



Shire of
Collie

MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 12 May 2020

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Minutes of the Ordinary Meeting of the Collie Shire Council held on-line via Zoom, on Tuesday, 12 May 2020 commencing at 7:01pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Sarah Stanley	Councillor (Presiding Member)
	Ian Miffling JP	Councillor (Deputy Member)
	Gary Faries	Councillor
	Elysia Harverson	Councillor
	Leonie Scoffern	Councillor
	Michelle Smith	Councillor
	John Kearney	Councillor
	Joe Italiano	Councillor
	Rebecca Woods	Councillor
	Brett Hansen	Councillor
	David Blurton	CEO
	Allison Fergie	Director Corporate Services
	Brett Lowcock	Director Technical Services
	Andrew Dover	Director Development Services
	Hasreen Mandry	Finance Manager
	Scott Geere	Building Manager
	Belinda Dent	CEO PA

APOLOGIES: Cr Brent White

GALLERY: Jennifer Lauber Patterson - Frontier Impact Group (left the meeting at 8.02pm)
Mal Campbell – Frontier Impact Group (left the meeting at 8.02pm)
Geoff Wilks (left the meeting 9.50pm)

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

8429

Moved: Cr Woods	Seconded: Cr Harverson
That Cr White be granted Leave of Absence for this Ordinary Meeting of Council.	
CARRIED 10/0	

2. PUBLIC QUESTION TIME
Nil

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3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Questions taken on notice from the previous meeting.

Pg 26 – EFT28402 – LJ Mechanical - \$440.00 – Repairs to Isuzu Truck Steering issue and wheel alignment plus stem seal valve why were they not done in house.

Response: Mr Blurton

Council does not possess the specialist equipment required to undertake repairs related to steering and wheel alignment on plant.

4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Kearney	Item 17 – Urgent Business approved by the Presiding Member – Consideration of land for an Over 55's Retirement Village in Collie	Impartial – Government employee.
Cr Stanley	Item 15 - Motion from Cr Smith – Monetary Contribution from large commercial businesses with the Shire of Collie Item 18 – Motion on Trails packaging and promotional support	Financial – Husband is an employee of Synergy Financial – Owner/operator of Black Diamond Lodge.
Cr Miffing	Item 15 – Motion from Cr Smith – Monetary Contribution from large commercial businesses with the Shire of Collie	Impartial – Member of Worsley Alumina Community liaison committee.
Cr Hansen	Item 15 – Motion from Cr Smith – Monetary Contribution from large commercial businesses with the Shire of Collie	Financial – employed by named business.
Cr Faries	Item 15 – Motion from Cr Smith – Monetary Contribution from large commercial businesses with the Shire of Collie	Financial – employed by named business.

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Councillor/Staff	Agenda Item	Disclosure
Cr Woods	Item 15 – Motion from Cr Smith – Monetary Contribution from large commercial businesses with the Shire of Collie	Financial – Husband works for Premier Coal and most people/organisations mentioned are members of my employer.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Members of the public invited by the Chairperson may address the meeting after Standing Orders have been suspended.

8430

Moved: Cr Miffling	Seconded: Cr Woods
That Council suspends Standing Orders.	
CARRIED 10/0	

- Jennifer Lauber Patterson and Mal Campbell from the Frontier Impact Group presented to Council on a feasibility study into production of sustainable, zero-carbon diesel fuel.

8431

Moved: Cr Italiano	Seconded: Cr Smith
That Council resumes Standing Orders.	
CARRIED 10/0	

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

There is one item of a commercial nature to consider.

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Nil

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

8432

Recommendation/Council Decision:	
Moved: Cr Scoffern	Seconded: Cr Italiano
That Council confirms the Minutes of the Ordinary Meeting of Council held on 21 April 2020.	
CARRIED 10/0	

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9. **BUSINESS ARISING FROM THE PREVIOUS MINUTES**
Nil

10. **RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**
Nil

11. **CEO REPORTS**
Nil

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12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid – March 2020

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix 1
Voting Requirement	Simple Majority

Report Purpose:

To present the accounts paid during the month of March 2020.

8433

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Scoffern

That Council accepts the Accounts as presented in Appendix 1 being vouchers 41727 totalling \$125.19 and direct payments totalling \$577,626.28 authorised and paid in March 2020.

CARRIED 10/0

Cr Faries

Page 3 - EFT28472 - Brian Fisher Fabrications - \$29,095.00 - Is this contractor a local and for what job?

Mr Lowcock responded that the contractor was not local and is the only supplier in the south west able to install guard rails which were placed on Ferguson Road at Black Diamond.

Page 5 – EFT28492 – Western Power - \$1,320.00 – What was the Design fee for?

Mr Lowcock responded that the design fee was for installation of power underground at Burt Street for the Truck Bay slip lane.

Cr Miffing

Page 21 – EFT28585 – ISA Technologies - \$3,539.25 – What are additional block hours support?

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Mrs Mandry responded that this is the IT component and support for our computer system over our normal contracted hours and this would have increased due to the COVID-19 pandemic and increased usage with staff working from home.

Cr Italiano

Page 1 – EFT28456 – Freestyle Now – \$7,832.00 - What was SK8, Ride Scoot 2020?

Mrs Fergie responded that this was a youth program run by the Community Development Officer and we were reimbursed costs as it was grant funded.

Cr Italiano also requested a breakdown of IT requirements, Photocopy costs and the like ready for the budget.

Mrs Mandry responded that she will be provided a summary of costs prior to budget discussions.

Cr Hansen

Page 22 – EFT28593 – McLeods Barristers & Solicitors – \$9,073.97 – Do we get reimbursed legal fees?

Mr Dover responded that we apply for costs of legal fees and it is between 60-80% that is usually recovered plus penalties.

Background:

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	2019/20		
	Cheques	Electronic Transfer	Total Payment
July	\$458.65	\$832,384.94	\$832,843.59
August	\$1,629.84	\$1,189,189.01	\$1,190,818.85
September	\$1,863.90	\$985,349.82	\$987,213.72
October	\$10,619.81	\$1,175,526.79	\$1,186,146.60
November	\$5,887.05	\$658,803.39	\$664,690.44
December	\$2,600.59	\$900,669.19	\$903,269.78
January	\$2,043.90	\$712,950.33	\$714,994.23
February	\$18,378.04	\$531,573.67	\$549,951.71

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March	\$125.19	\$577,626.28	\$577,751.47
April			
May			
June			

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Comment:

For a detailed listing of payments see Appendix 1.

Any questions relating to the accounts please forward prior to the meeting for clarification.

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12.2 Financial Report – March 2020

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix 2
Voting Requirement	Simple Majority

Report Purpose:

This report provides a summary of the Financial Position for the Shire of Collie for the month ending March 2020.

8434

Officers Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr Kearney

That Council accept the Financial Report for March 2020 as presented in Appendix 2.

CARRIED 10/0

Background:

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 2.

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

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Comment:

The report provided to Council as Appendix 2 is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (items in bold represent new notes).

Operating Income by Program

1. **Welfare is \$8,370 under budget due to the utility reimbursement for Margareta Wilson Centre. The utility charges for the Centre are now controlled by the lessee.**
2. **Recreation and culture is \$329,254 under budget due to the timing of the Collie River Trail and Trail Corridor (BBRF) grant.**
3. Transport is \$165,042 under budget mainly due to the timing of the Regional Road Group Grant.
4. **Other property and services are \$43,656 under budget due to the timing of the traineeship grant funding which was received in June 2019 and private works revenue being under budget (\$10,280).**

Operating Expenditure by Program

5. Governance is \$45,154 under budget due to the timing of several expenditure such as conference/training (\$12,409), admin insurance (\$6,622), Information Technology (\$7,286) and Long Term Financial Plan (\$17,500).
6. Law, Order and Safety are \$125,576 over budget mainly due to the overspent in the Bushfire Brigade and SES expenditure (\$52,131) which is claimable from DFES, the Yourdamung Fire (\$44,124) and unbudgeted grant expenditure for the Bushfire Mitigation (\$36,591).
7. **Transport is \$337,727 under budget due to verge maintenance being under budget.**
8. Other Property and Services are \$34,534 due this is due to the plant direct cost allocation which is currently being reviewed.

Operating Income by Nature and Type

9. **Operating grant \$95,000 under budget due to timing of the LGGS Bushfire and State Emergency Services Grant.**

Non Operating Expenditure by Nature and Type

10. **Non operating grant is \$473,479 under budget due to the timing of the Collie River Trail and Trail Corridor (BBRF) grant and Regional Road Group Grant.**

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12.3 Adoption of Fees and Charges for 2020/21

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation:	WA Local Government Act (1995)
File Number:	FIN/005
Appendices:	Yes – Appendix 3
Voting Requirements:	Absolute Majority

Report Purpose:

For Council to consider the schedule of fees and charges for the 2020/21 budget year.

8435

Officer's Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr Stanley

That Council adopts by an ABSOLUTE MAJORITY, the attached schedule of fees and charges (Appendix 3) as part of the 2020/21 draft budget document with the following changes;

- 1. Penalty interest 8%per annum and instalment surcharge at 3% as per Ministerial Order issued. (Item 290 and 292)**

CARRIED 10/0

Background:

Council has adopted the annual schedule of fees and charges separately from the budget document to enable more time to consider each proposed charge for the forthcoming year.

Statutory and Policy Implications:

Section 6.16 to 6.19 of the WA Local Government Act (1995) governs the imposition of fees and charges.

Many of the fees and charges listed on the attachment are statutory charges and cannot be modified by the Council. They are included on the list to provide readers of the final budget document with a complete list of charges which the Council may levy.

Budget Implications:

Changes to proposed fees and charges will have an impact on the revenue collected for 2020/21. Anticipated revenue for each individual account will be fully disclosed upon budget adoption. As required by section 6.17 of the Act, the following was taken into account in determining the amount of a fee or charge for a service;

- (a) the cost to the local government of providing the service or goods;

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- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

Communications Requirements: (Policy No. CS 1.7)

The final schedule of Fees and Charges is required to be made available for comment as part of the budget document. A copy of the proposed Schedule Fees and Charges for 2019/20 can be found at Appendix 3.

Certain fee changes such as Cemetery Fees are required to be gazetted if the Council wishes to increase for 2020/21.

Strategic Community Plan/Corporate Business Plan Implications:

KEY OBJECTIVE 5.0

Our Business

Good governance and an effective, efficient and sustainable organisation.

Outcome 5.3:

Financial sustainability and accountability, with emphases on the below strategy; 5.3.5, provide corporate financial services that support the Shires operations and meet planning, reporting and accountability requirements.

Comment:

For readability, all Council set fees and charges are highlighted in orange. The 2020/21 proposed fees and charges (Council control) are the same as the adopted 2019/20 fees and charges except for the following transfer station fees.

- 1) General waste \$65 per tonne (2019/20) and Co-mingled \$95 per tonne (2019/20)
- combined to one charge in 2020/21: General / Co-mingled \$80 per tonne or part thereof

The predicted Consumer Price Index (CPI) for 2020/21 is 2.2% and the predicted Local Government Cost Index (LGCI) for 2020/21 is 1.8%. These figures are prior to the COVID 19 pandemic.

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13. DEVELOPMENT SERVICES REPORTS

13.1 Roche Park – Replacement Timber Floor for Minor Sports Hall – Tender 01/2020

Reporting Department:	Development Services
Reporting Officer:	Scott Geere – Building Services Manager
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	WA Local Government Act 1995
File Number:	CPR/038 - Roche Park Recreation Centre
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose:

To award the tender for the installation of a Replacement Timber Floor to the Minor Sport Hall at Roche Park Recreation Centre.

Officer's Recommendation:

That Council award Tender 01/2020 for the installation of a new timber floor to the Minor Sport Hall at Roche Park Recreation Centre to Aura Sport Pty Ltd, in the amount of \$135,930.00 (ex GST), with the remaining balance for substrate repair/re-leveling works as necessary.

8436

Council Decision:

Moved: Cr Harverson

Seconded: Cr Italiano

That Council defer this item until the 2 June and consult with user groups of the minor sports hall.

CARRIED 10/0

Background:

The principal objective of this request for tender is to remove the existing jarrah sports floor for the Minor Sports Hall, which is failing in numerous locations, and replace it with a new floor installation at the Shire of Collie Roche Park Recreation Centre.

The existing timber floor in the main sport hall at the Roche Park Recreation Centre has been well maintained since it was constructed in 1988, however with the constant use of basketball, netball, volleyball, and roller skating a large number of timber floor boards are constantly being replaced, mainly due to the procedure of re-sanding. The timber floor boards are now dangerously thin causing more splitting and damage to the floor boards every time the Main Sport Hall is being used, and becoming a concern to public safety.

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The existing timber floor consists of 19mm thick by 60mm wide (jarrah) tongue and groove floor boards top nailed to 40mm thick by 60mm wide hardwood joists, sitting on 60mm x 40mm x 10mm thick rubber shock pads at 450mm centres, and laid on a waterproof (black plastic) membrane on top of a concrete floor.

The existing timber floor area is approximately 625m².

This Tender is for the removal of existing, and supply and installation of a new Engineered Timber Sprung Floor system. The reason that the Shire has not opted to have an overlay floor system on top of the old floor as per the Major Sports Hall rectification in 2014 is due to the subsidence of the building. It is seen that the additional weight of an overlay floor (approx. 10-12 tonne) may compound the subsidence issue, and therefore its replacement is instead seen as maintaining the status quo.

The Tender also included a request for a separate itemised costing to address the approximate 160mm fall between both ends of the court in the new flooring installation (i.e. approx. 1:200 fall), to obtain a maximum 20mm variation in the gradient of the floor. The intention for it being separately itemised was to determine its specific cost/benefit value in carrying out the work, however as it stands it is not adversely impacting the use of the court – for a point of comparison a bathroom floor gradient is approximately 1:100.

The following is the preferred method:

- Cut up and dispose of existing timber floor;
- Installation of new Engineered Timber Sprung Sports Floor onto surface of existing concrete substrate (post-timber floor removal) to following specification:
 - a) Supply all labour and materials necessary to complete the works including expansion joints, bull nose jarrah or suitable equivalent skirting and quarterround, sanding and sealing with a minimum of 3 application of a water borne based timber seal, including basketball, netball, and volleyball line markings;
 - b) Sockets / Access cover plates – Include the supply and installation of four (4) new access cover plates; and
 - c) Installation of suitable threshold transition between new proposed floor level and existing access points.

The tender is inclusive of all labour and materials necessary to complete the works, including accommodation, travel, freight and removal of all rubbish, with a minimum two (2) year warranty for the installed timber floor system (not the floor coating and line markings).

The Shire of Collie shall provide the following:

- The supply of mains power.
- Clean site ready for construction work.
- Clear access to construction area at all times, in agreement with relevant Council staff.

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Statutory and Policy Implications:

Nil

Budget Implications:

This has been fully funded in the 2020/2021 Budget which has an allocation of \$150,000.

Communications Requirements: (Policy No. CS 1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

2.0 - OUR BUILT ENVIRONMENT

Our Goal: To provide the community with appropriate infrastructure that meets Community Expectations: This will be achieved by;

- Sound forward financial planning
- Sound forward asset Management planning
- Understanding our community expectations and desires
- Aligning staff and financial resources to strategic focuses
- Effective asset utilisation

Relevant Precedents:

Nil

Comment:

Tender 01/2020 was advertised in The Southwest Times, West Australian, Collie Mail on 8 April 2020.

Tenders closed on Friday 1 May 2020 at 2pm.

At the close of tender two (1) conforming tenders were received and two (2) alternate tenders were received. Note the below amounts do not include floor re-levelling.

Company Name	Conforming/Alternate	Installation Cost (ex GST)	Rating (Out of 100)
Aura Sports	Conforming	\$135,930.00	95
Art of Timber	Conforming	\$125,300.00	93
Civilcon	Alternate	\$182,913.00	81
Image Floor Sanding	Alternate	\$188,590.00	66

Conforming tenders

1. Aura Sports

This submission is for an Engineered Timber Sprung Sports Floor, being a 'Helsinki

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10 Classic' system (Oak finish), comprised of a 12.6mm top layer of engineered hardwood and 9x hardwood load distribution strips (12mm aggregate thickness) on a 15mm polyurethane composite cushion layer (40mm total system thickness).

It includes the following:

- Removal and disposal of existing system (excl. bin hire costs);
- Installation of new Helsinki Floor System;
- Line-marking for Basketball, Netball, and Volleyball courts;
- Sealing of floor;
- Supply and Installation of Access Cover Plates;
- Installation of skirting (95 L/m); and
- Provisional sum for aluminium flexible threshold plates.

This system was installed by Aura Sports to the Major Hall at Roche Park as an overlay system in 2014. This system has performed very well over the last 6 years.

Aura Sports are a Queensland based business with local based installers. They were the official netball and basketball flooring supplier for the 2018 Commonwealth Games on the Gold Coast and have installed the Helsinki product to numerous high-profile sporting facilities all over Australia.

It is maintenance free for its first 10 years, with annual maintenance required thereafter.

This type of system provides greater area elasticity when considering the current undulating nature of the concrete substrate and is more resistant to building movement than more conventional types of flooring. Some of the other system benefits are:

- Harder wearing than strip timber;
- Simple and easy maintenance;
- Internationally FIBA approved;
- DIN certified;
- No resurfacing for 10 years;
- Superior dimensional stability with larger deformation area than other floor types;
- More moisture resilient than strip timber;

As the current flooring system has an approximate total thickness of 70mm, compared to the Helsinki 40mm thickness, there will be a need for a minor 30mm threshold ramp to be installed for users to step down onto the court surface from the current concourse level. This threshold arrangement will comply with AS 1428.1-2009 for disability access.

A late June 2020 start may be possible from this tenderer, with a timeframe of approximately 27 business days for removal and installation, with an additional 5 days for curing of coating (i.e. mid-late July 2020 completion).

They included a re-levelling option of the floor as well at \$38,000 to further enhance the longevity and aesthetics of the flooring using a combination of plywood and high density polystyrene material.

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2. Art of Timber

This submission is for an Embleton ProCourt Blue Gum Parquetry floor, comprising 8mm thick panels over 2 layers of 12mm structural grade F8 plywood sitting on top of 12mm EV50 pads, which give its sprung performance. Total system thickness is 44mm.

It includes the following:

- Full removal and disposal of existing system;
- Installation of new Blue Gum Parquetry Floor System;
- Line-marking for Basketball, Netball, and Volleyball courts;
- Sealing of floor;
- Supply and Installation of Access Cover Plates;
- Installation of skirting (95 L/m); and
- Aluminium flexible threshold plates.

Art of Timber are an Aubin Grove based business and have been in operation since 2010. They have provided and installed sports floors to numerous sites in Western Australia including Melville SHS, Pingelly Recreation & Cultural Centre, Morley High School, Butler College and Perth Modern.

A Parquetry floor generally requires annual maintenance, dependant upon usage, being light sanding and re-coating. Some of the other system benefits are:

- Cost effective
- BS7044 ('Artificial Sports Surfaces') compliant;
- ISO 140-7 ('Acoustic – Measurement of Sound') compliant;
- AS 2796.1 & 2 compliant ('Timber – Hardwood – sawn and milled products') compliant;
- Area Elastic with flexible glue for timber will allow for some floor movement;
- 10 Year Warranty.

As the current flooring system has an approximate total thickness of 70mm, compared to the Embleton ProCourt 44mm thickness, there will be a need for a minor 26mm threshold ramp to be installed for users to step down onto the court surface from the current concourse level. This threshold arrangement will comply with AS 1428.1-2009 for disability access.

A late June 2020 start may be possible from this tenderer, with a timeframe of approximately 5 weeks for removal of existing and installation of new floor (i.e. mid-late July 2020 completion).

They provided a separate itemised cost for a floor re-levelling option being an engineered screed to the slab at \$91,750 (excl).

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Alternate tenders

3. Image Floor Sanding

This submission is for a new sprung Jarrah Timber floor, very similar to the existing floor system. There should be nil (or at least very minor) difference in level transition between the existing concourse and new court surface as per existing. It will comprise:

- Full removal and disposal of existing system;
- Replacement timber joists on 48mm x 12mm acoustic shock absorbers;
- New prime grade 19mm Jarrah timber floor over;
- Sanding and sealing of flooring;
- Installation of line-marking;
- Installation of threshold ramps (if needed) to make up any level difference;
- Refurbishment and re-use of existing socket access plates;
- Installation of skirting boards.

Image Floor Sanding are a Bunbury based business. They have recent experience in restoration of existing sports floors for the Donnybrook Recreation Centre in 2013, and Bunbury PCYC in 2018 among others. They have also done new floor installations for Grace Christian School in 2006 and Water Corporation Binningup main office in recent years.

This floor system will require annual maintenance dependant upon usage, being light sanding and re-coating. Some of the benefits of this system are:

- Hard-wearing;
- Proven system performance as per existing installation;
- Close to 0mm height transition between existing concourse and new proposed floor surface; and
- South-West based business.

There would be a 4 to 6 week lead time for ordering of materials should they be successful, and a further 4 to 6 weeks for installation (potentially up to 3 months for completion from date of order).

They provided a separate itemised cost for floor re-levelling with timber battens at a cost of \$23,100.

4. Civilcon Construction

This submission is for a new sprung Jarrah Timber floor, very similar to the existing floor system. There should be nil (or at least very minor) difference in level transition between the existing concourse and new court surface as per existing. It will comprise:

- Full removal and disposal of existing system;
- New jarrah floor;
- Seal and polished;
- Line-marking and replacement of 4 floor sockets;
- Skirting and quad to perimeter.

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Civilcon are a Picton based business. They have recent experience with a sports floor refurbishment project at PCYC Bunbury and a Town Hall reconstruction project in Yarloop with timber flooring.

They have confirmed that they can have the project completed end of June 2020.

They also provided a separate itemised cost for floor re-levelling at \$21,656.00.

Aura Sports Pty Ltd were ranked #1 in the analysis of confirming tenders. Their price was also ranked #1 when considering that no maintenance is required for their floor system in the initial 10 years of its installation. It is also seen that the following aspects work more in favour of the Aura Sports Floor 'Helsinki' system:

- Lower whole of life cost for the floor installation. No maintenance is required for the first 10 years of its use, whereas all other floor systems would require sanding and re-coating every year. Estimated whole of life saving of \$15,000 to \$20,000 in comparison to other systems;
- Yearly sanding, re-coating, and curing would necessitate the court being closed for up to a week in each instance. This would lead to disruptions of sporting groups and potential loss of income every year. This would not be necessary in the first 10 years for the Aura Helsinki Floor System;
- The Helsinki floor type has superior flexibility over a wider span to accommodate any future settlement of the building;
- The Helsinki floor type is anticipated to have a life-span of 35-40 years and is 6x harder wearing than the other flooring types proposed;
- The floor system type will match that in the Main Sports Hall;
- Aura Sports Pty Ltd have offered to clean and re-coat the existing Main Sports Hall Helsinki floor system at no cost should their tender be successful;

Aura Sport Pty Ltd also strongly recommend incorporating releveling at a cost of \$38,000 for longevity and aesthetics of the flooring. However, this would bring the total project cost to approximately \$173,930. It is the view of the reporting officer that the difference in level could still be mitigated somewhat (but not to the extent proposed in their quoted option) with the \$14,000 remaining in the budget allocation, with a strategy firmed up once the existing timber floor has been removed and the state of the existing floor can be further quantified.

It should also be noted that the difference in level of the existing floor has not adversely impacted any activities carried out there, nor is it noticeable under foot.

Based on the above table analysis of conforming and alternative tenders, it is recommended that Council award Tender 01/2020 - Replacement Timber Floor to the Minor Sport Hall at Roche Park Recreation Centre to Aura Sport Pty Ltd in the amount of \$135,930.00 (ex. GST).

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13.2 Oversize Shed– 24 Evans Street Collie

Reporting Department:	Development Services
Reporting Officer:	Robert Quinn – Shire Planner
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	Planning and Development Act 2005
File Number:	A2940
Appendices:	Yes – Appendix 4 P028/20
Voting Requirement	Simple Majority

Report Purpose:

To seek Council Approval for an

1. Outbuilding (Shed) pursuant to clause 5.7.1 of the Local Planning Scheme in the Residential zone for collective floor area under Local Planning Policy: Outbuilding Control.
2. Consent for reduced setback from 1.0m to 0.5m of the shed on the eastern boundary.

8437

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Scoffern

That Council, pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to:

1. **Grant approval to M Sutherland for the development of an Outbuilding (Shed) at 24 Evans Street Collie subject to the following conditions:**
 - a) **At all times, the development the subject of this planning approval must comply with the definition of 'outbuilding' as contained in State Planning Policy 3.1 Residential Design Codes.**
 - b) **All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.**
 - c) **This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period of time for which the Shire of Collie has granted prior written consent.**
 - d) **Before the development is occupied, all external surfaces of steel cladding must be painted and/or finished to the satisfaction of the Shire of Collie.**

CARRIED 10/0

Background:

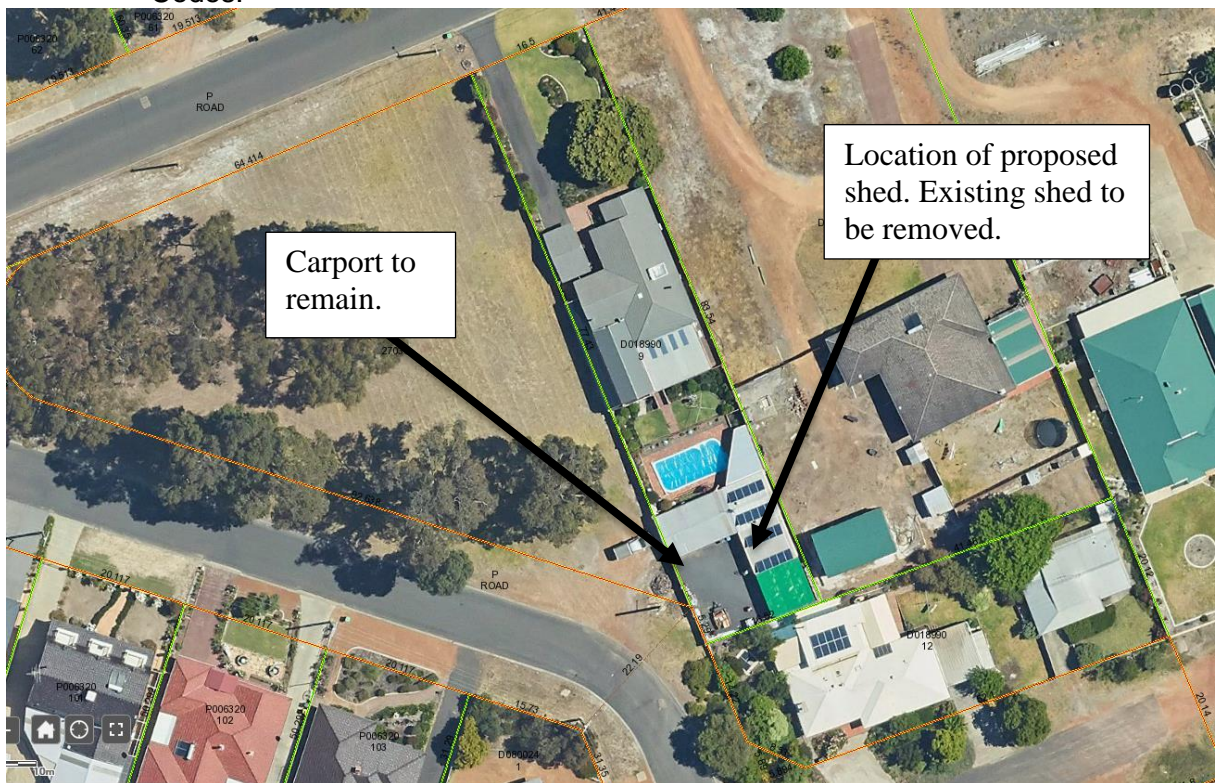
The application is to construct a 112m² outbuilding with 3.5m high walls setback 500mm from the eastern boundary on 24 Evans Street. 24 Evans Street is zoned Residential and slightly undulating, falling in a southerly aspect from Evans Street and 1.371 hectares in area. The current outbuilding will be removed leaving

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approximately 56m² of outbuilding floor area. With the proposed outbuilding area there will be approximately 168m² of collective outbuilding area. See Appendix 4 Plans

A decision of Council is required for this application as the proposal seeks to vary the following:

1. Collective Outbuilding floor area requirements for a lot zoned Residential as this proposal is not consistent with the Local Planning Policy 2.1 clause 6.1 which has a limit of 120m² on collective shed floor area.
2. The outbuilding does not meet the 1 metre setback requirements of the R-Codes.



Location Site Plan: 24 Evans Street

Statutory and Policy Implications:
Local Planning Scheme No. 5

10.2 Matters to be Considered

- (f) any Local Planning Policy adopted by local government under clause 2.4;
- (i) the compatibility of a use or development with its setting;
- (o) the relationship of the proposed development on adjoining land or on other land in the locality, including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;
- (y) any relevant submissions received on the application;

State Planning Policy 3.1 - Residential Design Codes

5.4.3 Outbuildings (Design Principles)

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Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

Based on the location of the shed and setbacks from the boundaries, it envisaged that the shed will have minimal, if any impact on neighbouring properties.

Local Planning Policy: Outbuilding Control

6.1 Maximum Floor Area

Residential zoned land has a maximum total collective outbuilding floor area of 120m².

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

The proposal meets the following policy objectives:

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

The adjacent neighbour to the east has been consulted regarding the setback and wall height of the outbuilding and has no objections.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

A similar oversize outbuilding application was approved by Council at its meeting in December 2018 at 60 Ogden Street.

Comment:

The proposed additional outbuilding is 112m² in floor area with wall heights of 3.49 metres. The 3.49 metre wall heights of the proposed shed are within policy guidelines.

The proposal does not materially detract from the streetscape or the visual amenity of residents or neighbouring properties due to its location. It is considered there are no nearby neighbours within the vicinity of the proposal which will be affected by the Outbuilding.

The maximum floor area for Outbuildings in the Residential zone with lots of this area is 120m² with a discretionary allowance for 10% above that. If approved the total collective outbuilding floor area of 156m² on this lot will be approximately 23% greater

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than permitted under policy. The proposal is approximately 23% larger, than the policy permits, however, is not considered to detract from the function or amenity of the block.

It is recommended that Council support the officer's recommendation and conditionally approve the Outbuilding.

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14. TECHNICAL SERVICES REPORTS

Nil

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Elected Members can submit notices of motion between meetings and up to a time prescribed in standing orders before a meeting.

Cr Faries, Cr Hansen, Cr Stanley and Cr Woods declared Financial interests at Item 15 and left the meeting at 8.25pm.

Cr Kearney and Cr Miffling declared an Impartial Interest at Item 15.

Cr Miffling assumed the chair.

8438

Council Decision:

Moved: Cr Smith

Seconded: Cr Italiano

‘That Council, due to the current crisis, investigate and negotiate with Synergy, Collie A, Premier Coal, Griffin Coal, Worsley to agree to making an annual monetary contribution or rates to the operation of the Collie Shire to help fund future projects and ensure jobs for locals.’

CARRIED 6/0

Cr Faries, Cr Hansen, Cr Stanley and Cr Woods have declared a Financial interest at Item 15 and returned at 8.31pm.

Cr Miffling vacated the chair and Cr Stanley resumed the chair.

Background:

The reason for this is that in many other Shires the large companies in their area contribute to the running of the Shire. I realise that there is a State Agreement but I think we need to lobby these companies and the State Government to help our town - especially at this time. We should consider that few locals are employed by these companies either as permanent workers or at ‘Shutdown’ times. There is a limited amount of support for our community from these companies with only a small number of management and workers living locally. I think we should at least start a dialogue with these businesses and State Government.

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

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Urgent business as approved by the Presiding Member for this Ordinary Meeting of Council the consideration of an Over 55's Retirement Village as presented by the local member Hon. Mick Murray MLA.

Cr Kearney has declared an Impartial interest at Item 17.

Officer's Recommendation:

That Council:

1. acknowledge the correspondence from the local member as presented and;
2. investigate the opportunity to develop an Over 55's Retirement Village in Collie.

8439

<p>Council Decision:</p> <p>Moved: Cr Italiano Seconded: Cr Hansen</p> <p>That Council:</p> <p>1. Explores the gifting of the former netball courts and velodrome at the Collie Recreation Ground, or other suitable land, for the establishment of an Over 55s Retirement Village;</p> <p>2. Forms a committee comprising three elected members and the CEO to work with the Collie Delivery Unit to fast track this development.</p> <p style="text-align:right">CARRIED 6/4</p>
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8440

<p>Moved: Cr Italiano Seconded: Cr Hansen</p> <p>Nominates Cr Italiano, Cr Hansen and Cr Smith to join the Over 55's Retirement Village committee with the CEO to work with the Collie Delivery Unit.</p> <p style="text-align:right">CARRIED 10/0</p>

Background:

The State Government has substantial funds available for the establishment of an over 55s village in Collie. The funds are part of promises made prior to the last State election. If these funds are not used they will go back into Treasury and reallocated.

Various matters would need to be addressed, including the excising of the land from the recreation reserve and changed to residential. While this is a substantial factor, there is currently an appetite within the State Government to fast-track such matters if they make way for employment producing opportunities.

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18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Woods

- Advised that the Collie Chamber of Commerce is back operating in the office and practicing social distancing.

Cr Stanley

- 24 April - Collie Futures Economic Advisory Group Meeting
- 24 April - South West Zone Meeting
- 25 April - Anzac Day driveway service
- 6 May - Business Connections Event

Speakers	Topics
<p>South West Timber Hub Wendy Perdon <i>Project Manager</i></p>	<p>The South West Timber Hub is one of five pilot regional forestry hubs across Australia. It works with the South West forestry industry to ensure adequate supply to meet current and future timber demands.</p> <ul style="list-style-type: none"> ▪ Overview of project ▪ Proposed Collie-based components ▪ Proposed timeline ▪ Possible employment opportunities ▪ Possible opprtunities for local business
<p>Australian Resource Research Centre Hayley Mcgillivray <i>Innovations Facilitator, Innovation Connections</i></p>	<p>ARRC is a leading research facility for the minerals and energy industries. ARRC is a hub where scientists can interact, exchange information and explore new ideas in partnership with industry, universities, government and the community to ensure the ongoing sustainability of our resources industries, our environment and our way of life.</p> <ul style="list-style-type: none"> ▪ Program overview ▪ Examples of projects supported ▪ Possible opportunities for local business ▪ How to get started
<p>Cannaponics Limited Rod Zakostelsky <i>Founder/Director</i></p>	<p>A world class cannabis research, cultivation, extraction and manufacturing facility in Collie, Western Australia.</p> <ul style="list-style-type: none"> ▪ Project overview

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	<ul style="list-style-type: none">▪ Timeline▪ Possible employment opportunities▪ Possible opportunities for local business
Shire of Collie David Blurton <i>CEO</i>	<ul style="list-style-type: none">▪ Local procurement overview▪ Some of the challenges▪ Recent changes to processes▪ What local businesses can do to secure more work

Mr Blurton

- Announcement of successful grant through Department of Agricultural, Water and Environment through its Pest and Weed Management during drought program of \$945,798. The program is to be developed across the Shires of Collie, Dardanup and Donnybrook-Balingup.
- Economic Recovery Grant relating to COVID-19 to promote and package our area \$5,000 EDP to match funding.

Cr Stanley declared a Financial Interest and left the meeting at 9.15pm.

Cr Miffing assumed the chair.

8441

Moved: Cr Faries	Seconded: Cr Woods
That Council match the State Governments \$5,000 Economic Recovery Grant relating to COVID-19 with a contribution of \$5,000 from the Councils Economic Development Fund to promote and package the Collie area.	
CARRIED 7/2	

Cr Stanley returned to the meeting at 9.33pm

Cr Miffing vacated the chair and Cr Stanley resumed the chair at 9.33pm.

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19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 5
- 'All Open' at Appendix 6

Cr Harverson

Motion #8238 – Has there been any response from the Railway Tourist Group regarding timetabling.

Mr Lowcock responded that he would follow up the Railway Tourist Group for a response.

Cr Faries

Asked about the change over of LED lights to Council buildings.

Mr Geere responded that he would take the question on notice and liaise with the building maintenance person to find out about the changing over of LED lights.

Mr Wilks left the meeting at 9.50pm.

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

8442

Moved: Cr Woods	Seconded: Cr Harverson
That Council moves Into Committee to deal with a matter of a commercial nature.	
CARRIED 10/0	

20.1 – Commercial Matter

8443

Moved: Cr Miffling	Seconded: Cr Faries
That Council moves Out of Committee.	
CARRIED 10/0	

8444

Officer's Recommendation/Council Decision:	
Moved: Cr Harverson	Seconded: Cr Woods
That Council provide for a loan of up to \$90,000 in the 20/21 Draft Budget towards the supply and installation of solar panels at the Shire Depot, Roche Park and Library buildings.	
CARRIED 6/4	

Note: That Council acknowledge the passing of former Councillor Margaret Graham and staff to arrange condolences to Mrs Grahams family.

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21. CLOSE

The Shire President thanked Council and Staff for their attendance. The Presiding Member declared the meeting closed 10.33pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 2 June 2020.

.....
Presiding Member

.....
Date