



# MINUTES

of the

# SPECIAL MEETING OF COUNCIL

held on

Tuesday, 24 October 2017

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Minutes for the Special Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday October 24, 2017 commencing at 5.36pm.

The Chief Executive Officer welcomed attendees to the meeting and advised that declarations would need to be undertaken by all Councillors who were elected in at the recent Local Government Election held on the 21 October 2017 as per section 2.29 of the WA Local Government Act 1995.

The Chief Executive Officer welcomed Mr. David Henderson JP and advised that Mr. Henderson would be overseeing the declarations made by the newly elected Councillors.

Mr Henderson thanked the Chief Executive Officer and commenced the declaration process. Councillors Scoffern, Smith, Stanley, Woods, Piavanini and King all read aloud their declarations as Councillors and then signed form 7 as required by the local government act. After each declaration, Mr. Henderson congratulated the elected members and declared them to the office of Council.

The Chief Executive Officer Mr. David Blurton thanked Mr. David Henderson for overseeing the declaration process.

**1. OPENING – CHIEF EXECUTIVE OFFICER 5.48 pm**

<b>PRESENT:</b>	Sarah Stanley	Councillor
	Joe Italiano	Councillor
	Gary Faries	Councillor
	Jodie Hanns	Councillor
	Elysia Harverson	Councillor
	Rebecca Woods	Councillor
	Ian Miffing JP	Councillor
	Michelle Smith	Councillor
	Brett King	Councillor
	John Piavanini	Councillor
	Leonie Scoffern	Councillor
	David Blurton	Chief Executive Officer
	Allison Fergie	Director of Corporate Services
	Andrew Dover	Director of Development Services
	Brett Lowcock	Director of Technical Services
	Khushwant Kumar	Finance Manager
	Pam Ahlin	Acting CEO PA

**GALLERY:** Shannon Wood and Jemillah Dawson (Collie Mail), Darryl King, Toby Stanley, Jason Stanley, Trevor Walkington, Sherilyn Walkington, Merrilyn Piavanini, Raema Miffing, Geoff Wilks, Norma Henderson, Harry Burton, Pam Burton, Fergus Scoffern, Jay Scoffern, Morgan Scoffern and Claudia Scoffern, Roseanne Pimm

Gallery Members Walkingtons and Burtons left the chambers at 6.18 p.m.

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**APOLOGIES:**

Nil

**2. NOMINATIONS FOR THE POSITION OF SHIRE PRESIDENT WERE TAKEN BY THE CEO**

The Chief Executive Officer called for nominations for the position of Shire President.

Councillor Stanley nominated herself for the position.

The Chief Executive Officer asked if there were any further nominations forthcoming. There were no additional nominations.

The Chief Executive Officer declared that there being no further nominations Councillor Stanley was appointed to the position of Shire President for the ensuing two years.

Councillor Stanley undertook her declaration of the office of Shire President in front of Mr Henderson JP and gave a short address thanking her colleagues for their support and the opportunity to serve in the office of Shire President.

The Chief Executive Officer vacated the Chair and Councillor Stanley assumed the Chair at 5.55 p.m.

**3. ELECTION OF DEPUTY SHIRE PRESIDENT**

Councillor Stanley advised that there was one nomination received in writing for the Position of Deputy Shire President;

Councillor Faries nominated Councillor Miffling. Councillor Miffling accepted the nomination in writing.

The Shire President asked if there were any further nominations forthcoming.

There were no additional nominations.

Councillor Miffling was declared elected to the position of Deputy Shire President for the ensuing two years unopposed.

Councillor Miffling undertook his declaration of the office of Deputy Shire President in front of Mr. Henderson JP and gave a short address thanking his colleagues for their support and the opportunity to serve in the office of Deputy Shire President.

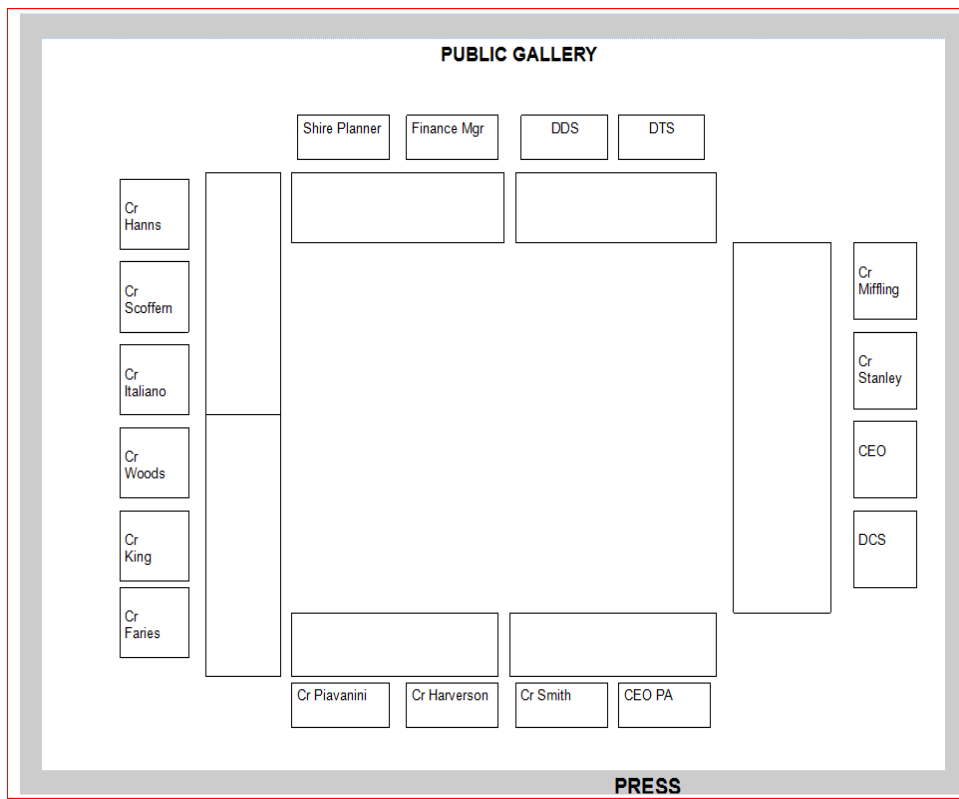
Councillor Stanley once again thanked Mr. Henderson for coming in to assist with the swearing in of newly elected members.

**4. DRAW FOR COUNCILLORS POSITIONS AT THE COUNCIL TABLE**

The CEO conducted the draw for Councillors seating positions at the Council table. The results of this are identified in figure 1 below.

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**Figure 1**

**5. ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE**

5.1 Councillors granted leave of absence at previous meeting/s.

Nil

5.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.

**7589**

**Moved: Cr Faries**

**Seconded: Cr King**

**That Councillor Hanns be granted Leave of Absence for this Special Meeting of Council.**

**CARRIED: 11/0**

5.3 Councillors who are applying for Leave of the Absence for this Special Meeting of Council.

Nil

**6. PUBLIC QUESTION TIME**

Nil

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7. **DISCLOSURE OF FINANCIAL INTEREST**

Nil

8. **CEO REPORTS**

**8.1 Appointment of Council Committees & Delegates**

<b>Reporting Department:</b>	Chief Executive Office
<b>Reporting Officer:</b>	David Blurton –Chief Executive Officer
<b>Accountable Manager:</b>	N/A
<b>Legislation</b>	Local Government Act 1995
<b>File Number:</b>	
<b>Appendices:</b>	Yes
<b>Voting Requirement</b>	Absolute Majority

**Report Purpose:**

For the Council to (re) establish its Committees and to appoint Elected Members as delegates to various groups & associations.

**Officer's Recommendation:**

*Contained within the body of this report.*

**Background:**

All Committees are established under provisions of Sections 5.8 to 5.18 of the Local Government Act 1995.

Council is able to establish Committees of 3 or more by **ABSOLUTE MAJORITY** vote of the Council (all Committees whether new or re-established ones must be "created" by absolute majority) and Committees may comprise:-

- a) Councillors only,
- b) Councillors and employees,
- c) Councillors, employees and other persons,
- d) Councillors and other persons,
- e) Employees and other persons,
- f) Other persons only

When creating Committees of (a) and/or (b) type above, the Committees are to have as its members -

- i) persons appointed by **ABSOLUTE MAJORITY** of the Council,
- ii) the Shire President if he/she advises the Council at the time of appointment of the Committee his/her wish to be a member of the Committee,

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- iii) the Chief Executive Officer or his representative if at the time of appointing the Committee the Council decides that it wants to have employees as members of the Committee and it is the Chief Executive Officer's wish to be a member of the Committee.

At any given time each Councillor is entitled to be a member of at least one Committee of the (a) and (b) type mentioned above and if a Councillor nominates him/herself to be a member of such a committee or committees, the Council is to appoint that Councillor to at least one of the Committees as the Council decides.

*Explanation: If Council has two Committees of the (a) and/or (b) types, and a Councillor nominates to go on 1 of those Committees, the Councillor must be appointed to that Committee. However, if the Councillor nominates to go on both of those Committees, the Council can decide which Committee the Councillor is appointed to (it could be both or only one depending on the circumstances, eg number of nominations received for the Committees)*

**Statutory and Policy Implications:**

WA Local Government Act (1995)

**Budget Implications:**

N/A

**Communications Requirements:** (Policy No. CS 1.7)

Press Release

**Strategic Plan Implications:**

N/A

**Relevant Precedents:**

The Council's Committees were most recently established in 2015 following the local government elections. The recommendations following reflect the current terms of reference for each committee.

**Comment:**

Terms of References for Council Committees are attached at Appendix 3, with the exception of the Economic Development Committee.

Under the Act (section 2.7),

- (1) The Council —
  - (a) governs the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to —
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

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Given the focus of Council and its advisory committees are related more to strategy, policy development and performance monitoring it is suggested by staff that some committees should take a more strategic focus rather than operational focus.

It is the view of staff that the following committees should focus on strategy development as a priority, with staff implementing the strategies once adopted and reporting regularly to Council on strategy implementation.

This would negate the need for the committee to meet so frequently and would free up a significant amount of staff time by allowing staff to focus on progressing strategies rather than preparing agendas and minutes, attending meetings and dealing with operational aspects raised through the committee process which currently is that case with some committees. It may even negate the need for a committee at all once a strategy has been developed and endorsed by Council.

This would apply to the Townscape Advisory Committee, Plant Committee, Weeds and Waterways Committee and Trails Planning Committee. Refer to recommendation 8.19

## 8.2 **Audit Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on an as required basis (usually 4-5 times per year)

**Staff Comment:** This committee is required by legislation (section 7.1A) and the Act specifically excludes the CEO and other staff from being a voting member. A minimum of three 3 members are required on the committee, the majority are to be Council members.

### **7590**

**Recommendation/Council Decision:**

**Moved: Cr Faries                      Seconded: Cr Hanns**

**That Council by Absolute Majority: -**

- 1. In accordance with provisions of Section 5.8 and 7.1A of the Local Government Act 1995 establishes an Audit Committee;**
- 2. In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 appoints by name those Councillors who are to comprise the Committee (Piavanini, Miffling and Stanley)**

**CARRIED: 11/0**

### **7591**

**Moved: Cr Harverson                      Seconded: Cr Italiano**

**That Council defer all other committee appointments until after Councillors have had the opportunity to hold a workshop to discuss further.**

**CARRIED: 11/0**



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**8.2 Australia Day Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** This committee usually meets 4 - 5 times per year commencing mid-September through to mid-February.

**Recommendation:**

***That Council by Absolute Majority: -***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 Council establishes an Australia Day Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Officers and Other Persons;*
3. *In accordance with provisions of Section 5.10(1) (a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *Councillors (names are to be stated),*
  - *The Community Development Officer;*
  - *at least 1 representative from the Lions Club of Collie, Ngalang Boodja Aboriginal Council (if such groups desire to have a member) and past winners of the Collie Citizen of the Year.*

**8.3 Bush Fires Advisory Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on an as required basis, no less than 3 times per year.

**Recommendation:**

***That Council by Absolute Majority: -***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 and Section 67 of the Bush Fires Act 1954 establishes a Bush Fires Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *at least 1 Councillor (name to be stated);*
  - *the Chief Bush Fire Control Officer;*
  - *a representative of each volunteer bush fire brigade;*
  - *a representative of Collie Volunteer Fire and Rescue;*
  - *Director of Development Services (or nominee);*
  - *Other representatives from state government agencies whose responsibility include bushfire and emergency management and should include as a minimum a representative of the Department of Fire and Emergency Services, Department of Parks and Wildlife.*

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**8.4 CEO Review Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting at least once annually

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a CEO Review Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors only;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members at least 3 Councillors (names to be specified);*

**8.5 Community Safety and Crime Prevention Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on Thursday from 2pm to 3.30pm, every six weeks.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Community Safety and Crime Prevention Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Officers and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members*
  - *At least one Councillor (names to be specified)*
  - *The Director of Corporate Services (or nominee)*
  - *One representative nominated by OIC Collie Police Station*
  - *One representative from the Safety House Program*
  - *The WALGA RoadWise Officer, South West or their nominated representative*
  - *One representative from the South West Office of Crime Prevention, or their nominated representative*
  - *One representative from Community Youth Centre (PCYC)*
  - *One representative from the WA Country Health Service (WACHS)*
  - *One Justice of the Peace*

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**8.6 Access & Inclusion Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on Thursday from 12.30pm to 2pm, every six weeks.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes an Access and Inclusion Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Officers and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *Minimum of two Councillors (names to be stated);*
  - *Director of Corporate Services (or their nominated representative);*
  - *Director of Development Services (or their nominated representative);*
  - *Director of Technical Services (or their nominated representative);*
  - *Representative and/or advocates for different disability groups and organisations (one committee member from each group);*
  - *A maximum of four (4) local community members;*

**8.7 Education Advisory Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on an as required basis

**Staff Comment:**

The work of the committee has been valuable in establishing relationships and identifying diverse issues preventing the best education outcomes for some families, and staff consider that the work of the Committee has evolved from the original purpose emanating from the SuperTowns growth plan which identified an issue relating to the perception of the education offerings in Collie.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes an Education Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *2 Councillors (names to be stated)*
  - *Director of Corporate Services (or nominee)*

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*Representatives from the following groups if such groups desire to have a member:*

- *local Primary and High Schools*
- *Department of Education*
- *South West VETlink*
- *Ngalang Boodja*
- *SWIT*
- *The Smith Family*
- *Investing In Our Youth*
- *Collie PCYC*
- *Collie Family Centre*

**8.8 House Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on an as required basis

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a House Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors and Officers;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members 4 Councillors names to be stated) and the Chief Executive Officer's Personal Assistant.*

**8.9 Local Emergency Management Committee**

**Committee has terms of reference:** Yes - As specified by State Emergency Management Committee Policy.

**Meeting Frequency:** Currently meeting on an as required basis, usually 2-3 times per year. Meetings can be called at short notice and during times of emergencies or when threat is imminent.

**Staff Comment:** This committee is required to be established under section 38 of Emergency Management Act 2005.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *As required by provisions of the Emergency Management Act 2005 establishes a Local Emergency Management Committee;*
2. *In accordance with State Emergency Management Policy 2.5 resolves that the Committee is to consist of Council members, employees and other persons;*
3. *In accordance with Section 38 (3) of the Emergency Management Act 2005 appoints Councillor \_\_\_\_\_ as **Chairman** of the Local Emergency Management Committee;*
4. *Resolves that the Committee shall have as its members persons representing:*
  - *the Local Emergency Co-ordinator;*
  - *the Chief Bush Fire Control Officer for the Shire of Collie;*

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- *WA Police Service (Police Station Officer In Charge)*
- *Department of Biodiversity, Conservation, and Attractions.*
- *Department for Community Development*
- *Department of Housing*
- *Collie Health Services Coordinator*
- *Water Corporation*
- *Verve Energy*
- *The Chief Executive Officer of the Shire of Collie (or nominee)*
- *Director of Development Services, Shire of Collie*
- *St John Ambulance*
- *Collie Volunteer Fire and Rescue Service*
- *State Emergency Services Local Manager*
- *Griffin Coal*
- *Griffin Energy*
- *Premier Coal and*
- *Worsley Alumina*

**8.10 Plant Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on an as required basis, approximately 3-4 times per year.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Plant Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members; 3 Councillors (names to be stated).*

**8.11 Policy Review Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting on an as required basis, approximately 3-4 times per year.

**Recommendation:**

***That Council by Absolute Majority:-***

4. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Policy Review Committee;*
5. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors;*
6. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *4 Councillors (names to be stated)*

### 8.12 Townscape Advisory Committee

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting every 6 weeks on Tuesday's at 9 a.m.

**Staff Comment:** It is suggested that the responsibilities of the Townscape and CBD Committees be combined now that the final stages of the Supertowns project is complete.

**Recommendation:**

*That Council by Absolute Majority:-*

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Townscape Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *Shire of Collie Director Technical Services (or nominee).*
  - *Minimum of two (2) Shire of Collie elected members (or deputy)(names to be stated).*
  - *The Manager of the Collie Visitor Centre;*
  - *Maximum of four (4) nominated local community members.*

*The following persons or groups shall be members that do not have voting rights, and shall attend on a regular basis:*

- *The Director of Development Services or Town Planner;*
- *The Parks and Gardens Supervisor;*
- *The Development Services Administration Officer;*
- *Representatives or advocates of groups with related aims and objectives.*

### 8.13 Trails Planning Advisory Committee

**Committee has terms of reference:** Yes.

**Meeting Frequency:** Currently meeting on an as required basis

**Recommendation:**

*That Council by Absolute Majority:-*

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Trails Planning Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *2 Councillors (names to be stated),*

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- *Director of Development Services (or nominee)*
- *Representative of the Ngalang Boodja Aboriginal Corporation*
- *Representative of the Department of Sport and Recreation*
- *Representative of the Department of Biodiversity, Conservation, and Attractions.*
- *Representative of the Collie Visitor Centre*
- *Representative of the following local stakeholder organisations/groups:*
- *Hiking*
- *Equestrian*
- *Cycling, both road and off road*
- *Trail Bikes*

**8.14 Weeds & Waterways Advisory Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:** Currently meeting first Thursday every month at 9 a.m.

**Staff comment:** For a more effective meeting process, it is recommended to reduce the number of public members on this committee from five to three.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Weeds & Waterways Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *At least 3 Councillors (names to be stated);*
  - *Director of Development Services (or nominee);*
  - *up to 3 public members;*
  - *The Parks and Gardens Supervisor (non-voting);*
  - *Representative of the Ngalang Boodja Aboriginal Corporation;*
  - *representatives of other key government agencies or stakeholders (non-voting)*
  - *Friends of the River Group (non voting)*

**8.15 Museum Advisory Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:**

**Staff comment:** This committee was formed in January 2017 and Council appointed public members to the committee in March 2017 with a term expiring October 2019.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Museum Advisory Committee;*

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2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *2 Councillors,*
  - *Director of Corporate Services (or nominee),*
  - *Information Services Manager,*
  - *Mr Tom Reardon, Mr Kevin Massara, Mrs Susan Lee, Mr Mark Paget and Mr Alan Wade as per previous resolution 7376*

**8.16 Youth Advisory Committee**

**Committee has terms of reference:** Yes

**Meeting Frequency:**

**Staff comment:** It is recommended that this Committee be reverted to a youth reference group for several reasons. The committee has struggled to achieve a quorum in recent times and it is felt that a less formal process is more suitable to engage with youth in the community. Staff also consider that targeted and issue specific consultation is more effective than the current format.

**Recommendation:**

*That Council establish a working group to focus on targeted issues related to youth.*

**Alternative Recommendation:**

*That Council by Absolute Majority:-*

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes a Youth Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *Director of Corporate Services (or nominee),*
  - *A minimum of 5, to a maximum of 8 youth between the ages of 12 – 25 inclusive*



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**8.17 Economic Development Advisory Committee**

**Committee has terms of reference:** No

**Meeting Frequency:** N/A

**Staff comment:** It is recommended that Council form a new committee with appropriate membership to oversee the implementation of the Council's Economic Development Strategies as identified in the Re-Imagining Collie Plan.

This will demonstrate active engagement in developing the local economy and a key initial task will be to review the priorities included in the Re-Imagining Collie report.

**Recommendation:**

***That Council by Absolute Majority:-***

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 establishes an Economic Development Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, Staff and Other Persons;*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members;*
  - *CEO*
  - *Shire President*
  - *up to 2 other Councillors*
  - *1 member from Collie Chamber of Commerce and Industry*
  - *1 member from South West Development Commission*

**8.19 Strategic direction of Committees.**

As discussed in the comment section of this report, staff consider that some committees should be more strategically focused rather than operationally focused and on this basis the following recommendation is put forward for consideration.

***Officer recommendation:***

*That Council include an action in the terms of reference for the Townscape Advisory Committee, Plant Committee, Weeds and Waterways Committee and Trails Planning Committees to ensure the development of appropriate strategies consistent with the committee's terms of reference and purpose over the next two years.*

**9. COUNCIL REPRESENTATIVES / DELEGATES**

In addition to Council Committee's the Council holds positions on a variety of committee's & groups which emanate from other organisations. There are a number of Committees listed which have a recommendation not to appoint a representative. This recommendation is being made as the staff is of the belief that the Committee is either in recess or has been disbanded.

SHIRE OF COLLIE  
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**9.1 Bunbury Wellington Economic Alliance**

**Purpose:** To facilitate the economic development and promotion of the Bunbury-Wellington Region.

**Meeting frequency:** Meetings held monthly

**7592**

<p><b>Recommendation/Council Decision:</b></p> <p><b>Moved: Cr Hanns                      Seconded: Cr Italiano</b></p> <p><b>That Council appoints the Shire President as Council's Delegate and another Councillor Harverson as the Shire President's Deputy to the Bunbury Wellington Economic Alliance.</b></p> <p style="text-align:right"><b>CARRIED: 11/0</b></p>
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**9.2 Collie Chamber of Commerce & Industry**

**Purpose:** The Chamber's prime function is to advance the business, commercial and industrial interests of the area, and support the local community. It is a lobby group to present and defend the views of the business community to Government; Local, State and Federal, as well as other authorities and organisations.

**Meeting frequency:** When determined necessary in accordance with constitution.

Cr Woods declared a financial interest in this item and left chambers 6.20 pm and returned at 6.23 pm.

Crs Miffing, Italiano, Scoffern, Harverson, Stanley, Smith, Faries and Hanns all declared an impartial interest in this item.

**7593**

<p><b>Recommendation/Council Decision:</b></p> <p><b>Moved: Cr Piavanini                      Seconded: Cr Faries</b></p> <p><b>That Council appoints Councillor Harverson as Council's Delegate to the Collie Chamber of Commerce and Industry Inc.</b></p> <p style="text-align:right"><b>CARRIED: 10/0</b></p>
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**9.3 Collie River Valley Marketing Inc.**

**Purpose:** To Strengthen the image and attraction of the Collie River Valley for long term growth.

**Meeting frequency:** Meetings held on the last Thursday of each month at 9.00am.

Cr Stanley declared a financial interest in this item and left chambers 6.25 pm and returned at 6.27 pm. Cr Miffing assumed the position of chairperson.

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**7594**

**Recommendation/Council Decision:**

**Moved: Cr Italiano                      Seconded: Cr Scoffern**

**That, Council appoints Councillor Smith as Council's Delegate and the Director of Corporate Services to the Collie River Valley Marketing Inc.**

**CARRIED: 10/0**

**9.4      Collie Visitor Centre**

**Purpose:** To assist visitors in making the most of their time in Collie.

**Meeting frequency:** 2<sup>nd</sup> Monday of each Month.

Cr. Smith declared an impartial interest in this item.

**7595**

**Recommendation/Council Decision:**

**Moved: Cr Faries                      Seconded: Cr Woods**

**That, Council appoints Councillor Scoffern as Council's Delegate to the Collie Visitor Centre and Councillor Hanns as the Delegate's Deputy.**

**CARRIED: 11/0**

**9.5      Motoring Southwest**

**Purpose:** Assist in the Management of the Collie Motorplex

**Meeting frequency:** Monthly

Cr Smith declared an impartial interest in this item.

**7596**

**Recommendation/Council Decision:**

**Moved: Cr Harverson                      Seconded: Cr Italiano**

**That Council appoints Councillor Faries as the Shire's Delegate and Councillor Smith as the Delegate's Deputy to Motoring South West board.**

**CARRIED: 11/0**

**9.6      South West Zone of WA Local Government Association**

**Purpose:** Provides advice to, and identifies issues for consideration of, the WA Local Government Association

**Meeting frequency:** Meetings held quarterly.

