



Shire of
Collie

Minutes

of the

ORDINARY MEETING OF COUNCIL

to be held on

Tuesday, 26 March 2019

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Tuesday, 26 March 2019

Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 26 March 2019 commencing at 7:02pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:

Sarah Stanley	Councillor (Presiding Member)
Ian Miffling	Councillor (Deputy Member)
Michelle Smith	Councillor
John Piavanini	Councillor
Gary Faries	Councillor (Arrived at 7.07pm)
Rebecca Woods	Councillor
Brett King	Councillor
Leonie Scoffern	Councillor
Elysia Harverson	Councillor
Joe Italiano	Councillor
David Blurton	CEO
Brett Lowcock	Director Technical Services
Andrew Dover	Director Development Services
Tamsin Emmett	Community Development Officer
Belinda Dent	CEO PA

APOLOGIES:

Allison Fergie	Director Corporate Services
Hasreen Mandry	Finance Manager
Shannon Wood	Information Manager

GALLERY: Ms Breeanne Tirant – Collie Mail (Left Chambers at 9.06pm)
Mr J Shepherd, Mr J Moloney, Mr M Williams, Mr B Malatesta, Mr B Moloney, Mr G Williams, Ms S Riley, Ms B Andrew, Ms K Collier and Mrs J Pelliciaro (Left Chambers at 7.37pm)
Stuart McLagan – Synergy (Left Chambers at 7.51pm)

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

8085

Moved: Cr Miffling

Seconded: Cr Scoffern

That Cr Hanns be granted Leave of Absence from this Ordinary Meeting of Council.

CARRIED 9/0

2. PUBLIC QUESTION TIME

Nil

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3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Scoffern	Item 12.1 Community Small Grants Fund Round Two 2018/19	Impartial – Son is a member of the BMX Club
Cr Woods	Item 12.1 Community Small Grants Fund Round Two 2018/19	Financial – Employed by Chamber of Commerce
Mr Blurton	Item 12.1 Community Small Grants Fund Round Two 2018/19	Impartial - Member of the Collie Golf Club
Mrs Emmett	Item 12.1 Community Small Grants Fund Round Two 2018/19	Impartial - Member of Festiv Arty and Park Run.
Cr Italiano	Item 12.1 Community Small Grants Fund Round Two 2018/19	Impartial – Member of the Collie Golf Club
Cr Stanley	Item 12.1 Community Small Grants Fund Round Two 2018/19	Financial – Supplier to some applicants. Impartial - Treasurer of the Radio Car Club, which is a sublease of the Collie BMX

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

There are two Items for which the meeting will be closed to the public later in this meeting.

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Item 12.1 brought forward due to interested members of the public being in attendance.

Cr Stanley and Cr Woods declared a Financial Interest in Item 12.1

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Cr Italiano, Cr Scoffern, Mr Blurton and Mrs Emmett declared an Impartial Interest in Item 12.1.

Cr Stanley and Cr Woods left the room at 7.06pm.

Cr Miffing assumed the Chair.

8086

Moved: Cr Scoffern	Seconded: Cr Italiano
That Council Suspend Standing Orders.	
CARRIED 7/0	

Cr Faries arrived in Chambers 7.07pm.

Representatives from each organisation were offered the opportunity to address Council in regard to their applications and they also answered questions from Councillors.

8087

Moved: Cr Faries	Seconded: Cr Italiano
That Council Resume Standing Orders.	
CARRIED 8/0	

12.1 Community Small Grants Fund Round Two 2017/18

Reporting Department:	Corporate Services
Reporting Officer:	Tamsin Emmett – Community Development Officer
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation	WA Local Government Act (1995)
File Number:	GAS/017
Appendices:	Yes – Appendix (provided separately)
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider applications received and allocate funding from the Shire of Collie Community Small Grants Fund, Round One 2018/19.

Officer's Recommendation:

That Council allocate the following amounts from the 2018/19 Community Small Grants Fund as part of Round 2 funding:

- PARKRUN Inc \$5,000

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- | | |
|----------------------------------|---------|
| - Collie Festival Committee Inc. | \$5,000 |
| - Collie BMX Club Inc. | \$2,550 |
| - Investing in our Youth | \$2,550 |

8088

Council Decision:	
Moved Cr Harverson	Seconded: Cr Italiano
<i>That Council allocate the remaining 2018/19 Community Small Grants funds (\$15,100) equally between the top five ranked applicants.</i>	
- PARKRUN Inc	\$3100
- Collie Festival Committee Inc.	\$2000
- Collie BMX Club Inc.	\$2000
- Investing in Our Youth.	\$2000
- Collie Cricket Club	\$2000
- Chamber of Commerce	\$2000
- Collie Golf Club	\$2000
CARRIED 6/2	

Reason for voting against officers recommendation: The Council considered that there was merit with each application and the remaining grants funds should be apportioned across all projects.

Background:

Council has recently reviewed its Community Small Grants Policy and this round of applications for the community small grants were required to comply with the following criteria:

- **The application is for amounts up to \$5,000**
- **The project will be undertaken within the Shire of Collie and funds expended in Collie (wherever possible)**
- The project will deliver economic benefit and / or social and community well-being benefit to the community
- The project can demonstrate an alignment to the Shire of Collie Strategic Community Plan 2017-2027 (as outlined above)
- Unless otherwise agreed, the applicant will need to be an incorporated not for profit organisation or seek the auspice of an incorporated not for profit organisation to administer the applicant's fund and provide accountability for the grant.
- Organisations will not be funded for more than one project in any one financial year
- Council staff will access the application using the following criteria:

Economic weighting	10%
[estimate of local spend to be provided]	

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Social/community well-being weighting	50%
Strategic plan alignment weighting	40%

The Policy will be reviewed again in May 2019 in conjunction with the Contributions to External Groups Policy prior to the 2019/20 budget process.

Furthermore, Council had previously resolved:

6271 [12 November 2013]

That Council maintains 2 rounds and splits whatever funding is allocated through the budget evenly between the two funding rounds.

A total of seven applications were received for Round Two of the 2018/19 Shire of Collie Community Small Grants Fund, with all seven applications for funding between \$1,001 and \$5,000.

The total amount of funds requested through the eligible applications is \$32,320. A copy of all applications received was sent to Councillors on 18 March 2019.

Applications were assessed independently by four staff members resulting in the ranking of applications as shown in the table below.

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APPLICANT	PROJECT NAME	AMOUNT REQUESTED	ESTIMATED PROJECT TOTAL	RANK
PARKRUN Inc.	Collie Bridges parkrun	\$5,000	\$7,500	1
Collie Festival Committee	Festiv Arty 2019	\$5,000	\$73,600	2
Collie BMX Club Inc.	Unisex Accessible Toilet	\$5,000	\$16,575	3
Investing in Our Youth	1000 Books before Kindergarten Project	\$3,470	\$12,420	3
Collie Cricket Club Inc.	Clubroom Upgrade	\$5,000	\$8,225.85	5
Collie Chamber of Commerce & Industry	Innovate Collie	\$5,000	\$20,000	6
Collie Golf Club	Club House Improvements	\$3,850	\$3,850	7

At the meeting held 17 April 2018, Council also resolved:

7769 - To direct the Policy Review Committee to develop a policy and review the assessment criteria weightings of the Community Small Grants Round and invite the applicants to address Council to support their applications should they wish.

Consequently, all proponents have been invited to attend this meeting of Council in order to address Council in support of their application.

Statutory and Policy Implications:

Nil

Budget Implications:

The allocation of \$14,900 in round one provides for \$15,100 to be allocated in round two to remain within budget.

2018/19 Budget Allocation:	\$30,000
<u>Round One recommendation for funding:</u>	<u>\$14,900</u>
<u>Balance remaining for Round Two:</u>	<u>\$15,100</u>

Communications Requirements: (Policy No. CS 1.7)

The community small grants opening date was advertised in the Collie Mail, on the Shire website and Facebook page. Printed versions of the grant applications were available from the Shire office.

Notification will be required to all applicants on the success or otherwise of their application.

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Strategic Community/Corporate Business Plan Implications:

Goal 1: OUR COMMUNITY *A vibrant, supportive and safe community.*

1.2 Participation in sport, recreation and leisure opportunities.

1.3 An active and supportive community

Relevant Precedents:

Council has allocated community grants previously, the most recent allocations being at its meeting held 13 November 2018:

7974 - That Council allocate the following amounts from the 2018/19 Community Small Grants Fund:

<i>WA Endurance Riders Association Inc</i>	<i>\$5,000</i>
<i>Collie Horse & Pony Club</i>	<i>\$5,000</i>
<i>Collie PCYC</i>	<i>\$4,900</i>

Comment:

The Officer's Recommendation is based on the rankings of the applications by staff assessed against the Selection Criteria and the available funds. However, the top five applications all scored well and were considered worthy projects. Council may wish to consider allocating less than the requested amount to these groups as per the option presented below.

Alternative Officers Recommendation:

That Council allocate the remaining 2018/19 Community Small Grants funds (\$15,100) equally between the top five ranked applicants.

- *PARKRUN Inc* *\$3020*
- *Collie Festival Committee Inc.* *\$3020*
- *Collie BMX Club Inc.* *\$3020*
- *Investing in Our Youth.* *\$3020*
- *Collie Cricket Club* *\$3020*

Cr Woods and Cr Stanley returned to Chambers at 7.37pm

Cr Stanley resumed the Chair.

Mr J Shepherd, Mr J Moloney, Mr M Williams, Mr B Malatesta, Mr B Moloney, Mr G Williams, Ms S Riley, Ms B Andrew, Ms K Collier and Mrs J Pelliciari left Chambers 7.37pm.

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Item 14.1 brought forward due to attending representative from Synergy.

8089

Moved: Cr Woods	Seconded: Cr Scoffern
That Council Suspend Standing Orders.	
CARRIED 10/0	

Stuart McLagan from Synergy addressed Council on the EVehicle charging station and provided answers to questions from Council.

8090

Moved: Cr Woods	Seconded: Cr Scoffern
That Council Resume Standing Orders.	
CARRIED 10/0	

14.1 Electric Vehicle Charger – Gifting to the Shire of Collie

Reporting Department:	Technical Services Department
Reporting Officer:	Brett Lowcock- Director of Technical Services
Accountable Manager:	Brett Lowcock- Director of Technical Services
Legislation	Local Government Act 1995 – Section 3.57 Local Government Function (Function & General) Regulations 1996
File Number:	
Appendices:	Yes – Appendix 5
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider accepting the offer from Synergy to gift an Electric Vehicle Charging Station to the Shire of Collie

8091

Officer's Recommendation/Council Decision:	
Moved: Cr Italiano	Seconded: Cr King
That Council	
1. accept the offer from Synergy to gift an Electric Vehicle Charging point installed at a location adjacent to the Central Park soundshell on Forrest St.	
2. allocate an amount of \$1,000 from the 2018/19 Central Park budget to supply and install associated signage to promote the EV charger and recognise Synergy's contribution.	
CARRIED 10/0	

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Background:

Synergy staff approached Shire staff informally in 2018 with a proposal to gift an electric- vehicle (EV) charging facility to the Shire of Collie. Staff agreed to investigate the possibility in detail with Synergy's electrical contractors. A suitable location was determined next the newly developed Central Park, in close proximity to the retail shops and other services that would be useful whilst waiting for an EV to charge. Synergy have now written to Council on 14th March 2019 with a formal offer to gift an EV charging to the Shire of Collie (letter attached) with technical details also included.

Statutory and Policy Implications:

Nil

Budget Implications:

Synergy have requested that the Shire of Collie supply and install associated signage to promote the EV charger and recognise Synergy's contribution. This signage is estimated at \$1,000 for the supply and installation and can be funded from the Central Park budget for 2018/19.

Communications Requirements: (Policy No. CS 1.7)

Advertising of the EV charging point will be placed on the Shire's website and social media sites. The Collie Mail will also be approached to see if they would run a news story once the EV charging station is operational.

Strategic Plan Implications:

The item has the following links with the Strategic Community Plan 2013-2022.

OUTCOME 2.2 – A strong business and services sector

Strategy 2.2.1: Promote and support growth in the commercial, profession and government services sectors.

Strategy 2.2.2: Work with the Collie Chamber of Commerce and Industry to promote improved retail facilities and encourage local shopping.

Relevant Precedents:

Nil

Comment:

The installation of an EV charging facility in Collie will attract additional visitors to town which that will benefit local businesses and supports the power generation history of Collie. Staff support the location specified by Synergy as the best location for an initial EV charging facility. Additional locations can be considered in-due course depending on a range of factors.

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8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

8092

Recommendation/Council Decision:	
Moved: Cr Woods	Seconded: Cr Piavanini
That Council confirms the Minutes of the Ordinary Meeting of Council held on 5 March 2019.	
CARRIED 10/0	

9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

10.1 Receipt of the Minutes of the Bush Fires Advisory Committee

8093

Recommendation/Council Decision:	
Moved: Cr Woods	Seconded: Cr King
That Council receives the minutes of the Bush Fires Advisory Committee held on 6 March 2019.	
CARRIED 10/0	

Stuart McLagan from Synergy left the room at 7.51pm.

10.2 Adopt the Recommendation of the Minutes of the Bush Fires Advisory Committee

Recommendation:

Moved: Cr King

Seconded: Cr Smith

That Council adopts en bloc the recommendations contained within the minutes of the Bush Fires Advisory Committee held on 6 March 2019.

That Council;

10.2.1 allocate \$30,000-\$50,000 in the draft 2019/20 budget considerations for the ground works and supply of services to a Level 2 Incident Control Centre and Large Training Centre to be located on either Reserve 45424 Atkinson St (Old Water Tank site) or Reserve 47288 Forrest St (Fire Brigade Running Track) in the event of a successful Local Government Grant Scheme Application.

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10.2.2 defer the decision on the below motion until advice is sought from the Association of Volunteer Bush Fire Brigades of Western Australia and presented to Bush Fire Advisory Committee for assessment.

That Council refer the Shire of Collie Bushfire Brigades Guidelines to the Policy Review Committee to include provisions that:

1. Commences the use of a Medical Declaration Form, Medical Clearance Form and the requirement to obtain a National Police Certificate for new applicants to join the Shire of Collie Bush Fire Brigades;
2. Provides discretion to the Chief Executive Officer to refuse membership applications if a conviction of a serious nature is shown on the National Police Clearance; and
3. Allows persons who cannot obtain a medical clearance to become an auxiliary member of the Shire of Collie Bush Fire Brigades.

10.2.3 That Council approve the Memorandum of Understanding (Attached Appendix) and become signatory to the document to establish mutual emergency response capability arrangements for bushfires within or near plantation estates and for bushfires where plantation resources may be used to support the local bushfire fighting response.

10.2.4 That Council;

1. Receive the draft Shire of Collie Bush Fire Brigades Social Media Policy; and
2. Refer the draft Shire of Collie Bush Fire Brigades Social Media Policy to the Policy Review Committee.

Lost 3/7

8094

Council Decision:

Moved: Cr King

Seconded: Cr Italiano

10.2.2 defer the decision on the below motion until advice is sought from the Association of Volunteer Bush Fire Brigades of Western Australia and presented to Bush Fire Advisory Committee for assessment.

That Council refer the Shire of Collie Bushfire Brigades Guidelines to the Policy Review Committee to include provisions that:

- 1. Commences the use of a Medical Declaration Form, Medical Clearance Form and the requirement to obtain a National Police Certificate for new applicants to join the Shire of Collie Bush Fire Brigades;**
- 2. Provides discretion to the Chief Executive Officer to refuse membership applications if a conviction of a serious nature is shown on the National Police Clearance; and**
- 3. Allows persons who cannot obtain a medical clearance to become an auxiliary member of the Shire of Collie Bush Fire Brigades.**

10.2.3 That Council approve the Memorandum of Understanding (Attached Appendix) and become signatory to the document to establish mutual emergency response capability arrangements for bushfires within

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or near plantation estates and for bushfires where plantation resources may be used to support the local bushfire fighting response.

10.2.4 That Council;

- 1. Receive the draft Shire of Collie Bush Fire Brigades Social Media Policy; and**
- 2. Refer the draft Shire of Collie Bush Fire Brigades Social Media Policy to the Policy Review Committee.**

CARRIED 10/0

8095

Council Decision:

Moved: Cr Italiano

Seconded: Cr Faries

Staff investigate Council owned building for the purpose of a Level 2 Incident Control Centre and provide a fully costed proposal and a funding strategy and report back to Council.

CARRIED 10/0

10.3 Receipt of the Minutes of the Weeds and Waterways Advisory Committee

8096

Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Woods

That Council receives the minutes of the Weeds and Waterways Advisory Committee held on 7 March 2019.

CARRIED 10/0

10.4 Adopt the Recommendation of the Minutes of the Weeds and Waterways Advisory Committee

8097

Recommendation/Council Decision:

Moved: Cr Piavanini

Seconded: Cr Italiano

That Council adopts en bloc the recommendations contained within the minutes of the Weeds and Waterways Advisory Committee held on 7 March 2019.

That Council reinvestigate ways in which water levels in the South Branch of the Collie River can be kept at acceptable levels during the dry season on behalf of downstream ratepayers.

CARRIED 10/0

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10.5 Receipt of the Minutes of the Townscape Advisory Committee

8098

Recommendation/Council Decision:

Moved: Cr Scoffern

Seconded: Cr Woods

That Council receives the minutes of the Townscape Advisory Committee held on 12 March 2019.

CARRIED 10/0

10.6 Adopt the Recommendation of the Minutes of the Townscape Advisory Committee

8099

Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Scoffern

That Council adopts en bloc the recommendations contained within the minutes of the Townscape Advisory Committee held on 12 March 2019.

That Council;

- 10.6.1 ask staff to investigate the cost and potential funding to**
- erect poles along Forrest Street to enable Christmas Decorations to be placed across Forrest Street**
 - supply and install “light and sound” show equipment in the Sound Shell.**
 - supply and install projection lighting on the Goods Shed.**

10.6.2 That the Townscape Advisory Committee move the meetings to Mondays to accommodate members who cannot attend Tuesday meeting times.

10.6.3 That the Townscape Advisory Committee agree to change meeting dates to quarterly as outlined in the table and in line with the Committee’s Terms of Reference.

CARRIED 10/0

10.7 Receipt of the Minutes of the Economic Development Advisory Committee

8100

Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr Scoffern

That Council receives the minutes of the Economic Development Advisory Committee held on 14 March 2019.

CARRIED 10/0

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11. **CEO REPORTS**
Nil

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12. CORPORATE SERVICES REPORTS

12.2 Western Australia Endurance Riders Assoc. CSRFF Small Grant Application

Reporting Department:	Corporate Services
Reporting Officer:	Tamsin Emmett – Community Development Officer
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation	N/A
File Number:	GAS/005
Appendices:	Yes – Appendix 1
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider a request from the Western Australian Endurance Riding Association Inc for endorsement of their Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants application.

8101

Officer's Recommendation/Council Decision:

Moved: Cr Harverson

Seconded: Cr Scoffern

That Council endorse the application from the Western Australian Endurance Riding Association Inc for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants Funding as attached at Appendix 1.

CARRIED 10/0

Background:

The Department of Local Government, Sport and Cultural Industries (DLGSC) has an established Community Sport and Recreational Facilities Fund (CSRFF) to assist sporting associations to improve their facilities. The Department encourages shared use of facilities and seeks to fund priority projects that can demonstrate completion will lead to increased participation in physical activity by new participants.

Under the terms of the CSRFF, projects must receive endorsement by their local government authority as a part of the application process. There is no requirement through this process that the local authority provide any financial or in-kind contribution to projects that it endorses. Where more than one application is received for any funding round the Department requires the local government authority to prioritise the projects.

The small grants timeline requires Council to consider any applications received at a meeting in August, with applications receiving Council endorsement to be submitted to the South West Office of the Department of Sport and Recreation by the last working day in March.

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Council is in receipt of one application seeking endorsement. The application from the Western Australian Endurance Riding Association is for a "Horse Welfare Facility" to be used for the treatment of horses, and a copy of the application can be found at Appendix 1.

Statutory and Policy Implications:

Nil

Budget Implications:

Nil, however, a Small Community Grant of \$5000 was approved in the first round of the 2018/19 Grants for the Tom Quilty Cup.

Communications Requirements: (Policy No. CS 1.7)

Endorsed application to be forwarded to the DLGSC

Strategic Community Plan/Corporate Business Plan Implications:

Goal 1 Our Community A thriving, supportive and safe community.

Outcome 1.2: Participation in sport, recreation and leisure opportunities.

Strategy 1.2.1: Provide and promote sport, recreation and leisure facilities and programs.

Relevant Precedents:

Council has previously endorsed applications for the Department of Sport and Recreation Community Sport and Recreational Facilities Fund, most recently on 21 August 2018:

7908 - That Council endorse the application from the Collie Soccer Association Inc for Department of Sport and Recreation Community Sport and Recreational Facilities Fund Small Grants Funding as attached at Appendix 4.

Comment:

Endorsement of this CSRFF Small Grants Fund application by Council indicates support for the Western Australian Endurance Riding Association which is seeking to improve its facilities and provide a modern and functional facility.

As only one application has been received for this funding round, Council is not required to prioritise applications.

Staff consider that the Western Australian Endurance Riders Association application is worthy of endorsement. The Shire assessment of the project can be found on pages 9-10 of the full application at Appendix 1.

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12.3 Change in Collie Public Library opening hours

Reporting Department:	Corporate Services
Reporting Officer:	Shannon Wood- Manager of Information Services
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation:	WA Local Government Act (1995)
File Number:	GAS/002
Appendices:	No
Voting Requirements:	Simple Majority

Report Purpose:

For Council to consider changes to the opening hours of Collie Public Library that would improve service delivery to the community.

8102

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Smith

That Council adopts the following changes to the current opening hours at Collie Public Library to suit the needs of the community:

**Monday: 8.30am-5.00pm
Tuesday: 8.30am-5.00pm
Wednesday: 8.30am-12.00pm
Thursday: 8.30am- 5.00pm
Friday: 8.30am-5.00pm
Saturday 8.30am-12.00pm
Effective from April 1, 2019.**

CARRIED 10/0

Background:

After recent analysis and observations over the last month on users of the Collie Public Library, it was found that there was a trend towards patrons visiting the library earlier in the day, while the hours between 5pm-5.30pm did not have many visitors.

The library acts as a community hub where people not only come to read but also to use the computer and scanning/printing facilities, completing workplace inductions, tutoring, completing their theory or hazard perception driving test, and to seek help with technology, just to name a few.

The current and proposed opening hours are listed below.

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Current

Monday: 9.00am-5.30pm
Tuesday: 9.00am-5.30pm
Wednesday: 9.00am-12.00pm
Thursday: 9.00am-5.30pm
Friday: 9.00am-5.30pm
Saturday: 9.00am-12.00pm

Proposed

Monday: 8.30am-5.00pm
Tuesday: 8.30am-5.00pm
Wednesday: 8.30am-12.00pm
Thursday: 8.30am- 5.00pm
Friday: 8.30am-5.00pm
Saturday 8.30am-12.00pm

Statutory and Policy Implications:

Nil

Budget Implications:

There are no financial implications relating to this item, and changes would be allowed for within the existing budget allocations.

Communications Requirements:

The changes would be advertised on the Shire of Collie website, in the newspaper, at the library entrance noticeboard, and on the Shire's social media channels.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 1: OUR COMMUNITY

1.1 Health, education and family support services that are accessible and meet the needs of the community.

Goal 5: OUR BUSINESS

5.2 Effective and efficient people and corporate services.

Comment:

Staff have observed that over an extended period, there has been a trend towards many patrons visiting the library during the first half hour of opening, as well as the regular occurrence of patrons waiting at the entrance of the library prior to opening.

With the library holding regular after-hours events, the change in closing time would benefit this as it would give staff more time to set up for these events.

The bookings on our Licencing computer (Department of Transport Computer used to complete Hazard Perception tests and Theory Tests) calendar are generally made in the first half of the day and immediately after school, so these will not be impacted.

Closing time on Wednesday and Saturday (12pm) would not be altered with the changes. Staffing costs would not be altered as a result of the changes.

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Library visitors by time:

Date	9am-9.30am	5pm-5.30pm
21/01/2019	12	1
22/01/2019	9	1
23/01/2019	17	N/A - Close at 12pm
24/01/2019	22	4
25/01/2019	4	2
29/01/2019	24	5
01/02/2019	7	3
04/02/2019	7	1
05/02/2019	6	0
06/02/2019	10	2
07/02/2010	2	3
08/02/2019	11	0
11/02/2019	10	0
12/02/2019	7	4
13/02/2019	4	5
14/02/2019	2	2

Average visitors per day fluctuates depending on events/activities at the library but can range from 40-100, and sometimes more during school holiday activities.

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Item 12.4 to be dealt with In Committee.

13. DEVELOPMENT SERVICES REPORTS

13.1	<u>Industry - Extractive - Gravel Extraction Lot 1501 Collie-Preston Road</u>
Reporting Department:	Development Services
Reporting Officer:	Shire Planner - Robert Quinn
Accountable Manager:	Andrew Dover – Director Development Services
	Planning and Development Act 2005
Legislation	Shire of Collie Extractive Industries Local Law 2015
File Number:	A3462
Appendices:	Yes - Appendix 2, 3 and 4
Voting Requirement	Simple Majority

Report Purpose:

To seek Council Approval for a Development Application for an Industry-Extractive and issue an Extractive Industry Licence for Lot 1501 Collie-Preston Road.

8103

Officer's Recommendation/Council Decision:

Moved: Cr Harverson

Seconded: Cr Piavinini

That Council pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to:

Grant Development Approval to Cardinal Contractors Pty Ltd for an Industry-Extractive (Gravel) at Lot 1501 Collie-Preston Road subject to the following conditions:

- 1. This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period of time for which the Shire of Collie has granted prior written consent.**
- 2. Evidence of a current public liability policy taken out in the joint names of the licensee and the Shire indemnifying the licensee and the Shire for a sum not less than \$10,000,000 in respect of any one claim relating to the Industry-Extractive operations in accordance with the Shire of Collie Extractive Industries Local Law 2015, prior to the issuance of an Extractive Industry Licence**
- 3. This Development Approval is for a term of 10 years only commencing from the date of issuance of an Extractive Industry Licence for the subject site.**
- 4. Rehabilitation and decommissioning of the extractive industry site shall be in**

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accordance with the approved Excavation, Rehabilitation and Decommissioning Plans which form part of this approval to the satisfaction of the Shire and shall be commenced within twelve (12) months of the cessation of the extractive industry or cancellation of the Extractive Industry Licence, whichever occurs first.

5. All extractive operations shall be in accordance with the approved Plans of Excavation at all times to the satisfaction of the Shire.

6. The intersection of the State Forest (Rosewood Formation Road) and Collie-Preston Road to be upgraded, designed and constructed to the specification and satisfaction of Main Roads WA including bitumen sealing the first 30 metres at full cost to the proponent prior to the Industry-Extractive commencing operation.

7. The hours of operation including vehicle movements within the site shall be limited to:

- a. Monday to Friday - 0700 to 1700 hours;
- b. Saturday - not permitted;
- c. Sunday and Public Holidays - not permitted.

8. A maximum of 24 trucks movements associated with the approved extractive industry are permitted per day for the life of the extractive industry unless otherwise approved by the Shire.

9. All vehicle loads associated with the approved extractive industry shall be fully covered and secured prior to and upon leaving the site to prevent the escape of dust and extraction material to the satisfaction of the Shire.

10. The servicing and/or maintenance of vehicles/plant associated with the hereby approved Industry-Extractive shall not occur on site at any time.

11. All stormwater from the subject property shall be contained on-site at all times to the satisfaction of the Shire.

12. A cash bond or bank guarantee of \$7,500 shall be submitted to the Shire as security for the restoration and rehabilitation of the extraction site in accordance with the Shire of Collie Extractive Industries Local Law 2015 prior to the issuance of an Extractive Industry Licence.

That Council pursuant to the provisions of the Shire of Collie Extractive Industries Local Law 2015, hereby resolves to:

Grant an Extractive Industry Licence to Cardinal Contractors Pty Ltd for Gravel Extraction at Lot 1501 Collie-Preston Road subject to the following conditions:

1. Evidence of a current public liability policy taken out in the joint names of the licensee and the Shire indemnifying the licensee and the Shire for a sum not less than \$10,000,000 in respect of any one claim relating to the extractive industry operations in accordance with the Shire of Collie Extractive Industries Local Law 2015, prior to the issuance of an Extractive Industry Licence.

3. This Extractive Industry Licence is for a term of 10 years only commencing from the date of issuance of an Extractive Industry Licence for the subject site.

4. Rehabilitation and decommissioning of the extractive industry site shall be in accordance with the approved Excavation, Rehabilitation and Decommissioning Plan to the satisfaction of the Shire and shall be commenced within twelve (12) months of the cessation of the extractive industry or cancellation of the Extractive Industry Licence, whichever occurs first.

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5. All extractive operations shall be in accordance with the approved Plans of Excavation at all times to the satisfaction of the Shire.
6. The intersection of the State Forest (Rosewood Formation Road) and Collie-Preston Road to be upgraded, designed and constructed to the specification and satisfaction of Main Roads including bitumen sealing the first 30 metres at full cost to the proponent prior to the Industry-Extractive commencing operation.
7. The hours of operation including vehicle movements within the site shall be limited to:
 - a. Monday to Friday - 0700 to 1700 hours;
 - b. Saturday - not permitted;
 - c. Sunday and Public Holidays - not permitted.
8. A maximum of 24 trucks movements associated with the approved extractive industry are permitted per day for the life of the extractive industry unless otherwise approved by the Shire.
9. All vehicle loads associated with the approved extractive industry shall be fully covered and secured prior to and upon leaving the site to prevent the escape of dust and extraction material to the satisfaction of the Shire.
10. The servicing and/or maintenance of vehicles/plant associated with the approved extractive industry shall not occur on site at any time.
11. All stormwater from the subject property shall be contained on-site at all times to the satisfaction of the Shire.
12. A cash bond or bank guarantee of \$7,500 shall be submitted to the Shire as security for the restoration and rehabilitation of the extraction site in accordance with the Shire of Collie Extractive Industries Local Law 2015 prior to the issuance of this Extractive Industry licence.
13. All excavation and operations of the hereby approved Extractive Industry shall be in accordance with the provisions of the Shire of Collie Extractive Industry Local Laws 2015.

CARRIED 10/0

Two questions taken on notice:

- Is the rehabilitation which has been undertaken so far to an acceptable standard?
- How long was remaining on the previous licence held by Coalcliffe plant hire?

Background

This site had a previous Development Approval for an Extractive Industry which expired on 13 April 2016. The site is zoned Rural 1, approximately 67 hectares in area and surrounded by State Forest. This site is isolated and has effectively no neighbours. An Extractive Industry is "A" use in the Rural 1 zone. An "A" use under the Local Planning Scheme No. 5 (LPS) requires advertising or giving notice before Council exercises its discretion to either refuse or approve the application.

An application for an Extractive Industry for Lot 1501 Collie-Preston Road from Cardinal Contractors was received on the 24 January 2019. (See Appendix 2) Letters were sent out to Main Roads WA and Department of Biodiversity and Conservation and Attractions (DBCA) requesting comment on the proposal on the 29 January 2019 advising that if no comment was received by 22 February 2019 it would be taken that the organisation had no comments on the proposal. A comment was received from

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Main Roads WA requesting the Rosewood Formation Road and Collie-Preston intersection be sealed, which has been included a condition of approval and licence condition. An email contact was made with the DBCA on the 21 February requesting information, however, no comment has been received at the time of the report being written. (See Appendix 3) In the event that DBCA refuse access via Rosewood Formation Road, the property has gazetted road access approximately 500 metres to the north of the proposed access. (See Appendix 4 for Site Plan and Location Plan)

Statutory and Policy Implications:

Local Planning Scheme No. 5

The subject lot is zoned Rural 1. The proposal has been assessed in accordance with the following clause(s) of the LPS:

10.2 Matters to be Considered

- (f) any Local Planning Policy adopted by local government under clause 2.4...;*
- (i) the compatibility of a use or development with its setting;*
- (o) the relationship of the proposed development on adjoining land or on other land in the locality, including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;*
- (y) any relevant submissions received on the application;*

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

An approval for an Industry - Extractive (Gravel) for this site existed from 14 July 2011 until 14 July 2016.

Comment:

This application is a continuation of a previously approved Extractive Industry and there are no compelling issues or reasons why it cannot or should not be renewed. The

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proponents have suggested that a rehabilitation bond of \$7,500 would cover rehabilitation costs of the site. The rehabilitation of the site would return the area to pasture. This amount has been reviewed by the Engineering staff and is considered an adequate amount to cover rehabilitation costs should they be required.

The Development Approval and Extractive Industry Licence have been presented together to Council for consideration. These two approvals are effectively the same, with the Development Approval approving the land use/development and the Extractive Industry Licence controlling the operations of the Extractive Industry in accordance with the Shire of Collie Extractive Industries Local Laws 2015.

In summary, it is recommended that this application for a Development Application for Industry-Extractive and an Extractive Industry Licence for Lot 1501 Collie Preston Road be conditionally approved.

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14. TECHNICAL SERVICES REPORTS

This item was brought forward to Item 7 due to attending representative from Synergy.

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Smith

- The Round House directors have asked Council to support the development as much as possible.

Cr Faries

- Attended the Myalup Wellington Technical Group meeting recently and will provide an update in Committee.

Cr Italiano

- 22-24 March 2019 – Attended the Rotary District 9465 Conference which was held in Collie, 283 delegates attended the conference. Feedback regarding the venues being Central Park, Roche Park and the Italian Club were all positive. Many comments were received on how good the town is looking and the CEO Mr David Blurton, his staff particularly those at Roche Park were thanked for their efforts.

Cr Scoffern

- 15 March - Attended and meet with the Trails Reference Assessment Group

Mr Dover

- Advised the Dog agility Open Day 13 April 2019 from 1-4pm

Cr Miffling

- Represented Council at recent function held by Collie Veteran Car Club and a letter of thanks and a medallion was presented to Council.
- Attended Child and Community Centre – planning session
- 18 March – Attended the Presentation by Professor Li from Renergi.

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Cr Stanley

- 6 March - Attended Australian Institute of Energy luncheon with Minister for Energy: Bill Johnston MLA, where the McGowan Government Energy Transformation Strategy was announced.
- 8 March - Collie Futures Economic Advisory Group meeting with Minister Alannah MacTiernan.
- 8 March - Attended the official opening of the South West Development Commission's new office in the Old Post Office.
- 8 March - Spoke at the Combined Unions Community Meeting, 5.30pm, Bendigo Bank Music Shell.
- 11 March - Attended the Regional Road Group meeting at the Shire of Dardanup.
- 14 March - Hosted dinner for representatives of the Trails Reference Group, which was in town to assess Collie's progression towards becoming WA's first recognised Trail Town.
- 21 March - Hosted the Bunbury Geographe Economic Alliance board meeting in Council Chambers.
- 22 March - Hosted the South West Zone of WALGA meeting in Council Chambers, where a presentation was delivered on Collie's economic development activities.

Upcoming events:

- 27 March - Business Networking event with Ferguson Valley and Harvey tourism stakeholders.
- 28 March - Murdoch Innovation Hub workshop in Council Chambers 2-4pm.
- 4 April - Just Transitions Working Group meeting.
- 4 April - Bunbury Geographe Tourism Partnership Steering Committee and Tourism Advisory Working Group workshop.

Mr Blurton

- 7 March – along with Shire President, met with Local Member Minister Murray.
- 8 March – attended the opening of South West Development Commission's new offices at old Post Office building.
- 8 March – attended the community meeting in Central Park.
- 14 March – along with the Shire President attended dinner with representatives of the Trail Town Reference group.
- 15 March – undertook Trail Town walkthrough and presentation with the Trial Town Reference group.

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- 18 March – attended a presentation from Renergi on Waste/Biomass proposal.
- 22 March – hosted the SW Zone Council meeting of WALGA in Council Chambers.

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 6
- 'All Open' at Appendix 7

Breeanna Tirant left the room at 9.06pm.

Taken on Notice:

Motion 7638 – Rowing Club Lease – seek clarification from Mrs Fergie on her return.

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

8104

Moved: Cr Faries

Seconded: Cr Woods

That Council moves into Committee.

CARRIED 10/0

20.1 Bush Fire Brigade Matter

8105

Moved: Cr Italiano

Seconded: Cr Harverson

That Mr Crescenzi be suspended as per suspension clause 2.8 Bushfire Brigades Local Law from the Collieburn Cardiff Bush Fire Brigade pending investigation and professional advice on termination as recommended by the Council Panel and the matter be reported back to Council.

CARRIED 10/0

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20.2 Bioenergy Proposal

8106

Officer's Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Faries

- a. That Council provide in principal support to the Renergi Proposal to develop a bioenergy and municipal waste processing facility on a portion of reserve 36457 being the Gibbs Road landfill site, subject to approval by the Minister for Lands to lease a portion of the reserve.
- b. That Council provide in principal agreement to Renergi Pty Ltd to supply municipal solid waste collected via kerbside pickup (general waste bin) and other suitable waste subject to further negotiations and legislative requirements should the plant be successfully developed.

CARRIED 10/0

20.3 Item 12.4 - Naming of the Local Studies Room

8107

Council Decision:

Moved: Cr Harverson

Seconded: Cr King

That Council adopts the name for the Local Studies room as the 'Jan Wallace Room' after former volunteer Jan Wallace.

CARRIED 10/0

8108

Moved: Cr Faries

Seconded: Cr Harverson

That Council moves out of Committee.

CARRIED 10/0

21. CLOSE

The Shire President thanked Council and Staff for their attendance. The Presiding Member declared the meeting closed 10.37pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 16 April 2019.

.....
Presiding Member

.....
Date