



Shire of  
**Collie**

# AGENDA

for the

# ORDINARY MEETING OF COUNCIL

to be held on

**Tuesday, 12 May 2020**

**PLEASE READ THE FOLLOWING DISCLAIMER BEFORE  
PROCEEDING**

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until such time as they have been advised in writing by Council staff.

Council's Vision

A connected community that is as rich  
and diverse as its heritage and landscape.

Values

The core values at the heart of the Council's commitment to the  
community are:

- Acting with integrity, transparency and accountability
  - Leading the delivery of the community's vision
- Enabling community-led endeavours to make the Shire of  
Collie a better place
  - Respectful progress

# **NOTICE OF MEETING**

Please be advised that meeting of the

## **Ordinary Meeting of Council**

commencing at **7:00pm**

will be held on

**Tuesday, 12 May 2020**

On-line via Zoom (COVID-19)



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David Blurton  
Chief Executive Officer

8 May 2020

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### **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

# **MEETING SCHEDULE**

**May 2020 – June 2020**

Councillors are reminded of the following meetings. Please note that other meetings may be planned that are not shown here. Councillors are advised to contact the Committee's Presiding Member/Chairperson if in doubt.

**Tuesday 12 May 2020**

**Ordinary Meeting of Council**

7.00pm in Council Chambers

**SHIRE OF COLLIE**  
**DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY**

**To: Chief Executive Officer**

As required by section 5.65(1)(a) or 5.70 of the Local Government Act 1995 and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Council meeting to be held on \_\_\_\_\_ (Date)

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest (see below)

\* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision making process (see item 6 below). Employees must disclose extent of interest if the Council requires them to.

\_\_\_\_\_

Name (Please Print)
Signature
Date

**NB**

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

**Remember: The responsibility to declare an interest rests with individual Councillors/Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.**

Office Use Only:	Date/Initials
1. Particulars of declaration given to meeting	_____
2. Particulars recorded in the minutes	_____
3. Signed by Chief Executive Officer	_____

## Local Government Act 1995 - SECT 5.23

### Meetings generally open to the public

- 5.23. (1) Subject to subsection (2), the following are to be open to members of the public
- (a) all Council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal --
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to --
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.



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SHIRE OF COLLIE  
**AGENDA - ORDINARY MEETING OF COUNCIL**  
Tuesday, 12 May 2020

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Agenda for the Ordinary Meeting of the Collie Shire Council to be held on-line via Zoom, on Tuesday, 12 May 2020 commencing at 7:00pm.

**1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE**

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

**2. PUBLIC QUESTION TIME**

A 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration towards the Public:

When public questions necessitate resolutions of Council, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates need for the public to wait an indeterminate period of time).

**3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Questions taken on notice from the previous meeting.

Pg 26 – EFT28402 – LJ Mechanical - \$440.00 – Repairs to Isuzu Truck Steering issue and wheel alignment plus stem seal valve why were they not done in house.

Response: Mr Blurton

Council does not possess the specialist equipment required to undertake repairs related to steering and wheel alignment on plant.

**4. DISCLOSURE OF FINANCIAL INTEREST**

Councillors in attendance at meetings must disclose to the meeting any Agenda items upon which they have a Financial Interest. Section 5.65 of the Local Government Act 1995 requires Councillors to: a) give written notification of a financial Interest before the meeting; or b) at the meeting immediately before the particular matter is discussed (notification can be given verbally).

A Disclosure of Financial Interest Form is attached to this Agenda (immediately behind the Index) and can be used by Councillors for disclosure purposes - simply tear out and hand to the Chief Executive Officer. Additional forms will always be available at Council/Committee meetings.

Should Councillors be unsure on Disclosure of Financial Interest matters, further clarification can be obtained by reading Sections 5.53 to 5.59 inclusive of the Act.

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**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Members of the public invited by the Chairperson may address the meeting after Standing Orders have been suspended.

- Jennifer Lauber Patterson from the Frontier Impact Group to present to Council on a feasibility study into production of sustainable, zero-carbon diesel fuel.

**6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Councillors may disclose at this point any matters which they wish to have discussed 'behind closed doors' ie the meeting is closed to members of the public. Section 5.23 of the Local Government Act 1995 applies and the meeting may only go behind closed doors for matters expressly prescribed in the Act - see section of the Act appended immediately after the Disclosure of Financial Interest form.

Any decision (of the meeting) to close the meeting or part of the meeting and the reasons for the decision are to be recorded in the Minutes of the meeting.

- There is one item to be considered closed to the public being a Commercial Matter.

**7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS**

**8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES**

**Recommendation:**

*That Council confirms the Minutes of the Ordinary Meeting of Council held on 21 April 2020.*

**9. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Only items that have been deferred from a previous Ordinary Council Meeting for either further consideration by Councillors or for additional background information may be dealt with under this item. Details of Business Arising items will always be listed on the Agenda.

**10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**

Nil

**11. CEO REPORTS**

Nil

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**AGENDA - ORDINARY MEETING OF COUNCIL**  
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**12. CORPORATE SERVICES REPORTS**

**12.1 Accounts Paid – March 2020**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Hasreen Mandry – Finance Manager
<b>Accountable Manager:</b>	Allison Fergie – Director of Corporate Services
<b>Legislation:</b>	Local Government Act 1995 & Financial Management Regulations 1996
<b>File Number:</b>	FIN/024
<b>Appendices:</b>	Yes – Appendix 1
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To present the accounts paid during the month of March 2020.

**Officer's Recommendation:**

*That Council accepts the Accounts as presented in Appendix 1 being vouchers 41727 totalling \$125.19 and direct payments totalling \$577,626.28 authorised and paid in March 2020.*

**Background:**

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	2019/20		
	Cheques	Electronic Transfer	Total Payment
July	\$458.65	\$832,384.94	<b>\$832,843.59</b>
August	\$1,629.84	\$1,189,189.01	<b>\$1,190,818.85</b>
September	\$1,863.90	\$985,349.82	<b>\$987,213.72</b>
October	\$10,619.81	\$1,175,526.79	<b>\$1,186,146.60</b>
November	\$5,887.05	\$658,803.39	<b>\$664,690.44</b>
December	\$2,600.59	\$900,669.19	<b>\$903,269.78</b>
January	\$2,043.90	\$712,950.33	<b>\$714,994.23</b>
February	\$18,378.04	\$531,573.67	<b>\$549,951.71</b>
March	\$125.19	\$577,626.28	<b>\$577,751.47</b>

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<b>April</b>			
<b>May</b>			
<b>June</b>			

**Statutory and Policy Implications:**

WA Local Government Act 1995  
Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

**Budget Implications:**

All liabilities settled have been in accordance with the Annual Budget provisions.

**Communications Requirements: (Policy No. CS1.7)**

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

**Comment:**

For a detailed listing of payments see Appendix 1.

Any questions relating to the accounts please forward prior to the meeting for clarification.

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**12.2 Financial Report – March 2020**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Hasreen Mandry – Finance Manager
<b>Accountable Manager:</b>	Allison Fergie – Director of Corporate Services
<b>Legislation:</b>	Local Government Act 1995 & Financial Management Regulations 1996
<b>File Number:</b>	FIN/024
<b>Appendices:</b>	Yes – Appendix 2
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

This report provides a summary of the Financial Position for the Shire of Collie for the month ending March 2020.

**Officers Recommendation:**

*That Council accept the Financial Report for March 2020 as presented in Appendix 2.*

**Background:**

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 2.

**Statutory and Policy Implications:**

WA Local Government Act 1995  
Financial Management Regulations 1996

**Budget Implications:**

Nil

**Communications Requirements: (Policy No. CS1.7)**

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

N/A

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**Comment:**

The report provided to Council as Appendix 2 is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

**Notes to the Financial Statements (items in bold represent new notes).**

**Operating Income by Program**

1. **Welfare is \$8,370 under budget due to the utility reimbursement for Margareta Wilson Centre. The utility charges for the Centre are now controlled by the lessee.**
2. **Recreation and culture is \$329,254 under budget due to the timing of the Collie River Trail and Trail Corridor (BBRF) grant.**
3. Transport is \$165,042 under budget mainly due to the timing of the Regional Road Group Grant.
4. **Other property and services are \$43,656 under budget due to the timing of the traineeship grant funding which was received in June 2019 and private works revenue being under budget (\$10,280).**

**Operating Expenditure by Program**

5. Governance is \$45,154 under budget due to the timing of several expenditure such as conference/training (\$12,409), admin insurance (\$6,622), Information Technology (\$7,286) and Long Term Financial Plan (\$17,500).
6. Law, Order and Safety are \$125,576 over budget mainly due to the overspent in the Bushfire Brigade and SES expenditure (\$52,131) which is claimable from DFES, the Yourdamung Fire (\$44,124) and unbudgeted grant expenditure for the Bushfire Mitigation (\$36,591).
7. **Transport is \$337,727 under budget due to verge maintenance being under budget.**
8. Other Property and Services are \$34,534 due this is due to the plant direct cost allocation which is currently being reviewed.

**Operating Income by Nature and Type**

9. **Operating grant \$95,000 under budget due to timing of the LGGS Bushfire and State Emergency Services Grant.**

**Non Operating Expenditure by Nature and Type**

10. **Non operating grant is \$473,479 under budget due to the timing of the Collie River Trail and Trail Corridor (BBRF) grant and Regional Road Group Grant.**

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**12.3 Adoption of Fees and Charges for 2020/21**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Hasreen Mandry – Finance Manager
<b>Accountable Manager:</b>	Allison Fergie – Director Corporate Services
<b>Legislation:</b>	WA Local Government Act (1995)
<b>File Number:</b>	FIN/005
<b>Appendices:</b>	Yes – Appendix 3
<b>Voting Requirements:</b>	Absolute Majority

**Report Purpose:**

For Council to consider the schedule of fees and charges for the 2020/21 budget year.

**Officer's Recommendation:**

*That Council adopts by an ABSOLUTE MAJORITY, the attached schedule of fees and charges (Appendix 3) as part of the 2020/21 draft budget document.*

**Background:**

Council has adopted the annual schedule of fees and charges separately from the budget document to enable more time to consider each proposed charge for the forthcoming year.

**Statutory and Policy Implications:**

Section 6.16 to 6.19 of the WA Local Government Act (1995) governs the imposition of fees and charges.

Many of the fees and charges listed on the attachment are statutory charges and cannot be modified by the Council. They are included on the list to provide readers of the final budget document with a complete list of charges which the Council may levy.

**Budget Implications:**

Changes to proposed fees and charges will have an impact on the revenue collected for 2020/21. Anticipated revenue for each individual account will be fully disclosed upon budget adoption. As required by section 6.17 of the Act, the following was taken into account in determining the amount of a fee or charge for a service;

- (a) the cost to the local government of providing the service or goods;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

**Communications Requirements:** (Policy No. CS 1.7)

The final schedule of Fees and Charges is required to be made available for comment as part of the budget document. A copy of the proposed Schedule Fees and Charges for 2019/20 can be found at Appendix 3.

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Certain fee changes such as Cemetery Fees are required to be gazetted if the Council wishes to increase for 2020/21.

**Strategic Community Plan/Corporate Business Plan Implications:**

KEY OBJECTIVE 5.0

Our Business

Good governance and an effective, efficient and sustainable organisation.

Outcome 5.3:

Financial sustainability and accountability, with emphases on the below strategy; 5.3.5, provide corporate financial services that support the Shires operations and meet planning, reporting and accountability requirements.

**Comment:**

For readability, all Council set fees and charges are highlighted in orange. The 2020/21 proposed fees and charges (Council control) are the same as the adopted 2019/20 fees and charges except for the following transfer station fees.

- 1) General waste \$65 per tonne (2019/20) and Co-mingled \$95 per tonne (2019/20)
- combined to one charge in 2020/21: General / Co-mingled \$80 per tonne or part thereof

The predicted Consumer Price Index (CPI) for 2020/21 is 2.2% and the predicted Local Government Cost Index (LGCI) for 2020/21 is 1.8%. These figures are prior to the COVID 19 pandemic.



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**13. DEVELOPMENT SERVICES REPORTS**

**13.1 Roche Park – Replacement Timber Floor for Minor Sports Hall – Tender 01/2020**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Scott Geere – Building Services Manager
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	WA Local Government Act 1995
<b>File Number:</b>	CPR/038 - Roche Park Recreation Centre
<b>Appendices:</b>	No
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To award the tender for the installation of a Replacement Timber Floor to the Minor Sport Hall at Roche Park Recreation Centre.

**Officer's Recommendation:**

*That Council award Tender 01/2020 for the installation of a new timber floor to the Minor Sport Hall at Roche Park Recreation Centre to Aura Sport Pty Ltd, in the amount of \$135,930.00 (ex GST), with the remaining balance for substrate repair/re-levelling works as necessary.*

**Background:**

The principal objective of this request for tender is to remove the existing jarrah sports floor for the Minor Sports Hall, which is failing in numerous locations, and replace it with a new floor installation at the Shire of Collie Roche Park Recreation Centre.

The existing timber floor in the main sport hall at the Roche Park Recreation Centre has been well maintained since it was constructed in 1988, however with the constant use of basketball, netball, volleyball, and roller skating a large number of timber floor boards are constantly being replaced, mainly due to the procedure of re-sanding. The timber floor boards are now dangerously thin causing more splitting and damage to the floor boards every time the Main Sport Hall is being used, and becoming a concern to public safety.

The existing timber floor consists of 19mm thick by 60mm wide (jarrah) tongue and groove floor boards top nailed to 40mm thick by 60mm wide hardwood joists, sitting on 60mm x 40mm x 10mm thick rubber shock pads at 450mm centres, and laid on a waterproof (black plastic) membrane on top of a concrete floor.

The existing timber floor area is approximately 625m<sup>2</sup>.

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This Tender is for the removal of existing, and supply and installation of a new Engineered Timber Sprung Floor system. The reason that the Shire has not opted to have an overlay floor system on top of the old floor as per the Major Sports Hall rectification in 2014 is due to the subsidence of the building. It is seen that the additional weight of an overlay floor (approx. 10-12 tonne) may compound the subsidence issue, and therefore its replacement is instead seen as maintaining the status quo.

The Tender also included a request for a separate itemised costing to address the approximate 160mm fall between both ends of the court in the new flooring installation (i.e. approx. 1:200 fall), to obtain a maximum 20mm variation in the gradient of the floor. The intention for it being separately itemised was to determine its specific cost/benefit value in carrying out the work, however as it stands it is not adversely impacting the use of the court – for a point of comparison a bathroom floor gradient is approximately 1:100.

The following is the preferred method:

- Cut up and dispose of existing timber floor;
- Installation of new Engineered Timber Sprung Sports Floor onto surface of existing concrete substrate (post-timber floor removal) to following specification:
  - a) Supply all labour and materials necessary to complete the works including expansion joints, bull nose jarrah or suitable equivalent skirting and quarterround, sanding and sealing with a minimum of 3 application of a water borne based timber seal, including basketball, netball, and volleyball line markings;
  - b) Sockets / Access cover plates – Include the supply and installation of four (4) new access cover plates; and
  - c) Installation of suitable threshold transition between new proposed floor level and existing access points.

The tender is inclusive of all labour and materials necessary to complete the works, including accommodation, travel, freight and removal of all rubbish, with a minimum two (2) year warranty for the installed timber floor system (not the floor coating and line markings).

The Shire of Collie shall provide the following:

- The supply of mains power.
- Clean site ready for construction work.
- Clear access to construction area at all times, in agreement with relevant Council staff.

**Statutory and Policy Implications:**

Nil

**Budget Implications:**

This has been fully funded in the 2020/2021 Budget which has an allocation of \$150,000.

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**Communications Requirements:** (Policy No. CS 1.7)

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

2.0 - OUR BUILT ENVIRONMENT

Our Goal: To provide the community with appropriate infrastructure that meets Community Expectations: This will be achieved by;

- Sound forward financial planning
- Sound forward asset Management planning
- Understanding our community expectations and desires
- Aligning staff and financial resources to strategic focuses
- Effective asset utilisation

**Relevant Precedents:**

Nil

**Comment:**

Tender 01/2020 was advertised in The Southwest Times, West Australian, Collie Mail on 8 April 2020.

Tenders closed on Friday 1 May 2020 at 2pm.

At the close of tender two (1) conforming tenders were received and two (2) alternate tenders were received. Note the below amounts do not include floor re-levelling.

<b>Company Name</b>	<b>Conforming/Alternate</b>	<b>Installation Cost (ex GST)</b>	<b>Rating (Out of 100)</b>
Aura Sports	Conforming	\$135,930.00	95
Art of Timber	Conforming	\$125,300.00	93
Civilcon	Alternate	\$182,913.00	81
Image Floor Sanding	Alternate	\$188,590.00	66

**Conforming tenders**

1. Aura Sports

This submission is for an Engineered Timber Sprung Sports Floor, being a 'Helsinki 10 Classic' system (Oak finish), comprised of a 12.6mm top layer of engineered hardwood and 9x hardwood load distribution strips (12mm aggregate thickness) on a

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15mm polyurethane composite cushion layer (40mm total system thickness).

It includes the following:

- Removal and disposal of existing system (excl. bin hire costs);
- Installation of new Helsinki Floor System;
- Line-marking for Basketball, Netball, and Volleyball courts;
- Sealing of floor;
- Supply and Installation of Access Cover Plates;
- Installation of skirting (95 L/m); and
- Provisional sum for aluminium flexible threshold plates.

This system was installed by Aura Sports to the Major Hall at Roche Park as an overlay system in 2014. This system has performed very well over the last 6 years.

Aura Sports are a Queensland based business with local based installers. They were the official netball and basketball flooring supplier for the 2018 Commonwealth Games on the Gold Coast and have installed the Helsinki product to numerous high-profile sporting facilities all over Australia.

It is maintenance free for its first 10 years, with annual maintenance required thereafter.

This type of system provides greater area elasticity when considering the current undulating nature of the concrete substrate and is more resistant to building movement than more conventional types of flooring. Some of the other system benefits are:

- Harder wearing than strip timber;
- Simple and easy maintenance;
- Internationally FIBA approved;
- DIN certified;
- No resurfacing for 10 years;
- Superior dimensional stability with larger deformation area than other floor types;
- More moisture resilient than strip timber;

As the current flooring system has an approximate total thickness of 70mm, compared to the Helsinki 40mm thickness, there will be a need for a minor 30mm threshold ramp to be installed for users to step down onto the court surface from the current concourse level. This threshold arrangement will comply with AS 1428.1-2009 for disability access.

A late June 2020 start may be possible from this tenderer, with a timeframe of approximately 27 business days for removal and installation, with an additional 5 days for curing of coating (i.e. mid-late July 2020 completion).

They included a re-levelling option of the floor as well at \$38,000 to further enhance the longevity and aesthetics of the flooring using a combination of plywood and high density polystyrene material.

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2. Art of Timber

This submission is for an Embleton ProCourt Blue Gum Parquetry floor, comprising 8mm thick panels over 2 layers of 12mm structural grade F8 plywood sitting on top of 12mm EV50 pads, which give its sprung performance. Total system thickness is 44mm.

It includes the following:

- Full removal and disposal of existing system;
- Installation of new Blue Gum Parquetry Floor System;
- Line-marking for Basketball, Netball, and Volleyball courts;
- Sealing of floor;
- Supply and Installation of Access Cover Plates;
- Installation of skirting (95 L/m); and
- Aluminium flexible threshold plates.

Art of Timber are an Aubin Grove based business and have been in operation since 2010. They have provided and installed sports floors to numerous sites in Western Australia including Melville SHS, Pingelly Recreation & Cultural Centre, Morley High School, Butler College and Perth Modern.

A Parquetry floor generally requires annual maintenance, dependant upon usage, being light sanding and re-coating. Some of the other system benefits are:

- Cost effective
- BS7044 ('Artificial Sports Surfaces') compliant;
- ISO 140-7 ('Acoustic – Measurement of Sound') compliant;
- AS 2796.1 & 2 compliant ('Timber – Hardwood – sawn and milled products') compliant;
- Area Elastic with flexible glue for timber will allow for some floor movement;
- 10 Year Warranty.

As the current flooring system has an approximate total thickness of 70mm, compared to the Embleton ProCourt 44mm thickness, there will be a need for a minor 26mm threshold ramp to be installed for users to step down onto the court surface from the current concourse level. This threshold arrangement will comply with AS 1428.1-2009 for disability access.

A late June 2020 start may be possible from this tenderer, with a timeframe of approximately 5 weeks for removal of existing and installation of new floor (i.e. mid-late July 2020 completion).

They provided a separate itemised cost for a floor re-levelling option being an engineered screed to the slab at \$91,750 (excl).

**Alternate tenders**

3. Image Floor Sanding

This submission is for a new sprung Jarrah Timber floor, very similar to the existing floor system. There should be nil (or at least very minor) difference in level transition between the existing concourse and new court surface as per existing. It will comprise:

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- Full removal and disposal of existing system;
- Replacement timber joists on 48mm x 12mm acoustic shock absorbers;
- New prime grade 19mm Jarrah timber floor over;
- Sanding and sealing of flooring;
- Installation of line-marking;
- Installation of threshold ramps (if needed) to make up any level difference;
- Refurbishment and re-use of existing socket access plates;
- Installation of skirting boards.

Image Floor Sanding are a Bunbury based business. They have recent experience in restoration of existing sports floors for the Donnybrook Recreation Centre in 2013, and Bunbury PCYC in 2018 among others. They have also done new floor installations for Grace Christian School in 2006 and Water Corporation Binningup main office in recent years.

This floor system will require annual maintenance dependant upon usage, being light sanding and re-coating. Some of the benefits of this system are:

- Hard-wearing;
- Proven system performance as per existing installation;
- Close to 0mm height transition between existing concourse and new proposed floor surface; and
- South-West based business.

There would be a 4 to 6 week lead time for ordering of materials should they be successful, and a further 4 to 6 weeks for installation (potentially up to 3 months for completion from date of order).

They provided a separate itemised cost for floor re-levelling with timber battens at a cost of \$23,100.

#### 4. Civilcon Construction

This submission is for a new sprung Jarrah Timber floor, very similar to the existing floor system. There should be nil (or at least very minor) difference in level transition between the existing concourse and new court surface as per existing. It will comprise:

- Full removal and disposal of existing system;
- New jarrah floor;
- Seal and polished;
- Line-marking and replacement of 4 floor sockets;
- Skirting and quad to perimeter.

Civilcon are a Picton based business. They have recent experience with a sports floor refurbishment project at PCYC Bunbury and a Town Hall reconstruction project in Yarloop with timber flooring.

They have confirmed that they can have the project completed end of June 2020.

They also provided a separate itemised cost for floor re-levelling at \$21,656.00.

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Aura Sports Pty Ltd were ranked #1 in the analysis of confirming tenders. Their price was also ranked #1 when considering that no maintenance is required for their floor system in the initial 10 years of its installation. It is also seen that the following aspects work more in favour of the Aura Sports Floor 'Helsinki' system:

- Lower whole of life cost for the floor installation. No maintenance is required for the first 10 years of its use, whereas all other floor systems would require sanding and re-coating every year. Estimated whole of life saving of \$15,000 to \$20,000 in comparison to other systems;
- Yearly sanding, re-coating, and curing would necessitate the court being closed for up to a week in each instance. This would lead to disruptions of sporting groups and potential loss of income every year. This would not be necessary in the first 10 years for the Aura Helsinki Floor System;
- The Helsinki floor type has superior flexibility over a wider span to accommodate any future settlement of the building;
- The Helsinki floor type is anticipated to have a life-span of 35-40 years and is 6x harder wearing than the other flooring types proposed;
- The floor system type will match that in the Main Sports Hall;
- Aura Sports Pty Ltd have offered to clean and re-coat the existing Main Sports Hall Helsinki floor system at no cost should their tender be successful;

Aura Sport Pty Ltd also strongly recommend incorporating releveling at a cost of \$38,000 for longevity and aesthetics of the flooring. However, this would bring the total project cost to approximately \$173,930. It is the view of the reporting officer that the difference in level could still be mitigated somewhat (but not to the extent proposed in their quoted option) with the \$14,000 remaining in the budget allocation, with a strategy firmed up once the existing timber floor has been removed and the state of the existing floor can be further quantified.

It should also be noted that the difference in level of the existing floor has not adversely impacted any activities carried out there, nor is it noticeable under foot.

Based on the above table analysis of conforming and alternative tenders, it is recommended that Council award Tender 01/2020 - Replacement Timber Floor to the Minor Sport Hall at Roche Park Recreation Centre to Aura Sport Pty Ltd in the amount of \$135,930.00 (ex. GST).

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**13.2 Oversize Shed– 24 Evans Street Collie**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Robert Quinn – Shire Planner
<b>Accountable Manager:</b>	Andrew Dover – Director Development Services
<b>Legislation</b>	Planning and Development Act 2005
<b>File Number:</b>	A2940
<b>Appendices:</b>	Yes – Appendix 4 P028/20
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To seek Council Approval for an

1. Outbuilding (Shed) pursuant to clause 5.7.1 of the Local Planning Scheme in the Residential zone for collective floor area under Local Planning Policy: Outbuilding Control.
2. Consent for reduced setback from 1.0m to 0.5m of the shed on the eastern boundary.

**Officer's Recommendation:**

That Council, pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to:

1. *Grant approval to M Sutherland for the development of an Outbuilding (Shed) at 24 Evans Street Collie subject to the following conditions:*
  - a) *At all times, the development the subject of this planning approval must comply with the definition of 'outbuilding' as contained in State Planning Policy 3.1 Residential Design Codes.*
  - b) *All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.*
  - c) *This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period of time for which the Shire of Collie has granted prior written consent.*
  - d) *Before the development is occupied, all external surfaces of steel cladding must be painted and/or finished to the satisfaction of the Shire of Collie.*

**Background:**

The application is to construct a 112m<sup>2</sup> outbuilding with 3.5m high walls setback 500mm from the eastern boundary on 24 Evans Street. 24 Evans Street is zoned Residential and slightly undulating, falling in a southerly aspect from Evans Street and 1.371 hectares in area. The current outbuilding will be removed leaving approximately 56m<sup>2</sup> of outbuilding floor area. With the proposed outbuilding area there will be approximately 168m<sup>2</sup> of collective outbuilding area. See Appendix 4 Plans

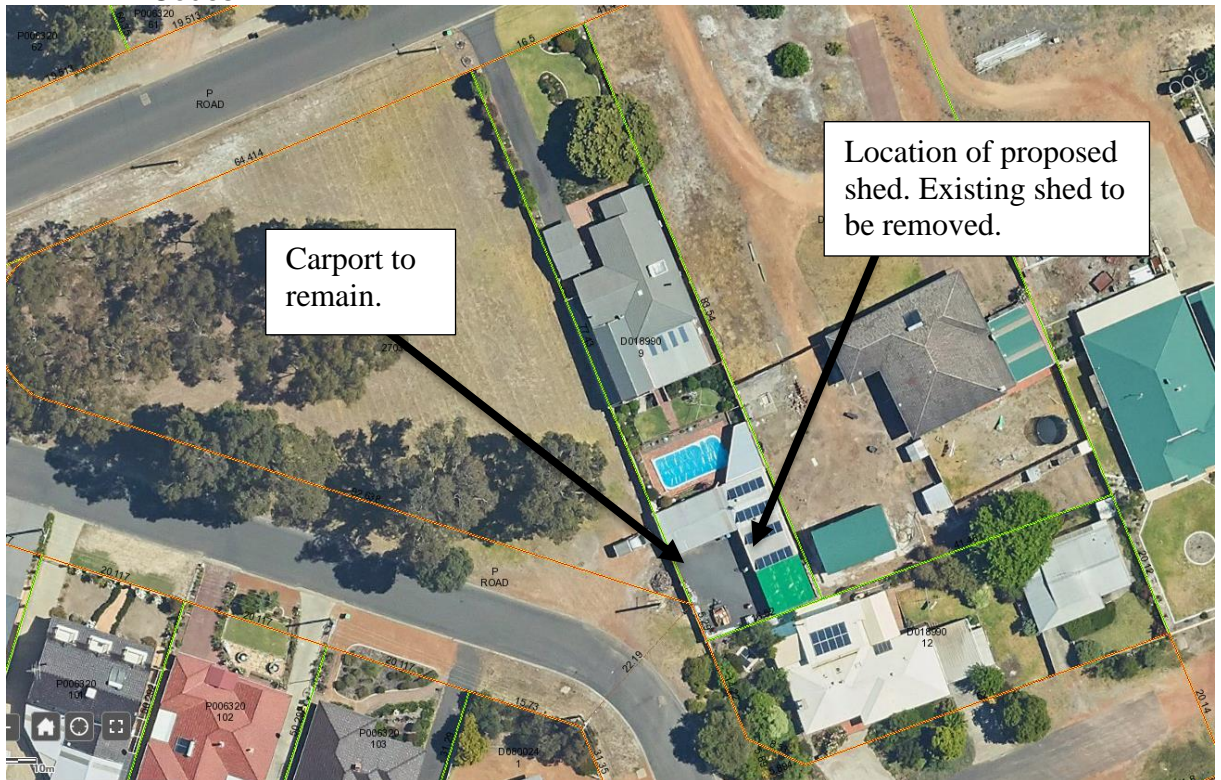


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A decision of Council is required for this application as the proposal seeks to vary the following:

1. Collective Outbuilding floor area requirements for a lot zoned Residential as this proposal is not consistent with the Local Planning Policy 2.1 clause 6.1 which has a limit of 120m<sup>2</sup> on collective shed floor area.
2. The outbuilding does not meet the 1 metre setback requirements of the R-Codes.



Location Site Plan: 24 Evans Street

**Statutory and Policy Implications:**

Local Planning Scheme No. 5

10.2 Matters to be Considered

- (f) any Local Planning Policy adopted by local government under clause 2.4;
- (i) the compatibility of a use or development with its setting;
- (o) the relationship of the proposed development on adjoining land or on other land in the locality, including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;
- (y) any relevant submissions received on the application;

State Planning Policy 3.1 - Residential Design Codes

5.4.3 Outbuildings (Design Principles)

*Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.*

Based on the location of the shed and setbacks from the boundaries, it envisaged that the shed will have minimal, if any impact on neighbouring properties.

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Local Planning Policy: Outbuilding Control

*6.1 Maximum Floor Area*

*Residential zoned land has a maximum total collective outbuilding floor area of 120m<sup>2</sup>.*

**Budget Implications:**

Nil

**Communications Requirements:** (Policy No. CS 1.7)

The proposal meets the following policy objectives:

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

The adjacent neighbour to the east has been consulted regarding the setback and wall height of the outbuilding and has no objections.

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

*Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.*

**Relevant Precedents:**

A similar oversize outbuilding application was approved by Council at its meeting in December 2018 at 60 Ogden Street.

**Comment:**

The proposed additional outbuilding is 112m<sup>2</sup> in floor area with wall heights of 3.49 metres. The 3.49 metre wall heights of the proposed shed are within policy guidelines.

The proposal does not materially detract from the streetscape or the visual amenity of residents or neighbouring properties due to its location. It is considered there are no nearby neighbours within the vicinity of the proposal which will be affected by the Outbuilding.

The maximum floor area for Outbuildings in the Residential zone with lots of this area is 120m<sup>2</sup> with a discretionary allowance for 10% above that. If approved the total collective outbuilding floor area of 156m<sup>2</sup> on this lot will be approximately 23% greater than permitted under policy. The proposal is approximately 23% larger, than the policy permits, however, is not considered to detract from the function or amenity of the block.

It is recommended that Council support the officer's recommendation and conditionally approve the Outbuilding.

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**14. TECHNICAL SERVICES REPORTS**

Nil

**15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Elected Members have the ability to submit notices of motion between meetings and up to a time prescribed in standing orders before a meeting.

Cr Smith has provided a motion to Council:

‘That Council, due to the current crisis, investigate and negotiate with Synergy, Collie A, Bluewaters, Premier Coal, Griffin Coal, Worsley to agree to making an annual monetary contribution or rates to the operation of the Collie Shire to help fund future projects and ensure jobs for locals.’

**Background:**

The reason for this is that in many other Shires the large companies in their area contribute to the running of the Shire. I realise that there is a State Agreement but I think we need to lobby these companies and the State Government to help our town - especially at this time. We should consider that few locals are employed by these companies either as permanent workers or at ‘Shutdown’ times. There is a limited amount of support for our community from these companies with only a small number of management and workers living locally. I think we should at least start a dialogue with these businesses and State Government.

**16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**

Members have the ability to submit notices of questions between meetings and up to a time prescribed in standing orders before a meeting.

**17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

**18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**

**19. STATUS REPORT ON COUNCIL RESOLUTIONS**

Summary reports on the status of Council’s resolutions are;

- ‘Closed Since Last Meeting’ at Appendix 5
- ‘All Open’ at Appendix 6

**20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

**20.1 – Commercial Matter**

**21. CLOSE**