



MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 12 September 2017

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Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 12 September 2017 commencing at 7:08pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:

Wayne Sanford	Councillor (Presiding Member)
Glyn Yates	Councillor
Nola Green, JP	Councillor
Gary Faries	Councillor
Jodie Hanns	Councillor
Elysia Harverson	Councillor
Neil Martin	Councillor
Ian Miffling, JP	Councillor
John Piavanini	Councillor
Sarah Stanley	Councillor

David Blurton	CEO
Brett Lowcock	Director Technical Services
James Packer	Shire Planner
Khushwant Kumar	Finance Manager
Julie Pellicciari	CDO
Belinda Dent	CEO PA

APOLOGIES:

Joe Italiano	Councillor
Allison Fergie	Director Corporate Services
Andrew Dover	Director Development Services

GALLERY:

Shannon Wood – Collie Mail (left chambers 8.34pm)
Brett King (left chambers 8.34pm)
David DeAngelis (left chambers 7.16pm)

1.1 Councillors granted Leave of Absence at previous meeting/s.

Cr Italiano has previously been granted Leave of Absence from this Ordinary Meeting of Council.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.

7542

Moved: Cr Miffling	Seconded: Cr Stanley
That Cr Harverson and Cr Faries be granted Leave of Absence for the Ordinary Meeting of Council on 3 October 2017.	
CARRIED 10/0	

1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

2. AUSTRALIAN CITIZENSHIP CEREMONY

Nil

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3. PUBLIC QUESTION TIME

Nil

4. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests have been received from Councillors/Staff as listed below.

Councillor/Staff	Agenda Item	Disclosure
Cr Faries	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Financial – President Coalfields Hockey Council and Loan Guarantor Riverview
Cr Yates	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Financial – Loan Guarantor Riverview Impartial – Wife member of Rotary Club of Collie
Cr Piavanini	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Financial – Loan Guarantor Riverview
Cr Martin	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Financial – Chair of Riverview Valley Board and Loan Guarantor Impartial – Member of Rotary Club of Collie
Cr Miffling	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Financial – Sponsorship Fund Riverview Impartial – Member of Collie Italian Club
Cr Sanford	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Financial – Loan Guarantor Riverview Impartial – Member of Collie Italian Club
Cr Green	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Financial – Loan Guarantor Riverview Impartial – Chairperson Collie Community Radio
Mr Blurton	Item 11.4 – Policy Review Committee Minutes	Financial – 11.4.6 Fleet Review - Vehicles
Mr Kumar	Item 11.4 – Policy Review Committee Minutes	Financial – 11.4.6 Fleet Review - Vehicles

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Councillor/Staff	Agenda Item	Disclosure
Mr Lowcock	Item 11.4 – Policy Review Committee Minutes	Financial – 11.4.6 Fleet Review - Vehicles
Cr Harverson	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Impartial – Secretary Collie Volleyball Association
Cr Stanley	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Impartial – Treasurer Collie Radio Control Club Inc. which shares Collie BMX Track space
Cr Hanns	Item 14.5 - Community Small Grants Fund Round One 2017-2018	Impartial – Riverview

6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

7. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

The meeting will be closed at Item 24 for the discussion of an Item.

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8. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

That Item 14.5 be brought forward due to an interested person attending the meeting.

The following Councillors declared an interest in Item 14.5 Cr Faries, Cr Yates, Cr Piavanini, Cr Martin, Cr Miffling, Cr Sanford, Cr Green, Cr Harverson, Cr Stanley and Cr Hanns.

Due to the number of financial interests declared by members, item 14.5 was unable to be dealt with as a quorum could not be reached. The matter will be referred to the next meeting of Council and the CEO will seek direction from the Department of Local Government and Communities.

14.5 Community Small Grants Fund Round One 2017-2018

Reporting Department:	Corporate Services
Reporting Officer:	Julie Pellicciari – Community Development Officer
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	WA Local Government Act (1995)
File Number:	GAS/017
Appendices:	Yes (provided separately on 4 September 2017) and Appendix 7
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider applications received and allocate funding from the Shire of Collie Community Small Grants Fund, Round One 2017-2018.

Officer's Recommendation:

That Council allocate the following amounts from the 2017-2018 Community Small Grants Fund:

- Collie Motorcycle Club Inc	\$2,500
- Rotary Club of Collie Inc	\$2,500
- Collie Race Club Inc	\$2,500
- Collie BMX Club Inc	\$2,273
- Collie Volleyball Association	\$1,210
- Collie Community Broadcasting Assoc.	\$2,500
- Collie CoderDojo	\$1,699

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Background:

In 2009 Council resolved to consolidate three development fund programs into one funding program, being the Community Small Grants Fund. A further amendment to the program was made in May 2013, where a review of the process was to be undertaken prior to allocation of funds in the 2014/15 budget process.

The review was undertaken for the community small grants process and presented to Council with the following result:

6271 [12 November 2013]

That Council maintains 2 rounds and splits whatever funding is allocated through the budget evenly between the two funding rounds.

At the Council meeting held 3 March 2015 staff recommended changes to the Community Small Grants Fund as per Council Decision # 6668 below.

6668 [3 March 2015]

11.8.3 That Council endorse the proposed changes to the Community Small Grants Fund as below and adopt the Community Small Grants Fund Policy as it appears at Appendix 2

- ***Amend the opening and closing dates to:
First round: opens on the first business day of August. Closes at 4.30pm on the first business day of September.
Second round: opens on the first business day of February. Closes at 4.30 pm on the first business day of March***
- ***Eligible projects/events are all activities that take place in Collie and funds are expended in Collie (wherever possible)***
- ***Have two Community Grant Application Forms: one for funding requests up to \$1,000 and the second from \$1,001 to \$5,000***
- ***If financial/budgeting information is considered insufficient in the original grant submission then staff can contact the group to request additional information prior to the assessment of the application***

A total of seventeen applications were received for Round One of the 2017-2018 Shire of Collie Community Small Grants Fund.

There was one application requesting support for \$1,000 or under and sixteen applications for funding between \$1,001 and \$5,000.

The total amount of funds requested through the eligible applications is \$72,802. A copy of all applications received was sent to Councillor's on 4 September 2017.

Applications were assessed independently by three senior Shire staff members resulting in the ranking of applications as shown in the table below. Assessment Criteria used by the Shire staff can be found at Appendix 7.

APPLICANT	PROJECT NAME	AMOUNT REQUESTED	ESTIMATED PROJECT TOTAL	RANK
Collie Motorcycle Club Inc	2018 National ATV Motorcross Championships	\$5,000	Not specified	1

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Rotary Club of Collie Inc	Collie Road Side Clean-up	\$5,000	\$14,000	2
Collie Race Club Inc	Stage 7 of Collie Race Club Infrastructure Improvements	\$5,000	\$23,583	3
Collie BMX Club Inc	Kitchen upgrade	\$4,545	\$29,052	4
Collie Volleyball Association	New volleyball nets	\$2,420	\$2,420	5
Collie Community Broadcasting Association	Equipment upgrade and renewal	\$5,000	\$7,305	6
Collie CoderDojo	PC Lock Trolleys	\$3,398	\$3,398	7
Riverview Residence Collie Inc	New main kitchen oven at Valley View	\$5,000	\$11,000	8
Allanson Volunteer Bush Fire Brigade	Install Reverse Cycle Airconditioner	\$5,000	\$12,000	9
Collie Heritage and Menshed Group Inc, as auspice for John Bird	Collie Timber Workers Memorial	\$5,000	\$26,000	10
Coalfields Hockey Council Inc	Installation of reverse cycle airconditioning units	\$5,000	\$7,500	11
Collie Horse and Pony Club Inc	New Dressage Equipment	\$5,000	\$6,591	12
Collie Cricket Club Inc	Shed for roller	\$5,000	\$7,833	13
Collie Country Music Club Inc	Collie Country Music Jamboree	\$1,600	\$8,070	14
Collie Italian and Sporting Club Inc	Kitchen Cupboards	\$5,000	\$5,160	15
Happy Spaces Support Group and Art with Nat	Friday weekly art group for 10 - 17 yo plus Positive Networking, Support and Art for adults	\$4,880	\$4,880	16
Allanson Primary School P&C	Small garden shed, sand and paving slabs	\$959	\$959	17

During the assessment of the applications the following items were noted by staff;

- Collie Motorcross Club: No record of a grant acquittal report could be located for funding received in 2013/14. No other funding sources identified, no total project costs, quotes or expenditure breakdown was submitted with the application. A request for additional written financial information (including quotes and a breakdown of costs) should be made prior to any funding being paid to the club.
- Collie Rotary Club: Additional information is required (Certificate of Incorporation and ABN details), no quotes received.

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- Collie Race Club: Total project cost from page 2 of the application does not match the financial information.
- Collie BMX Club: One quote missing, if all grants applied for are received then additional money will be received above the project costs.
- Collie Volleyball Association: No quotes received.
- Collie Community Broadcasting: Unclear if quote includes GST.
- Collie Italian Club: No ABN details received, unclear if quote includes GST. Quote is for more than money received, financial information not completed.
- Collie CoderDojo: Auspice letter from PCYC not signed, no ABN details received.
- Riverview Residence: Not quotes received.
- Allanson Bushfire Brigade: Quote does not match expected expenditure or financial information page.
- Collie Heritage and Menshed Group: No quotes, Certificate of Incorporation or ABN details received.
- Coalfields Hockey Council: no quote for electrical work received.
- Collie Cricket Club: No Certificate of Incorporation received.
- Collie Country Music Club: No quotes received.
- Collie Italian and Sporting Club: No financial information provided, unclear if quote includes GST, no Certificate of Incorporation or ABN details received.
- Happy Spaces Support Group and Art with Nat: Not an incorporated group (would need an auspice), no ABN details, no quotes received, financial information incomplete.

Statutory and Policy Implications:

Nil

Budget Implications:

2016/17 Budget Allocation:	\$30,000
Round One recommendation for funding:	\$15,182
<u>Balance remaining for Round Two:</u>	<u>\$14,818</u>

Communications Requirements: (Policy No. CS 1.7)

The community small grants opening date was advertised in the Council Chat page of the Collie Mail, on the Shire website and Facebook page. Emails were sent to contact list of community organisations.

Notification will be required to all applicants on the success or otherwise of their application.

Strategic Community/Corporate Business Plan Implications:

Goal 1 Our Community A thriving, supportive and safe community

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Outcome 1.3 An active and supportive community

Relevant Precedents:

Council has allocated community grants previously, the most recent allocations being:

Council decision 7377 [28 March 2017]

Council Decision:

That Council allocate the following amounts from the 2016/17 Community Small Grants Fund:

- Collie Eagles Football Club: \$5,000 subject to the project being maintained by the club;***
- Our Community Garden: \$734***
- Mila Foundation: \$4,560***
- Amaroo Primary School P&C: \$5,000***

Council decision 7378 [28 March 2017]

Council Decision:

That Council allocate the following amounts from the 2016/17 Community Small Grants Fund:

- PCYC Small Grant \$2,290, and***
- Pioneer Day Lodge \$2,710.***

Council decision 7183 [13 September 2016]

Council Decision:

That Council allocate the following amounts from the 2016/17 Community Small Grants Fund:

- Motoring South West Inc: \$3,100***
- Collie Clay Target Club Inc: \$4,545***
- Collie Swimming Club Inc: \$5,000***
- Collieburn-Cardiff Bush Fire Brigade: \$4,545***
- Collie Family Historical Society: \$1,000***
- Collie Western Riding Association: \$2,634***
- Collie Country Music Club Inc: \$1,600***
- Investing in Our Youth: \$1,000***

Comment:

The Officer's Recommendation is based on the rankings of the applications by staff, assessed against the Selection Criteria, and a reduced payment for funding requested by fifty percent. Reducing the requested amounts to allow additional organisations to receive funding can quite often have a detrimental effect on the viability of the event or project being undertaken, but on this occasion, it is considered that the projects put forward in the recommendation allow for the organisations to source additional funding within the timeframes outlined or stage their projects. This recommendation allows for seven organisations to receive assistance, as opposed to three organisations if the first three ranked projects were to receive the full funding requested.

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The recommendation would allocate \$15,182 of the \$30,000 available funding, leaving a balance of \$14,818 for allocation in the Community Small Grant Fund, Round Two 2017-2018 in March 2018.

The recommendation to pay \$15,182 in Round One matches the requirements of Council Recommendation 6271 [12 November 2013] to split whatever funding is allocated through the budget evenly between the two funding rounds.

David DeAngelis left chambers 7.16pm.

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9. **CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES**

7543

Recommendation/Council Decision:

Moved: Cr Martin **Seconded: Cr Piavanini**

That Council confirms the Minutes of the Ordinary Meeting of Council held on Tuesday, 22 August 2017.

CARRIED 10/0

10. **BUSINESS ARISING FROM THE PREVIOUS MINUTES**

11. **RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**

11.1 **Receipt of the Minutes of the Disability Access and Inclusion Committee**

7544

Recommendation/Council Decision:

Moved: Cr Green **Seconded: Cr Faries**

That Council receives the minutes of the Disability Access and Inclusion Committee held on 24 August 2017.

CARRIED 10/0

11.2 **Adoption of the Recommendations of the Disability Access and Inclusion Committee**

7545

Recommendation/Council Decision:

Moved: Cr Green **Seconded: Cr Faries**

That Council adopts en bloc the recommendations contained within the minutes of the Disability Access and Inclusion Committee held on 24 August 2017.

That Council:

11.2.1 endorse staff to request a draft MARCIA project plan from the City of Bunbury for consideration by the Disability Access and Inclusion Committee; and

11.2.2 endorse the Disability Access and Inclusion Committee to change the name of the Disability Access and Inclusion Plan to an Access and Inclusion Plan.

CARRIED 10/0

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11.3 Receipt of the Minutes of the Policy Review Committee

7546

Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Green

That Council receives the minutes of the Policy Review Committee held on 24 August 2017.

CARRIED 10/0

11.4 Adoption of the Recommendations of the Policy Review Committee

Recommendation/Council Decision:

That Council adopts en bloc the recommendations contained within the minutes of the Policy Review Committee held on 24 August 2017.

That Council:

11.4.1 adopt the DS 2.1 Bush Fire Policy;

11.4.2 adopt the DS 4.7 Permits Issued Under Local Law to be displayed by Vendor policy;

11.4.3 adopt the DS 4.10 Management of Banner Poles policy;

11.4.4 identify a review date for the below policies as September 2020:

- DS 2.1 Bush Fire Policy
- DS 4.7 Permits Issued Under Local Law to be displayed by Vendor
- DS 4.10 Management of Banner Poles;

11.4.5 revoke the following policies:

- DS 2.1 Use of Council Plant & Equipment for Bushfire Management
- DS 2.4 Brigade Equipment (Funding)
- CS 4.2 Removal & Erection of Banners in the CBD
- DS 4.3 Heritage Design (interim); and

11.4.6 that the Fleet Review undertaken by Uniqco and the officers report be referred to a Councillor forum for further discussion and direction.

7547

Council Decision:

Moved: Cr Miffling

Seconded: Cr Stanley

That Council adopts en bloc the recommendations contained within the minutes of the Policy Review Committee held on 24 August 2017.

That Council:

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- 11.4.1 adopt the DS 2.1 Bush Fire Policy;**
- 11.4.3 adopt the DS 4.10 Management of Banner Poles policy;**
- 11.4.4 identify a review date for the below policies as September 2020:**
- DS 2.1 Bush Fire Policy
 - DS 4.7 Permits Issued Under Local Law to be displayed by Vendor
- DS 4.10 Management of Banner Poles;**
- 11.4.5 revoke the following policies:**
- DS 2.1 Use of Council Plant & Equipment for Bushfire Management
 - DS 2.4 Brigade Equipment (Funding)
 - CS 4.2 Removal & Erection of Banners in the CBD
 - DS 4.3 Heritage Design (interim); and

CARRIED 10/0

7548

Council Decision:

Moved: Cr Miffling Seconded: Cr Green

That Council refer the following back to the policy review committee for further consideration,

11.4.2 adopt the DS 4.7 Permits Issued Under Local Law to be displayed by Vendor policy;

CARRIED 10/0

Council decided that there were some matters within item DS4.7 which required clarification prior to final consideration by Council.

Mr Blurton, Mr Lowcock and Mr Kumar left the room 7.28pm as they have declared a financial interest in this item.

7549

Council Decision:

Moved Cr Miffling Seconded: Cr Piavanini

That Council refer the following back to the policy review committee for further consideration,

11.4.6 that the Fleet Review undertaken by Uniqco and the officers report be referred to a Councillor forum for further discussion and direction.

CARRIED 10/0

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Mr Blurton, Mr Lowcock and Mr Kumar returned at 7.29pm.

12. **RECEIPT OF NON COUNCIL COMMITTEE MINUTES PRESENTED TO COUNCIL**
Nil

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13. CEO REPORTS

13.1 Draft Strategic Plan Review 2017-2027

Reporting Department:	Chief Executive Office
Reporting Officer:	David Blurton – Chief Executive Officer
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	Local Government Act 1995
File Number:	
Appendices:	Yes – Appendix – Slip In - 1
Voting Requirement	Simple Majority

Report Purpose:

For Council to endorse the Draft Strategic Community Plan (SCP) for public consultation.

7550

Officer's Recommendation/Council Decision:

Moved: Cr Martin

Seconded: Cr Hanns

That Council;

- 1. receives the Draft Strategic Community Plan 2017-2027 as presented; and**
- 2. approves the document for a period of public consultation ending 29 September 2017 with minor modifications as noted.**

CARRIED 10/0

Background:

The process and timetable for adoption of the Council's Draft Strategic Community Plan and Corporate Business Plan documents were initially presented to Council at its meeting on 7 March 2017. Council resolved at this meeting;

7343 -That Council

- 1. Receive the report including indicative timetable and process for the review of the Council's Community Strategic Plan and Corporate Business Plan documents.***
- 2. Refer an amount of \$25,000 to the 16/17 midyear budget review to assist with the process.***

The indicative timetable presented aimed to have both plans adopted by the end of June 2017 as this marked the 4-year anniversary of the adoption of Council's previous Community Strategic Plan 2013 document. Under legislation, Councils are required to undertake a major review of their SCP's every four years.

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Staff engaged Localise to facilitate the process and develop both plans and a workshop was undertaken with Council and staff in March 2017. A draft plan was subsequently developed and presented to the Council meeting 30th May 2017.

At this meeting, the Council resolved;

7430 -That Council:

Organise a workshop for Councillors and include consultation with the Local Member and bring back to the next meeting of Council dated 20 June 2017 prior to community consultation.

Another workshop was then conducted on 16th June 2017 and feedback and suggestions were referred to Localise for inclusion in the draft plan. This included updating the information to the most recent Australian Bureau of Statistics data amongst other things. Staff also referred the draft plan to the local member for comment initially with follow up engagement, however there was limited feedback provided.

The Strategic Community Plan

The Strategic Community Plan is the overarching document that sets out the vision, aspirations and objectives of the community in the district. It covers a period of at least 10 Financial Years, and is reviewed at least once every 4 years.

As a broad visioning document, the Strategic Community Plan does not have to be lengthy or complex. Rather, it is advisable that the aspirations and objectives expressed in the Plan be broad, relatively simple, and few in number.

The process for how the Strategic Community Plan is developed, including meaningful community engagement and its interrelationship with the Corporate Business Plan, are of more importance than the complexity and length of the document itself. It is also important that it be accessible to, and easily understood by, the community and elected members.

The Council has been through a process which has included the following key elements;

- Community surveying;
- Community engagement and visioning through the Re-imagining Collie Process;
- Strategic Planning workshop

Statutory and Policy Implications:

The Local Government (Administration) regulations requires (amongst other things) that;

- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

Budget Implications:

The engagement of Localise to complete this task is within the budget parameters established by the Council (\$25,000).

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Communications Requirements: (Policy No. CS 1.7)

A press release will be prepared to inform the local community and to encourage community input into the plan.

Strategic Plan Implications:

Represents a complete review of the Council's Strategic Planning framework.

Relevant Precedents:

Council developed its first set of IPR documents in June 2013.

Comment:

The Draft Strategic Community Plan has been developed based on the consultation undertaken, community survey results and workshops held to date. Prior to adoption of the Strategic Community Plan it is a requirement that it be put out for public comment.

Whilst the advertising for the Strategic Community Plan is being undertaken, Localise are developing the Corporate Business Plan in consultation with staff, which will be presented to Council in due course. As has been previously reported to Council the Corporate Business Plan is an internal business planning tool that translates Council priorities into operations within the resources available.

The plan details the services, operations and projects a local government will deliver within a defined period. It also includes the processes for delivering these and the costs associated.

Feedback on the CSP from the local member has been limited to date, however provision has been made within the document linking the plan with the State Governments plan for Collie-Preston as this plan represents an important informing strategy for the Councils CSP document. A commitment is given with the document to work with the state to achieve the best outcomes for Collie. The local member also has the opportunity to provide further comment during the consultation period.

The consultation period ending on 29 September 2017 will allow for final adoption at the current Councils last meeting on 3 October 2017. A decision to defer the plan for the consideration of the new Council may require the recommencement of the process including community consultation at considerable cost.

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14. CORPORATE SERVICES REPORTS

14.1 Accounts Paid – July 2017

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar – Finance Manager
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix 2
Voting Requirement	Simple Majority

Report Purpose:

To present the accounts paid during the month of July 2017.

7551

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Harverson

That Council accepts the Accounts as presented in Appendix 2 being vouchers 3140-3140 and 41172-41185 totalling \$17,289.27 and direct payments totalling \$620,653.33 authorised and paid in July 2017.

CARRIED 10/0

The following questions were taken on notice for further clarification;

EFT21485 – Photocopier fees; and DD23147.1 – Fleet Partners lease instalment for 1GBB194.

Background:

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	Cheques 2017/18	EFT 2017/18	Total Payment 2017/18
July	17,289.27	620,653.33	637,942.60

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Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Comment:

For a detailed listing of payments see Appendix 2.

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14.2 Financial Report – July 2017

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar– Finance Manager
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix 3
Voting Requirement	Simple Majority

Report Purpose:

This report provides a summary of the Financial Position for the Shire of Collie for the month ending July 2017.

7552

Officers Recommendation/Council Decision:

Moved: Cr Miffing

Seconded: Cr Harverson

That Council accept the Financial Report for July 2017 as presented in Appendix 3.

CARRIED 10/0

The Finance Manager, Mr Kumar took a question on Notice in relation to the aged breakdown of outstanding rates and what actions we are taking to recover.

Background:

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 4.

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

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N/A

Comment:

The report provided to Council as Appendix 4 is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (items in bold represent new notes)

Operating Revenue by Program

1. **General Purpose Funding is \$501,180 under budget due to rates levied in August. This is due to timing factor.**
2. **Community Amenities is \$106,952 under budget due to income from bulk rubbish collection (\$93,113). Rates notices were issued in August and invoices will be issued in September. This is due to timing factor.**
3. **Recreation and Culture is under budget \$21,767 because of anticipated Grants for 2017/18, namely Town Site Mountain Bike Trail Project and Kid sport not received in July.**
4. **Transport is under budget \$140,833 mostly due to Motorplex grant which is yet to be received in 2017/18.**
5. **Other Property and Services is \$11,938 under budget due to Profit on Asset Sale – PWO under budget by \$7,500. This is due to timing factor.**

Operating Expenditure by Program

6. **Governance is over budget and all other programs are under budget as the admin allocation, plant allocation and depreciation processes have not yet been run. These will remain outstanding until the 2016/17 annual report process has been finalised.**

Operating Revenue by Nature and Type

7. **Rates are under budget \$494,826 as rates notices issued and income booked in August.**
8. **Grants and Subsidies are under budget \$14,267 due to Organic Bin grant and Kid sport grants are not received till August.**
9. **Fees and Charges is \$122,949 under budget mainly due to Bin charges which are tied up with rates and were not booked till July.**

Operating Expenditure by Nature and Type

10. **Employee Costs is under budget (\$77,214) as the admin allocation process have not yet been run. This will remain outstanding until the 2016/17 annual report process has been finalised.**

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11. **Utility charges are \$23,122 under budget as payment is yet to be made for several electricity accounts.**
12. **Depreciation is \$286,017 under budget as July depreciation has not been posted; this will be processed after the 2016/17 annual report has been finalised.**
13. **Insurance is over budget \$60,072 mainly due to annual premiums paid in advance in July for the whole year.**

Non-Operating Expenditure

14. **Capital purchases for 2017-18 are not yet started till July due to non-approval of Budget.**

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14.3 Related Party Disclosures

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar- Finance Manager
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	WA Local Government Act 1995
File Number:	
Appendices:	Yes – Appendices 4 & 5
Voting Requirement	Simple Majority

Report Purpose:

To present the Council response received from WALGA and Australian Accounting Standard Board (AASB) with regards to Council Motion #7484 for Related Parties Disclosures.

Officer's Recommendation:

That Council;

1. receive the correspondence from WALGA and AASB on the issue of Related Party Disclosures relative to Local Governments; and
2. support WALGA in lobbying for Local Government exemption to the requirements of AASB124.

7553

Council Decision:

Moved: Cr Yates

Seconded: Cr Stanley

That Council

1. **write to the Australian Accounting Standards Board (AASB) seeking an official response to the original motion of Council; and**
2. **support WALGA in lobbying for Local Government exemption to the requirements of AASB124.**

CARRIED 10/0

Council decided to would like clear direction from the AASB on the issue of Related Parties Disclosures relating to Local Governments.

Background:

The scope of Australian Accounting Standards Board Accounting Standard AASB124 (Related Party Disclosures) was amended in July 2015 to encompass not for profit entities including Local Governments. AASB124 now imposes a number of obligations

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upon Elected Members and Senior Shire Staff in relation to disclosure of their financial dealings with related parties. These obligations come into effect for the 2016-17 Financial Year and the information is to be disclosed as a note within future Annual Financial Reports.

The primary objective of AASB124 is to ensure that an entity's financial statements contain disclosures necessary to draw attention to the possibility that its financial position and potential profit or loss may have been affected by the existence of related parties and their transactions.

The new requirement was presented as an Officers Report to Council at its meeting on 11 July where the Council resolved as follows;

That Council request WALGA seek urgent clarification and a legal ruling on the application of AASB124 – Related Parties Disclosures.

That Council write to AASB seeking urgent clarification on AASB124 – Related Parties Disclosures and its application to Local Government.

Staff have since sought advice from both WALGA and AASB and correspondence received is attached at Appendix X. The issue was also considered at WALGA's AGM in August as a matter of urgent business from the Shire of Trayning, which as successful.

That:

1. WALGA lobbies on behalf of Local Governments' for an exempt regulation to be introduced to the Local Government (Financial Management) Regulations 1996 seeking an exemption from complying with AASB 124 Related Party Disclosures, and Business Operating Procedure-Related Party Disclosure; and,
2. This include WALGA considering the matter as part of the Local Government Act 1995 review process.

Statutory and Policy Implications:

Local Government Act 1995

Budget Implications:

N/A

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Community Plan/Corporate Business Plan Implications:

Goal 5: Our Business - Good governance and an effective, efficient and sustainable organisation

Relevant Precedents:

N/A

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Comment:

WALGA has included the AGM recommendation in the Local Government Act Review Discussion Paper, released recently. The paper takes the view that, sufficient financial disclosures are made as part of the declarations of interest process at meetings and in Primary and Annual returns. This is regarded as providing appropriate material declaration and disclosure of interests associated with function of Local Government. WALGA will collate responses to the Discussion Paper and advocate for the Local Government Act amendment proposals supported by Member Local Governments. Staff will prepare a submission in response to the WALGA discussion paper.

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14.4 CSRFF Annual Grant Application

Reporting Department:	Corporate Services
Reporting Officer:	Julie Pellicciari – Community Development Officer
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	
File Number:	GAS/005
Appendices:	Yes – Appendix 6
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider a request from the Collie Swimming Club Inc for endorsement of their Department of Sport and Recreation Community Sport and Recreational Facilities Fund Annual Grants application.

7554

Officer's Recommendation/Council Decision:

Moved: Cr Harverson

Seconded: Cr Stanley

That Council endorse the Collie Swimming Club Inc application for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Annual Grants Funding.

CARRIED 10/0

Background:

The Department of Sport and Recreation has an established Community Sport and Recreational Facilities Fund (CSRFF) to assist sporting associations to improve their facilities. The Department encourages shared use of facilities and seeks to fund priority projects that can demonstrate completion will lead to increased participation in physical activity by new participants.

Under the terms of the CSRFF, projects must receive endorsement by their local government authority as a part of the application process. There is no requirement through this process that the local authority provide any financial or in-kind contribution to projects that it endorses. Where more than one application is received for any funding round the Department requires the local government authority to prioritise the projects.

Council is required to consider any applications received at a meeting in September, with applications receiving Council endorsement to be submitted to the South West Office of the Department of Sport and Recreation by 30 September 2017.

Council is in receipt of one application seeking endorsement. The application from the Collie Swimming Club Inc is for the Clubroom Building for the Collie Swimming Club and a copy of the application can be found at Appendix 6.

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Statutory and Policy Implications:

Nil

Budget Implications:

There is no requirement that Council provide any financial or in-kind contribution to projects that it endorses under the CSRFF program.

Communications Requirements: (Policy No. CS 1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Goal 1 Our Community A thriving, supportive and safe community.

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.1: Provide and promote sport, recreation and leisure facilities and programs.

Relevant Precedents:

Council has endorsed applications for the Department of Sport and Recreation Community Sport and Recreational Facilities Fund on previous occasions, most recently on 22 August 2017:

***7536 – That Council:
endorse the Collie BMX Club application for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants Funding as attached at Appendix 5.***

Comment:

Endorsement of this CSRFF Annual Grants Fund application by Council would show tangible support for the endeavours of a local sporting and recreational association which is seeking to improve its facilities and provide increased opportunities for local residents to participate in physical activity programs. It should be noted that projects which receive Council endorsement do not automatically receive funding.

As only one application has been received for this funding round, Council is not required to prioritise applications.

Staff consider that the Collie Swimming Club Inc application is worthy of endorsement due to the efforts made by the club members to provide a clubroom for the members of the Club.

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15. DEVELOPMENT SERVICES REPORTS

15.1 Subdivision into 3 Lots – 47 (Lot 9000) Booth Street

Reporting Department:	Development Services
Reporting Officer:	Shire Planner James Packer
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Planning and Development Act 2005 WA Local Government Act 1995
File Number:	A6008
Appendices:	Appendix 8 - Booth Street, Steere Street North Structure Plan Appendix 9 - 3 Lot Subdivision Plan 47 Booth Street
Voting Requirement	Simple Majority

Report Purpose:

To seek Council's support for the Subdivision of 47 (Lot 9000) Booth Street, Collie into 3 Lots, in accordance with the resolution of Council on 8 December 2015, requiring that Officer's refer all Subdivisions within the Booth Street, Steere Street North Structure Plan area to Council prior to determination.

Officer's Recommendation:

That Council:

pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to:

Recommend to the Western Australian Planning Commission that they grant conditional approval to Harley Dykstra for the Subdivision of 47 Booth Street, Collie into 3 Lots with the following model subdivision conditions:

- (a) A Bushfire Fire Management Plan being prepared, approved and relevant provisions implemented during subdivisional works, in accordance with the WAPC's Guidelines for Planning in Bushfire Prone Areas, (December 2015) to the specifications of the local government. (Local Government)
- (b) A notification, pursuant to section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

'The lot(s) is/are subject to a bushfire management plan.' (Local Government)

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- (c) A compliance certificate/report for the BAL Contour Map relating to the approved subdivision shall be completed prior to the issuing of titles to the satisfaction of the Western Australian Planning Commission.
- (d) Uniform fencing being constructed along the boundaries of all of the proposed lots. (Local Government)
- (e) Prior to the commencement of subdivisional works, the landowner/applicant is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development; and
 - In the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all subdivisional works have been carried out in accordance with the pre-works geotechnical report. (Local Government)
- (f) Drainage easements and reserves as may be required by the local government for drainage infrastructure being shown on the diagram or plan of survey (deposited plan) as such, granted free of cost, and vested in that local government under Sections 152 and 167 of the Planning and Development Act 2005. (Local Government)
- (g) All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme, Health Act and Building Code of Australia. (Local Government)
- (h) Other than buildings, outbuildings and/or structures shown on the approved plan for retention, all buildings, outbuildings and/or structures present on proposed lots 4, 9, and 9001 at the time of subdivision approval being demolished and materials removed from the lots. (Local Government)
- (i) Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power for the provision of an electricity supply service to the lots shown on the approved plan of subdivision. (Western Power)
- (j) Satisfactory arrangements being made with the local government for the partial cost of upgrading of Booth Street relative to the development site as shown on the plan dated 31/07/2017 (attached) to a standard of \$11,500 per additional lot created. (Local Government)
- (k) Suitable arrangements being made with the local government for the provision of vehicular crossovers to service the lots shown on the approved plan of subdivision. (Local Government)

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(l) A fence restricting stock access to the Foreshore Reserve is to be constructed on the boundaries of proposed lots 9001, 4, and 9 and the Foreshore Reserve to protect native vegetation. (Local Government)

(m) A notification, pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

‘A reticulated sewerage service is not available to the lot/s.’ (Local Government)

(n) A notification, pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

“The lot(s) are located within Flood Prone Land.” (Local Government)

7555

Council Decision:

Moved: Cr Martin

Seconded: Cr Miffing

That Council:

pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to:

Recommend to the Western Australian Planning Commission that they grant conditional approval to Harley Dykstra for the Subdivision of 47 Booth Street, Collie into 3 Lots with the following model subdivision conditions:

(a) A Bushfire Fire Management Plan being prepared, approved and relevant provisions implemented during subdivisional works, in accordance with the WAPC’s Guidelines for Planning in Bushfire Prone Areas, (December 2015) to the specifications of the local government. (Local Government)

(b) A notification, pursuant to section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

‘The lot(s) is/are subject to a bushfire management plan.’ (Local Government)

(c) A compliance certificate/report for the BAL Contour Map relating to the approved subdivision shall be completed prior to the issuing of titles to the satisfaction of the Western Australian Planning Commission.

(e) Prior to the commencement of subdivisional works, the landowner/applicant

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is to provide a pre-works geotechnical report certifying that the land is physically capable of development or advising how the land is to be remediated and compacted to ensure it is capable of development; and

- In the event that remediation works are required, the landowner/applicant is to provide a post geotechnical report certifying that all subdivisional works have been carried out in accordance with the pre-works geotechnical report. (Local Government)
- (f) Drainage easements and reserves as may be required by the local government for drainage infrastructure being shown on the diagram or plan of survey (deposited plan) as such, granted free of cost, and vested in that local government under Sections 152 and 167 of the Planning and Development Act 2005. (Local Government)
- (g) All buildings and effluent disposal systems having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme, Health Act and Building Code of Australia. (Local Government)
- (h) Other than buildings, outbuildings and/or structures shown on the approved plan for retention, all buildings, outbuildings and/or structures present on proposed lots 4, 9, and 9001 at the time of subdivision approval being demolished and materials removed from the lots. (Local Government)
- (j) Satisfactory arrangements being made with the local government for the partial cost of upgrading of Booth Street relative to the development site as shown on the plan dated 31/07/2017 (attached) to a standard of \$11,500 per additional lot created. (Local Government)
- (k) Suitable arrangements being made with the local government for the provision of vehicular crossovers to service the lots shown on the approved plan of subdivision. (Local Government)
- (m) A notification, pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

'A reticulated sewerage service is not available to the lot/s.' (Local Government)
- (n) A notification, pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:

"The lot(s) are located within Flood Prone Land." (Local Government)

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CARRIED 10/0

Council removed conditions d, i and l from the Officer's Recommendation as it considered fencing to the property boundary would create a fire hazard along the river frontage (unallocated crown land). It also considered the requirement for power to be a State Government responsibility rather than a Local Government condition of subdivision.

Background:

Harley Dykstra has submitted an application for further Subdivision of Lot 9000 created through subdivision in 2016 within the Booth Street & Steere Street North Structure Plan. The resolution of Council dated 8 December 2015 (Decision 6915) states that *"Officers ensure that future subdivisions relating to this Structure Plan are to be referred back to Council", as such; this recommendation has been prepared on this basis.*

Statutory and Policy Implications:

This subdivision recommendation has been prepared in accordance with the following documents:

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 – Part 4 Structure Plans

cl. 27 Effect of a Structure Plan

Schedule 2 – Part 9 Procedures for dealing with applications for development

cl. 67 Matters to be Considered by Local Government

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or another proposed planning instrument that the local government is seriously considering adopting or approving;
- (c) any approved State planning policy;
- (g) any local planning policy for the Scheme area;
- (h) any structure plan, activity centre plan or local development plan that relates to the development;
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of

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- the development;
- (n) the amenity of the locality including the following —
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
 - (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;
 - (p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;
 - (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;
 - (r) the suitability of the land for the development taking into account the possible risk to human health or safety;

Local Planning Scheme No. 5

The subject lot is zoned Rural Residential (RR-12). The proposal has been assessed in accordance with the following clause(s) of the Scheme:

5.9.5 Rural Residential Zone

6.2.3 Flood Prone Land

Schedule 12 – Rural Residential Zones

Subdivision shall be generally in accordance with an approved Structure Plan.

Booth Street & Steere Street North Structure Plan

Provisions relating to subdivision.

State Planning Policy 3.7 Planning in Bushfire Prone Areas:

6.4 Information to accompany subdivision proposals.

Guidelines for Planning in Bushfire Prone Areas

5.3 Subdivision in bushfire prone areas

Appendix 4 Bushfire Protection Criteria

Element 1: Location

Element 2: Siting and Design of Development

Element 3: Vehicular Access

Element 4: Water

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AS 3959-2009 Construction of buildings in bushfire prone areas

Table 2.4.3 Determination of Bushfire Attack Level (BAL) – FDI 80

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

The resolution of Council dated 8 December 2015 (Decision 6915) states that "*Officers ensure that future subdivisions relating to this Structure Plan are to be referred back to Council*"

Comment:

Proposed lots are generally in accordance with indicative subdivisional lines of Structure Plan Rural Residential Area No. 12 (Structure Plan). One of the smaller Lots (proposed Lot 4) is smaller than shown on the Structure Plan but still achieves the minimum lot size of 1.0ha.

Further subdivision of larger residual lot (proposed Lot 9001) can still achieve minimum lot sizes and indicative subdivisional lines.

The three proposed lots are within the Fire and Floodplain Building Exclusion Areas indicated on the Structure Plan.

All three lots gain access directly from Booth Street.

Provisions of the Structure Plan also require:

1. Provision for foreshore area to be increased around lots indicated B, L, M, and P on the Structure Plan (to be actioned upon future subdivision of proposed Lot 9001);

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2. Details of drainage design and management to the satisfaction of the Shire;
3. Recommendations of land capability study to be implemented;
4. Subdivision in accordance with a Fire Management Plan to the satisfaction of the Local Government;

Please note that the diagram of survey proposes the west most lot as Lot 4. Lot 4 is already in existence on Booth Street.

Individual Bushfire Attack Level assessments will be a requirement of future development applications.

This conditional approval does not grant the clearing of any native vegetation.

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16. **TECHNICAL SERVICES REPORTS**

Nil

17. **MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Nil

18. **QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

19. **URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

20. **ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**

Cr Sanford

- Friday 25 August - attended the SW Zone WALGA meeting in Busselton.
- Monday 28 August - along with the CEO Mr Blurton attended a LG Election Information session for potential candidates held in the council chambers. 2 members of the public attended. The session was facilitated by a representative from the Western Australian Electoral Commission.
- Thursday 31 August - along with the CEO Mr Blurton, Director of Development Services Mr Dover and Cr Martin attended a meeting with the Minister for Emergency Services and Corrective Services, Hon Fran Logan and the Local Member Hon Mick Murray at the Collie Fire Station. Representatives from emergency service providers in Collie were in attendance. The Minister was undertaking a tour of the South West District and was taking the opportunity to introduce himself to all those directly engaged within his portfolio. The Minister was also taking the opportunity to thank the vast number of volunteers that help to make our communities safe.
- Thursday 31 August - along with Cr Harverson attended the BWEA presentation evening in Bunbury where Mr Phil Thick from Tianqi Lithium Australia outlined the project underway in Kwinana to build its lithium refinery.
- Friday 1 September - along with the CEO Mr Blurton attended a lunch meeting with the Hon Mark McGowan Premier of Western Australia and the Hon Mick Murray Member for Collie Preston. The Premier was in Collie to launch election commitments by the State Government, particularly from the Plan for Collie Preston. The CEO and I had a brief 30-minute opportunity to speak with the Premier about issues affecting the local economy and business.

Mr Blurton

- Monday 28 August - attended Information session for prospective new Councillors with Shire President and Electoral Commission.
- Thursday 31 August - met with Minister Murray at 1.30 to discuss reimagining Collie and other issues.
- Thursday 31 August - met with Minister Murray, Minister Logan, Shire President, Cr Martin and volunteers at 3.30 at the Collie Volunteer Fire and Rescue building

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- Thursday 31 August - attended South West Fire Units to meet with Ministers Murray and Logan, employees and contractors.
- Friday 1 September - attended Collie Memorial Swimming Pool with Swimming Club and Underwater Hockey Club members to hear announcement from Minister Murray and Premier McGowan in regards to \$2m election commitment towards indoor pool facility.
- Friday 1 September - met with Minister Murray, Premier McGowan and Shire President over lunch.
- Thursday 7 September - undertook a tour of mechanical harvesting techniques on Water Corporation land on Rees Block.
- Friday 8 September - attended Valleyview residences afternoon tea to celebrate successful commissioning of solar panel installation project.
- Friday 8 September - attended Collie Art Gallery – Festiv Arty celebration.

Cr Martin

- Thursday 31 August – met with the Emergency Service Ministers Murray and Logan and Bushfire Brigades.

Cr Stanley

- Friday 8 September – attended the Festiv Arty Festival.

Cr Faries

- Friday 8 September – attended the Festiv Arty Festival.

Cr Harverson

- Tuesday 29 August – attended the Chamber of Commerce and Industries AGM.
- Thursday 31 August - attended the BWEA presentation in Bunbury where Mr Phil Thick from Tianqi Lithium outlined the project.
- Friday 8 September – met with the Chamber of Commerce and Industries along with local member Minister Mick Murray MLA.
- Tuesday 12 September – attend the Sandakan Memorial in Boyup Brook.

21. COUNCILLOR DOCUMENTS OF INTEREST

- Building Approvals for August 2017 (Attached)
- Building Statistics Comparison Table (Attached)

22. ELECTED MEMBERS TRAINING OPPORTUNITIES

Please refer to the **attached** 2017 WALGA Training Calendar and contact CEO PA on 9734 9004 for any training you may wish to undertake

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23. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 10
- 'All Open' at Appendix 11

24. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

7556

Moved: Cr Martin	Seconded: Cr Harverson
That Council moves In Committee.	
CARRIED 10/0	

Brett King, Shannon Wood, Mr Blurton, Mr Lowcock, Mr Packer, Mr Kumar Mrs Pelliciarri and Ms Dent left the room at 8.34pm.

7557

Council Decision:	
Moved: Cr Miffling	Seconded: Cr Faries
That Council;	
1. acknowledges the satisfactory performance fo the CEO in the annual review undertaken by the CEO Performance Review Committee and commends him for his efforts in managing the Shire of Collie;	
2. amends the base salary component fo the CEO contract clause 6.2 in accordance with the table in appendix 1;	
3. endorse the amendment to the CEO's contract of employment as presented. (amendment to the Chief Executive Officer's employment contact 2017 annual review); and	
4. authorise the Shire President to sign the amendment to the Chief Executive Officer's contract of employment.	
CARRIED 10/0	

Mr Blurton, Mr Lowcock, Mr Packer, Mr Kumar, Mrs Pelliciarri and Ms Dent returned 9.00pm.

7558

Moved: Cr Faries	Seconded: Cr Stanley
That Council go out of In Committee.	
CARRIED 10/0	

The Shire President took the opportunity to acknowledge the Community Development Officer, Mrs Julie Pelliciarri who is finishing with Council and wished her all the best for the future.

SHIRE OF COLLIE
MINUTES - ORDINARY MEETING OF COUNCIL
Tuesday, 12 September 2017

The Shire President acknowledged Cr Glyn Yates who is retiring from the Council as of today having sat on Council on two separate occasions.

Cr Yates responded and thanked Council.

25. CLOSE

The Shire President thanked Council and Staff for their attendance.

The Presiding Member declared the meeting closed 9.19pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday 3 October 2017.

.....
Presiding Member

.....
Date