



Shire of
Collie

MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 10 August 2021

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Tuesday, 10 August 2021

Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 10 August 2021 commencing at 7:00pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Sarah Stanley	Councillor (Presiding Member)
	Ian Miffling OAM JP	Councillor (Deputy Member)
	Gary Faries	Councillor
	Brett Hansen	Councillor
	Elysia Harverson	Councillor (Arrived at 7.12pm)
	Joe Italiano	Councillor
	Rebecca Woods	Councillor
	John Kearney	Councillor
	Leonie Scoffern	Councillor
	Michelle Smith	Councillor
	Brent White	Councillor
	Stuart Devenish	Chief Executive Officer
	Allison Fergie	Director Corporate Services
	Peter Keane	Acting Director Development Services
	Matthew Young	Director Development Services
	Hasreen Mandry	Finance Manager
	Belinda Dent	CEO PA

APOLOGIES: Nil

GALLERY: Nola Green – Press (Arrived at 7.10pm)
Oliver Basson (Left Chambers at 7.15pm)
Rod Zakostelsky (Left Chambers at 7.15pm)
Damian Wood (Left Chambers at 7.15pm)
Russell Tierney (Left Chambers at 8.11pm)
Mick Murray (Left Chambers at 8.11pm)

- 1.1 Councillors granted Leave of Absence at previous meeting/s.
- 1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.

8791

Moved: Cr Hansen

Seconded: Cr Scoffern

That Council grant Cr Kearney leave of absence for the Ordinary Meeting of Council to be held 14 September and grant Cr Woods leave of absence for the Ordinary Meeting of Council to be held 14 December.

CARRIED 11/0

- 1.3 Councillors who are applying for Leave of the Absence for this Ordinary Meeting of Council.

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2. PUBLIC QUESTION TIME

Mr Murray had the following question to Council:

- What is the time expectancy for responses to be received back from Council when questions have been asked at a Council Meeting?

Response:

Mr Devenish advised that in the Standing Orders responses can be made either directly to the person asking the question or included in the agenda of the next meeting.

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Questions taken on notice from the previous Council Meeting held 13 July 2021.

- Why has there been a lack of support for the expansion of the Wellington National Park?

Response:

Cr Stanley advised that there was a motion on the books regarding the Wellington National Park expansion and took this on notice to follow up.

Additional response:

The last resolution of Council on this matter was on 9 May 2017 where it was resolved:

1. It does not support the plan to expand the Wellington National Park; and
2. If the State Government decides to proceed with its plan to expand the Greater Wellington National Park (GWNP) that the State Government undertake a full business case assessment of the proposal to expand the Wellington National Park so that economic and social aspects on Collie and the SW region are understood.

This resolution was communicated to the Government at the time.

We understand the State Government is actively progressing expansion plans. This remains an initiative led by the Government through the Department of Biodiversity, Conservation and Attractions.

- Where is it at with the expenditure of \$500k on the Minningup Pool work?

Response:

Cr Stanley responded that the Minningup Pool Expenditure was in accordance with the grant agreement and took on notice to update Mr Murray on expenditure.

Additional response:

In mid-2018 a \$500,000 grant was made available to the Shire of Collie for the planning for short term tourist accommodation at Minningup Pool. This was formalised via a Financial Assistance Agreement, managed by the Department of Primary Industries and Regional Development.

The project was divided into three stages, the first two stages covering detailed technical investigations, concept master planning, feasibility and community engagement reports and exercises. The last stage was to develop an investment

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prospectus (or management plan), to identify future funding models and to finalise community engagement.

A significant amount of planning and community consultation has been completed in accordance with the terms of the financial agreement with a remaining budget amount of \$161,123.

The work undertaken has led to two expressions of interest being submitted for tourist accommodation development. To help progress these two initiatives, the Shire, in May 2021 requested a variation to the Financial Assistance Agreement to draw on some remaining funds to allow further development work to prepare the sites for take up by a proponent.

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4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Financial Interests had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Kearney	Item 10.2 – Adoption of the Recommendations of the Tourism and Marketing Advisory Committee	Impartial – Work Related
	Item 13.1 – Proposed Industry Rural and Agriculture – Intensive (Medicinal Cannabis Facility) Lot 4477 Piavanini Road, Collie Burn	Impartial – Work Related
	Item 13.4 – Retrospective Development Approval for Change of Guesthouse, Restaurant, Proposed Camping Ground, Expansion of the Kitchen and Storeroom – Lot 2826, No 708 Yourdamung Road, Palmer	Impartial – Work Related
Cr Miffling	Item 10.22 – Adoption of the Recommendations of the Tourism and Marketing Advisory Committee	Financial – Spouse employed at the Collie Visitor Centre
Cr Italiano	Item 12.3 – 2021/22 Budget Amendment – Coalfields Museum Operating Grant	Impartial – Chairperson of Museum Committee

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

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7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Item 13.1 brought forward due to interest by attending persons.

Cr Kearney has declared an Impartial Interest at Item 13.1.

Mrs Green arrived at 7.10pm.

Cr Harverson arrived at 7.12pm.

**13.1 Proposed Industry- Rural and Agriculture- Intensive (Medicinal Cannabis Facility)-
Lot 4477 Piavanini Road, Collie-Burn**

Reporting Department:	Development Services
Reporting Officer:	Isabel Fry- Town Planner
Accountable Manager:	Matt Young – Director Development Services
Legislation	<i>Planning and Development Act 2005</i>
File Number:	A3513
Appendices:	Appendix 6 – Application
	Appendix 7 – Bushfire Management Plan
	Appendix 8 – Landscaping Plan
	Appendix 9 – Stormwater Management Plan
	Appendix 10 - Submissions
Voting Requirement	Simple Majority

Report Purpose: For Council to determine an application for development approval for proposed Industry-Rural and Agriculture-Intensive (Medicinal Cannabis Facility) at Lot 4477 Piavanini Road, Collie-Burn.

8792

Officer's Recommendation/Council Decision:

Moved: Cr Miffling

Seconded: Cr Woods

That Council resolve to approve the application for development approval for proposed Industry-Rural and Agriculture-Intensive (Medicinal Cannabis Facility) at Lot 4477 Piavanini Road, Collie- Burn; subject to the following conditions;

1. All development shall be in accordance with the approved development plans, which form part of this planning approval.

2. Prior to the issuance of a Building Permit, a detailed landscaping plan must be submitted to the satisfaction of and approved by the Shire of Collie. The landscape plan must address the following:

- a) A site plan of the existing and proposed development with natural and finished ground levels.**
- b) The location, species and size of existing vegetation and vegetation to be**

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- removed.
- c) Exact species, maturity, location and number of proposed plants.
 - d) A key or legend detailing proposed species type grouped under the subheadings of tree, shrub and groundcover.
 - e) Mulching or similar treatments of garden beds including edges.
 - f) Details of reticulation of landscaped areas including the source of water supply and proposed responsibility for maintenance.
 - g) Treatment of paved areas (parking and pedestrian areas)
 - h) Screening of parking areas.
 - i) Fence material, height and treatment
3. Prior to occupation, the landscaped area(s) must be planted, established and reticulated in accordance with the endorsed Landscape Plan. These areas must be maintained as landscaped at all times and to the satisfaction of the Shire of Collie.
4. Prior to the issuance of a building permit, detailed design to demonstrate Stormwater and Drainage management is to be submitted to the satisfaction and specification of the Shire of Collie.
5. Before the development is occupied, the approved Stormwater Management Plan and Detailed Design is to be constructed and implemented to the satisfaction of the Shire of Collie.
6. Before the development is occupied, rubbish bin collection and/or storage area must be provided onsite and screened from public view. Detail is to be submitted with the Building Permit application to the specification and satisfaction of the Shire of Collie.
7. Prior to the issue of a Building Permit incorporating the sign, detailed design for the proposed 8 metre pylon sign is to be submitted to the satisfaction and specification of the Shire of Collie.
8. The approved development shall be connected to an effluent disposal system as approved by the Health Department of WA and/ or the Shire of Collie.
9. With the Building Permit application, a Waste Management Plan is to be submitted to the satisfaction and specification of the Shire of Collie.

CARRIED 11/0

Background:

Planning Solutions, on behalf of Cannaponics Limited has submitted an application (Appendix 6) for development approval for a proposed Industry-Rural and Agriculture-Intensive (Medicinal Cannabis Facility) at Lot 4477 Piavanini Road, Collie-Burn.

The subject site is located 6km from the Collie townsite and is abutting State Forest and rural land. The subject site is 64.7295 hectares in total, however the development (pad) site the subject of this application is a 1.348 hectare portion, adjoining Piavanini Road. The site slopes from south to north with a creek line dissecting the site at the lowest point. There is a 9 metre difference in height between the southwest corner and northeast corner of the pad site.

A development approval for the earthworks and drainage on the pad site was issued 14 May 2021. This application is for the first stage of development to commission the site.

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The proposed development comprises of:

- A 6 metre high greenhouse building, with a gross floor area of 3,600m² to be located in the western portion of the development site. The greenhouse is setback 100.29 metres from Piavanini Road (eastern lot boundary)
- A 9.35 metre high warehouse building, with a gross floor area of 2,000m² to be located centrally within the pad site. The warehouse building is setback 55.5 metres from Piavanini Road.
- A 7.5 metre high (2 storey) office building with a 9.5 metre high external feature wall, with a gross floor area of 440m² (220m² on each floor). The office is setback 45 metres from Piavanini Road.
- A 7.5 metre high loading dock, with a gross floor area of 158m². The loading dock is setback 47 metres from Piavanini Road.
- 55 carparking bays, including one accessible bay. Visitor parking is located to the east, fronting Piavanini Road.
- Four 330kL irrigation tank located in the south west portion of the pad site, to supply the greenhouse.
- One 330kL fire water tank located in the south west portion of the development site.
- 3 metre high garrison style fencing (with black powder coat finish) surrounding the pad site. Dual fencing is proposed for security requirements.
- One transformer located in the south west corner of the pad site.
- One oil and water separator located in the north west corner of the subject site.
- 10 metre wide concrete crossover for access by delivery vehicles to the loading dock.
- 10 metre wide bitumen crossover for staff and visitors and is provided with a security intercom system and sliding security gates.
- Feature wall will include hempcrete cladding and paint finish.
- Various signage.

Hours of operation for the office and warehouse are Monday to Friday 7:00am to 6:00pm and Saturday to Sunday 7:00am to 1:00pm. The greenhouse is required to operate 24 hours a day, 7 days a week to ensure the wellbeing and security of plants.

It is anticipated that the facility (\$4m for this stage) will employ up to 18 staff and once operational, can expect up to 12 visitors per day.

Cannaponics is a licensed producer of pharmaceutical grade medicinal cannabis and proposes to cultivate, manufacture, research and process at the facility. The facility will be monitored and secured given the nature of the goods and the remoteness of the site.

Cannaponics' intend to operate the facility on 100% renewable energy and be carbon neutral. This may include utilising solar power, hydrogen electric power and water harvesting technology. This, however, does not form part of this current DA, and will form part of a subsequent future application.

Access, Parking and Traffic

Heavy and light vehicle access to the site is proposed to be provided with two 10 metre wide crossovers and internal access ways which have been designed to

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maximise efficient circulation of vehicle throughout the site. The 55 bay carparking area is designed to be consistent with Australian Standards and provides a paved footpath for pedestrians from the carpark to the entry of the building.

The development has been designed to facilitate the movements of 19m trucks to the site, with 6 truck movements expected per day. Deliveries and waste collection are proposed to take place outside of peak traffic periods to ensure minimal disturbance to onsite operations, as well as external traffic.

The Western Australian Planning Commission's Transport Impact Assessment Guidelines (2016) states that a Transport Impact Statement is required for developments that propose 10-100 vehicle trips in the peak hour. The proposed development is unlikely to generate this volume of traffic to require further reporting or justification.

Built Form and Design

The Applicant has indicated that the design and material choices for the building are intended to be sympathetic with the surrounding rural character of the locality, while delivering high quality design and the functionality required for the medicinal cannabis processing facility. Landscaping throughout the site is also proposed to soften the interface between the development and the road.

State Planning Policy 3.7- Planning in Bushfire Prone Areas (SPP 3.7)

The subject site is located within the designated Bushfire Prone Area, therefore the application of SPP3.7 is required. A Bushfire Attack Level (BAL) assessment and Bushfire Management Plan (BMP) (Appendix 7) have been prepared for the development site. The BMP indicates that all elements of the bushfire protection criteria can be satisfied. Piavanini Road is connected to the Coalfields Highway and Powerhouse Road.

Landscaping

The application includes provision for approximately 1,624m² of landscaping over the development site. The proposed landscaping is intended to compliment the existing landscaped area on the rest of the subject site, including a variety of low growing native vegetation. A concept plan for the landscaping has been provided with the application (Appendix 8).

Stormwater Management

A Stormwater Management Plan has been prepared to support the proposal (Appendix 9). Further consideration is proposed to be taken during the detailed design and modelling phase to ensure any adverse impacts on the waterway and downstream areas are appropriately mitigated.

Waste Management

It is proposed that refuse and recycling is expected to be collected on site by a private contractor. Waste collection vehicle access will occur via the southern proposed crossover on Piavanini Road to the loading dock. It is anticipated that waste collection

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will occur during off peak operating 6 periods.

Signage

Proposed signage for the development includes;

- One 1.25 metre (h) x 13.8 metre (l) low level signage wall, with timber cladding and illuminated, gold acrylic lettering.
- One 8 metre high pylon sign fronting Piavanini Road for the purpose of site identification. It is proposed that specific detail be provided at the detailed design stage.

The proposed signage is considered to comply with the Shire's Local Planning Policy for Advertising and Signage.

Local Planning Scheme No.5 (LPS5)

The subject site is within the Rural 2 zone and is located within the Shotts Industrial Park Buffer. No sensitive land uses are permitted within the buffer and there are no sensitive land uses included as part of this application.

The objectives of the Rural 2 zone, pursuant to Clause 4.2 of LPS5 are as follows:

- *The zone shall consist of predominantly rural and mining uses;*
- *To protect land from urban uses that may jeopardise the future of that land for other planned purposes which are compatible with the zoning;*
- *To protect the land from closer development, which would detract from the rural character and amenity of the area.*

The proposed development has been categorised as the Industry-Rural and Agriculture-Intensive land uses, which are defined in LPS5 as below;

"Agriculture-Intensive: Means a premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following:

- a) The production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;*
- b) The establishment and operation of plant or fruit nurseries;*
- c) The development of land for irrigated fodder production or irrigated pasture (including turf farms); or;*
- d) Aquaculture"*

"Industry-Rural: means

- a) An industry handling, treating, processing or packing rural products; or*
- b) A workshop servicing plant or equipment used for rural purposes. "*

Both Industry-Rural and Agriculture-Intensive are 'A' uses in the Rural 2 zone.

Clause 5.11.10 of the Scheme states that any building in excess of 2 storeys or a height of 8 metres above natural ground level requires planning approval of the local

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government. Approval for buildings/structures that exceed 8 metres in height is sought for this proposal, due to the proposed 9.5 metre feature wall. When considering this element of the proposal, LPS5 requires that due regard be given to, the reason for the intended height, consistency with the objectives of the zone, harmony with the general character of building in the locality, the impact of the building on the character and proposed setbacks.

The development site is compliant with the required setbacks of the Rural 1 zone and the additional building height is required for the functionality of the facility.

Schedule 11 of LPS5 requires the provision on 1 car parking space per 50m² gross floor area. The proposed development would ordinarily require 124 car parking bays provided on site. 55 car parking bays are proposed. The Applicant has provided justification for the parking short fall in the there is no need for 124 car parking bays when considering the specific land use. The 55 bays provided will adequately accommodate the 18 staff and 12 visitors. The Applicant has also raised that a large number of car parking bays will detract from the amenity of the area.

Statutory and Policy Implications:

Planning and Development (Local Planning Schemes) Regulations 2015
Clause 67(2) Matters to be considered:

“c) *Any approved State planning policy*” [in this matter State Planning Policy 3.7 Planning in Bushfire Prone Areas applies].

Shire of Collie Local Planning Scheme No. 5

- Objectives of the Rural 2 zone.
- Definitions
- Zoning Table
- Building Height
- Development Standards
- Advertising Signage

State Planning Policy 3.7- Planning in Bushfire Prone Areas

Shire of Collie Local Planning Policy Advertising and Signage

Budget Implications:
Nil

Communications Requirements:

Letters mailed to relevant government agencies, including the DBCA, acting as adjoining landowner/management body.

A total of 3 submissions were received as a result of the advertising period, copies of the submissions are included in Appendix 10.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

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Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.

Comment:

Advertising

Advertising of the proposal to the Department of Mines, Industry Regulation and Safety (DMIRS), Department of Biodiversity, Conservation and Attractions (DBCA) and Department of Water and Environmental Regulation (DWER) was undertaken as part of the assessment of this proposal. Advertising the nearby property owners was not considered necessary as the development site is located approximately 600m from the nearest private property boundary to the west and is screened by large portions of vegetation. Operations at the facility are also considered to have negligible offsite impacts and are consistent with that expected in a rural zone.

No major issues were raised in the submissions with DMIRS and DBCA expressing no issues/ comments and DWER providing a number of points of advice which were addressed by the Applicant.

Additional Information Provided (After Advertising)

Effluent Disposal:

It is proposed that an adequate secondary treatment system be installed for the treatment of sewerage on the site. Detailed design will be provided with the application to the Shire's Environmental Health Officer to install the apparatus. A condition of approval is recommended to reflect this.

Water Supply:

The Stormwater Management Plan confirms that the existing farm dam adjacent to the site has a capacity of 723m³ with drainage design and gradient guiding water into the dam. Each of the four water tanks located south of the greenhouse have a capacity of 330KL. It is understood this allows for almost 2 and a half tanks to be filled when the dam is at full capacity. The property owner is also in the process of obtaining a water licence and is confident that there will be an adequate supply of water for the development.

Shire of Collie Local Planning Scheme No.5

The proposed development is consistent with the definitions of Industry-Rural and Agriculture-Intensive use classes. The agriculture component comes from the growing and propagation of the plants within the greenhouse and the industry component is the processing of an inherently rural product, which is grown on the site.

The development plans indicate a high quality, site responsive facility with adequate provision of landscaping and interaction. The frontage of the site will present a good design outcome along Piavanini Road. The building has been appropriately setback and the scale of the development is considered to be appropriate in this locality. It is considered that the proposed development will not cause detrimental impact to the

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character and amenity of the area and adequate justification has been provided for the design elements that have deviated from the development standards of LPS5 in respect to height and carparking.

Signage

Generally, the proposed signage and branded design features of the building are integrated into the design of the building and do not contravene any aspect of the Shire's Local Planning Policy for advertising signage. A pylon sign on the property boundary fronting Piavanini Road has also been proposed, however detailed design for this sign has not been provided yet. This will be required to be submitted to the Shire for approval as a recommended condition.

Landscaping, Stormwater Management, Waste Management

Adequate detail has been provided to address landscaping, stormwater and waste management on the site at this planning stage. However, as the proposal progresses to detailed design stage it is recommended that detailed plans to address each of these elements are submitted and approved by the Shire as a condition of approval.

State Planning Policy 3.7- Planning in Bushfire Prone Areas

The Bushfire Attack Level (BAL) and Bushfire Management Plan (BMP) documentation provide for all "habitable" buildings on the site being exposed to a BAL12.5 rating following the management measures indicated in the BMP, which is relatively low risk. The development is not a vulnerable use. The site is also well serviced by adequate access ways for evacuation and all staff members on the site will be made aware of bushfire evacuation protocols. The bushfire mitigation/ protection measures satisfy the requirements of SPP3.7.

Conclusion

The proposed development is consistent with the strategic direction for Collie to diversify industries within the area and promote new business and job creation. The proposed development offers high quality design and is in keeping with the objectives of the Rural 2 zone.

It is recommended that the application be approved, with conditions.

Rod Zakostelsky, Damian Wood and Oliver Basson left chambers 7.15pm.

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Item 13.4 brought forward due to interest by attending persons.

Cr Kearney has declared an Impartial interest at Item 13.4.

8793

Moved Cr Smith	Seconded: Cr Kearney
That Council suspend standing orders.	
CARRIED 11/0	

8794

Moved Cr Kearney	Seconded: Cr Italiano
That Council resume standing orders.	
CARRIED 11/0	

13.4 Retrospective Development Approval for Change of Guesthouse, Restaurant, Proposed Camping Ground, Expansion of the Kitchen and Storeroom - Lot 2826, No. 708 Yourdamung Road, Palmer.

Reporting Department:	Development Services
Reporting Officer:	Isabel Fry – Town Planner
Accountable Manager:	Matt Young – Director Development Services
Legislation	<i>Planning and Development Act 2005</i>
File Number:	A3405
Appendices:	Appendix 13 – Application
	Appendix 14 – Location Map
	Appendix 15 – Compliance Notification
	Appendix 16 – Bushfire Management Plan
	Appendix 17 – Submissions
	Appendix 18 – Applicants Response
Voting Requirement	Appendix 19 – Peer Review
	Simple Majority

Report Purpose: To determine an application for development approval seeking retrospective approval for change of use from bed and breakfast to guesthouse, commercial kitchen/ restaurant, expansion of the kitchen and storeroom, change of use from outbuilding to guesthouse, bar and storage, 7 freestanding patios and camping ground.

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Officer's Recommendation:

That Council resolve to:

1. Refuse the application for development approval for retrospective approval for change of use from bed and breakfast to guesthouse, commercial kitchen/ restaurant, proposed expansion of the kitchen and storeroom, change of use from outbuilding to guesthouse, bar and storage, 7 freestanding patios and camping ground at Lot 2826, No. 708 Yourdamung Road, Palmer for the following reasons:
 - j) The performance principles contained within State Planning Policy 3.7- Planning in Bushfire Prone Areas cannot be achieved for the proposed development as the bushfire hazard cannot be reduced to an acceptable level through the implementation of the Bushfire Management Plan.
 - k) The Bushfire Risk Management Plan and Bushfire Emergency Evacuation Plan do not establish a suitable basis on which a decision maker can confidently approve the development.
 - l) Pursuant to Cl.67(q) and (r) of the Planning and Development (Local Planning Schemes) Regulations 2015, the land is unsuitable for the proposed development as it creates a possible risk to human life and safety due to the risk of bushfire.
2. Advise the landowner that all unauthorised development is to be removed from the site within 90 days.
3. Authorise officers to work with the Collie Delivery Unit, Department of Planning, Lands and Heritage, and Department of Fire and Emergency Services in the review of the State's bushfire planning framework and provisions relating to guidance for tourism land uses within bushfire prone areas.

8795

Moved: Cr Hansen

Seconded: Cr Woods

That Council:

- 1. defer a decision on the matter, work with the proponent, relevant agencies to try to come a favourable outcome and report back to Council; and**
- 2. authorise officers to work with the Collie Delivery Unit, Department of Planning, Lands and Heritage, and Department of Fire and Emergency Services in the review of the State's bushfire planning framework and provisions relating to guidance for tourism land uses within bushfire prone areas.**

CARRIED 11/0

Background:

An application for development approval (Appendix 13) was received from Edge Planning and Property, on behalf of the Applicant. The application is for retrospective approval for a change of use from bed and breakfast to guesthouse, commercial kitchen/ restaurants, proposed expansion of the kitchen and storeroom, change of use from outbuilding to guesthouse, bar and storage, 7 freestanding patios and camping ground at Lot 2826, No. 708 Yourdamung Road, Palmer.

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The subject site is an approximately 7ha in area, 18km northeast of the Collie townsite (Appendix 14). The property is entirely surrounded by State Forest, managed by the Department of Biodiversity, Conservation and Attractions. Access to the site is from Yourdamung Road which is an unsealed, gazetted road which is managed by the Shire.

The application predominantly seeks retrospective approval for number of structures and activities on the site being unauthorised. At present, a Bed and Breakfast is the only approved use on the site, with the exception of the single dwelling occupied by the owner. The stage on the subject site has also been approved, however the use of the stage for public events has not.

In previous years, there have been a number of development applications submitted for various accommodation type uses on the property. These applications and one approval for a Residential Building (6 room accommodation) have since expired or been cancelled due to lack of information provided to support the application(s), or the development was not commenced.

On 14 March 2019, the Applicant was sent correspondence regarding the notice of intention to serve a building order on the property relating to unauthorised works. A Section 214 Direction under the Planning and Development Act for unauthorised works and use of the land was also served on the Applicant on 14 March 2014. The Applicant subsequently appealed the Notice through the State Administrative Tribunal, however, withdrew the appeal. The Shire also withdrew the Section 214 Notice and agreed to continue to work through the issues of non-compliance with the Applicant.

On 25 July 2019, Shire Officers contacted the applicant to advise an appropriate course of action to address the on-going non-compliance on the site (Appendix 15). Due to no return correspondence being received, the Shire sent further correspondence to the Applicant, advising that a development application must be submitted to avoid further compliance action.

The Application

The Applicant submitted a development application on 15 May 2020, however the required detail to support the application was not wholly received until late November 2020. The proposal was then referred to agencies for comment. Further time elapsed while responses were sought from the applicant to issues arising from the referrals, and then from a peer review of the proposed bushfire management plans.

The proposed land uses/ works incorporated in the application include:

1. Changing the use/ classification of the approved Bed and Breakfast to a Guesthouse (7 accommodation units) in the northern accommodation building.
2. Retrospective approval for the commercial kitchen/ restaurant including proposed expansion of the kitchen (adjacent to the northern guesthouse). This facility is for guests to prepare their own meals and BYO alcohol. It is not proposed to be used for public functions.
3. Addition of a storeroom to the northern guesthouse.
4. Retrospective approval for a change of use/ classification of the approved outbuilding to a guesthouse, bar and storage.
5. Retrospective approval for 7 free-standing patios to provide shelter and recreation

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opportunities.

6. Retrospective approval for a Camping Ground with 12 campsites and associated vehicular access in the form of a 'Nature Based Park'.

It is also proposed that the landowner/operator of Yourdamung Road Retreat hold occasional events at the property. The Applicant intends to seek approval; through individual Event Applications to the Shire, however the Applicant has not included it as part of this Development Application.

Building Code Compliance

The Shire's Manager of Building Services has set out the following concerns in regard to Building Code of Australia compliance matters:

1. Unauthorised addition/ fit out to approved outbuilding:
 - a. Comprising of unauthorised patio
 - b. Use as a public bar
 - c. Lack of fire separation between unauthorised accommodation element and bar/ patio.
 - d. Unauthorised fit out for accommodation, including laundry and kitchen extension.
 - e. All the above require retrospective approval and remedial works to be compliant with standards required for a new build.
2. Proposed Guesthouse (Approved as Bed and Breakfast)
 - a. Building approved for Class 3 Residential only.
 - b. Use of the function/ restaurant space for the public is unauthorised and requires approval as a Class9b/ 6 building.
 - c. Change of classification is required which triggers the following requirements;
 - i. Upgrade of passive fire protection for Sole Occupancy Units to meet BCA Fire resistance levels of 90/90/90 – i.e. all SOU bounding walls, doors;
 - ii. Unprotected exit travel path for SOU occupants to be rationalised by certifier;
 - iii. Upgrade of fire detection and alarm system to comply with AS 1670.1, requires Fire Indicator Panel, extensive re-work;
 - iv. Exit doors, emergency lighting, disability access all need to be addressed;
 - v. Energy Efficiency – this will need to be verified as meeting current section J requirements. The certifier didn't include energy efficiency under their BA18 retrospective approval certificate;
 - vi. Potentially Bushfire Construction Upgrades – The BA18 Retrospective Approval Certificate received for the Class 3 building was dated 16 March 2016 and declared the site wasn't in a bushfire prone area, despite the land being declared bushfire prone from the 8/12/2015 inception of new bushfire regulation requirements.
3. Unauthorised Ablutions Block
 - a. Retrospective approval required for building and effluent disposal system.

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4. Camping Ground/ Unauthorised Shade Structures
- a. Retrospective approval required for shade structures (patios) and issue of Camping Ground approval/ licence.

Planning Framework

Local Planning Scheme No.5 (LPS5):

The subject site is zoned Rural 1 under LPS5. Objectives of the Rural 1 Zone (Clause 4.2) are to:

- *Provide for the sustainable use of land for a range of rural pursuits which are compatible with the capability of the land and retain the rural character and amenity of the locality.*
- *Provide that subdivision and development activities that generate/ propose alternative and incompatible land use should not be permitted.*
- *Provide for the retention and protection of portions of land within that zone that are not cleared and that are valuable to the rural and natural landscape values and ecological systems of the District.*

Clause 5.9.1 (a) In considering any rezoning, subdivision or development within the Rural 1 zone the local government will have regard to whether the proposal may prejudice current or potential agricultural activities and production within the zone.

The permissibility of the proposed uses in the Zoning Table is as follows;

Caravan Park and Camping Ground	A (Discretionary with advertising)
Guesthouse	D (Discretionary)
Residential Building	A (Discretionary with advertising)
Restaurant	D (Discretionary)

Clause 5.11.11 of LPS5 stipulates that holiday accommodation uses require a minimum setback of 100m from the property boundaries. The standard setbacks for the Rural 1 zone for non-holiday accommodation uses is 30m to the front, 15m to the side and 30m to the rear.

The existing buildings the subject of this proposal do not comply with the standard setback requirement of 30m. The approved Bed and Breakfast (proposed guesthouse and restaurant) is setback approximately 24m from the front boundary and the proposed bar/patio (existing approved outbuilding) is setback approximately 1.8m from the front boundary. A small number of proposed campsites are also setback less than 30m from the rear boundary.

Clause 5.11.11 also stipulates a number of matters to be considered when determining an application for holiday accommodation. One of the matters relevant to this application is bushfire management (refer below).

Camping Ground (Nature Based Park):

The application is seeking approval for 12 campsites with vehicle access. This would provide for a maximum of 48 people. The campsites and proposed access will be located and aligned on cleared land. The camp site element of the proposal is proposed

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to be a 'nature based park'. The *Caravan Parks and Camping Grounds Regulations 1997* define a nature based park as follows;

"A facility in an area that

- a. Is not in close proximity to an area that is built up with structures used for business, industry or dwelling-houses at intervals of less than 100m for a distance of 500m or more;*
- b. Has been predominantly formed by nature; and*
- c. Has limited or controlled artificial light and noise intrusion."*

State Planning Policy 3.7- Planning in Bushfire Prone Areas (SPP 3.7):

SPP 3.7 applies as the subject site is designated as bushfire prone. The proposed uses are considered under SPP 3.7 as 'Vulnerable Land Uses'. As such, require the preparation of a Bushfire Attack Level (BAL) Assessment, Bushfire Management Plan (BMP) and Bushfire Emergency Evacuation Plan (BEEP), by an accredited bushfire practitioner to support and justify the application. These reports have been prepared on behalf of the Applicant by Envision Bushfire Protection (Appendix 16).

Clause 6.8 of SPP 3.7 requires that applications for vulnerable land uses should be referred to the Department of Fire and Emergency Services (DFES) for advice and comment. DFES comments are contained in the advertising section of this report and (Appendix 17).

Clause 6.11 of SPP3.7 stipulates that where a landowner/proponent has not satisfactorily demonstrated that the relevant policy measures have been addressed, responsible decision-makers should apply the precautionary principle to all development applications in designated bushfire prone areas. If a landowner/proponent cannot satisfy the performance principles of the relevant policy measure through either application of the acceptable solutions endorsed by the WAPC and DFES, the application may not be approved.

To assist with the assessment of the BAL, BMP and BEEP, the Shire engaged the expert advice of an independent bushfire practitioner to peer review the bushfire reports and assist with determining if the risk of bushfire can be appropriately managed for this development.

In determining an application for development approval within the bushfire prone area, the local government is to give due regard to SPP3.7. The decision maker has the ability to assess the application on its merits and determining of an application may involve the use of discretion, where innovative bushfire risk management solutions are proposed.

SPP 3.7- Position Statement: Tourism land uses in bushfire prone areas:

The position statement recognises the importance of social and economic development of a region and stipulates alternative application of SPP3.7 for tourism land uses, where human safety can be satisfied. To be able to utilise the contingencies detailed in this Position Statement, a risk- based assessment needs to be undertaken. A key component of the risk assessment will be consideration of the broader landscape and the risk of a landscape scale fire. A heavily timbered area, such as a national park will

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present increasing challenges with landscape scale bushfires and safe evacuation.

Remote Camping Grounds: the use of remote camping grounds in high-risk bushfire prone areas is generally discouraged. Where improvements can be made to access, signage and shelter, some discretion may be applied. Improvements to access and shelter are not able to be made in the case of this application.

Tourism Day Uses: Vulnerability should be determined on a case by case basis. Where a proposal is located in a built out area where visitors are familiar with the area, the use should not be considered as vulnerable. This is not the case for the proposed development, which is extremely remote with poor access.

Sheltering on Site: Early evacuation of visitors and staff should be the first consideration. Care must be taken to avoid creating a perception that sheltering on-site within an open space area will provide a degree of protection that aligns with it being a first resort option. When considering sheltering on site as an option it should be considered how long the open space area or building/s can accommodate visitors on the site, for scenarios where assistance is unable to reach the site quickly. Sheltering on site in the proposed open space area is not considered appropriate for this proposal.

Early Evacuation or Closure of a Facility: Consideration should be given to the closure of a tourism land use in response to a pre-determined fire danger rating and/or the issue of a total fire ban. In some scenarios, such as remote tourism land uses, it is acknowledged that closure may not be realistic for overnight facilities, however could apply where there are incidental day uses.

Statutory and Policy Implications:

Planning and Development (Local Planning Schemes) Regulations 2015

- CI 67. Matters to be considered

Shire of Collie Local Planning Scheme No.5

- Rural 1 Zone Objectives
- Zoning Table
- Holiday Accommodation

Caravan Parks and Camping Ground Act 1997

- Nature Based Parks

State Planning Policy 3.7- Planning in Bushfire Prone Areas and Planning for Bushfire Risk Management Guidelines.

Budget Implications:

Consultancy fee to Bushfire Prone Planning and no other budget implications.

Communications Requirements:

The proposal was advertised to two (2) nearby landowners, as well as the DFES and Department of Biodiversity Conservation and Attractions (DBCA).

The public advertising period ran from 18 January to 1 February 2021 and

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communications were made in the following ways:

- Letters mailed to adjoining land owners in proximity to the proposal;
- Letters mailed to relevant government agencies.

One submission was received from an adjoining landowner and two submissions were received from State agencies. Submissions have been summarised and attached in full in Appendix 17.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.

Comment:

Advertising

The application was advertised to two landowners in relatively close proximity to the subject site, also reliant on Yourdamung Road for access to their properties (not directly adjoining the site). One of the landowners provided a response to the Shire expressing concern that Yourdamung Road is not well maintained and that the increase in traffic over-time on Yourdamung Road due to the activities at Yourdamung Retreat have negatively impacted the condition of the road.

The DFES full submission is included in Appendix 17. The summary of the advice from DFES is that there is a potentially serious threat of bushfire to people, property and infrastructure which warrants a precautionary approach to decision making. The agency is not satisfied the performance principles of the relevant policy measures, including location, siting and design, vehicle access, water and evacuation, can be achieved for the proposed development as the bushfire hazard cannot be reduced to an acceptable level through the implementation of the BMP.

The DBCA also provided comments, as the management authority for the adjoining State Forest. The full submission is included in Appendix 17. General comments from DBCA was that the vegetation within the State Forest, adjacent to the subject site, would be considered to be an extreme bushfire hazard under the Planning for Bushfire Protection Guidelines. Properties adjacent to land considered to be an extreme bushfire hazard should always assume the land has heavy fuel loads and recognise the potential fire hazard of adjoining bushland.

DBCA raised that although the BMP indicates closure of the facility during prohibited period, scheduling should allow for this period to be extended. Importantly, DBCA also raised that the BMP mentions accessibility to information for visitors and managers, however the phone reception in this area can at times be unreliable so the emergency messaging system may not be effective. Also worth noting is that DBCA has advised that the area surrounding the subject site has not been burnt or 30+ years, although there has been some fires in the area, it is a difficult site to control burn and may

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potentially have higher fuel loads than indicated in the BMP.

Although the Applicant has advised that use as a function centre and events venue is not part of this application, they have indicated that one off event applications may be submitted to the Shire in the future. Consequentially, the BMP has allowed for these once of events and DBCA has provided comments indicating that at a capacity of 600 people on the site, it would take 146 minutes to evacuate the site.

The Applicant's bushfire consultant was provided the DFES advice and was given the opportunity to provide comment and amend the BMP where required. The opportunity was also provided for the consultant to comment on the peer review. The responses have been detailed in Appendix 18.

State Planning Policy 3.7- Planning in Bushfire Prone Areas

Upon received conflicting advice from DFES and the applicant's bushfire consultant, the Shire sought peer review of the BMP and BEEP. Bushfire Prone Planning was engaged to provide the Shire with a review of the documents provided. The full review is included in Appendix 19, however the summary of the findings is that the potential bushfire threat to people and the facility cannot be managed to an acceptable level and the risks to people are not considered acceptable.

Yourdamung Road is a dead end, gravel sheeted road that provides single access through an extreme bushfire hazard (State Forest). The subject site is 7.2km from an intersection that provides two alternative routes of egress. The bushfire hazard and forest fuels will, in a bushfire event, start spot fire and multiple ignitions may occur impacting the road 2-3km apart. This has the potential to trap any people on the subject land.

The review highlighted that the landscape scale bushfire threat has not been appropriately analysed on the subject site. The site is located in an area that has the potential for intensification of bushfire behaviour leading to the development of an extreme bushfire event (a pyro-convective event) which;

- Increases the threat level of all bushfire attack mechanisms to an extreme level; and
- Adds the threat of pyrogenic winds and dry lightning strikes.

The BMP has indicated that the facility will be closed where the Fire Danger Index (FDI) exceeds 50 on extreme risk days. The strategic review identified that this may still be problematic, as the majority of destructive fire runs occur on very high danger days (FDI 32-49).

The outcome of the strategic review is that the BMP and BEEP documents do not establish a suitable basis on which a decisionmaker can confidently approve the development application and to allow vulnerable land uses in this remote location.

Local Planning Scheme No.5

Clause 67 of the Planning and Development (Local Planning Schemes) 2015, which forms part of the Shire's Local Planning Scheme sets out matters to be given due regard when determining applications for development approval. Three relevant items

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of Clause 67 apply to the proposal:

- (c) any approved State Planning Policy [in this matter SPP 3.7 Planning in Bushfire Prone Areas];
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, land slip, bushfire, soil erosion, land degradation, or any other risk;
- (r) the suitability of the land for development taking into account the possible risk to human health or safety.

The proposed development site has been identified through designation as being bushfire prone and through the subsequent review of the BMP and BEEP, as not suitable for vulnerable land uses. This is due to the threat of bushfire and the possible risk to human life and safety in the event of a bushfire, where the risk cannot be adequately managed.

In regard to the non-compliance with development standards contained in LPS5 for both holiday accommodation and development in the Rural 1 zone, where it can be demonstrated that the development will not impact the amenity or character of the locality, or have adverse effects on adjoining properties, variations to Scheme requirements may be considered. The reduced setbacks to the existing structures would be unlikely to have an adverse impact on the locality.

It is important to note that this application is not for large events or a reception centre land use, therefore considering the impacts of increased traffic on Yourdamung Road is difficult to do as part of this application. The provision of 12 campsites (a possible 48 people) will have some impact on the use of the road, however, would be unlikely to cause major traffic impacts on the capability and function of Yourdamung Road. At present, the maintenance of the road is on a 6-8 week maintenance cycle.

Building Compliance

Non-compliance with the requirements of the Building Code of Australia cannot be considered when determining an application for development approval, as works can be undertaken to bring the existing buildings into compliance. However, it is important to note that the costs associated with the required works to ensure compliance are anticipated to be extensive for this development.

The property owner has acknowledged that if development approval was to be granted, the upgrades to the buildings would need to be undertaken, prior to the use of the buildings for the proposed purpose.

Conclusion

The application proposes a significant intensification of activities, as well as introducing new, vulnerable land uses to the site. Development approval should not be granted for the intensification of uses, or the introduction of vulnerable land uses in areas of extreme bushfire risk, where the risk cannot be appropriately managed.

It is important to note that the recommendation to refuse the application does not

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impede the Applicant from operating the existing approved Bed and Breakfast. All activities and operations are to be in compliance with the development approval issued for the Bed and Breakfast use.

Following a long-standing history of non-compliance on the subject site, it is hoped that the determination of this application will clarify for the applicant what uses may be conducted on the site in compliance with Shire approvals. While recognising that the proposal is consistent with the overall strategic direction for Collie's transition away from coal related industries, human safety and non-compliance with relevant planning framework should be given significant consideration in determining this proposal.

The Shire recognises that bushfire planning in Western Australia is under constant review and refinement by the DPLH and DFES, Tourism WA along with other input by WLGA, CSIRO and other formal government inquiries (such as the Tony Buti 2019 Bushfire Planning and Policy Review). Given the significance of bushfire threat on the Shire, officers will continue to work with these authorities and the Collie Delivery Unit to ensure that industrial, tourism and nature based land use proposals can be considered in the context of alternative emergency planning arrangements (depending on the level of risk and location) where the full extent of the existing bushfire protection cannot be achieved.

Mr Murray and Mr Tierney left chambers at 8.11pm.

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8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

8796

Recommendation/Council Decision:

Moved: Cr Stanley

Seconded: Cr Miffing

That Council confirms the Minutes of the Ordinary Meeting of Council held on 13 July 2021 with the following amendments:

1 In respect to resolution 8774, record the motion as moved Cr Harverson, seconded Cr Italiano.

2 Question and response to Mr Murray's first question to be amended to:

Question: Why did Council not approach the former local member regarding queries about the pump at Lake Kepwari?

Response: At the request of a community member Council had been seeking clarification from the Department of Biodiversity, Conversation and Attractions on how the environmental flows are being managed.

3 Question and response to Mr Murray's second question to be amended to:

Question: Will Council rescind its motion regarding lack of support for the expansion of Wellington National Park?

Response: Cr Stanley advised that there was a Council motion regarding the Wellington National Park expansion, however, the State Government did not require Council support in order to progress with its plans.

4 Response to Mrs O'Brien's answer be amended to:

Response: Cr Stanley explained that the recommendation in the agenda was an Officer's Recommendation which Councillors would consider when the matter arose later in the meeting. At that point Councillors could resolve to support the motion, amend the motion or move an entirely different motion.

CARRIED 11/0

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9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

10.1 Receipt of the Minutes of the Tourism and Marketing Advisory Committee

8797

Recommendation/Council Decision:

Moved: Cr Woods

Seconded: Cr Italiano

That Council receives the minutes of the Tourism and Marketing Advisory Committee held on 2 August 2021.

CARRIED 11/0

Cr Miffing has declared a Financial Interest at item 10.2.

Cr Kearney has declared an Impartial Interest at Item 10.2.

Cr Miffing left the room at 8.16pm.

10.2 Adopt the Recommendations of the Tourism and Marketing Advisory Committee

8798

Recommendation/Council Decision:

Moved: Cr Italiano

Seconded: Cr Scoffern

That Council adopts en bloc the recommendations contained within the minutes of the Tourism and Marketing Advisory Committee held on 2 August 2021;

7.1 – BUNGEO Deep Dive Workshop

That Council nominate the following three representatives to take part in the Bunbury Geographe Tourism Partnership Strategy Deep Dive workshop being Janine Page, Simone Fraser and a Shire of Collie Officer.

7.2 – Tourism Strategy Workshop

That Council:

- 1. Review the Terms of Reference for the Tourism Marketing Advisory Committee and membership of the Tourism Marketing Advisory Committee prior to the 2021 local government elections; and**

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2. Host a strategic planning meeting to develop a brand asset kit for use by all stakeholders and implementation of the tourism strategy, inviting representatives from the following:

- Collie Visitor Centre
- Collie River Valley Marketing
- BunGeo Marketing & Industry Liaison Coordinator
- Australia's South West
- Department of Biodiversity, Conservation and Attractions
- Councillors

7.3 – RV Friendly Town

That Council support in principle the following:

1. The designation of the following sites as overnight parking (24 hours) for the self-contained RVs only

- Medic Street
- Forrest Street running track
- Long bay parking at the Collie Visitor Centre (weekends, school holidays and public holidays);

2. Review charging and permit arrangements and report to the Committee; and

3. Request staff investigate provision of long-term parking for self-contained vehicles to meet the essential criteria for designation as an RV Friendly Town™.

CARRIED 11/0

Cr Miffing returned to the room at 8.32pm.

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11. CEO REPORTS

Mrs Mandry left the room at 8.33pm and returned at 8.34pm.

11.1 Annual Review of Delegations

Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief Executive Officer
Accountable Manager:	N/A
Legislation	<i>Local Government Act 1995</i>
File Number:	Gov/043
Appendices:	Appendix 1 - Schedule of Changes to 2020/21 Delegations Appendix 2 - 2021/22 Schedule of Delegations
Voting Requirement	Absolute Majority

Report Purpose:

To review the terms of authorities delegated by Council to Officers, enabling the effective administration of Shire functions.

8799

Officer's Recommendation/Council Decision:

Moved: Cr Smith

Seconded: Cr White

That Council resolve:

- 1. Receive the report as the review of delegated authorities for the financial year 2021/22, pursuant to s5.46(2) of the *Local Government Act 1995*; and**
- 2. In accordance with s5.42 of the *Local Government Act 1995*, to delegate authority to the Chief Executive Officer for the matters set out within the 2021/22 Schedule of Delegations as attached at Appendix 2.**

CARRIED 11/0

Background:

The *Local Government Act 1995* is the primary legislation governing the operations of local government. To enable effective functioning of the Shire, the Act allows decision-making to be delegated to a Committee of Council or the Chief Executive Officer. The Chief Executive may then further delegate powers and duties to Council Officers.

Section 5.46(2) of the *Local Government Act 1995* requires the Shire to review delegations at least once each financial year. The last review was undertaken in August 2020. This report represents the required review for financial year 2021/22.

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Statutory and Policy Implications:

Section 5.42 of the *Local Government Act 1995* provides broad discretion to delegate authority to the Chief Executive Officer who in turn, may delegate to officers of the Shire. Limitations apply to matters that can be delegated (s5.42 and 5.43, *Local Government Act 1995*). Matters that cannot be delegated include decisions requiring an absolute majority, various financial matters such as borrowing money, orders under the *Planning and Development Act 2005* in relation to illegal development and other decisions.

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Community Plan/Corporate Business Plan Implications:

Outcome 5.1 – Good governance and leadership

Strategy 5.1.5 – Administer local laws and ensure compliance with statutory obligations.

Relevant Precedents:

The terms of delegation are reviewed and granted on an annual basis.

Comment:

In principle terms, the purpose of delegations is to improve the operational efficiency of the Shire. While the Council itself will predominantly deal with higher level policy matters, the administration can implement operational matters in a timely and efficient manner.

The existing delegations have been reviewed to:

1. Align delegation terms with current legislation;
2. Standardise wording;
3. Provide headings that clearly reflect the nature of the delegation;
4. Remove unnecessary delegations (where not/no longer required by an Act);
and
5. Consolidate related delegations.

Appendix 1 includes a schedule of proposed changes to the 2020/21 delegations. These changes include re-numbering to account for new or deleted delegations, renaming, revised wording or amended delegation terms.

The recommended revised delegations for year 2021/22 are set out at Appendix 2. The number of delegations is reduced from 41 to 33 due to consolidation of related matters or removal of delegations no longer required. Previously granted authorities are retained with three new delegations, namely:

- Delegation 1: Application of the Common Seal – an ability to apply the seal to execute documents where a separate decision of Council is not required.
- Delegation 7: Disposal of Sick or Injured Animals – to allow animals to be destroyed humanely.
- Delegation 13: Financial Management – to authorise expenditure, including

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limited over-expenditure, with subsequent budget amendments authorised by Council. This is recommended as an enhanced financial management practice and effective means to regulate costs.

The revised schedule of delegation is recommended for Council adoption by absolute majority decision.

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12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid –June 2021

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 3 – Accounts Paid
Voting Requirement	Simple Majority

Report Purpose:

To present the accounts paid during the months of June 2021.

8800

Officer's Recommendation/Council Decision:

Moved: Cr Miffing

Seconded: Cr Scoffern

That Council accepts the Accounts as presented in Appendix 3 being vouchers 41795-41801 totalling \$16,755.15 and direct payments totalling \$1,039,390.89 authorised and paid in June 2021.

CARRIED 11/0

Questions taken on Notice:

Cr Woods:

EFT31540 – Ausmic Pest Control – Why was this business used instead of a local business?

EFT31720 – Golden West Pest Control - Why was this business used instead of a local business?

Mr Keane – Acting Director Technical Services took these questions on notice.

Background:

In accordance with clause 12 of the *Local Government Financial Management Regulations 1996* the Council may delegate the authority to the Chief Executive Officer (CEO) to authorise payments from both the municipal, trust and reserve funds in accordance with the Annual Budget provisions. The CEO shall cause for section 13 of the *Financial Management Regulations 1996* to be adhered to with a list of accounts for approval to be presented to the Council each month.

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Month	2020/21		
	Cheques	Electronic Transfer	Total Payment
July	\$592.30	\$1,064,546.86	\$1,065,139.16
August	\$818.20	\$557,587.21	\$558,405.41
September	\$2,731.65	\$1,427,307.11	\$1,430,038.76
October	\$518.40	\$793,924.60	\$794,443.00
November	\$3,916.20	\$584,125.81	\$588,042.01
December	\$1,358.10	\$949,468.96	\$950,827.06
January	\$32.25	\$818,804.38	\$818,836.63
February	\$134.98	\$755,597.58	\$755,732.66
March	\$16,728.00	\$989,064.97	\$1,005,792.97
April	\$862.60	\$772,971.99	\$773,834.59
May	\$853.60	\$543,991.37	\$544,844.97
June	\$16,755.15	\$1,039,390.89	\$1,056,146.04

Statutory and Policy Implications:

WA Local Government Act 1995

Financial Management Regulations 1996

Council has Policy number CS3.7 which relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid shall be presented to Council within two months. The list shall comprise of details as prescribed in the *Local Government Financial Management Regulations 1996*.

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Comment:

For a detailed listing of payments see Appendix 3.

Any questions relating to the accounts please forward prior to the meeting for clarification.

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12.2 Financial Report – June 2021

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director of Corporate Services
Legislation:	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 4 – Financial Report, June 2021
Voting Requirement	Simple Majority

Report Purpose:

This report provides a summary of the Financial Position for the Shire of Collie for the month ending June 2021.

8801

Officers Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Woods

That Council accept the Financial Report for June 2021 as presented in Appendix 4.

CARRIED 11/0

Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995*, the Financial Report for the end of the period is presented to Council for information. Refer to Appendix 4.

Statutory and Policy Implications:

Local Government Act 1995

Financial Management Regulations 1996

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

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Comment:

The report provided to Council as Appendix 4 is inclusive of the information required by the *Local Government Act 1995* and includes information as set out in Council Policy.

The report includes a summary of the financial position along with comments relating to the statements. The budget comparison figures used in this report is the estimated year to date (YTD) budget.

As the end of financial year processing is yet to be completed, there will be variances between the reports presented in Appendix 4 and the audited financial statements for 2020/21.

If Councillors wish to discuss the report contents or any other matters relating to this, please contact Council Finance staff prior to the meeting.

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Cr Italiano has declared an Impartial Interest at Item 12.3

12.3 2021/22 Budget Amendment- Coalfields Museum Operating Grant

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation:	<i>Local Government Act 1995</i>
File Number:	FIN/047
Appendices:	No
Voting Requirement	Absolute Majority

Report Purpose:

To consider and adopt the budget amendment for Coalfields Museum Operating Grant for the 2021/22 financial year.

8802

Officers Recommendation/Council Decision:

Moved: Cr Kearney

Seconded: Cr Smith

That Council resolve to adopt an amended budget allocation for the Coalfields Museum Operating Grant to \$63,050 (net increase of \$3,050) for the 2021/22 financial year.

CARRIED 11/0

Background:

Following the endorsement of the 2021/22 Annual Budget at the Special Meeting of Council held on 29 June 2021, the Coalfields Museum and Historical Research Centre Inc (Museum) have queried its operating grant allocation for the 2021/22 financial year.

The allocation over the recent financial years has been:

Financial Year	Budget (Excluding GST)
2021/22	60,000
2020/21	63,050
2019/20	63,050
2018/19	63,050

In January 2020 the Museum registered for Goods and Services Tax (GST). The 2020/21 operating grant invoice received from the Museum in July 2020 was for the amount of \$63,050 and this amount was paid. However, given that the GST status of the Museum had changed, the invoice should have been for an amount of \$69,355 inclusive of GST. This resulted in the GST amount being subtracted from the payment

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as presented and the Museum retaining an amount of \$57,272.73 once they had paid their GST debt.

As a result of the GST treatment for 2020/21, the allocation for the 2021/22 financial year for the Museum was amended to \$60,000 and endorsed by Council during the budget adoption process.

Statutory and Policy Implications:

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required

Budget Implications:

The net increase of \$3,050 reduces the end of financial year budgeted surplus for the 2021/22 financial year to \$917.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 5: Our Business - Good governance and an effective, efficient and sustainable organisation

Outcome 5.3: Financial Sustainability and Accountability

- Strategy 5.3.4: Ensure a rating system is in place which is transparent and promotes equity, timeliness, affordability and comparability.
- Strategy 5.3.5: Provide corporate financial services that support the Shire's operations and meet planning, reporting and accountability requirements.

Comment:

As the 2021/22 allocation is \$3,050 less than the allocation provided in previous financial years and the Museum is a not-for-profit entity which relies on the annual operating grant to run the facility and its operations it is deemed reasonable to increase the funding allocation to \$63,050 without adversely impacting the Shire's financial position.

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12.4 Shire of Collie Sport Awards Selection Panel

Reporting Department:	Corporate Services
Reporting Officer:	Tamsin Emmett – Community Development Officer
Accountable Manager:	Allison Fergie – Director Corporate Services
Legislation	N/A
File Number:	RCS/015
Appendices:	Appendix 5 – Nomination Forms
Voting Requirement	Simple Majority

Report Purpose:

For Council to consider community nominations for appointment to the two vacant positions on the Shire of Collie Sport Awards Selection Panel.

8803

Officer's Recommendation/Council Decision:

Moved: Cr Scoffern

Seconded: Cr Kearney

That Council appoint Mr Jay Hewson and Mr Jamie Moloney to the Shire of Collie Sport Awards Selection Panel for a four-year term from 2021 to 2024.

CARRIED 11/0

Background:

The Shire of Collie Sports Awards Selection Panel meet several times a year to organise the annual Sports Person of the Year Awards and to review nominations and select the winners for each award category.

Statutory and Policy Implications:

Nil

Budget Implications:

Nil

Communications Requirements: (Policy No. CS 1.7)

Advertising for community nominations took place in July 2021.

Strategic Plan Implications:

Key Objective 1.0 Our Community

Relevant Precedents:

At the Council meeting of 21 August 2018, the following recommendation was adopted by Council.

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#7907 – That Council appoint Mr Jay Hewson and Mr Jamie Moloney to the Shire of Collie Sport Awards Selection Panel for four year terms from 2018 to 2021.

On 10 September 2019 Council adopted the following decision;

#8243 – That Council appoint Mr Greg Bell, Mrs Peta Ellery and Mrs Jodie Pilatti to the Shire of Collie Sport Awards Selection Panel for four year terms from 2020 to 2023.

Comment:

With the expiration of the appointment term of Mr Jay Hewson and Mr Jamie Moloney, all were invited to renominate for the position. Advertisements for the openings on the panel were placed in the Shire Update in the Collie River Valley Bulletin, sent to all local club and community contacts and social media. Council received renominations from Mr Jay Hewson and Mr Jamie Moloney. No other nominations were received.

The nomination forms can be found at Appendix 5.

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13. DEVELOPMENT SERVICES REPORTS

Cr Woods left the room at 8.46pm and returned at 8.47pm.

13.2 Amend Dedication of Portions of Palmer Road and Reserve 7136 for the 'Use and Benefit of Aboriginal People'.

Reporting Department:	Development Services
Reporting Officer:	Isabel Fry- Town Planner
Accountable Manager:	Matt Young – Director Development Services
Legislation	<i>Land Administration Act 1997</i> <i>Local Government Act 1995</i>
File Number:	INF/052
Appendices:	Appendix – 11 – Dedication of Palmer Road
Voting Requirement	Simple Majority

Report Purpose: For Council to provide comment to the Department of Planning, Lands and Heritage on a proposal to dedicate and change the purpose of portions of Palmer Road and Reserve 7136 to the 'Use and Benefit of Aboriginal People' with the grant of a Management Order to the Native Title Party's Trustee.

8804

Officer's Recommendation/Council Decision:

Moved: Cr Scoffern

Seconded: Cr Harverson

That Council resolve to respond to the Department of Planning, Lands and Heritage that:

- 1. It has no objection to the dedication and change of purpose of the portions of Palmer Road and Reserve 7136 to 'Use and Benefit of Aboriginal People', including granting a Management Order to the Native Title Party's Trustee; and**
- 2. Recommend that the Department of Biodiversity, Conservation and Attractions be consulted on the proposal, as it manages the subject portions of Palmer Road.**

CARRIED 11/0

Question taken on Notice:

Cr Italiano asked What is the use of the land for the Aboriginal people in relation to previous land acquisition? E.g. Elouera Road blocks.

Mr Young – Director Development Services took this question on notice.

Background:

The Department of Planning, Lands and Heritage has requested (Appendix 11) that the Shire provides comment on a proposal to dedicate a portion of Palmer Road and

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change the purpose of Reserve 7136 to be for the 'Use and Benefit of Aboriginal People'. The proposal also includes granting a Management Order over the land to the Native Title Party's Trustee.

The subject area is located southwest of the Allanson townsite, abutting Ferguson Road. The total area of Reserve 7136 is just over 19 hectares and it is reserved for the purpose of Parks and Recreation under Local Planning Scheme No.5. There does not appear to be any structures or improvements on the reserve. The reserve is identified as an 'Other Heritage Place' indicating that the land is of Aboriginal heritage significance.

The proposal forms part of the establishment of the Noongar Land Estate and the South West Native Title Settlement (Settlement). The Noongar Land Estate is a key commitment for the Settlement, comprising of up to 300,000 hectares of Crown land allocated as reserve or leasehold and up to 20,000 hectares allocated as freehold. The land will be used and developed for cultural and economic purposes, depending on the needs and aspirations of the Noongar People. Land identified as eligible for inclusion in the Estate is primarily unmanaged reserves and Unallocated Crown land.

The size, location and cultural value of each parcel of land will determine the future land use once included in the Land Estate. Large areas of bushland will likely be managed for conservation of Aboriginal heritage and environmental values, caring for country, cultural tourism and cultural activities. Smaller areas of land and those located in townsites may be utilised for economic development, housing, enterprise, wellbeing programs, aged care or similar. A small portion of the Noongar Land Estate will be purely for development purposes and will generate an income.

A professional trustee has been appointed to manage the Noongar Boodja Trust for the first 12 years. The Trustee and associated Noongar Boodja Land Sub will become a significant land holder and land manager in the southwest.

At present, the Shire is not responsible for the management of the subject portions of Palmer Road, as road reserve for these portions has not been created. The Department of Biodiversity, Conservation and Attractions currently manages the tracks within the subject area. The portions of Palmer Road do not provide access to any private properties and do not contain any Shire services.

Statutory and Policy Implications:

All statutory requirements for the land continue to apply.

Budget Implications:

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.

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Comment:

Reserve 7136 and the associated portions of Palmer Road are not currently being utilised by the Shire or private landowners for servicing or primary access purposes. The Shire also has no intention to construct and dedicate Palmer Road as a Shire managed road. It is recommended that through the Shire's response to the Department of Planning, Lands and Heritage, the management of the track identified as Palmer Road is the responsibility of the Department of Biodiversity, Conservation and Attractions.

The utilisation of the reserve as part of the Noongar Land Estate has the potential to benefit the environmental and heritage values of the area. It is therefore recommended that the Shire provide advice to the Department of Planning, Lands and Heritage, indicating no objection to the proposal to include the subject sites in the Noongar Land Estate, for the Use and Benefit of Aboriginal People, with a Management Order granted to the Native Title Party's Trustee.

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13.3 Application to Occupy Unallocated Crown Land (Renewal of Grazing Licence) Lots 1987- 1993 on DP 210272 between Moira Road and Patstone Road, Collie

Reporting Department:	Development Services
Reporting Officer:	Isabel Fry- Town Planner
Accountable Manager:	Matt Young – Director Development Services
Legislation	<i>Land Administration Act 1997</i>
File Number:	LUP/008
Appendices:	Appendix 12 – Request for comment on land occupancy
Voting Requirement	Simple Majority

Report Purpose: For Council to provide comment to the Department of Planning, Lands and Heritage on a request for a Section 91 licence (renewal of grazing licence) over Unallocated Crown Land (UCL) Lots 1987-1993 on DP 210272.

8805

Officer's Recommendation/Council Decision:

Moved: Cr Smith

Seconded: Cr Italiano

That Council resolve to respond to Department of Planning, Lands and Heritage that it has no objection to a Section 91 Licence being granted for a term of 2 years, for the purpose of grazing on Lots 1987- 1993 on DP 210272, subject to the land being managed in compliance with the Shire of Collie's Firebreak and Fuel Hazard Reduction Notice 2021-22 by the licensee.

CARRIED 11/0

Background:

The Department of Planning, Lands and Heritage (DPLH) has requested that the Shire provides comment on a request from adjacent land owner Verna Blackburne (the Applicant) for a licence over Unallocated Crown Land (UCL) Lots 1987- 1993 on DP 210272, for a term of 2 years for the purpose of grazing (Appendix 12).

The Applicant has previously held a licence over the same parcels of land, however this licence expired on 30 June 2021.

The subject properties are located on the western edge of the Collie Town Centre, between Moira Road and Patstone Road. There is a total of 7 lots of UCL which are proposed to be used for grazing by the Applicant. The total area of the 7 lots is 6,739m².

Statutory and Policy Implications:

The *Land Administration Act 1997* (section 91) enables the Minister for Lands to grant a licence to an applicant to use Crown Land for private purposes for an agreed period of time. In considering an application for such, the Department of Planning, Lands and Heritage invites comment from the respective local government.

Budget Implications:

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Goal 4: Our Built Environment

Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;

Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.

Comment:

The subject lots have previously been used for the purpose of grazing as detailed in the request for a Section 91 Licence. Previous correspondence from the Department of Planning, Lands and Heritage in 2015 indicated that there is potential for the lots to be included as part of the South West Native Title Settlement and for this reason, Licences lasting a period of 2 years will only be considered. Licences have been regularly renewed on a 2-yearly basis since this time.

Shire Officers have not observed any issues with the land being used for grazing. However, it has been raised that the subject lots may require some maintenance for the purpose of bushfire management in preparation for the upcoming fire season.

The granting of a licence will allow for the continued beneficial use of the land and as such, is supported. It is recommended therefore that Council support the application, subject to suitable bushfire management.

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14. TECHNICAL SERVICES REPORTS

14.1 Disposal of Asset to Rotary Club of Collie (Friends of the Collie River Environmental Group)

Reporting Department:	Technical/Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Peter Keane – Acting Director Technical Services Allison Fergie – Director Corporate Services
Legislation:	<i>Local Government Act 1995</i>
File Number:	FIN/047
Appendices:	Appendix 20 – Letter from Rotary Club of Collie Appendix 21 – List of assets to be disposed
Voting Requirement	Absolute Majority

Report Purpose:

To consider the disposal of assets listed in Appendix 21 to the Rotary Club of Collie – Friends of the Collie River Environmental Group sub – committee.

8806

Officers Recommendation/Council Decision:

Moved: Cr Faries

Seconded: Cr Woods

- 1. That Council resolve to dispose of Shire assets listed in Appendix 21 (total value of \$13,363.58) to the Rotary Club of Collie; and**
- 2. Further investigate the location of trailer storage on an ongoing basis with the Rotary Club of Collie.**

CARRIED 11/0

Background:

In 2018, the Shire was successful in obtaining a grant from South 32 for the Collie River Restoration Project to enhance the ecological and social values of the Collie River through weed eradication and native seedling planting. The grant was structured to be acquitted through community participation and engagement led by the Rotary Club of Collie sub-committee Friends of the Collie River Environmental Group.

The grant was for \$90,000 over three financial years ending in 2020/21. As part of the final grant funding, assets listed in Appendix 21 were purchased with the intention of FOTR taking the ownership (licensing and insurance) of the trailer and its content (refer Appendix 20).

The Shire has been successful in acquiring a further \$60,000 from South 32 for the River Restoration Project which will span across another two financial years (2021/22 and 2022/23).

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Statutory and Policy Implications:

Section 3.58 of the *Local Government Act 1995*, along with regulation 30(3) of the *Local Government (Functions and General) Regulations 1996* allows Council to approve the disposal of items with a market value of less than \$20,000.

Further, Council Policy CS3.21 *Disposal of Shire of Collie Property* provides that disposal over \$5,000 requires one of the following conditions to be met:

- To the highest bidder at public auction; or
- To the most acceptable tender, whether or not it is the highest tender through the public tender process; or
- To an external party at market value.

Budget Implications:

No monetary impact to the budget for the 2021/22 financial year.

Strategic Community Plan/Corporate Business Plan Implications:

Goal 5: Our Business - Good governance and an effective, efficient and sustainable organisation

Outcome 5.3: Financial Sustainability and Accountability

- Strategy 5.3.5: Provide corporate financial services that support the Shire's operations and meet planning, reporting and accountability requirements.

Comment:

While the total value of the disposal to the Rotary Club of Collie is less than \$20,000, and the provisions of the *Local Government (Functions and General) Regulations 1996* allow disposal, Council policy CS 3.21 anticipates payment for property.

The purchase of the trailer and its contents were specifically purchased for the purpose of the grant and use by the Friends of the River that forms a part of the Rotary Club of Collie. This is the arrangement that is understood and agreed by the grant provider South 32. In this circumstance, it is recommended that the terms of Council Policy be set aside to allow the direct transfer of trailer ownership to the Rotary Club of Collie for its intended purpose.

The Friends of the River group propose the trailer and contents be housed at the Shire of Collie works depot. As this gives rise to questions over liabilities for the trailer and items, it is recommended that this matter be further discussed with the Rotary Club before arrangements are finalised.

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15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Faries

- 4 August: - Met with CEO and WALGA President Tracey Roberts and CEO Nick Sloan.

Cr Smith

- 4 August: Met with the CEO and WALGA President Tracey Roberts and CEO Nick Sloan.
- 6 August: - Attended presentations of funding to the Volunteer Bush Fire Brigade for Thermal Imaging Cameras by the Freemason.

Mrs Fergie

- Reminder that there is a Local Government Information night for Candidates wishing to become Councillor's to be held on Wednesday 18 August and commencing at 6pm.

Mr Young

- SW Blackberry Collective is progressing and community workshop to be held 19 August.
- Please Note: - That the Department of Fire and Emergency Services in conjunction with the Department of Biodiversity Conservation and Attractions are required to exercise the Level 3 Incident Management Teams each year. This year (23-26 August) it is intended to use the new Koolinup Incident Control Centre in the LIA to test the facility and its abilities prior to the upcoming high threat period.

Cr Miffing:

- 21 July: - Attended along with other Councillors and staff, attended the 'Collicrete' forum at the Ridge Motel and found it a most informative session.
- 3 August: - Attended the Councillor Forum along with other Councillors and staff.
- 4 August: - Attended along with other Councillors and staff, the 'meet and greet' with the President of WALGA Mayor Tracey Roberts, CEO of WALGA Mr Nick Sloan and CEO of Local Government Insurance Scheme Mr Johnathon Seth.
- 6 August: - Attended and deputised for the Shire President and along with Cr Smith, CEO Mr Devenish, DCS Mrs Fergie, Shire Ranger Mr Flynn and former

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Shire/DFES officer Mr Gulvin, attended the Freemason Lodge presentation of a \$5,000 grant to the Shire's bushfire network for the purchase of thermal imaging cameras. Apologies were mentioned on behalf of the Shire President, other Councillors and Cr Hansen as Chairman of the Bushfires Advisory Committee for their inability to attend. The Freemasons Lodge were thanked for their generous donation and support of the bushfire network.

Cr Stanley

- 21 July: - Opened a public information session for the Collicrete project, which provided a project overview and progress to date.
- 27 July: - Just Transition Working Group meeting, which was attended by Hon. Alannah McTiernan, Minister for Regional Development, as well as Jodie Hanns MLA, Member for Collie-Preston.
- 3 August: - Presented to Synergy executives during a two-day corporate planning exercise held in Collie

Upcoming events

- 17 August: - Small Business Development Corporation annual regional board meeting being held in Collie
- 18 August: - Local government election candidate briefing session
- 19 August: - Collie Tech & Innovation Series Fireside Tech Panel being hosted by Innovation Cluster as part of their entrepreneur program
- 23 August: - Collie Science Alliance careers event at Collie TAFE
- 26 August: - WA Industry Link Regional Communication Forum, providing small- to -medium-sized businesses the opportunity to hear updates on state government initiatives including the WA Industry Participation Strategy, WA Buy Local Policy, Local Capability Fund and the Pipeline of Work.
- 1 September: - Job Service Providers Forum being held to connect Collie businesses with job service providers, facilitated by IPS.

Mr Devenish

- 14 July: – Meeting with Heritage Skills Facilitator
- 15 July: – Meeting with Regional Manager, Dept Industry, Science, Energy and Resources
- 16 July: – Meeting with WA Electoral Commission
- 20 July: – Meeting with Renergi
- 21 July: – Meeting with Dept Biodiversity, Conservation and Attractions
- 21 July: – Meeting with potential proponent – tourism offering
- 22 July: – Meeting with Acting Chief Executive Officer, Shire of West Arthur
- 26 July: – Meeting with Renergi
- 27 July: – Meeting with owner of property at Throssell Street – façade project
- 27 July: – Meeting with representative of Collie Tennis Club

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- 27 July: – Meeting with representatives of Australian Government Dept of Education, Skills and Employment
- 27 July: – Just Transition working group meeting
- 27 July: – Meeting with Department Fire and Emergency Services
- 27 July: – Meeting with Dept Jobs, Tourism, Science and Innovation
- 30 July: – Meeting with Water Corporation
- 2 August: – Attended Tourism and Marketing Committee Meeting
- 2 August: – Meeting with representative of Collie Fossels AFL Team
- 4 August: – Meeting with representatives of WALGA and LGIS
- 5 August: – Meeting with South West Development Commission
- 6 August: – Attended presentation by Collie Freemasons to Collie Fire brigades

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 22
- 'All Open' at Appendix 23

Cr Smith asked about motion #8671 – cleaning of footpath on Forrest St and the access step into the bakery?

Mr Keane – Acting Director Technical Services took this question on notice.

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Nil

21. CLOSE

The Shire President thanked Council and Staff for their attendance. The Presiding Member declared the meeting closed at 9.11pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 14 September 2021.

.....
Presiding Member

.....
Date