



**ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL  
LAW 2012  
APPLICATION FOR STALL HOLDER'S PERMITS AND TRADING**

**Applicant Details**

<b>Name:</b>	
<b>Organisation:</b>	
<b>Postal Address:</b>	
<b>Phone:</b>	
<b>Email:</b>	

**Application Details**

<b>Please choose the application you are applying for:</b> <i>(E.g. Raffle Sales are Stall Holder's)</i>	<b>Trading Permit</b> <input type="checkbox"/> <b>Stall Holder's Permit</b> <input type="checkbox"/> <b>Performer's Permit</b> <input type="checkbox"/>
<b>Type of Activity:</b> <i>(Including Food Vans, Stalls within public events and all sales in public thoroughfares)</i>	<b>Mobile Vendor (Vehicle)</b> <input type="checkbox"/> <b>Stall Holder (public place)</b> <input type="checkbox"/> <b>Information/ Sales Person(s)</b> <input type="checkbox"/>
<b>Nature of Activity:</b> <i>(E.g. Cake Stall, Fundraising Collection, Sausage Sizzle, Homemade Crafts, Collectables, Market Event)</i>	<b>Details of products on offer:</b>
<b>Exact Location(s) of Activity:</b> <i>(Nearest Intersection/ Grounds/ Landmark/ Park etc.)</i> <i>Note: Must be a min. of 400m from an existing retail outlet of a similar nature – unless prior permission is sought.</i>	
<b>Number of Staff/ Assistants:</b>	
<b>Proposed Dates of Operation:</b>	
<b>Proposed Hours of Operation:</b>	<b>Mon – Fri:</b>  <b>Weekends:</b>





<b>Name of Local Authority with which your Food Business is normally registered, and name of the business on the Certificate:</b> <i>(If applying for a permit for a food van or stall)</i>	
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**Period of Permit Required & Fees**

*Please Note that approved Not-For-Profit Organisations are exempt from application fees*

Application Fee (+ Validity Period of Permit)	\$25.00 (GST Incl.)	
Week	\$25.00 (GST Incl.)	<input type="checkbox"/>
1 Month	\$75.00 (GST Incl.)	<input type="checkbox"/>
3 Months	\$150.00 (GST Incl.)	<input type="checkbox"/>
6 Months	\$250.00 (GST Incl.)	<input type="checkbox"/>
1 Year	\$450.00 (GST Incl.)	<input type="checkbox"/>
Total Fee Owing for this Permit:	\$	

**Application Requirements**

Required copy of 3rd Party public liability insurance (minimum \$10 million)	<input type="checkbox"/>
Attached Copy of Food Business Registration (Food Vendors from other Shires)	<input type="checkbox"/>
Application Fees (Commercial Participants)	<input type="checkbox"/>
Attached Copy of Standard Lotteries (Raffles) Application to Department of Racing Gaming and Liquor (If applicable)	<input type="checkbox"/>

**Declaration**

I declare that all details in the form are true and correct. As the permit holder I indemnify and shall hold indemnified the Shire of Collie and the Minister for Lands from and against all actions, claims, demands, losses, costs and expenses which the Shire or the Minister for Lands sustains or incurs as a result of the approved activity.	
Signature of Applicant(s):	Date:
<b>Office Use Only</b> Officer Received: Receipt Number:	Date:

