



Shire of
Collie

AGENDA

for the

ORDINARY MEETING OF COUNCIL

to be held on

Tuesday, 9 February 2021

in Council Chambers, 87 Throssell St, Collie

Note: The venue will be subject to change pending any COVID-19 Government directions and alternate arrangements will be advised.

**PLEASE READ THE FOLLOWING DISCLAIMER BEFORE
PROCEEDING**

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until such time as they have been advised in writing by Council staff.

Council's Vision

A connected community that is as rich
and diverse as its heritage and landscape.

Values

The core values at the heart of the Council's commitment to the
community are:

- Acting with integrity, transparency and accountability
 - Leading the delivery of the community's vision
- Enabling community-led endeavours to make the Shire of Collie a better place
 - Respectful progress

NOTICE OF MEETING

Please be advised that meeting of the

Ordinary Meeting of Council

commencing at **7:00pm**

will be held on

Tuesday, 9 February 2021

in Council Chambers at 87 Throssell Street, Collie WA,

Stuart Devenish
Chief Executive Officer

4 February 2021

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

Note: The venue will be subject to change pending any COVID-19 Government directions and alternate arrangements will be advised.

MEETING SCHEDULE

February 2021

Councillors are reminded of the following meetings. Please note that other meetings may be planned that are not shown here. Councillors are advised to contact the Committee's Presiding Member/Chairperson if in doubt.

Tuesday 9 February 2021

Ordinary Meeting of Council

7.00pm in Council Chambers

Thursday 11 February 2021

Tourism and Marketing Committee

9.30am in Council Chambers

Wednesday 24 February 2021

Local Emergency Management Committee

10.00am in Council Chambers

Thursday 25 February 2021

Community Safety and Wellbeing Committee

9.30am in Council Chambers

Thursday 26 February 2021

Audit Committee

10.00am in Council Chambers

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

- 5.23. (1) Subject to subsection (2), the following are to be open to members of the public
- (a) all Council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal --
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to --
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

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Tuesday, 9 February 2021

Agenda for the Ordinary Meeting of the Collie Shire Council to be held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 9 February 2021 commencing at 7:00pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

2. PUBLIC QUESTION TIME

A 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration towards the Public:

When public questions necessitate resolutions of Council, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates need for the public to wait an indeterminate period of time).

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Questions taken on notice from the Annual Electors meeting and Ordinary Council meeting held on 19 January 2021:

Mr Wilks asked if the following could be considered by Council:

- Shade for the Forrest Street CBD area, and;

Response:

This is a matter that can be considered as part of the budget deliberations for 2021/22.

- Poppies to be planted in Soldiers Park for ANZAC Day.

Response:

Due to costs, labour involved, maintenance and upkeep during growth and current late timing, poppies are not recommended.

Cr Harverson asked about the Freedom on Information which was requested in the Annual Report.

This question was taken on notice.

Response:

In 2019/20 there were three FOI applications and these related to a residential dwelling, the waste water treatment plant and the Roundhouse development. The annual report has been updated on our website to reflect this.

Mrs LePatourel asked about the condition of Neath Park and asked if Council would be doing anything about the parks play equipment and condition of the park in general.

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As the Director of Technical Services was absent this was taken on notice to provide information to Mrs LePatourel about Neath Park.

Response:

The park playground equipment is checked on a regular basis and apart from the normal wear and tear, is safe to operate. The reticulation system failed during a hot spell around Christmas which degraded the grass. This has been fixed and the grass is recovering notwithstanding. Neath Park is scheduled to have an upgrade to improve the turf area with appropriate grasses commencing April/May 2021.

Cr Woods

Pg 4 - EFT30074 - Heatley Sales – Is it possible to bulk buy safety boots?

This question was taken on notice with the following response subsequently provided:

Approximately 12 months ago, local and other suppliers were contacted regarding bulk supply of safety boots. The suppliers indicated that purchasing in bulk would not make any difference to pricing. Purchasing the boots locally is approximately 76% higher.

Pg 23 – EFT30408 – Collie Canvas and Camping Work – What are the quantity of the Water Bottles and Fly Nets?

This question was taken on notice with the following response subsequently provided:

There were 6 Coleman Jugs at \$25.95 each (2.7 litre) and 12 fly nets at \$8 each.

Cr Woods requested that motion 8491 (relating to the Throssell Street Façade project) be re-opened.

Cr Miffling requested further information on motion 7673 regarding the state of Buckingham Hall and that staff are to report back to Council on the condition of the hall.

A report has been forwarded to Councillors under separate cover regarding the condition of the Buckingham Hall.

Cr Miffling requested information on the arrangements made with business owners regarding motion 8491 and for Mr Dover to advise these arrangements.

The Shire has engaged with all landowners with broad support for the project as a whole. This support is to be expressed by way of formal agreement between the Shire and property owners. As provided by Councils resolution on 14 July 2020, heritage agreements have been prepared which set out the terms of the Shire undertaking the work and involve commitments from the owners to pay their contribution. The agreement also obligates the building owners to maintain the upgrade works in a state of good repair.

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At the time of writing, agreements had been signed with owners of six properties. Discussions are continuing with the remaining owners.

4. DISCLOSURE OF FINANCIAL INTEREST

Councillors in attendance at meetings must disclose to the meeting any Agenda items upon which they have a Financial Interest. Section 5.65 of the *Local Government Act 1995* requires Councillors to: a) give written notification of a financial Interest before the meeting; or b) at the meeting immediately before the particular matter is discussed (notification can be given verbally).

A Disclosure of Financial Interest Form is attached to this Agenda (immediately behind the Index) and can be used by Councillors for disclosure purposes - simply tear out and hand to the Chief Executive Officer. Additional forms will always be available at Council/Committee meetings.

Should Councillors be unsure on Disclosure of Financial Interest matters, further clarification can be obtained by reading Sections 5.53 to 5.59 inclusive of the Act.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Members of the public invited by the Chairperson may address the meeting after Standing Orders have been suspended.

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Councillors may disclose at this point any matters which they wish to have discussed 'behind closed doors' ie the meeting is closed to members of the public. Section 5.23 of the *Local Government Act 1995* applies and the meeting may only go behind closed doors for matters expressly prescribed in the Act - see section of the Act appended immediately after the Disclosure of Financial Interest form.

Any decision (of the meeting) to close the meeting or part of the meeting and the reasons for the decision are to be recorded in the Minutes of the meeting.

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

Recommendation:

That Council confirms the Minutes of the Annual Electors Meeting of Council held on 19 January 2021.

Recommendation:

That Council confirms the Minutes of the Ordinary Meeting of Council held on 19 January 2021.

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9. **BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Only items that have been deferred from a previous Ordinary Council Meeting for either further consideration by Councillors or for additional background information may be dealt with under this item. Details of Business Arising items will always be listed on the Agenda.

10. **RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**

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11. CEO REPORTS

11.1 Strategic Financial Management

Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief Executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation	<i>Local Government Act 1995 and Associated Regulations</i>
File Number:	
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose:

This report is to consider the planning processes for the long-term financial plan and for the lead up to the adoption of the 2021/22 budget.

Officer's Recommendation:

That Council endorse the proposed strategic financial management and budget preparation process as outlined in this report.

Background:

Financial sustainability is essential for good governance of the Shire. It is important for sound financial strategies to be in place to ensure a secure financial position, and ideally, a continuous improvement in the Shire's financial standing.

To help Local Government recognise respective financial positions, the State Government has prepared a Financial Health Indicator (FHI). Previously, the Shire has recorded a score of 64 out of a maximum of 100. This compares to a State average score of 66. Two key issues impacting the financial health for the Shire of Collie are funding for the sustainability of assets, and cash surplus available to cover operational cost liabilities.

The Shire's financial position in recent years has been impacted by low rate increases (below Local Government CPI) and rising costs. This has been combined with an increased asset base and the consequent asset maintenance requirements. Taking these factors into consideration, it is timely to undertake a review as part of the 2021/22 annual budget process.

This report sets out a recommended approach for providing information to Councillors relating to the processes and principles of managing finances from a strategic perspective, with a view to formulating a Long Term Financial Plan (LTFP) and the setting of terms for the next annual budget.

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Statutory and Policy Implications:

The *Local Government Act 1995* and the associated *Local Government (Financial Management) Regulations 1996* prescribe, amongst other things, the financial management requirements to be observed by the Shire.

Budget Implications:

This report addresses financial provisioning for future budgets.

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Community Plan/Corporate Business Plan Implications:

Responsible financial provisioning will enable the Shire to deliver Strategic Community Plan and Corporate Business Plan outcomes as articulated in the current plans, and to establish a realistic financial framework for the outcomes that will arise from future reviews.

Relevant Precedents:

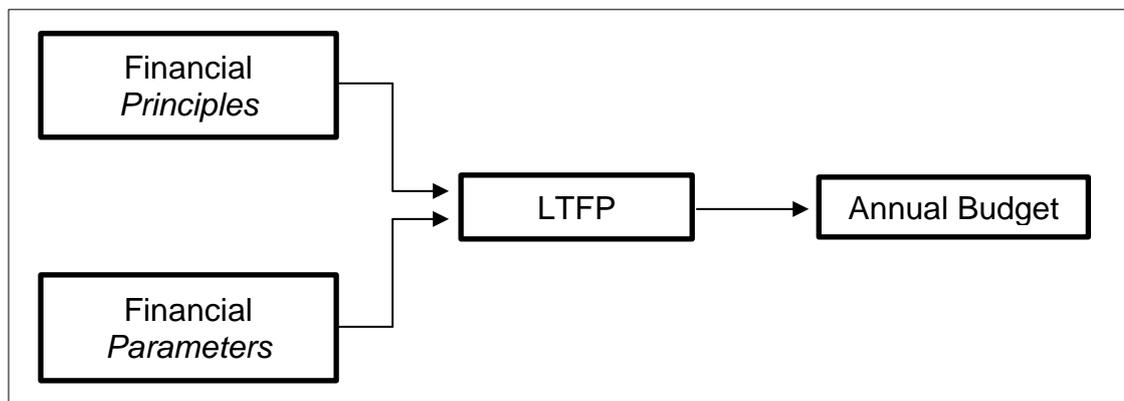
N/A

Comment:

In the lead up to the budget preparation process, it is important to ensure budget terms reflect sound financial strategy. In broad terms, these strategies can expect to work towards:

- Continuous improvement in the financial position of the local government;
- The achievement or maintenance of operating surpluses each year;
- The maintenance of a fair and equitable rating structure;
- Maintaining or improving service level standards;
- Maintenance of cash reserves for future commitments;
- Increasing funding for asset maintenance and renewal; and
- Achieving determined levels of cost recovery for provision of services.

A Long Term Financial Plan (LTFP), spanning at least 10 years, is required. This plan guides income, expenditure and reserve provisioning of annual budgets. The proposed approach is to discuss financial management *principles* and preferred budget *parameters* with Councillors. These matters will guide the completion of the Shire's LTFP and the 2021/22 and future annual budgets as illustrated:



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The intention is for staff to prepare and deliver via Councillor forums a number of 'Discussion Papers' around key issues. The papers are intended to initiate conversations that address 'best financial management practice', discuss current practices and identify options going forward. The Discussion Papers will consider matters including Financial Reserves, Asset Sustainability and Rate Setting.

The conversation around rate setting will necessarily address the need to balance income and expenses;

Revenue: acceptable levels of rate increases or other sources of revenue;
Expenses: services/levels of service, asset renewals, new initiatives/
assets, disposal of assets.

From the above, the terms of the LTFP can be set. Importantly, broad parameters for the budget can be identified, enabling the administration to prepare draft budget papers in line with Council's expectations.

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11.2 Review of Council Meeting Schedule 2021

Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief Executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	
Appendices:	Yes – Appendix 1
Voting Requirement	Simple Majority

Report Purpose: To review the schedule of meetings to allow a Councillor Forum ahead of each ordinary meeting of Council, thereby providing regular opportunity for presentation of information on key matters relevant to Council.

Officer's Recommendation:

That Council:

- 1. Approve the revised Meeting Schedule for the 2021 Ordinary Council Meetings to be held at 7pm at the Shire of Collie Council Chamber on the second Tuesday of each month, commencing March 2021;*
- 2. Authorise the meeting details set out in 1. above to be published;*
- 3. Approve the meeting schedule for Councillor Forums to be held at 6pm on the first Tuesday of each month, commencing in March 2021, noting the meeting may be vacated where it is not required; and*
- 4. Endorse the meeting procedures for Councillor Forums as attached.*

Background:

Historically, Ordinary Council meetings have been held each 3 weeks on a Tuesday night, with agenda papers typically provided to Councillors and made available publicly on the preceding Friday. In addition, Councillor forums are held on an as needed basis to enable ideas to be presented for future consideration, to provide an opportunity for staff to seek guidance from elected members as they research matters for subsequent presentation to Council, and to allow effective two-way communication between Councillors and key staff members.

Statutory and Policy Implications:

Regulation 12(2) of the *Local Government (Administration) Regulations 1996* require details of public meetings to be published on the Shire's website. Details include meeting date, time and place.

Clause 2.1 of the *Shire of Collie Standing Orders Local Law 2017* requires an ordinary meeting of the Council to be held on a monthly basis or otherwise as determined by the Council. The clause also allows a special meeting of the Council for business that is urgent, complex in nature, for a particular purpose or confidential.

Budget Implications:

Nil

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Communications Requirements: (Policy No. CS 1.7)

A primary intent of Policy CS1.7 is to ensure regular and consistent communication on Council's project and activities to all stakeholders. This report seeks to ensure effective communication between Elected Members and staff regarding key matters.

Strategic Community Plan/Corporate Business Plan Implications:

N/A

Relevant Precedents:

N/A

Comment:

Meetings of Elected Members are central to the governance of the Shire. The *Local Government Act 1995* provides for Ordinary and Special Meetings, with the conduct of meetings set out in the Shire of Collie Standing Orders Local Law 2017. The formality of Council meetings ensures probity and integrity of decision-making processes – enabling structured public participation, disclosure of interests, debate and the like.

In addition to formal meetings, there is a need for discussion around ideas and strategies, and for information to be presented on complex matters. A Councillor Forum allows concepts to be discussed in the early planning phases, enabling value-add input from Elected Members. A Councillor Forum also allows information to be presented on complicated matters so that decisions can be made with all available information and professional advice. Staff can also be guided by Elected Members as matters are researched and reports prepared for presentation to Council.

To gain most benefit from the formal and informal meetings, a revised meeting schedule is proposed that will provide a Councillor Forum a week ahead of each ordinary meeting of Council. By establishing a regular meeting schedule, information can be presented in a timely way, and assist Councillors in their preparation for meetings.

It is recommended that the ordinary meetings of Council be held each second Tuesday of the month, with a Councillor Forum scheduled the week before. A revised schedule can commence in March, with 2021 meeting dates as follows:

COUNCILLOR FORUM	COUNCIL MEETINGS
2 March 2021	9 March 2021
6 April 2021	13 April 2021
4 May 2021	11 May 2021
1 June 2021	8 June 2021
6 July 2021	13 July 2021
3 August 2021	10 August 2021
7 September 2021	14 September 2021
5 October 2021	12 October 2021
2 November 2021	9 November 2021
7 December 2021	14 December 2021

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A 6pm commencement is recommended for Councillor Forums with 7pm retained for the start of the ordinary meetings of Council.

To help guide the Councillor Forums, a 'Meeting Procedure' is proposed. (Appendix 1) This will ensure the forums meet their intended purposes and do not compromise the necessary openness and transparency of Council's processes.

The meeting schedule remains open to review and can be changed if required. The suitability of the arrangements can be assessed after the elections later this year.

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12. CORPORATE SERVICES REPORTS

12.1 2021 Council Elections

Reporting Department:	Corporate Services
Reporting Officer:	Allison Fergie - Director Corporate Services
Accountable Manager:	Allison Fergie - Director Corporate Services
Legislation	<i>Local Government Act 1995</i>
File Number:	GOV/038
Appendices:	Yes – Appendix 2
Voting Requirement	Absolute Majority

Report Purpose:

For Council to consider appointing the Electoral Commissioner to undertake the 2021 Council elections and to determine the method of conducting the elections.

Officer's Recommendation:

That Council by ABSOLUTE MAJORITY:

- 1. Declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2021 ordinary elections together with any other elections or polls which may be required; and*
- 2. Decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election.*

Background:

The next local government elections will be held on Saturday, 16 October 2021 and if the Council decides to conduct a postal election, the Electoral Commission must conduct the election. The Electoral Commissioner has written to the Shire (Appendix 2) providing written agreement to be responsible for the conduct of the election for the Shire of Collie prior to the vote by Council as is required by the *Local Government Act 1995* (the Act).

Council is to determine whether the election will be held as an "in person" election on the day, or as a postal election, as has been the Shire's practice since 1999. Should the election be held by postal method, then the Electoral Commissioner must be declared as responsible for the election.

For the Shire of Collie, five (5) Councillors' positions will become vacant. Those Councillors whose terms expire in October 2021 are:

- 1) Cr Elysia Harverson
- 2) Cr Leonie Scoffern
- 3) Cr Michelle Smith
- 4) Cr Sarah Stanley
- 5) Cr Rebecca Woods

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With respect to recent postal elections the Council has received above state average voter returns:

2015 – 34.3%	[state average participation rate 27.5%]
2017 – 43.0%	[state average participation rate 34.5%]
2019 – 34.7%	[state average participation rate 29.1%]

Statutory and Policy Implications:

The Act provides for Council to resolve to conduct elections by postal voting and if so, for the Western Australian Electoral Commission (WAEC) to undertake that task on Council's behalf. The WAEC must appoint a Returning Officer to conduct the election. This appointment must be made at least 80 days prior to the elections.

Budget Implications:

A cost estimate for the 2021 election has been provided by the WAEC as \$38,000 inclusive of GST. This is an increase of \$1,000 over the quote received for the conduct of the 2019 election, though less than the actual cost incurred in 2019 of \$32,282 inclusive of GST and staff costs.

The estimate is based on the following assumptions:

- 6,350 electors;
- Response rate of approximately 45%;
- 5 vacancies;
- Count to be conducted at the Shire of Collie offices;
- Appointment of a local Returning Officer; and
- Regular Australia Post delivery service to apply.

In addition, there are computer support and staff costs of approximately \$1,400 associated with the count on the day of the election and into the evening of the count.

The 2020/21 annual budget has an amount of \$24,739 in the election reserve so an additional amount of \$14,661 will need to be allocated for the cost of the election in the 2021/22 annual budget. Council has adopted the practice of allocating an amount of approximately \$18,000 per annum to the election reserve so that the cost of the elections is spread evenly over two years.

Communications Requirements: (Policy No. C1.7)

Advice to the Electoral Commissioner of the Council decision.

Strategic Community/Corporate Business Plan Implications:

GOAL 5 Our Business – Good governance through an effective, efficient and sustainable organisation

Outcome 5.1: Good governance and leadership

Strategy 5.1.2: Promote the role of Council by informing, resourcing, skilling and supporting Elected Members

Relevant Precedents:

All Shire of Collie elections since 1999 have been conducted as postal elections by the Electoral Commissioner.

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Comment:

As noted above, the Electoral Commissioner has advised the Shire in writing that if Council so required, he would agree to be responsible for the conduct of the October 2021 Shire of Collie Council elections in accordance with section 4.20(4) of the Act.

Having received this advice, if Council wishes to conduct the election as a postal election, the Council needs to declare the Electoral Commissioner to be responsible for the conduct of the election, and to resolve by Absolute Majority the method of election and the appointment of the Electoral Commissioner in accordance with Section 4.61(2) of the Act.

The Western Australian Electoral Commission (WAEC) will then be responsible for all statutory advertising, the nomination process, preparation of election packages and their distribution and the appointment of a local Returning Officer.

A postal election is the preferred method of conducting the election as it has resulted in higher than state average participation rates for both postal and 'in person' elections. The appointment of the Electoral Commissioner to conduct the election is recommended as it ensures statutory compliance and Election Reports confirm a high level of satisfaction in terms of election impartiality and performance.

In 2017 and 2019 the WAEC also supplied the computer hardware and software for the counting of votes and delivered an information evening for potential candidates prior to the opening of nominations. The evening provided interested persons with information relating to eligibility, the online nomination builder to prepare a candidate profile, the nomination process, electoral processes and offences, and responsibilities around disclosure of gifts. These evenings provide a valuable service that supports potential candidates.

It is recommended to declare the Electoral Commissioner to be responsible for the conduct of the elections in 2021 and the method of conduct to be postal. The appointment of the WAEC has the associated benefits of compliance with all statutory timeframes, advertising and processes, the provision of computer equipment and support and the information evening for potential candidates.

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13. DEVELOPMENT SERVICES REPORTS

**13.1 Retrospective Development Approval for Two Outbuildings (Setback Variation)-
Lot 758 Glen Road, Palmer**

Reporting Department:	Development Services
Reporting Officer:	Isabel Fry- Town Planner
Accountable Manager:	Andrew Dover – Director Development Services <i>Planning and Development Act 2005</i>
Legislation	<i>Planning & Development (Local Planning Schemes) Regulations 2015</i> <i>Local Planning Scheme No. 5</i>
File Number:	A4871
Appendices:	Yes – Appendices 3, 4 and 5
Voting Requirement	Simple Majority

Report Purpose:

To seek retrospective Council Approval for two outbuildings, seeking to vary the minimum setback requirements of the 'Rural 1' Zone under Schedule 11 of Local Planning Scheme No.5 (Scheme).

Officer's Recommendation:

That Council pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to grant retrospective approval to John Piavanini for the development of/ use of land for two outbuildings at Lot 758 Glen Road, Palmer subject to the following conditions:

- (a) All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.*
- (b) All storm water and water run-off from the hereby approved development shall be disposed of on-site to the satisfaction of the Shire of Collie.*
- (c) The approved outbuildings shall not be used for habitable and/or commercial purposes, unless otherwise approved by the Shire.*

Background:

A retrospective application for Development Approval has been lodged by John Piavanini seeking to vary the minimum setback requirements for two outbuildings at Lot 758 Glen Road, Palmer.

The subject site (refer Appendix 3) is approximately 40 hectares in size and is heavily vegetated in areas. The property is dissected by an unconstructed road reserve. The two outbuildings the subject of this application were constructed in 2002. There are no other existing approved structures on the property.

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The proposed outbuildings (refer Appendix 4) are setback 5.8 metres from the western property boundary. Shed 1 is 90m² with dimensions of 7.5m x 12m, with a maximum height of 4.6m. Shed 2 is 112.5m² with dimensions of 7.5m x 15m, with a maximum height of 4.6m. Both outbuildings are clad in corrugated steel.

The outbuildings are mostly open, with a gravel floor and are used for the purpose of private storage of farm machinery. The outbuildings have been inspected and confirmed compliant with Building Code requirements by Peter Butcher (BeSafe Building Inspections), a certified private building surveyor.

Statutory and Policy Implications:

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 cl. 60 Requirements for Development Approval

Schedule 2 cl. 66 Matters to be Considered by Local Government

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;
- (b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or an other proposed planning instrument that the local government is seriously considering adopting or approving;
- (g) any local planning policy for the Scheme area;
- (m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;
- (n) the amenity of the locality including the following —
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development;
- (y) any submissions received on the application;
- (zb) any other planning consideration the local government considers appropriate.

Local Planning Scheme No. 5

The subject lot is zoned Rural 1. The proposal has been assessed in accordance with the following clause(s) of *the Scheme*:

Schedule 11- Development Standards (setbacks)

Zone	Front	Side	Rear
Rural 1	30	15	30

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Clause 5.7 Variations to Site and Development Standards and Requirements

5.7.1 Except for development in respect of which the Residential Design Codes apply, if a development is the subject of an application for planning approval and does not comply with a standard or requirement prescribed under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit.

5.7.2 In considering an application for planning approval under this clause, where, in the opinion of the local government, the variation is likely to affect any owners or occupiers in the general locality or adjoining the site which is the subject of consideration for the variation, the local government is to:

- a. consult the affected parties by following one or more of the provisions for advertising uses under clause 9.4; and*
- b. have regard to any expressed views prior to making its determination to grant the variation.*

5.7.3 The power conferred by this clause may only be exercised if the local government is satisfied that:

- a. approval of the proposed development would be appropriate having regard to the criteria set out in clause 10.2; and*
- b. the non-compliance will not have an adverse effect upon the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality.*

Local Planning Policy:

Local Planning Policy 2.1- Outbuilding Control

Clause 6.5 Setback

6.5.1 In the Residential Development, Rural 1 and Rural 2 zone, where a variation of the Development Standards is applied for domestic outbuildings, a minimum setback of 5m for lots less than 1ha and 10m for lots greater than 1ha should be applied to retain the rural (open) character of the area.

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

The proposal has undergone public advertising in accordance with the following policy objectives:

- 1. Providing regular and consistent communication on Council's projects and activities to all stakeholders*
- 2. Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities*

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3. *Fostering meaningful community consultation processes in Council's activities.*

Advertising to the adjoining landowner to the west of the subject site was required for the assessment of this application. In support of the application, a letter of support from the landowner (refer Appendix 5) was provided with the application.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.

Relevant Precedents:

Nil

Comment:

The retrospective application seeks approval for two outbuildings setback 5.8 metres from the western property boundary. The setback does not comply with the minimum side setback of 15 metres for the Rural 1 Zone under *Local Planning Scheme No.5* (the Scheme). Clause 5.7 of the Scheme allow for development standards to be varied, where it can be demonstrated that the development will not have a detrimental impact on the amenity of surrounding properties. It is also required that the adjoining landowner be notified on the proposal and any comments received are considered in the assessment of the application.

The Shire's *Local Planning Policy 2.1* (LPP 2.1) stipulates that when considering variations to setbacks in the Rural 1 Zone, a minimum of 10 metre setback for lots greater than 1 ha should be applied to retain the rural character. In this instance, the application does not comply with the recommendation contained in LPP 2.1. Although, where it can be adequately justified that the development will not cause detrimental impact to the adjoining property, the recommended setback contained within the policy may be varied.

There are no known detrimental impacts to the adjoining property anticipated if retrospective approval is granted for the outbuildings to remain 5.8 metres from the western boundary. The outbuildings have been in place since 2002 and there have been no complaints received regarding the location and use of the outbuildings as rural machinery shed. A letter of support from the adjoining property owner was provided as part of the application package, indicating that there is no issue with the existing location of the outbuildings. The location of the outbuildings allows for an adequate fire break to be maintained to the satisfaction of the Shire.

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13.2 Scheme Amendment No. 7 – Shotts Industrial Area

Reporting Department:	Development Services
Reporting Officer:	Katya Tripp – Project Officer
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	<i>Planning and Development Act 2005</i> <i>Planning & Development (Local Planning Schemes) Regulations 2015</i>
File Number:	LUP/054
Appendices:	Yes – Appendix 6 (Scheme amendment No. 7) and Appendix 7 (EPA Chairman’s Decision)
Voting Requirement	Simple Majority

Report Purpose:

To seek Council Approval for support of the Scheme amendment without modification.

Officer’s Recommendation:

*That Council pursuant to the provisions of the *Planning & Development (Local Planning Schemes) Regulations 2015*, hereby resolves to:*

- 1. Support amendment No. 7 – Shotts Industrial Area without modification;*
- 2. Provide the advertised amendment to the WA Planning Commission together with the required documentation listed under Regulation 53 (1); and*
- 3. Following approval of the amendment by the Minister, execute the amendment documents and provide copies to the Commission for endorsement within 14 days as per Regulation 62 (3) & (4).*

Background:

An application for Scheme amendment and Structure Plan was received by the Shire of Collie on 13 February 2020 seeking to diversify the land uses to allow for a range of strategic industry/noxious uses within the Shotts Strategic Industrial Estate (SIA). This application was in line with Councils vision to provide for a greater flexibility of land uses within the Shotts SIA.

At the 14 July 2020 Council meeting (decision 8506) it was resolved to adopt (initiate) Scheme amendment No. 7 as a standard amendment to the Scheme subject to modifications. The resolution also included referral to the EPA for assessment and if no environmental review required then to proceed to advertising in accordance with the *Planning & Development (Local Planning Schemes) Regulations 2015*. The structure plan was also determined to be suitable for advertising in accordance with the Regulations.

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Following referral to the EPA for assessment a request was made by the EPA for minor modifications to the amendment. At the 27 October 2020 Council meeting (Decision 8597), Council endorsed the requested modifications and authorised the modified amendment be signed and sealed and returned to the EPA for a formal decision. Subject to no environmental review being required by the EPA, Council authorised for the amendment to be advertised in conjunction with the structure plan and in accordance with the *Planning & Development (Local Planning Schemes) Regulations 2015*.

Following the EPA decision that a formal environmental review was not required due to the modifications having been made the Scheme amendment, the documents were advertised in accordance with the Council resolution and the *Planning & Development (Local Planning Schemes) Regulations 2015*.

No submissions were received and therefore the Scheme Amendment can now be supported and provided to the Commission for approval by the Minister.

Statutory and Policy Implications:

Scheme Amendment No. 7 to be effected as per *Planning and Development (Local Planning Schemes) Regulations 2015* specifically:

- Regulation 53 (1) Information on standard amendment to be provided to the Commission; and
- Regulation 62 (3) & (4) Giving Effect to Ministers Decision

Budget Implications:

Advertising costs

Communications Requirements: (Policy No. CS 1.7)

The proposal has undergone public advertising in accordance with *Planning and Development (Local Planning Schemes) Regulations 2015 – Regulation 47*.

The public advertising period ran from 26 November 2020 to 18 January 2021. An advert appeared in the Collie River Valley Bulletin on Thursday 26 November and was also advertised in the 'Out for Comment' section on the Shires webpage.

No submissions were received as a result of the public advertising period.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Ensure appropriate planning controls for land use and development.

Relevant Precedents:

This proposed amendment is the seventh amendment to Local Planning Scheme No. 5.

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Comment:

Scheme Amendment No. 7 removes the requirement for industry to be linked to coal thereby increasing the flexibility of strategic industrial land uses within the Shotts SIA. This amendment has been supported by Council, the WAPC and the EPA and has been incorporated into the new Local Planning Scheme No. 6 which has been advertised.

It is appropriate to refer the amendment to the Minister for Planning for consideration of final approval.

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13.3 Waive Development Application and Building Permit Fees for Pit Pony Sculpture

Reporting Department:	Development Services
Reporting Officer:	Isabel Fry- Shire Planner
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	<i>Local Government Act (s6.12)</i>
File Number:	FIN/027-2
Appendices:	Yes – Appendix 8 and 9
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider a request from Collie Retired Mineworkers Association for Council's Building and Planning application fees to be waived for the installation of two bronzed sculptures in R7131 (corner of Throssell and Patterson Street, Collie).

Officer's Recommendation:

That Council support the request from Collie Retired Mineworkers Association and hereby resolves to:

- 1. Reimburse the remainder of the Development Application fee of \$216.00; and*
- 2. Reimburse the Council Building Permit Application Fee of \$416.10.*

Background:

Applications for Development Approval and Building Permit (Uncertified) were submitted by the Collie Retired Miners Association on 12 January 2021. The applications were seeking approval for the installation of two bronzed sculptures, consisting of a pit pony and a coal miner on R7131 on the Corner of Throssell and Patterson Street, Collie (refer Appendix 8).

The project has been funded by a grant provided by the Collie Futures Small Grants Program. Work on the project has been undertaken by the Collie Retired Miners Association, as well as community members and businesses offering their services in kind.

When making the applications, the Association requested the Shire waive application fees in view of the nature of the organization and the work involved.

Total fees due by the Association on lodgement of the applications was \$1,270.10. Of this amount, \$438 represents a levy collected by the Shire on behalf of the State. This is the Building Services Levy and Construction Industry Training Levy.

Under Delegation No 18, the Chief Executive Officer is authorized to grant a fee concession of up to \$200. This was granted at the time of application, and the Association paid a total of \$1,070.10 for both applications.

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The remaining amount that may be considered for refund to the Association is \$632.10, being the amount paid by the Association less the levy required to be forwarded to the State Government.

Statutory and Policy Implications:

N/A

Budget Implications:

Waiving of the fee will have no material impact on the budget.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.

Relevant Precedents:

At its meeting held 29 March 2016, Council resolved:

7014 – That Council:

- 1. Approve the use of the Roche Park facility and grounds by the Ulysses Club for the Queen's birthday long weekend in September 2017 as a temporary licensed facility under the Caravan Parks and Camping Grounds Regulations 1997;*
- 2. Advise the Ulysses Club that reduced hire fees will be \$2,000 [incl. GST] for the 3 days with a bond of \$1,000 being payable; and*
- 3. Authorise the use of Council property such as additional rubbish bins, directional signage etc as required.*

Council has previously provided financial support for initiatives that contribute to tourism in Collie. At its meeting held on 8 May 2012, Council resolved:

5753 – That Council makes a donation of \$1,500 to the Collie Mountain Bike Club for the purpose of holding a mountain bike trails forum in Collie.

Comment:

The proposed bronze sculptures are located on a Shire managed Reserve, adjoining the pool and Shire offices. The proposed sculptures will create an entry statement into the town and are intended to honour, remember and raise tourist awareness of the Coal Mining History in Collie. The contribution the Collie Retired Miners Association has made to the town through this project is recognised by the Shire. The Collie Retired Miners Association is a not for profit group.

It is recommended that all remaining Council fees be reimbursed for the proposal.

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13.4 Request to the Waive Owner' Contribution for 117 Throssell Street, Collie for the Throssell Street Upgrade Project

Reporting Department:	Development Services
Reporting Officer:	Andrew Dover – Director Development Services
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	<i>Planning and Development Act 2005</i> <i>WA Local Government Act 1995</i>
File Number:	A4821
Appendices:	Yes – Appendix 10 - Plans and Specifications
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider the request to waive the 10% Owner' Contribution for 117 Throssell Street, Collie for the Throssell Street Upgrade project.

Officer's Recommendation:

That Council waives the 10% owner's contribution toward the Throssell Street Upgrade project for 117 Throssell Street, Collie due to the owner's contributions made to the Shire for the construction of the bullnose verandah.

Background:

The verandah at 117 Throssell Street, Collie was removed following a collision with a vehicle in 2015 on the basis of an engineering report stating that it was not structurally sound. This structure was a suspended verandah and was not in accordance with the original.

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117 Throssell St, Collie - Verandah 2015

Peter and Kathrine Hall are the owners of the building and run the Pak-It computer store from this location. Peter and Kathrine were willing to construct a verandah in accordance with the original structure, but the \$15,000 initial outlay was prohibitive. At the Council Meeting of 10 July 2018, Council resolved the following:

Motion Number: 7855

That Council:

- 1) reconstructs a bull nose verandah at 117 Throssell Street, Collie in general accordance with the original structure;
- 2) in accordance with policy DS4.4, allocate an amount of up to \$7,500 excluding GST from the Shire of Collie Heritage Incentive Scheme from the unspent 2017-2018 budget to this project on a 50/50 basis;
- 3) waive all Council fees and pay all design costs associated with this project; and
- 4) authorise the Chief Executive Officer to enter into a payment agreement with Pak-It Computers for the repayment of the remaining amount to the Shire over a 3 year period. If there is a default or an amount is unpaid, this will become a charge against the land.

This resolution authorised a payment agreement for Pak-It to pay the Shire their contribution to the construction cost over 3 years. The total construction cost was \$15,840. The Shire's contribution was up to \$7,500, leaving the owners contribution to be \$8,340 (52.6%). All figures are excluding GST.

Following the success of this project and a subsequent balcony constructed at 115 Throssell Street, the State Government provided \$1,100,000 to replicate this success

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between 91 – 143 Throssell Street as the primary entrance to Collie. At the Council Meeting of 14 July 2020, Council resolved the following:

Motion Number: 8491

That Council:

- 1) welcomes the Throssell Street Facade Upgrade funding from the State;
- 2) notes that the project comprises funding towards the upgrade of facades on 89-123, 135 and 143 Throssell Street, Collie on a 90/10 basis, with 10% contribution by the owner(s);
- 3) waives all Council fees associated with this project;
- 4) provides traffic management for the project from internal resources;
- 5) authorises the Chief Executive Officer to enter into heritage agreements and payment arrangements with respective owners. If there is a default or an amount is unpaid, this will become a charge against the land;
- 6) increases the Purchase Value Threshold for the requirement of tenders from \$100,000 to \$250,000 for this project only; and
- 7) requires any expenditure over \$100,000 to be reported to Council at the first opportunity.

This funding is on a 90/10 basis with the owner responsible for 10% contribution, instead of the previous 50/50 basis.

The work completed in 2018 was the installation of a bullnose verandah only due to the constrained budget. This building is eligible to be included in the Throssell Street Facade Upgrade project. Additional work (Appendix 10 - Plans and Specifications) includes the following:

- New fixed signage panel on the building underneath verandah
- New suspended signage panel hanging underneath verandah
- Painting above the verandah, verandah posts and down pipes
- Reinstating historical tiled finish to lower wall by removing paint
- Reinstating original painted signage to parapet above verandah

These works will finish the building to a high level in keeping with the historical structure (below) and in keeping with the improved streetscape.

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117 Throssell St, Collie - Verandah 1922

Statutory and Policy Implications:

Nil

Budget Implications:

The owners have entered into a payment agreement to pay the Shire \$8,340 over 3 years. The payments are ahead of schedule.

The owners have asked the Shire to waive further contributions, recognising that if the work was completed now under the new grant agreement with a 10% owner's contribution their payment would have been \$3,544. The payment of \$8,340 represents a contribution of 23.5%.

	Shire/State's contribution*	Owner's Contribution	Total
Construction of Verandah in 2018	\$7,500	\$8,340	\$15,840
Estimated Additional Work 2021	\$17,640	\$1,960	\$19,600
Total	\$25,140	\$10,300	\$35,440

*The Shire/State's contribution figure does not include design costs and fees waived.

Waiving the owner's contribution of an estimated \$1,960 in this instance can be accommodated within the project's budget.

Communications Requirements: (Policy No. CS 1.7)

Communication is ongoing with the owners.

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Strategic Community Plan/Corporate Business Plan Implications:

Goal 3: Our Built Environment

Outcome 3.1 Appropriate Land Use, Development and Conservation of Heritage;

Strategy 3.1.1: Ensure appropriate Planning Controls for land use and development through the administration of the local planning scheme and strategies.

Relevant Precedents:

The precedent of 10% owner's contributions has been established under the Throssell Street Facade Upgrade project.

It is unlikely that this project will create a further precedent there are no other similar historical payment agreements in place.

Comment:

The budget constraints in 2018 only allowed for the construction of a verandah but did not allow for other improvements. These other improvements will have a positive impact on the streetscape and will bring this facade up to the same high level of finishing and detailing as the remainder of the project area when completed.

As the construction of the verandah has been completed previously and the building is single storey, this is smallest element to the overall Throssell Street Facade Upgrade project in dollar terms. This is therefore the smallest owner's contribution in the project. The payment of \$8,340 represents a payment contribution for the total project of 23.5%. As a result, it is considered appropriate to waive this contribution.

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13.5 Variation Request to Throssell Street Upgrade Project Grant Agreement

Reporting Department:	Development Services
Reporting Officer:	Andrew Dover – Director Development Services
Accountable Manager:	Andrew Dover – Director Development Services
Legislation	<i>WA Local Government Act 1995</i>
File Number:	N/A
Appendices:	No
Voting Requirement	Simple Majority

Report Purpose:

To provide an update on the project progress and to address the variation to the grant agreement timeframes for the Throssell Street Upgrade project.

Officer's Recommendation:

That Council:

- 1. notes a revised timeframe for the Throssell Street Upgrade project to be completed by June 2021 and acquitted by September 2021; and*
- 2. requests the Department of Primary Industries and Regional Development to vary the grant agreement to reflect these dates.*

Background:

The Shire of Collie has been awarded \$1,100,000 by the State Government for the upgrade of 91 – 143 Throssell Street. This funding, combined with a 10% owner's contribution, will provide a welcoming and impressive entrance to our town. This project has been instigated in part by the renewal of the 117-115 Throssell Street facades. The purpose of the project is to:

- Re-activate Throssell Street by upgrading building facades and reconstructing verandahs;
- Improve the aesthetic presentation of the street and buildings, particularly at the entry to town;
- Create business opportunities and encourage further private investment in Throssell Street; and
- Improve amenity for the public.

At the Council Meeting of 14 July 2020, Council resolved the following:

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Motion Number: 8491

That Council:

- 8) welcomes the Throssell Street Facade Upgrade funding from the State;
- 9) notes that the project comprises funding towards the upgrade of facades on 89-123, 135 and 143 Throssell Street, Collie on a 90/10 basis, with 10% contribution by the owner(s);
- 10) waives all Council fees associated with this project;
- 11) provides traffic management for the project from internal resources;
- 12) authorises the Chief Executive Officer to enter into heritage agreements and payment arrangements with respective owners. If there is a default or an amount is unpaid, this will become a charge against the land;
- 13) increases the Purchase Value Threshold for the requirement of tenders from \$100,000 to \$250,000 for this project only; and
- 14) requires any expenditure over \$100,000 to be reported to Council at the first opportunity.

Following this Council resolution, the following steps have been taken:

July 2020	<p>Council Resolution to welcome the funding.</p> <p>Request for Quotation sent and advertised for Concept Plans.</p>
August 2020	<p>A grant agreement for the funding has been signed by the State and the Shire of Collie. This document provided for construction to commence October 2020 and be completed December 2020 and acquitted March 2021.</p> <p>Appointment of H&H Architects to develop the Concept Plans and Quantity Surveyor's estimate.</p> <p>Request for Quotation sent and advertised for Project Management and preparation of Detailed Plans.</p> <p>Appointment of H&H Architects for Project Management and preparation of Detailed Plans.</p>
September 2020	<p>Development of Concept Plans.</p> <p>Ongoing development of Detailed Plan including engineering certification.</p> <p>Consultation with landowners and local builders by Project Managers.</p> <p>Approval to increase scope of project to include balconies to the Crown and Colliefields Hotels rather than single storey</p>

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	<p>verandahs.</p> <p>Preparation of Request for Quotation documents for construction.</p>
October 2020	<p>Completion of Detailed Plans including engineering certification.</p> <p>Ongoing consultation with landowners and local builders by Project Managers.</p> <p>Advertising of Request for Quotation documents for construction.</p>
November 2020	<p>Appointment of Jila Riley for construction on 4 facades from 119-141 Throssell Street.</p> <p>Sought legal advice regarding appointment of contractor for construction of projects totalling more than \$250,000.</p> <p>Advertising of Request for Tender documents for construction on 8 facades.</p>
December 2020	<p>Construction commenced by Jila Riley.</p> <p>Appointment of Challis Builders for construction on 8 facades at the Special Meeting of Council 22 December 2020 from 91-117 Throssell Street.</p>
January 2021	<p>Construction commenced by Challis Builders.</p> <p>Stop work orders were issued as suitable traffic management arrangements were not in place and formal agreements had not been secured with landowners. A Traffic Management Plan has now been prepared and approved by Main Roads WA. Consultation with landowners to establish formal written agreements is ongoing.</p>
February 2021	<p>Work is expected to recommence during the week beginning 8 February.</p> <p>Conversations with the State government are ongoing with regards to the variation to extend the grant agreement.</p>

Construction and demolition had commenced on some facades without the Traffic Management Plan being in place and without the landowner's agreement in writing. Work has been stopped and will not recommence until these are in place. The Traffic Management Plan is now in place. The heritage agreements being established with the landowners set out arrangements for and commitments from owners to pay their portion of costs. The agreements have been set up as per Council resolution of July 2020. At the time of writing, written agreement had been reached with 6 property owners. Works can now re-commence where final agreement has been achieved.

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Statutory and Policy Implications:

Nil

Budget Implications:

Committed Expenditure

Total Construction	\$954,869.45
Concept Plans	\$21,410
Project Management & Detailed Design	\$84,185
Grand Total	\$1,060,464.45

Income

Grant	\$1,100,000
Owner's contribution	\$100,000
Total	\$1,200,000

Communications Requirements: (Policy No. CS 1.7)

Communication is ongoing landowners to put the agreements with landowners in writing. There is every expectation that this will be achieved over the coming days.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 2: Our Economy

Outcome 2.2 A strong business and services sector

Strategy 2.2.2 Work with the Collie Chamber of Commerce and Industry to promote improved retail facilities and encourage local shopping

Goal 4: Our Built Environment

Outcome 4.1 Appropriate land use, development and heritage conservation

Strategy 4.1.3 Identify urban renewal opportunities

Strategy 4.1.4 Support and promote the conservation and maintenance of heritage buildings, sites and places of interest

Outcome 4.2 Attractive townscapes and streetscapes

Strategy 4.2.1 Manage and maintain infrastructure in the Central Business District and support vibrant services and retail shopping

Strategy 4.2.3 Upgrade and maintain the approaches to Collie

Relevant Precedents:

N/A

Comment:

The project has not been completed by 15 December 2020 as required by the grant agreement. Delays in the procurement process have contributed to this. The successful building contractors Jila Riley and Challis Builders have submitted project plans to the Shire providing an amended timeline for construction. These show that construction will be complete by 30 April 2021. Since that time however, construction has been further delayed while the Traffic Management Plans was being put in place and agreements with the owners are formalised.

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Discussions have taken place with the Department of Primary Industries and Regional Development (DPIRD) to extend the timeframe for these works to take place. In consideration of the amended timeline and the above factors, a request should be submitted to DPIRD to extend the grant agreement to complete construction by June 2021 and acquit the grant by September 2021.

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14. TECHNICAL SERVICES REPORTS

Nil

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Elected Members have the ability to submit notices of motion between meetings and up to a time prescribed in standing orders before a meeting.

Cr Michelle Smith has provided a motion for which prior notice has been given.

That staff investigate the purchase of a machine to clean the footpath in Forrest Street, that uses steam and/or high pressure or a scrubbing action, preferably that is easily operated for daily or regular use.

Background

The footpath is an absolute disgrace, especially when we think we are a tourist venue.

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Members have the ability to submit notices of questions between meetings and up to a time prescribed in standing orders before a meeting.

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' - Nil
- 'All Open' at Appendix 11

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

21. CLOSE