



Shire of  
**Collie**

# MINUTES

of the

# ORDINARY MEETING OF COUNCIL

held on

Tuesday, 14 June 2022

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Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 14 June 2022 commencing at 7:00pm.

**1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE**

**PRESENT:**

Sarah Stanley	Councillor (Presiding Member)
Ian Miffing OAM JP	Councillor
Brett Hansen	Councillor
John Kearney	Councillor
Joe Italiano	Councillor
Michelle Smith	Councillor
Gary Faries	Councillor
Elysia Harverson	Councillor
Rebecca Woods	Councillor
Leonie Scoffern	Councillor
Brent White	Councillor

Stuart Devenish	CEO
Matthew Young	Director Development Services
Rick Miller	Director Technical Services
Nicole Wasmann	Director Corporate Services
Hasreen Mandry	Finance Manager
Cassie Keir	CEO Personal Assistant

**APOLOGIES:** Nil

**GALLERY:** 19 members of the public.

Sam Bold	ABC
Jacinta Cantatore	SW Times
Nola Green	CRV Bulletin (arrived at 7.02pm)

1.1 Councillors granted Leave of Absence at previous meeting/s  
Nil

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.  
Nil

1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council.  
Nil

**2. PUBLIC QUESTION TIME**

There were no public questions.

**3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

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**4. DISCLOSURE OF FINANCIAL INTEREST**

<b>Councillor</b>	<b>Agenda Item</b>	<b>Disclosure</b>
Cr Kearney	11.1 Indoor Pool Proposal Review	<b>Impartial</b> – Work Related.
Cr Miffing	12.3 Local Roads and Community Infrastructure Phase 3	<b>Impartial</b> – President of Collie Lawn Tennis Club.
Cr Woods	13.4 Request for Comment-Clearing Permit CPS 9654/1 for Premier Coal Limited (State Forrest Lot F4)	<b>Financial</b> – Relates to spouse employer.
Cr Faries	13.4 Request for Comment-Clearing Permit CPS 9654/1 for Premier Coal Limited (State Forest Lot F4)	<b>Financial</b> Employee of Premier Coal.
Cr Stanley	5 Deputations/ Presentations and Submissions	<b>Impartial</b> Visitors Centre Member and Tourism Business owner.
	12.3 Local Roads and Community Infrastructure Phase 3	<b>Proximity</b> - Swinging Bridge is directly opposite my residence.
	13.2 Request to remove Caveat on Title, 3 River Avenue, Collie	<b>Proximity</b> Property adjacent to own.
	14.1 Synergy - Muja Power Station Gate Request Across Powerhouse Road	<b>Impartial</b> Spouse is an employee of Synergy at Muja Power Station.
Cr Italiano	13.5 Alternative Site for Coalfields Museum and Historical Research Centre	<b>Impartial</b> Cr is Chairperson.

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**5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Members of the public invited by the Chairperson may address the meeting after Standing Orders have been suspended.

Cr Stanley declared an impartial interest in Item 5.1.

**9001**

**Moved: Cr Scoffern**

**Seconded: Cr Harverson**

**That Council suspend Standing Orders**

**CARRIED 11/0**

**5.1** Mrs Janine Page, Manager of Collie Visitor's Centre presented to Council regarding a request for funding. Cr Stanley thanked Mrs Page for her attendance and she left the Chambers at 7.11pm.

**5.2** Mr Kerry Trantham presented at deputation to Council regarding the possibility of a Mural being painted to honour local man, Chris Collie. Cr Stanley thanked Mr Trantham for his attendance and he left the Chambers at 7.18pm.

**9002**

**Moved: Cr Hansen**

**Seconded: Cr Smith**

**That Council resume Standing Orders**

**CARRIED 11/0**

**6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS**

Item 11.1 brought forward to due to interest by attending persons.

Cr Kearney declared an impartial interest in Item 11.1.

**9003**

**Moved: Cr Italiano**

**Seconded: Cr Miffling**

**That Council suspend Standing Orders**

**CARRIED 11/0**

Council Orders were suspended to allow for discussion.

**9004**

**Moved: Cr Miffling**

**Seconded: Cr Faries**

**That Council resume Standing Orders**

**CARRIED 11/0**

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**11.1 Indoor Pool Proposal Review**

<b>Reporting Department:</b>	Chief Executive Office
<b>Reporting Officer:</b>	Stuart Devenish – Chief Executive Officer
<b>Accountable Manager:</b>	Stuart Devenish – Chief Executive Officer
<b>Legislation</b>	<i>Local Government Act 1995</i>
<b>File Number:</b>	CMG/252
<b>Appendices:</b>	Appendix 11.1.A - Proposed Terms of Reference – Indoor Pool Project Working Group
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider a further review of an indoor warm water pool facility.

**9005**

**Officer's Recommendation:**

**Moved: Cr Miffing**

**Seconded: Cr Hansen**

**That Council resolve to:**

- 1. Endorse the Terms of Reference for the Indoor Pool Project Working Group as set out at Appendix 11.1.A;**
- 2. Nominate the following Elected Members to the Working Group**  
**Cr Smith and Cr Italiano;**
- 3. Invite representatives/attendees as set out within the Terms of Reference to participate on the Working Group;**
- 4. Call for public nominations for a community representative on the Working Group; and**
- 5. A further report be presented to Council following receipt of nominations for a community representative on the Working Group.**

**CARRIED 11/0**

**Background:**

The most recent report to Council on this matter on 12 April 2022 provided further detail on a petition received regarding an indoor pool, and the public meeting held on 17 March 2022 at the Roche Park Recreation Centre. Since this time, consideration has been given to the next steps to further review the indoor pool proposal.

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It is evident from the public meeting and subsequent correspondence from interested parties that there are differing views on the preferred specification for an indoor pool. Whereas the Council has previously progressed a 2-lane 16.6m length pool, others are calling for a 25-metre-long pool with at least 3 lanes.

Apart from the pool specification, the question of the affordability of building and operating an indoor pool remains.

To further review these matters, it is recommended that a working group be formed to consider a pool specification and associated financial implications. A working group would appropriately involve elected members, the local MLA, Shire administration and representatives of specific interest groups. In addition, it is recommended the general community be invited to nominate for membership. This would widen the representation on the group.

A proposed Terms of Reference is included at Appendix 11.1A. If adopted, the terms will guide the purpose and scope of work to be undertaken. Unless otherwise extended by the Council, the group will conclude on the delivery of a report providing advice and recommendations to Council.

**Statutory and Policy Implications:**

Nil.

**Budget Implications:**

Capital and operational cost considerations are central to the achievability of an additional public pool in Collie.

**Communications Requirements:** (Policy No. CS 1.7)

N/A.

**Strategic Community Plan/Corporate Business Plan Implications:**

*Goal 5 Our Business: Good governance through an effective, efficient and sustainable organization*

*Outcome 5.3 Financial sustainability and accountability*

*Strategy 5.3.5 Provide corporate financial services that support the Shire's operations and meet planning, reporting and accountability requirements*

**Relevant Precedents:**

N/A

**Comment:**

The proposed Terms of Reference will give opportunity for appropriate parties to be directly involved in reviewing the indoor pool proposal. It will also allow State Government to assist where it is able to do so, with a report from the working group coming before Council.

Endorsement of the terms and arrangements for membership are recommended accordingly.

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Cr Italiano declared an impartial interest at Item 13.5.

**13.5 Alternative Site for Coalfields Museum and Historical Research Centre**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Matt Young – Director Development Services
<b>Accountable Manager:</b>	Matt Young – Director Development Services
<b>Legislation</b>	
<b>File Number:</b>	N/A
<b>Appendices:</b>	Nil
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To consider working with the Forestry Products Commission and Coalfields Museum and Historical Research Centre Inc for a new Coalfields Museum at 20 Throssell Street, Collie.

**9006**

**Moved: Cr Italiano**

**Seconded: Cr Woods**

**That Council suspend Standing Orders**

**CARRIED 11/0**

Council Orders were suspended to allow for discussion.

**9007**

**Moved: Cr Hansen**

**Seconded: Cr Smith**

**That Council resume Standing Orders**

**CARRIED 11/0**

Officer's Recommendation:

That Council resolve to:

- 1) Endorses Shire officer request to the Forestry Products Commission to have land transferred to the Shire for the relocated Coalfields Museum and Historical Research Centre Inc (CMHRC) at 20 Throssell Street Collie;
- 2) Subject to the Forestry Products Commission agreeing to transfer the land to the Shire, establishes a working group with the CMHRC to progress the future development at a site in Throssell Street;
- 3) Considers an allocation to prepare a masterplan and business case for the Collie Museum precinct in the 2022/23 Shire of Collie budget; and



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- 4) Considers any final determination on the proposed redevelopment after receiving and considering the outcomes of the masterplan and business case.

The Officer's recommendation was amended to include only Point 1 as moved below.

**9008**

**Officer's Recommendation:**

**Moved: Cr Kearney**

**Seconded: Miffling**

**That Council resolve to endorse Shire Officer request to the Forestry Products Commission to have land transferred to the Shire for the relocated Coalfields Museum and Historical Research Centre Inc (CMHRC) at 20 Throssell Street Collie.**

**CARRIED 11/0**

**Background:**

The CMHRC currently leases 161 Throssell Street, Collie from the Shire of Collie and has off-site storage in a shed adjacent to Roche Park. The CMHRC is regularly gifted new additions to the museum collection and has also been promised significant museum pieces from Muja and Collie coal mining companies. The museum and storage facility are at/beyond capacity. The buildings at 161 Throssell Street are not fit for purpose and have a number of structural issues that put the collection at risk.

The CMHRC has progressed a number of options for its growth and expansion. Originally the museum executive progressed redevelopment plans of the existing museum site at 161 Throssell Street, Collie.

The CMHRC was given in principal support by Council to investigate redevelopment of the existing site in Throssell Street (R20038) in July 2020. This site has become unworkable due to cost factors (building estimated to be around \$6 million) and the difficulties posed by having to pack up and move the entire collection during the construction phase, where the museum would be closed plus associated storage costs.

The CMHRC considered several other sites in 2021 that were all ruled out. The CMHRC, being a volunteer run, not-for-profit organisation, does not have the funds necessary to engage consultants or conduct high level feasibility studies into various sites. Instead, the executive developed desirable criteria including items such as land ownership, current approved land uses, vehicle access, parking, proximity to the CBD, Throssell Street frontage and proximity to other visitor attractions.

The CMHRC committee concluded in 2021 that the most favourable site is R47293 Throssell Street located next to the RSL building and the old Wallsend underground mine. R47293 is vested in the Shire of Collie with power to lease. The current purposes for R47293 include tourist/historical display.

Council Considered this matter on 19 January 2021 (MOTION 8655 – Museum Site) and resolved:

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*That Council:*

- 1) *notes the work of the Coalfields Museum and Historical Research Centre Inc (CMHRC) undertaken to date with regard for the planning for a new museum development on Reserve 20038 (Lot 1260) Throssell Street Collie and vested in the Shire as a Museum site with power to lease; and also, investigations into various other sites around town (see attached);*
- 2) *provides in-principal support to preliminary investigation and due diligence for possible future development at a site in Throssell Street next to the RSL building (R47293); and*
- 3) *considers any final determination on the proposed redevelopment after receiving and considering the results of the CMHRC's due diligence report.*

On 29 January 2021 the CMHRC commenced detailed discussion on Reserve 20038 (Lot 1260) Throssell Street Collie and started to developed detailed site plans and layout concepts. No formal DA has been lodged.

The main issue with Reserve 20038 (Lot 1260) Throssell Street Collie is that it is small, being contained by the RSL site to the west, the truck-stop and carpark to the east, the rail reserve to the north and Throssell Street to the south. The available land is approx. 3,000m<sup>2</sup>, and would adjoin a shared carpark with the rear (eastern side) of the RSL.

The main issue for the CMHRC in Reserve 20038 (Lot 1260) Throssell Street is that it is not expandable and is unable to accommodate large display pieces such as that promised from the power stations the coal mining companies.



On 1 July the Shire was approached by Rotary Club of Collie to discuss an opportunity to relocate a disused fire tower into Collie. After a series of meetings a report was considered by Council on 14 September 2021 (MOTION 8809 Rotary Fire Tower Relocation Project- Preliminary Site Analysis)

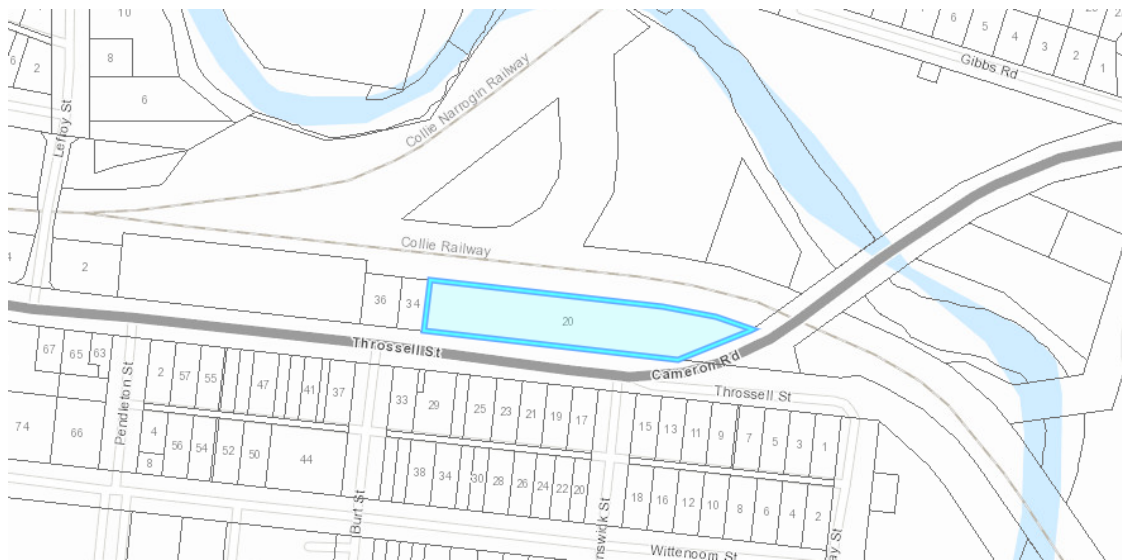
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*That Council resolve to:*

1. *Provide in-principle support for the Rotary Fire Tower Relocation Project, for the Munro Fire Tower to be relocated to Collie;*
2. *Authorise Officers to continue working with the Collie Rotary Club to identify and analyse site selections for the fire tower; and*
3. *require the final preferred location(s) for the fire tower to be referred to Council for determination.*

As part of the Rotary Club of Collie's site selection process 20 Throssell Street, Collie was identified as a potential suitable site for the fire tower to be relocated to and restored as a large amount of laydown area was unused by the Forestry Products Commission.



The Collie Rotary Club established an informal working group of members, consultants and the Shire (Director Development Services) to scope out and progress the Munro fire tower project and its relocation to Collie and subsequent restoration. The project moved back to the Collie Rotary Club to secure funding opportunities. These are largely stalled as the Collie Rotary Club does not have an agreed location for the tower to be stored in Collie.

On 7 September 2021 the Council discussed the Coalfield's Museum and Munro Fire Tower at its briefing.

The Forestry Products Commission is not able to sell its land holdings to the open market, but there is an opportunity to transfer the land to a government entity, which as the Shire.

Following further contact from the CMHRC in early March 2022, officers wrote to the Forestry Products Commission on 24 March 2022 to formally request that 20 Throssell Street, Collie is transferred to the Shire of Collie so that it can work with the CMHRC and Collie Rotary Club to establish a new Coalfields Museum, incorporating (potentially) the Munro fire tower.

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A decision in respect to this request is still to be made.

The Director Development Services attended the CMHRC executive committee on 4 May to outline the Forestry Products Commission submission, to suggest the idea of establishing a working group with the Shire to progress the land transfer, to identify funding opportunities and to progress museum plan development. The Director Development Services also discussed with the CMHRC a potential layout sketch of how the Forestry Products Commission site could be developed.

The CMHRC expressed frustration with the delays regarding the site acquisition and progression of the museum project at the Annual Elector's Meeting held on 12 April 2022.

**Statutory and Policy Implications:**

N/A

**Budget Implications:**

The CMHRC has very limited capacity to continually progress site options and building designs.

Officers recommend that funds should be considered in the 2022/2023 budget planning process to undertake master planning of the site and to establish a business case for the new museum. A provisional amount of \$18,000 has been identified.

**Communications Requirements:** (Policy No. CS 1.7)

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 4: Our Built Environment

*Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;*

*Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.*

**Relevant Precedents:**

N/A

**Comment:**

Officers and the CMHRC are keen to pursue a better site for the existing Coalfields Museum.

Preliminary discussions with the Forestry Products Commission's Collie staff identified the potential opportunity for the Forestry Products Commission to transfer the land and buildings to the Shire for the new museum. Separately but also related the Shire has been working with the Collie Rotary to find a suitable site to erect the DBCA's Munro fire tower, which has approval from the DBCA to be acquired by the Rotary Club and relocated to Collie.

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From the CMHRC's perspective 20 Throssell Street would be an ideal location to establish a new indoor / open air museum so that it can better display its current collection. The museum has also been promised significant heritage pieces for its collection from the coal mining and power generation companies (e.g. Muja A&B equipment from Synergy) and this collection should also be expanded to cover timber heritage.

The 20 Throssell Street site is significant to Collie for a number of reasons, which make it an ideal site to house this new museum including:

- The site has been used as a drill hall and presently used for the timber industry. This has an inherent potential to incorporate timber heritage and military heritage themes;
- The site is in close proximity to a number of significant historical features that enable it to best display Collie's history including the Wallsend mine to the immediate north, the Darkin railway trail and Collie-Cardiff railway abutting, the Collie River encampments and Aboriginal heritage sites, former Bunnings mill, the newly constructed Collie River walk trail (which connects the town centre to Minningup Pool), the Collie RSL display and the Collie Railway Heritage Precinct;
- The existing drill hall building, office accommodation and covered areas would enable the museum to immediately utilise the site whilst it seeks funding for museum building expansion;
- The site can accommodate the relocation, repair and erection of the Munro Fire Tower.

Around the immediate vicinity of this precinct there is the potential for the new museum to new timber heritage precinct which incorporates the museum, railway, Wallsend mine and river foreshore. This could be similar to that developed in Manjimup, but dedicated to celebrating Collie's history and contribution to Western Australia's development.

It is recommended that the Shire establish a working group with the CMHRC to progress the museum at 20 Throssell Street, and subject to the Forestry Products Commission agreeing to transfer the land to the Shire, the also consider a budget provision for master planning and a business case.

A business case will provide justification for undertaking the project. It will evaluate the benefit, cost and risk of alternative options and provides a rationale for the preferred solution for decision makers and stakeholders (Shire and CMHRC). This is important because it enables decisions around site management such as lease terms, building works and responsibilities, access arrangement, common use areas and the like.

This new museum project will only be successful if it has been planned realistically, with a clear focus after detailed consideration of the associated costs and risks. The business case will also assist in providing a project justification for funding sources.

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**8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES**

**8.1 Minutes – Ordinary Council Meeting**

The minutes of the Ordinary meeting of the Shire of Collie held on 10 May 2022 have been circulated.

**9009**

**Recommendation:**

**Moved: Miffing**

**Seconded: Woods**

**That Council confirms the Minutes of the Ordinary Meeting of Council held on 10 May 2022 as a true and correct record.**

**CARRIED 11/0**

**8.2 Minutes – Special Council Meeting**

The Minutes of the Special Meeting of the Shire of Collie held on 31 May have been circulated.

**9010**

**Recommendation:**

**Moved: Hansen**

**Seconded: Fairies**

**That Council confirms the Minutes of the Special Meeting of Council held on 31 May 2022 as a true and correct record.**

**CARRIED 11/0**

**9. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Nil

**10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**

**10.1 Receipt of Minutes of the Local Emergency Management Committee**

**9011**

**Recommendation:**

**Moved: Woods**

**Seconded: Cr Miffing**

**That Council receives the Minutes of the Local Emergency Management Committee meeting held on 18 May 2022.**

**CARRIED 11/0**

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**9011**

**Recommendation:**

**Moved: Cr Italiano**

**Seconded: Cr Faries**

**That council resolves to endorse the following Committee recommendations enbloc:**

- 1. The Local Emergency Management Committee recommend that the Committee support the Disaster Relief Australia project, based on a flood mitigation focus, and;**
- 2. The Local Emergency Management Committee recommend that the Local Emergency Welfare Plan be reviewed and endorsed, subject to Disaster Relief Australia's Project Reliance Plan being integrated in the documentation.**

**CARRIED 11/0**

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**12. CORPORATE SERVICES REPORTS**

**12.1 Accounts Paid – April 2022**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Hasreen Mandry – Finance Manager
<b>Accountable Manager:</b>	Stuart Devenish – Chief Executive Officer
<b>Legislation:</b>	<i>Local Government Act 1995 &amp; Financial Management Regulations 1996</i>
<b>File Number:</b>	FIN/024
<b>Appendices:</b>	Appendix 12.1.A – Accounts Paid – April 2022
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

To present the accounts paid during the month of April 2022.

**9012**

**Officer's Recommendation:**

**Moved: Cr Italiano**

**Seconded: Cr White**

**That Council accepts the Accounts as presented in Appendix 12.1.A being vouchers 41857-41860 totalling \$4,881.18 and direct payments totalling \$1,302,459.11 authorised and paid in April 2022.**

**CARRIED 11/0**

Cr Italiano

EFT33374 – Water Corporation – Questioned excessive cost of water to Finlay Park and if a leak was detected?

Mr Miller took this question on notice.

Cr Miffling

EFT33436 – Central Garage – Questioned the “change over for coloured lights” charge.

Mr Miller took this question on notice

**Background:**

In accordance with Delegation 14 adopted by Council on 10 August 2021, the Chief Executive Officer (CEO) is authorised to incur expenditure in accordance with the Annual Budget provisions and limited over-expenditure subject to subsequent budget amendment. In doing so, section 13 of the *Financial Management Regulations 1996* is to be adhered to with a list of accounts for approval to be presented to the Council each month.



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Month	2021/22		
	Cheques	Electronic Transfer	Total Payment
July	\$892.50	\$1,223,621.35	<b>\$1,224,513.85</b>
August	\$894.15	\$965,386.72	<b>\$996,280.87</b>
September	\$1,395.45	\$791,284.41	<b>\$791,284.41</b>
October	\$2,587.35	\$633,745.89	<b>\$636,333.24</b>
November	\$1,753.60	\$494,393.69	<b>\$496,147.29</b>
December	\$1,721.00	\$830,299.78	<b>\$832,020.78</b>
January	\$622.12	\$1,542,894.19	<b>\$1,543,516.31</b>
February	\$288.00	\$654,150.09	<b>\$654,438.09</b>
March	\$17,017.75	\$1,426,694.90	<b>\$1,443,712.65</b>
April	\$4,881.18	\$1,302,459.11	<b>\$1,307,340.29</b>
May			
June			

**Statutory and Policy Implications:**

*WA Local Government Act 1995*  
*Financial Management Regulations 1996*

Council Policy CS3.7 relates to the payment of Creditors, and in particular item 5.0 which relates to the presentation of accounts paid.

A list of all accounts paid shall be presented to Council within two months. The list shall comprise of details as prescribed in the *Local Government Financial Management Regulations 1996*.

**Budget Implications:**

All liabilities settled have been in accordance with the Annual Budget provisions.

**Communications Requirements: (Policy No. CS1.7)**

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

N/A

**Comment:**

For a detailed listing of payments see Appendix 12.1.A.

Any questions relating to the accounts please forward prior to the meeting for clarification.

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**12.2 Financial Report – April 2022**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Hasreen Mandry – Finance Manager
<b>Accountable Manager:</b>	Stuart Devenish – Chief Executive Officer
<b>Legislation:</b>	<i>Local Government Act 1995 &amp; Financial Management Regulations 1996</i>
<b>File Number:</b>	FIN/024
<b>Appendices:</b>	12.2.A – Financial Report – April 2022
<b>Voting Requirement</b>	Absolute Majority

**Report Purpose:**

To provide a summary of the Financial Position for the Shire of Collie for the month ending April 2022.

**9013**

**Officer's Recommendation:**

**Moved: Cr Scoffern**

**Seconded: Cr Miffling**

**That Council resolve by Absolute Majority to:**

- 1. Accept the Financial Management Report for April 2022 as presented in Appendix 12.2.A.**
- 2. Adopt the budget allocation for the grant received from the Heritage Skills Association for the capital upgrades at the Goods Shed as part of their pilot project;**
  - a. Increasing the allocation of the Goods Shed capital account from \$10,000 to \$65,000; and**
  - b. Increasing grant allocation to \$55,000.**

**CARRIED 11/0**

**Background:**

In accordance with Council policy and the provisions of the *Local Government Act 1995*, the Financial Report and budget amendments required for the end of the period is presented to Council for information. Refer to Appendix 12.2.A.

**Statutory and Policy Implications:**

*Local Government Act 1995*  
*Financial Management Regulations 1996*

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**Budget Implications:**

Nil

**Communications Requirements:** (Policy No. CS1.7)

Nil

**Strategic Community Plan/Corporate Business Plan Implications:**

Nil

**Relevant Precedents:**

N/A

**Comment:**

In accordance with the *Local Government (Financial Management) Regulations 1996* (Regulation), a monthly financial report must be compiled on variances greater than the percentage agreed by Council, which for the 2021/22 financial year is plus or minus 10% or \$10,000.

The financial statements provided in Appendix 12.2.A reports on the following information for the reporting period:

- Snapshot of the overall financial performance
- Financial Activity by Nature and Type
- Statement of Comprehensive Income by Program
- Statement of Financial Position
- Material Variances
- Budget Amendments
- Cash and Investments
- Reserve and Trust balances
- Capital Projects
- Other Projects
- Borrowings & Advance
- Leases
- Asset Disposals
- Receivables & Payables

For reporting period April 2022, it is to be noted that total cumulative revenue is 5% under the year-to-date budget and total cumulative expenditure is 26% under the year-to-date budget.

	Full Year Budget	YTD Budget	YTD Actual	YTD Comparison
<b>Operating Revenue</b>	11,705,970	9,802,322	11,747,322	over
<b>Capital Revenue</b>	8,322,041	3,799,297	2,563,118	under
<b>Financing Revenue</b>	489,427	22,342	22,342	

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	Full Year Budget	YTD Budget	YTD Actual	YTD Comparison
<b>Operating Expenditure</b>	14,610,652	12,099,833	11,343,867	under
<b>Capital Expenditure</b>	8,066,361	6,417,517	3,019,492	under
<b>Financing Expenditure</b>	1,604,638	620,631	620,631	

Commentary for the material variances is provided at account level which are identified on pages 8-11 of Appendix 12.2.A.

**Budget Amendment Requests**

**Goods Shed Capital Project – Heritage Skills Association**

Heritage Skills Association ('HSA') have obtained grant funding for the upgrade of this building for their 'Pilot project'.

The subject works encompass:

- Repainting of external walls (to match existing);
- Remedial works to external windows – removal of metals grills, make good existing timber framing;
- Fixing roof leaks;
- Replacement of box gutter to roof, installation of leaf guards to gutters, replace external vents;
- Cleaning and re-oiling of floor timbers, re-fix external decking boards to mitigate tripping risk;
- External surface drainage remedial works, re-connect downpipes to soakwells.

The total project is estimated to be approximately \$65,000 with \$55,000 grant funded and the remaining balance of funding will be via the \$10,000 already budgeted to BAP024. Amendment to the budget to reflect the revenue and expenditure is recommended.



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**Should**

- a) the total cost of any project be less than anticipated;
- b) any of the nominated project be unable to proceed; or
- c) if construction activity cannot be completed on any project prior to 30 June 2023;

funds may be reallocated to one of the other approved projects including reserve projects.

**CARRIED 10/0**

**Background:**

The Local Roads and Community Infrastructure Program commenced in 2020 to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID 19 pandemic.

The intended outcomes of the program are to provide stimulus to protect and create short-term employment opportunities, through funding construction projects following the impact of COVID-19, and deliver benefits to communities such as improved road safety, accessibility and visual amenity.

Phase 3 of the LRCI program includes an allocation of \$678,508 to the Shire of Collie. Funding is dependent on the submission of a draft Work Schedule by 30 June 2022. Construction activity is to be completed by 30 June 2023.

A further \$339,254 has been allocated to the Shire for Phase 3 extension. This funding will be available from 1 July 2023, with construction completion by 30 June 2024.

**Statutory and Policy Implications:**

The Shire is required to comply with the conditions of the signed grant agreement with the Commonwealth Government.

**Budget Implications:**

Identified projects will be included in the 2022/23 Budget.

Co-contributions are not required under the LRCI Program.

Utilising the stimulus funding for renewal of existing infrastructure, rather than development of new assets, reduces ongoing costs to the Shire in future financial years.

**Communications Requirements:**

Nil.

**Strategic Community Plan/Corporate Business Plan Implications:**

The identified projects meet the following objectives and strategies in the Shire's Corporate Business Plan:

1.2 Participation in sport, recreation and leisure activities

- 1.2.1 Provide and promote sport, recreation and leisure facilities and programs.

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- 4.5 Council buildings and service related assets that support community needs
  - 4.5.1 Manage and maintain public buildings, facilities and public amenities.
- 4.2 Attractive townscapes and streetscapes
  - 4.2.2. Manage and maintain the Council's parks, gardens, verges and open space.

**Relevant Precedents:**

The Shire received \$339,254 under phase 1 of the program which was allocated to footpath projects (Jones and Steere Streets), cemetery (niche wall and walkway) and building upgrades (museum, Roche Park, and the caravan park) and the upgrade of the chlorination system at the pool.

The allocation for phase 2 of \$454,129 was allocated to recreation grounds (fencing), Roche Park Recreation Centre (roof replacement), bridges (preventative maintenance), and McAlinden Road upgrades.

**Comment:**

Three of the projects included in the proposed phase 3 allocation were initially proposed as part of phase 2, however they were unable to be delivered within required timeframes.

Gastaldo Road

Widen and seal shoulders with full reseal and audible linemarking (4km) - This project is jointly funded between the Shire, South 32 and Main Roads.

Jack Mears Spring Boardwalk

Demolition of the existing board walk and replacement.

Swinging Bridge

Refurbishment of the existing bridge.

Additional projects identified for consideration are:

Roche Park Electronic Score Boards

The inclusion of the scoreboards at Roche Park in Phase 3 was approved by Council in April 2022. One of the existing three boards is no longer working and is not repairable due to age.

Soldiers Park Playground

An audit of all playgrounds and the development of a renewal strategy is planned during 2022/23. Soldiers Park playground is well used by the local community and visitors. Whilst the funding proposed will not allow for significant improvement, it will enable some initial renewal with further upgrades considered next financial year.

Recreation Grounds Embankment

The land at the rear of the tennis club shed on the recreation grounds is currently retained with an asbestos fence. Works include removal of asbestos, construction of stable embankment, and replacement of fencing.

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Lions Park Public Ablutions

Demotion of the existing toilet block and replacement with two unisex toilets (one wheelchair accessible and one ambulant). The construction will be a light weight steel framed building on a concrete slab similar to Soldiers Park and the truck bay facilities.

Whilst it is anticipated that all listed projects can be delivered by 30 June 2023, should unforeseen circumstances result in a project not being able to be completed, or if a project is underspent, funds could be reallocated to one of the other approved projects or a reserve project. The reserve projects proposed are pathway renewal and Roche Park fencing, lighting or building renewal works.

Cr Stanley returned to the Chambers at 8:04pm.



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**13. DEVELOPMENT SERVICES REPORTS**

**13.1 Local Planning Policy LPP 3.1 – Ancillary Dwellings – Consent to Advertise**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Katya Tripp
<b>Accountable Manager:</b>	Matt Young – Director Development Services
<b>Legislation</b>	<i>Planning and Development (Local Planning Schemes) Regulations 2015.</i>
<b>File Number:</b>	LUP/019
<b>Appendices:</b>	13.1.A LPP 3.1 Ancillary Dwellings (current policy) 13.1.B LPP 3.1 Ancillary dwellings (updated policy)
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider a reviewed Local Planning Policy 3.1 – Ancillary Dwellings.

**9015**

**Officer's Recommendation:**

**Moved: Cr Smith**

**Seconded: Cr White**

**That Council in accordance with part 2, clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015:**

- 1. Authorise officers to advertise for public comment, the proposed draft Local Planning Policy 3.1 – Ancillary Dwellings for a period of 21 days;**
- 2. Subject to no objections being received during the advertising process, proceed with the policy without modification; and**
- 3. Subject to 2. above, authorise officers to publish a notice of the amended Local Planning Policy 3.1 – Ancillary Dwellings plus a notice of revocation of the current Local Planning Policy 3.1 – Ancillary Dwellings.**

**CARRIED 11/0**

**Background:**

The current local planning policy (LPP) for ancillary dwellings has had a major review to update it to reflect current permissions and uses of ancillary dwellings. The reviewed LPP 3.1 – Ancillary Dwelling is now presented for consideration and consent to advertise for public comment (refer Appendix 13.1.B).

**Statutory and Policy Implications:**

This reviewed local planning policy 3.1 will provide guidance and minimum

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development standards for ancillary accommodation which is a land use included in the Zoning Table of Local Planning Scheme No. 6.

The preparation and adoption of adopt a Local Planning Policy is made in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations).

Under Schedule 2, Part 2 of the Deemed Provisions of the Regulations, the Shire must have regard to a local planning policy in determining a development application.

As policy 3.1 – Ancillary Dwellings currently exists this will need to be revoked via a public notice in accordance with Cl. 87 of the Regulations.

**Budget Implications:**

Associated advertising and public notice costs.

**Communications Requirements:**

The policy will undergo public advertising in accordance with Clause 4 of the Regulations for a period of 21 days.

The advertising of the draft LPP 3.1 satisfies the following objectives of Council Policy CS 1.7:

1. *Providing regular and consistent communication on Council's projects and activities to all stakeholders;*
2. *Creating a positive and professional image for the Shire of Collie through open, transparent communication and increased awareness of Council's projects and activities; and*
3. *Fostering meaningful community consultation processes in Council's activities.*

If any submissions are received on draft LPP3.1 it will be re-presented to Council for consideration.

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 4: Our Built Environment

*Outcome 4.1 - Appropriate Land Use, Development and Heritage Conservation;*

Strategies:

- 4.1.1 - *Ensure appropriate planning controls for land use and development;*
- 4.1.2 - *Promote the development of high quality residential development;*
- 4.1.5 - *Ensure buildings and structures (residential and non-residential) are safe and built to required standards.*

**Relevant Precedents:**

Council reviews and considers new local planning policies on a regular and ongoing basis as required. LPP 4.2 Advertising and Signage was considered by Council at the 14 December 2021 ordinary Council meeting.

**Comment:**

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The reviewed LPP 3.1 aims to:

- Enable the development of Ancillary Dwellings as a type of small-format housing that contributes to housing diversity;
- Preserve the rural amenity of rural residential and rural areas;
- Provide guidance and set minimum development standards for Ancillary Dwelling proposals;
- Ensure that an ancillary dwelling is 'ancillary' or 'secondary' to the main dwelling; and
- Protect rural land from fragmentation (pressure for subdivision) and land use conflict as a result of increased residential development and uses.

LPP 3.1 does not cover the Residential zone as this is covered by State Planning Policy 7.3 – Residential Design Codes.

The current policy for Ancillary Accommodation is attached (refer APP 13.1.A). The new policy is significantly different to the existing policy and therefore a tracked changes document has not been provided. The reviewed policy has also been reformatted into the Shire's standard local planning policy template.

The revised LPP 3.1 has been updated to reflect the ability to use an ancillary dwelling as a form of permanent accommodation that can be rented or leased out for commercial gain. Ancillary accommodation can still be used as the more conventional granny flat type accommodation for family and visiting friends yet is now recognised as having a larger range of uses. This enables an increase in the diversity of housing types and assist with shortages of accommodation.

As a result the maximum size for ancillary dwellings has been considered and increased according to the land use zone and lot size. However, there is still a need to balance an increase in residential dwellings with rural land uses and ensure that rural land uses are not jeopardised as a result of conflict between dwellings and agricultural activities.

Officers believe that the revised policy achieves the above balance and submits the policy to be approved for advertising. Officers also request that if no submissions are received the Council agree to proceed with the policy without modification and subsequently advertise a notice of the final policy and revoke the current policy. If any submissions are received on the draft policy via the advertising process it will be re-presented to Council for consideration.

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Cr Stanley declared a Proximity Interest and left the Chambers at 8.10pm.

**13.2 Request to Remove a Caveat (F463115) on Certificate of Title- Lot 385, No. 3 River Avenue, Collie**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Isabel Fry – Town Planner
<b>Accountable Manager:</b>	Matt Young – Director Development Services
<b>Legislation</b>	<i>Transfer of Land Act 1893</i>
<b>File Number:</b>	A3226
<b>Appendices:</b>	Nil
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider a request to remove Caveat (F463115) on Certificate of Title for Lot 385, No.3 River Avenue, Collie.

**9016**

**Officer's Recommendation:**

**Moved: Cr Kearney**

**Seconded: Cr Hansen**

**That Council resolve to:**

- 1. Approve the request to remove Caveat F463115 from the Certificate of Title for Lot 385, No. 3 River Avenue, Collie.**
- 2. Authorise the Shire President and Chief Executive Officer to apply the common seal to the application form to be submitted to Landgate.**

**CARRIED 11/0**

**Background:**

A request has been made on behalf of the owners of Lot 385, No. 3 River Avenue, Collie (KJ and DM Rooney), by Vanessa Baker (relative). The request relates to the removal of a caveat on title (F463115) lodged by the Shire of Collie in 1994.

The caveat was imposed through the Building Licence process for an Ancillary Dwelling at the property. The purpose of the caveat was to identify that the land is or may be susceptible to damage by flood waters and releases, forever discharges and indemnifies the Shire from any legal proceedings/ claims in respect to damage caused to the land or any buildings on the land in the event of flooding caused by the proximity to the river.

The Ancillary Dwelling that related to the caveat has since been removed, with a demolition licence granted in 2009. The subject site is not currently identified as being within the Floodplain Area or the Flood Fringe Area, however it is within Special Control Area 4 (SCA4)- Flood Prone Land under Local Planning Scheme No. 6. SCA4, which reflects land being within the 1% AEP flood event category.

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To remove the caveat on title, the Shire President and Chief Executive Officer are required to sign and apply the Common Seal to an application form to be lodged with Landgate by the Applicant.

**Statutory and Policy Implications:**

Local Planning Scheme No.6

Part 5- Special Control Areas  
SCA4- Flood Prone Land

**Budget Implications:**

Nil.

**Communications Requirements:**

Nil.

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 4: Our Built Environment

*Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;*

*Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.*

**Comment:**

Due to the Ancillary Dwelling relating to this caveat already being removed from the premises, it is recommended that the Council approve the request to remove the caveat from the property title. It is however recommended that as part of Officer's response to the applicant, advice is included that although the property is not within the Collie River floodplain or flood fringe areas, it is included with a Special Control Area (SCA4) for flood prone land.

Cr Stanley returned to the Chambers at 8.12pm

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**13.3 Objection to the Proposed Closure of the Collie Magistrates Court**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Isabel Fry – Town Planner
<b>Accountable Manager:</b>	Matt Young – Director Development Services
<b>Legislation</b>	N/A
<b>File Number:</b>	R4913
<b>Appendices:</b>	Appendix 13.3.A - Correspondence to Shire of Collie
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:** To authorise officers to respond to the Department of Justice on behalf of the Shire, objecting to the proposed closure of the Collie Magistrates Court.

**9017**

**Officer's Recommendation:**

**Moved: Cr Kearney**

**Seconded: Cr Miffing**

**That Council authorise Officers to respond to the Department of Justice, objecting to the proposed closure of the Collie Magistrates Court for the following reasons:**

- 1. Closure of the Collie Courthouse will have a significant impact on disadvantaged community members.**
- 2. Due to the lack of public transport and removal of the Collie to Bunbury bus service, members of the community who are unable to travel by car would be disadvantaged and have difficulty travelling to Bunbury for court.**
- 3. As identified in the Bunbury- Geographe Sub-regional Strategy, it is the responsibility of a sub-regional centre such as Collie to support the population of the town and also surrounding regional towns through the provision of services, including social infrastructure and services.**
- 4. It is the responsibility of the Department of Justice to ensure the provision of fair, just, safe and accessible justice services to communities in Western Australia, retention of the Collie Courthouse is essential in maintaining this objective.**
- 5. The Shire of Collie's Strategic Community Plan 2017 identifies a key point of the plan as maintaining existing community infrastructure and developing regional infrastructure. The closure of the Collie Courthouse will impact the Shire's ability to ensure that community infrastructure is being maintained and delivered to the community.**

**CARRIED 11/0**

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**Background:**

Correspondence from the Department of Justice, Magistrates Court and Tribunals division has been sent to Cr Stanley regarding a review of court services in Collie, resulting in a proposal to close the Collie Courthouse (refer Appendix 13.3.A). The Shire has been asked to provide feedback on the proposal during the consultation process.

The Collie Courthouse has been identified due to the close proximity to the existing Bunbury Magistrates Court Registry and the relatively low number of both criminal and civil lodgements at the Collie location. The Department of Justice has indicated that lodgements have remained relatively static for the past 10 years.

The Collie Courthouse is located 59km from Bunbury and is currently serviced by a Magistrate from Bunbury that circuits the location three to four days per month, with additional days added as needed. Should the closure of the Courthouse be progressed, then any charges previously heard at the location will be dealt with in the general list in Bunbury and identified as Bunbury Court charges.

Officer's have provided an interim response to the Department of Justice briefly summarising the reasons for the Shire's objection to the proposal and advising that a further response will be provided following the Ordinary Meeting of Council to be held 14 June 2022.

**Budget Implications:**

Nil.

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 1 Our Community

- 1.1 *Health, education, and family support services that are accessible and meet the needs of the community.*
- 1.2 *Participation in sport, recreation, and leisure opportunities.*
- 1.3 *An active and supportive community.*
- 1.4 *A growing community.*
- 1.5 *A safe community.*

**Comment:**

Closure of the Collie Courthouse will have a detrimental impact on the Collie Community and is inconsistent with the objectives of the work that has and continues to be done in transitioning Collie and supporting the growth of the town as a centre. Collie is subject to an aging population as well as a significant proportion of disadvantaged community members and people of low socio-economic status.

Collie has historically acted as a centre for inland regional towns which do not have access to the services and infrastructure they require. Collie has more recently been identified as a Sub- Regional Centre and there has been a continued focus on promoting growth and community infrastructure to ensure Collie can continue to attract a residential population as it transitions away from a reliance on coal. As identified in the Bunbury- Geographe Sub-regional Strategy, it is the responsibility of a sub-regional

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centre to support the population of surrounding hinterlands through the provision of services, including social infrastructure and services.

The sub-regional strategy states:

*“Collie is the second largest settlement in the subregion and is located approximately 60 kilometres inland from Bunbury CBD. Collie has a range of services and facilities commensurate with a subregional centre including a district hospital, a State senior high school, four State primary schools and a private primary school, recreation centre, swimming pool, local government office, an airstrip, and recreational and social facilities.*

*Collie serves the local population and a number of Wheatbelt settlements to the east. There are two coal mines, three power stations and two industrial areas close to the town and these provide a significant proportion of the local jobs. The Coalfields Highway has been significantly upgraded in recent years, improving travel times to Bunbury and further afield. Collie has the potential to accommodate alternative industrial land uses in the Shotts and Coolangatta industrial areas.”*

It is the responsibility of the Department of Justice to ensure the provision of fair, just, safe and accessible justice services to communities in Western Australia. Closure of the Collie Courthouse will make justice services inaccessible to disadvantaged members of the community. Those community members required to attend court will be required to travel to Bunbury to do so. Given recent discussions surrounding the removal of the Collie to Bunbury bus service and no other public transport options being available, the expectation for community members that are unable to travel by car to attend Bunbury is unreasonable.

The Shire of Collie’s Strategic Community Plan 2017 identifies a key point of the plan as maintaining existing community infrastructure and developing regional infrastructure, embracing and promoting the Shire of Collie as an aged-friendly community and retiree destination and improving the attractiveness of Collie to families and retain the youth population. The closure of community infrastructure and services such as the Courthouse does not support the Shire’s strategic objectives for the town.

The Collie Courthouse building is also utilised by other services, such as Justices of the Peace, birth death and marriage certificates, family court document lodgement, residential tenancy, restraining orders and Police lodgements. It has not been made clear if the Courthouse building will become unavailable for these services. If the loss of a venue for these services to be offered was to occur, these would be an even further loss for the Collie and surrounding community.

Additional to the issues outlined above, it does not appear that consultation with the wider community has been undertaken to date. This further consultation will likely provide a higher level of community insight into the impacts the proposal to close the Courthouse will have on the community in Collie.

It is recommended the Shire provide a response to the Department of Justice, objecting to the proposal to close the Courthouse for the reasons detailed in this report.





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An alternative motion was presented

**9018**

**Officer's Recommendation:**

**Moved: Cr Miffling**

**Seconded: Cr Italiano**

**That Council resolve to advise the Department of Mines, Industry Regulation and Safety that the Shire has no objection to the Application to Clear Native Vegetation (CPS 9654/1) for Premier Coal Limited (State Forest Lot F4), subject to:**

- 1. Consultation being undertaken with Traditional Landowners and the Aboriginal Heritage Branch of Department of Planning, Lands and Heritage; and**
- 2. Satisfaction of requirements for the clearing of native vegetation and assessment of threatened and/or priority fauna and flora in the area as set out by the Department of Water and Environmental Regulation and the Department of Biodiversity, Conservation and Attractions.**

**CARRIED 8/1**

**Cr Scoffern requested her name be recorded as voting against.**

**Background:**

The Shire has received a request to provide a submission on an Application to Clear Native Vegetation for Mining Lease 262/SA. The application has been lodged by Premier Coal Limited and provided to the Shire by Department of Mines, Industry Regulation and Safety.

The proposed clearing has been detailed for the purpose of Mineral Exploration and covers an area of 10ha (refer Appendix 13.4.A). The area proposed to be cleared is to the west of the existing Premier Coal Mine site within an area zoned State Forest.

The area to be cleared has not been identified as containing Threatened and Priority Flora or Fauna and there is evidence of historical mining in the area. There are two sites of Aboriginal Heritage, categorised as 'Other Heritage Places', which are significant for artefacts/scatter within or in close proximity to the proposed clearing area. Additionally, there is also a Registered Site adjoining the area which is part of the Collie River Waugal site.

The Department of Water and Environmental Regulation are usually the determining agency on permits to clear native vegetation. However, in the instance where the clearing relates to a Mining Lease, the Department of Mines, Industry Regulation and Safety's Environmental Compliance Division will be determining the application.

**Statutory and Policy Implications:**

*Environmental Protection Act 1986*

51 (e) How applications for clearing permits are made and dealt with

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(4A) The CEO must invite comments on the application within a period specified by the CEO from any public authority or person which or who has, in the opinion of the CEO, a direct interest in the subject matter of the application.

**Budget Implications:**

Nil.

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 4: Our Built Environment

*Outcome 4.1 Appropriate Land Use, Development and Heritage Conservation;*

*Strategy 4.1.1: Support and promote the conservation and maintenance of heritage buildings, sites and places of interest.*

**Comment:**

As the area proposed to be cleared is not considered to be within an Environmentally Sensitive Area or be known as an area with Threatened and Priority Fauna and Flora, the Shire has no objection to the proposed clearing occurring, subject to the approval of the Department of Water and Environmental Regulation, and the Department of Mines, Industry Regulation and Safety. It is recommended that the significance of the Other and Registered Aboriginal Heritage sites be considered in the determination for the permit. This should include consultation with the Aboriginal Heritage branch of the Department of Planning, Lands and Heritage and Traditional Landowners. Given the site is located within an area of State Forest, the Department of Biodiversity, Conservation and Attractions should also be engaged and provide support for the proposal.

The land has been historically used for mining and has previously been cleared, however this was some time ago. It is also directly adjacent to existing mining activities and does not present an impact on private land, with the closest parcel being over 2.5km from the site.

It is recommended that the Shire provide a response to Department of Mines, Industry Regulation and Safety advising that the Shire has no objection to the application to clear, pending approval from all relevant agencies being sought.

Cr Woods and Cr Faries returned to the Chambers at 8.40pm

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**13.6 Provision of Bushfire Risk Mitigation Coordinator**

<b>Reporting Department:</b>	Development Services
<b>Reporting Officer:</b>	Kohdy Flynn
<b>Accountable Manager:</b>	Matt Young – Director Development Services
<b>Legislation</b>	N/A
<b>File Number:</b>	N/A
<b>Appendices:</b>	13.6.A Bushfire Risk Mitigation Coordinator Summary
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:** To support the appointment of a Bushfire Risk Mitigation Coordinator and be recommended to Council.

**9019**

**Officer's Recommendation:**

**Moved: Cr Faries**

**Seconded: Cr Hansen**

**That Council:**

- 1. Resolve to support the position of Bushfire Risk Mitigation Coordinator; and consider the funding provision in the 2022/2023 budget.**

**CARRIED 11/0**

**Background:**

The Bushfire Risk Mitigation Coordinator (BRMC) is a new position that Department of Fire and Emergency Services (DFES) is seeking to introduce across WA. The BRMC will perform an integral role in regional bushfire mitigation and will be responsible for ensuring local government mitigation programs are effectively planned, implemented, and evaluated.

It is proposed that this role will be a shared joint venture between the Shire's of Capel, Dardanup and Collie. It is intended this role will commence on 1<sup>st</sup> July 2022 and end on 30<sup>th</sup> June 2025.

**Statutory and Policy Implications:**

N/A

**Budget Implications:**

The Shire has received \$216,125 from the State Government's Mitigation Activity Fund Grants Program to undertake 31 treatments and last received funding in 2020-21.

The BRMC grant will be for three years, commencing on 01 July 2022 and ending on 30 June 2025. The Shire of Collie's contribution towards the BRMC's grant will depend

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on the number of local governments involved, however DFES' allocation is summarised in the payment schedule below.

Financial Year	BRMC Budget	Contribution	Shire Contribution*
2022/23	\$153,083	DFES 50%, Shire's 50%	\$25,514
2023/24	\$155,025	DFES 30%, Shire's 70%	\$36,172
2024/25	\$160,385	DFES 30%, Shire's 70%	\$37,420
<b>*based on 3 participating Shire's of Capel, Dardanup and Collie</b>			

This BRMC budget will cover salary and on-costs, computer and mobile phone, vehicle lease and running costs, and other costs such as PPE, equipment, training, travel allowances.

**Communications Requirements:** (Policy No. CS 1.7)

The proposal has been discussed at multiple forums involving DFES and Local Government representatives.

**Strategic Community Plan/Corporate Business Plan Implications:**

Strategy 1.5.2: Support emergency and fire management planning, preparedness, response, and recovery arrangements.

**Relevant Precedents:**

N/A

**Comment:**

Bushfire is one of the greatest risks to life, property and business in the Shire of Collie. Bushfire mitigation initiatives is the shared responsibility of DFES, DBCA and the Shire.

In August 2021 the Shire of Collie Bushfire Risk Management Plan was endorsed enabling the Shire to apply to the State Government's Mitigation Activity Fund Grants (MAF) for funding to mitigate Crown land that is owned or managed by the Shire. The Shire staff have completed 374 bushfire risk assessments of which 231 are deemed to be Extreme, Very High or High.

The role of the BRMC will be to continue to manage these mitigation activities and identify new treatments within the Shire.

The BRMC will provide significant benefit to local governments and their communities and will support the achievement of the following:

- An increase in the number of mitigation activities, leading to a reduction in bushfire risk and greater protection of lives and assets.
- Improved visibility and understanding of local government mitigation works through regular reporting of annual and 3+ year mitigation programs.
- More coordinated approach to bushfire mitigation and improved consultation between landowners and land managers.

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**14. TECHNICAL SERVICES REPORTS**

Cr Stanley declared an impartial interest at Item 14.1

**14.1 Synergy - Muja Power Station Gate Request Across Powerhouse Road**

<b>Reporting Department:</b>	Technical Services
<b>Reporting Officer:</b>	Mick Sewell – Surveyor/Technical Officer
<b>Accountable Manager:</b>	Rick Miller, Director Technical Services
<b>Legislation</b>	LGA 1995 LG(Uniform Local Provisions)Reg 1996, r9 Permission to have gate across public thoroughfare – Sch9.1 cl5(1)
<b>File Number:</b>	RDS/006
<b>Appendices:</b>	Nil
<b>Voting Requirement</b>	Simple Majority

**Report Purpose:**

For Council to consider approval for Synergy to install of a set of gates within the Powerhouse Road reserve (20700006) to restrict unauthorised access and activity to the Muja Power Station site.

**9020**

**Officer's Recommendation:**

**Moved: Cr Miffling**

**Seconded: Cr Faries**

**That Council under the Local Government (Uniform Local Provisions) Regulations 1996 r.9; Sch 9.1 cl. 5(1), approve the installation of gates at approximately SLK 12.1 km Powerhouse Rd to restrict unauthorised access to the Muja Power Station via the old access road, subject to the following conditions:**

- i. Permission is granted to for a period of 10 years and may be renewed upon written request to the local government;**
- ii. The Local Government, may, by written notice given to the applicant and under this regulation, cancel the permission and request the applicant responsible for the gate, to remove it within a specified time and at the applicants cost;**
- iii. The final location of the gates to be approved by the Shire's Director of Technical Services;**
- iv. Detail drawings to be submitted for approval by the Shire's Director of Technical Services;**

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- v. **Gates to be built and installed by the applicant to the satisfaction of the Shire's Director of Technical Services; and**
- vi. **Gates to be maintained by the applicant to the satisfaction of the Shire's Director of Technical Services.**

**CARRIED 11/0**

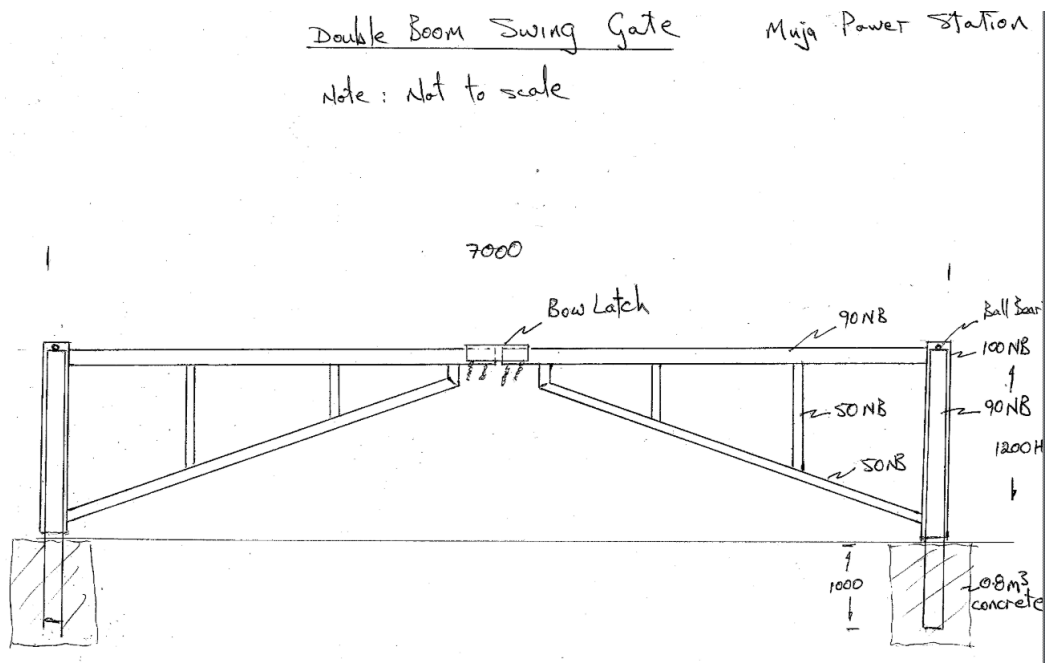
**Background:**

Correspondence was received 24 March and 14 April 2022 from Mr. Scott Piercey the Maintenance Contract Supervisor, at Muja Power Station. They have requested permission to install gates in the road reserve next to the current main site entry to prevent unauthorised access to the Power Station via the old access road. They have submitted a site map and general detail of the proposed gates.



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On the 05/04/2022 a site visit was conducted with Mr Piercey to discuss the proposal and gate installation.

**Statutory and Policy Implications:**

Nil

**Budget Implications:**

Applicant will be responsible with all costs associated with installation and maintenance

**Communications Requirements:**

Scott Piercey the Maintenance Contractor Supervisor, Muja Power Station.

**Strategic Community Plan/Corporate Business Plan Implications:**

Goal 1 Our Community – A vibrant, supportive, and safe community.

Goal 2: Our Economy – A strong and diversified economic base driven by a range of businesses and employment opportunities.

**Relevant Precedents:**

Nil

**Comment:**

Due to the high frequency of unauthorised access to the Power Station by certain members of the public, Synergy have identified the portion of the old access road as a major point of unwanted entry causing theft and damage to the site infrastructure.

As the proposed location of the gates is at end of the road reserve, there will be no inconvenience to the public. Approximately 365m of the road will be restricted access and to the public.



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Synergy is requesting permission to install a set of gates at the end of the Powerhouse Road Reserve.

- Approve the installation of the gates to restrict unauthorised access to the Muja Power Station,
- Location of gates to be determined before installation,
- Purchase and installation of the gates to be and funded by Synergy,
- Adopted gates are to be approved by Shire,
- Ongoing costs and upkeep of the gates to be managed by Synergy, and

Assess to the gates will be provided by site security on request.



Officers will recommend to support the request however, it is noted that that under the regulation that any non-compliance with condition (ii) can attract a fine up to \$5,000.

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**15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Elected Members have the ability to submit notices of motion between meetings and up to a time prescribed in standing orders before a meeting.

**16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**

Members have the ability to submit notices of questions between meetings and up to a time prescribed in standing orders before a meeting.

**17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

**18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**

Cr Miffing

- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.

Cr Italiano

- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.

Cr Faries

- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.

Cr Smith

- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.

Cr Scoffern

- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.
- 20 May: Celebrating Collie's History and Future.

Cr Harverson

- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.

Cr Stanley

**Announcements**

- 18 May: Disaster Relief Australia presented on their proposed work with the Shire of Collie at the quarterly Local Emergency Management Committee Meeting
- 20 May: Celebrating Collie's History and Promoting its Future: Q & A with mural Artist Jacob "Shakey" Butler

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- 21 May: Collie Chamber of Commerce Small Business Awards
- 31 May: Regular meeting with Jodie Hanns MLA, Member for Collie Preston
- 8 June: Attended Australia's South West Bunbury Geographe Roadshow in Donnybrook
- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.

**Upcoming Events**

- 15 June: CRC – TiME Board visit to Collie
- 17 June: Disaster Relief Australia Flood Mapping & Simulation Exercise
- 23 June: Rotary Club of Collie Apprentice Award Dinner

Stuart Devenish

- 25 May – Meeting with Department of Jobs, Tourism, Science and Innovation
- 31 May – Meeting with Development WA
- 31 May - Meeting with Jodie Hanns MLA
- 31 May – Councillor Forum
- 1 June – Chaired the Enterprise Bargaining Committee meeting
- 7 June – Attended Just Transition Diversifying the local economy sub-group
- 7 June – Attended Just Transition – Celebrating Collies History sub-group
- 7 June – Councillor Forum
- 10 June – Attended luncheon with South-West CEOs
- 10 June – Meeting with South West Development Commission
- 14 June – Attended Just Transition Working Group meeting
- 14 June: Attended a community briefing by the Premier, Minister Johnston and Member for Collie Preston regarding the closure of state-owned power stations by 2029.

**19. STATUS REPORT ON COUNCIL RESOLUTIONS**

Summary reports on the status of Council's resolutions are;

- 'Closed Since Last Meeting' at Appendix 19.1.A
- 'All Open' at Appendix 19.1.B

**20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC**

Nil

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**21. CLOSE**

The Shire President thanked Council and Staff for their attendance. The Presiding Member declared the meeting closed at 9.04pm

I certify that these Minutes were confirmed at the Ordinary Meeting of Council on Tuesday 7 July 2022.

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Presiding Member

.....  
Date