



## Building Search Request Form

Please allow up to 7 working days to complete your request.

**Search Fee per property (residential) \$55.00 plus copying fees**

**Search Fee per property (commercial) \$70.00 plus copying fees**

Assessment Number: \_\_\_\_\_ Lot No: \_\_\_\_\_ House No: \_\_\_\_\_

Street/Road: \_\_\_\_\_ Suburb/Locality: \_\_\_\_\_

PLANS REQUIRED:      ☐ Dwelling  
                             ☐ Additions  
                             ☐ Other: \_\_\_\_\_

### PROPERTY BACKGROUND INFORMATION (if known)

Was the building built by you?      ☐ YES      ☐ NO      Year of construction: \_\_\_\_\_

I, \_\_\_\_\_ declare that I am the current owner of the abovementioned property.

\_\_\_\_\_  
Owner's Signature      Date: \_\_\_\_\_      Ph: \_\_\_\_\_

### Method of delivery:

- ☐ Email: \_\_\_\_\_
- ☐ Post: \_\_\_\_\_
- ☐ Pick up from office

### Note: Payment can be made by:

- Over the counter at 87 Throssell Street, Collie WA 6225;
- Completion & submission of the Shire of Collie's 'Credit Card Payment Authority' form;
- Post, send cheque to: Shire of Collie, Locked Bag 6225, Collie WA 6225;
- Bank transfer, send to: Acc Name 'Shire of Collie', BSB 633-000, Acc No. 150707859.

If you have signed this form electronically, and paid by Bank transfer, you can submit it with a copy of your bank transfer receipt to [colshire@collie.wa.gov.au](mailto:colshire@collie.wa.gov.au).

*Office Use Only*

*Receipt No.*

*Date*

