the Mechanical Fuel Reduction of Reserve 36801 on a cost neutral basis.

7517

Council Decision:

Moved: Cr Yates

Seconded: Cr Piavanini

That Council defer the awarding of tender 09/2017 until the Williams Road Trial has been completed so that Council can assess the outcome of the clearing component and impact of mechanical fuel reduction.

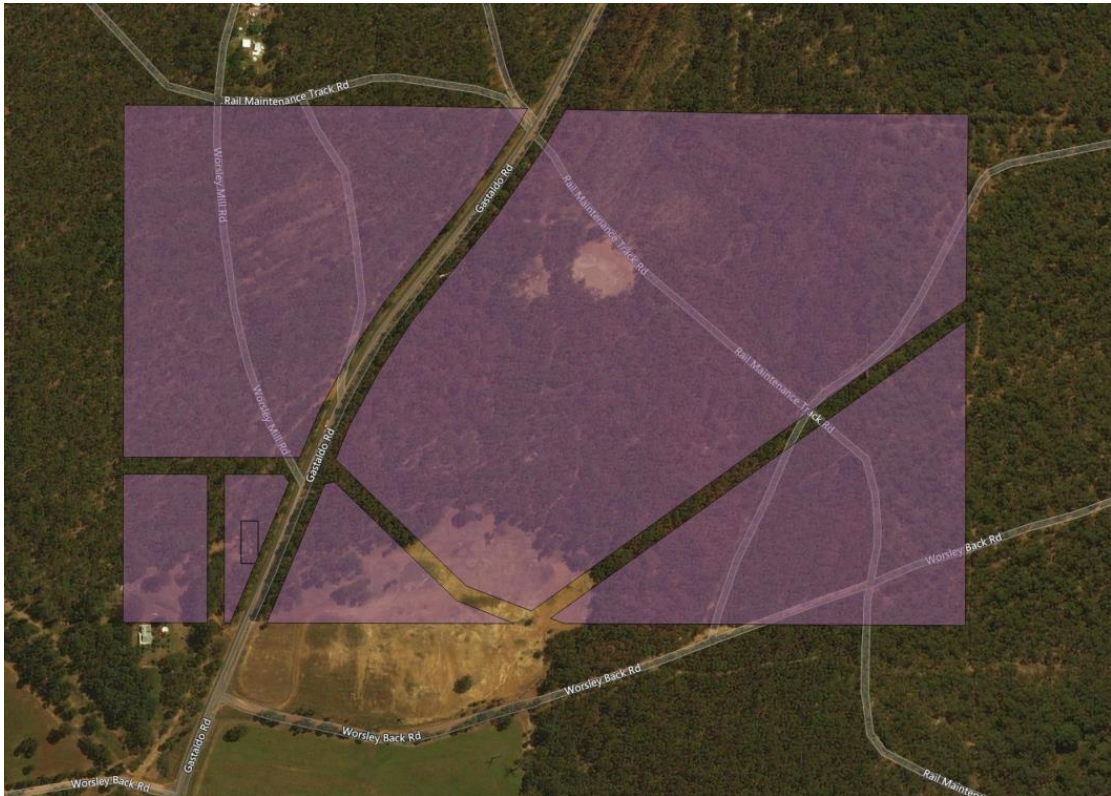
CARRIED 7/0

Reason - Council decided to wait for the results of the Williams Road trial before committing to any further fuel reductions by mechanical methods.

BACKGROUND

Shire officers have identified Reserve 36801 as being in need of bushfire mitigation through the Bushfire Risk Management Plan process and being suitable for a mechanical fuel reduction trial. Reserve 36801 is jointly vested with the Shire of Collie and Mainroads. Mainroads have agreed in writing that the Shire may undertake this trial on this reserve.

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In accordance with the Tender Regulations of the Local Government Act, Council is required to call tenders for the disposal of property except where the disposal of property is at public auction or Council uses the WALGA EQuote System. This tender was advertised on 22th June 2017. The advertisement is attached at Appendix 17. The advertising period closed at 2:00PM 18st July 2017.

7426 - That Council:

11.8.1:

1. authorise the Chief Executive Officer to call tenders and undertake mechanical fuel reduction on Reserve 36801 on a cost neutral basis

Statutory and Policy Implications:

The Shire is obliged to undertake appropriate risk management procedures on Shire managed reserves including Reserve 36801.

Budget Implications:

Nil. This is on a cost neutral basis.

Communications Requirements: (Policy No. CS 1.

Nil.

Strategic Plan Implications:

Strategy 1.5.2: Support emergency and fire management planning, preparedness, response and recovery arrangements.

Relevant Precedents:

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Nil.

Comment:

Mechanical thinning is required in previously harvested and replanted jarrah forests do not self-thin as other forests do. Thinning allows the larger mature trees to develop in a natural state, thereby growing taller with an increased canopy cover. The sapling stumps are treated with weed control to prevent the stumps from coppicing to extend the effective duration of this mitigation. The increased canopy limits the regrowth of the saplings and understory, ensuring that the mitigation effects are prolonged. This process returns the forests to a natural state prior to European settlement resulting in reduced fuel litter loads, suspended fuels and scrub/ladder plants. Reduced fuel loads and absence of ladder fuels significantly reduces the likelihood and intensity of a wildfire.

As mechanical thinning is purported to be beneficial to the health of the remaining jarrah trees; reduce the likelihood and intensity of bushfire; and will restore the forest to a natural state, it is recommended that mechanical thinning be investigated through a trial on Reserve 36801. This will require a clearing permit.

One tender was received for the Mechanical Fuel Reduction of Reserve 36801. This was from Bio Growth Partners. The tender is within expectations and provides a cost neutral mitigation of the Shire reserve as they propose to manufacture and sell wood chips and mulch from the waste product. Bio Growth Partners will obtain the necessary clearing permits and also propose to use local aboriginal labour for components of this work. As such, it is recommended that the tender be awarded to this company

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16. **TECHNICAL SERVICES REPORTS**

Nil

17. **MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Nil

18. **QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

19. **URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

Nil

20. **ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**

Cr Yates:

- Attended the Chamber of Commerce the Business After Hours at Bendigo Bank.
- Announced that he would be retiring from Council 2017 - mid term.

21. **COUNCILLOR DOCUMENTS OF INTEREST**

WALGA Quarterly Overview - April – June 2017

22. **ELECTED MEMBERS TRAINING OPPORTUNITIES**

Please refer to the **attached** 2017 WALGA Training Calendar and contact CEO PA on 9734 9004 for any training you may wish to undertake.

23. **STATUS REPORT ON COUNCIL RESOLUTIONS**

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 18
- 'All Open' at Appendix 19

24. **CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

7518

Moved: Cr Faries

Seconded: Cr Stanley

That Council moves In Committee.

CARRIED 7/0

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24.1 Lots 2872 and 27 Throssell Street Collie – Update

7519

Officer Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Miffling

That Council reiterates its previous position that it does not wish to proceed with the sale of the Lots 2872 and 27 Throssell Street at the present time.

CARRIED 7/0

24.2 Premier Coal – Realignment of Coalfields Highway

Cr Yates, Cr Piavanini and Cr Faries have declared financial interests in this matter, however Cr Yates and Piavanini have been granted Ministerial Approval to participate in item 24.2 under section 5.69(3)(a) of the act.

Cr Faries declared a financial interest and left the room 9.28pm.

Cr Stanley declared a financial interest and left the room at 9.30pm.

This matter lapsed due to a lack of quorum.

Cr Stanley and Cr Faries returned 9.34pm.

7520

Moved: Cr Harverson

Seconded: Cr Green

That Council moves out of In Committee.

CARRIED 7/0

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25. CLOSE

The Shire President thanked Council and Staff for their attendance.

The Presiding Member declared the meeting closed 9.35pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 22 August 2017.

.....
Presiding Member

.....
Date