



Shire of
Collie

MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 9 July 2019

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Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 9 July 2019 commencing at 7:02pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:

Sarah Stanley	Councillor (Presiding Member)
Ian Miffing	Councillor (Deputy Member)
Michelle Smith	Councillor
John Piavanini	Councillor
Gary Faries	Councillor (Arrived at 7.03pm)
Brett King	Councillor
Elysia Harverson	Councillor
Joe Italiano	Councillor
Leonie Scoffern	Councillor

David Blurton	CEO
Allison Fergie	Director Corporate Services
Andrew Dover	Director Development Services
Hasreen Mandry	Finance Manager
Rachel Moloney	Assistant Accountant
Belinda Dent	CEO PA

APOLOGIES:

Rebecca Woods	Councillor
Jodie Hanns	Councillor
Brett Lowcock	Director Technical Services

GALLERY: Chris Martin

1.1 Councillors granted Leave of Absence at previous meeting/s.

Cr Woods has been granted leave of absence from this meeting at the Council meeting held 28 May 2019.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.

8177

Moved Cr Miffing	Moved: Cr Smith
That Cr Stanley be granted Leave of Absence for the Ordinary Meeting on 20 August 2019.	
CARRIED 9/0	

1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

8178

Moved Cr Scoffern	Moved: Cr Smith
That Cr Hanns be granted Leave of Absence from this Ordinary Meeting.	
CARRIED 9/0	

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2. PUBLIC QUESTION TIME

Mr Martin addressed Council requesting that consideration be given to extending the Karak Trail and construction of a bus stop at Allanson in the 2019/20 Budget deliberations.

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

EFT 25860: Preston Power Equipment – Supply new lightweight compact Honda EU22 generator - What was the reason for this purchase?

Response: This was to replace an existing generator that was around 20 years old that is used for work at sites without power, including but not limited to bridge works, drainage works and the transfer station. It was unreliable and unrepairable. It has been decommissioned and disposed.

Question on Notice:

Why was this generator not purchased locally?

Response:

A local company was asked to quote but declined to quote the model requested and did not offer an alternative.

Questions taken on Notice:

EFT 25968 - Bullivants Invoices dated 2017/18. Why are these invoices late?

Response:

Bullivants didn't send the invoices until this financial year, however it was confirmed that we did receive the goods.

EFT26014 - Watercorp charges at the parks Hebe, Central Park and Forrest St. Why are these park costs so high?

Response:

Staff confirm that the water charges at Central Park and Forrest St are both serviced from separate meters but essentially both meters service Central Park including the water playground. The meter reading at Hebe Park is slightly higher than previous years and has been attributed to a longer watering season this year.

EFT 26042 – Collie Tyre & Exhaust \$410.00 Why is there 2 payments of the same amount?

Response:

The supplier only had two tyres in stock initially, however the car needed all four replaced so the vehicle was booked in again and a second Purchase Order was raised for the other 2 tyres.

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4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Miffing	Item 12.1 - 2019/20 Draft Budget and Items for Consideration	Financial – wife employee of Visitors Centre
Cr Piavanini	Item 12.1 - 2019/20 Draft Budget and Items for Consideration	Impartial – wife member of Art Gallery. Impartial – member of Museum Committee
Cr Stanley	Item 12.1 - 2019/20 Draft Budget and Items for Consideration	Financial – CRVM Committee member and supplier. Financial – Industry Road Safety Alliance Project Manager Financial – Collie Gallery Group sponsor and supplier. Financial – Shire of Collie Printing/Stationery supplier. Impartial – Collie Radio Control Club Committee member.
Cr Italiano	Item 12.1 - 2019/20 Draft Budget and Items for Consideration	Impartial – Chairman of Coalfields Museum. Impartial – Member of Collie Men’s shed.
Cr Smith	Item 12.1 - 2019/20 Draft Budget and Items for Consideration	Impartial – sponsor of Art Gallery.
Mr Dover	Item 12.1 - 2019/20 Draft Budget and Items for Consideration	Financial – replacement vehicle for Development Service Director.
Mr Blurton	Item 12.1 - 2019/20 Draft Budget and Items for Consideration	Financial – replacement vehicle for CEO

Mr Martin left the chambers at 7.15pm.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

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6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

There are two Items for which the meeting will be closed to the public for this meeting.

8179

Moved: Cr Faries	Seconded: Cr Scoffern
That Council moves Into Committee.	
CARRIED 9/0	

20.1 Recycling Contract

8180

Officer's Recommendation/Council Decision:	
Moved: Cr Miffling	Seconded: Cr Italiano
That Council;	
1. advise Suez that Council does not accept the request from Suez to increase the gate fees in excess to the provisions already stated in the Contract.	
2. request staff to work with Suez to identify the main areas on contamination received via the recycling services and to increase our waste education in these areas.	
3. revise the contingency allocation in the Waste Reserve 19/20 budget from \$50,000 down to \$20,000.	
CARRIED 9/0	

20.2 Sale of Plant

8181

Council Recommendation/Council Decision:	
Moved: Cr Faries	Seconded: Cr King
That Council accept the revised offer from JCB Construction Equipment Australia (CEA) as per letter dated 1/7/2019 (I-19-4645) for disposal of the Skid Steer Loader for \$52,000 plus GST.	
CARRIED 9/0	

8182

Moved: Cr Faries	Seconded: Cr Italiano
That Council moves out of Committee.	
CARRIED 9/0	

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS
Nil

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10.3 Adopt the Recommendations of the Minutes of the Economic Development Advisory Committee

8187

Recommendation/Council Decision:

Moved: Cr Miffing

Seconded: Cr Harverson

That Council adopts en bloc the recommendations contained within the minutes of the Economic Development Advisory Committee held on 27 June 2019.

That Council staff investigate a subscription for Spendmapp software and approach other organisations and Local Governments with a view to reducing subscription costs and report back to the committee.

CARRIED 9/0

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11. CEO REPORTS

11.1 Partnership with the Shire of Donnybrook-Balingup - feasibility assessment of developing camping facilities at Glen Mervyn Dam

Reporting Department:	CEO Office
Reporting Officer:	David Blurton - CEO
Accountable Manager:	David Blurton - CEO
Legislation	WA Local Government Act 1995
File Number:	
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose: For Council to consider partnering with the Shire of Donnybrook-Balingup to undertake the feasibility of developing managed camping facilities at Glen Mervyn Dam.

8188

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Scoffern

That Council agree to partner with the Shire of Donnybrook-Balingup to undertake the feasibility of developing managed camping facilities at Glen Mervyn Dam.

CARRIED 9/0

Background:

The CEO and Shire President recently met with the Acting CEO and Shire President of the Shire of Donnybrook-Balingup regarding supporting an application to the Collie Futures Fund to undertake the feasibility of developing camping facilities at Glen Mervyn Dam.

The application would be developed and led by officers from the Shire of Donnybrook-Balingup with support from the Shire of Collie officers where appropriate and funding would initially be sought to undertake a feasibility assessment (including consultation) of developing camping facilities in a similar process to what is currently being undertaken with both Black Diamond and Minninup Pool sites.

Glen Mervyn dam is in the Shire of Donnybrook-Balingup; however, it is approximately 20km from Collie and is a popular place for campers particularly those interested in skiing. There currently are basic amenities at the Glen Mervyn site and the Department of Biodiversity, Conservation and Attractions are responsible for management of the site.

Statutory and Policy Implications:

N/A

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Budget Implications:

Funding would be sought from either the South West Development Commissions Regional Economic Development Grants Scheme (REDS), Collie Futures - Small Grants Scheme. Neither scheme requires a matching contribution from applicants, however the project would require some internal resource in terms of staff time to manage.

Communications Requirements: (Policy No. CS 1.7)

A joint media release will be prepared should the recommendation be supported.

Strategic Community Plan/Corporate Business Plan Implications:

Whilst not specifically mentioned in the Corporate Business Plan, the project is applicable to the following strategies;

2.3.2 Support local and regional tourism destination management and marketing initiatives that provide local tourism growth

- Support development of camping facilities managed by the Department of Biodiversity, Conservations and Attractions.

5.1.4 Promote collaboration with other Councils on a local and regional level.

5.3.1 Promote resource sharing and collaboration with other local governments

Relevant Precedents:

Black Diamond and Minninup Pool projects are both recent examples of similar projects which are currently underway.

Comment:

It is recommended to support a partnership arrangement with the Shire of Donnybrook-Balingup considering Councils vision to develop tourism in the region and the proximity of Glen Mervyn dam to Collie. Managed camping would also minimise environmental impacts at the site.

The initial feasibility would consider land use and planning implications, consultation with stakeholders including (but not limited to) both Shires, DBCA and Department of Water, Department of Transport, Ngalang Boodja as well as concept design and ongoing management implications. Other assessments including Flora and Fauna, aboriginal heritage assessments may be required as a separate stage.

The project may also require the formation of a project management or reference group should the grant application be successful.

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12. CORPORATE SERVICES REPORTS

Crs Miffing, Piavanini, Stanley, Italiano and Smith, Mr Blurton and Mr Dover have declared interests in Item 12.1

Cr Stanley left the chambers at 8.12pm due to a financial interest in items to be considered in the budget including Collie River Valley Marketing contribution, Industry Road Safety Alliance contribution, Collie Gallery Group contribution and Councils Printing & Stationery Supplies.

Cr Miffing assumed the chair.

8189

Moved: Cr Harverson	Seconded: Cr Faries
That Council Suspend Standing Orders.	
CARRIED 8/0	

8190

Moved Cr Faries	Seconded Cr Piavanini
That Council Resume Standing Orders.	
CARRIED 8/0	

8191

Moved: Cr Italiano	Seconded: Cr Harverson
The following items be included in the 2019/20 Budget;	
Collie River Valley Marketing contribution	\$5,000
Industry Road Safety Alliance membership	\$3,000
Printing and stationery supplies totalling	\$20,000
CARRIED 8/0	

Moved: Cr Faries

Seconded Cr Harverson

That the Art Gallery subsidy be increased to \$75,000 for 2019/20.

LOST 4/4

Cr Miffing used his casting vote to vote against the motion

8192

Moved: Cr Faries	Seconded Cr Harverson
That the Art Gallery subsidy remain at \$70,000 for 2019/20.	
CARRIED 8/0	

Cr Stanley returned to the room at 8.38PM.

Cr Miffing left the room due to the item to be considered for the Visitors Centre at 8.38pm.

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Moved: Cr Faries

Seconded: Cr Piavanini

That the Collie Visitors Centre subsidy be \$90,000 for 2019/20.

LOST 3/5

Mr Dover left the room at 8.50pm and returned at 8.52pm.

8193

Moved: Cr Harverson

Seconded: Cr Smith

That the Collie Visitors Centre subsidy be \$91,530 for 2019/20.

CARRIED 8/0

Cr Miffing returned to the room at 8.53pm.

8194

Moved: Cr Faries

Seconded: Cr Harverson

That Council Suspend Standing Orders.

CARRIED 9/0

Council had discussion on each item identified in Appendix 1 of the agenda

Mrs Moloney left the room at 9.14pm and returned at 9.16pm.

8195

Moved: Cr Faries

Seconded: Cr Scoffern

That Council Resume Standing Orders.

CARRIED 9/0

Mr Blurton and Mr Dover left the room for the consideration of vehicles at 9.33pm.

8196

Moved: Cr Piavanini

Seconded: Cr Stanley

That vehicles 111CO, 106CO and 104CO be held for a further 12 months.

CARRIED 8/1

Mr Blurton and Mr Dover returned to the room at 9.47PM.

8197

Moved: Cr Faries

Seconded: Cr Smith

That Council Suspend Standing Orders.

CARRIED 9/0

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Council went into recess at 10.48pm.and resumed at 10.58pm.

Cr King left the room 11.13pm and returned at 11.14pm.

8198

Moved: Cr Harverson	Seconded: Cr Faries
That Council Resume Standing Orders.	
CARRIED 9/0	

8199

Moved: Cr Piavanini	Seconded: Cr Italiano
That Council withdraw its contribution towards the Bunbury Regional Entertainment Centre for the 2019/20 budget	
CARRIED 5/4	

12.1 2019/20 Draft Budget and Items for Consideration

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director Corporate Services
Appendices	Yes – Appendix 1
File Number:	
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider the 2019/20 Draft Budget.

8200

Officer's Recommendation/Council Decision:	
Moved: Cr Harverson	Seconded: Cr Smith
That Council endorses the 2019/20 Draft Budget as presented with the following adjustments;	
1. Reduce \$15,000 Museum remedial works	
2. Reduce \$15,000 Booth Street Survey & Design	
3. Reduce \$35,000 Throssell Street	
4. \$20,000 towards Bedlington Street Footpath	

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5. Reduce \$150,000 Plant Reserve/Plant Replacement
6. Reduce \$30,000 Waste Reserve
7. Reduce \$34,150 Park Reserve
8. Reduce \$12,168 Regional Risk Co-ordination
9. Regional Waste Education to be reviewed
10. Reduce \$4,500 Councillor Christmas Function
11. Reduce \$6,955 BREC Contribution
12. Reduce \$4,150 Donations
13. Reduce \$3,000 Senior Citizens Luncheon
14. Reduce \$10,000 Collie Heritage Inventory
15. Reduce \$10,930 Entry Statement Signage Strategy
16. Reduce \$3,500 Band Hall Reroof Toilets
17. Reduce \$6,000 Conversion of Airconditioning compound Admin Building
18. Reduce \$4,500 Changeroom painting at the Collie Mineworkers Memorial Pool
19. Reduce \$2,000 Pave old sand pit at Roche Park
20. Reduce \$2,000 Paint external walls at the Velodrome toilets
21. Reduce \$900 WIFI at the Shire Admin Building
22. Reduce \$2,200 Security Camera at the Library
23. Reduce \$3,795 Paint stadium walls at Roche Park
24. Reduce \$2,250 Fire Hydrant testing at Roche Park
25. Reduce \$1,100 New Handbasins at Wallsend Ground Toilets
26. Reduce \$1,400 Paint ceilings at Football Changerooms
27. Reduce \$3,300 Handbasins at Football Changerooms
28. \$2,900 towards Fence at the Collie Visitor Centre
29. Reduce \$2,250 Painting at the Replica Railway Station
30. \$52,000 towards Plant Reserve/Plant Replacement
31. \$1,307 towards the purchase of social media archive software
32. \$17,500 towards Long Term Financial Plan
33. \$4,300 towards a replacement projector at the Council Chambers
34. \$4,000 towards Discover Collie @ Royal Show
35. Seek grant funding for a portable movie screen
36. Seek grant funding towards a new CCTV infrastructure
37. \$6,000 towards installing WIFI at the Shire Administration Building
38. Seek grant funding for modification at the Throssell Street Truck Bay

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- 39. \$3,000 towards Christmas decoration at the Music Shell and footbridge**
- 40. \$5,000 towards bicycle racks**
- 41. \$3,000 towards bin surrounds around the CBD**
- 42. \$5,995 towards major maintenance at the Good Shed**
- 43. \$6,000 towards the refurbishment of plaques at Soldiers Park War Memorial**
- 44. \$3,000 towards fencing panels between Station Motors and Collie Replica Railway Station**
- 45. \$16,500 towards shade sails at Buckingham Way Playground**
- 46. \$23,400 towards replacing unsafe pavers on Forrest Street**
- 47. Safety barriers to be installed at the corner of Prinsep Street and Laurie Street from the existing road maintenance budget**

CARRIED 9/0

Background:

All Elected Members were provided with the opportunity to attend budget workshop to allow the Council Finance team to provide an outline of the draft budget document as presented, answer questions, and provide clarifications. Elected Members were provided the opportunity to raise/identify issues they felt warranted further detailed discussion or debate at the Budget Meeting.

Draft Budget Development

In developing the draft budget, Management have taken a ground up approach adding layers to the budget through the process in order to come up with the final draft document for the consideration of Council.

1. The first layer involved a detailed analysis of the operational requirements (what is required in order for the organisation to operate based on pre-existing service standards) which has resulted in some adjustments to operational allocations to better reflect organisational requirements.
2. The second layer incorporated the inclusion of items not completed in the previous financial year which were to be carried forward into the 2019/20 draft budget.
3. The third layer involved staff submitting their 'items for consideration', that is items which are operational and not 'normal' budget items. This third layer was then assessed by the CEO along with the Directors with supported items finding their way onto the consideration list.
4. The fourth layer of the budget involved the Council in their determinations of footpath, road construction and plant replacement programs as well as establishing fees and charges for 2019/20. The draft infrastructure program for the coming financial year was endorsed by Council at its ordinary meeting on 28 May 2019 and a copy will be incorporated into the final budget document.

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5. The fifth and final layer, which the Council is to consider are any items which they have referred to budget during the year, and consideration of requests from external parties.

Statutory and Policy Implications:

WA Local Government Act 1995

Budget Implications:

The projects which are listed in the items for consideration can be funded from a range of sources including;

- General Revenue, every additional (\$60,853) of expenditure equates to a one percentage rise in required rates revenue.
- Reserve Accounts
- By removing other items from the provided budget.
- By looking at possible operational/capital budget saving options

Communications Requirements: (Policy No. CS 1.7)

Media Release

Strategic Plan Implications:

Goal 5: Our Business - Good governance and an effective, efficient and sustainable organisation

Outcome 5.3: Financial Sustainability and Accountability

- Strategy 5.3.4: Ensure a rating system is in place which is transparent and promotes equity, timeliness, affordability and comparability.
- Strategy 5.3.5: Provide corporate financial services that support the Shires operations and meet planning, reporting and accountability requirements.

Relevant Precedents:

N/A

Comment:

Appendix 1 is provided for items for consideration which require the Council to make determinations for the final budget to be developed. Elected Members have been provided this information as a separate document. Items which were identified in the budget workshop as needing further consideration have been itemised in the Appendix 1.

For the benefit of Councillors, staff will have a "live update" up on the screen on the night so Council can track the impact on rates increases as decisions are made.

- Previous Years Rates
Council has in previous years taken a responsible approach to increasing rates. The table below illustrates the Council's position over the last 5 years.

Year	2014/15	2015/16	2016/17	2017/18	2018/19
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% Rates Increase	4.59%	4.26%	3.86%	2.00%	2.482%
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- The draft budget which has been provided to Councillors previously, includes some commentary on key changes from the previous year's budget as well as savings identified and some challenges moving forward.

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13. DEVELOPMENT SERVICES REPORTS

Nil

14. TECHNICAL SERVICES REPORTS

Nil

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Harverson

Customer Services Awards – Chamber of Commerce

Cr Scoffern

- 20 June – Troy Rarick and Peter Solly evening at the PAC
- 22 June and 7th July - tree planting with the Friends of the Collie River
- 25 June - met with State Tidy Towns judges at Allanson Primary School
- 27 June - met with the new School Chaplain area co-ordinator Dave Cunniffe
- 2 July – attended Black Diamond Community consultation evening at Allanson Primary School
- 5 July - attended BunGeo tourism forum at the Bull and Bush Tavern

Cr Miffling

- 20 June – attended at the High School Performing Arts Centre the Trails presentations by Troy Rarick from the USA and Peter Solly. There was a good public attendance (including people from other districts) and the presentations were extremely interesting.
- 22 June - Tree Planting East End Bridge
- 2 July – attended at the Allanson Primary School a public consultation session regarding future concepts for the Black Diamond swimming area.
- 4 July - attended, along with other Councillors and staff, an informative session with Mayor Rhys Williams from the City of Mandurah and later that afternoon a session at the Goods Shed regarding opportunities for town revitalisation at which Mayor Williams also gave an informative address.

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Cr Stanley

- 20 June: Attended Q&A session with Troy Rarick and Peter Solly, mountain biking experts.
- 27 June: Attended Rotary Club of Collie Changeover Dinner. The incoming President Elect is Keith Hopkins.
- 28 June: Attended WALGA South West Zone meeting in Harvey, followed by a meeting with Shire of Dardanup President and CEO to discuss a possible partnership in an industry development grant application.
- 2 July: Attended a Black Diamond community consultation session as part of the feasibility study being conducted by Collie River Valley Marketing.
- 4 July: Hosted Mayor Rhys Williams in Collie as a reciprocal visit with the City of Mandurah to share knowledge and discuss economic development followed by a walking tour of the CBD and a community session at the Goods Shed. Dean Cracknell, CEO of the Town Teams Movement then demonstrated a practical placemaking activity with attendees.
- 4 July: Attended the Collie Hub and Love Collie Launch, the next stages of a collaborative online project by the Collie Chamber of Commerce, Collie River Valley Marketing and the Collie Visitor Centre.
- 5 July: Attended the Bunbury Geographe Tourism Partnership presentation to member councils in Dardanup.
- 8 July: Teleconference with Beyond Zero Emissions representative to discuss the findings of a report that will be released soon.
- 8 July: Teleconference with Scott Hallsworth ex-Collie resident now London-based chef, along with South West Development Commission to discuss a restaurant development and training opportunity.

Mr Blurton

- 20 June 2019 – represented the Shire of Collie at the Rotary Apprentice of the Year awards
- 28 June 2019 – attended SW Zone of WALGA meeting in Harvey
- 4 July 2019 – met with Mayor Rhys Williams from Shire of Mandurah and attended workshops at Goods Shed building
- 8 July 2019 – met new Department of Biodiversity Conservation and Attractions Regional Manager Tony Mennen

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19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 2
- 'All Open' at Appendix 3

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Items 20.1 and Item 20.2 brought forward.

21. CLOSE

The Shire President thanked Council and Staff for their attendance. The Presiding Member declared the meeting closed 11.59pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 30 July 2019.

.....
Presiding Member

.....
Date