



Shire of
Collie

MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 8 June 2021

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Tuesday, 8 June 2021

Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 8 June 2021 commencing at 7:04pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Sarah Stanley	Councillor (Presiding Member)
	Ian Miffing OAM JP	Councillor (Deputy Member)
	Gary Faries	Councillor
	Brett Hansen	Councillor
	Elysia Harverson	Councillor
	Joe Italiano	Councillor
	Rebecca Woods	Councillor
	Leonie Scoffern	Councillor
	John Kearney	Councillor
	Michelle Smith	Councillor
	Brent White	Councillor
	Stuart Devenish	Chief Executive Officer
	Allison Fergie	Director Corporate Services
	Brett Lowcock	Director Technical Services
	Isabel Fry	Shire Planner
	Hasreen Mandry	Finance Manager
	Belinda Dent	CEO PA

APOLOGIES: Nil

GALLERY: Nola Green – Press
Peter Ellery – (left Chambers at 8.34pm)
Terry Ellery - (left Chambers at 8.34pm)
Joe Hetherington – (left Chambers at 10.18pm)
Tom Reardon

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

2. PUBLIC QUESTION TIME

Mr Peter Ellery asked the following questions to Council concerning the property on Scenic Drive:

1. When will the clean-up take place at Scenic Drive?

Response: Mr Devenish advised that proceedings were in place and the Shire is continuing to monitor and enforce conditions on the property at Scenic Drive.

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2. How can the shedding of water from the creek bed be dealt with?

Response: Miss Fry advised that a retention basin could be installed to contain the water and prevent run-off into the creek.

3. How will the property be screened and to what level?

Response: Miss Fry advised that vegetation screening would be established on the property and that this vegetation would be at a height of between 4-6 metres to allow for visual screening and some noise attenuation.

4. What are the proposed set-backs from the fence for the proposed shelter buildings.

Response: Miss Fry advised that the set-backs would be 35m from the fence at the western boundary and 80m from the fence on the northern boundary along the scenic drive road area.

Mr Hetherington asked the following questions to Council:

On behalf of the residents on Bradbury Road could the road be fully sealed?

Response: Mr Lowcock advised that the road had been partial sealed but no further works had been scheduled for the replacing the remaining gravel. This road could be put on future budgets for as part of the works program. However, an inspection of the road can be carried out for possible gravel re-sheeting in the interim.

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Questions taken on notice from the previous Council meeting:

- Cr Miffing asked if the Swinging Bridge is Heritage listed?

Response: The Swinging Bridge is registered as statutory listings on both the state and local heritage register.

- Cr Smith asked is Disc Golf going ahead down near Mungalup Road as per open Motion #8473?

Response: Council's decision to date on the Disc Golf proposal has been to identify a preferred location, support a grant application and undertake further consultation. A further report will be presented to Council addressing the outcomes of the consultation and funding arrangements with a view to making a decision on the proposal.

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4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Kearney	Item 10.3 – Adoption of Recommendations of the Tourism Marketing Advisory Committee Item 14.2 – Collie River South Branch – Request for an environmental flow from Lake Kepwari	Impartial – Work related Impartial – Work related
Cr Italiano	Item 12.3 – Proposed Annual Budget 2021/22	Impartial – Chair of the Museum Committee and Member of Veteran Car Club.
Cr Smith	Item 12.3 – Proposed Annual Budget 2021/22	Impartial – Sponsor of Veteran Car Club
Cr Stanley	Item 12.3 – Proposed Annual Budget 2021/22	Financial – Supplier/Sponsor of FestivArty and Collie Chamber of Commerce Inc.
Cr Scoffern	Item 12.3 – Proposed Annual Budget 2021/22	Impartial – Member of Veteran Car Club
Cr Miffing	Item 12.3 – Proposed Annual Budget 2021/22	Financial – Wife employee of Collie Visitors Centre Impartial – Board member of Bendigo Bank re: Forrest Street Shelters.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

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7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Item 13.2 brought forward by attending persons.

13.2 Reconsideration of Application for Development Approval for a Woodyard (as amended) at Lot 1, No. 650 Scenic Drive, Collie

Reporting Department:	Development Services
Reporting Officer:	Isabel Fry (Town Planner)
Accountable Manager:	Stuart Devenish– Chief Executive Officer
Legislation	<i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>
File Number:	A5130
Appendices:	Appendix 8 – 650 Scenic Drive industry – General Appendix 9 – Amended Proposal Scenic Drive Appendix 10 - Plans for Woodyard Appendix 11 – 650 Scenic Drive Schedule of Submissions
Voting Requirement	Simple Majority

Report Purpose: To invite Council to reconsider its decision (No. 8623) and make a determination on an application for development approval for a Woodyard (as amended) at Lot 1, No. 650 Scenic Drive, Collie.

Officer's Recommendation:

That Council, reconsider its decision (No.8623) made at the ordinary meeting of Council held on 15 December 2015 and resolve to approve the Development Application (as amended) for a Woodyard at Lot 1, No.650 Scenic Drive, Collie, subject to the following conditions:

1. The land and buildings on Lot 1, No.650 Scenic Drive, Collie (site) are approved for use as a 'woodyard', as that term is defined under the Shire of Collie Local Planning Scheme No.5, but subject to the conditions that follow.
2. All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.
3. This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period for which the Shire of Collie has granted prior written consent.

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4. All storm water and wastewater contained and collected on site in tanks or other forms of storage and water run-off from the hereby approved development shall be disposed of on-site to the satisfaction of the Shire of Collie.
5. All works required to satisfy a condition of this approval are required to be installed/constructed and maintained in accordance with the approved plans and conditions of approval for the life of the development.
6. The approved woodyard use is limited to the following activities:
 - a. Receival of new and used timber;
 - b. Ancillary processing of that timber (limited to cutting and dressing);
 - c. Receival of new and used timber products which have been made elsewhere and delivered to the site;
 - d. Ancillary treatment or repair of the used timber products;
 - e. Receival and sorting of new and used timber pallets;
 - f. Ancillary repairs to used timber pallets;
 - g. Dismantling of used timber pallets which are unable to be repaired, for sale as scrap;
 - h. Sale and distribution of the new and used timber, the new and used timber products and the new and used timber pallets;
 - i. Ancillary storage of the new and used timber, the new and used timber products and the new and used timber pallets, pending sale and distribution.
7. The approved use expressly excludes:
 - a. Manufacturing trusses;
 - b. creating any other new product from the timber, timber products and timber pallets that are delivered to the site.
 - c. Excludes the use of a tub grinder and lewis saw.
8. With the building permit application, a landscaping plan must be submitted for the approval of the Shire of Collie. The landscape plan must address the following:
 - a. A site plan of existing and proposed development with natural and finished ground levels.
 - b. The location, species (endemic to the area) and size of existing vegetation and vegetation to be removed.
 - c. Demonstrate effective vegetation screening of the site from Scenic Drive and surrounding properties.
 - d. Exact species (endemic to the area), location and number of proposed plants.
 - e. A key or legend detailing proposed species type grouped under the subheadings of tree, shrub and ground cover.
 - f. Mulching or similar treatments of garden beds including edges.
 - g. Details of reticulation of landscaped areas including the source of the water supply and proposed responsibility for maintenance.
 - h. Treatment of parking and pedestrian areas.
 - i. Fence material, height and treatment.
9. Before the development is occupied, the landscaped area(s) must be planted, established and reticulated in accordance with the endorsed landscape plan(s). These areas must be maintained as landscaped areas at all times and to the satisfaction of the Shire of Collie.

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10. A Bank Guarantee or Bond of \$5000 shall be submitted prior to occupation for the purpose of establishing and maintaining the approved Landscaping Plan. Such Bank Guarantee or Bond shall be held by the Shire of Collie for a minimum period of 2 years until the establishment and maintenance of vegetation is confirmed satisfactory.
11. Car parking is to be provided at a minimum rate of 1 space per 100m² of gross floor area.
12. Goods or materials must not be permanently stored within the parking or landscaping area, or within access driveways.
13. All verge areas abutting the boundaries of the subject site must remain clear at all times and must not be used for any other purpose including car parking, trade display, storage and signage to the satisfaction of the Shire of Collie.
14. At all times, all loading and unloading must take place within the boundaries of the site.
15. External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Shire of Collie.
16. At all times, provision must be made onsite for the storage and collection of garbage and other solid waste. A waste storage and collection area must be graded, drained and screened from public view, and the garbage collected/disposed of regularly, to the satisfaction of the Shire of Collie. Details to be submitted with the building permit application.
17. The use/development is not to interfere with the amenity of the locality or cause nuisance by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, water products or grit, oil or otherwise.
18. Except with the prior written consent of the Shire of Collie, the approved use must only operate between the following hours:

Monday to Friday: 7:00am to 5:00pm
Saturday and Sunday: Closed

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Amended recommendation with additional wording placed at point 4, additional point at 7 c) and extra point 19 added.

Council Decision:

Moved: Cr Hansen

Seconded: Cr Stanley

That Council, reconsider its decision (No.8623) made at the ordinary meeting of Council held on 15 December 2015 and resolve to approve the Development Application (as amended) for a Woodyard at Lot 1, No.650 Scenic Drive, Collie, subject to the following conditions:

1. The land and buildings on Lot 1, No.650 Scenic Drive, Collie (site) are approved for use as a 'woodyard', as that term is defined under the Shire of Collie Local Planning Scheme No.5, but subject to the conditions that follow.
2. All development shall be in accordance with the approved development plans (attached) which form part of this planning approval.
3. This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period for which the Shire of Collie has granted prior written consent.
4. All storm water and wastewater contained and collected on site in tanks or other forms of storage and water run-off from the hereby approved development shall be disposed of on-site to the satisfaction of the Shire of Collie.
5. All works required to satisfy a condition of this approval are required to be installed/constructed and maintained in accordance with the approved plans and conditions of approval for the life of the development.
6. The approved woodyard use is limited to the following activities:
 - a. Receiving of new and used timber;
 - b. Ancillary processing of that timber (limited to cutting and dressing);
 - c. Receiving of new and used timber products which have been made elsewhere and delivered to the site;
 - d. Ancillary treatment or repair of the used timber products;
 - e. Receiving and sorting of new and used timber pallets;
 - f. Ancillary repairs to used timber pallets;
 - g. Dismantling of used timber pallets which are unable to be repaired, for sale as scrap;
 - h. Sale and distribution of the new and used timber, the new and used timber products and the new and used timber pallets;
 - i. Ancillary storage of the new and used timber, the new and used timber products and the new and used timber pallets, pending sale and distribution.
7. The approved use expressly excludes:
 - a. Manufacturing trusses;
 - b. creating any other new product from the timber, timber products and timber pallets that are delivered to the site.
 - c. Excludes the use of a tub grinder and lewis saw.

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8. With the building permit application, a landscaping plan must be submitted for the approval of the Shire of Collie. The landscape plan must address the following:
 - a. A site plan of existing and proposed development with natural and finished ground levels.
 - b. The location, species (endemic to the area) and size of existing vegetation and vegetation to be removed.
 - c. Demonstrate effective vegetation screening of the site from Scenic Drive and surrounding properties.
 - d. Exact species (endemic to the area), location and number of proposed plants.
 - e. A key or legend detailing proposed species type grouped under the subheadings of tree, shrub and ground cover.
 - f. Mulching or similar treatments of garden beds including edges.
 - g. Details of reticulation of landscaped areas including the source of the water supply and proposed responsibility for maintenance.
 - h. Treatment of parking and pedestrian areas.
 - i. Fence material, height and treatment.
9. Before the development is occupied, the landscaped area(s) must be planted, established and reticulated in accordance with the endorsed landscape plan(s). These areas must be maintained as landscaped areas at all times and to the satisfaction of the Shire of Collie.
10. A Bank Guarantee or Bond of \$5000 shall be submitted prior to occupation for the purpose of establishing and maintaining the approved Landscaping Plan. Such Bank Guarantee or Bond shall be held by the Shire of Collie for a minimum period of 2 years until the establishment and maintenance of vegetation is confirmed satisfactory.
11. Car parking is to be provided at a minimum rate of 1 space per 100m² of gross floor area.
12. Goods or materials must not be permanently stored within the parking or landscaping area, or within access driveways.
13. All verge areas abutting the boundaries of the subject site must remain clear at all times and must not be used for any other purpose including car parking, trade display, storage and signage to the satisfaction of the Shire of Collie.
14. At all times, all loading and unloading must take place within the boundaries of the site.
15. External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Shire of Collie.
16. At all times, provision must be made onsite for the storage and collection of garbage and other solid waste. A waste storage and collection area must be graded, drained and screened from public view, and the garbage collected/disposed of regularly, to the satisfaction of the Shire of Collie. Details to be submitted with the building permit application.

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17. The use/development is not to interfere with the amenity of the locality or cause nuisance by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste-water, water products or grit, oil or otherwise.
18. Except with the prior written consent of the Shire of Collie, the approved use must only operate between the following hours:
- Monday to Friday: 7:00am to 5:00pm
Saturday and Sunday: Closed
19. Burning of treated timber is not permitted.

LOST 9/2

Cr Stanley and Cr Hansen recorded as for the motion.

8734

Council Decision:

Moved: Cr Harverson

Seconded: Cr Italiano

That Council refuse to approve the development application for a woodyard (as amended) at Lot 1, No. 650 Scenic Drive, Collie due to:

- 1 Non compatibility with amenity of the area.**
- 2 Concerns around noise, amenity and emissions.**
- 3 Non compatibility to tourism purposes.**

CARRIED 9/2

Cr Stanley recorded as against the motion.

Background:

Planning Solutions, on behalf of Smargiassi Super Pty. Ltd, has submitted an amended application for development approval for the purpose of inviting Council to reconsider its decision (No. 8623) at the ordinary meeting of Council held on 15 December 2020.

Motion #8623

That Council pursuant to the provisions of the Planning and Development Act 2005, hereby resolves to refuse the development of/ use of land for an Industry-General at Lot 1, No. 650 Collie River Scenic Drive, Collie for the following reasons:

- 1. The use class 'Industry- General' is an 'X' use in the 'Rural 1' Zone and is therefore not permitted under Shire of Collie Local Planning Scheme No.5.**
- 2. The use class 'Industry General' is not considered to be compatible with the objectives of the 'Rural 1' Zone.**
- 3. It has been determined that there would be detrimental impacts on the amenity and rural character of the surrounding area.**
- 4. The local government must refuse to approve any 'X' use of land. Approval to an 'X' use of land may only proceed by way of an amendment to the Scheme.**

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The subject site is a 3.5427ha property in the Rural 1 zone (refer Appendix 8). Previously, approval for the use of the property for Industry-Light activities was granted for the site. This approval and any non-conforming use rights associated with the property to be used for Industry- Light activity has since expired. At present, there is a caretaker's dwelling on the site, as well as several structures and improvements used for the purpose of storage and ongoing industrial uses.

Pursuant to Orders made by the State Administrative Tribunal through mediation, the Applicant has, on the 3 May, submitted an amended application (refer Appendix 9). The purpose of the amended application was to allow the Applicant to submit a proposal that is consistent with the Shire of Collie's Local Planning Scheme No.5 definition for 'Woodyard', which is a use class that can be considered in the Rural 1 zone.

Amended Application

The Applicant's amended application contains two parts to the proposal. The first element is to use the existing workshop building on the upper tier of the site for the sale of largely second-hand timber products, including trusses, beams, studs, noggins, headers, door and window frames, architraves and skirting, and floorboards. The timber products will be stored on site pending sale and delivery to customers. Some products may be processed to prepare them for sale as per customer requirements, which may include trimming to a specified length, and/or dressing all round (i.e sanding the timber to a smooth finish on all sides). Trusses will be made to order from smaller pieces of recycled timber.

Machinery to be used will be standard woodworking equipment such as a table saw, band saw, planer, router and sander. A forklift is used to load, unload and move timber around the premises. A commercial vehicle with a flatbed trailer is garaged on-site and is used for the delivery of timber.

The second element of the proposal is to receive new and used pallets and to sort, compile and distribute these pallets to new customers. All pallets received will be inspected for suitability for redistribution and repaired by exception only if repair is required. Pallets deemed beyond repair will be dismantled for scrap. This activity will occur on the middle tier.

A new custom built 24m x 12m, 10m high steel shelter open on one side is proposed on the middle tier for the loading and unloading, inspection, repair and distribution of pallets. The steel shelter will house air driven tools (nail gun) and as such will have an electric-driven air compressor. An overhead crane will be installed in the shelter to assist with the loading, unloading, and moving of pallets and pallet materials.

The Applicant has advised that initially there will be 3 to 4 employees in the Woodyard for sorting, distributing, and repairing pallets, as well as 1 person working on the sale of the largely second-hand timber products. If the business is successful and the demand is there, more people may be hired from the local area to assist with the work and gain experience and skills.

Comparison to Original Proposal

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With consideration to the information provided by the Applicant, there is some consistency with the proposed operations detailed in the amended application and the original. Similarities in the proposals include the same onsite shed/ infrastructure is to be used, the same machinery is to be used, the proposal in relation to pallets remains the same and it is still proposed to manufacture trusses to order. The main difference in the proposals is that the manufacturing element of the operations on the site have been significantly reduced, where the only goods proposed to be manufactured on site is trusses when made to order.

The required setbacks for development in the Rural 1 zone are 30m front, 15m side and 30m rear. The proposed development is to be approx. 80m the Scenic Drive and 35m to the western boundary. The site plan and shed detail has remained unchanged from the original proposal (refer Appendix 10).

Statutory and Policy Implications:

State Administrative Tribunal Act 2004

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 cl. 60 Requirements for Development Approval

Schedule 2 cl. 66 Matters to be considered by Local Government

Local Planning Scheme No.5

4.2 Rural 1 Zone-

- To provide for the sustainable use of land for a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality.
- To provide that subdivision and development activities that generate/ propose alternative and incompatible land use should not be permitted.
- To provide for the retention and protection of portions of land within that zone that are not cleared and that are valuable to the rural and natural landscape values and ecological systems of the District.

Table 1- Zoning Table

- Woodyard: (A) Not Permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with Clause 9.4 (advertising).

Schedule 1- Interpretations

- Woodyard: Means a premises used for the sale or distribution of wood and timber products including fire wood.

Budget Implications:

Nil

Communications Requirements:

The public advertising period for the original application ran from 21 July 2021 to 10 August 2020 (adjoining landowners) and 14 August 2020 to 15 October 2020 (DBCA). A total of three (3) submissions were received as a result of the public advertising period, the submissions have been summarised in Appendix 11.

As the Shire is operating under the direction of the State Administrative Tribunal, for the purposes of the amended application, the proposal was not readvertised. The

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proposed activities on the site have been reduced, rather than intensified in the amended application. The general comments made in the previous submissions have remained a consideration in the assessment of the amended proposal.

Adjoining property owners that previously made submissions will be notified of the reconsideration and invited to attend the meeting of Council.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.

Comment:

The amended application has largely removed the elements of the proposal that included manufacturing, processing and assembly of goods and products. In the amended proposal, the only new product proposed to be manufactured on site is timber trusses, made from smaller bits of timber joined together. It is important to note that the onsite manufacturing of goods such as frames, tables, cubby houses, recycles pallet products, furniture and toys has been removed from the proposal.

The amended proposal is, for the most part, consistent with the definition of a Woodyard, which is a premises used for the sale or distribution of wood and timber products including fire wood. It can be considered that the storage and minor treatment (trimming, dressing, sanding and packaging) of timber for the preparation of sale may be considered incidental or ancillary activities to a Woodyard land use. Minor repairs and inspections of timber pallets to prepare them for re sale may also be considered within a Woodyard, as the pallets are not being manufactured into a different product. Shire officers have sought legal advice to confirm the use classification of the amended proposal.

The manufacturing of trusses, made to order from smaller pieces of recycled timber may be considered an industrial manufacturing use, as it involves the manufacture of a new product. It is therefore unreasonable to class this activity as incidental to a Woodyard use.

The State Administrative Tribunal did not direct the Shire to readvertise the amended proposal and the time frame for reconsideration did not allow for this to occur. It should be noted that there has been a reduction in the proposed activities to occur on the property. However, the issues raised in the submissions, regarding visual amenity, waste disposal, noise, dust, landscaping and operating hours will be addressed through conditions of approval, should Development Approval be granted.

The site plan for the proposal has remained unchanged from the original proposal. The plan refers to two existing batters where the levels of the site differ, which are to be revegetated. The legend on the site plan refers to 'landscaping along boundary', although the location of this and detail is unclear. It is recommended that should approval be contemplated for the amended proposal, a condition requiring a landscaping plan to be provided, which addresses the planting of native vegetation to provide adequate screening of the property be imposed.

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Regarding noise, the development will be subject to the requirements of the *Environmental Protection (Noise) Regulations 1997*. It is however recommended that a condition addressing impacts on amenity be included on the approval. Dust and waste from the minor processing of the timber will also be required to be managed appropriately.

It should also be noted that the proposed Woodyard is not defined as a Prescribed Premise and as such does not require a works approval and/or license under the *Environmental Protection Act 1986*. It is unlikely that the normal operations of a Woodyard will have unacceptable adverse impacts on the surrounding environment.

To address the proposed manufacturing of trusses as detailed in the application, it is also recommended that a condition be imposed that expressly excludes; 1. The manufacturing of trusses and 2. Creating any other new product from the timber, timber products and timber pallets that are delivered to the site.

With consideration to the amended proposal being largely consistent with the definition of a Woodyard when removing the manufacturing of trusses, it is recommended that Council resolves to approve the application, subject to conditions.

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Item 14.2 brought forward due to attending persons.

Cr Kearney has declared an Impartial Interest at Item 14.2.

14.2 COLLIE RIVER SOUTH BRANCH – REQUEST FOR AN ENVIRONMENTAL FLOW FROM LAKE KEPWARI

Reporting Department:	Technical Services
Reporting Officer:	Brett Lowcock - Director Technical Services
Accountable Manager:	Brett Lowcock – Director Technical Services
Legislation	<i>Local Government Act 1995</i>
File Number:	GOV/049
Appendices:	Appendix 13 – Letter from Mr Riley
Voting Requirement	Simple Majority

Report Purpose:

To consider a request from Mr Ed Riley to review the need for an environmental release from Lake Kepwari.

8735

Moved: Cr Kearney

Seconded: Cr Scoffern

Suspend standing orders.

CARRIED 11/0

8736

Moved: Cr Kearney

Seconded: Cr Faries

Resume standing orders.

CARRIED 11/0

Officer's Recommendation:

That Council:

1. receive the letter from Ed Riley dated 19 May 2021; and
2. request staff to write to the Minister for Environment seeking a review of the impact of Lake Kepwari on flows to the Collie River South Branch, including the potential for an environmental flow during the summer months to improve downstream pool levels and overall water quality without compromising the recreation function of Lake Kepwari.

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Recommendation altered by removing the wording - during the summer months.

8737

<p>Council Decision:</p> <p>Moved: Cr Stanley Seconded: Cr Faries</p> <p>That Council:</p> <p>1.receive the letter from Ed Riley dated 19 May 2021;and</p> <p>2.request staff to write to the Minister for Environment and Member for Collie-Preston seeking a review of the impact of Lake Kepwari on flows to the Collie River South Branch, including the potential for an environmental flow to improve downstream pool levels and overall water quality without compromising the recreation function of Lake Kepwari.</p> <p style="text-align:right">CARRIED11/0</p>
--

Background:

Lake Kepwari was opened to tourism in 2020 as a major new destination for water skiing and camping. The project was identified in Councils' strategic priorities and was well supported by the former local member and Minister for Seniors and Ageing, Volunteering, Sport & Recreation Hon. Mick Murray MLA. The recreation area is managed the Department of Biodiversity, Conservation and Attractions and is surrounded by a current mining lease operated under a State Agreement Act. The lake is formed from a former mine void after mining ceased around 1997. The lake dimensions have been estimated at 1km² and a maximum depth of 65m, providing an estimated storage volume of 24GL.

Prior to opening the lake to the public, an environmental review was undertaken over several years to assess the suitability of the water body for its proposed end use, and more specifically the Ph of the water. The decision was made to remove the river diversion and let the river flow through the lake, which only occurs from around July to November each year. However, after the lake level drops below the outlet level, there is a no flow for the remainder of the year until the next winter. The local community understood that a pump had been purchased to provide an environmental flow down the river during the times of no flow or low flow. However, a letter from the Department of Environment and Water Regulation indicates that they are not aware of such an arrangement.

Statutory and Policy Implications:

Nil

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

Mr. Riley will be advised of Councils decision on this matter.

Strategic Community Plan/Corporate Business Plan Implications:

The item has the following links with the Strategic Community Plan 2017-2027.

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OUTCOME 3.2 – Water resources sustainability

Strategy 3.2.2: Continue the revitalisation of the Collie River environment in the town.

Relevant Precedents:

Nil

Comment:

Staff are supportive of a review of the impact of lake on the Collie River and are also aware that some residents along the South branch are seeking an environmental flow during summer months. If such a flow was provided, the depth of pools along the South Branch and water quality would be improved. It also has the potential to improve salinity levels in the Collie River between the Venn St Weir and Roberts Rocks including popular locations such as Minninup Pool, Kings Park, Golf Course and Mungalup Bridge.

Mr Peter Ellery and Mr Terry Ellery left Chambers at 8.34pm.

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

8738

Recommendation/Council Decision:

Moved: Cr Miffing

Seconded: Cr Faries

That Council confirms the Minutes of the Ordinary Meeting of Council held on 11 May 2021.

CARRIED 11/0

9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

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Cr Kearney has declared an impartial interest at Item 10.3.

10.3 Adopt the Recommendations of the Tourism and Marketing Advisory Committee

Recommendation:

That Council adopts en bloc the recommendations contained within the minutes of the Tourism and Marketing Advisory Committee held on 20 May 2021;

That Council:

1. Receive for implementation the Collie Tourism Marketing Strategy (the Strategy) prepared by Distinctly Tourism Management as presented at Appendix 1.
2. Having regard for collaboration with stakeholders request the Tourism Marketing and Advisory Committee request staff to develop a plan that can effectively coordinate tourism outcomes by identifying:
 - a) the roles that each key stakeholder holds in relation to tourism;
 - b) suitable working arrangements or understanding that will allow each entity to operate from its most valuable area of skills, expertise and capacity to contribute to progressing the Strategy.
3. the Shire Officers liaise with the following key stakeholders with a view to identifying the information outlined in 2. above in order to inform the preparation of a recommended plan to progress the Strategy:
 - a) Collie Visitor Centre
 - b) Collie River Valley Marketing
 - c) BUNGEO/ Australia's South West
 - d) South West Development Commission
4. That a media release be prepared and released.

Recommendation altered to include 3 e).

8741

Council Decision:

Moved: Cr Scoffern

Seconded: Cr Smith

That Council adopts en bloc the recommendations contained within the minutes of the Tourism and Marketing Advisory Committee held on 20 May 2021;

That Council:

- 1. Receive for implementation the Collie Tourism Marketing Strategy (the Strategy) prepared by Distinctly Tourism Management as presented at Appendix 1.**

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2. Having regard for collaboration with stakeholders request the Tourism Marketing and Advisory Committee request staff to develop a plan that can effectively coordinate tourism outcomes by identifying:
 - a) the roles that each key stakeholder holds in relation to tourism;
 - b) suitable working arrangements or understanding that will allow each entity to operate from its most valuable area of skills, expertise and capacity to contribute to progressing the Strategy.
3. the Shire Officers liaise with the following key stakeholders with a view to identifying the information outlined in 2. above in order to inform the preparation of a recommended plan to progress the Strategy:
 - a) Collie Visitor Centre
 - b) Collie River Valley Marketing
 - c) BUNGEO/ Australia's South West
 - d) South West Development Commission
 - e) Collie Delivery Unit
4. That a media release be prepared and released.

CARRIED 11/0

- 10.4 Receipt of the Minutes of the Local Emergency Management Advisory Committee

8742

Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr Scoffern

That Council receives the minutes of the Local Emergency Management Advisory Committee held on 26 May 2021.

CARRIED 11/0

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10.5 Adopt the Recommendations of the Local Emergency Management Advisory Committee

8743

Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr Italiano

That Council adopts en bloc the recommendations contained within the minutes of the Local Emergency Management Advisory Committee held on 26 May 2021;

That the Terms of Reference of the Local Emergency Management Committee be endorsed.

CARRIED 11/0

10.6 Receipt of the Minutes of the Audit Committee

8744

Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Woods

That Council receives the minutes of the Audit Advisory Committee held on 17 May 2021.

CARRIED 11/0

10.7 Adopt the Recommendations of the Audit Committee

8745

Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr Miffling

That Council adopts en bloc the recommendations contained within the minutes of the Audit Committee.

That Council;

- 1. Acknowledge the audit contract with the Office of the Auditor General for the financial year 2020/21 and audit of the Annual Financial Report; and**
- 2. Acknowledge that the Office of Auditor General has outsourced the 2020/21, 2021/22 and 2022/23 audit contract to Moore Australia (WA) Pty Ltd.**
- 3. Acknowledge the Audit Entrance meeting held on 17 May 2021; and**
- 4. Acknowledge the summarized audit scope and strategy to be undertaken by the Office of Auditor General and is sub-contractor Moore Australia (WA) Pty Ltd for the financial year 2020/21.**

CARRIED 11/0

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11. CEO REPORTS

11.1 WA Local Government Association (WALGA) – 2021 Local Government Convention

Reporting Department:	Chief Executive Office
Reporting Officer:	Belinda Dent – CEO PA
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	GVR/001
Appendices:	Nil
Voting Requirement	Simple Majority

Report Purpose:

Advise Council of the upcoming 2021 WA Local Government Association (WALGA) – 2021 Local Government Convention.

8746

Officer's Recommendation/Council Decision:

Moved: Cr Smith

Seconded: Cr Scoffern

That Council;

- 1. Nominates the Shire President and Deputy Shire President as voting delegates at the 2021 WA Local Government Association (WALGA) – 2021 Local Government Convention Annual General Meeting to be held at the Crown Towers Perth between Sunday 19 September 2021 and Tuesday 21 September 2021.**
- 2. Authorises attendance for those Councillors who wish to attend the 2021 Local Government Conference and to advise the CEO PA of their intent as soon as possible so that accommodation can be confirmed.**

CARRIED 11/0

Background:

The Annual General Meeting (AGM) for the WA Local Government Association (WALGA) will be held on Monday 20 September 2021 at the Crown Towers Perth.

The Council is provided with the opportunity to submit any Agenda Items to be discussed at the AGM. Council is also provided with the opportunity to nominate up to two (2) voting delegates. Proxy voting is available if the nominated representative is unable to attend.

Statutory and Policy Implications:

Policy 8.2 – Attendance at Conferences by elected members requires an authorising resolution of Council. Policy also details accommodation and reimbursement provisions.

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Budget Implications:

Costs associated with attendance at the Annual General Meeting will be incurred in accordance with Council Policy.

Communications Requirements: (Policy No. CS 1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

2.5 – Our Council Priorities

Good governance and an effective, efficient and sustainable organisation.

4 Good governance and leadership.

Goal 5 – Our business

Good governance and effective, efficient and sustainable organisation.

Outcome 5.1 – Good governance and leadership.

Strategy 5.1.2 – Promote the role of Council by informing, resourcing, skilling and supporting Elected Members.

Action 5.1.2.2 – Provide professional development for Councillors as required.

Relevant Precedents:

The WALGA Annual General Meeting is held yearly.

Comment:

The WA Local Government Association (WALGA) Annual General Meeting (AGM) provides the opportunity for member Councils to submit written motions which will be included as part of the AGM proceedings. Each notice of motion provided by the Council must include research and the relevant background information to provide the members of WALGA sufficient information to make determination on the matter.

Any motions proposing alterations or amendments to the Association's Constitution must be received 60 days prior to the meeting to meet constitutional notice requirements.

In the event an individual Councillor has a matter they wish to be raised at the WALGA AGM, it must gain the support of the entire Council. Subsequently Councillors are invited to provide the Chief Executive Officer with any written notice of motion (including relevant background and research) which they would like Council to consider submitting to the WALGA AGM at this meeting of Full Council.

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12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid –April 2021

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 1 – Accounts Paid
Voting Requirement	Simple Majority

Report Purpose:

To present the accounts paid during the months of April 2021.

8747

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Scoffern

That Council accepts the Accounts as presented in Appendix 1 being vouchers 41782-41789 totalling \$862.60 and direct payments totalling \$772,971.99 authorised and paid in April 2021.

CARRIED 11/0

Questions taken on notice.

Cr Hansen

EFT31227 Brick & Mortor Restoration SouthWest Pty Ltd. Was a local contactor approached to do the repair works at the caravan parks ablution block?

Background:

In accordance with clause 12 of the *Local Government Financial Management Regulations 1996* the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the *Financial Management Regulations 1996* to be adhered to with a list of accounts for approval to be presented to the Council each month.

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Month	2020/21		
	Cheques	Electronic Transfer	Total Payment
July	\$592.30	\$1,064,546.86	\$1,065,139.16
August	\$818.20	\$557,587.21	\$558,405.41
September	\$2,731.65	\$1,427,307.11	\$1,430,038.76
October	\$518.40	\$793,924.60	\$794,443.00
November	\$3,916.20	\$584,125.81	\$588,042.01
December	\$1,358.10	\$949,468.96	\$950,827.06
January	\$32.25	\$818,804.38	\$818,836.63
February	\$134.98	\$755,597.58	\$755,732.66
March	\$16,728.00	\$989,064.97	\$1,005,792.97
April	\$862.60	\$772,971.99	\$773,834.59
May			
June			

Statutory and Policy Implications:

WA Local Government Act 1995

Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid shall be presented to Council within two months. The list shall comprise of details as prescribed in the *Local Government Financial Management Regulations 1996*.

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Comment:

For a detailed listing of payments see Appendix 1.

Any questions relating to the accounts please forward prior to the meeting for clarification.

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12.2 Financial Report – April 2021

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 2 – Financial Report, April 2021
Voting Requirement	Simple Majority

Report Purpose:

This report provides a summary of the Financial Position for the Shire of Collie for the month ending April 2021.

8748

Officers Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr White

That Council accept the Financial Report for April 2021 as presented in Appendix 2.

CARRIED 11/0

Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995*, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 2.

Statutory and Policy Implications:

Local Government Act 1995
Financial Management Regulations 1996

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

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Comment:

The report provided to Council as Appendix 2 is inclusive of the information required by the *Local Government Act 1995* and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. The budget comparison figures used in this report is the estimated year to date (YTD) budget.

If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

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13. DEVELOPMENT SERVICES REPORTS

13.1 Spelling of Minningup Pool

Reporting Department:	Development Services
Reporting Officer:	Katya Tripp
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation	<i>Land Administration Act 1997</i> <i>Aboriginal Heritage Act 1972</i>
File Number:	CMG/251
Appendices:	Appendix 5 - Registered aboriginal site Appendix 6 - Landgate GENOMA information Appendix 7 - Other summarised information/timeline
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider the spelling of the name Minningup Pool or Minninup Pool and to decide which spelling the Shire is to use.

8749

Officer's Recommendation/Council Decision:

Moved: Cr Miffing

Seconded: Cr Scoffern

That Council:

- 1. Notes the information presented demonstrating the historic and current spelling of the place and site named Minningup Pool;**
- 2. Use the spelling Minningup Pool when referring to the place located on the Collie River, along Minninup Road and adjoining Reserve 34343; and**
- 3. Apply to the Geographic Names Committee to rename Minninup Road to Minningup Road.**

CARRIED 11/0

Background:

When undertaking the project for the planning of tourist accommodation at Minningup Pool located on the Collie River along Minninup Road and adjoining Reserve 34343, historic information was found that showed the original name of the place was spelt with a 'g' being Minningup not the now commonly used spelling of Minninup.

When examined in more detail it was found that lease maps from 1896 and 1897 show the spelling of the pool as Minningup. The current spelling of the pool as a registered aboriginal site also uses the spelling Minningup as does the Landgate GENOMA data base (see Appendices 5 & 6).

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It was also found that newspaper articles from 1928 use the alternative spelling of Minninup without the 'g' (see Appendix 7).

Looking at the spelling of the name from the late 80's to current it appears that in official documents the name of Minningup with the 'g' is used however in newspaper articles and other reports the spelling Minninup without the 'g' is commonly used (see Appendix 7).

A google search shows that many of the references to the pool on travel, caravan and trail webpages and links also refer to it as Minningup Pool including the Bibbulmun Track page.

Minningup was aboriginal for gathering or meeting place. This was confirmed with Joe Northover, who also confirmed the spelling has a 'g' in it.

Statutory and Policy Implications:

Officially naming features, localities and roads is covered under Section 26 and 26A of the *Land Administration Act 1997*.

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

Community consultation has not been undertaken.

Strategic Community Plan/Corporate Business Plan Implications:

Relevant Precedents:

Nil

Comment:

The GENOMA database, maintained by Landgate, contains official, recorded, historical and administrative names and geographical coordinates.

Information (attributes) considered to be essential to these names such as the official spelling of the name, feature type, classification, derivation, map number, coordinates and if known, any alternative and historical names is also recorded.

GEONOMA is recognised by the Western Australian government as the primary source of truth and the official register for all approved names for topographic features, administrative boundaries and roads, including their positions and extents. Such names must be used for all official maps and spatial data products within Western Australia.

This data base shows Minninup Road and Minningup Pool with no other listings in Collie.

Considering that both the official names data base and the registered aboriginal site use the spelling Minningup for the pool and first records found also used this name it is recommended that the Shire adopt this official spelling when referring to the pool located on the Collie River and adjoining Reserve 34343.

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It is also recommended, that to avoid future confusion over the spelling, that the road name of Minninup be changed to Minningup through application to the Geographic Names Committee.

The sign at the corner of Minninup and Mungalup Roads is proposed to be upgraded as a part of the DBCA trails funding and wayfinding signage work currently being undertaken. Therefore, the entrance sign spelling can be updated through this process.

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14. TECHNICAL SERVICES REPORTS

14.1 NON-POTABLE WATER FOR IRRIGATION STRATEGY 2020 -2060

Reporting Department:	Technical Services
Reporting Officer:	Brett Lowcock - Director Technical Services
Accountable Manager:	Brett Lowcock – Director Technical Services
Legislation	<i>Local Government Act 1995</i>
File Number:	WTR/005
Appendices:	Appendix 12 – Options of Irrigation
Voting Requirement	Simple Majority

Report Purpose:

To consider long-term strategy options to meet irrigation needs.

Officer's Recommendation:

That Council:

1. Receive the report "Options to supply water to meet green space irrigation needs in Collie 2020-2060" as prepared by the Department of Water in consultation with the Shire of Collie and other stakeholders.
2. Endorse the recommendations of the report and request staff to work with Dept of Water to further investigate the three (3) pathway options identified on page 78 of the report as summarised below:
 - a) Pathway 4 Wastewater and summer surface water abstraction – This pathway retains surface water abstraction combined with wastewater as a climate independent source.
 - b) Pathway 5 Summer abstraction water and Mungalup Dam supplementation - A combined scheme involving the existing method of surface water abstraction combined with supplementation of water from Mungalup Dam.
 - c) Pathway 3 Winter surface water abstraction and storage – This pathway involves the abstraction and storage of surface water during winter when flow rates are greatest, and salinity is at its lowest.
3. Request staff to liaise with the Department of Water and Water Corporation regarding the development of Memorandum of Understanding (MoU) to maximise the potential of environmental releases from Harris Dam to improve water quality through the town section of the Collie River.

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The recommendation was amended by the officer by the removal of point 2 b) of the motion.

8750

Officer's Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Italiano

That Council:

- 1. Receive the report "Options to supply water to meet green space irrigation needs in Collie 2020-2060" as prepared by the Department of Water in consultation with the Shire of Collie and other stakeholders.**
- 2. Endorse the recommendations of the report and request staff to work with Dept of Water to further investigate the two (2) pathway options identified on page 78 of the report as summarised below:**
 - a) Pathway 4 Wastewater and summer surface water abstraction – This pathway retains surface water abstraction combined with wastewater as a climate independent source.**
 - c) Pathway 3 Winter surface water abstraction and storage – This pathway involves the abstraction and storage of surface water during winter when flow rates are greatest, and salinity is at its lowest.**
- 3. Request staff to liaise with the Department of Water and Water Corporation regarding the development of Memorandum of Understanding (MoU) to maximise the potential of environmental releases from Harris Dam to improve water quality through the town section of the Collie River.**

CARRIED 11/0

Background:

The southwest of Western Australia is expected to be impacted by climate change and this will affect the availability and quality of water resources in the future. There is already a downward trend in rainfall, surface water flow rates and groundwater recharge. In many locations surface and groundwater resources are at or close to allocation limits as set under the *Rights in Water and Irrigation Act 1914*.

In the case of Collie, groundwater resources within the Collie Groundwater Area are fully or over allocated, primarily owing to the entitlements authorised to the coal mining and coal fired power generation industry. While surface water resources are available, reliability is reducing as a response to a drying climate and salinity is having a specific impact on this resource during summer as a result of rising salinity and evapo-transpiration processes.

The Shire of Collie, local schools and the Collie Golf Club rely on surface water for green space irrigation during summer and shoulder months. With reduced surface water flows, an extended irrigation period and increasing salinity issues, availability from the Collie River is already affecting the green space irrigation regime and will deteriorate in the future.

Without intervention, the problem of meeting green space irrigation needs will continue to grow, ultimately risking the successful growth of a liveable Collie

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community and certainty of supply for public open space, schools and community recreation facilities. The Department of Water has been liaising with staff to assess the future irrigation needs of the Shire of Collie and how this will be achieved in a drying climate and once mine dewatering ceases.

Statutory and Policy Implications:

NIL

Budget Implications:

The strategy has been prepared by the Department of Water at no additional cost to Council.

Communications Requirements: (Policy No. CS 1.7)

A future presentation to a future Weeds and Waterways Panel is appropriate.

Strategic Community Plan/Corporate Business Plan Implications:

The item has the following links with the Strategic Community Plan 2017-2027.

OUTCOME 3.2 – Water resources sustainability

Strategy 3.2.2: Continue the revitalisation of the Collie River environment in the town.

Relevant Precedents:

Nil

Comment:

The Department of Water has prepared a report “Options to supply water to meet green space irrigation needs in Collie 2020-2060” in consultation with Shire staff. The report maps out the current irrigation needs within the Shire and then the projected future demands. The report identifies twenty four (24) potential supplies to meet these needs, however by using a fatal flaw assessment and gateway analysis this was then reduced to 15 viable options. These options were also considered as either stand alone or combined options resulting in seven (7) pathways for further analysis.

- **Pathway 1 Base case** – Summer surface water abstraction with enhanced instream storage – This pathway is a continuation of current practices with upgrades to the Venn Street and Roberts Rocks weir structures to improve in-stream storage.
- **Pathway 2 Summer surface water abstraction and desalination** – This pathway relies on the existing practice of abstracting surface water from the Collie River with the option to desalinate and store the water if necessary, for use later.
- **Pathway 3 Winter surface water abstraction and storage** – This pathway involves the abstraction and off-stream storage of surface water during

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winter when flow rates are greatest, and salinity is at its lowest.

- **Pathway 4 Wastewater and summer surface water abstraction** – This pathway retains surface water abstraction combined with wastewater as a climate independent source.
- **Pathway 5 Summer abstraction water and Mungalup Dam supplementation** – A combined scheme involving the existing method of surface water abstraction combined with supplementation of water from Mungalup Dam.
- **Pathway 6 Groundwater license trade** - This would involve arranging a trade with an existing groundwater license holder in the Collie Coal Basin Cardiff sub-area.
- **Pathway 7 Summer surface water abstraction and groundwater license trade** - This would involve a combination of summer surface water abstraction and groundwater license trade with an existing groundwater license holder in the Collie Coal Basin Cardiff sub-area.

The report from Department of Water recommends further investigation of Pathway 3, 4 and 5. The reporting officer agrees that Pathway 3 and 4 should be further investigated however believes that Pathway 5 – Mungalup Dam should not be investigated for irrigation at this stage and Council should explore other opportunities for this valuable resource such as eco-tourism and/or commercial operations that require high quality water

Environmental flows from the Harris Dam have the potential to improve the saline water that flows from the East branch of the Collie River on an annual basis. These releases are currently managed by the Water Corporation as part of their license requirements, however, there has been limited communication and/or co-ordination with the Shire regarding such releases. The recent upgrades to the Venn St Weir and Roberts Rocks Weir have increased water storage capacity through the town section of the Collie River by an estimated 340ML. If releases from Harris Dam could be coordinated with release from the Venn St Weir and Roberts Rocks, the water quality and salinity levels through this section of river could be improved. Staff believe that a Memorandum of Understanding (MoU) could be developed between the Shire, Water Corporation and Dept of Water to investigate the opportunities for the environmental release to improve the water quality through the town section of the Collie River. This arrangement may achieve similar outcomes to Pathway 2 but without the need for additional capital.

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Mrs Mandry left the room at 9.09pm and returned at 9.10pm

14.3 SOUTH WEST REGIONAL WASTE GROUP (SWRWG) – 21/22 MEMBERSHIP

Reporting Department:	Technical Services
Reporting Officer:	Brett Lowcock - Director Technical Services
Accountable Manager:	Brett Lowcock – Director Technical Services
Legislation	<i>Local Government Act 1995</i>
File Number:	WAT/007
Appendices:	Appendix 14 – SWRWG Regional Options Paper and Strategic Recommendations
Voting Requirement	Simple Majority

Report Purpose:

To consider the Regional Options Paper from the South West Regional Waste Group and Councils membership of the group in 2021/22

8751

Officer's Recommendation/Council Decision:

Moved: Cr Smith

Seconded: Cr Faries

That Council:

- 1. Receive the Options Paper prepared Southwest Regional Waste Group (SWRWG); and**
- 2. Make provision of \$5,000 in the 2021/22 budget for continued membership of the SWRWG.**

CARRIED 11/0

Background:

The Shire of Collie has been a member of the Southwest Regional Waste Group (SWRWG) since 2010. The Group, which comprises the 12 land-based Councils in the South West (Table 1), has sought opportunities to leverage regional economies of scale to improve collective waste management. Work completed to this date has resulted in formation of the Bunbury Harvey Regional Council, commencement and operation of a composting enterprise, viability testing of regional landfill, and establishing strong regional representation within the waste industry.

South West Waste Group Membership

- | | | |
|-------------------------------------|------------------------|----------------------------|
| • Shire of Augusta - Margaret River | • Shire of Boyup Brook | • Bridgetown - Greenbushes |
| • Shire of Donnybrook - Balingup | • City of Bunbury | • City of Busselton |
| • Shire of Capel | • Shire of Collie | • Shire of Dardanup |
| • Shire of Harvey | | • Shire of Nannup |

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The Southwest Regional Waste Group requests that Council acknowledges the 'Regional Options Paper and Strategic Recommendations' (Attachment A), which was delivered in February 2021. The recommendation in the paper identifies the major diversion technologies available in the Southwest, discusses how Councils could achieve economies of scale in processing, and guides ongoing work that will help determine suitable waste disposal outcomes for the region.

The recommendations of the Regional Options Paper set the ongoing direction for the project. Part of this direction involves specific milestones. By the end of Financial Year 2021/22, Councils can expect to see:

- An operational audit of municipal waste facilities throughout the region;
- Scenario modelling using costs and emissions of alternative disposal processes;
- A regular meeting of senior waste operations staff from Group participants;
- A scoped 'Expression of Interest' process for landfill diversion technologies; and
- Data protocols allowing information comparisons across the region.

The group appointed Project Officer Mr Nick Edwards in March 2019 to work on these regional initiatives and has been meeting with CEO's from the member Councils on a regular basis to develop an Options Paper, with a copy of the latest document attached to this report.

Mr Edwards is employed under contract via the City of Busselton with each member Council funding his contract on a pro-rata based on population of each Local Government. The City of Busselton is seeking a commitment from member councils to extent this arrangement for the 2021/22 financial year.

Statutory and Policy Implications:
The National Waste Policy 2018

Published by the Department of Sustainability, Environment, Water, Population and Communities in 2018, the 'National Waste Policy – Less Waste More Resources' frames national waste management using a circular economy model. The Policy champions five principles:

1. Avoiding waste
2. Improving resource recovery
3. Building demand for waste derived products
4. Improved material flows
5. More informed innovation, investment and consumer decisions

Western Australian Waste Strategy 2030 and Annual Action Plan

The Waste Strategy 2030 is the tool helping to implement the Waste Authority objective of transitioning to a "sustainable, low-waste circular economy in which human health and the environment are protected from the impacts of waste." Two crucial components of the strategy are the waste hierarchy and circular economy.

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The Waste Strategy 2030 sets targets which depart from landfill diversion benchmarks to focus on three objectives – avoid, recover and protect. These objectives are intended to deliver a 10 per cent reduction target in waste generation per capita by 2025 and 20 per cent reduction by 2030. The targets to increase material recovery from the existing State rate of 57 per cent to reach 70 per cent by 2025 and 75 per cent by 2030.

Budget Implications:

Relevant provision in the 2021/22 budget

Communications Requirements: (Policy No. CS 1.7)

City of Busselton will be advised of Council's decision.

Strategic Community Plan/Corporate Business Plan Implications:

The item has the following links with the Strategic Community Plan 2013-2022.

OUTCOME 3.3 – Effective waste diversion and recovery

Strategy 3.3.2: Promote recycling, reuse and minimisation of waste in the community.

Relevant Precedents:

Nil

Comment:

The focus of the SWRWG was originally focused on planning activities for a regional based landfill site due to several local government landfill sites approaching the end of their available space. However, in recent years the group's focus has widened its scope with the assistance of a Project Officer to include broader objectives of waste management including initiatives such as market sounding exercise for a regional waste to energy plant, increasing recycling opportunities, landfill diversion and costs savings by combined bargaining power of the group. In this regard the objectives of the SWRWG are closely aligned with Council's waste objectives.

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Baseline costs for this project are approximately \$145,000 per annum divided amongst the members according to the rates percentage contributed by each Council. As of financial year 2020, these percentages are:

LGA	Rates 2019/20	%
Augusta - Margaret River	22,236,881	12
Boyup Brook	2,761,412	2
Bridgetown - Greenbushes	4,664,443	3
Bunbury	39,729,386	22
Busselton	51,997,844	28
Capel	13,537,724	7
Collie	6,227,532	3
Dardanup	13,716,704	7
Donnybrook - Balingup	5,072,527	3
Harvey	21,877,333	12
Nannup	1,772,136	1
TOTAL RATES COLLECTED	183,593,922	100

Using the above data, it is estimated that Council will be required to contribute \$4,350 in 2021/22. However, this amount will not be known until each Council confirms their position in regards to continued membership.

The proposed biochar facility at the Collie landfill site will mean that Councils approach to treating waste could be quite different in 2 years' time. Regardless of the biochar facility, the Shire of Collie will still have many issues in common with other members of the SWRWG such as bin collection services, e-waste recycling, treatment of inert waste such as rubble, glass and metal and also dealing with hazardous waste etc. It is for these reasons the reporting officer recommends that Council extend its membership to the SWRWG into the 2021/22 financial year and make a budget provision of \$5,000.

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15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Elected Members have the ability to submit notices of motion between meetings and up to a time prescribed in standing orders before a meeting.

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Members have the ability to submit notices of questions between meetings and up to a time prescribed in standing orders before a meeting.

Cr Miffing has submitted the below question for which due notice has been given.

Could Councillors please be updated on the expected delivery time of the next batch of Collie River Valley vehicle number plates bearing the Shire of Collie logo as authorised by Council resolution in September/October 2020.

Background:

I have been asked by a member of the public when the new number plates are going to be in stock and all I could explain was that Council had authorised a re-make of plates bearing the new Shire logo in September/October 2020.

Including the question and response within the Council minutes will be informative to the general public.

Response:

Mr Devenish advised that the number plates were pending Council's thoughts on the possibility of a review of graphics and a tagline having received a new Tourism Marketing Strategy and with this possibly being reviewed by the Tourism Marketing Advisory Committee.

It was discussed around the table regarding revisiting the number plate design with the consensus being that there was a motion already on the matter and that this should take place as previously decided.

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Faries

- Spoty has set a date for the Sports Person of the year night to be the 19 November.

Cr Scoffern:

- 19 May: - Attended the Collie transition plan AMWU WA online event.
- 25 May: - Attended the presentation by the Murdoch Uni students in Chambers.
- 25 May: Attended the Cannaponics Community Engagement forum.
- 1 June: - Attend the Trails panel meeting.
- 3 June: - Met with Brett Lowcock to discuss finalising information on the Miners'

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Institute sign.

Cr Italiano

- Collie Museum has experienced some major flooding over the past three weeks. Room 14, which houses old radios, typewriters, stoves and various other household items, has been severely impacted, particularly over the last two weekends of May.

The shire handyman endeavoured to fix the problem on Friday, May 28, but we again were flooded on the following day. Griggs Plumbing have been engaged and believe they can repair the roofing before the next expected rain period.

Cr Harverson

- 22 April: - Attended the Renergi public meeting.
- 25 May: - Attendee the Cannaponics Community Engagement forum.

Mr Lowcock

- Announced the Waste Sorted Award that Collie was a finalist in 2021.

Cr Miffing

- RSL Memorial rededication
- Mick Murray Sundowner
- Murdoch student presentations
- Sports panel meeting
- House panel meeting
- Trails panel meeting
- High School – student Smart Arts

Cr Stanley

- 13 May: Assisted with the presentations of Synergy's small grants awards to community organisations
- 18 May: Met with local MLA Jodie Hanns
- 18 May: Just Transition Working Group meeting
- 18 May: Attended Rick Wilson's Federal Budget Launch lunch along with several community members
- 19 May: Met newly appointed Collie Police officer in charge Michelle Cornwell
- 19 May: Presented at the annual Leadership WA South West Community Dinner
- 20 May: Presented gifts and congratulations on behalf of Council and staff to the Hon. Mick Murray, retired local member
- 25 May: Heard presentations on Collie-based engineering projects from several

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Murdoch University students

- 25 May: Attended an information session on Cannaponics, a medicinal cannabis project set to start construction
- 27 May: Met Bunbury Geographe Tourism Partnership's new marketing facilitator, Jo Durbridge
- 31 May: Presented to Department of Transport corporate executives in a regional visit
- 31 May: Met with Department of Training and Workforce Development representatives on Collie projects emerging skills and training needs
- 8 June: Met with Jason Waters, Synergy CEO
- Acknowledged Mr Lowcocks last meeting of Council.

Upcoming events

- 9 June: Meeting with Federal Employment Facilitator for South West region
- 14 June: Bunbury Geographe Group of Councils meeting
- 19 June: Chamber of Commerce Small Business Awards gala dinner
- 22 June: Just Transition Working Group meeting
- 25 June: South West Zone meeting of WALGA
- 25 June: Busselton Airport official opening and first flights from Melbourne
- 28 June: Regional Road Group elected members meeting

Mr Devenish

- 12 May: – meeting with Director, Regional Development, Regional Development Australia
- 14 May: – Koolinup Emergency Services Centre with Assistant Commissioner Asset Management
- 15 May: – Re-Dedication of Foundation Stone – Cenotaph Memorial
- 17 May: – Collie Industrial Land enabling, Department of Job, Tourism Science and Innovation
- 18 May: – Meeting with Collie-Preston MLA
- 18 May: – Just Transition Working Group meeting
- 18 May: – 2021 Budget Lunch with Rick Wilson MP
- 19 May: – Community Emergency Services Workshop
- 19 May: – Meeting with Officer in Charge, Collie Police Station
- 20 May: – Tourism Marketing and Advisory Committee
- 20 May: – Farewell Sundowner for Mick Murray
- 21 May: – Tour of Muja power station

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- 21 May: – Joint meeting – South West Chief Executive Officers
- 24 May: – Meeting with Cannaponics Proponents
- 24 May: – Meeting with Heritage Skills
- 26 May: – Local Emergency Management Committee meeting
- 31 May: – Presentation to Department of Transport Executive Group
- 1 June: – Meeting with Roundhouse development preferred proponents.
- 3 June: – IPS Business Management luncheon
- 3 June: – meeting with Employment Facilitator, South West Western Australia Region
- 3: June – Rotary Club - Apprenticeship of the Year Awards 2021

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 15
- 'All Open' at Appendix 16

8752

Moved: Cr Scoffern	Seconded: Cr Harverson
That Council adjourn for a short 15min dinner break at 9.31pm.	
CARRIED 11/0	

8753

Moved: Cr Woods	Seconded: Cr Scoffern
That Council resume the meeting at 9.48pm.	
CARRIED 11/0	

Item 12.3 Proposed Annual Budget 2021/22 to be considered.

Cr Italiano has declared an Impartial Interest in Item 12.3.

8754

Moved: Cr Kearney	Seconded: Cr Scoffern
That Council suspends standing orders.	
CARRIED 11/0	

8755

Moved: Cr Scoffern	Seconded: Cr Harverson
That Council resumes standing orders.	
CARRIED 11/0	

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Cr Stanley declared a Financial Interest for the discussions on the FestivArty request.

Cr Stanley vacated the chair and Cr Miffing assumed the chair.

Cr Stanley left the room at 10.09pm.

8756

Moved: Cr Harverson

Seconded: Cr Smith

That Council give the FestivArty request an amount of \$2,000.00.

CARRIED 7/3

Cr Stanley returned to the room at 10.18pm.

Cr Miffing vacated the chair and Cr Stanley resumed the chair at 10.18pm.

Mr Hetherington left chambers at 10.18pm.

Cr Miffing declared a Financial Interest for the discussions on the Visitors Centre.

Cr Miffing left the room at 10.18pm.

8757

Moved: Cr Faries

Seconded: Cr Scoffern

That Council increase the Visitors Centre funding to \$106,000.00.

CARRIED 10/0

Cr Miffing returned to the room at 10.19pm.

Cr Stanley declared a Financial Interest in the Collie Chamber of Commerce request.

Cr Stanley vacated the chair and Cr Miffing assumed the chair.

Cr Stanley left the room at 10.20pm.

8758

Moved: Cr Italiano

Seconded: Cr Scoffern

That Council remain a member of the Collie Chamber of Commerce.

CARRIED 9/1

Cr Stanley returned to the room at 10.24pm.

Cr Miffing vacated the chair and Cr Stanley resumed the chair at 10.24pm.

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12.3 Proposed Annual Budget 2021/22

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation:	<i>Local Government Act 1995</i>
Appendices:	Appendix 3 - Draft Budget 2021/22 Appendix 4 - External Requests for Consideration.
File Number:	FIN/047
Voting Requirement:	Simple Majority

Report Purpose:

For Council to consider the 2021/22 Draft Budget.

8762

Officer's Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Faries

That Council endorses the 2021/22 Draft Budget as presented in Appendix 3 with amendments as moved for the purpose of preparing the 2021/22 Annual Budget for adoption.

CARRIED 11/0

Background:

This report presents the draft 2021/22 Annual Budget for Council consideration and endorsement.

The Draft Budget represents the culmination of a series of seven workshops examining reserve management, asset management, budget parameters, fees & charges, the long-term financial plan, items for consideration/discretionary expenditure and the draft budget line items.

Following the endorsement of the draft Budget, the final 2021/22 Annual Budget papers will be formulated and presented to Council in the statutory format as necessary for final adoption at the 29 June 2021 Special Council meeting.

The draft Budget as presented in Appendix 3 proposes a 4.56% in rate revenue increase with a predicted surplus of \$30,964. The historical rate increase for the last 4 financial years is as per below:

Financial Year	2017/18	2018/19	2019/20	2020/21
Rate revenue increase (%)	2.00	2.48	1.55	0.00

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Statutory and Policy Implications:

Local Government Act 1995

Budget Implications:

As the draft budget presented is for the upcoming financial year, all the budget implications have been addressed in the proposed rate setting statement.

Communications Requirements: (Policy No. CS 1.7)

Media Release

Strategic Plan Implications:

Goal 5: Our Business - Good governance and an effective, efficient and sustainable organisation

Outcome 5.3: Financial Sustainability and Accountability

- Strategy 5.3.4: Ensure a rating system is in place which is transparent and promotes equity, timeliness, affordability and comparability.
- Strategy 5.3.5: Provide corporate financial services that support the Shires operations and meet planning, reporting and accountability requirements.

Relevant Precedents:

Council considers the draft budget and items for considerations annually.

Comment:

The proposed draft budget for 2021/22 addresses the predicted deficit for the 2020/21 budget as well as budgeting to a surplus of \$30,964 at 30 June 2022 with a rate revenue increase of 4.5%. An increase of 18% in the waste levy and 15% in commercial waste charges is also proposed to maintain the service level of waste management (i.e., kerbside collection and landfill/transfer station operations). This is necessary to meet the rising costs of waste service provision.

The proposed budget has been prepared based on the following principles while aligning with the goals of the Shire of Collie Strategic Community and Corporate Business plans:

1. *Budget to surplus/neutral.*

A 'deficit' budget means expenditure is greater than revenue and is clearly unsustainable.

2. *Progressive reserve provisioning.*

Enabling funds to be available for future expenditure obligations.

3. *Avoid borrowings.*

Ensure financial sustainability and 'generational' equity.

4. *Limit discretionary spend.*

To enable funds to be allocated to reserve.

5. *Optimise asset disposal.*

Dispose of assets that offer no current benefit and provide opportunity for revenue.

6. *Minimise new liabilities.*

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Improving financial sustainability without substantial rate increases.

7. Prioritise 'renewal' works on capital spend.

Maintaining current community assets while minimising the increase in new liabilities/expense obligations.

The terms of the draft budget requires operational efficiencies and cost savings within the organisation while maintaining levels of service that meet community expectations. These measures are to help minimise rates increases.

The prudent measures incorporated in this budget will ensure that the Shire is well placed to improve financial performance over time and achieve financial sustainability.

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Nil

21. CLOSE

The Shire President thanked Council and Staff for their attendance. The Presiding Member declared the meeting closed at 10.57pm.

I certify that these Minutes were confirmed at the Special Meeting of Council held on Tuesday, 29 June 2021.

.....
Presiding Member

.....
Date