



Shire of
Collie

AGENDA

for the

SPECIAL MEETING OF COUNCIL

to be held on

Tuesday, 26 October 2021

commencing at 5.30pm.

**PLEASE READ THE FOLLOWING DISCLAIMER BEFORE
PROCEEDING**

Members of the public are cautioned against taking any action on Council decisions, on items on this evening's Agenda in which they may have an interest, until such time as they have been advised in writing by Council staff.

NOTICE OF MEETING

Please be advised that meeting of the

Special Meeting of Council

commencing at **5.30pm**

will be held on

Tuesday, 26 October 2021

in Council Chambers at 87 Throssell Street, Collie WA,



Stuart Devenish
Chief Executive Officer

22 October 2021

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations, which have not yet been adopted by Council.

MEETING SCHEDULE

OCTOBER - NOVEMBER 2021

Councillors are reminded of the following meetings. Please note that other meetings may be planned that are not shown here. Councillors are advised to contact the Committee's Presiding Member/Chairperson if in doubt.

Tuesday 26 October 2021

Special Meeting of Council
5.30pm in Council Chambers

Tuesday 9 November 2021

Ordinary Meeting of Council
7.00pm in Council Chambers

SHIRE OF COLLIE
DISCLOSURE OF FINANCIAL INTEREST AND INTERESTS AFFECTING IMPARTIALITY

To: Chief Executive Officer

As required by section 5.65(1)(a) or 5.70 of the *Local Government Act 1995* and Council's Code of Conduct, I hereby declare my interest in the following matter/s included on the Agenda paper for the Special Council meeting to be held on 26 October 2021.

Item No.	Subject	Details of Interest	Type of Interest Impartial/Financial	*Extent of Interest (see below)

* Extent of Interest only has to be declared if the Councillor also requests to remain present at a meeting, preside, or participate in discussions of the decision-making process (see item 6 below). Employees must disclose extent of interest if the Council requires them to.

Name (Please Print)SignatureDate

NB

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have declared an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillors'/Employees' responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's/Employee's responsibility to ensure the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. The responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are confirmed.
5. It is recommended that when previewing Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of the Council. Where Councillors request consideration of such Council approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decides upon the Councillor's application.

Remember: The responsibility to declare an interest rests with individual Councillors/Employees. If in any doubt seek legal opinion or, to be absolutely sure, make a declaration.

Office Use Only:	Date/Initials
1. Particulars of declaration given to meeting	
2. Particulars recorded in the minutes	
3. Signed by Chief Executive Officer	

Local Government Act 1995 - SECT 5.23

Meetings generally open to the public

- 5.23. (1) Subject to subsection (2), the following are to be open to members of the public
- (a) all Council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a Council or by a committee referred to in subsection (1) (b), the Council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following --
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal --
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to --
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23 (1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

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SHIRE OF COLLIE
AGENDA - SPECIAL MEETING OF COUNCIL
TUESDAY 26 OCTOBER 2021

Agenda for the Special Meeting of the Collie Shire Council to be held in Council Chambers, 87 Throssell Street Collie, on Tuesday 26 October 2021 commencing at 5.30pm.

**** PRIOR TO THE OFFICIAL OPENING NEWLY ELECTED MEMBERS MAKE DECLARATIONS TO OFFICE AS REQUIRED BY THE LOCAL GOVERNMENT ACT 1995 (s2.29).**

Mr David Henderson JP will be present to witness the declaration by each newly elected Councillor. The declaration must be signed by each newly elected Councillor.

1. OPENING – CHIEF EXECUTIVE OFFICER

In accordance with the *Local Government Act 1995*, schedule 2.3, clause 3, the Chief Executive Officer is to preside until the office of President is filled.

2. ELECTION OF SHIRE PRESIDENT

The *Local Government Act 1995* (Sections 2.11 and 2.15 and Schedules 2.3 and 4.1) outlines procedures for the election process for the Shire President and Deputy Shire President. In each case, the following procedures have to be adhered to: -

1. The election for the Shire President is conducted by the Chief Executive Officer.

The election for the Deputy Shire President is conducted by the (newly elected) Shire President.
2. Nominations for Shire President and Deputy Shire President must be given **IN WRITING** –
 - i) Nominations for Shire President must be given in writing to the Chief Executive Officer. Nomination forms can be found at Appendix 1.
 - ii) Nominations for Deputy Shire President must be given in writing to the Shire President. Nominations forms can be found at Appendix 1.
3. If a Councillor is nominated by another Councillor the Chief Executive Officer or Shire President (as the case may be) is NOT to accept the nomination unless the nominee has advised the Chief Executive Officer or Shire President orally or in writing that he or she is willing to be nominated for the office,
4. Councillors are to vote on the nominations by secret ballot just as they would at any Council election (formal ballot papers will be provided at the meeting). Councillors who have accepted nomination are entitled to cast a vote just the same as those Councillors not nominated,
5. Votes are counted by the Chief Executive Officer on a “first-past-the-post” basis and the candidate with the highest number of votes is declared elected.
6. If there is an equality of votes, the meeting is adjourned for a period of not more than 7 days,
7. During the 7-day period up until the adjourned meeting resumes, existing candidates may withdraw their nominations or new nominations can be made

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(provisions still apply in relation to written nominations and willingness to accept nomination where the nominee is not the nominating person),

8. Upon resumption of the adjourned meeting, Councillors all vote for a second time and if there is a clear winner, that person is declared elected,
9. If upon the second count there is still an equality of votes, the Chief Executive Officer is to draw lots to ascertain a winner.

Please note that nomination forms are attached to the agenda at Appendix 1. Councillors are asked to complete them and pass them to the CEO.

The Council policy relating to nominations for the positions of shire president and deputy shire president is:

Council Policy CS1.3 Election of Shire President and Deputy Shire President

That when the elections of the Shire President and Deputy Shire President are undertaken, speeches of nomination and acceptance may be made.

The Chief Executive Officer or whoever acts as Returning Officer is to draw to the attention of the Councillor nominating and the Councillor accepting nomination the opportunity for each to state their reason(s) for nomination or acceptance.

At the completion of the election process for the Shire President, the newly elected Shire President takes the Chair.

3. ELECTION OF DEPUTY SHIRE PRESIDENT

The same Council Policy applies for the position of Deputy Shire President, as does the method of nomination and counting of votes, and the newly elected Shire President will take the Chair for the process.

Councillors are again asked to complete the nomination forms attached to the agenda at Appendix 1 and pass them to the Shire President.

4. DRAW FOR COUNCILLORS POSITIONS AT THE COUNCIL TABLE

The CEO will conduct a draw for Councillors positions at the Council table commencing from the seat closest to the Chief Executive Officer and working clockwise around the Council table. Names will be drawn randomly, and Councillors will take their places according to each successive name drawn.

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5. ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

- 5.1 Councillors granted leave of absence at previous meeting/s.
- 5.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.
- 5.3 Councillors who are applying for Leave of the Absence for this Special Meeting of Council.

6. PUBLIC QUESTION TIME

A 15-minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them.

Council Consideration towards the Public:

When public questions necessitate resolutions of Council, the matter is to be dealt with immediately to allow the public to observe the determination of the matter (obviates need for the public to wait an indeterminate period of time).

7. DISCLOSURE OF FINANCIAL INTEREST

Councillors in attendance at meetings must disclose to the meeting any Agenda items upon which they have a Financial Interest. Section 5.65 of the *Local Government Act 1995* requires Councillors to: a) give written notification of a financial Interest before the meeting; or b) at the meeting immediately before the particular matter is discussed (notification can be given verbally).

A Disclosure of Financial Interest Form is attached to this Agenda (immediately behind the Index) and can be used by Councillors for disclosure purposes - simply tear out and hand to the Chief Executive Officer. Additional forms will be available at the meeting.

Should Councillors be unsure on Disclosure of Financial Interest matters, further clarification can be obtained by reading Sections 5.53 to 5.59 inclusive of the Act.

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8. CEO REPORTS

8.1 Appointment of Council Committees, Panels & Delegates

Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief Executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	CMG/030
Appendices:	No
Voting Requirement	Simple Majority and Absolute Majority

Report Purpose:

For the Council to appoint members to its Committees and Panels, and as delegates to various groups & associations.

Officer's Recommendations:

Contained within the body of this report.

Background:

All Committees are established under provisions of Sections 5.8 to 5.18 of the *Local Government Act 1995*.

Council is able to establish Committees of 3 or more by **ABSOLUTE MAJORITY** vote of the Council (all Committees whether new or re-established ones must be “created” by absolute majority) and Committees may comprise: -

- a) Councillors only,
- b) Councillors and employees,
- c) Councillors, employees and other persons,
- d) Councillors and other persons,
- e) Employees and other persons,
- f) Other persons only

When creating Committees of (a) and/or (b) type above, the Committees are to have as its members -

- i) persons appointed by **ABSOLUTE MAJORITY** of the Council,
- ii) the Shire President if he/she advises the Council at the time of appointment of the Committee his/her wish to be a member of the Committee,
- iii) the Chief Executive Officer or his representative if at the time of appointing the Committee the Council decides that it wants to have employees as members of the Committee, and it is the Chief Executive Officer's wish to be a member of the Committee.

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At any given time each Councillor is entitled to be a member of at least one Committee of the (a) and (b) type mentioned above and if a Councillor nominates him/herself to be a member of such a committee or committees, the Council is to appoint that Councillor to at least one of the Committees as the Council decides.

Statutory and Policy Implications:

Local Government Act 1995

Budget Implications:

N/A

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Plan Implications:

Goal 5: Our Business: Good Governance through an effective, efficient and sustainable organisation.

Relevant Precedents:

The Council's Committees were most recently established in 2019 following the local government elections.

Comment:

Terms of References for Council Committees have previously been distributed to Councillors. Each committee / panel is itemised below for the consideration of the Council.

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8.1.1. Audit Committee

Committee has terms of reference: Yes

Meeting Frequency: Meetings plan to be held bi-monthly.

Staff Comment: This committee is required by legislation (section 7.1A) and the Act specifically excludes the CEO and other staff from being a voting member. A minimum of three 3 members are required on the committee, the majority are to be Council members.

Recommendation:

That Council resolve by ABSOLUTE MAJORITY:-

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 to establish an Audit Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors only; and*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members the following Councillors:*

- _____
- _____
- _____

8.1.2. Bush Fires Advisory Committee

Committee has terms of reference: Yes

Meeting Frequency: Currently meeting on an as required basis, no less than 3 times per year.

Recommendation:

That Council resolve by ABSOLUTE MAJORITY:-

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 to establish a Bush Fires Advisory Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, employees and other persons; and*
3. *In accordance with Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Bush Fire Advisory Committee shall have as its Members;*

- *Councillors:*

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- _____
- _____
- *other Members in accordance with the Terms of Reference.*

8.1.3. CEO Review Committee

Committee has terms of reference: Yes

Meeting Frequency: Frequency may be determined by the committee, but at least once annually

Recommendation:

That Council resolve by ABSOLUTE MAJORITY:-

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 to establish a CEO Review Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors only; and*
3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members the following Councillors:*
 - _____
 - _____
 - _____

8.1.4. Community Safety and Wellbeing Committee

Committee has terms of reference: Yes

Meeting Frequency: Currently meeting at least four times per year.

Recommendation:

That Council resolve by ABSOLUTE MAJORITY:-

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 to establish a Community Safety & Wellbeing Committee;*
2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, employees and other persons; and*

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3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members:*

- *Councillors*
 - _____
 - _____
 - _____
 - _____
- *other Members in accordance with the Terms of Reference.*

8.1.5. Local Emergency Management Committee

Committee has terms of reference: Yes - As specified by State Emergency Management Committee Policy.

Meeting Frequency: Meetings are required to be held four times per year. Additional meetings can be called at short notice and during times of emergencies or when threat is imminent.

Staff Comment: This committee is required to be established under section 38 of *Emergency Management Act 2005*.

Recommendation:

That Council, in accordance with State Emergency Management Policy 2.5 resolves that the Local Emergency Management Committee is to consist of Council members, employees and other persons;

1. *In accordance with Section 38 (3) of the Emergency Management Act 2005 appoints Councillor _____ as Chairman of the Local Emergency Management Committee;*

2. *Members as follows:*

- *the Community Emergency Services Manager;*
- *the Chief Bush Fire Control Officer for the Shire of Collie;*
- *State Emergency Services Local Manager;*
- *the Chief Executive Officer of the Shire of Collie (or nominee)*
- *Director of Development Services, Shire of Collie*
- *the Recovery Coordinator, Shire of Collie*
- *representatives from state government agencies whose responsibility*

include bushfire and emergency management and should include as a minimum a representative of the Department of Fire and Emergency Services, the Officer in Charge of Collie Police, the Department of Biodiversity, Conservation and Attractions.

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- *Representatives from local industry, welfare organisations and health services.*

8.1.6. Tourism and Marketing Advisory Committee

Committee has terms of reference: Yes

Meeting Frequency: Currently meeting at least four times per year.

Recommendation:

That Council resolve by ABSOLUTE MAJORITY:-

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 to establish a Tourism and Marketing Advisory Committee;*

2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, employees and other persons; and*

3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members:*

- *Councillors*
 - _____
 - _____
 - _____
- *other Members in accordance with the Terms of Reference.*

8.1.7. Townscape Advisory Committee

Committee has terms of reference: Taken from 2017; the Committee was not established at the Special Meeting of Council held in 2019.

Meeting Frequency: Currently not established.

Recommendation:

That Council resolve by ABSOLUTE MAJORITY:-

1. *In accordance with provisions of Section 5.8 of the Local Government Act 1995 to establish a Townscape Advisory Committee;*

2. *In accordance with provisions of Section 5.9 of the Local Government Act 1995, resolves that the Committee is to comprise of Councillors, employees and other persons; and*

3. *In accordance with provisions of Section 5.10(1)(a) of the Local Government Act 1995 resolves that the Committee shall have as its Members:*

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- *Councillors*
 - _____
 - _____
 - _____
- *other Members in accordance with the Terms of Reference.*

8.1.8. House Panel (includes Australia Day, but not limited to)

Panel has terms of reference: No

Meeting Frequency: Meeting on an as required basis

Staff Comment: The house panel typically focuses on Council functions and celebrations including civic receptions and the Australia Day function.

Recommendation:

That Council appoint the following persons to the House Panel:-

- *Councillors*
 - _____
 - _____
 - _____
- *the Chief Executive Officer's Personal Assistant as required;*
- *the Community Development Officer as required;*
- *a representative from the Lions Club of Collie as required; and*
- *past winners of the Collie Citizen of the Year as required*

8.1.9. Plant and Infrastructure Panel

Panel has terms of reference: Plant Committee terms of reference to be adapted to include infrastructure including roads and footpaths.

Meeting Frequency: Meeting on an as required basis, approximately 3-4 times per year.

Recommendation:

That Council appoint the following persons to the Plant Panel;

- *Councillors*
 - _____
 - _____
 - _____
- *Director of Technical Services; and*
- *Other staff considered appropriate by the CEO.*

8.1.10. Sports Panel (includes SPOTY, but not limited to)

Panel has terms of reference: No

Meeting Frequency: Meeting on an as required basis, approximately 3-4 times per year.

Recommendation:

That Council appoint the following persons to the Sports Panel;

- *Councillors*
 - _____
 - _____
- *the Community Development Officer as required; and*
- *SPOTY panel members previously appointed by Council as required.*

8.1.11. Trails Panel

Panel has terms of reference: Trails Advisory Committee terms of reference to be adopted.

Meeting Frequency: Meeting on an as required basis

Recommendation:

That Council appoint the following persons to the Trails Panel;

- *Councillors*
 - _____
 - _____
- *Director of Development Services (or nominee);*
- *Representative of the local indigenous community;*
- *Representative of the Department of Sport and Recreation;*
- *Representative of the Department of Biodiversity, Conservation, and Attractions;*
- *Representative of the Collie Visitor Centre;*
- *Representative of local stakeholder organisations/groups;*

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8.1.12. Recreation Facilities and Open Space Strategy Working Group

Working Group has terms of reference: To be proposed by the working group for consideration and adoption by Council.

Purpose: To address the strategic provision of land for public open space purposes and the provision of facilities within those spaces to meet the recreational needs of the community.

Recommendation:

That Council appoint the following Councillors to the Recreation Facilities and Open Space Strategy Working Group:-

- _____
- _____
- _____
- _____

8.1.13. Environment Working Group

Working Group has terms of reference: To be proposed by the working group for consideration and adoption by Council.

Purpose: To address environmental management issues as relevant to the Shire and community.

Recommendation:

That Council appoint the following Councillors to the Environment Working Group:-

- _____
- _____

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9. COUNCIL REPRESENTATIVES / DELEGATES

In addition to Council Committee's the Council holds positions on a variety of committee's & groups which emanate from other organisations. There are a number of Committees listed which have a recommendation not to appoint a representative. This recommendation is being made as the staff is of the belief that the Committee is either in recess or has been disbanded.

9.1 Bunbury Geographe Tourism Partnership

Purpose: To facilitate the economic development and promotion of the Bunbury-Geographe Region.

Meeting frequency: Meetings held monthly

Recommendation:

That Council nominate Councillor _____ as Council's Delegate to the Bunbury Geographe Tourism Partnership.

9.2 Bunbury-Wellington Sub-Regional Strategy Steering Group

Purpose: The Bunbury-Wellington Sub-Regional Strategy group is overseen by the WA Department of Planning and its role is to oversee the development of the regional planning strategy for the Bunbury Wellington Region. Meetings are anticipated to take place twice per year and are normally held in Bunbury.

Council may choose to nominate an Officer to represent the Shire if desired.

Recommendation:

That Council nominate Councillor or Staff Member _____ and a Councillor or Staff Member as proxy _____ to represent the Shire of Collie on the Bunbury-Wellington Sub-Regional Strategy Steering Group.

9.3 Collie Chamber of Commerce & Industry

Purpose: The Chamber's prime function is to advance the business, commercial and industrial interests of the area, and support the local community. It is a lobby group to present and defend the views of the business community to Government; Local, State and Federal, as well as other authorities and organisations.

Meeting frequency: When determined necessary in accordance with constitution.

Recommendation:

That Council nominate Councillor _____ as Council's Delegate to the Collie Chamber of Commerce and Industry.

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9.4 Collie Health Service Advisory Committee

Purpose: For local health consumers, carers, community members and health service representatives to work together to improve and inform health service planning, assess, safety and quality in Collie.

Meeting frequency: As scheduled by the Department of Health.

Recommendation:

That Council nominate Councillor _____ as Council's Delegate to the Collie Health Service Advisory Committee.

9.5 Collie River Valley Marketing Inc.

Purpose: To strengthen the image and attraction of the Collie River Valley for long term growth.

Meeting frequency: Meetings held on the last Thursday of each month at 9.00am.

Recommendation:

That Council nominate Councillor _____ as Council's Delegate to Collie River Valley Marketing Inc.

9.6 Collie Visitor Centre

Purpose: To assist visitors in making the most of their time in Collie.

Meeting frequency: 2nd Monday of each Month.

Recommendation:

That Council nominate Councillor _____ as Council's Delegate to the Collie Visitor Centre and Councillor _____ as the Delegate's Deputy.

9.7 Cooperative Research Program

Purpose: To support Australian industries to be competitive and productive and research solutions to solve industry identified problems such as coal mine rehabilitation or reuse.

Meeting frequency: As scheduled by the Australian Government.

Recommendation:

That Council nominate Councillor _____ as Council's Delegate to the Cooperative Research Program.

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9.8 Development Assessment Panel

Purpose: Council is required to appoint two representatives and two alternative representatives to a Development Assessment Panel which considers Development applications in Collie with a value greater than \$10 million in value. Each Joint Development Assessment Panel has a total of five members, comprising three specialist members (from the WA Planning Commission), one being the presiding member, and two local government members.

Meeting frequency: as needs basis.

Recommendation:

That Council nominate Councillor _____ and _____ and two alternative Councillors _____ and _____ as Council's representatives on the Joint Development Assessment Panel.

9.9 Just Transitions Working Group

Purpose: To oversee, coordinate and implement the Just Transition initiative for Collie.

Meeting frequency: Monthly

Recommendation:

That Council nominatet Councillor _____ as Council's Delegate to the Just Transitions Working Group.

9.10 Motoring Southwest

Purpose: Assist in the Management of the Collie Motorplex

Meeting frequency: Monthly

Recommendation:

That Council nominate Councillor _____ as the Shire's Delegate and a Councillor or Staff member _____ as the Delegate's Deputy to Motoring South West.

SHIRE OF COLLIE
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9.11 Renergi Project Working Group

Purpose: To coordinate efforts of Renergi and the Shire to achieve commissioning and operations of a demonstration bioenergy process.

Meeting frequency: As required.

Recommendation:

That Council appoint Councillor _____ as Council's Delegate to the Renergi Project working group.

9.12 Regional Road Group

Purpose: RRGs provide Local Government input on how the State Government's contribution to local roads is spent. This includes identifying road projects and providing input to road funding decisions across the region.

Meeting frequency: Meetings held quarterly.

Recommendation:

That Council nominate Councillor _____ as Council's Delegate, to the South West Regional Road Group Committee.

9.13 South West Zone of WA Local Government Association

Purpose: Provides advice to, and identifies issues for consideration of, the WA Local Government Association

Meeting frequency: Meetings held quarterly.

Recommendation:

That Council appoint the Shire President as Council's Delegate, and the Deputy Shire President as the Shire President's Deputy, to the South West Zone of the Local Government Association.

9.14 Trails Reference Group

Purpose: To identify opportunities and consider implementation strategies for trails across the Shire, including walking, equestrian, cycling, off-road trails and drive trails.

Meeting frequency: As required.

Recommendation:

That Council appoint Councillor _____ to the Trails Reference Group.

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10. **CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

10.1 **Staff Matter**

11. **CLOSE**