



MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 22 August 2017

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Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 22 August 2017 commencing at 7:07pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:

Wayne Sanford	Councillor (Presiding Member)
Glyn Yates	Councillor
Nola Green, JP	Councillor
Gary Faries	Councillor (arrived at 7.51pm)
Jodie Hanns	Councillor
Elysia Harverson	Councillor
Neil Martin	Councillor
Ian Miffing, JP	Councillor
John Piavanini	Councillor
David Blurton	CEO
Allison Fergie	Director Corporate Services
Brett Lowcock	Director Technical Services
Andrew Dover	Director Development Services
Khushwant Kumar	Finance Manager
Belinda Dent	CEO PA

APOLOGIES: Joe Italiano Councillor
Sarah Stanley Councillor

GALLERY: Shannon Wood – Collie Mail (left Chambers 8.34pm)
Chris Martin (left Chambers 7.29pm)
Mark Davidson (left Chambers 7.29pm)
Kim Clegg (left Chambers 7.12pm)
Leanne Clegg (left Chambers 7.12pm)
Ray Jones (left Chambers 7.12pm)
Brett King (left Chambers 8.20pm)

1.1 Councillors granted Leave of Absence at previous meeting/s.

Cr Italiano has previously been granted Leave of Absence for this meeting of Council.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.

1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

Cr Stanley has requested Leave of Absence from this Ordinary Meeting of Council.

7521

Moved: Cr Miffing

Seconded: Cr Hanns

That Cr Stanley be granted Leave of Absence for this Ordinary Meeting of Council.

CARRIED 8/0

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2. AUSTRALIAN CITIZENSHIP CEREMONY

Nil

3. PUBLIC QUESTION TIME

Mr Jones asked a question regarding the increase in annual pool inspection fees from \$13.75 in 16/17 to \$57.45 in 17/18.

Cr Sanford advised Mr Jones that Council have been historically undercharging for this service and that the current fee is more representative of the cost to undertake the inspections. The CEO added that the fee is based on the average time taken to undertake the inspections plus overheads.

Cr Sanford invited Mr Jones to contact the CEO if he wanted further clarification on the issue.

Mr Jones, Mr and Mrs Clegg left the Chambers 7.12pm.

4. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests have been received from Councillors and staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Mrs Fergie	Item 15.1 – Future use of Former Allanson Bush Fire Brigade Building	Proximity - Neighbour
Cr Piavanini	Item 15.1 - Future use of Former Allanson Bush Fire Brigade Building	Impartial – President of Collie Veteran Car club
Cr Sanford	Item 24.1 – Premier Coal – Realignment of Coalfields Highway	Financial – employee of Premier Coal
Cr Faries	Item 24.1 - Premier Coal – Realignment of Coalfields Highway	Financial – Employee of Premier Coal
Cr Piavanini	Item 24.1 - Premier Coal – Realignment of Coalfields Highway	Financial – Consultant to sons business
Cr Yates	Item 24.1 Premier Coal – Realignment of Coalfields Highway	Financial – Former Supplier
Cr Yates	Item 15.1 - Future use of Former Allanson Bush Fire Brigade Building	Impartial – Member of Williams Road bush fire brigade

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Councillor/Staff	Agenda Item	Disclosure
Cr Martin	Item 15.1 - Future use of Former Allanson Bush Fire Brigade Building	Impartial – member of Williams Road bush fire brigade

The CEO advised that the Department of Local Government and Communities have granted a participation approval for Cr Yates and Cr Piavanini to participate in item 24.1 – Premier Coal – Realignment of Coalfields Highway.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

7. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Item 24.1 to be closed to the public.

8. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Item 15.1 brought forward due to interest by attending persons.

Mrs Fergie declared an interest in this item and left the room at 7.16pm.

Cr Yates, Cr Martin and Cr Piavanini have declared impartial interests in this item.

15.1 Future Use of Former Allanson Bush Fire Brigade Building

Reporting Department:	Development Services Department
Reporting Officer:	Andrew Dover - Director Development Services
Accountable Manager:	Andrew Dover - Director Development Services
Legislation	Nil
File Number:	R17649
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider the Expressions of Interest received in relation to the future use of the former Allanson Bush Fire Brigade Building (on Reserve 17649) and provide a response back to those that have expressed an interest.

7522

Officer's Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Green

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That Council:

- 1. Further investigates the development of shed for use by the Allanson Progress Association;**
- 2. Provide storage at the Former Shire Depot for the Museum Committee for a period of two years and;**
- 3. Thanks the remaining community groups for submitting their expression of interest, notifies them that it has been unsuccessful and advises them of other alternatives to pursue.**

CARRIED 7/1

BACKGROUND

On 09 May 2017, Council adopted the following recommendation:

7414 - That Council:

- 1. Authorise staff to advertise for expressions of interest for the use of the former Allanson Bush Fire Brigade shed; and***
- 2. Allocate an amount of \$20,000 for consideration in the Draft 2017-2018 budget to remove the derelict building to the front of Reserve 6684 to allow a future use of the site or hand it back to the Department of Lands.***

A request for expressions of interest was advertised in the Collie Mail, South West Times and through social media on 18 May 2017 until 30 June 2017. Four (4) expressions of interest were received.

An amount of \$20,000 was put forward in the items for consideration in the draft 2017-18 budget to remove the derelict building to the front of the reserve, however this was not funded.

RELEVANT PRECEDENTS:

Nil

STATUTORY AND POLICY IMPLICATIONS:

Nil

BUDGET IMPLICATIONS:

Demolition of the derelict asbestos building and septic system to the front of the site remains to be funded. This is estimated to cost \$20,000 and is required regardless of the future use of the land.

Installation of an accessible toilet is required for the community use of the land. This is estimated to cost \$60,000 however, alternative sources of funding and donation of suitable facilities can be investigated.

Internal refurbishment of the building is required to make it suitable for the needs of the Progress Association. This would be the responsibility of the Association.

Other additions such as a play area etc would be the responsibility of the Association, however may be subject to a request for further funding or community grant

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application at a later stage.

COMMUNICATIONS REQUIREMENTS: (Policy No. CS 1.7)

A request for expressions of interest has been widely advertised. Community groups have discussed this request at their respective meetings prior to submitting an expression of interest.

STRATEGIC COMMUNITY/CORPORATE BUSINESS PLAN IMPLICATIONS:

Strategic Community Plan 2013-2022.

GOAL 1: A thriving, supportive and safe community.

Outcome 1.3 An active and supportive community.

GOAL 3: Our Built Environment Infrastructure, land use and development that supports the needs of the community.

Outcome 3.4: Council buildings and service related assets that support community needs.

Outcome 3.5: A sustainable asset and infrastructure base.

COMMENT

Four expressions of interest have been received from various community groups. These are discussed below along with the option to return the site to the Department of Lands.

Museum Advisory Committee

This committee requested use of the building for the temporary storage of items from the museum for 2 years. The building provides secure storage and this request does not require any modifications to the building. However, a similar alternative storage solution may be provided at the former depot. There is no proposed future use for one of the sheds at the former depot and no budget provided to demolish this shed in this financial year. It is suggested that temporary storage of items from the museum be stored at the former depot.

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Storage shed at the Former Depot

Veterans Car Club

This community group have requested to relocate the building to the Recreation Ground to use the shed for the storage of vehicles. This would be at the cost of the Club. The removal and relocation of the shed will cost approximately \$10,000 including engineering for demolition and placement, building certification, modifications to comply with current building standards, transport and demolition costs. This is a similar cost to the purchase and installation of a new shed which will have reduced transport costs, complies with current building standards and has standard engineering specifications. It is suggested that the Veterans Car Club purchase and install a new shed to suit their requirements and subject to Shire approvals.

Williams Road Bush Fire Brigade

This brigade has also requested to relocate the building to use the shed as a fire station on Williams Road. For the reasons mentioned above, it is also suggested that a new shed be purchased and installed to suit their requirements using ESL funding. The DFES Risk to Resources plan for Collie (which priorities ESL funding based on risk) is currently being reviewed to include this as a priority.

Allanson Progress Association

This community group has requested to use the building for community purposes in situ. As this will be a public building on a Shire reserve, any major maintenance will be the responsibility of the Shire with the Progress Association undertaking minor maintenance. Installation of toilets and the refurbishment of the building are required and is discussed in the budget section. Alternative funding options can be considered for this work. The Progress Association as a community group has access to various

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grant funding opportunities which are not available to the Shire.

The Progress Association has expressed an interest for the following purposes subject to further investigation are:

1. Arts and crafts workshops
2. A general community meeting place
3. Community connecting events such as New Year's Eve functions and children's birthday parties
4. Venue for the Allanson Markets (particularly during times of inclement weather).
5. Possibly as a venue for some external programs for the Allanson Primary School.

The Progress Association acknowledges that it will be some time before the facility could be used by the Association, therefore it may be possible to negotiate short term storage by the Museum in the interim.

The building is centrally located in Allanson, making it suitable for a community use. The Progress Association's proposal is to manage the building on behalf of the Shire for various local Allanson groups to use. Various activities that have been proposed include an arts and crafts group and woodworking. Further investigation is required regarding the proposed activities and the extent of participation that is likely to occur. This option requires a change of Vesting Order (purpose and power to lease).

Department of Lands

Alternatively, or in conjunction with relocating the shed, a decision could be made to return this reserve to the state. For this to occur all encumbrances must be removed including the two buildings (including foundations), septic systems and any contamination. The removal of the front building is estimated to cost \$20,000 plus \$5,000 for the removal of the foundations for the shed. This will remove any ongoing maintenance and insurance requirements, however will prevent the Shire from developing this site in the future.

If the depot building is considered unsuitable for storage of museum items then the following alternative motion is proposed;

That Council

- a. *Utilise the former Allanson Bush Fire Brigade shed for storage of Museum items for a period of two years;*
- b. *Investigate the implications of utilising the shed for future community use in liaison with the Allanson Progress Association;*
- c. *Thank the remaining community groups for submitting their expression of interest, notifies them that it has been unsuccessful and advises them of other alternatives to pursue.*

Mr Martin and Mr Davidson from the Allanson Progress Association left the Chambers at 7.29pm.

Mrs Fergie returned to the room 7.29pm.

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9. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

7523

Recommendation/Council Decision:

Moved: Cr Harverson **Seconded: Cr Green**

That Council confirms the Minutes of the Ordinary Meeting of Council held on Tuesday, 1 August 2017.

CARRIED 8/0

10. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

11. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

11.1 Receipt of the Minutes of the Community Safety and Crime Prevention Committee

7524

Recommendation/Council Decision:

Moved: Cr Green **Seconded: Cr Miffling**

That Council receives the minutes of the Community Safety and Crime Prevention Committee held on 27 July 2017.

CARRIED 8/0

11.2 Receipt of the Minutes of the Weeds and Waterways Advisory Committee

7525

Recommendation/Council Decision:

Moved: Cr Hanns **Seconded: Cr Green**

That Council receives the minutes of the Weeds and Waterways Advisory Committee held on 3 August 2017.

CARRIED 8/0

11.3 Adoption of the Recommendations of the Weeds and Waterways Committee

7526

Recommendation/Council Decision:

Moved: Cr Green **Seconded: Cr Miffling**

That Council adopts en bloc the recommendations contained within the minutes of the Weeds and Waterways Committee held on 3 August 2017.

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That Council:

11.3.1 notes the advice from the Ngalang Boodja Aboriginal Council and provides funds for the rehabilitation of Jack Mears Springs in accordance with the adopted Jack Mears Springs Rehabilitation Landscape Management Plan from the River Restoration Fund;

11.3.2 discuss the current status of the River Foreshore Plan with the Collie Golf Club including options to progress this plan;

11.3.3 write to the Department of Water inquiring regarding when the gates are opened to control the water flow to Lake Kepwari.

CARRIED 8/0

11.4 Receipt of the Minutes of the Museum Advisory Committee

7527

Recommendation/Council Decision:

Moved: Cr Piavanini

Seconded: Cr Hanns

That Council receives the minutes of the Museum Advisory Committee held on 7 August 2017.

CARRIED 8/0

11.5 Receipt of the Minutes of the Townscape Advisory Committee

7528

Recommendation/Council Decision:

Moved: Cr Green

Seconded: Cr Hanns

That Council receives the minutes of the Townscape Advisory Committee held on 8 August 2017.

CARRIED 8/0

11.6 Adoption of the Recommendations of the Townscape Advisory Committee

Recommendation/Council Decision:

Moved: Cr Green

Seconded: Cr Hanns

That Council adopts en bloc the recommendations contained within the minutes of the Townscape Advisory Committee held on 8 August 2017.

That Council:

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11.6.1 remove the current information bay on Coalfields Highway Eastern Entry (adjacent Gibbs Road).

11.6.2 resolve that the winery and accommodation icons with the Harris River Estate wording replace the Recreation Ground signage on the proposed Prinsep Street intersection for Town Centre signage. If at some point in the future there are additional wineries to be added to the sign, the Harris River Estate wording will be removed and replaced with the single word 'wineries'.

11.6.3 refer the Draft 'Management of Banner Poles' policy to the Policy Review Committee for adoption.

LOST 3/5

Cr Faries arrived in Chambers 7.51pm.

7529

Council Decision:

Moved: Cr Yates

Seconded: Cr Martin

That Council adopts en bloc the recommendations contained within the minutes of the Townscape Advisory Committee held on 8 August 2017.

That Council:

11.6.1 remove the current information bay on Coalfields Highway Eastern Entry (adjacent Gibbs Road).

11.6.2 resolve that the winery and accommodation icons replace the Recreation Ground signage on the proposed Prinsep Street intersection for Town Centre signage.

11.6.3 refer the Draft 'Management of Banner Poles' policy to the Policy Review Committee for adoption.

CARRIED 8/1

12. RECEIPT OF NON COUNCIL COMMITTEE MINUTES PRESENTED TO COUNCIL
Nil

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13. CEO REPORTS

13.1 Delegations 2017/18

Reporting Department:	Chief Executives Office
Reporting Officer:	David Blurton
Accountable Manager:	N/A
Legislation	Local Government Act 1995
File Number:	Gov/043
Appendices:	Yes - Appendix 1
Voting Requirement	Absolute Majority

Report Purpose:

Delegate certain functions to the Shire President, Chief Executive Officer, Chief Bushfire Control Officer and other staff.

7530

Officer's Recommendation/Council Decision:

Moved: Cr Martin

Seconded: Cr Harverson

That Council:

A) In accordance with S5.42 of the Local Government Act 1995 (Absolute Majority) delegates authority to the Chief Executive Officer for the following matters;

- 1.1 Duties & Compensation***
- 1.2 Notices Requiring Certain things to be done to land***
- 1.3 Additional Powers Relating to Notices***
- 1.4 Things local governments can do on land that is not local government property***
- 1.5 Power of Entry on to Land***
- 1.6 Removal and Impounding of any goods***
- 1.7 Temporary Closure of thoroughfares***
- 1.8 Level and alignment of thoroughfares***
- 1.9 Control of certain unvested facilities***
- 1.10 Tenders***
- 1.11 Disposal of Property***
- 1.12 Management of Investments***
- 1.13 Investment of surplus funds***
- 1.14 Non Payment of Rates***
- 1.15 Rate Record Objections***
- 1.16 Enforcement and Legal Proceedings***
- 1.17 Activities on thoroughfares & trading in thoroughfares & public places***
- 1.18 Grant Concession or write off debt***

That Council in accordance with the Bushfire Act delegate authority to the Chief Executive Officer for the following matter

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1.19 Bushfire Act Offences

That Council in accordance with the Building Act 2011 delegate authority to the Chief Executive Officer for the following matter

1.20 Issuing of Building Orders and Recovery of Expenses

That Council in accordance with the Planning & Development Act 1995 and Shire of Collie Local Planning Scheme No 5 delegate authority to the Chief Executive Officer for the following matters;

1.21 Town Planning Functions (subdivision and development)

1.22 Town Planning Functions (taking action, legal proceedings and actions)

That Council delegates authority to the Chief Executive Officer and the Environmental Health Officer pursuant to the Health Act 1911 for the following matters;

1.23 Serve notices / orders and take requisite action

That Council delegates authority to the Chief Executive Officer with regards to the administrative requirements regulated by the Food Act 2008

1.24 Appointment of Authorised Officers

1.25 Issuing certificates of clearance, prohibition orders, notices, and infringements

That Council in accordance with the Caravan and Camping Grounds Act 1995 delegate authority to the Chief Executive Officer for the following matters

1.26 Appointment of Authorised Officers

1.27 Serving notices/orders

That Council in accordance with the Dog Act 1976 and the Cat Act 2011 delegate authority to the Chief Executive Officer for the following matter

1.28 Appointment of Authorised Officers

That Council in accordance with the Bushfire Act (S.17) delegate authority jointly to the Shire President and Chief Bushfire Control Officer the following matter;

1.29 Variation to Prohibited and restricted burning times

That Council in accordance with the Building Act 2011 delegate authority to the Building Surveyor for the following matters;

1.30 Building Permits – issuing

B) Receive the delegations report for 16/17 noting the instances where delegated authority has been used by staff as per attached Appendix 1.

CARRIED 9/0

Background:

The following background is provided as sourced from Department of Local Government Operational Guideline #17 – Delegations, for the information of Council.

The Macquarie Dictionary Second Edition (1991), The Macquarie Library Pty Ltd, Macquarie University, New South Wales (Australia), p.469, defines “delegate” as follows;

- To send or appoint (a person) as deputy or representative
- To commit (powers, duties etc) to another as agent or deputy; and
- To commit powers or duties to others.

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The operational guidelines go on to cite a number of other sources for definition of a delegation and summarise that to delegate is to appoint another person to exercise a power or discharge a duty, going on to say that a delegation does not strip the person making the delegation of the right to exercise the delegated power or discharge the delegated duty.

Delegations are most commonly used in organisations where;

- A particular person has authority to exercise a discretion to enforce a right or discharge a duty on behalf of the organisation;
- That person or officer has either;
 - A multitude of authorities to exercise discretion to enforce rights or discharge powers; or
 - Many circumstances in which they have authority to exercise a discretion to enforce rights or discharge duties;
- The business of the organisation could not be efficiently carried on if that person were to personally exercise their discretion to enforce all the right or discharge all of the duties; and
- Through practical administration, that person needs to appoint other persons to exercise their discretion to exercise powers or discharge duties on behalf of the organisation

Whilst there is a requirement for local government delegations to be authorised by statute, there is no limitation (unless otherwise specifically stated by statute) on appointing a person to act on behalf of the local government or the CEO, provided that appointment does not include the power of delegation.

Sections 5.43 of the Local Government Act 1995 provides limitations on what powers and duties a local government can delegate to its CEO, stating that;

A local government cannot delegate to a CEO any of the following powers or duties;

- b. Any power or duty that requires a decision of an absolute majority or 75% majority of the local government;*
- c. Accepting a tender which exceeds an amount determined by the local government of the purposes of this paragraph;*
- d. Appointing an auditor;*
- e. Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purposes of this paragraph;*
- f. Any of the local governments powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- g. Borrowing money on behalf of the local government;*
- h. Hearing or determining an objection of any kind referred in section 9.5;*
- i. Any power or duty that requires the approval of the Minister or Governor;*
or
- j. Such other powers or duties as may be prescribed.*

Section 5.43 (i) of the Act provides for regulations to prescribe further powers or duties which cannot be delegated to the CEO. The following regulations prescribe powers and duties which cannot be delegated to the CEO;

- a. Regulation 18G of the Local Government (Administration) Regulations 1996 prohibits the delegation to a CEO the powers and duties under*
 - a. Sections 7.12A(2), 7.12 (3)(a) and 7.12A(4) of the Local*

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- Government Act 1995 (relating to meetings with auditors); and*
b. Regulations 18C and 18D (relating to the selection and appointment of CEOs and reviews of their performance)
b. Regulation 6 of the Local Government (Financial Management) Regulations 1996 prohibits the delegation of the duty to conduct an internal audit to an employee (including the CEO) who has been delegated the duty of maintaining the local government's day to day accounts or financial management operations.

The Act further allows the CEO to make delegations to other employees. A decision to delegate a power or duty should be made by local governments only after thorough consideration of whether the delegation will facilitate the effective operation of the local government. This will therefore depend on the particular circumstances of each local government.

A local government council is unable to deal with all of the numerous issues and duties concerning its local government. As far as is possible and reasonable, councils should be predominantly concerned with dealings with higher level policy matters for their local governments. Duties and powers which are operational by nature, but exercise discretion should be delegated to the CEO.

Powers and duties can be delegated to CEOs with comprehensive conditions attached. The conditions limit the exercise of powers or discharge of duties to circumstances prescribed by the council. For example, a permit application which does not satisfy the conditions attached to a delegation must be referred to the council for determination.

Section 5.46 of the Act, states that delegations are to be reviewed by the delegator (in this case Council) at least once every financial year.

Statutory and Policy Implications:

Local Government Act 1995 (S5.16(1), 5.18, 5.42(1), 5.43, 5.44 (1))
Local Government (Miscellaneous Provisions) Act 1960; Strata Titles Act 1995 (S2 & 23)
Bushfires Act (S17 & S48)
Planning and Development Act 2005 (Item 11.3.1 & 11.3.2)
Shire of Collie Local Planning Scheme #5
Dog Act 1976
Cat Act 2011
Health Act 1911
Caravan and Camping Grounds Act 1995

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

Nil

Strategic Plan Implications:

Outcome 5.1 - Good governance and leadership
Strategy 5.1.5 - Administer local laws and ensure compliance with statutory obligations.

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Relevant Precedents:

The recommended delegations reflect those which have been endorsed by Council for the past 5 years.

Comment:

Each time a delegation is used the relevant officer is required to record the use of the delegation in an appropriate register. This information is included in Appendix 1 for the 16/17 Financial year for Councillors information.

It is considered that these delegations will contribute to the effective operation of the Shire of Collie during the 17/18 financial year.

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13.2 Request for financial support towards future marketing of Busselton Margaret River Regional Airport

Reporting Department:	CEO Office
Reporting Officer:	David Blurton - CEO
Accountable Manager:	David Blurton - CEO
Legislation	WA Local Government Act 1995
File Number:	
Appendices:	Yes – Appendix 2
Voting Requirement	Simple Majority

Report Purpose: to present a letter from the City of Busselton requesting financial support of \$10,000 over 5 years (\$2,000 per annum) towards marketing of the Busselton Margaret River Regional Airport.

7531

Officer's Recommendation/Council Decision:

Moved: Cr Harverson

Seconded: Cr Yates

That Council advise the City of Busselton that;

- 1. It provides in principle support to the marketing of the Busselton Margaret River Regional Airport project; and**
- 2. It will consider the request for financial support as part of its 2018/19 budget deliberations.**

CARRIED 6/3

Background:

The Council recently received a letter from the City of Busselton (COB) requesting financial support of \$10,000 over 5 years to assist with the marketing of the new Busselton Margaret River Regional Airport. Refer attachment 2. The letter seeks funding commencing in the 2018/19 financial year and whilst it is not clear in the letter, it has been confirmed that the request is for \$2,000 per annum for a five year period.

It is proposed that the Marketing Fund will assist in the attraction and retention of airlines to service the East Coast to the South West airline route.

The Bunbury Wellington Group of Councils has previously recognised and supported the airport project as one of several important strategic projects for the South West.

Statutory and Policy Implications:

N/A

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Budget Implications:

Not Applicable for the 2017/18 financial year.

The request is for \$2,000 per annum of five years commencing 2018/19.

Communications Requirements: (Policy No. CS 1.7)
Media Statement.

Strategic Community Plan/Corporate Business Plan Implications:

Strategy 3.5.3: Maintain effective liaison with other levels of government and regional bodies to ensure coordinated provision of regional infrastructure.

Relevant Precedents:

The Shire of Collie participates in a number of regional initiatives and makes annual financial contributions toward what are acknowledged as regional facilities/activities that are advantageous to the South West community, for example: -

- Bunbury Regional Entertainment Centre
- Bunbury Wellington Group of Councils annual subscription
- Bunbury Wellington Economic Alliance annual subscription
- Bunbury Wellington and Boyup Brook Regional Tourism Development Strategy
- Collie Motorplex Facility.

Comment:

The airport is outside of the designated tourism strategy district; however, as a part of the South West the airport is recognised as a regional asset in terms of economic development opportunities. It is also recognised that the airport will require a significant marketing effort particularly in its initial stages.

As is normal with budget requests, it is suggested that the request be referred to the 2018/19 draft budget process for consideration and a letter of in principal support be sent to the City of Busselton in the interim.

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14. CORPORATE SERVICES REPORTS

14.1 Accounts Paid – June 2017

Reporting Department: Corporate Services
Reporting Officer: Khushwant Kumar – Finance Manager
Accountable Manager: Allison Fergie – Director of Corporate Services
Legislation: Local Government Act 1995 & Financial Management Regulations 1996
File Number: FIN/024
Appendices: Yes – Appendix 3
Voting Requirement Simple Majority

Report Purpose:

To present the accounts paid during the month of June 2017.

7532

Officer's Recommendation/Council Decision:

Moved: Cr Yates

Seconded: Cr Faries

That Council accepts the Accounts as presented in Appendix 2 being vouchers 3139-3139 and 41147-41171 totalling \$124,399.17 and direct payments totalling \$1,214,056.86 authorised and paid in June 2017.

CARRIED 9/0

Background:

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	Cheques 2016/17	EFT 2016/17	Total Payment 2016/17
July	84,704.43	917,730.00	1,002,434.43
August	34,665.50	596,608.27	631,273.77
September	23,179.63	672,191.97	695,371.60
October	18,305.08	740,101.16	758,406.24
November	69,163.11	1,494,072.08	1,563,235.19
December	94,444.83	389,492.69	483,937.52
January	91,353.32	703,022.51	794,375.83

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Month	Cheques 2016/17	EFT 2016/17	Total Payment 2016/17
February	188,806.39	614,258.35	803,064.74
March	278,208.89	765,474.80	1,043,683.69
April	63,853.28	319,916.64	383,769.92
May	63,171.83	662,108.17	725,280.00
June	124,399.17	1,214,056.86	1,338,456.03

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Comment:

For a detailed listing of payments see Appendix 3.

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14.2 Financial Report – June 2017

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar– Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix 4
Voting Requirement	Simple Majority

Report Purpose:

This report provides a summary of the Financial Position for the Shire of Collie for the month ending June 2017.

7533

Officers Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Harverson

That Council accept the Financial Report for June 2017 as presented in Appendix 4.

CARRIED 9/0

Background:

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 4.

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

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Comment:

The report provided to Council as Appendix 4 is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (items in bold represent new notes)

Operating Revenue by Program

1. **General Purpose Funding is \$868,633 over budget as we received 2017/18 Financial Assistance Grants in advance.**
2. Governance is \$20,826 under budget mostly due to the insurance reimbursement and Sundry Revenue account being under budget.
3. Law, Order, and Public Safety is \$111,837 over budget predominantly due to additional LGGGS Grant from DFES for expenditure incurred in 2015/16. Council received Bushfire Fire Brigades Grant (\$23,471) and State Emergency Services Grant (\$5,918) in advance for first quarter 2017/18. Council also received Bushfire Mitigation Grant (\$8,031) which was unbudgeted and an increase in revenue from ranger infringements (\$8,473).
4. Welfare is over budget by \$10,159 due to Margaretta Wilson Centre reimbursements.
5. Community Amenities is \$179,847 under budget as income from bulk rubbish collection (under budget for \$72,300), the remainder of the organics bin grant (\$47,000) not received and scrap metal fees is lower by \$17,840 than expected. Organic bin grant is budgeted in 2017-18 as it is not received during 2016-17.
6. Recreation and Culture is over budget \$113,602 because of Grants received for the Town Site Mountain Bike Trail Project and Kid sport.
7. Transport is under budget \$1,218,493 mostly due to Motorplex grant not received in 2016-17 and is expected to be received in 2017-18.
8. Economic Services is under budget by \$17,942 mostly due to caravan park income (\$5,464) and building permit fees (\$9,222) being under budget.
9. Other Property and Services is \$47,424 under budget due to private works revenue and worker's compensation being under budget by \$16,385 and \$15,364 respectively.

Operating Expenditure by Program

10. **Law Order and Public Safety is over budget by \$94,316 due to Depreciation – Fire Protection \$22,090, Bushfire Mitigation Grant \$17,275 which was unbudgeted and Bushfire Clothing and Accessories \$24,554. Bushfire mitigation grant expenditures are supported by income from Federal government and we received the income against expenditures of \$17,275. Bushfire clothing expenditures are overbudget due to purchase of helmets for bushfire volunteers. The over-spent on bushfire clothing will be claimed in 2017-18.**

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11. **Other Property & Services is \$71,227 over budget due to several public works overheads and plant operations cost accounts being over budget. Most of this amount will be capitalised through year end journals (as per policy).**

Operating Revenue by Nature and Type

12. **Operating grants and Subsidies are over budget \$974,605 due to Financial Assistance Grant \$620,780 and Statutory Roads grant \$252,720 received in advance for 2017-2018.**
13. Contributions and reimbursements are \$44,987 under budget due to worker's compensation and insurance being under budget.
14. Interest Earnings is \$20,156 over budget most due to non - payment penalty being over budget.

Operating Expenditure by Nature and Type

15. Utility Charges is \$92,591 over budget mainly due to street lighting payment (\$60,423), Utilities Pool (\$11,186) and Senior Citizens building maintenance (\$9,867) and public parks – passive (\$11,976). Street Lighting expenses has been increased due to Synergy invoices received for last year (2015-16).

Non-Operating Expenditure

16. Capital purchases are currently over budget year to date. Capital projects will continue to be monitored by the executive team, and major projects for 2016/17 are identified in the following table;

Project	Original Budget	YTD Actual	Comment
Super Towns Projects	978,239	1,335,350	All major projects completed. Additional funds \$199k received.
Collie Motorplex Improvements	2,939,956	209,171	Track extension detailed design and engineering completed following feedback from Motorcycling Australia and CAMS. New Sport and Recreation Grant agreement (\$1.57m) signed.
Regional Road Group works	786,000	754,646	Piavanini Road complete, Mungalup Road Complete, Powerhouse Road complete
Roads to Recovery works	807,367	740,165	Rowe St (\$200,000) expected completion July 2017 Concession St (\$200,000) defer Venn St (\$120,000) complete Burt St (\$30,000) complete River Ave (\$70,000) and Inkerman St (\$40,000) April Completion Shannon St (\$75,000) complete
Footpath Program	202,000	202,819	All works complete except Throssell Bridge to River Walk (\$65,000)
Special Projects	158,500	207,494	Gravel re-sheeting to be completed by July 2017 (\$100,000)

- *Excess in special projects is due to drainage improvement expenses*

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14.3 Coalfields Museum Adult Group Entry Fee 2017/18

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie – Director Corporate Services
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation:	WA Local Government Act (1995)
Appendices:	No
File Number:	FIN/005
Voting Requirements:	Absolute Majority

Report Purpose:

For Council to consider the fees and charges for adult group entrance to the Coalfields Museum for the 2017/2018 financial year.

7534

Officer's Recommendation/Council Decision:

Moved: Cr Martin

Seconded: Cr Miffling

That Council adopts by an ABSOLUTE MAJORITY, the adult group entrance fee to the Coalfields Museum as shown below effective from 24 August 2017:

**Adult group [5 or more adults,17+ years of age] entry fee per person.....\$4
Incl GST**

CARRIED 9/0

Background:

Council has established a Museum Advisory Committee with Cr Italiano and Cr Piavanini appointed to represent Council, community members Susan Lee, Kevin Massara, Mark Paget, Tom Reardon and Alan Wade and staff members appointed to the Committee.

The Committee has met regularly to progress an action plan that saw the successful opening of the museum on Saturday 1 July 2017 with approximately 200 people attending on the opening weekend.

There has been strong interest in the museum, with more than 30 volunteers now registered and inducted, and very positive comments from visitors.

Statutory and Policy Implications:

Section 6.16 to 6.19 of the WA Local Government Act (1995) governs the imposition of fees and charges.

Budget Implications:

As required by section 6.17 of the act, the following was taken into account in determining the amount of a fee or charge for a service;

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- (a) the cost to the local government of providing the service or goods;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

The fees and charges for entry to the Coalfields Museum are at the lower end of the scale for museum entry in WA. However, initially the museum will only be partially open with interpretation and presentation work in progress.

The Council budget includes an amount of \$9,975 for revenue from the museum [entry fees and donations], and in July the actual amount received was \$697.28.

Communications Requirements: (Policy No. CS 1.7)

The new fees are required to be advertised as per Sec 6.19 of the Local Government ACT 1995 as presented below;

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

Strategic Community/Corporate Business Plan Implications:

KEY OBJECTIVE 5.0 *Our Business*

Good governance and an effective, efficient and sustainable organisation.

Outcome 5.3: Financial sustainability and accountability, with emphases on the below strategy;

5.3.5 Provide corporate financial services that support the Shires operations and meet planning, reporting and accountability requirements

Relevant Precedents:

At its meeting held 20 June 2017, Council resolved as follows:

7452 - That Council:		
11.2.1: adopts by an ABSOLUTE MAJORITY, the entrance fees to the Collie museum as shown below effective from 1 July 2017:		
Adult entry [17+ years of age]	\$5.00	
Child entry [4 – 16 years of age]		\$2.50
Under 4 years of age	Free	
Student group [per student]	\$1.50	
Adults accompanying student group	Free	
Special days	Free	

Comment:

While a single charge of \$5.00 per adult was considered at the time to be sufficient, the opportunity to work with groups, including local groups and tour group companies to include the Coalfields Museum on their itineraries, has arisen.

A small discount of \$1 per person would encourage group visitation of this type.

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14.4 Collie Mineworkers Memorial Swimming Pool Kiosk

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie - Director Corporate Services
Accountable Manager:	David Blurton, Chief Executive Officer
Legislation	WA Local Government Act 1995
File Number:	RCS/002
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider inviting Expressions of Interest for the operation of the kiosk at the Collie Mineworkers Memorial Swimming Pool.

7535

Officer's Recommendation/Council Decision:

Moved: Cr Yates

Seconded: Cr Faries

That Council invite Expressions of Interest for the operation of the kiosk at the Collie Mineworkers Memorial Swimming Pool for a term of 1 year with a 1 year option.

CARRIED 9/0

Background:

The Collie Mineworkers Memorial Swimming Pool has been extensively re-furbished, and the new entrance building provides space for basic kiosk services for patrons of the Pool.

Since re-location to the new entrance building, the kiosk has provided for the sale of drinks, lollies, limited snack products and ice-creams. These services have historically been provided by the manager of the pool with assistance from family members.

Council may now wish to consider inviting expressions of interest for the operation of the kiosk and the potential introduction of a more extensive kiosk service for patrons.

Statutory and Policy Implications:

Nil

Budget Implications:

Council could formalise the lease of the area if an appropriate expression of interest were to be submitted and accepted.

Communications Requirements: (Policy No. CS 1.7)

Local advertisement inviting interested parties to submit an expression of interest.

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Strategic Community Plan/Corporate Business Plan Implications:

GOAL 1: OUR COMMUNITY – A thriving, supportive and safe community

Outcome 1.2: Participation in sport, leisure and recreation activities.

Strategy 1.2.1: Provide and promote sport, recreation and leisure facilities and programs.

Relevant Precedents:

Nil

Comment:

It is considered by staff to be desirable to provide pool patrons with light refreshments while they are attending the pool. It is not practicable for staff to provide the service as for most of the time that the pool is open there is only a single staff member, the Pool Manager, in attendance. The Code of Practice for pool operations states that the Pool Manager is not to be assigned duties other than those of a Pool Manager, and where the Pool Manager has operated the kiosk that has been with considerable assistance from family members.

Expressions of Interest would be required to outline what refreshments would be supplied, proposed hours of opening, a business plan incorporating a lease payment, and these Expressions of Interest would then be presented to Council for their consideration.

Staff have contacted other comparable pool facilities to ascertain how the kiosk is managed at similar venues. At Boyup Brook the Pool Manager operates a basic kiosk independently of the Shire.

At both Williams and Boddington the operation of the pool, including staffing and the kiosk, is managed by Contract Aquatic Services.

Where pools are associated with recreation centres, the kiosk services are provided separately from the pool.

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14.5 CSRFF Small Grant Application

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie – Director Corporate Services
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	
File Number:	GAS/005
Appendices:	Yes – Appendix 5
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider a request from the Collie BMX Club for endorsement of their Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants application.

7536

Officer's Recommendation/Council Decision:

Moved: Cr Harverson

Seconded: Cr Miffling

That Council endorse the Collie BMX Club application for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants Funding as attached at Appendix 5.

CARRIED 9/0

Background:

The Department of Sport and Recreation has an established Community Sport and Recreational Facilities Fund (CSRFF) to assist sporting associations to improve their facilities. The Department encourages shared use of facilities and seeks to fund priority projects that can demonstrate completion will lead to increased participation in physical activity by new participants.

Under the terms of the CSRFF, projects must receive endorsement by their local government authority as a part of the application process. There is no requirement through this process that the local authority provide any financial or in-kind contribution to projects that it endorses. Where more than one application is received for any funding round the Department requires the local government authority to prioritise the projects.

Council is required to consider any applications received at a meeting in August, with applications receiving Council endorsement to be submitted to the South West Office of the Department of Sport and Recreation by the last Friday in August.

Council is in receipt of one application for a CSRFF Small Grant seeking endorsement. The application from the Collie BMX Club is for a complete kitchen upgrade to meet the standards for a commercial kitchen. The Club plans to install hot water to the kitchen, purchase and install stainless steel benches and a double sink, pest proof the kitchen by installing roller shutters on service counter window, install a

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new service counter, storage shelves, splash back around the cooking and wet area, and a handwashing basin. A copy of the application can be found at Appendix 5.

Statutory and Policy Implications:

Nil

Budget Implications:

There is no requirement that Council provide any financial or in-kind contribution to projects that it endorses under the CSRFF program.

Communications Requirements: (Policy No. CS 1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Goal 1 Our Community A thriving, supportive and safe community.

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.1: Provide and promote sport, recreation and leisure facilities and programs.

Relevant Precedents:

Council has endorsed applications for the Department of Sport and Recreation Community Sport and Recreational Facilities Fund on previous occasions, most recently on 20 August 2013:

6175 – That Council:

- 1. Endorses the Collie BMX Club and the Collie Horse & Pony Club applications for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants Funding; and**
- 2. Prioritises the applications as (1) Collie Horse & Pony Club and (2) Collie BMX Club**

Comment:

Endorsement of this CSRFF Small Grants Fund application by Council is required by the Department of Sport and Recreation for it to consider the application. Support for the endeavours of a local sporting and recreational association which is seeking to improve its facilities and provide increased opportunities for local residents to participate in physical activity programs is consistent with Council's Community Strategic Plan. It should be noted that projects which receive Council endorsement do not automatically receive funding.

As only one application has been received for this funding round, Council is not required to prioritise applications.

Staff consider that the Collie BMX Club application is worthy of endorsement due to the efforts made by the club members in recent years to refurbish the BMX track and re-establish the sport of BMX in Collie.

The BMX Club shares its facility with the radio controlled car club, so any improvement to the kitchen area will also benefit a second group.

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Cr Green left the room 8.19pm.

14.6 Review of Standing Orders Local Law

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie – Director Corporate Services
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	Local Government Act 1995
File Number:	LAW/001
Appendices:	Yes – Appendix 6
Voting Requirement	Absolute Majority

Report Purpose:

For Council to consider the revised local law relating to standing orders.

7537

Officer's Recommendation/Council Decision:

Moved: Cr Yates

Seconded: Cr Miffing

That Council by ABSOLUTE MAJORITY:

- 1. Advertises its intention to make a new local law to be known as the Shire of Collie Standing Orders Local Law 2017 as per Appendix 6 and forwards a copy of the proposed Shire of Collie Standing Orders Local Law 2017 to the Department of Local Government; Heritage; Culture and the Arts for the Minister's consideration;**
- 2. Notes the purpose of the proposed Shire of Collie Standing Orders Local Law 2017 is to provide rules and guidelines which apply to the conduct of meetings of the Council and its committees and to meetings of electors; and**
- 3. Notes the effect of the proposed Shire of Collie Standing Orders Local Law 2017 is that these Standing Orders will result in –**
 - better decision making by the Council and its committees;**
 - the orderly conduct of meetings dealing with Council business;**
 - better understanding of the process of conducting meetings;****and**
 - the more efficient and effective use of time at meetings.**

CARRIED 8/0

Background:

Meetings of Council and its committees have been regulated by the existing local law established by the Shire of Collie as the *Standing Orders Local Law 2008* and published in the *Government Gazette* on 6 April 2009.

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A review of the local law is considered appropriate due to the time that has elapsed since the previous law was adopted. The local law is based on the previous local law, and is now presented to Council for its consideration.

Statutory and Policy Implications:

The process required to be used when adopting or amending a local law is set out in s3.12 –3.14 of the Local Government Act 1995 and is extracted below:

3.12. Procedure for making local laws

- (1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*
- (3) *The local government is to —*
 - (a) *give State wide public notice stating that —*
 - (i) *the local government proposes to make a local law the purpose and effect of which is summarized in the notice;*
 - (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
 - (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*
 - (b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*
 - (c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*
- (3a) *A notice under subsection (3) is also to be published and exhibited as if it were a local public notice.*
- (4) *After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.*

** Absolute majority required.*

- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice —*
 - (a) *stating the title of the local law;*
 - (b) *summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*

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- (c) *advising that copies of the local law may be inspected or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section —*

“making” in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.

[Section 3.12 amended by No. 1 of 1998 s. 8; No. 64 of 1998 s. 6; No. 49 of 2004 s. 16(4) and 23.]

In addition, Regulation 3 of the Local Government (Functions and General) Regulations 1996 stipulates that for the purposes of section 3.12 of the Act, the purpose and effect of any proposed local law is to be included in the agenda and minutes of a meeting.

Budget Implications:

Expenditure on advertising as provided within the Budget.

Communications Requirements: (Policy No. CS 1.7)

The Local Government Act requires State wide advertising and local public notice of the proposed local laws for a period of 42 clear days. The results are to be brought back to Council for consideration, after which it may make the local laws. If as a result of public comments, there are significant amendments to the proposed local laws, then the advertising process must recommence.

The local law is to be submitted to the Department of Local Government; Heritage; Culture and the Arts and other relevant agencies for comment.

Strategic Community/Corporate Business Plan Implications:

Goal 5 Our Business – Good governance and an effective, efficient and sustainable organisation.

Outcome 5.1: Good governance and leadership

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Action 5.1.5.4: Review local laws for the Shire to ensure relevance and compliance with the Local Government Act.

Relevant Precedents:

Council has previously proposed local laws, most recently the Bush Fire Brigades Local Law 2017 at the meeting of Council held 24 January 2017:

7297 – That Council by ABSOLUTE MAJORITY:

1. Advertises its intention to make a new local law to be known as the Shire of Collie Bush Fire Brigades Local Law 2017 as per Appendix 1 and forwards a copy of the proposed Shire of Collie Bush Fire Brigades Local Law 2017 to the Department of Local Government and Communities for the Minister's consideration;

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2. Notes the purpose of the proposed Shire of Collie Bush Fire Brigades Local Law 2017 is to make provisions about the organisation, establishment, maintenance and equipment of bush fire brigades; and

3. Notes the effect of the proposed Shire of Collie Bush Fire Brigades Local Law 2017 is that Bush Fire Brigades will be organised and managed to comply with the provisions of this local law.

Comment:

The proposed local law, the Shire of Collie Standing Orders Local Law 2017 is based on the previous Shire of Collie local law with the following changes:

1. Clause 4.2 (1) Order of Business omits:
 - Australian Citizenship Ceremony *[These ceremonies already occur outside the Council meeting.]*,
 - Receipt of Non-Council Committee Minutes Presented to Council,
 - Councillor Documents of Interest *[Documents will still be provided, but not attached to minutes]*, and
 - Elected Member Training Opportunities *[Training Opportunities can be posted to the Elected Members Update as they occur.]*
2. Clause 4.2 (2) permits the Presiding Member to vary the order of business at a committee meeting. *[This is intended to allow the Presiding Member to include items such as Round the Table at committee meetings.]*
3. Clause 9.5 Complex Motions is new, but describes the current practice.
4. Clause 9.17 Right of Reply is worded differently, but there is no change to the effect of the clause.
5. Clause 10.1(h) is to permit a procedural motion that a substantive motion be deferred. *[This is intended to allow time to seek further information/clarification, time to consider a report, ...]*
6. Part 11 now refers to the Act, without actually repeating all the relevant sections from the Act.
7. Clause 13.4 is new and requires that, in order to move or second the confirmation of minutes for a meeting, a Member was present at that meeting.

The proposed local law will be advertised for public comment for a minimum period of 6 weeks. Following the public comment period, the law will come back to Council for consideration of any submissions prior to being put forward for adoption.

The local law is relevant to the business of the Shire of Collie.

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Mr King left the Chambers 8.20pm.

Cr Green returned to the Chambers 8.21pm.

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15. DEVELOPMENT SERVICES REPORTS

15.2 Workshop Development (Stage 1 Lean-To, Stage 2 Workshop And Office)

Reporting Department:	Development Services
Reporting Officer:	Shire Planner 1 Kelly Beauglehole
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Planning and Development Act 2005 WA Local Government Act 1995
File Number:	A5664
Appendices:	Yes- Appendices 7 and 8
Voting Requirement	Simple Majority

Report Purpose:

To seek Council Approval for the construction of a staged workshop and office development consisting of - Stage 1 Lean-to and portable sanitary facilities and Stage 2 Workshop and Office.

7538

Officer's Recommendation/Council Decision:

Moved: Cr Martin

Seconded: Cr Faries

That Council:

pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to grant approval to Ghassan Ghassebb for the use of land as a /or construction of a Workshop Development (Stage 1 Lean-To, Stage 2 Workshop And Office) at 16 MORRISON WAY COLLIE 6225 subject to the following conditions:

- (a) At all times, the development the subject of this planning approval must comply with the definition of 'industry- light' as contained in Schedule 1 of the Shire's Local Planning Scheme.
- (b) All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.
- (c) This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period of time for which the Shire of Collie has granted prior written consent.
- (d) This planning approval supersedes any previous planning approval granted for the site.

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- (e) All works required to satisfy a condition of this approval are required to be installed/ constructed and maintained in accordance with the approved plans and conditions of approval for the life of the development.
- (f) Before stage 1 is occupied, the landscaped area(s) shown in green on the approved development plan(s) and must be planted, established, reticulated and thereafter maintained to the satisfaction of the Shire of Collie.
- (g) Before stage 1 is occupied, a minimum of six (6) car parking bays must be provided on the land including one (1) bay that must be provided for the exclusive use of disabled persons in accordance with AS/NZS 2890.6:2009 and to the satisfaction of the Shire of Collie.
- (h) All verge areas abutting the boundaries of the subject site must remain clear at all times and must not be used for any other purpose including car parking, trade display, storage and signage to the satisfaction of the Shire of Collie.
- (i) Goods or materials must not be permanently stored within the parking or landscaping area, or within access driveways.
- (j) Before stage 1 is occupied stormwater management is to be implemented on the site as shown on the planning approval plans.
- (k) Before the development is occupied, the property must be connected to the Water Corporation reticulated sewerage system.

CARRIED 9/0

Background:

The proposed workshop development does not meet the requirements of clause 5.11.10 (a) of the Scheme. The building height exceeds 8 metres above natural ground level.

Statutory and Policy Implications:

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 cl. 60 Requirements for Development Approval

Schedule 2 cl. 66 Matters to be Considered by Local Government

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or another proposed planning instrument that the local government is seriously considering adopting or approving;

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- (c) any approved State planning policy;
- (g) any local planning policy for the Scheme area;
- (l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) the amenity of the locality including the following —
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
- (s) the adequacy of —
 - (i) the proposed means of access to and egress from the site; and
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;
- (zb) any other planning consideration the local government considers appropriate.

Local Planning Scheme No. 5

The subject lot is zoned 'Light and Service Industry'. The proposal has been assessed in accordance with the following clause(s) *of the Scheme*:

4.2 *Objectives of the Zone*

5.4 *Site and Development Requirements*

5.9.2 *Light and Service Industry and General Industry Zones*

5.11 *Additional Development Requirements*

10.2 *Matters to Be Considered*

Local Planning Policy 1.1 Stormwater Discharge from Building Sites:

4.3 *Grouped Dwellings, Strata Lots, Commercial and Industrial Development*

Budget Implications:

Nil

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Communications Requirements: (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

Nil

Comment:

The applicant has provided sufficient justification with the application to accept the height variation with a maximum height above NGL of 10.4 metres (Appendix 8).

The current development on site was approved in 2011 and included temporary office and ablution facilities and a training tower. The training tower will remain on site and all other structures will be removed as part of this application.

The applicant has requested a staged approval, which still has a maximum development time frame of two years from the date of approval. The stormwater draining plan is required to be implemented at stage 1, as is landscaping and carparking requirements, unless otherwise agreed to in writing by the Director - Development Services prior to occupation of the building.

The implementation of stormwater management is critical on site as there is an acknowledged drainage issue on site at present that is being dealt with concurrently through Building Compliance.

16. **TECHNICAL SERVICES REPORTS**

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17. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

18. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

19. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

20. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Green:

- Announced that Collie is a finalist in the year's Tidy Towns Competition.

Cr Sanford:

- Wednesday 2nd to Friday 4th August along with the CEO Mr Blurton, Cr Miffing and Cr Harverson attended the WALGA Convention in Perth. On Wednesday morning the CEO, Cr Miffing and I raised council issues with the Departments of State Development, Department of Planning and Department of Water at the "department speed dating form". We also attending the AGM of the association as well as plenary concurrent sessions over the course of the week. Cr Miffing has provided a report on the activities of council's representatives at the conference and we would be happy to discuss aspects of the conference with councillors if required.
- On Tuesday the 15th August, along with councillors and staff hosted a civic reception for the Collie Senior High School ANZAC students. The reception was well attended and enjoyed by all and council was acknowledged for its support of the tour.
- On Thursday 17th August, I attended the BWEA board meeting. Of note is the draft report on the future structure of a potential new organisation incorporating the current BWEA and The Bunbury Geographe Growth Plan Steering Committee will be available on the 18th of September. I will make available the report when it comes to hand.
- Tuesday 22nd August along with the Deputy Shire President Cr Yates attended the Federal Governments Agriculture and Water Resources Standing Committee Inquiry into Water Use Efficiency in Harvey.

Cr Miffing:

Along with Crs Sanford, Harverson and the CEO Mr Blurton I attended the 2017 WA Local Government Convention in Perth from Wednesday 2 August through to Friday 4 August (inclusive). Of particular interest were the following events –

State & Local Government Forum:

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This Forum, known as a “Speed Dating” forum, allowed for 10 minute dialogue blocks with CEO’s (Director Generals) and WA Local Government Association staff on issues pertinent to individual local governments.

The first dialogue was with the Department of State Development and within our 10 minute time allocation we were able to discuss the issues of Shotts Industrial Park (SIP) and (briefly) Lake Kepwari (LK).

Our meeting was with Mr Joe Ostojich, Deputy Director General Policy, Planning & Science and we were able to ask what focus the Department places upon promoting the SIP. Mr Ostojich emphasised that the Department is always promoting SIP in conjunction with LandCorp – Joe stated that he was intimately involved with the development of SIP and from a personal perspective he would like to see it flourish but he also emphasised that all the Department can do is promote SIP, they can’t force industry to go there. The Shire President commented (forcefully) on the Lithium issue (the processing going to Kwinana when SIP is much closer to the Greenbushes mining operations) and again Mr Ostojich informed that the Department couldn’t stop them from their choice of Kwinana.

There was not time (within our 10 minute time allocation) to really discuss LK but we managed to mention it ‘in passing’.

The second dialogue was with the Department of Water and the issues of the Collie Water Proposal (CWP) and the Future of the Collie River (FCR). At this table were Mr Mike Rowe, Director General, Department of Water and Ms Sue Murphy, CEO of the Water Corporation.

Mr Rowe confirmed the State Government contribution to the CWP and advised (as we already knew) that progress of the proposal depends upon Federal Government funding which is still in the consideration stage. It was useful to know that the Department of Water and the State Government are still supportive of the proposal.

With regards to the FCR, we were able to emphasis again to Mr Rowe the reliance that Council and Collie community organisations have upon water from the river for parks, gardens and recreation reserves. Mr Rowe was asked about progress on the subject of Council obtaining bore water license/s for watering of public open spaces as this is something he had advised as being under consideration on an earlier visit to Council by him and the then Minister for Water Ms Mia Davies. Mr Rowe thought that feed-back had been provided to Council (but CEO Mr Blurton advised Council hadn’t received anything) so he is going to follow the matter up and provide answers to CEO Mr Blurton.

The third dialogue was with the Department of Planning/Lands and issues flagged for discussion were Strong Local Demand for Rural Residential Blocks, Development of Collie Roundhouse, and Future of Black Diamond, particularly DoL land. Leading this table was Ms Gail McGowan, Director General of the Department of Planning and the main topic of discussion was that of Rural Residential Blocks. We were able to inform that although there is opportunity for development in the North Collie area, land owners appear to be reluctant to develop within their approved Structure Plan.

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We spoke about the land opportunities along the Allanson (Patstone Road) corridor where one land owner (Mr Rutherford) is particularly wanting to develop and questioned the sensibility of a State wide planning policy that doesn't necessarily fit with the Shire of Collie's aspirations. Ms McGowan (who stated she is not a town planner) advised that she would take the issue up with the South West planning office staff in Bunbury to see what flexibility there might be to progress sensible/pragmatic Rural Residential subdivision opportunities for Collie.

With regards to the issues of the Collie Roundhouse and the future of Black Diamond, we didn't have time to discuss them in detail other than to comment on the heritage listing and the potential high cost of any re-development at the Collie Roundhouse and also the land issues and liability factors of Black Diamond.

Association (WALGA) Annual General Meeting:

The AGM was a fairly tame affair with very little agenda business to discuss/decide at all.

The Premier Hon Mark McGowan MLA was present and gave a speech outlining the 2 phases approach to a review of the current Local Government Act and also the wish of his government to work closely with local government.

The Leader of the Opposition Hon Mike Nahan MLA also presented to the meeting.

The Premier and Minister for Local Government, on behalf of the State Government, and WALGA President Cr Lynne Craigie signed off on a State/Local Government Partnership Agreement – details of this have already been circulated to Councillors.

Three topical motions were passed at the AGM –

1. WALGA lobbies on behalf of Local Governments for an exempt regulation to be introduced to the Local Government (Financial Management) Regulations 1996 seeking an exemption from complying with AASB 124 Related Party Disclosures, and Business Operating Procedure-Related Party Disclosure.

BACKGROUND – Compliance with this Standard provides no benefit to Local Governments or the communities that they serve. Rather, there is a cost to comply.

Compliance does not further add to the transparency of financial dealings as provided for under the various provisions of the Local Government Act 1995.

Such compliance requirements are a further disincentive to both sitting and potential elected members and executive staff.

It was noted that Local Government Regulations can over-ride Accounting Standards.

The above motion was carried by the AGM voting delegates.

2. That WALGA lobbies the Minister for Transport:

(a) to seek a reversal of their stated intent to reduce the State Road Funds to Local Government Agreement by \$10.3m in 2018; and

(b) for the reinstatement of the fixed percentage of licensing fees.

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BACKGROUND – Such a cut equates to a 42% reduction in Direct Grants to all Local Governments. The agreement whereby 27% of vehicle licensing fees were allocated to Local Governments was reduced to approximately 20% by the previous government and this allocation is to be further reduced by the current government.

The above motion was carried by the AGM voting delegates.

3. That WALGA investigate options for the Local Government sector to reduce services and assistance provided to State Government entities unless financial compensation is provided.

This motion was a follow-on from the above motion (No.2) and both the Shire President and I did not agree with the motion and decided that we would vote against it for two main reasons – (1) such a motion was a direct ‘cut across the bow’ of the earlier signing of the State/Local Government Partnership Agreement (tantamount to blackmail); and (2) this is not a matter that has been discussed by the Collie Shire Council and it would be presumptuous of both the Shire President and myself to vote for it.

The above motion was carried (very narrowly) by the AGM voting delegates (despite the Shire President and me voting against it).

The Convention Plenary Sessions had some interesting guest speakers (especially from the Urban Futurist, Stephen Yarwood and the Strategic Innovation expert, Idris Mootee).

Of much interest (and it should have been programmed to run longer) was the Panel Session “The State of Play” which saw State political commentators Liam Bartlett, Paul Murray, and Jessica Strutt on the couch discussing current political issues with Verity James as the Moderator. The Panel didn’t ‘pull any punches’ in criticising both sides of politics for their actions/inactions in a number of community issues.

On Thursday 3 August we had the opportunity of a guided tour of the new Perth Stadium at Burswood – a very impressive development which is quite ‘mind boggling’ in both presentation and attention to detail.

I would like to thank Council for the opportunity of attending the Convention and would recommend it to other Councillors for the interaction (networking) it provides.

Attended the Reception for the Student Tour of Vietnam 2017.

Cr Faries:

- 15 August - Attended the Reception for the Student Tour of Vietnam 2017.

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Cr Hanns:

- 15 August - Attended the Reception for the Student Tour of Vietnam 2017 and on behalf of the Students, Staff and Collie Senior High School thanked Council for the function.

Cr Harverson

- 2 – 4 August - Attended Local Government Week.

Cr Yates:

- 22 August - Attended the Federal Governments Agriculture and Water Resources Standing Committee Inquiry into Water Use Efficiency in Harvey.

Mr Blurton:

- 2-4 August - Attended Local Government week in Perth.
- 7 August - Represented Council at the Operation Next Gen Program meeting.
- 8 August - Met with DFES and OBRM regarding CESM position and Bush Fire Risk Management Plan
- 8 August - Met with Department of Sport and Recreation representatives regarding Election commitments.
- 9 August - Met with Collie Chamber of Commerce CEO.
- 10 August - Met with DPAW and SWDC representatives regarding Trails Hub and Mininnup Pool Project.
- 11 August - Met with Minister Mick Murray MLA and the CEO of Donnybrook-Balingup Shire regarding the Regional Waste Project.
- 14 August - Met with Bunbury Wellington group of Councils. (in Bunbury)
- 15 August - Attended the Civic Reception for the Collie Senior High School students returning from their Tour of Vietnam.

21. COUNCILLOR DOCUMENTS OF INTEREST

- Building Approvals for July 2017 (Attached)
- Building Statistics Comparison Table (Attached)

22. ELECTED MEMBERS TRAINING OPPORTUNITIES

Please refer to the **attached** 2017 WALGA Training Calendar and contact CEO PA on 9734 9004 for any training you may wish to undertake

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23. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 9
- 'All Open' at Appendix 10

24. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

7539

Moved: Cr Yates	Seconded: Cr Green
That Council moves In Committee.	
CARRIED 9/0	

Shannon Wood from the Collie Mail left Chambers 8.34pm.

Cr Faries and Cr Sanford left the room declaring a financial interest in Item 24.1 at 8.35pm.

Crs Yates and Piavanini having declared an interest have been granted Ministerial Approval to participate in Item 24.1 under section 5.69(3)(a) of the act.

Cr Yates took the Chair.

24.1 Premier Coal – Realignment of Coalfields Highway

7540

Officer's Recommendation/Council Decision:	
Moved: Cr Piavanini	Seconded: Cr Harverson
That Council:	
1. support the retention of Coalfields Highway in its current location;	
2. request Premier Coal support for the Collie Motorplex track extension project with the provision of adequate clean fill material.	
CARRIED 6/1	

Cr Faries and Cr Sanford returned to Chambers 8.48pm.

Cr Sanford resumed the chair 8.48pm.

7541

Moved: Cr Harverson	Seconded: Cr Faries
That Council moves out of Committee.	
CARRIED 9/0	

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25. CLOSE

The Shire President thanked Council and Staff for their attendance.

The Presiding Member declared the meeting closed 8.49pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 22 August 2017.

.....

Presiding Member

.....

Date