



Shire of
Collie

MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 15 September 2020

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Tuesday, 15 September 2020

Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 15 September 2020 commencing at 7:01pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:

Sarah Stanley	Councillor (Presiding Member)
Ian Miffling OAM JP	Councillor (Deputy Member)
Gary Faries	Councillor
Elysia Harverson	Councillor
Leonie Scoffern	Councillor
John Kearney	Councillor
Joe Italiano	Councillor
Brett Hansen	Councillor
Brent White	Councillor
Michelle Smith	Councillor
David Blurton	CEO
Allison Fergie	Director Corporate Services
Brett Lowcock	Director Technical Services
Andrew Dover	Director Development Services
Belinda Dent	CEO PA

APOLOGIES: Cr Rebecca Woods
Hasreen Mandry- Finance Manager

GALLERY: Caroline Stokes (Left Chambers at 8.51pm)
Trent & Emily Wheeler (Left Chambers at 7.42pm)
Matthew Smargiassi (Left Chambers at 8.51pm)
Patrick Honeywill (Left Chambers at 8.13pm)
Nola Green – Press (Left Chambers at 8.51pm)

1.1 Councillors granted Leave of Absence at previous meeting/s.

Cr Woods has been granted Leave of Absence for this Ordinary Meeting of Council at its meeting held on 25 August 2020.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.

8554

Moved: Cr Hansen

Seconded: Cr Kearney

That Council grant Cr Scoffern Leave of Absence for the Ordinary Meeting to be held on 6 October 2020.

CARRIED 10/0

1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

2. PUBLIC QUESTION TIME

Nil

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3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Faries	Item 13.1	Impartial
Cr White	Item 13.1	Impartial
Cr Miffling	Item 13.1	Impartial
Cr Kearney	Item 11.3 & Item 20.1	Impartial

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Members of the public invited by the Chairperson may address the meeting after Standing Orders have been suspended.

8555

Moved: Cr Italiano	Seconded: Cr Faries
That Council suspend Standing Orders.	
CARRIED 10/0	

- Caroline Stokes from the National Trust provided a presentation on the Collie Roundhouse Project.

Councillors asked a number of questions on the presentation and responses were provided by Ms Stokes.

8556

Moved: Cr Faries	Seconded: Cr Scoffern
That Council resume standing orders.	
CARRIED 10/0	

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

- There are two items to be closed to the public one of a Commercial nature and one of a Staff matter.

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7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Cr Faries, Cr White and Cr Miffing all declared an Impartial Interest in Item 13.1.

13.1 Application for Development Approval for Ancillary Accommodation and Home Business – 328 Prinsep Street Collie

Reporting Department:	Development Services
Reporting Officer:	Robert Quinn – Shire Planner
Accountable Manager:	Andrew Dover – Executive Manager Development Services
Legislation	Planning and Development Act 2005
File Number:	A3256
Appendices:	Yes – Appendix 6
Voting Requirement	Simple Majority

Report Purpose:

To seek Council approval for an Outbuilding containing a Home Business (Auto Electrician) and Ancillary Accommodation at 328 Steere Street Collie.

8557

Moved: Cr Faries Seconded: Cr Kearney

That Council Suspend Standing Orders.

CARRIED 10/0

Councillors asked the proponent a number of questions.

8558

Moved: Cr Faries Seconded: Cr Scoffern

That Council Resume Standing Orders

CARRIED 10/0

8559

Officer's Recommendation/Council Decision:

Moved: Cr Hansen Seconded: Cr Italiano

That Council, pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to:

- 1. Grant Development Approval to T & E Wheeler for an Outbuilding containing a Home Business (Auto Electrician) and Ancillary Accommodation at 328 Steere Street Collie subject to the following**

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conditions:

- a) All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.
- b) This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period of time for which the Shire of Collie has granted prior written consent.
- c) The hereby approved Home Business (Auto Electrician) land use shall comply with the following requirements:
 - 1. does not employ more than 2 people not members of the occupier's household;
 - 2. will not cause injury to or adversely affect the amenity of the neighbourhood;
 - 3. does not occupy an area greater than 50m²;
 - 4. does not involve the retail sale, display or hire of goods of any nature;
 - 5. in relation to vehicles and parking, does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of a vehicle more than 3.5 tonnes tare weight; and
 - 6. does not involve the use of an essential service of greater capacity than normally required in the zone.

CARRIED 10/0

Background:

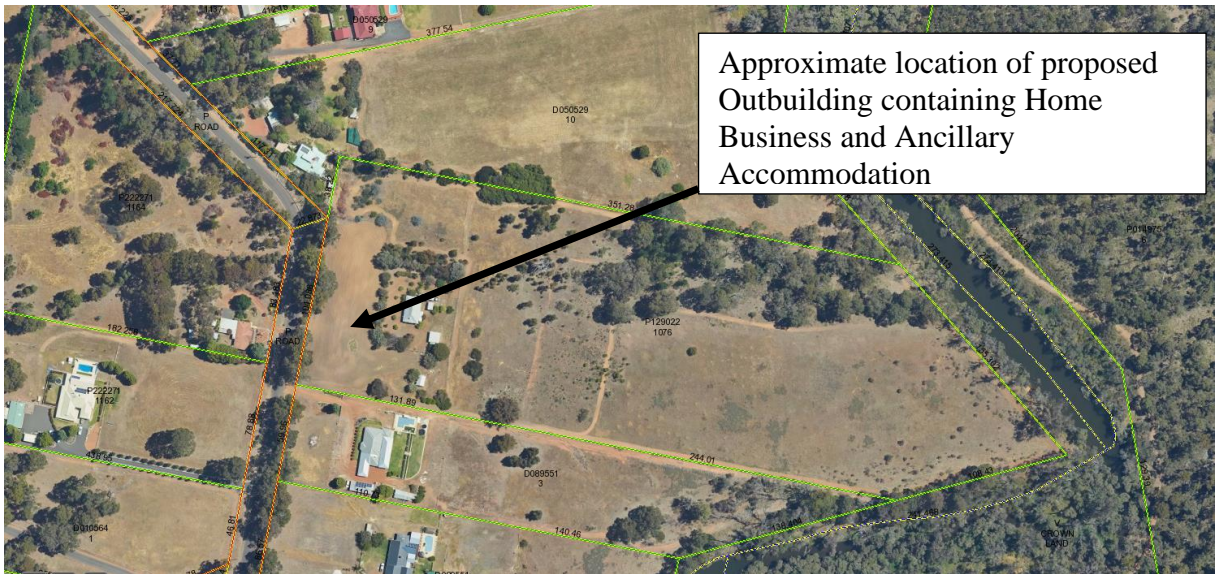
Applications has been received for approval of an Outbuilding containing a Home Business (Auto Electrician) and Ancillary Accommodation at 328 Steere Street Collie. Number 328 Steere Street is zoned Residential Development and is 5.91 hectares with an easterly aspect grading down from Steere Street to the Collie River.

The Outbuilding is 350m² in area with 50m² being used for the Home Business and 50m² being used for the Ancillary Accommodation. The 50m² section of the Outbuilding will be built to the standards of a Dwelling as required under the Building Code of Australia. The remaining 250m² of the Outbuilding will be used for the general purposes of an Outbuilding.

The proposed Outbuilding has been located using the setbacks of a comparable Rural Residential zoned lot.

See Appendix 6

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Site Plan: 328 Steere Street Collie

Statutory and Policy Implications:

Local Planning Scheme No. 5

The subject lot is zoned Residential Development. The proposal has been assessed in accordance with the following clause(s) of the Scheme:

5.9.4 Residential Development zone

In the Residential Development zone the following shall apply:

Development

No substantial development shall be approved within the Residential Development zone unless it is generally in accordance with a Structure Plan that has been prepared and approved pursuant to clause 6.3. Any residential development within the zone shall comply with the requirements of the Residential Design Codes as determined by the provisions of an approved Structure Plan.

Subdivision

No subdivision shall be supported by the local government within the Residential Development zone unless it is generally in accordance with a Structure Plan that has been prepared and approved pursuant to clause 6.3.

The Objectives of the Residential Development zone are:

4.2 OBJECTIVES OF THE ZONES

The objectives of the zones are:

- **Residential Development zone**

To provide for future residential land uses which could reasonably be expected to be associated with residential areas in accordance with a structure plan prepared under this Scheme.

Matters to be considered under the LPS are:

10.2 Matters to be Considered

(f) any Local Planning Policy adopted by local government under clause 2.4...;

(i) the compatibility of a use or development with its setting;

(o) the relationship of the proposed development on adjoining land or on other land in the locality, including but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the proposal;

(y) any relevant submissions received on the application;

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

The proposal meets the following policy objectives:

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*
3. *Fostering meaningful community consultation processes in Council's activities.*

Consultation has occurred with nearby neighbours/landowners and no comments were received.

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Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

Unknown

Comment:

In the Residential Development Zone, Home Business is a “A” use which requires advertising before a decision is made and Ancillary Accommodation is a “D” use which means it is a discretionary decision.

The applications are consistent with the objectives of the LPS for this zone and there are no compelling issues which would not warrant support of these applications.

Also, there have been no comments received as a result of the consultation it is recommended that Council conditionally support these applications.

Mr & Mrs Wheeler left the room at 7.42pm.

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11. CEO REPORTS

11.1 Bunbury Geographe Tourism Partnership MOU

Reporting Department:	CEO Office
Reporting Officer:	David Blurton - CEO
Accountable Manager:	David Blurton - CEO
Legislation	WA Local Government Act 1995
File Number:	
Appendices:	Yes – Appendix 1 Draft MOU and Appendix 2 Flyer prepared to demonstrate the achievements of the partnership over the previous term.
Voting Requirement	Simple Majority

Report Purpose:

To present a revised four-year Memorandum of Understanding (MOU) to support renewing the Bunbury Geographe Tourism Partnership.

Officer's Recommendation:

That Council reaffirms the Shire of Collies' commitment to regional tourism by:

1. Authorising the Chief Executive Officer to execute the Bunbury Geographe Tourism Partnership (BGTP) Memorandum of Understanding for the period 1 July 2020 to 30 June 2024.
2. Requesting the Chief Executive Officer include appropriate funding in Draft Budgets for the four-year term of the Memorandum of Understanding.

Council decided to include some additional points to the motion.

8563

Officer's Recommendation/Council Decision:

Moved: Cr Stanley

Seconded: Cr Faries

That Council reaffirms the Shire of Collies' commitment to regional tourism by:

- 1. Authorising the Chief Executive Officer to execute the Bunbury Geographe Tourism Partnership (BGTP) Memorandum of Understanding for the period 1 July 2020 to 30 June 2024.**
- 2. Requesting the Chief Executive Officer include appropriate funding in Draft Budgets for the four-year term of the Memorandum of Understanding.**
- 3. Nominate a primary point of contact for matters relating to regional tourism.**
- 4. Share available knowledge, documentation and stakeholder contacts relevant to tourism within their relevant local government area.**

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5. Be actively involved in meetings, forums, workshops and other activities as required.

6. Promote to industry stakeholders the benefits of the Strategy and regional approach to build industry support and positive relationships.

CARRIED 10/0

Background

This is a standardised report between the seven participating local governments, to ensure consistency by the member Councils as much as possible.

In 2016, a Memorandum of Understanding (MOU) was entered into between the Shires of Donnybrook Balingup, Dardanup, Collie, Harvey, Capel, Boyup Brook, the City of Bunbury and the South West Development Commission to deliver outcomes listed within the Regional Tourism Development Strategy (individually approved by each of the member local government Councils).

On 3 August 2020 a meeting of the Bunbury Geographe Tourism Steering Committee was held to allow for consultation on a draft MOU and structure moving forward. As a result of this meeting, members reviewed and progressed the development of a draft MOU for the period 1 July 2020 to 30 June 2024. A copy of the revised MOU is attached at Appendix 1.

Also attached at Appendix 2 is a document which demonstrates the success of the partnership over the past three years, discusses next steps and risks and challenges to the project.

The governance model that has been proposed under the proposed four (4) year MOU will ensure an ongoing commitment to prioritisation, implementation and review of Bunbury-Geographe Regional Tourism and Marketing. This was developed in cooperation with the member Councils of the Steering Committee along with members of the TAWG, ASW and the SWDC, to create a unified approach to the management of tourism development, marketing and infrastructure.

Council has previously endorsed the following motion at its meeting in December 2019.

Motion #8337

That Council;

1. endorses an extension of the Bunbury Geographe Tourism Partnership (BGTP) Memorandum of Understanding from 12 December 2019 to 30 June 2020.

2. That subject to item 1, Council notes:

a. the extension is to allow the completion of a review of the MOU and consideration by all member local governments of their continuing involvement and investment into BGTP by March 2020.

b. the outcomes of the March 2020 MOU review will be presented to each Council for consideration and confirmation on their position on the BGTP involvement post 30 June 2020.

c. the financial provision of 30% of the City's (Shire's) annual contribution by invoice from the City of Bunbury, to enable the ongoing engagement of the Tourism Marketing and Development Manager for the extended period of the MOU.

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Statutory and Policy Implications:

N/A

Budget Implications:

The new MOU contains provision for an operation / marketing budget each year over the four years. The budget will incorporate capacity to fund the engagement and implementation of the Destination Tourism Marketing Campaign. It is proposed that each local government will provide the following cash contribution (via the City of Bunbury) annually for the term of the MOU.

LGA	20/21	21/22	22/23	23/24
Bunbury	\$165,000	\$135,000	\$110,000	\$100,000
Dardanup	\$20,000	\$20,000	\$20,000	\$20,000
Collie	\$6,000	\$10,000	\$15,000	\$20,000
Donnybrook	\$10,000	\$10,000	\$15,000	\$20,000
Harvey	\$10,000	\$20,000	\$25,000	\$30,000
Boyup Brook	\$2,000	\$2,000	\$3,500	\$5,000
Capel	\$10,000	\$10,000	\$15,000	\$20,000

After much discussion and modelling the above table represents agreement at CEO level and is subject to Council endorsement. The City of Bunbury's current contribution is disproportionate and a fairer allocation of project contributions is sought by the City in the revised MOU.

It is considered that the continuation of the MOU for a further four years will allow a unified and coordinated approach to the development of tourism and marketing of the region to increase reach and the effectiveness of tourism marketing campaigns.

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Community Plan/Corporate Business Plan Implications:

2.3.2 Support local and regional tourism destination management and marketing initiatives that provide local tourism growth.

Relevant Precedents:

N/A

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Comment:

On 3 August 2020 a meeting of the Bunbury Geographe Tourism Steering Committee was held for to allow for consultation on the MOU and structure moving forward. As a result of this meeting, Members reviewed and developed a new MOU for the period 1 July 2020 to 30 June 2023 Members of the Bunbury-Geographe Tourism Advisory Working Group (TAWG), representing the tourism industry across the region were also in attendance and provided valuable input and sought the expedient introduction of a new MOU.

With the events surrounding COVID-19 and the state border closures, the Regional Tourism Strategy stakeholder group considered now more than ever, the benefit of a further four (4) year MOU. This will establish a further operational and governance model, allow continued regional buy in and the development and implementation of a continued stronger regional brand.

For this reason, the group considers the continued employment of the Tourism Marketing and Development Manager or the delivery of the action plan by a third party, to be beneficial in order to continue the delivery of high priority areas of destination marketing

It is considered that the renewed commitment to the Bunbury Geographe Tourism Strategy will continue to strengthen the region's tourism profile and the outcomes of partnerships. It is considered that the continuation of the MOU will provide a coordinated approach to the development of tourism and marketing of the region that will see reduced competition between towns and a pooling of resources that will increase reach and effectiveness of tourism marketing campaigns.

The recommitment by each of the collaborating Councils toward its implementation will demonstrate the continued regional approach to tourism, which will continue to offer increased opportunities for tourism development initiatives particularly through State initiatives and funding programs.

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11.2 Economic Development Advisory Panel Outcomes

Reporting Department:	CEO Office
Reporting Officer:	David Blurton - CEO
Accountable Manager:	David Blurton - CEO
Legislation	WA Local Government Act 1995
File Number:	
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose: To present recommendations emanating from the Council's Economic Development Advisory Panel meetings.

8564

Officer's Recommendation/Council Decision:

Moved: Cr Hansen

Seconded: Cr Harverson

That Council

- 1. Call for expressions of interest for membership to the Economic Development Panel in accordance with revised terms of reference and refer nominations directly to Council;**
- 2. Continue to support regular Business Connections events with financial sponsorship/support provided by event presenters where possible.**

CARRIED 10/0

Background:

In October 2019, The Council resolved to form an Economic Development Advisory Panel (EDAP) to replace the former Economic Development Advisory Committee which had been working on several projects related to economic development in Collie.

The composition of the panel has remained largely unchanged since its inception and at its meeting in July 2020, the panel discussed updating its membership group. As the group cannot legally make decisions on behalf of Council, this report serves to garner Council support for calling expressions of interest for renewing membership to the panel.

Staff would also like to determine Council support for future Business Connections events given that no formal motion exists in Council minutes.

Statutory and Policy Implications:

N/A

Budget Implications:

Council has funded Business connections events from its Economic Development allocation which has a carried forward balance of \$6,000. In recent times business connections events have been sponsored by presenters with costs represented by

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event hire, catering and technical support costs.

Communications Requirements: (Policy No. CS 1.7)

Expressions of interest will be called in local publications as well as the Council's social media platforms.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 2 Our Economy: A strong diversified economic base driven by a range of business and employment opportunities

OUTCOMES	STRATEGIES
2.1 Local industrial development and diversification	2.1.1 Work with the State Government to invest in Collie's economic future 2.1.2 Promote and support local industry development and diversification. Work with State Government to strengthen and diversify Collie's industries and economy 2.1.3 Ensure the provision of industrial land
2.2 A strong business and services sector	2.2.1 Promote and support growth in the commercial, professional and government services sectors 2.2.2 Work with the Collie Chamber of Commerce and Industry to promote improved retail facilities and encourage local shopping 2.2.3 Maintain communication with local businesses to understand their opportunities and barriers, and how Council can best support them 2.2.4 Attain accreditation as a small business friendly Council through the Small Business Development Corporation
2.3 A growing tourism industry	2.3.1 Support the provision of appropriate visitor servicing facilities including the Collie Visitor Centre 2.3.2 Develop and implement a trails strategy. 2.3.2 Support local and regional tourism destination management and marketing initiatives that provide local tourism growth.

Strategically, the EDAP has not been working to any specific plan and has been used in recent times to bounce concepts ideas, and issues off panel members. This has extended to discussing methods of engagement with the business community during the Covid19 pandemic as an example.

Relevant Precedents:

N/A

Comment:

Economic Development is a significant strategic priority for Council and to date the Council has been working with the state and other stakeholders to develop and support economic opportunities where possible. The state has developed a draft economic plan for Bunbury and Collie and is delivering a number of projects including just transition, tourism business ready, trail development and a number of other significant projects for Collie.

Staff consider that Business Connections events have merit to inform the community of opportunities and projects, although in person attendance has been relatively small in recent times. Events have recently been streamed live (and recorded) to facebook and the number of views has been significant. Moving forward, the Panel can discuss revising the format of these events to maximise engagement with the community.

In regards to Panel membership, it is recommended that applications are referred to Council directly for consideration.

Mr Honeywill left the room at 8.13pm.

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Cr Kearney declared an Impartial interest in Item 11.3.

11.3 Black Diamond Feasibility and Master Planning Report

Reporting Department:	CEO Office
Reporting Officer:	David Blurton - CEO
Accountable Manager:	David Blurton - CEO
Legislation	WA Local Government Act 1995
File Number:	
Appendices:	Yes – Appendix 3
Voting Requirement	Simple Majority

Report Purpose:

To present the Black Diamond Feasibility Report commissioned by Collie River Valley Marketing (CRVM Group Inc.) to Council.

Officer's Recommendation:

That Council

1. Receive the Black Diamond Feasibility Study and Master Planning Report;
2. Acknowledge the efforts of Rosanne Pimm from CRV Marketing in overseeing the report.
3. Provide in principal support to the development of improved facilities at Black Diamond.
4. Undertake workshop of Council to be facilitated by Council Staff to further discuss summary of actions and priorities, land tenure and ownership, management and risk issues and develop a funding strategy for the project.

8565

Council Decision:

Moved: Cr Miffing

Seconded: Cr Italiano

That Council

1. **Receive the Black Diamond Feasibility Study and Master Planning Report;**
2. **Acknowledge the efforts of Rosanne Pimm from CRV Marketing in overseeing the report.**
3. **Undertake an internal workshop of Council to be facilitated by Council Staff to further discuss summary of actions and priorities, land tenure and ownership, management and risk issues and develop a funding strategy for the project.**

CARRIED 10/0

Background:

CRVM received grant funding to undertake feasibility and master planning in relation to the development and upgrade of the Black Diamond mine area, Allanson. Harley Dykstra was appointed as successful consultants to undertake the project and the draft

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report was completed in May 2020. The report is presented to the Council for feedback and consideration.

The scope of the project was as follows;

- Consult with key stakeholders including relevant State Government departments, the Shire of Collie, private land owners and the community;
- Developing and conducting an overall Feasibility Study which reviewed / collated existing information and reports undertaken in relation to Black Diamond Lake;
- Developing a staged Master Plan for Black Diamond Lake that will guide development / use of the site; and
- Developing a high level business case including itemised costings for the recommendations from the Feasibility Study and Master Plan as well as potential income / revenue possibilities.

Statutory and Policy Implications:

N/A

Budget Implications:

Two separate options for development are discussed in the report, being a day use and recreation plan and a day use, recreation and bush camp plan. An “opinion of potential costs” has been prepared (refer pages 13 and 14) with a total indicative cost including GST of \$6.07m. A funding strategy is not included in the report.

Staff are advised that the local member has been sent a copy of the report.

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Community Plan/Corporate Business Plan Implications:

The Corporate Business Plan document 2017/18 – 2021/22 document identifies the following Four (4) Year priorities.

- Facilitating economic development and tourism:
 - Working with stakeholders to increase local employment, and support small business development and innovation
 - Supporting the development of tourism hubs (adrenalin hub and nature based hub), including:
 - project management of further development of the Motorplex facility
 - infrastructure to support Collie as the region’s Tracks and Trails hub, including new trails
 - *consideration of Black Diamond development*
 - enhancing waterways such as Lake Kepwari
 - nature based camping facilities

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- consideration of caravan park options

Relevant Precedents:

N/A

Comment:

Page 18 of the report identifies next steps / actions in order of priority with actions separated into three categories.

Category A

- Water testing (including pH level) and any necessary remediation works/ program (including ground water testing/ remediation of old rubbish tip site);
- Underwater survey/ scan of the lake and prepare/ design measures to improve safety;
- Preliminary design and approval for road and access arrangements; and
- Negotiation with private land owners regarding title issues and water rights/ access. It is noted that the Shire could act as facilitator with the relevant parties (i.e. land owners, Department of Planning, Lands and Heritage etc) and also facilitate the amalgamation of the other reserves/ government vested land.

Staff Comment

The report does not make comment as to which party is best placed to progress these actions (with the exception of the last dot point), although CRVM have indicated that they have commenced underwater survey of the site. If supported, Staff recommend that Council carefully consider which party is best placed to progress the above actions and how this would be resourced.

Category B

- Implement works from category A (water remediation, lake safety improvements etc);
- Design and construct sufficient parking and access arrangements including traffic calming and gates etc;
- Detailed design of day use picnic area and nature based play area;
- Undertake stabilisation works and improvements for features 5, 10 and 11 on the Master Plan;
- Implement boundary controls in feature 3 on the Master Plan;
- Design and construct one ablution block; and
- Establish management regime for day use area.

Category C

- Implement as/when needed the remainder of day use facilities;
- Design and construct features between Ferguson Road and Collie River;
- Design camping sites layout and amenities;
- Implement and construct camp sites; and
- Establish management regime for camping area.

Future Land tenure and Management options are also identified and discussed on pages 18-21, which warrants further discussion.

Staff recommend that Council undertake a workshop to discuss the outcomes of the report in greater detail, consider any resource implications and to develop a funding strategy if the actions identified above are supported.

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Despite limited facilities and amenities at present, Black Diamond is a significant destination for tourists. The project represents an excellent opportunity to develop a significant tourist attraction for Collie and resolve some long-standing issues.

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12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid – July 2020

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix 4
Voting Requirement	Simple Majority

Report Purpose:

To present the accounts paid during the month of July 2020.

8566

Officer's Recommendation/Council Decision:

Moved: Cr Scoffern

Seconded: Cr Hansen

That Council accepts the Accounts as presented in Appendix 4 being vouchers 41741-41745 totalling \$592.30 and direct payments totalling \$1,064,546.86 authorised and paid in July 2020.

CARRIED 10/0

Cr Faries - Page 18 – EFT29325 & EFT29402 – Tyrepower - \$960.00 – Why are there two separate payments for the same vehicle?

Mr Lowcock took this question on notice.

Cr Hansen – Page 6 – EFT29251 – The Plant Supply Co. - \$1,548.25 – Were the plants obtained for the CBD able to be sources through our local nursery?

Mr Lowcock took this question on notice.

Cr Hansen – Page 14 – EFT29299 – Veolia Environmental Services - \$3,099.80 – Can the clearing of drains be done by a local company?

Mr Lowcock took this question on notice.

Background:

In accordance with clause 12 of the WA Local Government Financial Management Regulations (1996) the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds

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in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the WA Financial Management Regulations (1996) to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	2020/21		
	Cheques	Electronic Transfer	Total Payment
July	\$592.30	\$1,064,546.86	\$1,065,139.16
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid in the month prior shall be presented to the Council. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations (1996).

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Comment:

For a detailed listing of payments see Appendix 4.

Any questions relating to the accounts please forward prior to the meeting for clarification.

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12.2 Financial Report – July 2020

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996
File Number:	FIN/024
Appendices:	Yes – Appendix 5
Voting Requirement	Simple Majority

Report Purpose:

This report provides a summary of the Financial Position for the Shire of Collie for the month ending July 2020.

8567

Officers Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Kearney

That Council accept the Financial Report for July 2020 as presented in Appendix 5.

CARRIED 10/0

Background:

In accordance with Council policy and the provisions of the Local Government Act 1995, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 5.

Statutory and Policy Implications:

WA Local Government Act 1995
Financial Management Regulations 1996

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

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Comment:

The report provided to Council as Appendix 5 is inclusive of the information required by the Local Government Act 1995 and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (items in bold represent new notes).

Operating Income by Program

- 1. Governance is \$13,819 over budget mainly due to sundry revenue being over budget (timing of invoice raised for the legal fees reimbursement for the Renergi lease agreement and insurance contribution by the Collie Eagles Football Club).**

Operating Expenditure by Program

- 2. All the programs are under budget as admin allocation, plant allocation and depreciation have not been processed for July 2020. These will remain outstanding until the 2019/20 Annual Report has been finalised.**

Operating Income by Nature and Type

- 3. Fees and charges are \$11,467 under budget mainly due to legal fees recouped (\$6,250), dog registration fees (\$2,228) and cemetery fees (\$7,917) are under budget.**

Operating Expenditure by Nature and Type

- 4. Employee cost is \$94,025 under budget as admin allocation is yet to be processed for July 2020.**
- 5. Materials and contracts is \$50,139 under budget as plant allocation is yet to be processed for July 2020.**
- 6. Depreciation is under budget as it is yet to be processed for July 2020.**

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13. DEVELOPMENT SERVICES REPORTS

This Item was brought forward due to interested persons attending the meeting.

14. TECHNICAL SERVICES REPORTS

Nil

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Hansen

- 15 September – Attended the presentation from the Department of Planning, Lands and Heritage

Mr Dover

- 24 September – Attended the Planning Institute of Australia Awards and the Shire of Collie received a High Commendation for the Collie River Valley Trails Strategy.

Mr Lowcock

- Cash for Containers commences in October.
- 2 September – Met with the Department of Water to look at the needs of the Shire, the Golf Club and Schools.

Cr Miffing

- 28 August – Attended the SW Zone Meeting in Bridgetown – Councillor's are advised that no extension will be given to Mandatory training of Elected Members and all training will need to be completed by the end of November.
- 8 September - Attended the Sandakan WWII Memorial Ceremony at Boyup Brook.

Cr Stanley

- Undertook an E presentation on regional waste.
- 2 September - Attended and spoke at sod turning for the new DFES facility.
- 12/13 September - Minister Murray and I dual attendance at the Rally on the weekend.
- 15 September – Attended the presentation from the Department of Planning, Lands and Heritage.

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Mr Blurton

- 27 August - Attended the Westrac opening of the Autonomous Driving facility in Collie.
- 28 August – Attended the SW Zone meeting in Bridgetown.
- 2 September – Met with the Shire of Donnybrook and Minister Dawson on the development at Glen Mervyn Dam.
- 11 September - Met with AMD auditors.

Mrs Fergie

- 15 September - Staff attended Straight Talk at Amaroo School for The Smith Family Foundation.
- This coming Thursday 17 September there is the Crime Forum commencing at 11am at Margareta Wilson Centre.

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 7
- 'All Open' at Appendix 8

Caroline Stokes, Nola Green and Mr Smargiassi left the room at 8.51pm.

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

8568

Moved: Cr Scoffern

Seconded: Cr Harverson

That Council moves Into Committee to deal with two matters one a commercial nature and one a staff matter that is closed to the public.

CARRIED 10/0

Cr Kearney declared an Impartial interest in Item 20.1

20.1 Tender 04/2020 – Construction of Venn Street Weir

8569

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Hansen

That Council accept the Tender in the amount of \$338,991.67 (ex GST) from JAK Civil for the Construction of the Venn St Weir including demolition of the existing weir and supply of the Reinforced Box Culverts.

CARRIED 10/0

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All staff left the room at 9.00pm.

20.2 CEO Recruitment

8570

<p>Council Decision:</p> <p>Moved: Cr Kearney Seconded: Cr Scoffern</p> <p>That Council accept the recommendation of the CEO Recruitment Panel meeting held 9 September 2020 as presented.</p> <p style="text-align: right;">CARRIED 10/0</p>

All staff returned to the room at 9.26pm.

Council continued in house discussion whilst In Committee.

8571

<p>Moved: Cr Harverson Seconded: Cr Scoffern</p> <p>That Council moves Out of Committee.</p> <p style="text-align: right;">CARRIED 10/0</p>
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21. CLOSE

The Shire President thanked Council and Staff for their attendance. The Presiding Member declared the meeting closed at 10.11pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 6 October 2020.

.....
Presiding Member

.....
Date