



AGENDA

for the

ORDINARY MEETING OF COUNCIL

to be held on

Tuesday, 24 October 2017

**PLEASE READ THE FOLLOWING DISCLAIMER BEFORE
PROCEEDING**

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until such time as they have been advised in writing by Council staff.

Council's Vision

Collie – a vibrant, growing and sustainable community
where people live, visit and invest

Council's Mission Statement

Provide appropriate services and infrastructure for an
engaged community, both safely and sustainably.

NOTICE OF MEETING

Please be advised that meeting of the

Ordinary Meeting of Council

commencing at **7:00pm**

will be held on

Tuesday, 24 October 2017

in Council Chambers at 87 Throssell Street, Collie WA,



David Blurton
Chief Executive Officer

19th October 2017

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

MEETING SCHEDULE

October 2017 – November 2017

Councillors are reminded of the following meetings. Please note that other meetings may be planned that are not shown here. Councillors are advised to contact the Committee's Presiding Member/Chairperson if in doubt.

Tuesday 24 October 2017	Ordinary Meeting of Council 7.00pm in Council Chambers
Friday 27 October 2017	Australia Day Committee 9.00am in Elected Members Room
Monday 30 October 2017	Museum Advisory Committee 4.00pm in Library Undercroft Room
Tuesday 31 October 2017	Townscape Advisory Committee 9.00am in Library Undercroft Room
Thursday 2 November 2017	Weeds & Waterways Advisory Committee 9:00am in Council Chambers
Thursday 23 November 2017	Disability Access and Inclusion Committee 12.15pm in Elected Members Room
Thursday 30 November 2017	Community Safety and Crime Prevention Committee 2.00pm in Library Undercroft Room

SHIRE OF COLLIE
DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on 24 October 2017.

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial/ Proximity	*Extent of Interest (see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council requires them to.

Name (Please Print)SignatureDate

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors/Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only:	Date/Initials
1. Particulars of declaration given to meeting	_____
2. Particulars recorded in the minutes	_____
3. Signed by Chief Executive Officer	_____

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

- 5.23. (1) Subject to subsection (2), the following are to be open to members of the public
- (a) all Council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal --
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to --
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

CONTENTS

1.	OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE	1
2.	AUSTRALIAN CITIZENSHIP CEREMONY	1
3.	PUBLIC QUESTION TIME	1
4.	RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
5.	DISCLOSURE OF FINANCIAL INTEREST	2
6.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	2
7.	NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC.....	2
8.	ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS	2
9.	CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES	2
10.	BUSINESS ARISING FROM THE PREVIOUS MINUTES.....	2
11.	RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL.....	2
12.	RECEIPT OF NON COUNCIL COMMITTEE MINUTES PRESENTED TO COUNCIL	3
13.	CEO REPORTS.....	4
14.	CORPORATE SERVICES REPORTS	4
14.1	Financial Report - September 20174
14.2	Accounts Paid - September 20177
14.3	Bush Fire Brigades Local Law 20179
14.4	Access and Inclusion Plan	12
15.	DEVELOPMENT SERVICES REPORTS	14
16.	TECHNICAL SERVICES REPORTS.....	14
17.	MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN.....	14
18.	QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN	14
19.	URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION	14
20.	ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS.....	14
21.	COUNCILLOR DOCUMENTS OF INTEREST	14
22.	ELECTED MEMBERS TRAINING OPPORTUNITIES.....	14
23.	STATUS REPORT ON COUNCIL RESOLUTIONS.....	14
24.	CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC	14
25.	CLOSE.....	14

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

Agenda for the Ordinary Meeting of the Collie Shire Council to be held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 24 October 2017 commencing at 7:00pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

2. AUSTRALIAN CITIZENSHIP CEREMONY

Nil

3. PUBLIC QUESTION TIME

A 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration towards the Public:

When public questions necessitate resolutions of Council, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates need for the public to wait an indeterminate period of time).

4. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following questions were taken on notice for further clarification;

- EFT 21515- General stationery items for Collie SES
- EFT 21499- Supply Alternator to Mercedes Benz Tip Truck
- EFT 21653- Replacement tool box

Response:

EFT 21515- General stationery items for Collie SES

This is for the SES annual stationery order. SES is still on a manual paperwork system and are not provided assistance from DFES for the admin side of the work. This is from ESL and was within budget. Various items purchased are Archive Boxes, Laminating pouches, Dividers A4 size, Box files, Wallet Document, Stick on note, correction tapes etc.

EFT 21499- Supply Alternator to Mercedes Benz Tip Truck

This is our Sterling Truck License Plate 75CO

EFT 21653- Replacement tool box

The tool box is purchased for Holden Colorado LS 4X4 C/CAB Rego 117 CO

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

5. DISCLOSURE OF FINANCIAL INTEREST

Councillors in attendance at meetings must disclose to the meeting any Agenda items upon which they have a Financial Interest. Section 5.65 of the Local Government Act 1995 requires Councillors to: a) give written notification of a financial Interest before the meeting; or b) at the meeting immediately before the particular matter is discussed (notification can be given verbally).

A Disclosure of Financial Interest Form is attached to this Agenda (immediately behind the Index) and can be used by Councillors for disclosure purposes - simply tear out and hand to the Chief Executive Officer. Additional forms will always be available at Council/Committee meetings.

Should Councillors be unsure on Disclosure of Financial Interest matters, further clarification can be obtained by reading Sections 5.53 to 5.59 inclusive of the Act.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Members of the public invited by the Chairperson may address the meeting after Standing Orders have been suspended.

7. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Councillors may disclose at this point any matters which they wish to have discussed 'behind closed doors' i.e. the meeting is closed to members of the public. Section 5.23 of the Local Government Act 1995 applies and the meeting may only go behind closed doors for matters expressly prescribed in the Act - see section of the Act appended immediately after the Disclosure of Financial Interest form.

Any decision (of the meeting) to close the meeting or part of the meeting and the reasons for the decision are to be recorded in the Minutes of the meeting.

8. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

9. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

Recommendation:

That Council confirms the Minutes of the Ordinary Meeting of Council held on Tuesday, 3 October 2017.

10. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Only items that have been deferred from a previous Ordinary Council Meeting for either further consideration by Councillors or for additional background information may be dealt with under this item. Details of Business Arising items will always be listed on the Agenda.

11. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

11.1 Receipt of the Minutes of the House Advisory Committee

Recommendation:

Council adopts en bloc the recommendations contained within the minutes of the House Advisory Committee held on 29 September 2017;

11.1 That Council endorse the House Advisory Committee's request for approval to organize the official Shire of Collie Councillor Christmas Function to be held at the Collie Golf Club on 8 December 2017 with the Ladies Golf Caterers as the group to cater for the event.

11.2 Adoption of the Recommendations of the Weeds and Waterways Advisory Committee

Recommendation:

Council adopts en bloc the recommendations contained within the minutes of the Weeds and Waterways Advisory Committee held on 5 October 2017;

11.2.1: To advertise immediately to Council the Public Member positions for the Weeds and Waterways Advisory Committee.

11.2.2: That Council express their disappointment at not being invited to the meeting between the Shire of Collie and the Department of Water.

11.2.3: That Council commend the Shire's Parks and Gardens department regarding their prompt and effective treatment of weeds over the last 18 months.

11.2.4: That Council thanks Cr Nola Green for her ongoing commitment to the Weeds and Waterways Committee.

11.2.5: That the Weeds and Waterways Advisory Committee Council will not hold their scheduled meeting on the 2 November 2017 and will convene the next meeting of the Committee 7 December 2017.

Staff Comment:

In regards to item 11.2.2 the meeting referred to was operational in nature and related to future options to irrigate Council Parks and Reserves

12. RECEIPT OF NON COUNCIL COMMITTEE MINUTES PRESENTED TO COUNCIL

Nil

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

13. CEO REPORTS
Nil

14. CORPORATE SERVICES REPORTS

14.1 Financial Report – September 2017

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar– Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix One
Voting Requirement	Simple Majority

Report Purpose:

This report provides a summary of the Financial Position for the Shire of Collie for the month ending September 2017.

Officers Recommendation:

That Council accept the Financial Report for September 2017 as presented in Appendix One.

Background:

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix One.

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

Comment:

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL

Tuesday, 24 October 2017

The report provided to Council as Appendix One is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (items in bold represent new notes)

Operating Revenue by Program

1. **Law, Order, and Public Safety is \$11,827 under budget predominantly due to less revenue from Dog and Cat Registration fee (\$7,665) and Revenue from Bushfire Risk Management Pilot Project (\$ 3,958). Dog and Cat registration revenue is due to timing factor and will be recovered in the month of October.**
2. Recreation and Culture is \$63,853 under budget due to delay in Swimming Pool revenue (\$27,498) and receipts of Town Site Mountain Bike Trail Project grant (\$40,873). Both these revenues are under-budget due to timing factor.
3. Other Property and Services is \$42,540 under budget due to Profit on Asset Sale – PWO (\$22,500), Workers Comp- Reimbursement (\$8,748) and Private works revenue (\$7,086). Profit on Asset Sale- PWO is under budget due to expected sale of Elouera road property and it is a timing factor.

Operating Expenditure by Program

4. Governance is over budget and all other programs are under budget as the admin allocation, plant allocation and depreciation processes have not yet been run. These will remain outstanding until the 2016/17 annual report process has been finalised.

Operating Revenue by Nature and Type

5. Grants and Subsidies are under budget by \$276,722 due to FAG grant for 2017-18 received in 2016-17. Further Road related grants are still not received for which claim is already submitted.
6. **Contributions and reimbursements are \$14,534 under budget due to worker's compensation Reimbursement and insurance Reimbursement being under budget**

Operating Expenditure by Nature and Type

7. Utility charges are \$24,728 under budget as payment is yet to be made for few electricity accounts.
8. Depreciation is \$858,051 under budget as Q1 2017/18 depreciation expenses have not been posted; these will be processed after the 2016/17 annual report has been finalised.
9. Insurance is over budget \$51,180 mainly due to annual premiums LGIS and other Workers compensation insurance. This is due to timing factor
10. Other Expenditures are under budget by \$12,000 due to allocation issue and will be rectified in the next month.

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

11. Profit on disposal of Assets is under budget by \$22,500 due to expected sale of Elouera road property and it is a timing factor

Non-Operating Expenditure

12. Capital purchases are currently under budget year to date due to committed funding not yet received. Capital projects will continue to be monitored by the executive team, and major projects for 2017/18 are identified in the following table;

Project	Original Budget	YTD Actual	Comment
MSW Upgrade Project	2,863,082	533,208	Project progress going satisfactory
Regional Road Group works	710,000	18,383	Work on Mornington road commenced
Roads to Recovery works	263,500	17,165	Work on Siding road commenced
Footpath Program	259,800	0	Work due to commence in November 2017
Special Projects	545,899	38,142	Drainage improvement and Gravel Re-sheeting work commenced

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
 Tuesday, 24 October 2017

14.2 Accounts Paid – September 2017

Reporting Department:	Corporate Services
Reporting Officer:	Khushwant Kumar – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix Two
Voting Requirement	Simple Majority

Report Purpose:

To present the accounts paid during the month of September 2017.

Officer’s Recommendation:

That Council accepts the Accounts as presented in Appendix Two being vouchers 41207-41228 and 3141-3142 totalling \$44,734.76 and direct payments totalling \$2,567,115.35 authorised and paid in September 2017.

Background:

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	Cheques 2017/18	EFT 2017/18	Total Payment 2017/18
July	17,289.27	620,653.33	637,942.60
August	59,402.25	1,027,901.20	1,087,303.45
September	44,734.76	2,567,115.35	2,611,850.11
October			
November			
December			
January			
February			
March			
April			
May			

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

Month	Cheques 2017/18	EFT 2017/18	Total Payment 2017/18
June			

Statutory and Policy Implications:

WA Local Government Act 1995

Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Comment:

For a detailed listing of payments see Appendix Two.

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

14.3 Undertaking to Amend the Shire of Collie Bush Fire Brigades Local Law 2017

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie – Director Corporate Services
Accountable Manager:	David Blurton – Chief Executive Officer
Legislation	WA Local Government Act 1995, Bush Fires Act 1954
File Number:	LAW/001
Appendices:	Yes – Three
Voting Requirement	Absolute Majority

Report Purpose:

To present a request from the Joint Standing Committee on Delegated Legislation that the Shire of Collie undertake to make amendments, as outlined in the body of this report, to the *Shire of Collie Bush Fire Brigades Local Law 2017*.

Officer's Recommendation:

That Council:

- 1. Undertake to amend the Shire of Collie Bush Fire Brigades Local Law 2017 as requested by the Joint Standing Committee on Delegated Legislation as outlined in the body of this report,*
- 2. In the meantime, not enforce the Local Law in a manner contrary to the undertakings given, and*
- 3. Where the local law is made available to the public, whether in hard copy or electronic form, it be accompanied by a copy of these undertakings.*

Background:

The Council resolved at its meeting on 24 January 2017 the following in relation to the above Local Law.

7297 - That Council by ABSOLUTE MAJORITY:

- 1. Advertises its intention to make a new local law to be known as the Shire of Collie Bush Fire Brigades Local Law 2017 as per Appendix 1 and forwards a copy of the proposed Shire of Collie Bush Fire Brigades Local Law 2017 to the Department of Local Government and Communities for the Minister's consideration;*
- 2. Notes the purpose of the proposed Shire of Collie Bush Fire Brigades Local Law 2017 is to make provisions about the organisation, establishment, maintenance and equipment of bush fire brigades; and*
- 3. Notes the effect of the proposed Shire of Collie Bush Fire Brigades Local Law 2017 is that Bush Fire Brigades will be organised and managed to comply with the provisions of this local law.*

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

Prior to adoption, comment was received from the Department of Local Government and Communities and the Department of Fire and Emergency Services, following which a number of changes and edits were made prior to adoption of the local law. On 18 April 2017 Council resolved:

7398 – That Council adopts the Shire of Collie Bush Fire Brigades Local Law 2017 as presented in Appendix 3.

A copy of the current *Shire of Collie Bush Fire Brigades Local Law 2017* is provided at Three for reference.

Statutory and Policy Implications:

The process required to be used when adopting or amending a local law is set out in s3.12 –3.14 of the Local Government Act 1995:

Budget Implications:

Advertising required to amend the local law.

Communications Requirements: (Policy No. CS 1.7)

Statutory advertising as required for amendment of a local law.

Strategic Community Plan Implications:

Goal 5 Our Business – Good governance through an effective, efficient and sustainable organisation.

Outcome 5.1: Good governance and leadership

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Relevant Precedents:

Council has previously amended local laws, most recently, at its meeting held 1 August 2017 Council resolved:

7514 - That Council by ABSOLUTE MAJORITY adopts the Shire of Collie Parking and Parking Facilities Amendment Local Law 2017 as presented in Appendix 11.

Comment:

The Joint Standing Committee on Delegated Legislation (the Committee) has now requested that Council provide a letter signed by the Shire President undertaking to make the following amendments to the Shire of Collie Bushfire Brigades Local Law 2017:

The Committee acknowledged in its request that the WALGA template bush fire brigades local law is the source of two of the drafting errors.

The Committee requests that Council provide (by letter signed by the Shire President) the following undertakings:

1. Within six months after the date of the letter providing the undertakings, the Council will:
 - a) amend the definition of 'Rules' in clause 1.2(1) by deleting the words '*as varied from time to time under clause 2.5*'
 - b) amend the definition of 'local law' in Schedule I, clause 1.1(2) by adding '*20/7*'

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

after *'Law'*

- c) amend Schedule 1, clause 2.3(d) by replacing 'LG' with 'local government'
 - d) amend Schedule 1, clause 2.6 by replacing '*Department of Fire and Emergency Services*' with 'Department'
 - e) amend Schedule 1, clause 2.11(c) by replacing the cross-reference to '*clause 2.8(1)*' to '*clause 2.8(2)*'
 - f) amend Schedule 1, clause 3.8(h) by replacing '*CBFCO*' with 'Chief Bush Fire Control Officer'
 - g) amend Schedule 1, clause 4.2(5) by replacing '*ne*' with 'be'
 - h) amend Schedule 1, Part 7 by inserting a clause which has the same effect as Schedule 1, clause 7.1 of the WALGA template
 - i) make all the necessary consequential amendments arising from the above amendments.
2. In the meantime, the Local Law will not be enforced in a manner contrary to the undertakings given.
3. Where the local law is made available to the public, whether in hard copy or electronic form, it be accompanied by a copy of these undertakings.

Point 1(h) above which refers to Schedule 1, clause 7.1 of the WALGA template provides for the setting of membership fees for bush fire brigades. While Council did not wish to impose membership fees on volunteer bush fire brigade members, the Committee considers that the clause would be useful to the Shire's bush fire brigades.

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

14.4 Adoption of the Shire of Collie Access and Inclusion Plan (AIP) 2017-2021

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie – Director Corporate Services
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation	N/A
File Number:	GOV/022
Appendices:	Yes – Four
Voting Requirement	Simple Majority

Report Purpose: To adopt the updated Shire of Collie Access and Inclusion Plan 2017-2021 to meet Council and regulatory requirements.

Officer's Recommendation:

That Council adopt the Shire of Collie Access and Inclusion Plan 2017-2021 as attached with any amendments noted by ~~strike through~~ or underline.

Background:

The Shire of Collie's Disability Access and Inclusion Plan 2013-2017 was developed by Shire staff and the Disability Access and Inclusion Committee, and adopted by Council on 7 May 2013 [Council Resolution # 6053]. Following changes to the requirements of DAIP's by the Disability Services Commission an Addendum to the Shire's DAIP was completed to include Outcome 7 and subsequently adopted by Council on 7 July 2015 [Council Resolution # 6780].

Advice was received from the Disability Services Commission that the Shire's DAIP was due for review and updating during 2017.

DAIP's / AIP's are required to be reviewed and updated in accordance with the Disability Service Regulations 2004.

In accordance with the requirements of the Regulations community consultation was undertaken from 15 June to 20 July 2017, inclusive. The consultation was via a survey which was available online, in paper copy at various locations, distributed via email and paper copies delivered with the assistance of Meals on Wheels. A total of 16 responses were received to the survey. The Plan was reviewed by the Disability Access and Inclusion Committee, with the final draft provided to the Committee for their review and also provided to the Disability Services Commission to ensure it meets the requirements of the Disability Service Regulations 2004. Comments received back from staff at the Disability Services Commission were:

"I have had a look at the draft copy of the DAIP for the Shire and it is very comprehensive. I would suggest though that the availability of alternative formats is added to the front page of the DAIP document as this will save people with disability having to trawl through the document."

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

This suggestion was incorporated with the document now displaying the alternative formats text on the front page as well as in the body of the document.

Statutory and Policy Implications:

N/A

Budget Implications:

Nil.

Communications Requirements: (Policy No. CS 1.7)

Advertising of final report availability.

Strategic Community Plan Implications:

Outcome 1.1: Health, education and family support services that are accessible and meet the needs of the community.

Strategy 1.1.3: Support the provision of a range of facilities and services to ageing in place in our community.

Strategy 1.1.: Ensure people with disabilities can access and use both Shire and general facilities and services.

Outcome 4.5: Council buildings and service related assets that support community needs.

Strategy 4.5.1: Manage and maintain public buildings, facilities and public amenities.

Outcome 5.1: Good governance and leadership.

Strategy 5.1.5: Administer local laws and ensure compliance with statutory obligations.

Outcome 5.2: Effective and efficient people and corporate services.

Strategy 5.2.1: Develop and implement a workforce plan and appropriate human resource management policies and procedures to provide opportunities for our staff in a safe and supportive environment.

Relevant Precedents:

The Shire of Collie Disability Access and Inclusion Plan 2013-2017 and Addendum to the Plan were previously adopted by Council.

Comment:

The Shire is required to provide an annual report to the Disability Services Commission on projects undertaken and areas of compliance with the AIP.

When the Access and Inclusion Plan 2017-2021 is adopted by Council it will be provided to Disability Services Commission for their records.

SHIRE OF COLLIE
AGENDA - ORDINARY MEETING OF COUNCIL
Tuesday, 24 October 2017

15. **DEVELOPMENT SERVICES REPORTS**

Nil

16. **TECHNICAL SERVICES REPORTS**

Nil

17. **MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Elected Members have the ability to submit notices of motion between meetings and up to a time prescribed in standing orders before a meeting.

18. **QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**

Members have the ability to submit notices of questions between meetings and up to a time prescribed in standing orders before a meeting.

19. **URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

20. **ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**

21. **COUNCILLOR DOCUMENTS OF INTEREST**

Building Building Approvals for September 2017- Appendix Five
Building Statistic Comparison Table – Appendix Six

22. **ELECTED MEMBERS TRAINING OPPORTUNITIES**

Please refer to the Appendix Seven 2017 WALGA Training Calendar and contact CEO PA on 9734 9004 for any training you may wish to undertake

23. **STATUS REPORT ON COUNCIL RESOLUTIONS**

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix Eight
- 'All Open' at Appendix Nine

24. **CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

25. **CLOSE**