



**ACTIVITIES IN THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL LAW 2012
APPLICATION FOR STALL HOLDER PERMITS AND TRADING**

APPLICATION TO BE SUBMITTED NO LATER THAN 7 WORKING DAYS PRIOR TO TRADING

Applicant Details:

Name: _____ Organisation: _____

Postal Address: _____ Contact No: _____

Email Address if applicable (to send permit to): _____

Application Details:

Trading Permit: Stall Holder Permit: Performer's Permit:

Type of Activity:

Mobile Vendor (Vehicle): Stall Holder (public place): Information / Sales Person(s):

Nature of Activity:

Food Stall: Raffle Tickets: Fundraising: Other: _____

Food stalls please refer to back of form.

Exact Location(s) of Activity: _____

(Nearest Intersection/Grounds/Landmark/Park etc) Note: Must be a minimum of 400m from an existing retail outlet of a similar nature – unless prior permission is sought.

Number of Staff / Assistants: _____

Proposed Dates of Operation: _____

Proposed Hours of Operation: Mon – Fri: _____ Weekends: _____

Period of Permit Required & Fees

<i>Please Note that approved Not-For-Profit Organisations are exempt from application fees</i>		
Application Fee (+ Validity Period of Permit)	\$25.00 (GST Incl.)	<input type="checkbox"/>
Week	\$25.00 (GST Incl.)	<input type="checkbox"/>
1 Month	\$75.00 (GST Incl.)	<input type="checkbox"/>
3 Months	\$150.00 (GST Incl.)	<input type="checkbox"/>
6 Months	\$250.00 (GST Incl.)	<input type="checkbox"/>
1 Year	\$450.00 (GST Incl.)	<input type="checkbox"/>
Food Stall Fee Occasional	\$52.00	<input type="checkbox"/>
Food Stall Fee Permanent	\$122.00	<input type="checkbox"/>
Total Fee Owing for this Permit:	\$	



Application Requirements:

- Required copy of 3rd Party public liability insurance (minimum \$10 million)
- Attached Copy of Food Business Registration (Food Vendors from other Shires)
- Application Fees (Commercial Participants)
- Attached Copy of Standard Lotteries (Raffles) Application to Department of Racing Gaming and Liquor (if applicable)

If applying for a permit for a food van or stall:

Name of Local Authority: (where Food Business is normally registered) _____

Name of the Business on Certificate: _____

Tick which type of food you will be selling:

High & Medium Risk Foods	Low Risk Foods
<input type="checkbox"/> Raw and cooked meat or foods containing raw or cooked meat – e.g.: casseroles, curries, lasagne, meat pies, pastries, curry puffs.	<input type="checkbox"/> Cake decorating, cakes, biscuits, flour products which do not contain potentially hazardous foods e.g. cream.
<input type="checkbox"/> Dairy products and foods containing dairy products e.g.: milk, custard and dairy-based desserts.	<input type="checkbox"/> Food prepared for farm stay and home stay accommodation.
<input type="checkbox"/> Seafood (excluding live seafood) and foods containing seafood.	<input type="checkbox"/> Food prepared for a single fund-raising event arranged by a community or charitable group.
<input type="checkbox"/> Processed fruits and vegetables eg: salads and unpasteurised juices.	<input type="checkbox"/> Pickled onions and vegetables.
<input type="checkbox"/> Cooked rice and pasta.	<input type="checkbox"/> Jams, chutneys, relishes and sauces that are heat treated by boiling or cooking.
<input type="checkbox"/> Processed foods containing eggs, beans, nuts or other protein-rich food eg: quiche and soya bean products.	<input type="checkbox"/> Herb vinegars with a pH of less than 4.5.
<input type="checkbox"/> Foods that contain any of the above eg: sandwiches and quiches.	<input type="checkbox"/> Repackaging of bulk packages low risk confectionary products.

Declaration:

I declare that all details in the form are true and correct. As the permit holder I indemnify and shall hold indemnified the Shire of Collie and the Minister for Lands from and against all actions, claims, demands, losses, costs and expenses which the Shire or the Minister for Lands sustains or incurs as a result of the approved activity.	
Signature of Applicant(s):	Date: