



Shire of  
**Collie**

# AGENDA

for the

# ORDINARY MEETING OF COUNCIL

to be held on

**Tuesday, 26 March 2019**

**PLEASE READ THE FOLLOWING DISCLAIMER BEFORE  
PROCEEDING**

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until such time as they have been advised in writing by Council staff.

Council's Vision

A connected community that is as rich  
and diverse as its heritage and landscape.

Values

The core values at the heart of the Council's commitment to the  
community are:

- Acting with integrity, transparency and accountability
  - Leading the delivery of the community's vision
- Enabling community-led endeavours to make the Shire of  
Collie a better place
  - Respectful progress

# **NOTICE OF MEETING**

Please be advised that meeting of the

## **Ordinary Meeting of Council**

commencing at **7:00pm**

will be held on

**Tuesday, 26 March 2019**

in Council Chambers at 87 Throssell Street, Collie WA,



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David Blurton  
Chief Executive Officer

22 March 2019

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### **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

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# MEETING SCHEDULE

## March 2019 – April 2019

Councillors are reminded of the following meetings. Please note that other meetings may be planned that are not shown here. Councillors are advised to contact the Committee's Presiding Member/Chairperson if in doubt.

<b>Tuesday 26 March 2019</b>	<b>Ordinary Meeting of Council</b> 7.00pm in Council Chambers
<b>Thursday 28 March 2019</b>	<b>Community Safety and Crime Prevention Committee</b> 2.00pm in Library Undercroft Room
<b>Thursday 11 April 2019</b>	<b>Economic Development Advisory Committee</b> 4.00pm in Council Chambers
<b>Thursday 18 April 2019</b>	<b>Weeds &amp; Waterways Advisory Committee</b> 9:00am in Council Chambers
<b>Thursday 18 April 2019</b>	<b>Access and Inclusion Committee</b> 12.15pm in Elected Members Room
<b>Tuesday 23 April 2019</b>	<b>Townscape Advisory Committee</b> 9.00am in Library Undercroft Room



## Local Government Act 1995 - SECT 5.23

### Meetings generally open to the public

- 5.23. (1) Subject to subsection (2), the following are to be open to members of the public
- (a) all Council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal --
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to --
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.



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SHIRE OF COLLIE  
**AGENDA - ORDINARY MEETING OF COUNCIL**  
Tuesday, 26 March 2019

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Agenda for the Ordinary Meeting of the Collie Shire Council to be held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 26 March 2019 commencing at 7:00pm.

**1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE**

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

**2. PUBLIC QUESTION TIME**

A 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration towards the Public:

When public questions necessitate resolutions of Council, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates need for the public to wait an indeterminate period of time).

**3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4. DISCLOSURE OF FINANCIAL INTEREST**

Councillors in attendance at meetings must disclose to the meeting any Agenda items upon which they have a Financial Interest. Section 5.65 of the Local Government Act 1995 requires Councillors to: a) give written notification of a financial Interest before the meeting; or b) at the meeting immediately before the particular matter is discussed (notification can be given verbally).

A Disclosure of Financial Interest Form is attached to this Agenda (immediately behind the Index) and can be used by Councillors for disclosure purposes - simply tear out and hand to the Chief Executive Officer. Additional forms will always be available at Council/Committee meetings.

Should Councillors be unsure on Disclosure of Financial Interest matters, further clarification can be obtained by reading Sections 5.53 to 5.59 inclusive of the Act.

**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

There will be a presentation from Mr Stuart McLagan from Synergy regarding EVehicle charging Stations.

**6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Councillors may disclose at this point any matters which they wish to have discussed 'behind closed doors' ie the meeting is closed to members of the public. Section 5.23 of the Local Government Act 1995 applies and the meeting may only go behind closed doors for matters expressly prescribed in the Act - see section of the Act appended immediately after the Disclosure of Financial Interest form.

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Any decision (of the meeting) to close the meeting or part of the meeting and the reasons for the decision are to be recorded in the Minutes of the meeting.

**7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS**

**8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES**

**Recommendation:**

*That Council confirms the Minutes of the Ordinary Meeting of Council held on 5 March 2019.*

**9. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Only items that have been deferred from a previous Ordinary Council Meeting for either further consideration by Councillors or for additional background information may be dealt with under this item. Details of Business Arising items will always be listed on the Agenda.

**10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**

**10.1 Receipt of the Minutes of the Bush Fires Advisory Committee**

**Recommendation:**

*That Council receives the minutes of the Bush Fires Advisory Committee held on 6 March 2019.*

**10.2 Adopt the Recommendation of the Minutes of the Bush Fires Advisory Committee**

**Recommendation:**

*That Council adopts en bloc the recommendations contained within the minutes of the Bush Fires Advisory Committee held on 6 March 2019.*

*That Council;*

*10.2.1 allocate \$30,000-\$50,000 in the draft 2019/20 budget considerations for the ground works and supply of services to a Level 2 Incident Control Centre and Large Training Centre to be located on either Reserve 45424 Atkinson St (Old Water Tank site) or Reserve 47288 Forrest St (Fire Brigade Running Track) in the event of a successful Local Government Grant Scheme Application.*

*10.2.2 defer the decision on the below motion until advice is sought from the Association of Volunteer Bush Fire Brigades of Western Australia and presented to Bush Fire Advisory Committee for assessment.*

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*That Council refer the Shire of Collie Bushfire Brigades Guidelines to the Policy Review Committee to include provisions that:*

- 1. Commences the use of a Medical Declaration Form, Medical Clearance Form and the requirement to obtain a National Police Certificate for new applicants to join the Shire of Collie Bush Fire Brigades;*
- 2. Provides discretion to the Chief Executive Officer to refuse membership applications if a conviction of a serious nature is shown on the National Police Clearance; and*
- 3. Allows persons who cannot obtain a medical clearance to become an auxiliary member of the Shire of Collie Bush Fire Brigades.*

*10.2.3 That Council approve the Memorandum of Understanding (Attached Appendix) and become signatory to the document to establish mutual emergency response capability arrangements for bushfires within or near plantation estates and for bushfires where plantation resources may be used to support the local bushfire fighting response.*

*10.2.4 That Council;*

- 1. Endorses the draft Shire of Collie Bush Fire Brigades Social Media Policy; and*
- 2. Refer the draft Shire of Collie Bush Fire Brigades Social Media Policy to the Policy Review Committee.*

**10.3 Receipt of the Minutes of the Weeds and Waterways Advisory Committee**

**Recommendation:**

*That Council receives the minutes of the Weeds and Waterways Advisory Committee held on 7 March 2019.*

**10.4 Adopt the Recommendation of the Minutes of the Weeds and Waterways Advisory Committee**

**Recommendation:**

*That Council adopts en bloc the recommendations contained within the minutes of the Weeds and Waterways Advisory Committee held on 7 March 2019.*

*That Council reinvestigate ways in which water levels in the South Branch of the Collie River can be kept at acceptable levels during the dry season on behalf of downstream ratepayers.*

**10.5 Receipt of the Minutes of the Townscape Advisory Committee**

**Recommendation:**

*That Council receives the minutes of the Townscape Advisory Committee held on 12 March 2019.*

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**10.6 Adopt the Recommendation of the Minutes of the Townscape Advisory Committee**

**Recommendation:**

*That Council adopts en bloc the recommendations contained within the minutes of the Townscape Advisory Committee held on 12 March 2019.*

*That Council;*

*10.6.1 ask staff to investigate the cost and potential funding to*  
*- erect poles along Forrest Street to enable Christmas Decorations to be placed across Forrest Street*  
*- supply and install "light and sound" show equipment in the Sound Shell.*  
*- supply and install projection lighting on the Goods Shed.*

*10.6.2 That the Townscape Advisory Committee move the meetings to Mondays to accommodate members who cannot attend Tuesday meeting times.*

*10.6.3 That the Townscape Advisory Committee agree to change meeting dates to quarterly as outlined in the table and in line with the Committee's Terms of Reference.*

**10.7 Receipt of the Minutes of the Economic Development Advisory Committee**

**Recommendation:**

*That Council receives the minutes of the Economic Development Advisory Committee held on 14 March 2019.*

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11. **CEO REPORTS**

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**12. CORPORATE SERVICES REPORTS**

**12.1 Community Small Grants Fund Round Two 2017/18**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Tamsin Emmett – Community Development Officer
<b>Accountable Manager:</b>	Allison Fergie – Director Corporate Services
<b>Legislation</b>	WA Local Government Act (1995)
<b>File Number:</b>	GAS/017
<b>Appendices:</b>	Yes – Appendix (provided separately)
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider applications received and allocate funding from the Shire of Collie Community Small Grants Fund, Round One 2018/19.

**Officer's Recommendation:**

*That Council allocate the following amounts from the 2018/19 Community Small Grants Fund as part of Round 2 funding:*

- PARKRUN Inc	\$5,000
- Collie Festival Committee Inc.	\$5,000
- Collie BMX Club Inc..	\$2,550
- Investing in our Youth	\$2,550

**Background:**

Council has recently reviewed its Community Small Grants Policy and this round of applications for the community small grants were required to comply with the following criteria:

- **The application is for amounts up to \$5,000**
- **The project will be undertaken within the Shire of Collie and funds expended in Collie (wherever possible)**
- The project will deliver economic benefit and / or social and community well-being benefit to the community
- The project can demonstrate an alignment to the Shire of Collie Strategic Community Plan 2017-2027 (as outlined above)
- Unless otherwise agreed, the applicant will need to be an incorporated not for profit organisation or seek the auspice of an incorporated not for profit organisation to administer the applicant's fund and provide accountability for the grant.
- Organisations will not be funded for more than one project in any one financial year

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- Council staff will access the application using the following criteria:
 

Economic weighting	10%
[estimate of local spend to be provided]	
Social/community well-being weighting	50%
Strategic plan alignment weighting	40%

The Policy will be reviewed again in May 2019 in conjunction with the Contributions to External Groups Policy prior to the 2019/20 budget process.

Furthermore, Council had previously resolved:

6271 [12 November 2013]

*That Council maintains 2 rounds and splits whatever funding is allocated through the budget evenly between the two funding rounds.*

A total of seven applications were received for Round Two of the 2018/19 Shire of Collie Community Small Grants Fund, with all seven applications for funding between \$1,001 and \$5,000.

The total amount of funds requested through the eligible applications is \$32,320. A copy of all applications received was sent to Councillors on 18 March 2019.

Applications were assessed independently by four staff members resulting in the ranking of applications as shown in the table below.

APPLICANT	PROJECT NAME	AMOUNT REQUESTED	ESTIMATED PROJECT TOTAL	RANK
PARKRUN Inc.	Collie Bridges parkrun	\$5,000	\$7,500	1
Collie Festival Committee	Festiv Arty 2019	\$5,000	\$73,600	2
Collie BMX Club Inc.	Unisex Accessible Toilet	\$5,000	\$16,575	3
Investing in Our Youth	1000 Books before Kindergarten Project	\$3,470	\$12,420	3
Collie Cricket Club Inc.	Clubroom Upgrade	\$5,000	\$8,225.85	5
Collie Chamber of Commerce & Industry	Innovate Collie	\$5,000	\$20,000	6
Collie Golf Club	Club House Improvements	\$3,850	\$3,850	7

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At the meeting held 17 April 2018, Council also resolved:

*7769 - To direct the Policy Review Committee to develop a policy and review the assessment criteria weightings of the Community Small Grants Round and invite the applicants to address Council to support their applications should they wish.*

Consequently, all proponents have been invited to attend this meeting of Council in order to address Council in support of their application.

**Statutory and Policy Implications:**

Nil

**Budget Implications:**

The allocation of \$14,900 in round one provides for \$15,100 to be allocated in round two to remain within budget.

2018/19 Budget Allocation:	\$30,000
<u>Round One recommendation for funding:</u>	<u>\$14,900</u>
<u>Balance remaining for Round Two:</u>	<u>\$15,100</u>

**Communications Requirements:** (Policy No. CS 1.7)

The community small grants opening date was advertised in the Collie Mail, on the Shire website and Facebook page. Printed versions of the grant applications were available from the Shire office.

Notification will be required to all applicants on the success or otherwise of their application.

**Strategic Community/Corporate Business Plan Implications:**

Goal 1: OUR COMMUNITY *A vibrant, supportive and safe community.*

1.2 Participation in sport, recreation and leisure opportunities.

1.3 An active and supportive community

**Relevant Precedents:**

Council has allocated community grants previously, the most recent allocations being at its meeting held 13 November 2018:

*7974 - That Council allocate the following amounts from the 2018/19 Community Small Grants Fund:*

<i>WA Endurance Riders Association Inc</i>	<i>\$5,000</i>
<i>Collie Horse &amp; Pony Club</i>	<i>\$5,000</i>
<i>Collie PCYC</i>	<i>\$4,900</i>



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**Comment:**

The Officer's Recommendation is based on the rankings of the applications by staff assessed against the Selection Criteria and the available funds. However, the top five applications all scored well and were considered worthy projects. Council may wish to consider allocating less than the requested amount to these groups as per the option presented below.

**Alternative Officers Recommendation:**

*That Council allocate the remaining 2018/19 Community Small Grants funds (\$15,100) equally between the top five ranked applicants.*

- |   |               |
|---|---------------|
| - <i>PARKRUN Inc</i>                    | <i>\$3020</i> |
| - <i>Collie Festival Committee Inc.</i> | <i>\$3020</i> |
| - <i>Collie BMX Club Inc.</i>           | <i>\$3020</i> |
| - <i>Investing in Our Youth.</i>        | <i>\$3020</i> |
| - <i>Collie Cricket Club</i>            | <i>\$3020</i> |

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**12.2 Western Australia Endurance Riders Assoc. CSRFF Small Grant Application**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Tamsin Emmett – Community Development Officer
<b>Accountable Manager:</b>	Allison Fergie – Director Corporate Services
<b>Legislation</b>	N/A
<b>File Number:</b>	GAS/005
<b>Appendices:</b>	Yes – Appendix 1
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider a request from the Western Australian Endurance Riding Association Inc for endorsement of their Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants application.

**Officer's Recommendation:**

*That Council endorse the application from the Western Australian Endurance Riding Association Inc for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants Funding as attached at Appendix 1.*

**Background:**

The Department of Local Government, Sport and Cultural Industries (DLGSC) has an established Community Sport and Recreational Facilities Fund (CSRFF) to assist sporting associations to improve their facilities. The Department encourages shared use of facilities and seeks to fund priority projects that can demonstrate completion will lead to increased participation in physical activity by new participants.

Under the terms of the CSRFF, projects must receive endorsement by their local government authority as a part of the application process. There is no requirement through this process that the local authority provide any financial or in-kind contribution to projects that it endorses. Where more than one application is received for any funding round the Department requires the local government authority to prioritise the projects.

The small grants timeline requires Council to consider any applications received at a meeting in August, with applications receiving Council endorsement to be submitted to the South West Office of the Department of Sport and Recreation by the last working day in March.

Council is in receipt of one application seeking endorsement. The application from the Western Australian Endurance Riding Association is for a "Horse Welfare Facility" to be used for the treatment of horses, and a copy of the application can be found at Appendix 1.

**Statutory and Policy Implications:**

Nil

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**Budget Implications:**

Nil, however, a Small Community Grant of \$5000 was approved in the first round of the 2018/19 Grants for the Tom Quilty Cup.

**Communications Requirements:** (Policy No. CS 1.7)

Endorsed application to be forwarded to the DLGSC

**Strategic Community Plan/Corporate Business Plan Implications:**

*Goal 1 Our Community* A thriving, supportive and safe community.

*Outcome 1.2:* Participation in sport, recreation and leisure opportunities.

*Strategy 1.2.1:* Provide and promote sport, recreation and leisure facilities and programs.

**Relevant Precedents:**

Council has previously endorsed applications for the Department of Sport and Recreation Community Sport and Recreational Facilities Fund, most recently on 21 August 2018:

*7908 - That Council endorse the application from the Collie Soccer Association Inc for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants Funding as attached at Appendix 4.*

**Comment:**

Endorsement of this CSRFF Small Grants Fund application by Council indicates support for the Western Australian Endurance Riding Association which is seeking to improve its facilities and provide a modern and functional facility.

As only one application has been received for this funding round, Council is not required to prioritise applications.

Staff consider that the Western Australian Endurance Riders Association application is worthy of endorsement. The Shire assessment of the project can be found on pages 9-10 of the full application at Appendix 1.

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**12.3 Change in Collie Public Library opening hours**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Shannon Wood- Manager of Information Services
<b>Accountable Manager:</b>	Allison Fergie – Director Corporate Services
<b>Legislation:</b>	WA Local Government Act (1995)
<b>File Number:</b>	GAS/002
<b>Appendices:</b>	No
<b>Voting Requirements:</b>	Simple Majority

**Report Purpose:**

For Council to consider changes to the opening hours of Collie Public Library that would improve service delivery to the community.

**Officer's Recommendation:**

*That Council adopts the following changes to the current opening hours at Collie Public Library to suit the needs of the community:*

Monday: 8.30am-5.00pm  
Tuesday: 8.30am-5.00pm  
Wednesday: 8.30am-12.00pm  
Thursday: 8.30am- 5.00pm  
Friday: 8.30am-5.00pm  
Saturday 8.30am-12.00pm  
Effective from April 1, 2019.

**Background:**

After recent analysis and observations over the last month on users of the Collie Public Library, it was found that there was a trend towards patrons visiting the library earlier in the day, while the hours between 5pm-5.30pm did not have many visitors.

The library acts as a community hub where people not only come to read but also to use the computer and scanning/printing facilities, completing workplace inductions, tutoring, completing their theory or hazard perception driving test, and to seek help with technology, just to name a few.

The current and proposed opening hours are listed below.

**Current**

Monday: 9.00am-5.30pm  
Tuesday: 9.00am-5.30pm  
Wednesday: 9.00am-12.00pm  
Thursday: 9.00am-5.30pm  
Friday: 9.00am-5.30pm  
Saturday: 9.00am-12.00pm

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**Proposed**

Monday: 8.30am-5.00pm  
Tuesday: 8.30am-5.00pm  
Wednesday: 8.30am-12.00pm  
Thursday: 8.30am- 5.00pm  
Friday: 8.30am-5.00pm  
Saturday 8.30am-12.00pm

**Statutory and Policy Implications:**

Nil

**Budget Implications:**

There are no financial implications relating to this item, and changes would be allowed for within the existing budget allocations.

**Communications Requirements:**

The changes would be advertised on the Shire of Collie website, in the newspaper, at the library entrance noticeboard, and on the Shire's social media channels.

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 1: OUR COMMUNITY

1.1 Health, education and family support services that are accessible and meet the needs of the community.

Goal 5: OUR BUSINESS

5.2 Effective and efficient people and corporate services.

**Comment:**

Staff have observed that over an extended period, there has been a trend towards many patrons visiting the library during the first half hour of opening, as well as the regular occurrence of patrons waiting at the entrance of the library prior to opening.

With the library holding regular after-hours events, the change in closing time would benefit this as it would give staff more time to set up for these events.

The bookings on our Licencing computer (Department of Transport Computer used to complete Hazard Perception tests and Theory Tests) calendar are generally made in the first half of the day and immediately after school, so these will not be impacted.

Closing time on Wednesday and Saturday (12pm) would not be altered with the changes. Staffing costs would not be altered as a result of the changes.

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**Library visitors by time:**

Date	9am-9.30am	5pm-5.30pm
21/01/2019	12	1
22/01/2019	9	1
23/01/2019	17	N/A - Close at 12pm
24/01/2019	22	4
25/01/2019	4	2
29/01/2019	24	5
01/02/2019	7	3
04/02/2019	7	1
05/02/2019	6	0
06/02/2019	10	2
07/02/2010	2	3
08/02/2019	11	0
11/02/2019	10	0
12/02/2019	7	4
13/02/2019	4	5
14/02/2019	2	2

Average visitors per day fluctuates depending on events/activities at the library but can range from 40-100, and sometimes more during school holiday activities.

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**12.4 Naming of the Local Studies Room**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Shannon Wood- Manager of Information Services
<b>Accountable Manager:</b>	Allison Fergie – Director Corporate Services
<b>Legislation:</b>	N/A
<b>File Number:</b>	
<b>Appendices:</b>	No
<b>Voting Requirements:</b>	Simple Majority

**Report Purpose:**

For the Council to consider the request to name the Local Studies Room the 'Wallace Room'.

**Officer's Recommendation:**

*That Council adopts the suggested name for the Local Studies room as the 'Wallace Room' after former volunteer Jan Wallace.*

**Background:**

Jan Wallace is a former volunteer in the Local Studies room and her tireless efforts over the years have ensured the collection has remained in the Shire archives.

Jan dedicated countless hours to volunteering in the Local Studies room and collected, collated and stored the currently collection. Jan attended training courses in archiving and recording oral history, to ensure the collection was kept in the best conditions.

Jan has long been interested in researching and preserving Collie's history, and has been volunteering in local studies and museum collections in town since the early 1980's. Jan received a High Commendation in the Heritage Council Awards in 2008 for outstanding contribution to heritage in Western Australia by an individual.

The room has recently undergone another reorganisation, including the scanning and registering of some of the archives, after the shire hired a part time Local Studies/library Officer.

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The Library plan to promote the room as a local history resource, where the public can request information for the Local Studies Officer to research.

**Statutory and Policy Implications:**

Nil

**Budget Implications:**

Nil

**Communications Requirements:**

The changes would be advertised on the Shire of Collie website, in the newspaper, at the library entrance noticeboard, and on the Shire's social media channels.

**Strategic Community Plan/Corporate Business Plan Implications:**

1.3 An active and supportive community

4.4 Council buildings and service-related assets that support community needs.

**Comment:**

Naming the room would give it an identity as it currently is referred to as the Local Studies room. Naming the room would also give recognition to Jan Wallace, who dedicated countless hours volunteering in the room.

If adopted by council, the Library plan to hold an official naming ceremony on Friday, April 12, where Staff, councillors, and Jan's family can attend the Local Studies Room and unveil a plaque in her honour.



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**13. DEVELOPMENT SERVICES REPORTS**

<b>13.1 <u>Industry - Extractive - Gravel Extraction Lot 1501 Collie-Preston Road</u></b>	
<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Shire Planner - Robert Quinn
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	Planning and Development Act 2005 Shire of Collie Extractive Industries Local Law 2015
<b>File Number:</b>	A3462
<b>Appendices:</b>	Yes - Appendix 2, 3 and 4
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council Approval for a Development Application for an Industry-Extractive and issue an Extractive Industry Licence for Lot 1501 Collie-Preston Road.

**Officer's Recommendation:**

*That Council pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to:*

*Grant Development Approval to Cardinal Contractors Pty Ltd for an Industry-Extractive (Gravel) at Lot 1501 Collie-Preston Road subject to the following conditions:*

- 1. This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period of time for which the Shire of Collie has granted prior written consent.*
- 2. Evidence of a current public liability policy taken out in the joint names of the licensee and the Shire indemnifying the licensee and the Shire for a sum not less than \$10,000,000 in respect of any one claim relating to the Industry-Extractive operations in accordance with the Shire of Collie Extractive Industries Local Law 2015, prior to the issuance of an Extractive Industry Licence*
- 3. This Development Approval is for a term of 10 years only commencing from the date of issuance of an Extractive Industry Licence for the subject site.*
- 4. Rehabilitation and decommissioning of the extractive industry site shall be in accordance with the approved Excavation, Rehabilitation and Decommissioning Plans which form part of this approval to the satisfaction of the Shire and shall be commenced within twelve (12) months of the cessation of the extractive industry or cancellation of the Extractive Industry Licence, whichever occurs first.*
- 5. All extractive operations shall be in accordance with the approved Plans of Excavation at all times to the satisfaction of the Shire.*

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6. *The intersection of the State Forest (Rosewood Formation Road) and Collie-Preston Road to be upgraded, designed and constructed to the specification and satisfaction of Main Roads WA including bitumen sealing the first 30 metres at full cost to the proponent prior to the Industry-Extractive commencing operation.*
7. *The hours of operation including vehicle movements within the site shall be limited to:*
  - a. *Monday to Friday - 0700 to 1700 hours;*
  - b. *Saturday - not permitted;*
  - c. *Sunday and Public Holidays - not permitted.*
8. *A maximum of 24 trucks movements associated with the approved extractive industry are permitted per day for the life of the extractive industry unless otherwise approved by the Shire.*
9. *All vehicle loads associated with the approved extractive industry shall be fully covered and secured prior to and upon leaving the site to prevent the escape of dust and extraction material to the satisfaction of the Shire.*
10. *The servicing and/or maintenance of vehicles/plant associated with the hereby approved Industry-Extractive shall not occur on site at any time.*
11. *All stormwater from the subject property shall be contained on-site at all times to the satisfaction of the Shire.*
12. *A cash bond or bank guarantee of \$7,500 shall be submitted to the Shire as security for the restoration and rehabilitation of the extraction site in accordance with the Shire of Collie Extractive Industries Local Law 2015 prior to the issuance of an Extractive Industry Licence.*

***That Council pursuant to the provisions of the Shire of Collie Extractive Industries Local Law 2015, hereby resolves to:***

*Grant an Extractive Industry Licence to Cardinal Contractors Pty Ltd for Gravel Extraction at Lot 1501 Collie-Preston Road subject to the following conditions:*

1. *Evidence of a current public liability policy taken out in the joint names of the licensee and the Shire indemnifying the licensee and the Shire for a sum not less than \$10,000,000 in respect of any one claim relating to the extractive industry operations in accordance with the Shire of Collie Extractive Industries Local Law 2015, prior to the issuance of an Extractive Industry Licence.*
3. *This Extractive Industry Licence is for a term of 10 years only commencing from the date of issuance of an Extractive Industry Licence for the subject site.*
4. *Rehabilitation and decommissioning of the extractive industry site shall be in accordance with the approved Excavation, Rehabilitation and Decommissioning Plan to the satisfaction of the Shire and shall be commenced within twelve (12) months of the cessation of the extractive industry or cancellation of the Extractive Industry Licence, whichever occurs first.*
5. *All extractive operations shall be in accordance with the approved Plans of Excavation at all times to the satisfaction of the Shire.*
6. *The intersection of the State Forest (Rosewood Formation Road) and Collie-Preston Road to be upgraded, designed and constructed to the specification and satisfaction of Main Roads including bitumen sealing the first 30 metres at full cost to the proponent prior to the Industry-Extractive commencing operation.*
7. *The hours of operation including vehicle movements within the site shall be limited to:*
  - a. *Monday to Friday - 0700 to 1700 hours;*
  - b. *Saturday - not permitted;*

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- c. Sunday and Public Holidays - not permitted.*
- 8. A maximum of 24 trucks movements associated with the approved extractive industry are permitted per day for the life of the extractive industry unless otherwise approved by the Shire.*
  - 9. All vehicle loads associated with the approved extractive industry shall be fully covered and secured prior to and upon leaving the site to prevent the escape of dust and extraction material to the satisfaction of the Shire.*
  - 10. The servicing and/or maintenance of vehicles/plant associated with the approved extractive industry shall not occur on site at any time.*
  - 11. All stormwater from the subject property shall be contained on-site at all times to the satisfaction of the Shire.*
  - 12. A cash bond or bank guarantee of \$7,500 shall be submitted to the Shire as security for the restoration and rehabilitation of the extraction site in accordance with the Shire of Collie Extractive Industries Local Law 2015 prior to the issuance of this Extractive Industry licence.*
  - 13. All excavation and operations of the hereby approved Extractive Industry shall be in accordance with the provisions of the Shire of Collie Extractive Industry Local Laws 2015.*

### **Background**

This site had a previous Development Approval for an Extractive Industry which expired on 13 April 2016. The site is zoned Rural 1, approximately 67 hectares in area and surrounded by State Forest. This site is isolated and has effectively no neighbours. An Extractive Industry is "A" use in the Rural 1 zone. An "A" use under the Local Planning Scheme No. 5 (LPS) requires advertising or giving notice before Council exercises its discretion to either refuse or approve the application.

An application for an Extractive Industry for Lot 1501 Collie-Preston Road from Cardinal Contractors was received on the 24 January 2019. (See Appendix 2) Letters were sent out to Main Roads WA and Department of Biodiversity and Conservation and Attractions (DBCA) requesting comment on the proposal on the 29 January 2019 advising that if no comment was received by 22 February 2019 it would be taken that the organisation had no comments on the proposal. A comment was received from Main Roads WA requesting the Rosewood Formation Road and Collie-Preston intersection be sealed, which has been included a condition of approval and licence condition. An email contact was made with the DBCA on the 21 February requesting information, however, no comment has been received at the time of the report being written. (See Appendix 3) In the event that DBCA refuse access via Rosewood Formation Road, the property has gazetted road access approximately 500 metres to the north of the proposed access. (See Appendix 4 for Site Plan and Location Plan)

### **Statutory and Policy Implications:**

#### Local Planning Scheme No. 5

The subject lot is zoned Rural 1. The proposal has been assessed in accordance with the following clause(s) of the LPS:

#### 10.2 Matters to be Considered

*(f) any Local Planning Policy adopted by local government under clause 2.4...;*

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- (i) the compatibility of a use or development with its setting;*
- (o) the relationship of the proposed development on adjoining land or on other land in the locality, including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*
- (y) any relevant submissions received on the application;*

**Budget Implications:**

Nil

**Communications Requirements:** (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

*Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.*

**Relevant Precedents:**

An approval for an Industry - Extractive (Gravel) for this site existed from 14 July 2011 until 14 July 2016.

**Comment:**

This application is a continuation of a previously approved Extractive Industry and there are no compelling issues or reasons why it cannot or should not be renewed. The proponents have suggested that a rehabilitation bond of \$7,500 would cover rehabilitation costs of the site. The rehabilitation of the site would return the area to pasture. This amount has been reviewed by the Engineering staff and is considered an adequate amount to cover rehabilitation costs should they be required.

The Development Approval and Extractive Industry Licence have been presented together to Council for consideration. These two approvals are effectively the same, with the Development Approval approving the land use/development and the Extractive Industry Licence controlling the operations of the Extractive Industry in accordance with the Shire of Collie Extractive Industries Local Laws 2015.

In summary, it is recommended that this application for a Development Application for Industry-Extractive and an Extractive Industry Licence for Lot 1501 Collie Preston Road be conditionally approved.

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**14. TECHNICAL SERVICES REPORTS**

**14.1 Electric Vehicle Charger – Gifting to the Shire of Collie**

<b>Reporting Department:</b>	Technical Services Department
<b>Reporting Officer:</b>	Brett Lowcock- Director of Technical Services
<b>Accountable Manager:</b>	Brett Lowcock- Director of Technical Services
<b>Legislation</b>	Local Government Act 1995 – Section 3.57 Local Government Function (Function & General) Regulations 1996
<b>File Number:</b>	
<b>Appendices:</b>	Yes – Appendix 5
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider accepting the offer from Synergy to gift an Electric Vehicle Charging Station to the Shire of Collie

**Officer's Recommendation:**

*That Council*

- 1. accept the offer from Synergy to gift an Electric Vehicle Charging point installed at a location adjacent to the Central Park soundshell on Forrest St.*
- 2. allocate an amount of \$1,000 from the 2018/19 Central Park budget to supply and install associated signage to promote the EV charger and recognise Synergy's contribution.*

**Background:**

Synergy staff approached Shire staff informally in 2018 with a proposal to gift an electric- vehicle (EV) charging facility to the Shire of Collie. Staff agreed to investigate the possibility in detail with Synergy's electrical contractors. A suitable location was determined next the newly developed Central Park, in close proximity to the retail shops and other services that would be useful whilst waiting for an EV to charge. Synergy have now written to Council on 14<sup>th</sup> March 2019 with a formal offer to gift an EV charging to the Shire of Collie (letter attached) with technical details also included.

**Statutory and Policy Implications:**

Nil

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**Budget Implications:**

Synergy have requested that the Shire of Collie supply and install associated signage to promote the EV charger and recognise Synergy's contribution. This signage is estimated at \$1,000 for the supply and installation and can be funded from the Central Park budget for 2018/19.

**Communications Requirements:** (Policy No. CS 1.7)

Advertising of the EV charging point will be placed on the Shire's website and social media sites. The Collie Mail will also be approached to see if they would run a news story once the EV charging station is operational.

**Strategic Plan Implications:**

The item has the following links with the Strategic Community Plan 2013-2022.

OUTCOME 2.2 – A strong business and services sector

Strategy 2.2.1: Promote and support growth in the commercial, profession and government services sectors.

Strategy 2.2.2: Work with the Collie Chamber of Commerce and Industry to promote improved retail facilities and encourage local shopping.

**Relevant Precedents:**

Nil

**Comment:**

The installation of an EV charging facility in Collie will attract additional visitors to town which that will benefit local businesses and supports the power generation history of Collie. Staff support the location specified by Synergy as the best location for an initial EV charging facility. Additional locations can be considered in-due course depending on a range of factors.

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15. **MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**  
Elected Members have the ability to submit notices of motion between meetings and up to a time prescribed in standing orders before a meeting.
16. **QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**  
Members have the ability to submit notices of questions between meetings and up to a time prescribed in standing orders before a meeting.
17. **URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**
18. **ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**
19. **STATUS REPORT ON COUNCIL RESOLUTIONS**  
Summary reports on the status of Council's resolutions are;
- 'Closed Since Last Meeting' at Appendix 6
  - 'All Open' at Appendix 7
20. **CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**
- 20.1 Bush Fire Brigade Matter
- 20.2 Bioenergy Proposal
21. **CLOSE**