



# AGENDA

for the

## ORDINARY MEETING OF COUNCIL

to be held on

Tuesday, 19 June 2018

**PLEASE READ THE FOLLOWING DISCLAIMER BEFORE  
PROCEEDING**

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until such time as they have been advised in writing by Council staff.

Council's Vision

Collie – a vibrant, growing and sustainable community  
where people live, visit and invest

Council's Mission Statement

Provide appropriate services and infrastructure for an  
engaged community, both safely and sustainably.

# **NOTICE OF MEETING**

Please be advised that meeting of the

## **Ordinary Meeting of Council**

commencing at **7:00pm**

will be held on

**Tuesday, 19 June 2018**

in Council Chambers at 87 Throssell Street, Collie WA,



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David Blurton  
Chief Executive Officer

15 June 2018

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### **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

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# MEETING SCHEDULE

## June 2018 – July 2018

Councillors are reminded of the following meetings. Please note that other meetings may be planned that are not shown here. Councillors are advised to contact the Committee's Presiding Member/Chairperson if in doubt.

**Tuesday 19 June 2018**

**Ordinary Meeting of Council**

7.00pm in Council Chambers

**Tuesday 17 July 2018**

**Townscape Advisory Committee**

9.00am in Library Undercroft Room

**Thursday 19 July 2018**

**Weeds & Waterways Advisory Committee**

9:00am in Council Chambers

**Thursday 19 July 2018**

**Access and Inclusion Committee**

12.15pm in Council Chambers

**Thursday 26 July 2018**

**Community Safety and Crime Prevention Committee**

2.00pm in Library Undercroft Room



## Local Government Act 1995 - SECT 5.23

### Meetings generally open to the public

- 5.23. (1) Subject to subsection (2), the following are to be open to members of the public
- (a) all Council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal --
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to --
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.



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SHIRE OF COLLIE  
**AGENDA - ORDINARY MEETING OF COUNCIL**  
Tuesday, 19 June 2018

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Agenda for the Ordinary Meeting of the Collie Shire Council to be held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 19 June 2018 commencing at 7:00pm.

**1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE**

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

Cr Harverson has requested Leave of Absence for this Ordinary Meeting of Council.

**2. PUBLIC QUESTION TIME**

A 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration towards the Public:

When public questions necessitate resolutions of Council, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates need for the public to wait an indeterminate period of time).

**3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTEREST**

Councillors in attendance at meetings must disclose to the meeting any Agenda items upon which they have a Financial Interest. Section 5.65 of the Local Government Act 1995 requires Councillors to: a) give written notification of a financial Interest before the meeting; or b) at the meeting immediately before the particular matter is discussed (notification can be given verbally).

A Disclosure of Financial Interest Form is attached to this Agenda (immediately behind the Index) and can be used by Councillors for disclosure purposes - simply tear out and hand to the Chief Executive Officer. Additional forms will always be available at Council/Committee meetings.

Should Councillors be unsure on Disclosure of Financial Interest matters, further clarification can be obtained by reading Sections 5.53 to 5.59 inclusive of the Act.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Members of the public invited by the Chairperson may address the meeting after Standing Orders have been suspended.

- Wendy Perdon from the South West Development Commission to present to Council regarding the Collie Bunbury Economic Development Plan.

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- Sarah Court from the Department of Transport to present a briefing to Council regarding the Draft Bunbury Wellington 2050 Cycling Strategy. The purpose of the briefing will be to confirm Councils support before proceeding to the formal comment period. The final Strategy would then come back to Council after the consultation for endorsement to ensure “an agreed network across Local and State government’ is achieved.

**6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Councillors may disclose at this point any matters which they wish to have discussed ‘behind closed doors’ ie the meeting is closed to members of the public. Section 5.23 of the Local Government Act 1995 applies and the meeting may only go behind closed doors for matters expressly prescribed in the Act - see section of the Act appended immediately after the Disclosure of Financial Interest form.

Any decision (of the meeting) to close the meeting or part of the meeting and the reasons for the decision are to be recorded in the Minutes of the meeting.

**7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS**

**8. CONFIRMATION OF THE PREVIOUS MINUTES OF COUNCIL**

**Recommendation:**

*That Council confirms the Minutes of the Ordinary Meeting of Council held on 28 May 2018.*

**9. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Only items that have been deferred from a previous Ordinary Council Meeting for either further consideration by Councillors or for additional background information may be dealt with under this item. Details of Business Arising items will always be listed on the Agenda.

**10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**

**10.1 Receipt of the Minutes of the Townscape Advisory Committee**

**Recommendation:**

*That Council receives the minutes of the Townscape Advisory Committee held on 5 June 2018.*

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**10.2 Adoption of the Recommendations of the Townscape Advisory Committee**

**Recommendation:**

*That Council adopts en bloc the recommendations contained within the minutes of the Townscape Advisory Committee held on 5 June 2018.*

*10.2.1 That the Townscape Advisory Committee respond to the Miners Welfare Board confirming that the wording for the Patterson Road sign will include the entire history from the commencement of Coalfields to present time.*

*10.2.2 That staff research a suitable lighting and sound company for a draft proposal to projecting lighting onto buildings surrounding the overhead bridge.*

*10.2.3 That Council allocate an amount of \$16,000 in the draft 2018/19 budget for street tree planting along Prinsep and Wittenoom Streets.*

**10.3 Receipt of the Minutes of the Access and Inclusion Committee**

**Recommendation:**

*That Council receives the minutes of the Access and Inclusion Committee held on 7 June 2018.*

**10.4 Adoption of the Recommendations of the Access and Inclusion Committee**

**Recommendation:**

*That Council adopts en bloc the recommendations contained within the minutes of the Access and Inclusion Committee held on 7 June 2018.*

*10.4.1 That Council express their disappointment regarding the impact of the centralization of the Community Home Care and invite Community Home Care to present to Council.*

*10.4.2 That Council nominate the Shire of Collie for the Most Accessible Community in Western Australia (MACWA) awards.*

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**10.5 Receipt of the Minutes of the Weeds and Waterways Advisory Committee**

**Recommendation:**

*That Council receives the minutes of the Weeds and Waterways Advisory Committee held on 7 June 2018.*

**10.6 Adoption of the Recommendations of the Weeds and Waterways Advisory Committee**

**Recommendation:**

*That Council adopts en bloc the recommendations contained within the minutes of the Weeds and Waterways Advisory Committee held on 7 June 2018.*

*10.6.1 That Council advertise the Draft Collie River Revitalisation Plan 2018-2022 at Appendix 1, including the modifications proposed by Glen Food Group Consulting at Appendix 2, to the Collie community including through a public meeting.*

*10.6.2 That Council allocate \$3,000 in the 18/19 financial year draft budget to develop and implement an education campaign to persuade residents to reduce the amount of fertilizer used on local lawns and gardens.*

**10.7 Receipt of the Minutes of the Education Advisory Committee**

**Recommendation:**

*That Council receives the minutes of the Education Advisory Committee held on 8 June 2018.*

**10.8 Receipt of the Minutes of the Museum Transition Committee**

**Recommendation:**

*That Council receives the minutes of the Museum Transition Committee held on 11 June 2018.*

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**10.9 Adoption of the Recommendations of the Museum Transition Committee**

**Recommendation:**

*That Council adopts en bloc the recommendations contained within the minutes of the Museum Transition Committee held on 11 June 2018.*

*That Council support the use of the local studies archive room at the Collie Public Library to:*

- 1) provide additional storage for documents, photographs and light material from the Coalfields Museum; and*
- 2) support the activities of the Coalfields Museum.*

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**11. CEO REPORTS**

**11.1 Donation of Jarrah Log**

<b>Reporting Department:</b>	CEO Office
<b>Reporting Officer:</b>	David Blurton - CEO
<b>Accountable Manager:</b>	David Blurton - CEO
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	
<b>Appendices:</b>	No
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:** to present a request from the Collie Heritage and Menshed Group Inc. for the donation of a jarrah log on a Council reserve (Minninup Pool reserve) for the purposes of milling.

**Officer's Recommendation:**

*That Council donate the identified jarrah log on the Minninup Pool reserve to the Collie Heritage and Menshed Group Inc.*

**Background:**

The Collie Heritage and Menshed Group have approached the CEO to access a fallen jarrah log on the Minninup Pool reserve, which Council controls. The log is of substantial size and the group wish to mill and dry the log for the purposes of furniture making and group activities. The tree was felled during the bushfires in January 2016 and has been partially removed by firewood collectors without authorisation.



The log is potentially valuable and the CEO has limited authority (\$250 limit) to

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approve this request, hence the need for Council authorisation. The group are planning to remove the log and mill off site.

**Statutory and Policy Implications:**

CEO donation is limited to \$250.

The log is technically Council's property as the reserve is vested to the Council and therefore section 30 (3) of the Local government (Functions and General) regulations apply. However, as the value is less than \$20,000 there is no need for Council to undertake a disposal process by public tender or public auction.

**Budget Implications:**

Milling and removal of the log would be at the cost of the group.

**Communications Requirements:** (Policy No. CS 1.7)

Letter to confirm of Council decision.

**Strategic Community Plan/Corporate Business Plan Implications:**

1.3 An active and supportive community

**Relevant Precedents:**

N/A

**Comment:**

It is recommended that the log be donated to the group before it is completely removed by illegal firewood activities.

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**11.2 Corporate Business Plan 2017/18 – 2021/22**

<b>Reporting Department:</b>	Chief Executive Office
<b>Reporting Officer:</b>	David Blurton – Chief Executive Officer
<b>Accountable Manager:</b>	N/A
<b>Legislation</b>	Local Government Act 1995
<b>File Number:</b>	
<b>Appendices:</b>	Yes – Appendices 1 and 2
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To consider submissions and comment received from the community regarding Council's draft Corporate Business Plan (CBP) 2017/18 -2021/22 document.

**Officer's Recommendation:**

*That Council adopts the Corporate Business Plan 2017/18 -2021/22 document with the changes identified at Appendix 1.*

**Background:**

On August 2010, the Minister for Local Government introduced regulations which establish new requirements for the Plan for the Future under the Local Government Act 1995 (Act). Under these regulations, all local governments in Western Australia will be required to have developed and adopted two key documents by 30 June 2013: A Strategic Community Plan and a Corporate Business Plan – supported by informed resourcing and delivery strategies.

Councils are also required to undertake a comprehensive review of these documents on a four yearly basis and the Council's Strategic Community Plan 2017-2027 document was adopted by Council at its 3 October 2017 meeting.

The Corporate Business Plan itself will be underpinned by and will link through to, a range of supporting and informing policies, strategies and plans. These include strategic risk assessment, operational or service delivery plans, operational risk assessments, performance indicators, and key informing strategies such as Workforce, Asset Management, and Long Term Financial Plans.

The Corporate Business Plan, may be a single document setting out the key priorities, projects, services and activities of the local government, relevant resource requirements and summary performance measures. It may also be a number of interrelated separate documents supported by an overarching summary.

It must cover at least four financial years and is reviewed annually.

The Council has engaged Localise to develop both the Corporate Business Plan and the Community Strategic Plan and the development of these documents has included workshops



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with Councillors and staff as part of the process as well as community engagement in the early stages.

The Council endorsed the Draft CBP document for a period of public consultation at its meeting in April 2018. The consultation period closed on 25 May 2018 and only two submissions were received. Council also resolved to include an action item “to attain accreditation as a small business friendly Council in the CBP document” at its meeting 28 May 2018.

**Statutory and Policy Implications:**

The Local Government (Administration) regulations requires (amongst other things) that;  
(9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

**Budget Implications:**

The full financial implications of the CBP will be considered through the Long Term Financial Plan process which will consider revised asset management plans and Workforce Plan.

**Communications Requirements:** (Policy No. CS 1.7)

Press release.

**Strategic Plan Implications:**

The Council’s recently adopted Strategic Planning and other informing plans which have been developed.

**Relevant Precedents:**

Council endorsed its Strategic Community Plan 2017-2027 in October 2017.

**Comment:**

Only two submissions have been received and they are itemised below for consideration.

Submission	comment	Staff comment
Hon Mick Murray MLA	The money for river restoration is wrong the \$290,000 is for an upgrade of ageing river stop. Plan is very short on support of existing industries either heavy or light that currently employ around 1000 workers such as aged care fire engines metal fabrication and we will still have a coal industry for at least 15yrs (private contracts) along with power generation and people are feeling vulnerable due to lack of support from local govt ie not investment in current industry or housing Regards Mick Murray Sent from my iPhone	1. Suggest rewording of river stop strategy – refer page 4. 2. Suggest additional text to reflect Councils support of existing industries (refer pages 4 and 9)

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Collie River Valley Tourist Park	<p>Refer attachment for full details.</p> <ol style="list-style-type: none"> <li>1. Suggests a rethink of the vision statement</li> <li>2. Stresses the need for an increase in marketing efforts</li> <li>3. Encouraged by focus on tourism.</li> <li>4. Outcome 2.3 - has not identified additional camping opportunities / options including overflow areas.</li> <li>5. Considers that there is no immediate need for a transit park in Collie.</li> </ol>	<ol style="list-style-type: none"> <li>1. For Council consideration, however staff comfortable with draft vision statement.</li> <li>2. Staff agree the need for increased marketing is imperative. Strategies are included to reflect this (refer pages 9,22,25)</li> <li>3. Outcome 2.3 – staff consider that temporary camping areas are adequately identified already (i.e. Wallsend ground) and on this basis a specific strategy is not required.</li> <li>4. Council has previously identified that a transit park at Minninup Pool is an opportunity to further develop Collies reputation as a tourism destination. Government support is now secured to enable the planning of this facility to be progressed.</li> </ol>
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The CBP is a key strategic document which will inform the direction and resourcing requirements of the organisation for the next four years. Following the adoption of this plan, the human resourcing requirements will need to be considered by the Council as well as the long term financial implications.

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**11.3 Harris River Recreation Site**

<b>Reporting Department:</b>	CEO Office
<b>Reporting Officer:</b>	David Blurton - CEO
<b>Accountable Manager:</b>	David Blurton - CEO
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	
<b>Appendices:</b>	Yes – Appendices 3, 4 and 5
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To present a proposal from Water Corporation for Council to assume the management of Harris River Dam recreation area.

**Officer's Recommendation:**

*That Council through its local member lobby for additional resources for the Department of Biodiversity, Conservation and Attractions (DBCA) to effectively manage the Harris River recreation site to a standard acceptable to the community.*

**Background:**

Following meetings with staff, Water Corporation has written to Council with a proposal for the Council to assume the care and maintenance of the recreation area at the end of Harris River Road, adjacent to the Harris River Dam. (refer Appendix 3). Water Corporation proposes to partner with Collie Rotary, Collie River Valley Marketing Group, Collie Visitor Centre and Collie Shire in creating a valuable community asset at Harris Dam.

As the letter indicates, an initial \$40,000 grant will be provided to repair any damaged infrastructure (in liaison with Collie Rotary Club) and a further \$15,000 per annum will be provided to Council for three years to assist with the cost of maintaining the area. Water Corporation states that their focus is on delivering water and waste water services to the community and they are unable to maintain the area to the level expected by the community.

The approximate area is substantial in size (between 4-5 hectares) as indicated in the diagram below and includes toilets, carparks, bbq's, footpaths, grassed areas as well as bush areas and a central pond.

The area itself is part of state forest and vested to the DBCA however the Water Corporation has traditionally managed the area on behalf of DBCA. The department is supportive of formalising a lease with Council to maintain the area.

Historically, the site was well maintained and was a popular place for families to have picnics and weddings however the condition of the area has deteriorated in recent times. The area is adjacent to the Bibbulmun track.

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**Statutory and Policy Implications:**

N/A

**Budget Implications:**

Staff have calculated the annual costs associated with Council maintaining the area to be approximately \$40-45,000 per annum. This is dependent upon the service levels set and would require the Council to either reduce service to another park or consider accommodating another parks employee at least on a part time basis. This also includes an additional contractor cost to clean the public toilets on a once per week basis.

Water Corporation are offering \$15,000 for the first three years as a subsidy, with an initial \$40,000 to repair infrastructure at the site in liaison with Collie Rotary Club.

There may also be costs associated with establishing a lease with the DBCA

**Communications Requirements:** (Policy No. CS 1.7)

Letter to Water Corporation.

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**Strategic Community Plan/Corporate Business Plan Implications:**

5.3.3 Lobby the State and Federal Government to oppose cost shifting to Local Government.

2.3 A growing tourism industry.

Staff discussed the possibility of camping in the area and were advised that this is not permitted due to the proximity of critical infrastructure.

**Relevant Precedents:**

N/A

**Comment:**

Water Corporation have outlined the following possible benefits as part of the proposal.

- Community facility for families, weddings etc.
  - Drawcard for tourists / visitors.
  - Location for Shire / Community events (e.g. music; outdoor cinema; food events etc.)
  - Possible Aboriginal Cultural Tourism opportunities.
  - Sub-lease opportunities for Shire to partially recover maintenance costs.
- 
- Positive profile for Shire, Rotary and other parties involved.

Staff agree that the area requires a body to take responsibility for the area with a view to restoring the area to its previous state, however given the Council's stance on cost shifting and the indicated desire to retain future rates increases at or near CPI, this responsibility should rest with either the DBCA or Water Corporation itself.

The area is adjacent to two overflow ponds one of which is included in the lease area indicated. The associated risk of Council accepting this responsibility is unknown.

Staff recommend that Council lobby the state government through the local member to increase resources of the DBCA, to enable it to effectively manage its responsibilities to a standard expected by the community.

Alternative recommendation:

That Council, subject to a risk assessment indicating no major issues;

1. Accept responsibility for the management of the Harris River recreation reserve with the conditions offered by Water Corporation
2. Enter lease agreement with DBCA for 5 year term
3. Provide for additional resources (including staff) of approximately \$40,000 in its 2018/19 budget to effectively manage the site.
4. Liaise with stakeholders to develop a future vision for the site.

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**12. CORPORATE SERVICES REPORTS**

**12.1 Collie Child Health Clinic Rental**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Allison Fergie – Director Corporate Services
<b>Accountable Manager:</b>	Allison Fergie – Director Corporate Services
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	CMG/044
<b>Appendices:</b>	Yes – Appendix 6
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider its ongoing financial commitment to the renewal of the tenancy agreement and payment of the rental for the Child Health Clinic at the Collie Community House.

**Officer's Recommendation:**

*That Council:*

- 1. authorise staff to renew the Tenancy Agreement with the Collie Community House for the rooms occupied by the Child Health Clinic for a term of two years;*
- 2. refer an amount of \$5,673 to the 2018/19 and 2019/20 budgets for the payment of the rental for the Child Health Clinic; and*
- 3. authorise staff to investigate alternative locations for the Collie Child Health Clinic from 2020/21 onwards.*

**Background:**

In 1998 Council representatives met with representatives from the then Department of Family and Children's Services following a presentation to Council regarding the establishment of a Community House for Collie. The Community House was subsequently built on Reserve 10519 on the corner of Throssell and Lefroy Streets.

The purpose of establishing the Collie Community House was to provide a focus for community support agencies and groups. The aim was to allow non-profit organisations to acquire affordable and secure rental space.

At its meeting held 24 March 1998, Council resolved:

*That Council participates in the new Community House proposed for the corner of Forrest and Lefroy Streets, Collie, by way of relocating the existing Child Health Clinic in Wittenoom Street to the new centre subject to:-*

- a) the required land being secured from Westrail into the ownership of the Department of Family and Children's Services;*
- b) Council's contribution to the capital cost of the Child Health Clinic component not exceeding \$53,000 nett;*
- c) A Memorandum of Agreement satisfactory to Council being prepared to*

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*protect Council's financial interest in the centre; and  
d) Other funding sources being accessed to assist with the provision of fixtures and fittings requirements in the Child Health Clinic (requirements to be detailed by the Child Health Nurse in conjunction with Council). Council's commitment to on-going annual operating costs to be in keeping with existing costs at the Wittenoom Street Infant Health Clinic.*

From 1998 there has been a Tenancy Agreement in place with a rental commitment of \$3,000 in 1998 in keeping with Council's annual expenditure on the Child Health Clinic at the Wittenoom Street location, and rising to \$3,500 over the twenty year period. An amount of \$3,500 was allocated in the 2017/18 budget process for the payment of the rental for the Child Health Clinic. The most recent tenancy agreement was with the Department of Child Protection, expiring on 30 June 2016, and the new agreement would be on similar terms and conditions.

In the last year the Department of Child Protection has changed the way in which the Community House operates, and the administration of the Collie Community House is now the responsibility of the Collie Family Centre Inc. The rental charges have been reviewed, and the Collie Family Centre Inc has now written to the Shire advising that due to the minimal increases over a period of twenty years and rising utility costs, rental for the 2018/19 financial year will be \$6,240 incl. GST – Appendix 6.

**Statutory and Policy Implications:**

N/A

**Budget Implications:**

A budget allocation in 2018/19 and 2019/20 of \$5,673.

**Communications Requirements:** (Policy No. CS 1.7)

Advice to the Collie Family Centre Inc of Council's decision.

**Strategic Community/Corporate Business Plan Implications:**

Goal 1 Our Community *A vibrant, supportive and safe community*

Outcome 1.1 Health, education and family support services that are accessible and meet the needs of the community.

1.1.1 Continue to advocate for health, education and family support services

1.1.4 Advocate for adequate early childhood facilities and programs

**Relevant Precedents:**

On 24 March 1998 Council resolved to meet the on-going costs of the Child Health Clinic operating from the Collie Community House.

**Comment:**

The annual rental for the Child Health Clinic has risen by only \$500 in total over the twenty years since its relocation to the Collie Community House, an increase which is below the increased cost of utilities in that period.

The Child Health Clinic provides an important service for infants and young families in Collie, and while Council has previously committed to meeting ongoing costs for the Clinic, no investigation of alternatives has occurred in the past twenty years.

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**12.2 Accounts Paid – April 2018**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Hasreen Mandry - Finance Manager
<b>Accountable Manager:</b>	Allison Fergie – Director of Corporate Services
<b>Legislation:</b>	Local Government Act 1995 & Financial Management Regulations 1996
<b>File Number:</b>	FIN/024
<b>Appendices:</b>	Yes – Appendix 7
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To present the accounts paid during the month of April 2018.

**Officer's Recommendation:**

*That Council accepts the Accounts as presented in Appendix 7 being vouchers 41348-41371 and 3176 totalling \$111,294.15 and direct payments totalling \$510,341.79 authorised and paid in April 2018.*

**Background:**

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	Cheques 2017/18	EFT 2017/18	Total Payment 2017/18
July	17,289.27	620,653.33	637,942.60
August	59,402.25	1,027,901.20	1,087,303.45
September	44,734.76	2,567,115.35	2,611,850.11
October	37,654.94	700,083.37	737,738.31
November	84,801.36	1,134,844.61	1,219,645.97
December	66,662.14	1,070,824.21	1,137,486.35
January	49,832.24	2,025,700.07	2,075,532.31
February	78,346.56	1,173,446.22	1,251,792.78
March	70,382.98	786,089.08	856,472.06
April	111,294.15	510,341.79	621,635.94
May			



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Month	Cheques 2017/18	EFT 2017/18	Total Payment 2017/18
June			

**Statutory and Policy Implications:**

WA Local Government Act 1995

Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

**Budget Implications:**

All liabilities settled have been in accordance with the Annual Budget provisions.

**Communications Requirements: (Policy No. CS1.7)**

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

**Comment:**

For a detailed listing of payments see Appendix 7.

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**12.3 Financial Report – April 2018**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Hasreen Mandry- Finance Manager
<b>Accountable Manager:</b>	Allison Fergie – Director of Corporate Services
<b>Legislation:</b>	Local Government Act 1995 & Financial Management Regulations 1996
<b>File Number:</b>	FIN/024
<b>Appendices:</b>	Yes – Appendix 8
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

This report provides a summary of the Financial Position for the Shire of Collie for the month ending April 2018.

**Officers Recommendation:**

*That Council accept the Financial Report for April 2018 as presented in Appendix 8.*

**Background:**

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 8.

**Statutory and Policy Implications:**

WA Local Government Act 1995  
Financial Management Regulations 1996

**Budget Implications:**

Nil

**Communications Requirements:** (Policy No. CS1.7)

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

N/A

**Comment:**

The report provided to Council as Appendix 3 is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

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**Notes to the Financial Statements (items in bold represent new notes).**

**Operating Revenue by Program**

1. **Governance is \$52,264 under budget due to the insurance reimbursement, paid parental leave and staff salary sacrifice accounts being under budget. Do note that these accounts have matching expenditure accounts which are also under budget.**
2. Law, Order and Public Safety is \$91,466 over budget due to Radios High Band – Smart Cities and Suburban Grant received.
3. Health is \$37,734 over budget due to wages reimbursement from the trust account for the previous Community House Officer. Council anticipated to hand back the administration of the Community House early in the financial year.
4. Welfare is \$13,370 under budget as the Margareta Wilson centre power reimbursement is under budget – due to an incorrect account was being used for the invoices, this has been rectified in May 2018.
5. **Recreation and Culture is under budget by \$38,596 as the final payment of the Town Site Mountain Bike Trail grant is still pending (\$52,600) and the Kidsport revenue is higher than expected (\$15,829)**
6. **Transport is \$553,545 under budget as the Council are yet to receive the balance of the Motoring South West grants and the Roads to Recovery grant was received in May 2018.**
7. Other Property and Services is \$89,519 under budget mostly due to the sale of the Elouera Road property.

**Operating Expenditure by Program**

8. Health is over budget \$22,654 mostly due to the unbudgeted wages expense for the Community House Officer (refer Note 3).
9. Welfare is \$20,346 under budget due to Senior Citizen Lunch (\$2,745) and the depreciation for the Margareta Wilson Centre (\$14,456) being under budget. The depreciation is noticeably lower because of revaluation done in June 2017.
10. Transport is under budget \$673,079 as the depreciation for infrastructure assets (\$600,365) is under budget while roadworks (\$89,766) and street trees/verge maintenance is a combined (\$37,372) over budget.
11. Economic Services is under budget \$141,177 due to the Economic Development funding yet to be spent.
12. Other Property and Services is under budget by \$217,532 due to private works cost (\$12,000), asset management expenditures (\$37,500) and allocation of overheads.

**Operating Expenditure by Nature and Type**

13. **Materials & Contracts are \$384,233 under budget mainly due to the economic development funding yet to be spent (\$141,970), information technology (\$31,912), other community amenities (\$31,814), BREC and Youth Care contribution (\$11,956), Community development grant (\$15,111), depot rehabilitation plan (\$12,444), Asset management software (\$17,715), parts and external work (\$51,513) and the entry statement signage (\$17,700).**

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14. Depreciation is under budget by \$483,926 due mainly to the depreciation of Council's infrastructure assets as a result of the asset revaluation done in June 2017.

**Non-Operating Expenditure**

15. Capital expenditure is currently under budget as Capital projects will continue to be monitored by the executive team, and major projects for 2017/18 are identified in the following table;

Project	Original Budget	YTD Actual	Comment
MSW Upgrade Project	2,863,082	2,522,762	As of April 2018, the civil works for the track extension have been completed. The facility will undergo final inspection on 21 <sup>st</sup> June 2018.
Mornington Road	60,000	53,029	Complete
Mungalup Road	180,000	133,578	Works Complete – Pending Final Invoices
Wellington Dam Road	420,000	244,658	Works Complete – Pending Final Invoices
Prinsep/Forrest	50,000	47,575	Complete
<b>Total - Regional Road Group works</b>	<b>710,000</b>	<b>478,840</b>	
Johnston Road (Local district Road)	75,000	59,246	Complete
Cable Street (Access Road)	8,500	25,762	Complete
ROWE ST (SLK 0 - SLK 0.5)	0	4,346	Complete
Traffic Calming Devices (Mungalup Road)	0	12,155	Complete
Siding road	180,000	152,507	Complete
<b>Total - Roads to Recovery works</b>	<b>263,500</b>	<b>254,016</b>	
<b>Footpath Program (Total)</b>	<b>259,800</b>	<b>302,440</b>	95% Complete
Cemetery Roads	20,000	0	May 2018
Dump point	15,000	2,269	Works Complete – Pending Final Invoices
Drainage Improvements	50,000	33,702	April – June 2018
Eastern Entry Statement	92,899	7,490	Works underway
Gravel Re-sheeting	100,000	26,588	May- June 2018
Road Improvements	268,000	0	Ongoing
<b>Total - Special Projects</b>	<b>545,899</b>	<b>70,049</b>	

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**13. DEVELOPMENT SERVICES REPORTS**

**13.1 12 Month Permit for Good Shed Markets in CBD Carpark**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Kelly Beauglehole – Shire Planner
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	PHL/011
<b>Appendices:</b>	Yes - Appendix 9
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council approval for a renewal of a Stall Holder's Permit for the purpose of Markets under the Activities in Thoroughfares and Public Places and Trading Local Law 2012 for a 12 month period commencing 1 July 2018.

**Officer's Recommendation:**

*That Council, pursuant to the provisions of the Local Government Act 1995, hereby resolves to grant a Stall Holder's Permit to the Collie Heritage & Men's Shed Group Inc. to conduct fortnightly Sunday Markets adjacent the Good Shed building on Reserve 47297 (as per the attached plan) for a period of 12 months subject to the following conditions:*

- (a) Place to which permit applies:  
Reserve 47297 – Public Carpark*
- (b) Description of stand, structure or vehicle to be used by the licensee:  
Market Stalls*
- (c) Particulars of goods, wares, merchandise or services available:  
Various Market Stalls*
- (d) Permitted days and hours when stall may be operated:  
Every Second Sunday: 8:00am-12:00pm*
- (e) This permit is valid for a period of 12 months from the date of issue.*
- (f) The licensee shall maintain a public liability insurance of not less than \$20 million at all times.*
- (g) The licensee is to abide by the conditions set under Part 6 Trading in Thoroughfares and Public Places Division 1 - Stallholders and Traders*
- (h) Trading is not permitted within 400 metres of an established premise selling similar goods.*
- (i) The Permit Holder must comply with the Shire of Collie Parking and Parking Facilities Local Law 2012 and with all relevant laws regarding stopping and parking of vehicle with regards to road traffic and pedestrian safety.*
- (j) This permit is only valid for the location specified on the permit, unless otherwise agreed to in writing by the Shire.*

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**Background:**

The Collie Heritage & Men's Shed Group Inc. has applied for a renewal of their permit for a further twelve (12) months commencing from the date of approval.

The permit is required because the carpark area is not within the lease boundary of the Goods Shed and requires permission to close the public carpark for the duration of the markets once a fortnight on Sunday morning from 8am-12pm.

**Statutory and Policy Implications:**

Local Government Act 1995

Under Section 5.42 of the Act Council has delegated to the CEO the power to determine Permits under Part 6 of the *Activities in Thoroughfares and Public Places and Trading Local Law 2012* for a period of 3 months or less and only if in the opinion of the CEO the permit will not adversely affect nearby landowners or shire operations.

Activities in Thoroughfares and Public Places and Trading Local Law 2012

*Part 6 – Trading in Thoroughfares and Public Places*

Trading includes -

- (b) displaying of good in any public place for the purpose of –
  - (i) Offering them for sale or hire;
  - (ii) Inviting offers for their sale or hire;
  - (iii) Soliciting orders for them; or
  - (iv) Carrying out any other transaction in relation to them

**6.1 Interpretation**

*"stall" means a movable or temporarily fixed structure, stand or table in, on or from which goods or services are sold, hired or offered for sale or hire;*

*"stallholder" means a person in charge of a stall;*

*"stallholder's permit" means a permit issued to a stallholder;*

**6.2 Stallholder's permit**

- (1) *A person shall not conduct a stall on a public place unless that person is –*
  - (a) *the holder of a valid stallholder's permit; or*
  - (b) *an assistant specified in a valid stallholder's permit.*

**6.5 Relevant considerations in determining application for permit**

- (1) *In determining an application for a permit for the purposes of this Division, the local government is to have regard to –*
  - (a) *any relevant policies of the local government;*
  - (b) *the desirability of the proposed activity;*
  - (c) *the location of the proposed activity;*
  - (d) *the principles set out in the Competition Principles Agreement; and*
  - (e) *such other matters as the local government may consider to be relevant in the circumstances of the case.*

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**Budget Implications:**

Nil

**Communications Requirements:** (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

*Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.*

Outcome 5.1: Good Governance and Leadership

*Action 5.1.5.5 Ensure formal land use agreements are in place for all third parties who operate from Council reserves in accordance with Council Policy.*

**Relevant Precedents:**

The Goods Shed Markets need to renew their permit annually to extend the market stalls outside of their lease boundary area under the *Activities in Thoroughfares and Public Places and Trading Local Law 2012*.

**Comment:**

The Goods Shed Markets have used the carpark in front of the building for several years, and the application was formalised in 2015 when the works began for Central Park with the rear carpark construction and realignment of ACROD parking bays. Previously 12 month permits issued under the Local Law were processed under delegation.

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**13.2 Tender 02/2018 – Sale of 43 Elouera Road Collie**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Les Crake –Building Services Manager
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	WA Local Government Act (1995)
<b>File Number:</b>	CMG/253
<b>Appendices:</b>	Yes – Appendix 10
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to receive tenders in response to tender 02/2018 for the disposal of the house and land at 43 Elouera Street Collie.

**Officer's Recommendation:**

*That Council;*

- 1. decline the tender submitted by Blake and Michelle Playle of 43 Montgomery Street Allanson for the purchase of 43 Elouera Road Collie; and*
- 2. list the property for sale with a professional real estate agency for a period of up to six months at the price indicated by professional valuation.*

**Background:**

The Council has previously moved to dispose of the property at 43 Elouera Street Collie through the tender process in accordance with section 3.58 of the WA Local Government Act (1995).

**Motion#7440**

1. Receive the valuation report for 43 Elouera Rd Collie at confidential Appendix 1.
2. Carry out the works recommended in the valuation report.
3. Undertake a public tender process for the disposal of 43 Elouera Rd Collie in accordance with section 3.58 of the WA Local Govt Act.



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Accordingly, the property was advertised for tender in compliance with the requirements of section 3.58 of the Local Government Act,

*3.58. Disposing of property*

*(1) In this section —*

*dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

*property includes the whole or any part of the interest of a local government in property, but does not include money.*

*(2) Except as stated in this section, a local government can only dispose of property to —*

*(a) the highest bidder at public auction; or*

*(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

*(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

*(a) it gives local public notice of the proposed disposition —*

*(i) describing the property concerned; and*

*(ii) giving details of the proposed disposition; and*

*(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given,*

\*\*\*\*\*

One tender was received and is attached as Appendix 10.

After receipt of and considering the difference in tender to valuation price it is thought that the option to dispose of the property under auction would certainly have merit.

Further to section 3.58, section 30 of the Local Government (Functions and General) regulations 1996 describes exemptions to the above requirements to dispose of property. Section 30 2 a (b) states the following;

2a) A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —

(a) put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or

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***(b) the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or***

(c) the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property

In effect, the Council can thereby dispose of the property by alternative means other than those prescribed under legislation.

**Statutory and Policy Implications:**

WA Local Government Act (1995)

**Budget Implications:**

Fees are expected to be around \$10,000 including agents commission, listing fees and advertising.

**Communications Requirements: (CS-1:7)**

The property was advertised for tender on the Shire of Collie website and in the local papers and State newspaper. However, it is considered that listing with an agent will improve the overall market exposure and encourage stronger interest in the property for sale.

**Strategic Plan Implications:**

This report has the following implications:

**Goal 4 : OUR BUILT ENVIRONMENT**

**Infrastructure, amenities and development that supports the needs and aspirations of the community**

4.5 Council buildings and service related assets that support community needs	4.5.1 Manage and maintain public buildings, facilities and public amenities.
4.6 A sustainable asset and infrastructure base	4.6.1 Develop and implement long-term asset management plans for all Council assets.

**Relevant Precedents:**

Various Shire owned property and machinery has been auctioned in the past.

**Comment:**

The valuation for the property was \$230,000.00 provided by licenced Valuers LMW,

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consequently the offer of \$140,000 falls well short of that valuation. It is therefore recommended by staff that the offer be declined.

Whilst it is acknowledged that the property could be rented out as in the past, it is considered the gains are likely to be less than if the property were sold and the money invested. The money from the sale could be placed into the Building Reserve and utilised in other projects or placed into an interest-bearing account.

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**13.3 Development of Worsley and Cardiff Bush Fire Brigade Buildings**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Andrew Dover – Director Development Services
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	
<b>Appendices:</b>	Yes - Appendix 11
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To secure Shire contributing funding for the ground works for the construction of Worsley and Cardiff Bush Fire Brigade Buildings.

**Officer's Recommendation:**

That Council provide for the transfer of \$60,000 to the Councils Building reserve as part of the 2018/19 Draft Budget representing ground works and supply of services to the new Worsley and Cardiff Bush Fire Brigade Buildings.

**Background:**

There is currently no facility for the Worsley BFB to conduct training, meetings or to house the Worsley Light Tanker. The appliance assigned to the brigade is stored in a lean to on private land. Currently the brigade does not conduct regular training or meetings, due to not having a dedicated facility to hold these in. A successful grant application from the Local Government Grant Scheme (LGGS) has been obtained. However LGGS only cover the cost of the building not the cost of connection to services including power, water and septic (each of these are similar to domestic requirements) and ground works. These are the responsibility of the Shire.

Cardiff Bush Fire Brigade currently has a rudimentary Brigade Building. Due to the recent supply of the Cardiff 4.4 Broadacre appliance, and both the Cardiff and Collieburn sheds being too small to safely and securely house their appliances, a new building is required for the Cardiff BFB. The current buildings do not meet the standards required of the Local Government Grant Scheme (LGGS) or meet any of our Occupational Health and Safety obligations to the brigade volunteers. A new building would include toilets, a meeting and training room and offices for the administration of a brigade with over 50 volunteers. A building has been applied for in the LGGS for 2018/19, and will have the costs of the building only covered by this grant. The Shire of Collie is responsible for all the ground works and the connection of services to a new building.

A resolution to secure this funding was recommended by the Bush Fire Advisory Committee to Council. At the Council Meeting of 28 May 2018 the following resolution was made in reference to this item:

**Motion #7810**

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***That Item 10.5.2 be deferred and report back to Council once the terms of reference of the Rural Fire Division have been received by Council.***

The terms of reference for the Rural Fire Division are not available, however the information requested is contained in the Rural Fire Division Frequently Asked Questions attached at Appendix 11. This document states that '*Bush Fire Brigades that fall under local government will continue to operate under that structure*'. As such, it remains the Shire's responsibility to manage and provide infrastructure for the Shire's Bush Fire Brigades.

No other changes are anticipated in relation to the operation and function of the brigades following the introduction of the new rural fire service. Council is still legally responsible for the management and oversight of its Volunteer Bush fire personnel , buildings and equipment under the Bush fires Act 1954.

**Statutory and Policy Implications:**

N/A

**Budget Implications:**

The estimated cost for the ground works and services to each building is \$30,000. This is based on the actual figures from the construction of the Allanson Bush Fire Brigade Building and other buildings. This would require a total of \$60,000 to be transferred to the Building Reserve Account. These costs include earthworks, connections to power and water and survey and certification. The cost of the buildings contributed by the LGGS is in excess of \$200,000 per building. This far outweighs the Shire contribution.

Maintenance of the Bush Fire Brigade Buildings is completely funded through the LGGS.

**Communications Requirements: (Policy No. CS 1.7)**

N/A

**Strategic Community Plan/Corporate Business Plan Implications:**

Strategy 1.5.2: Support emergency and fire management planning, preparedness, response and recovery arrangements.

**Relevant Precedents:**

The Shire funded ground works and connection to services for the development of the Allanson Bush Fire Brigade and the building was funded through the LGGS. The construction of this building has allowed regular training nights, greater involvement by the community, increased levels of professionalism and additional volunteers.

**Comment:**

The current focus of the LGGS is the building of new facilities for Brigades, this focus changes from year to year. This is a good opportunity for the Shire to construct badly needed facilities to securely store the Shire's fire appliances as well as provide a centre for the volunteers to meet and train. These activities are carried out in unsuitable facilities including in the volunteers homes. Meeting in private homes excludes certain sections of the local communities. The development of a neutral and

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dedicated space is anticipated to develop these brigades as outlined above in relevant precedents.

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**14. TECHNICAL SERVICES REPORTS**

Nil

**15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Cr Scoffern has advised of the below notice of motion:

Moved: Cr Scoffern

*That the Shire of Collie recognise the environmental impact that single use plastics have on our environment and commits to reduce the amount of single use plastics within our Shire. The Shire of Collie to ban all use of single use plastics at events organised or sponsored by the Shire of Collie including Shire meetings and the office of the Shire Council. This ban is to include but not limited to plastic cups/plates, bottled water, straws, plastic bags etc.*

The Shire of Collie already has a great waste management system with the 3 bin service which is a great success. As mentioned on the Shire of Collie website, "waste services are designed to reduce the amount of waste sent to landfill. This will help improve environmental and public health outcomes both now and into the future". The Shire can lead by example to our community by banning all single use plastics at any event organised or sponsored by the Shire. The Shire website also has information on how to Reduce, Reuse, Recycle which provides tips on how to reduce waste as seen below:

"Everyone can make a big difference in diverting waste from landfill. Reduce the amount of waste generated by your household with the following tips:

**REDUCE**

- **Avoid buying products with excess packaging**
- **Only buy what you really need**
- **Buy good quality, longer lasting products**
- **Repair things instead of throwing them away"**

Our State government has introduced the ban on single use plastic bags from 1st July 2018. Woolworths announced this month they will stop selling plastic straws by the end of 2018 and both Woolworths and Coles have pledged to reduce plastic wrapping on their fresh food range. Our Shire can lead the way and set an example that we are committed to reducing the impact of plastics on our environment within our community and beyond.

Our town hosts numerous events every year and all of these events produces masses of waste from single use plastics. This can be averted if the Shire of Collie introduces the ban on single use plastics.

January 2018 China announced it would no longer import certain waste products. It has restricted imports of Australian plastic, textiles and mixed paper because of its high contamination rate.

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The below motion is also on the books.

*Conduct a Community Awareness Campaign with the 'BYO Bag' logo and educate the community regarding the issues caused by the use of single use plastic bags.*

16. **QUESTIONS FROM MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**  
Members have the ability to submit notices of questions between meetings and up to a time prescribed in standing orders before a meeting.
17. **URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER AND COUNCILLORS**
18. **ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**
19. **STATUS REPORT ON COUNCIL RESOLUTIONS**  
Summary reports on the status of Council's resolutions are;
  - 'Closed Since Last Meeting' at Appendix 13
  - 'All Open' at Appendix 14
20. **CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**
21. **CLOSE**