

# **Ordinary Council Meeting**

## 12 December 2023

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# Ordinary Council Meeting 12 December 2023

Appendix 8.1

**Minutes** 

**Ordinary Council Meeting – 14 November 2023** 





# **MINUTES**

for the

# ORDINARY MEETING OF COUNCIL

held on

Tuesday, 14 November 2023







## **Our Vision**

**Collie -** A progressive community, rich in opportunities and as diverse as its heritage and landscape.

## **Our Values**

The core values at the heart of the Council's commitment to the community are:

**I**ntegrity

**T**ransparency

**A**ccountability

**C**ollaboration

Respect

# **Our Commitment to Community**

We will lead the delivery of our vision
We will support local business wherever possible
We will consult and engage with our community on issues that affect them
We will encourage, welcome and value feedback
We will encourage, support and advocate for our community



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Minutes of the Ordinary Meeting of the Collie Shire Council held on Council Chambers, 87 Throssell Street Collie, on Tuesday, 14 November 2023 commencing at 7:00pm.

#### 1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

**PRESENT:** Ian Miffling OAM JP Councillor (Presiding Member)

Joe Italiano Councillor (Deputy Member)

Michelle Smith
Dale Hill-Power JP
Brett Hansen
Paul Moyses
Gary Faries
Elysia Harverson
Leonie Scoffern
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor

Stuart Devenish Chief Executive Officer

Matthew Young
Nicole Wasmann
Craig Yardley

Director Development Services
Director Corporate Services
Director Technical Services

Hasreen Mandry Finance Manager Amber Nikola Executive Assistant

**APOLOGY:** John Kearney Councillor

PRESS: Martin Kovacs

**GALLERY:** Nick Smargiassi

Tom Reardon Ebony Whitney

1.1 Councillors granted Leave of Absence at previous meeting/s

Nil.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council

Nil.

1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council

Council Decision: Resolution: 9310

That Council grant Cr Kearney Leave of Absence for this meeting.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### 2. PUBLIC QUESTION TIME

There were no questions from the public.



## 3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil

#### 4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Interest had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Harverson	17.1 Funding for Collie Combined Churches Carols in the Park Event	Impartial – association with event

#### 5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

There were no petitions, deputations, presentations or submissions.

# 6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

There were no matters identified for which the meeting would be closed to the public.

# 7. <u>ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS</u> There were no items brought forward.

#### 8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

#### 8.1 Ordinary Council Meeting – 10 October 2023

Officer's Recommendation/Council Decision: Resolution: 9311

Moved: Cr Faries Seconded: Cr Hansen

That Council confirms the Minutes of the Ordinary Meeting of Council held on 10 October 2023.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### 8.2 Special Council Meeting –24 October 2023

Officer's Recommendation/Council Decision: Resolution: 9312

Moved: Cr Hansen Seconded: Cr Harverson

That Council confirms the Minutes of the Special Meeting of Council held on 24 October 2023.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil



## 9. <u>BUSINESS ARISING FROM THE PREVIOUS MINUTES</u> Nil.

# 10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

Nil.

#### 11. CEO REPORTS

Prior to the consideration of Item 11.1 Outcomes of Referendum for an Indoor Pool, the Shire President read out the following email received from Ann Briggs on behalf of Collie Kids in Need & Member of Collie Heated Indoor Pool Supporters (CHIPS).

#### "Dear Councillors

Just a note to ask Councillors to please give serious consideration keeping the Indoor Heated Pool on the Council's agenda given the referendum was so close.

This facility is a need in our community and should be seriously considered after the referendum given the questions gave a very negative financial impact to ratepayers with no qualified quantitative surveyor engaged to give accurate costing for the project and no definitive size and design agreed.

The McGowan Government identified the need within Collie for the Indoor Heated Pool by promising the two million dollars back in 2017 towards this project, the council has tried to repurpose this money to other facilities within Collie for some time. Can any Councillor please tell me what other facility would benefit more in this community and should be used for the purpose identified.

I would implore each and every Councillor to have compassion for all the people with this community to which this facility make their life a little more bearable on a daily basis.

To all babies and children within this community who would have the ability to learn to swim and swim all year rather than the very cold pool and small window currently available.

Please consider carefully the benefit this facility will have on many members of this community.

#### Kind regards

Ann Briggs – Collie Kids in Need & Member of Collie Heated Indoor Pool Supporters (CHIPS)"



11.1 Outcomes of Referendum for an Indoor Pool		
Reporting Department:	Chief Executive Office	
Reporting Officer:	Stuart Devenish – Chief Executive Officer	
Accountable Manager:	Stuart Devenish – Chief Executive Officer	
Legislation	Local Government Act 1995 s4.99	
File Number:	CMG/268	
	11.1.A – Ballot Paper	
Appendices:	11.1.B – Results of Referendum	
	11.1.C – Indoor pool decision history from 2016	
Voting Requirement	Simple Majority	

#### **Report Purpose**

To receive and consider the outcomes of the referendum for an Indoor Pool.

Officer's Re	commendation/ <i>Council D</i> e	ecision:	Resolution: 9313
Moved:	Cr Faries	Seconded:	Cr Harverson

#### That the Council resolve:

- 1. to receive and note the results of the referendum for an indoor pool held 21 October 2023;
- 2. having regard for the results of the referendum, not to proceed with the indoor pool project; and
- 3. authorise the Shire President, Deputy Shire President and Chief Executive Officer to liaise with MLA Jodie Hanns with a view to achieving support for the repurposing of funds otherwise allocated for an indoor pool.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, , Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### Background:

At its meeting on 8 August 2023 (resolution 9235 refers), Council resolved to conduct a referendum on the provision of a heated pool in conjunction with the Local Government elections in October 2023. Subsequent to this, Council resolved on 29 August 2023 to approve the information to be included on a ballot paper for the referendum.

The referendum on the provision of an indoor pool was undertaken by the Western Australian Electoral Commission in conjunction with the October 2023 ordinary elections. The ballot paper distributed by the Commission is included at Appendix 11.1.A.

#### The question put to electors was:

Would you support the Shire of Collie proceeding with the construction of an indoor heated pool if: all capital costs of \$4.5 million to \$8 million could be externally funded;



and the ongoing operational and renewal costs were met from Shire general revenue which would result in an additional increase in Shire rates of between 5% and 15%? The responses were:

Responses	Votes	Percentage
Yes	1,050	44.74%
No	1,297	55.26%
Total valid votes	2,347	100%

#### **Statutory and Policy Implications:**

In accordance with Section 4.99 of the *Local Government Act 1995*, Council has the power to hold a poll of electors. The results of a poll are not binding on the Council.

#### **Budget Implications:**

The financial capacity to construct and operate an indoor pool is a central consideration to the provision or otherwise of the facility.

#### Communications Requirements: (Policy No. CS 1.7)

The referendum has been widely communicated, yielding a return rate of 35% of possible returns (2,362 papers including informal papers).

#### Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022			
GOAL:	1	Our Community	
Objective:	1.1	Community health, safety and wellbeing	
GOAL:	3	Our Built Environment	
Objective:	3.1	Safe and well-maintained Shire owned facilities and infrastructure	
GOAL:	5	Our Organisation	
Objective:	5.1	Innovative leadership, forward planning and mutually beneficial partnerships	

#### **Relevant Precedents:**

Council has previously resolved to not proceed with an indoor heated pool in March 2019, June 2019 and October 2021 respectively.

#### Comment:

The results suggest the benefits of an indoor pool are recognised by a good proportion of electors who submitted ballot papers. On balance however, the majority of elector responses indicated they did not support the Shire proceeding with the project.

Having regard for the referendum result and the cost implications of an additional pool, the recommendation is to not proceed with the indoor pool project. This recommendation is consistent with previous decisions of Council.

Should Council support the recommendation, further consideration should be given to a request of Government that the funding previously allocated for a pool be repurposed to the benefit of the Collie community. To this end, it is recommended that further conversations now be held with the local member after which the matter would be reported further to Council.



11.2 Schedule of Ordinary Council Meetings and Forum Arrangements 2024		
Reporting Department:	Chief Executive Office	
Reporting Officer:	Amber Nikola – Executive Assistant	
Accountable Manager:	Stuart Devenish – Chief Executive Officer	
Legislation	Local Government Act 1995	
File Number:	GOV/049	
Appendices:	Nil	
Voting Requirement	Simple Majority	

#### **Report Purpose**

To decide on the schedule of Ordinary Meeting dates of Council for 2024 and arrangements for Councillor Forums.

#### Officer's Recommendation:

That Council resolve to:

- approve the Meeting Schedule for the 2024 Ordinary Council Meetings to be held at the Shire of Collie Council Chamber on the second Tuesday of each month, commencing February 2024;
- 2. open the Ordinary Council meetings at 6pm OR 7pm;
- 3. authorise the meeting details referred to in 1 and 2 above to be published.

Council Decision: Resolution: 9314

Moved: Cr Harverson Seconded: Cr Moyses

That Council resolve to:

- 1. approve the Meeting Schedule for the 2024 Ordinary Council Meetings to be held at the Shire of Collie Council Chamber on the second Tuesday of each month, commencing February 2024;
- 2. open the Ordinary Council meetings at 7pm;
- 3. authorise the meeting details referred to in 1 and 2 above to be published; and
- 4. schedule Council forums for the Tuesday prior to the February, May, August and November Ordinary Council meetings, commencing at 6pm

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil



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The reason that Council changed the officer's recommendation was to include a schedule for Council Forum's in the decision.

#### **Background:**

Currently, Ordinary Council meetings are held on the second Tuesday night of each month (except January), with agenda papers provided to Councillors and made available publicly no later than the preceding Friday.

On 10 October 2023, Council resolved to hold Councillor forums every quarter in accordance with adopted Councillor Forum Meeting Procedure, with such meetings open to the public.

#### **Statutory and Policy Implications:**

Regulation 12(2) of the *Local Government (Administration) Regulations 1996* require details of public meetings to be published on the Shire's website. Details include meeting date, time and place.

Clause 2.1 of the *Shire of Collie Standing Orders Local Law 2017* requires an ordinary meeting of the Council to be held on a monthly basis or otherwise as determined by the Council. The clause also allows a special meeting of the Council for business that is urgent, complex in nature, for a particular purpose or confidential.

#### **Budget Implications:**

Nil

#### Communications Requirements: (Policy No. CS 1.7)

A primary intent of Policy CS1.7 is to ensure regular and consistent communication on Council's project and activities to all stakeholders. This report seeks to establish meeting arrangements that ensure effective conduct of business.

#### Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022			
GOAL: 5 Our Business			
Outcome:	5.1	Good governance and leadership	
		Promote the role of Council by informing, resourcing, skilling and supporting Elected Members	

#### **Relevant Precedents:**

Meetings are scheduled on an annual basis.

#### Comment:

Consistent with the arrangements for 2023, it is recommended that the ordinary meeting of Council be held each second Tuesday of the month commencing in February 2024 as per the schedule below:



COUNCIL MEETING SCHEDULE
13 February 2024
12 March 2024
9 April 2024
14 May 2024
11 June 2024
9 July 2024
13 August 2024
10 September 2024
8 October 2024
12 November 2024
10 December 2024

The schedule of Council meetings comply with Standing Orders and will allow for the conduct of business, with special meetings held if necessary.

Noting that a light meal is provided at the conclusion of the meeting, consideration can be given to commencing the meeting at 6pm in lieu of 7pm. The recommendation includes two options.

It is recommended that Councillor forums be called on a quarterly basis and scheduled to meet requirements at the time.





11.3 Fee for Objections

Reporting Department: Chief Executive Office

**Reporting Officer:** Stuart Devenish – Chief Executive Officer **Accountable Manager:** Stuart Devenish – Chief Executive Officer

**Legislation** Local Government Act 1995 s4.99

File Number: GVR/033

**Appendices:** 11.3.A – Consultation Paper; Fee for Objections

Voting Requirement Simple Majority

#### **Report Purpose**

To consider a proposal to introduce fees for the lodgement of objections in relation to mining related applications.

Officer's Recommendation/Council Decision: Resolution: 9315

Moved: Cr Smith Seconded: Cr Scoffern

That the Council resolve to lodge a submission with the Department of Mines, Industry and Regulation objecting to the imposition of charges for the lodgement of objections to mining related applications as set out within report 11.3.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### Background:

The Department of Mines, Industry Regulation and Safety (DMIRS) is inviting public submissions on a proposed amendment to the Mining Regulations 1981 to introduce a prescribed fee for lodgement of objections under the *Mining Act 1978*.

At present, objections can be lodged with the Department without charge in relation to applications that have been made for:

- Prospecting licences
- Exploration licences
- Retention licence
- Mining lease
- General purpose lease
- · Restoration of a mining tenement after forfeiture
- Exemption from expenditure conditions
- Survey of a mining tenement

The proposed regulatory amendment is to introduce a \$859 fee. This follows changes to the *Mining Act 1978* of 1 November 2022 that allow fees to be prescribed. The amount of the prescribed fee is intended to be finalised following consultation. It is expected the fee will be



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included in the annual review of fees and charges for the 2024-25 financial year to come into effect on 1 July 2024.

DMIRS identify an increase in number of objections received and the associated processing costs incurred for the Department as the basis for the charge. The Department considers charging parties who wish to lodge an objection to an application made by another party is a suitable cost recovery policy.

Submissions will be received until 21 November 2023.

#### **Statutory and Policy Implications:**

Should the Government proceed with the Regulation amendment, payment of fees for lodgement of objections would become essential.

#### **Budget Implications:**

A fee to lodge an objection on behalf of the community would be subject to payment of a fee.

Communications Requirements: (Policy No. CS 1.7)

Nil.

#### Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022			
GOAL:	5	Our Organisation	
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships	

#### **Relevant Precedents:**

Nil.

#### Comment:

The Mining Act in Western Australia governs mining activities in the state and sets out the legal framework for the acquisition of mining tenements (licences and leases). Mining leases can provide exclusive right to mine, land access, land rehabilitation obligations, rent and royalty payments, duration and other matters.

The legal framework is designed to provide the government with the authority to grant mining tenements based on various factors, including mineral potential, economic benefits and environmental considerations. Landowners typically do not have the ability to prevent the issuance of a mining tenement on their property if it aligns with these criteria. Negotiations can lead to access agreements setting out the terms and conditions of access to land and compensation arrangements.

When applications are made for mining tenements, there is a notification and advertising process which provides opportunity for interested parties to raise concerns, lodge objections or provide feedback.

There are a range of legitimate grounds for which a landowner, community members, water rights holders, local government or other may lodge an objection to a mining tenement. These may include:

- Environmental concerns
- Native Title and Aboriginal Heritage
- Land Use conflicts
- Social and community impact



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- Economic concerns (eg reducing property values, affecting local business or diminishing value of agricultural activity)
- Compliance with laws and regulations
- Lack of Social License or
- Not in the public interest

Three primary arguments against imposing a fee for lodgement of objections are identified as follows:

#### Barrier to Informed Decision-Making

The principle underpinning the advertising of applications is to assist a decision-maker in making an informed decision on a matter. The purpose of public submission is to help ensure all relevant matters and views can be taken into account when making a decision.

The imposition of a fee on third parties such as community members or local government is a barrier to submission and does not assist the decision-making process.

#### Barrier to Natural Justice

The principle of the 'right to be heard' emphasises that individuals who may be adversely affected by a decision have the right to be informed of the matter and to be able to present their side of the story. This principle is fundamental to ensuring administrative and legal processes are just and the rights of individuals are protected.

A fee for objection is a barrier to natural justice.

#### Wrong Party Charged

It is recognised that a party who derives a benefit from an approval will ordinarily pay a fee to assist offset the costs associated with processing and providing that approval. If additional costs recovery is required, those payments should be made by the party making application for approval and who will derive benefit from that decision.

It is not appropriate to charge a third-party who has not instigated an application and does not derive benefit from an application.

The Western Australian policy framework is based around open engagement and consultation at a no cost basis. This ensures that everyone can access and make comment on proposals that are in the public interest. It would be against these principles, for example, for a local government to impose a fee upon people who may object to a planning or other application. This is especially the case as there are no third party right of appeal for many applications. Similarly, an application under the Mining Act should readily enable public input, serving to ensure balanced considerations through the decision-making processes. It is recommended that a submission be lodged with DMIRS objecting to any charges being imposed on the lodgement of objections.



#### 12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid – October 2023		
Reporting Department:	Corporate Services	
Reporting Officer:	Hasreen Mandry – Finance Manager	
Accountable Manager:	Nicole Wasmann – Director Corporate Services	
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996	
File Number:	FIN/024	
Appendices:	Appendix 12.1.A – Accounts Paid – October 2023	
Voting Requirement	Simple Majority	

#### **Report Purpose**

To present the accounts paid during the month of October 2023.

Officer's Recommendation/Council Decision: Resolution: 9316

Moved: Cr Scoffern Seconded: Cr Faries

That Council accepts the Accounts as presented in Appendix 12.1.A being vouchers 41943-41944 totalling \$234.95 and direct payments totalling \$924,946.44 authorised and paid in October 2023.

Carried:9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### Background:

In accordance with Delegation 2.2.21- payments from the Municipal or Trust Funds adopted by Council on 8 August 2023, the Chief Executive Officer is authorised to incur expenditure in accordance with the Annual Budget provisions and limited over-expenditure subject to subsequent budget amendment. In doing so, section 13 of the *Financial Management Regulations 1996* is to be adhered to with a list of accounts for approval to be presented to the Council each month.



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Month	2023/24			
	Cheques	Electronic Transfer	Total Payment	
July	919.23	1,640,941.51	1,641,860.74	
August	155.02	1,122,377.12	1,122,532.14	
September	1,086.36	800,154.20	801,240.56	
October	234.95	924,946.44	925,181.39	

#### **Statutory and Policy Implications:**

WA Local Government Act 1995 Financial Management Regulations 1996

Council Policy CS3.7 relates to the payment of creditors, and in particular item 5.0 which relates to the presentation of accounts paid. A list of all accounts paid shall be presented to Council within two months. The list shall comprise of details as prescribed in the *Local Government Financial Management Regulations* 1996.

#### **Budget Implications:**

All liabilities settled have been in accordance with the Annual Budget provisions.

**Communications Requirements:** (Policy No. CS1.7)

Nil

#### **Strategic Community Plan/Corporate Business Plan Implications:**

Nii

#### **Relevant Precedents:**

N/A

#### Comment:

For a detailed listing of payments see Appendix 12.1.A.

Please raise any queries prior the meeting to enable questions to be investigated and a response prepared.

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12.2 Financial Management Report – September 2023		
Reporting Department:	Corporate Services	
Reporting Officer:	Hasreen Mandry – Finance Manager	
Accountable Manager:	Nicole Wasmann – Director Corporate Services	
Legislation:	Local Government Act 1995 & Financial Management Regulations 1996	
File Number:	FIN/024	
Appendices:	Appendix 12.2.A – Financial Report – September 2023	
Voting Requirement	Simple Majority	

#### **Report Purpose**

To provide a summary of the financial position for the Shire of Collie for the month ending September 2023 and proposed budget amendment.

Officer's Recommendation/Council Decision: Resolution: 9317

Moved: Cr Faries Seconded: Cr Hansen

#### That Council resolve

- 1. to accept the Financial Management Report for September 2023 as presented in Appendix 12.2. A.
- 2. by Absolute Majority to approve 2023-24 budget amendments as follows:
  - a. to increase the budget allocation for the Financial Assistance grant by \$90,000 to recognise the additional grant received; and
  - b. to recognise expenditure incurred for the replacement of ice machine at the Shire Depot of \$9,800

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995*, the Financial Report and budget amendments required for the end of the period is presented to Council for information. Refer to Appendix 12.2.A.

Two budget amendments are proposed.

- 1) At the time of adopting the 2023/23 budget, the final allocation for Federal Government Financial Assistance Grants was not known. The final allocation is approximately \$92,000 above the amount budgeted.
- 2) A new ice machine has purchased for the depot, replacing the existing machine which was not working and not reparable.



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#### **Statutory and Policy Implications:**

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates; budget estimates to the end of the month to which the statement relates; actual amounts of expenditure, revenue and income to the end of the month to which to which the statement relates, material variances between monthly budget and actual figures, and net current assets on a monthly basis.

In accordance with section 34(5) of the *Local Government (Financial Management) Regulations* 1996 each year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances. In this case, the Shire of Collie has adopted the material variance of 10% or \$10,000, whichever is greater, for reporting variations to the 2023/24 Budget in the monthly statement of financial activity reported to Council.

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure, not included in the annual budget for an additional purpose unless the expenditure is (b) authorised in advance by absolute majority.

#### **Budget Implications:**

The proposed budget amendments will increase revenue by \$90,000, increase capital expenditure by \$9,800 and increase the budgeted surplus by \$80,200.

Communications Requirements: (Policy No. CS1.7)

NII

**Strategic Community Plan/Corporate Business Plan Implications:** 

Nil

#### **Relevant Precedents:**

N/A

#### Comment:

The financial statements provided in Appendix 12.2.A reports on the following information for the reporting period:

- Rate Setting Statement by Nature and Type
- Material Variances
- Statement of Financial Positions
- Cash and Investments
- Receivables & Payables
- Capital Projects
- Other Projects
- Budget Amendments

Commentary for the material variances identified is included in Appendix 12.2.A

The recommended budget amendment will allow recognition of the required expenditure for the replacement item.



12.3 Collie Rotary Adventure Race – Request for Sponsorship		
Reporting Department:	Corporate Services	
Reporting Officer:	Nicole Wasmann – Director Corporate Services	
Accountable Manager:	Nicole Wasmann – Director Corporate Services	
Legislation	Local Government Act 1995	
File Number:	FIN/002	
Appendices:	Nil.	
Voting Requirement	Absolute Majority	

#### **Report Purpose**

For Council to consider a request for sponsorship of the Collie Rotary Adventure Race.

Officer's Recommendation/Council Decision: Resolution: 9318

Moved: Cr Faries Seconded: Cr Hansen

That Council resolves to:

- 1. provide sponsorship of \$4,000 to the Collie Rotary Adventure Race to be held in March 2024; and
- 2. Approve a budget amendment for the 2023/24 financial year to include an allocation of \$4,000 for the sponsorship funding from additional Financial Assistance Grants allocated to the Shire.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### **Background:**

The Shire of Collie has received a request from Rotary for sponsorship of \$5,000 for the Collie Rotary Adventure Race, which is to be held on 16 March 2024.

The event was last held in 2019.

Rotary has advised that the Collie Rotary Adventure Race 2024 is a multi-sport event that embraces the adventure spirit of Collie and the South West.

The event is open to all levels of endurance athlete, particularly encouraging the amateur athlete to 'have a go'. Competitors can compete as a solo or team entry. Teams must have a minimum of 2 and max of 4 members. Teams may comprise of friends, family, corporate, schools, sporting clubs and more.

Whilst the Collie Rotary Adventure Race 2024 will offer prizes for first-third place participants, attracting competitive athletes, its main focus is participation. The option of teams and moderate stages makes the Event accessible to a wide audience, promoting both inclusion and



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achievement. The welcoming nature of the Adventure Race also encourages individuals to enter the solo event. For many solo entries, this means taking up activities they would not usually participate in.

The 4 stages of the Adventure Race: Mountain Bike, Swim, Kayak, and Trail Run are all locally available recreational activities. Recent trail development in the Collie Region has increased awareness and uptake of these activities. The Collie Rotary Adventure Race 2024 will further increase awareness of and participation in these activities.

Further, the Collie Rotary Adventure Race provides opportunities for local schools, sporting clubs and community groups to become involved in the event. Opportunities, beyond participation, include volunteering at marshal points and water points; providing food and beverages – fundraising opportunities; signage of tracks and more.

#### **Statutory and Policy Implications:**

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure for an additional purpose, that is a purpose for which no expenditure estimate is included in the local government's annual budget, except where the expenditure:

- a) is incurred in a financial year before the adoption of the annual budget,
- b) is authorised in advance by resolution, or
- c) is authorised in advance by the mayor or president in an emergency.

#### **Budget Implications:**

There is no unallocated funding in the current budget for community events.

The expense could be funded from the additional income to be received from Financial Assistance Grants. The Financial Assistance Grants allocations were not determined at the time of adopting the budget, and the allocation to the Shire is approximately \$90,000 above that budgeted.

**Communications Requirements:** (Policy No. CS 1.7)

Nil.

#### **Strategic Community Plan/Corporate Business Plan Implications:**

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022			
GOAL:	1	Our Community	
Objective:	1.2	Community connection, engagement and participation	

#### **Relevant Precedents:**

The Shire of Collie previously supported the event with financial contributions of \$4,000 in 2018/19 and 2019/20 and \$5,000 in 2017/18 and prior years.

Other local community groups are currently provided with the following funding to support local events:

Festiv Arty	\$2,000
Collie Agricultural Society	\$4,000
Christmas Pageant	\$4,000

#### Comment:

The Collie Adventure Race was an iconic event on Collie's and the south west calendar and it is wonderful to see the event return in 2024.

The event complements the focus on Collie of being an adventure destination and encourages local participation.



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The Shire has previously supported the event and, through a budget amendment, funding could be made available to support the event in the current financial year.

The recommendation is to provide sponsorship of \$4,000 and allocate funds from the additional Financial Assistance Grants allocations. Whilst the amount requested was \$5,000, the maximum amount currently provided to other local organisations for community events is \$4,000 and it is considered appropriate to match this funding.



12.4 Collie Western Riding Association Inc. Request for Lease Area Extension		
Reporting Department: Corporate Services		
Reporting Officer: Nicole Wasmann – Director Corporate Services		
Accountable Manager:	Nicole Wasmann – Director Corporate Services	
Legislation	Local Government Act 1995 and Land Administration Act 1997	
File Number:	L1519B	
Appendices:	Appendix 12.4.A – Map of Proposed Lease Area	
Voting Requirement	Simple Majority	

#### **Report Purpose**

For Council to consider a request for a variation to the lease with Collie Western Riding Association Inc at Wallsend Ground to enable an extension to the lease area.

Officer's Recommendation/Council Decision: Resolution: 9319

Moved: Cr Italiano Seconded: Cr Hill-Power

That, subject to ministerial consent being provided, Council:

- 1. approve a variation to the area lease to Collie Western Riding Association Inc. as shown of Appendix 12.4.A; and
- 2. authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to a lease variation document between the Shire of Collie and Western Riders.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

#### **Background:**

Collie Western Riding Association Inc. (CWRA) is requesting an extension to their existing lease area to enable future development of an additional arena.

The Shire has a Management Order for a portion of Reserve 15195 for the purpose of Recreation and Parking.

The boundary of the existing lease between the Shire and CWRA, for a portion of Reserve 15195, is shown in blue on the Appendix 12.4.A. The boundary of the requested lease extension is identified in red on the appendix. The current lease expires in 2027.

Some elected members have met on site with members of CWRA to discuss the proposal.

There is an existing ramp structure on the site which was built by Rotary in the early 1990s for



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the purpose of providing a stage for the Collie Country and Western Music Club. The stage has not been used for many years. Should the stage be demolished, Rotary will remove the plague.

#### **Statutory and Policy Implications:**

In accordance with the *Local Government (Functions and General) Regulations 1996* Regulation 30, disposal of land is exempt from the public notice requirements of Section 3.58 of the *Local Government Act 1995* where the lease is to a recreational or sporting body and the members are not entitled or permitted to receive any pecuniary profit from the body's transactions.

The Shire has a management order for the Recreation Ground, Reserve 6684, which requires ministerial consent for any lease or variation in accordance with Section 18 of the *Land Administration Act 1997*.

#### **Budget Implications:**

There are no budget implications.

#### **Communications Requirements:** (Policy No. CS 1.7)

Members of CRWA discussed the proposal with representatives of the Collie Agriculture Society and Collie Harness Racing Club in July. Both clubs were supportive of the lease extension and potential new arena.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022			
GOAL:	1	Our Community	
Objective:	1.2	1.2 Community connection, engagement and participation	

#### **Relevant Precedents:**

Council has previously granted variations to lease areas most recently for the Collie Cycle Club and the Collie River Valley Little Athletics Club.

#### Comment:

The expansion of the lease area will allow for future growth of CWRA. The club has advised that membership and participation is increasing.

Potentially affected users of Wallsend Ground support the proposal. Should the lease extension be approved, development approval will be required separately for a new arena.

Council is asked to support the request. If the request is supported by Council, ministerial approval will be requested.

## 13. <u>DEVELOPMENT SERVICES REPORTS</u>

### 14. <u>TECHNICAL SERVICES REPORTS</u>

## 15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN Nil.

# 16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN Nil.



Cr Harveson declared an impartial interest on item 17.1.

#### 17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Council Decision: Resolution: 9320

Moved: Cr Miffling Seconded: Cr Hansen

That the Council consider Urgent Business Item 17.1 in relation to funding for the Collie Combined Churches Carols in the Park Event.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil

17.1 Funding for Collie Combined Churches Carols in the Park Event		
Reporting Department:	Corporate Services	
Reporting Officer:	Nicole Wasmann – Director Corporate Services	
Accountable Manager:	Nicole Wasmann – Director Corporate Services	
Legislation	Local Government Act 1995	
File Number:	FIN/002	
Appendices:	Nil	
Voting Requirement	Absolute Majority	

#### **Report Purpose**

For Council to consider a request from Cr Harverson for \$2,000 sponsorship funding to be provided to the Collie Combined Churches Carols in the Park Event.

Officer's Recommendation/Council Decision: Resolution: 9321

Moved: Cr Hansen Seconded: Cr Moyses

That Council resolves to:

- 1. provide sponsorship of \$2,000 to the Collie Combined Churches Carols in the Park Event; and
- 2. approve a budget amendment for the 2023/24 financial year to include an allocation of \$2,000 for the sponsorship funding from additional Financial Assistance Grants allocated to the Shire.

Carried: 9/0

For: Cr Miffling, Cr Faries, Cr Hansen, Cr Harverson, Cr Italiano,

Cr Scoffern, Cr Smith, Cr Hill-Power, Cr Moyses

**Against:** Nil





#### **Background:**

Cr Harverson has requested Council consider providing funding for the Collie Combined Churches Carols in the Park Event.

Cr Harverson has provided the following background information:

'Carols in the Park has been an annual event in Collie for many years. The event will be held at the Bendigo Music Shell on Sunday, December 10.

Last year's event was a huge success, attended by about 1000 people, but this year the organisers are aiming for an even bigger event to bring the community together at Christmas.

The event will include choir singers, performances by school children and Christmas carol sing-alongs. Subject to funding, they also aim to include an Animal Farm, face painter and a craft stall.

A sausage sizzle run by volunteers also raises money for YouthCare Collie, which brings chaplains to local primary schools. Last year's event raised \$2200 for YouthCare Collie.'

#### **Statutory and Policy Implications:**

In accordance with the *Shire of Collie Standing Orders Local Law 2017*, in cases of extreme urgency or other special circumstances, matters may, on a motion by the Presiding Member that is carried by the meeting, be raised without notice and decided by the meeting.

'Cases of extreme urgency or other special circumstances' means mattes that have been raised after the preparation of the agenda that are consider by the Presiding Member to be of such importance and urgency that they are unable to be dealt with administratively by the Local Government and must be considered and dealt with by the Council before the next meeting.

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure for an additional purpose, that is a purpose for which no expenditure estimate is included in the local government's annual budget, except where the expenditure:

- a) is incurred in a financial year before the adoption of the annual budget,
- b) is authorised in advance by resolution, or
- c) is authorised in advance by the mayor or president in an emergency

#### **Budget Implications:**

There is no unallocated funding in the current budget for community events.

The expense could be funded from the additional income to be received from Financial Assistance Grants. The Financial Assistance Grants allocations were not determined at the time of adopting the budget, and the allocation to the Shire is approximately \$90,000 above that budgeted. Recommendations have been made to Council for some of this funding to be allocated to other expenses, however there is sufficient funding remaining to support this request.

**Communications Requirements:** (Policy No. CS 1.7) Nil

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Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	1 Our Community	
Outcome:	1.2	Community connection, engagement and participation.

#### **Relevant Precedents:**

Other local community groups are currently provided with the following funding to support local events:

- Festiv Arty \$2,000
- Collie Agricultural Society \$4,000
- Christmas Pageant \$4,000

In 2022, funding was provided for this event from Kaya Collie, through State Government funding and sponsorship provided to the Shire. By supporting this event financially, the Shire may be setting a precedent for this and other events in the future.

#### Comment:

It is understood that expenses may be for a food and entertainment.

The event is well patronised by the whole community and adds to the community spirit of Collie. Given that there is sufficient funding available this financial year, it is recommended that Council support the event.

It is possible that supporting the event this financial year will set a precedent for future years and have ongoing financial implications for the Shire, however future requests may be considered at the time of budget consideration and be assessed on merit on each occasion.

#### 18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

#### Shire President Cr Miffling

- 12 October attended Harris River Estate for the Polly Pedal Annual Charity Bike Ride
- 13 October attended RSL website launch
- 26 October attended Neoen
- 11 November attended the Collie RSL's Remembrance Day service
- 14 November attended the Just Transition Working Group meeting
- Will be attending the SPOTY awards on Friday, 17 November 2023

#### Deputy Shire President Cr Italiano

- 28 October deputised for Shire President at the Collie Races
- 31 October hosted the Director General and Executive of the Department of Mines Industry Regulation and Safety
- 11 November attended the Collie RSL's Remembrance Day Service
- 14 November deputised for the Shire President at the opening of the KFC Collie store

#### Cr Hill-Power

• Noted that she had received a call regarding burning on verges and liability issues.

#### Cr Hansen

- Attended the 125 years celebration for Collie Bush Fire Brigade
- Attended the Heart Hub South West event at Harris River Winery



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#### Cr Moyses

• Will be attending the SPOTY awards on Friday, 17 November 2023

#### Mr Devenish

- 17 October attended the Collie Just Transition sub-group meeting
- 21 October participated in vote count for the ordinary Councillor election
- 24 October Special Council meeting
- 31 October met with the Director General and Executive of the Department of Mines, Industry and Regulation
- 3 November presented a paper on Collie's Just Transition at the Southern Regional Annual Conference for local government engineers
- 8-9 November attended the Local Government Professionals annual conference
- 10 November attended a CEO Connections Forum
- 14 November attended the official opening of the Collie KFC restaurant
- 14 November attended the Collie Just Transition Working Group meeting

#### Mr Young

- 23 October presented at State Heritage Conference
- 30 October attended a Collie Adventure Trail working group
- 31 October met with DMIRS executive
- 3 November presented at IPEWA Conference in Collie
- 2 November attended a meeting of the Collie Visitor Centre project control group
- 9 November presented at Disability Reference Group meeting regarding Soldiers Park

#### Mr Yardley

• 3 November – hosted the IPEWA Conference in Collie

#### 19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are:

- 'Closed Since Last Meeting' at Appendix 19.1.A
- 'All Open' at Appendix 19.1.B

#### 20. <u>CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC</u>

Nil.

#### 21. CLOSE

The Shire President closed the meeting at 8.16p.m.





# Ordinary Council Meeting 12 December 2023

**Appendix 8.2** 

**Minutes** 

**Special Council Meeting – 21 November 2023** 





# **MINUTES**

of the

# SPECIAL MEETING OF COUNCIL

held on

Tuesday, 21 November 2023







# **Our Vision**

**Collie -** A progressive community, rich in opportunities and as diverse as its heritage and landscape.

## **Our Values**

The core values at the heart of the Council's commitment to the community are:

**I**ntegrity

**T**ransparency

**A**ccountability

**C**ollaboration

**R**espect

# **Our Commitment to Community**

We will lead the delivery of our vision
We will support local business wherever possible
We will consult and engage with our community on issues that affect them
We will encourage, welcome and value feedback
We will encourage, support and advocate for our community

#### INDEX

1.	OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE	2
2.	PUBLIC QUESTION TIME	2
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4.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	3
5.	DEVELOPMENT SERVICES REPORT	4
	5.1 Application for Development Approval - Use Not Listed- Battery Energy System (Synergy Collie Battery) - Lots 3001, 113 and 74 Boys Home Rouck (Land ID 3123670), Palmer	oad and
6.	CLOSE	9





Minutes for the Special Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 21 November 2023 at 6.07pm.

#### 1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

**PRESENT:** Ian Miffling OAM JP Councillor (Presiding Member)

Joe Italiano Councillor (Deputy Member)

Brett Hansen Councillor
Elysia Harverson Councillor
Dale Hill-Power JP Councillor
John Kearney Councillor
Paul Moyses Councillor

Stuart Devenish Chief Executive Officer

Matthew Young Director Development Services

**APOLOGIES:** 

Gary Faries Councillor Leonie Scoffern Councillor Michelle Smith Councillor

PRESS: Martin Kovacs

**GALLERY:** 

Marlon Cooray (Synergy)

Dom Watson (Synergy) (on-line)

Naren Gupta (Synergy) Hide Shigeyoshi (GHD)

Lorna Davis (Synergy) (on-line) Anle Tieu (Synergy) (on-line)

#### 2. PUBLIC QUESTION TIME

Nil.

#### 3. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advises that Disclosures of Interest had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Kearney	5.1 Application for Development Approval - Use Not Listed- Battery Energy Storage System (Synergy Collie Battery) - Lots 3001, 113 and 74 Boys Home Road and UCL (Land ID 3123670), Palmer	Impartial – work related





#### 4. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Council Decision: Resolution:9322

Moved: Cr Hansen Seconded: Cr Kearney

That Council suspend Standing Orders.

Carried: 7/0

Marlon Cooray and Dom Watson from Synergy presented an outline of the project to Council.

Council Decision: Resolution: 9323

Moved: Cr Kearney Seconded: Cr Hill-Power

That Council resume Standing Orders.

Carried:7/0





#### 5. <u>DEVELOPMENT SERVICES REPORT</u>

Cr Kearney declared an impartial interest in item 5.1.

5.1 Application for Development Approval - Use Not Listed- Battery Energy Storage System (Synergy Collie Battery) - Lots 3001, 113 and 74 Boys Home Road and UCL (Land ID 3123670), Palmer

Reporting Department: Development Services

**Reporting Officer:** Isabel Fry – Town Planner

Accountable Manager: Matt Young – Director Development Services

**Legislation** Planning and Development Act 2005

File Number: A6089

Appendix 5.1.A Development Application Report

Appendix 5.1.B Location Plan

Appendices: Appendix 5.1.C Responsible Authority Report

Appendix 5.1.D Schedule of Agency Reponses

Voting Requirement Simple Majority

#### **Report Purpose**

For Council to consider if an application for development approval for a Use Not Listed- Battery Energy Storage System at the subject land is consistent with the objectives of the Rural, Industrial Development and Strategic Industrial zones and Council is to also consider endorsing the Responsible Authority Report submission to the Development Assessment Panel.

#### Officer's Recommendation/Council Decision:

Moved: Cr Hansen Seconded: Cr Hill-Power

That Council, in relation to an application for development approval for a proposed Use Note Listed- Battery Energy Storage System at Lots 3001,113 and 74 Boys Home Road and UCL, Palmer. resolve to:

- 1. Determine that the proposed use is consistent with the objectives of the Rural, Industrial Development and Strategic Industry zones, pursuant to the Shire of Collie's Local Planning Scheme No.6:
- Note the submissions received during the referral period;
- 3. Endorse the Responsible Authority Report as at Appendix 5.1.C containing a recommendation of conditional approval; and
- Submit the report to referred to in 3. Above to the Development Assessment Panel.

Carried

Resolution: 9324

7/0





#### Background:

#### <u>Proposal</u>

The development application is for a Use Not Listed- Battery Energy Storage System (BESS), to be located on Lots 3001,113 and 74 Boys Home Road and UCL (Land ID 312367), Palmer (refer Appendix 5.1.B). Approval is being sought for both the BESS facility and the transmission infrastructure to connect to the existing Shotts Terminal.

Details of the application are set out within Appendix 5.1.A. Copies of the appendices associated with this report are provided to Council under separate cover.

The development cost for the whole facility is approximately \$1.6 Billion and it is mandatory that the application be determined by the Development Assessment Panel (DAP). Under the DAP Regulations, the Shire of Collie is required to provide a Responsible Authority Report (RAR) (refer Appendix 5.1.C) who will determine the application.

A summary of key aspects of the proposal is provided below:

Element	Proposed/No.
Stage 1 BESS (500MW/2000MWh)	656 battery enclosures/164 inverters
Potential future expansion	Infrastructure and development footprint to support
	a future possible 500MW/2000Mwh BESS.
Emergency diesel generators	Sized to generate sufficient power for critical
	systems including safety systems, control and
	monitoring services, communications systems,
	security and access control systems, offices, and
	maintenance facilities, firefighting pumps, contaminated surface water control and pumping if
	required.
Cabling	Mostly underground with some above-ground at
Cabiing	connection points
Transformers	Up to 4 x 330/33kV units
Switchrooms	Upt o 4 x 33kV units
WP Control Room	One (1)
Buildings	Control rooms, switchrooms security and operation
	and maintenance facilities.
Staff/ Contractor Parking	Up to 20 light vehicle bays + loading and unloading
	bays (less than 20 personnel to support
	maintenance and site services once operational)
Firetanks / Volume (m3)	2/900kL (800kL structural fire fighting. 100kL
	bushfire fighting)
Staff/ Contractor Parking	12 bays incl. 1x universal bay
Drainage basin (detention water and fire	4 x basins
water)	
Towers/poles	10 to 15, 30-60m tall transmission towers/poles
Line type	330kV overhead transmission line
Alignment	Parallel to existing 330kV line and easement

#### Use Permissibility

The subject land straddles a number of zones under LPS6, being Rural, Strategic Industry and Industrial Development. The proposal does not fall within a defined land use under the Shire's Local





Planning Scheme No.6 (LPS6) and permissibility of the land use is not reflected in the Zoning Table. It is the responsibility of the local government, under section 18.4 of LPS6, to determine that the proposed land use is consistent with the objectives of the Rural, Industrial Development and Strategic Industrial zones and advertise the proposal in accordance with Cl.64 of the *Deemed Provisions* before considering the application.

Objectives of the applicable zones are as follows:

#### Rural zone

The objectives of the Rural zone are:

- To provide for the maintenance or enhancement of specific local rural character.
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses.

#### Industrial Development

- To designate land for future industrial development.
- To provide a basis for future detailed planning in accordance with the structure planning provisions of the Scheme.

#### Strategic Industry

To designate industrial sites of State or regional significance.

In response to these zone objectives the Applicant has advised:

#### Rural zone

- While a portion of the Development Envelope (DE) is zoned Rural, the Rural zoned land sits within the context of a wider industrial/ power generation estate; and power generation infrastructure leading to the Western Power owned Shotts terminal. Notwithstanding, the proposal is supported by a detailed Landscape and Visual Impact Assessment which demonstrates:
  - Elements of the project have either a Low or Moderate- Low impact on the visual amenity of the surrounding landscape.
  - The areas of Rural zoned land are already developed with transmission infrastructure.
  - The proposal includes additional transmission infrastructure in this zone, designed to a similar standard and along complimentary alignments. The additional infrastructure will not further disturb any remnant Rural character.
- While portions of the DE zoned Rural are used for rural pursuits, the proposal will not
  introduce any land use that further restricts any existing grazing activity. Historically, the
  majority of the DE has hosted farming/grazing activities, both prior to and following
  construction of the Collie Power Station. The proposal does not reduce or diminish the
  use of surrounding and existing agricultural uses or cropping of the land, as detailed in
  the Appendix 5.1.C.





- The environmental considerations have been further detailed in the applicant's report, including how design and location has minimised environmental impacts through reducing clearing of native vegetation and managing potential surface and fire water run off on the site.
- The proposal is not a sensitive land use that would dimmish or restrict the ability for adjacent land to be used for rural purposes.
- The proposal is consistent with the existing industrial, mining and electrical generation activities of the Collie Power Station and broader industrial/power estate area.

#### Industrial Development zone

- The DE is proposed to be used for development that will support future industrial development, technological capability and employment within the wider Coolangatta Industrial precinct/ area and the wider Collie district.
- No structure plan has been prepared for land comprising the DE. Section 4.4.2.4 of the
  planning report describes the consistency of the proposal with potential future structure
  planning and has detailed that the proposal will not compromise development options
  for the balance of the Industrial zone.

#### Strategic Industry zone

• The proposal is of regional and State significance in terms of decarbonisation, enhancement of electrical supply networks and job creation, which is consistent with the objective to designate industrial sites of State and regional significance.

#### **Statutory and Policy Implications:**

#### Legislation

- Planning and Development Act 2005 (P&D Act);
- Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regulations);
- Planning and Development (Development Assessment Panels) Regulations 2011(DAP Regulations):
- Shire of Collie Local Planning Scheme No.6 (LPS6)
- Environmental Protection Act 1986, WA (EP Act)
- Environmental Protection (Noise) Regulations 1997
- Environmental Protection and Biodiversity Conservation Act 1999
- Aboriginal Heritage Act 1972
- Rights in Water and Irrigation Act 1914
- Water Services Act 2012, WA

Compliance with and assessment against the above legislation has been detailed in Appendices 5.1.A and 5.1.C.

#### State Government Policies

- Western Australian Climate Policy (DWER, 2020)
- Energy Transformation Strategy (Energy Policy WA, 2021)
- Distributed Energy Resources Roadmap (Energy Transformation Taskforce, 2019)
- Future Battery Industry Strategy (JTSI, 2019)
- Position Statement- Renewable Energy Facilities (DPLH, 2020)
- State Planning Policy No. 2.0 Environment and Natural Resources Policy (WAPC, 2003)
- State Planning Policy No. 2.5 Rural Planning (WAPC, 2016)
- State Planning Policy No. 2.9 Water Resources
- State Planning Policy No. 3.7 Planning in Bushfire Prone Areas (WAPC, 2015)





- Guidance Statement 33 Environmental Guidance for Planning and Development (EPA, 2008)
- Bunbury Geographe Sub-regional Strategy (DPLH, 2022)
- Collie Just Transition Plan

#### Structure Plans/Activity Centre Plans

Not applicable.

#### **Local Policies**

- Shire of Collie Local Planning Strategy (2020)
- Shire of Collie Strategic Community Plan (2022)
- Shire of Collie Local Planning Policy 1.1 Stormwater Discharge from Building Sites (2017)

#### **Budget Implications:**

Nil.

#### **Communications Requirements:**

#### Public Consultation

The proposal was advertised for a period of 30 days, commencing 21 September and ending 20 October 2023. The application was advertised in the following ways:

- On the Shire's website for the whole advertising period;
- In the local newspaper on 5 October 2023 and 12 October;
- On the Shire's Facebook page.

Due to the location of the site and separation from private landowners, who are not involved in the wider development of Coolangatta Industrial Estate, it was not considered necessary to advertise via direct written correspondence with landowners in this instance.

Synergy also undertook community information sessions in the lead up to lodging this application.

No public submissions were received during the advertising period.

#### Referrals/consultation with Government/Service Agencies

The proposal was referred to nine government / service agencies for a period of 42 days ending 3 November 2023. A summary of submissions is included at Appendix 5.1.D, along with Applicant and Officer comment against each matter raised.

#### **Strategic Community Plan/Corporate Business Plan Implications:**

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022						
GOAL:	3	Our Built Environment				
Objective:	3.2	Sound land planning and building strategies and schemes				

#### Comment:

A full planning assessment of the application is contained within the Responsible Authority Report in Appendix 5.1.C.

The purpose of this report is also for the Council to determine that the proposed use is consistent with the objectives of the Rural zone.





#### Rural zone

It should be noted that the Rural portion of the subject site is located within a broader context of land identified for industrial development. As detailed in the landscape and visual impact assessment, the proposal will have a negligible impact on the rural character of the area. Additionally, the proposal will not result in the surrounding area not being able to be used for the purposes of agriculture/ grazing.

#### Industrial Development zone

Assessment relating to the development application proceeding prior to structure planning is detailed in the assessment section of the Responsible Authority Report (refer Appendix 5.1.C). The nature of reports provided to support the application are consistent with those required by LPS6 and adequately support the development of the site for this purpose. As confirmed in the submission made by JTSI, who is the agency undertaking the structure planning process for the Coolangatta Industrial Estate, the proposed use is consistent with the intended future planning for the area.

#### Strategic Industry zone

Supporting the South West Interconnected System (SWIS) is of State significance and is consistent with State objectives for electrical supply and job creation through the State's Just Transition Plan for Collie. The proposal will assist in ensuring affordable and reliable energy, while also reducing emissions through increasing renewable energy supply at a local and regional level. With the retirement of the Collie and Muja power stations by 2030, this project is vital in ensuring system security.

The project will also have direct benefits through employment during the construction phase and also a number of ongoing roles to manage the site.

#### Conclusion:

A full planning assessment is detailed in Appendix 5.1.C. This assessment finds the the proposed use to be consistent with the objectives of the Rural, Industrial Development and Strategic Industry zones and endorses the RAR to be provide to the DAP.

The development of the proposal on Synergy owned land, adjacent to the Collie Power Station (and associated power infrastructure and sub-stations) and with the Coolangatta Industrial Estate is appropriate and consistent with orderly and proper planning.

The Responsible Authority Report to the Development Assessment Panel recommends the application be approved, subject to conditions, as detailed in Appendix 5.1.C.

The recommended conditions address matters raised by various government agencies and will ensure implementation will satisfactorily address detailed design for stormwater and surface water management, landscaping, construction management, intersection and road upgrades/ repair, bushfire management and ongoing operations.

The terms of the recommendation will allow suitable advice to be provided to the Development Assessment Panel and for approval to be granted by the Panel.

#### 6. CLOSE

The Shire President closed the meeting at 6:32pm.





## Ordinary Council Meeting 12 December 2023

Appendix 10.1

**Minutes** 

Local Emergency Management Committee

Meeting - 15 November 2023





of the

# Local Emergency Management Committee

Wednesday 15 November 2023



#### **MINUTES**

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#### 1.0 OPENING OF BUSINESS

Meeting opened at 10:00am

#### 2.0 ATTENDANCE/ APOLOGIES & LEAVE OF ABSENCE

#### Members:

Stuart Devenish Shire of Collie – CEO (Chairperson)

Matt Young Shire of Collie - Director Development Services

Kohdy Flynn Shire of Collie - CESM / Deputy Chief Bushfire Control Officer

Tamsin Emmett Shire of Collie – Recovery Co-ordinator Shaun Partyka Shire of Collie – Community Ranger

Michelle Cornwall WA Police Cass Gunn WA Police

Erin Hutchins Department of Fire and Emergency Services
Brian Penman Department of Fire and Emergency Services

Darren Harvey Department of Biodiversity Conservations and Attractions

David Maxwell St John's Ambulance Collie

Monika Nicholson SES Collie Suki Musa SES Collie

Roma Boucher Department of Communities
Erin Kenny Department of Communities

John Moroney Synergy Jarryd Blackledge Synergy

Ronan O'Mara Western Power
Brendon Jackson Water Corporation
Cam Van Veen Water Corporation

Terry Hunter Giffin Coal

**Guests:** 

Jess Forsyth Shire of Dardanup Stephen Loiterton Shire of Dardanup

Staff:

Tracey Vogel Shire of Collie – Development Services Administration

**Apologies:** 

Brett Hansen Shire of Collie Councillor

Sqt Alan Dean Collie Police

Andrew Eyre St John's Ambulance Collie

Gary Smith Western Power

Jamie Wood Yancoal/Premier Coal

Julian Martin Chief Bush Fire Control Officer / South 32

Shane Hickson VFRS Captain

Tim Stevens Department of Primary Industries & Regional Development

Elaine Woodman Collie Health Services
Wayne Place South32 – Worsley Alumina

David McMillan Western Power

Kim Smith Bluewaters Power Station

#### Quorum:

Presiding Member to ensure that there is a quorum. A quorum for this Committee is 4 voting members.

#### 2.1 Confirmation of LEMC contact details and key stakeholders

All members are asked to email any updates / changes to the contact list. Members to confirm contact details and available resources to update the Emergency Contacts and Resources Directory as per State Emergency Management Policy V2.06

#### 3.0 QUESTION TIME FOR THE PUBLIC

Nil

#### 4.0 DISCLOSURE OF MEMBERS' INTEREST

Nil

#### 5.0 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

The Water Corporation will be leading a desktop exercise to investigate response, concerns and potential situations that may arise in an emergency situation at the Wellington Dam wall area. The main driver of this exercise being the current Wellington Dam Bridge closure and high number of visitors to the area. (this will be presented at the end of the meeting)

#### 6.0 CONFIRMATION OF THE PREVIOUS MEETINGS OF MINUTES

#### **Committee Recommendation:**

That the unconfirmed Minutes of the Local Emergency Management Committee meeting held on 17 May 2023 be confirmed as a true and accurate record of the meeting.

Moved: Tamsin Emmett

Seconded: Matt Young Carried:

#### 7.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

#### 8.0 MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

#### 9.0 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

#### 10.0 QUARTERLY MEETING REPORTS

Members to outline any incidences of note, exercises and training, policy or strategy across the Shire or their organisation including any findings or issues in relation to emergency response and / or recovery.

#### 10.1 Department of Fire and Emergency Services

DEMA Report (Attachment 1)
Supervisor Report (Attachment 2)

#### 10.2 Department of Biodiversity Conservation and Attractions

#### **10.3** Shire of Collie CESM – verbal report given

#### 10.4 Department of Communities

Report (Attachment 5)

#### 10.5 Department of Primary Industries and Regional Development

Report (Attachment 3 and 4)

- **10.6** Shire of Collie CBFCO no report
- **10.7** Collie Health Services no report
- **10.8** State Emergency Services verbal report given
- **10.9** St John Ambulance WA verbal report given
- **10.10 WA Police** verbal report given
- **10.11 Water Corporation** verbal report given
- **10.12** Synergy verbal report given
- 10.13 General: Coal Miners/Power Stations/South 32 verbal report given

#### Committee Recommendation:

That the Local Emergency Management Committee through the Shire of Collie write to the Department of Heath in respect to responsible authorities to identify vulnerable people in Collie that may need to be evacuated in an emergency.

#### **Committee Recommendation:**

That the Local Emergency Management Committee through the Shire of Collie write to Telstra in respect to signal failures and coverage in Collie, so that telecommunication connection during an emergency is available.

#### 11.0 GENERAL BUSINESS

Nil

#### 12.0 CLOSE AND NEXT MEETING

The Committee shall meet every six (6) months This schedule is shown below, is the proposed dates for 2024, with Council meeting dates also shown, to demonstrate when minutes will be confirmed by Council.

Proposed 2024 LEMC Meeting Dates	Strategic Purpose of LEMC Meeting	Council Meeting Date
8 May 2024		

Meeting closed at 11:20am

#### 13.0 ATTACHMENTS

- 1. DFES DEMA report second quarter
- 2. DFES Supervisor report
- 3. DPIRD DEMC report
- 4. DPIRD Heightened threat period preparedness
- 5. Department of Communities report
- 6. Shire of Collie CESM Report

I certify that these minutes were confirmed by the Shire of Collie Local Emergency Management Committee.

Presiding Member:	
Date:	

### DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT 2<sup>nd</sup> Quarter 2023-2024

#### STATE NEWS

The last meeting of the **State Emergency Management Committee (SEMC)** was held on the 4 October 2023. SEMC Communiques can be found <u>here</u>.

#### 2023 SEMC MEETING SCHEDULE

December 2023

#### STATE EMERGENCY MANAGEMENT DOCUMENTS

The SEMC has approved and published two new State emergency management documents, the **State Support Plan – Emergency Relief and Support** and the **Local Emergency Management Committee Handbook**.

#### State Support Plan - Emergency Relief and Support

Several key changes were made to the Plan including;

- The change to terminology from 'welfare' to 'emergency relief and support' and welfare centre' to 'evacuation centres'.
- Greater clarity of the emergency relief and support services provided within the six functional domains.
- Greater clarity of Communities role un supporting Disaster Victim Identification services in respect to a major emergency.
- Greater clarity of Communities role as the State agency responsible for leading the social domain in the recovery phase of an emergency.

Please review your internal emergency management documents to reflect new terminology used within the Plan.

#### **Local Emergency Management Committee Handbook**

The LEMC handbook provides local governments with a summary of the actions and best practice principles as required under section 38 – 40 of the *Emergency Management Act 2005*, State Emergency Management Policy, procedures, and guidelines.

The LEMC Handbook provides a summary of the WA emergency management arrangements, key roles, and responsibilities and best practice advice for the administration of LEMC.

The Handbook also includes sample LEMC Terms of Reference and Meeting Agenda templates, which can be downloaded from the <u>SEMC website</u>.

#### **CONSULTATION REQUESTS**

You can view all current consultations on the Engage WA EM consultation homepage





#### <u>State Hazard Plan – Crash Emergency</u>

The State Hazard Plan - Crash Emergency provides an overview of arrangements for the management of crash emergencies in Western Australia. The DFES State EM Policy Branch, on behalf of the SEMC (the responsible agency for the development and review of the State Hazard Plan Crash) is progressing with the periodical comprehensive review of the Plan on behalf of the three Hazard Management Agencies. The Hazard Management Agencies for crash emergencies are:

- Commissioner of Police (air crash and road crash)
- Arc Infrastructure Pty Ltd (Arc Infrastructure) (rail crash on Arc Infrastructure network)
- Public Transport Authority (PTA), (rail crash on PTA network).

The Head of Operations and Customer Management (Arc Infrastructure) and Managing Director (PTA) are the responsible for ensuring that emergency management is carried out on behalf of the respective agencies.

The DFES State Emergency Management Policy Branch is now seeking broad stakeholder feedback on the proposed amendments and welcomes other questions, queries or comments you have in relation to this Plan.

#### Please submit your feedback by COB 24 November 2023.

#### Philanthropic Engagement Framework for Emergency Management

Emergency events are becoming increasingly severe and frequent, being driven in part by a changing climate. In response, there is growing acknowledgement that the effective and efficient management of emergencies across the emergency management spectrum (prevention, preparedness, response, and recovery [PPRR]) requires a whole-of-society approach.

Philanthropic and private organisations have the potential to enhance State and local emergency management capabilities and capacities through the provision of resources, people, and expertise. The growing importance and prominence of philanthropy in emergency management is also reflected at a Commonwealth level through efforts to further enhance and formalise arrangements between government and private/philanthropic actors.

The State Emergency Management Committee (SEMC) is leading the design of a holistic approach to emergency management, with strategic emphasis on prevention and preparedness. The SEMC acknowledges the important role of philanthropic and private organisations in emergency management, and the need to work collaboratively with these sectors.

The Philanthropic Engagement Framework for Emergency Management provides guidance on the key issues to be considered when determining appropriate governance arrangements for public-private partnerships for emergency management across PPRR and will support increased collaboration between public and private sectors for an effective and efficient emergency management system.

Please submit your feedback by COB 8 December 2023.





#### **DISTRICT NEWS**

The last meeting of the **District Emergency Management Committee** (DEMC) was held on Tuesday 10 October 2023. The next meeting of the DEMC will be held on Tuesday 19 March 2024.

#### **LOCAL NEWS**

#### LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

A copy of the Local Emergency Management Arrangements – Status Report is attached. Please check the due date for the five-yearly LEMA reviews and allow a minimum of six months to complete the LEMA review process. Funding opportunities are available to assist with LEMA reviews.

#### **GRANT PROGRAM UPDATES**

The State Emergency Management Committee (SEMC) oversees the distribution of grant funding to support activities that reduce disaster risk and enhance WA's resilience to disasters.

#### **Disaster Ready Fund**

The Department of Fire and Emergency Services (DFES) is inviting <u>Expressions of Interest</u> (EOIs) from government and non-government organisations who have projects that will build resilience in the Western Australian community and prepare for future natural hazard impacts.

If you would like to share in \$200 million of emergency management grant funding for a project or initiative that will make WA more resilient to disasters and will deliver benefits to your community, submit your EOI by 15 November 2023.

Submit your EOI here.

DRF Round Two is expected to open for applications in early 2024. Further information on the timeframes, Guidelines and application process will be made available once the Australian Government announces Round 2.

Information on funding opportunities can be found here.

Please contact semc.grants@dfes.wa.gov.au for further information on the grant programs.

#### <u>Telecommunications Disaster Resilience Innovation Program</u>

The Telecommunications Disaster Resilience Innovation (TDRI) program, through the Department of Infrastructure, Transport, Regional Development, Communications and the Arts, will promote the development of new technologies to provide solutions for telecommunications disaster resilience, particularly in regional, remote and First Nations communities.

Applications are now open for projects that improve the resilience of telecommunications network during natural disasters, particularly in rural, regional, remote and First Nations communities. The new \$50 million <u>Telecommunications Disaster Resilience Innovation (TDRI)</u> <u>program</u> will accelerate the development and deployment of new and innovative solutions to





address communications issues during natural disasters. If you have any questions, please email TDRI@communications.gov.au. Questions should be sent **no later than 14 days prior to the closing date** for grant applications.

Applications under the Power Resilience Round and the Innovation Round of the TDRI program are open until **5pm AEDT Friday 17 November 2023**.

For more information on how to apply, including the Grant Opportunity Guidelines and Application Packs for the Power Resilience Round (GO6402) and the Innovation Round (GO6403), please visit <u>GrantConnect</u>.

#### Complied by:

District Emergency Management Advisor – South West (incl. LSW) Department of Fire and Emergency Services As at 2 November 2023





### LOCAL EM REPORT as at 10 October 2023 SOUTH WEST

**District Emergency Management Committee** 

READY DRAFT NEARING REVIEW OVERDUE

Number local governments	Number LEMCs	LEMA noted/submitted to SEMC			ith current required LEMA	
12	12	12		60% Current		
Local Government		LEMA Status	Date	Resolution No	Date of 5 year review	
Shire of Augusta Margaret River	Augusta Margaret River	Current	3/05/2023	27/2023	3/05/2028	
Shire of Boyup Brook	Boyup Brook	Overdue	3/08/2018	52/2018	3/08/2023	
Shire of Bridgetown- Greenbushes	Bridgetown-Greenbushes	AWARE funding allocated; project underway	3/10/2017	46/2017	3/10/2022	
City of Bunbury	Bunbury	Current	6/03/2020	08/2020	6/03/2025	
City of Busselton	Busselton	Current	8/03/2023	08/2023	<mark>8/03/2028</mark>	
Shire of Capel	Capel	Current	5/12/2022	81/2022	<u>5/12/2027</u>	
Shire of Collie	Collie	AWARE funding allocated; Endorsed by Council.	3/10/2017	46/2017	3/10/2022	
Shire of Dardanup	Dardanup	Current	4/08/2022	32/2022	4/08/2027	
Shire of Donnybrook- Balingup	Donnybrook-Balingup	AWARE funding allocated; project underway. Endorsement by Council delayed until Nov 23 due to caretaker period.	3/10/2017	46/2017	3/10/2022	
Shire of Harvey	Harvey	Endorsed by LEMC and Council. Noted by DEMC at 10 October meeting.	3/10/2017	46/2017	TBA 2027	
Shire of Manjimup	Manjimup	Current	1/10/2021	76/2021	<mark>1/10/2026</mark>	
Shire of Nannup	Nannup	Current	14/08/2020	50/2020	14/08/2025	

### Department of Fire and Emergency Services Report for the Shire of Collie Local Emergency Management Committee

#### Wednesday 15 November 2023

#### **STAFFING**

- District Officer Brian Penman will be covering John Carter until February 2024. Contact 0457 872 938 or Brian.Penman@dfes.wa.gov.au.
- Erin Hutchins permanently appointment to DFES District Emergency Management Adviser.

#### **CLIMATE OUTLOOK**

- The long-range forecast for Australia indicates warmer than average conditions are likely across most of Australia from November to January and below median rainfall for much of western, northern and southern Australia.
- Lower than average rainfall and higher than average temperatures has resulted in early
  fuel curing and soil moisture dryness in South West region. This has resulted in earlier
  than normal updating of the curing index on the Australian Fire Danger Rating System
  (AFDRS) Fuel State Editor by DFES. This information influences and correspondingly
  increases the Fire Behaviour Index.
- Local Government Areas are bringing forward the Restricted Burning Period because of the increase in adverse fire conditions.
- DFES has bought forward aircraft contracts for some of the State Aerial Firefighting Fleet to commence 25 October.

#### **DFES SW REGION BUSHFIRE SEASON PREPARATION**

#### • Kemerton Bushfire Exercise

Bushfire Exercise conducted 19 October. The scenario was based on a fire originating near the Kemerton Industrial Area.

#### South West Health Campus Bushfire Exercise

A bushfire exercise was conducted with the SW Health Campus on the 11 October. The aim was to practice the SWHC response to bushfire and coordination with DFES.

#### • Pre-Season Bushfire Briefing

The South West Regional pre-season bushfire briefing for Volunteer Bushfire and Volunteer Fire and Rescue leaders was held at the Bunbury Regional Entertainment Centre 10<sup>th</sup> November 2023.

#### • Inter-Agency Forum

DFES South West and Lower South West will be holding an inter-agency forum with WA Police, DBCA and Forrest Products Commission to discuss preparations for the coming bushfire season on the 16<sup>th</sup> November at the Sanctuary Golf Resort.

#### **Brian Penman**

District Officer Emergency Management – South West



#### **Incident and Emergency Management**

Agency Name:	Department of Primary Industries and Regional Development		Date: 11 September 2023
Report prepared by:	Helen Kent	Position:	Emergency Preparedness Coordinator – Incident & Emergency Management Branch

#### **LEMC and DEMC report – September 2023**

- Declared incidents which DPIRD is managing:
- Eight (8) declared level 1 and 2 incidents in relation to plant pests/diseases and aquatic pests/diseases
- Nil animal pest/disease incidents

#### Red dwarf honey bee

DPIRD is investigating the detection of the exotic pest red dwarf honey bee (*Apis florea*) discovered on the Burrup Peninsula near Karratha. Red dwarf honey bees are known to be a vector for numerous exotic bee pests, including brood diseases, internal and external mites, and bee viruses.

The department is calling on the State's beekeepers and land managers to monitor their area for any unusual bees or nests.

#### **Quarantine Area**

A <u>Quarantine Area</u> (QA) has been declared for the Burrup Peninsula in the Pilbara to support a biosecurity response to eradicate Red dwarf honey bee. Bee keepers with hives, equipment or those who have collected swarms on the peninsula are not permitted to move them outside the Quarantine Area to prevent the pest from spreading.

Affected bee keepers are asked to contact DPIRD's Pest and Disease Information Service (PaDIS) to advise of hives in the area. Workers, residents, businesses and visitors to the Quarantine Area are required to report observations of unusual bees to the PaDIS hotline or via the department's **MyPestGuide® Reporter** app to support surveillance

#### **Impact**

Red dwarf honey bees are social bees which live in colonies of at least 3,000 insects. They migrate, swarm, and abscond readily, making them a major threat for exotic incursions and to the Australian environment.

One of the major risks for Australia is that red dwarf honey bee (*Apis florea*) is host to a range of bee brood diseases, parasites, and viruses that may impact European honey bees.

The red dwarf honey bee can carry Euvarroa mite (*Euvarroa sinhai*) a close relatives to the destructive Varroa mites. The species can also carry Tropilaelaps mites (*Tropilaelaps clareae*) which is a known pest of European honey bees.

Red dwarf honey bees may also compete with other bees for floral resources.

#### What to look for:

Red dwarf honey bees are characterised by their external nesting habits. Their nest is made up of an exposed single horizontal comb less than 25 centimetres wide that is built around and attached to tree branches or other support, including buildings and shipping containers.

The pest is easily distinguished from European honey bees by their small size in comparison to the European honey bee, being just 7-10 millimeters in length. They have a red/brown abdomen with black and white bands

Look for unusual bees that look smaller than European honey bees or colonies with exposed combs.







- +61 (0)8 9368 3080
- padis@dpird.wa.gov.au

#### *MyPestGuide*®

- MyPestGuide® Reporter app
- mypestguide.agric.wa.gov.au

#### **Queensland fruit fly**

DPIRD is working to stop the spread of the significant invasive pest, Queensland fruit fly (Qfly), after a confirmed detection in Bayswater.

A Quarantine Area has now been declared and covers a 15km radius around the suburbs of Bayswater and Belmont.

Qfly is one of the most serious pests of fruit and vegetables in Australia, attacking over 300 species of fruit and vegetables and impacting a range of horticulture industries and access to valuable markets, a full host list can be found to the right of this page.

#### **Quarantine Area**

The Quarantine Area covers a 15kms radius from the Qfly detection points and includes Perth, Belmont, Gosnells, Kalamunda, Vincent, Joondalup, Swan, Wanneroo, Melville, Canning, Bayswater, South Perth, Subiaco, Stirling, Nedlands, Bassendean, Belmont, Claremont, Victoria Park, Cambridge and Mundaring.

The QA is divided into two main zones: the **Corrective Action Zone which** is the 1.5 km area surrounding each detection point and the **Export Assurance Zone** covers the area in a 15 km radius from the detection point - the area of the QA that is not part of the Corrective Action.

The full Quarantine Area Notice can be accessed at: <a href="https://www.agric.wa.gov.au/plant-biosecurity/biosecurity-alerts-queensland-fruit-fly-updates">https://www.agric.wa.gov.au/plant-biosecurity/biosecurity-alerts-queensland-fruit-fly-updates</a>.

Link to video with Qfly eradication response Bayswater: Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food

The QA is divided into two main zones: the **Corrective Action Zone** and the **Export Assurance Zone**.

#### **Corrective Action Zone**

The Corrective Action Zone is the 1.5 km area surrounding each detection point. Residents located within this zone are required to comply with the following QA requirements:

- Qfly host fruit cannot be removed from or moved within any part of the Corrective Action Zone, unless treated (e.g. cooked, frozen, solarised or processed).
- Host trees/plants can be moved if all fruit has been stripped, treated and disposed of correctly prior to movement.
- All ripe or ripening host fruit on plants or trees must be picked every three days. There should be no host fruit on the ground.
- Fruit can be eaten (immediately store in the fridge), or must be treated, bagged and binned in residential general waste bins, not green waste or compost bins.

• Residents must provide DPIRD personnel access to their premises to inspect and bait host plants, place lures and check for compliance up to twice a week, until further notice.

#### **Export Assurance Zone**

The **Export Assurance Zone** covers the area in a 15 km radius from the detection point - the area of the QA that is not part of the Corrective Action Zone. The area will act as a buffer zone to further prevent further spread of the pest.

The requirements for the management of Qfly host fruit for this area are less stringent but commercially grown Qfly host fruit cannot move either within the QA or outside the QA unless it is treated.

Advice for residents living within the Qfly Correction Action Zone: Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food

Advice for Growers in Qfly Export Assurance Zone: Advice for Growers in Qfly Export Assurance Zone | Agriculture and Food

Further information is available at: Queensland fruit fly (Qfly) updates | Agriculture and Food

#### Didemnum vexillum (Carpet sea squirt)

Didemnum vexillum (Carpet sea squirt) has been detected in Western Australia (WA) for the first time.

Carpet sea squirt (CSS) is a highly invasive marine invertebrate animal that can overgrow and smother native species. It can overgrow rocks, shellfish, sea sponges and man-made structures such as wharves, jetty pylons, pontoons, buoys and vessels.

A level 2 incident was declared on 25 January 2023 in response to the detection of CSS in WA.

On 17 March 2023 a Quarantine Area Notice was put in place for the waters adjacent to the Australian Marine Complex Common User Facility at Henderson South.

The aim of the QAN is to:

- Manage the movement of vessels into the QA to minimise the spread of the pest.
- Strengthen the requirements for biofouling inspections and treatments for vessels that regularly operate in the Quarantine Area or have been in the Quarantine Area for a period of six days or more.

CSS has the potential to impact oyster and mussel aquaculture, marine environments, dive tourism industries as well as increasing maintenance costs for commercial and recreational vessels.

The aquatic pest has been detected in two locations in WA; Garden Island and at a marine facility in Henderson. The detection at Garden Island was the first confirmed detection in Australia.

Biosecurity alerts: Carpet sea squirt | Agriculture and Food

#### Polyphagous shot-hole borer

Polyphagous shot-hole borer (PSHB) *Euwallacea fornicatus* is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches.

DPIRD continues to respond to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area.

Response activities include:

- Conducting surveillance to determine the distribution of PSHB
- Containing the pest to prevent further spread to non-infested regions within Western Australia
- Providing advice and information to residents, industry and other stakeholders
- Ensuring that all response activities are conducted safely, consistently and efficiently

To stop the spread, a Quarantine Area Notice (QAN) is in place to support the Department of Primary Industries and Regional Development's ongoing surveillance program to determine the spread of the pest.

The Quarantine Area covers 25 local government areas. The new areas added to the expanded QAN on 21 March 2023 are:

- Beckenham, Canning Vale, Huntingdale, Kenwick, Langford, Maddington and Thornlie in the City of Gosnells
- Duncraig, Greenwood, Marmion, Sorrento and Warwick in the City of Joondalup
- Alexander Heights, Girrawheen, Koondoola and Marangaroo in the City of Wanneroo
- Ballajura, Beechboro, Bennett Springs, Dayton, Hazelmere, Kiara, Lockridge, Malaga, Middle Swan, Midland, Viveash, West Swan and Woodbridge in the City of Swan
- Forrestfield, High Wycombe, Perth Airport and Wattle Grove in the City of Kalamunda

Link to information about Polyphagous shot-hole borer | Agriculture and Food

#### State alerts and investigations

DPIRD is investigating one (1) pest/disease.

#### National alerts & investigations

DPIRD, and other state jurisdictions, continue to monitor reported outbreaks of African swine fever, Lumpy skin disease and Foot and mouth disease in other countries.

Information regarding Foot and Mouth Disease prevention is available on the WA government website:

Foot-and-mouth disease advice for Western Australians (www.wa.gov.au)

Information is also available on the DPIRD website:

Foot-and-mouth disease: prevention and preparedness | Agriculture and Food

Important: There are, currently, no known incidences of these emergency animal diseases in Australia.

#### Emergency animal disease preparedness included in the 2023-2024 State Budget:

The WA State government announced \$10.4 Million, in the State Budget, to enhance preparedness for Emergency Animal Disease (EAD).

#### Key activities include:

- enhancing EAD preparedness by focussed incident management training, emergency disease exercises and finalising policies and procedures for incident response.
- o enhancing communications with industry and community stakeholders to increase awareness of Emergency Animal Diseases and improve preparedness and likelihood of early disease detection and reporting.
- o building and developing a veterinary reserve and enhancing veterinary student exposure to rural veterinary opportunities.
- enhancing veterinary capacity
- enhancing the diagnostic laboratory capability and capacity by upgrading the laboratory information management system, including automation of tasks and enhanced sample tracking and security.

#### Learning and Development Coordinator (Emergency Animal Disease) – Level 6 Fixed term until 30 June 2027 with the possibility of extension and/or permanency

In line with the State Government's commitment to enhance preparedness for emergency animal diseases, DPIRD is recruiting for the position of Learning and Development Coordinator (Emergency Animal Disease).

#### This position will:

- deliver and manage the training and compliance activities across DPIRD's emergency response operations in Western Australia
- undertake evaluation and assessment of learning, exercising and induction programs for our specialist and field-related roles that provide support to WA's emergency responses.
- facilitate the development and evaluation of various programs in relation to the delivery of training needs, training solutions, scheduling
- conduct assessments to develop employee skills to meet regulatory and Departmental requirements

Link to JobsWA: Learning and Development Coordinator (Emergency Animal Disease) (jobs.wa.gov.au)

#### Natural hazards - DPIRD support responsibilities and Disaster Recovery Funding Arrangements WA

Severe Tropical Cyclone Seroja (Disaster Recovery Funding Arrangements WA - DRFAWA)

#### **Incident details:**

11 April 2021: Severe Tropical Cyclone Seroja crossed just south of Kalbarri around 8pm Australian Western Standard Time (AWST).

Impacts at Kalbarri and the nearby town of Northampton were severe with many buildings sustaining significant damage, mostly consisting of lost roofs but other structures were destroyed. Many locations recorded maximum wind gusts greater than 125km/h with the highest being 170km/h from Meanarra Tower near Kalbarri.

DPIRD is managing Disaster Recovery Funding Arrangements WA assistance to primary producers impacted by TC Seroja

Application details for the Primary Producer Recovery Grants Category B and C as at – 4 September 2023

DRFA Measures	Submitted applications	Under assessment	Approved	Approved \$
Category B	65	17	41	\$876,183.00 (Expended)
Category C	184	53	126	\$2,571,425.89 (Expended)

#### Ex-TC Ellie (Kimberley Floods) – January 2023

DPIRD is providing support to affected communities, in relation to its areas of responsibility, in the recovery from the January flooding in the west Kimberley.

• The State Support Plan – Animal Welfare in Emergencies was formally activated on 9 January 2023 and remained activated until 3 May 2023 to provide support to the local government in relation to the coordination of animal welfare.

#### Recovery:

• Substantive Wheatbelt Development Commission CEO, Rob Cossart, has been appointed as the State Recovery Coordinator for the Kimberley floods.

- The State recovery structure, across the four recovery environments of Social, Economic, Built and Natural environment, has been formalised with appropriate State Government agencies leading the domains:
- Social: Department of Communities
- Economic: DPIRD
- Built: Department of Treasury and Main Roads WA
- Natural environment: Department of Environmental and Regulation

DPIRD has appointed liaison officers to sit on the social, built and natural environments State-level domains.

- The Shire of Derby West Kimberley has established its local recovery group and relevant subcommittees which are:
- Media
- Getting Home
- Cadjebut Airport
- Pastoral
- Social/Wellbeing

DPIRD has provided a departmental representative on the Shire of Derby West Kimberley's local recovery group and relevant subcommittees.

DPIRD has secured funding for an Industry Recovery Officer to be embedded with the Kimberley Pilbara Cattleman's Association (KPCA).

Dedicated DPIRD web page for affected primary producers outlining available assistance: <u>Kimberley flood recovery | Agriculture and Food</u>

#### **Disaster Recovery Funding Arrangements WA (DRFAWA):**

Support measures are designed to assist in meeting the needs of primary producers whose assets or primary production business has/have been affected by a disaster for which DRFAWA has been invoked.

Category B - Assistance measures for primary producers may include grants for:

- Professional advice
- Reimbursement of fees (maximum \$1,500) to obtain professional advice directly related to addressing issues arising from the declared natural disaster event
- Freight subsidy (reimbursement)
   Primary producers can claim a maximum of 50% of the costs to the producer of transporting any of the following items as a direct result of a natural disaster:
- Livestock;

- Fodder or water for livestock; or
- Building or fencing equipment or machinery.
- Fencing (for livestock producers only)
  Primary producers can claim 100% of the costs associated with any of the following:
- restoration/replacement of fencing (to pre-disaster standard) where the fencing has been deliberately dismantled or damaged due to counter disaster operations activities undertaken in order to combat the eligible natural disaster event; and/or
- reimbursement of the costs of materials only (to pre-disaster standard) to repair/replace boundary fencing damaged/lost as a direct result of the eligible natural disaster event. The measure is only available where the fencing adjoins a major road/rail transport corridor and where the roaming of livestock may present a danger to the travelling public (i.e., the aim being to preserve public safety).

The applicant must demonstrate to DPIRD's satisfaction that, at the time of the natural disaster event, the property was being used to hold or agist livestock.

- Expression of interest for interest subsidy on a new loan to recover An interest rate subsidy may be available to primary producers for new loans:
- to repair/replace assets lost or damaged / repair damage caused by the natural disaster event
- for carry on purposes to implement the next season's production program
- or to replace livestock lost in the disaster for which the assistance measures under the DRFAWA have been activated

Link to further information regarding available funding and relevant conditions: <a href="https://www.agric.wa.gov.au/emergency-response/disaster-recovery-funding-arrangements">https://www.agric.wa.gov.au/emergency-response/disaster-recovery-funding-arrangements</a>

Category D – Exceptional circumstances:

Freight Assistance Program

- Purposes: The Commonwealth and WA State Government jointly funded Freight Subsidy Program is to assist with the ongoing exceptional freight requirements for businesses impacted by ex Tropical Cyclone Ellie (DRFA AGRN1044).
- Eligible applicants: Businesses located in, or delivering to, the four (4) DRFAWA activated local government districts which are the Shire of Broome, Shire of Derby West Kimberley, Shire of Halls Creek and the Shire of Wyndham East Kimberley
- Funding duration: All claims must be submitted no later than two (2) months after a suitable road connection is re-established. Claims may be backdated for all freight movement that occurred on, or after, 1 January 2023
- DPIRD is the designated delivery agency for this funding

FAQs including details of eligibility: Publications (dfes.wa.gov.au)

#### Applications received (as at 4 September 2023):

DRFA Measures	Submitted applications	Under assessment	Approved	Approved \$
Category B	4	0	3	\$ \$49,875.70
(AGRN 1044 – Ex				(ex GST)
TC Ellie)				
Category D	214	7	195	4,286,504.04 (ex
(AGRN 1044 – Ex				GST)
TC Ellie & AGRN				
1059 –				
TC Ilsa)				

#### Severe Tropical Cyclone Ilsa – 9 April 2023

#### Incident details:

Severe Tropical Cyclone Ilsa crossed the east Pilbara coast as a category 5 cyclone just before midnight on Thursday, 13 April 2023.

Incident impacts have included:

- Destruction of Pardoo Roadhouse
- Damage/losses on pastoral stations

Local government districts subject to DRFAWA proclamation: Shire of Broome, Shire of East Pilbara and Town of Port Hedland

#### **Disaster Recovery Funding Arrangements WA:**

Category B: Assistance measures for primary producers may include grants for:

- Interest rate subsidy may be available to primary producers for new loans to repair/replace assets that have been damaged or destroyed
- Freight subsidy reimbursement (livestock, fodder or water for livestock and building or fencing or machinery)
- Fencing subsidy (where fencing adjoins a major road/rail transport corridor)

Applications received (as at 7 August 2023):

(Shire of Broome, Town of Port Hedland and Shire of East Pilbara)

DRFA Measures	Submitted applications	Under assessment	Approved	Approved \$
Category B	1	1	0	Nil
(AGRN 1059 –				
TC Ilsa)				

#### Category D – Primary Producer Grants

Grants of up to \$75,000 are available to assist pastoralists with out-of-pocket clean-up and reinstatement costs incurred as a direct result of the flooding associated with Ex TC Ellie and TC Ilsa. The grant covers activities such as the removal and disposal of debris, damaged infrastructure and equipment, deceased livestock; salvaging crops; and repairing damaged infrastructure and equipment.

Note: Cat D for TC Ilsa is being administered under AGRN1044 and expenditure is included in Category D noted in the section relating to Ex TC Ellie (Kimberley floods).

#### **DPIRD** staff emergency management training

Biosecurity Emergency Response Training Australia:

Relevant DPIRD staff are currently completing the Certificate IV in Public Safety (Biosecurity Emergency Response Leadership).

DPIRD emergency management workshop:

The DPIRD Incident and Emergency Management Branch will be delivering emergency response training to its first response teams, and District and Local Emergency Management Committee representatives in their operational role as an Incident Support Group (ISG) and/or Operational Area Support Group (OASG).

#### Sessions include:

- FRT activation, functional roles and responsibilities
- Role of the District and Local Emergency Management Committee representatives as ISG/OASG liaison officer
- An overview of DPIRD's animal welfare in emergencies role and responsibilities
- Use of DPIRD information and mapping systems during incidents and emergencies

Hybrid desktop/functional emergency management exercise

#### Animal Health Australia and Plant Health Australia online training:

DPIRD staff are encouraged to undertake suitable online training which is available on the Animal Health Australia (AHA) and Plant Health Australia (PHA) websites.

Links to AHA and PHA:

Home - Animal Health Australia

Plant Health Australia

DPIRD preparedness for the 2023-2024 natural hazards heightened threat period

Attachment 1

#### **DPIRD's role in emergency management**

DPIRD plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery. Link to State Hazard Plan Animal and Plant Biosecurity: <u>State Hazard Plan Animal and Plant Biosecurity</u> (www.wa.gov.au)
- Provision of support to other HMAs by:
- coordinating animal welfare for other hazard emergencies including during bushfires, cyclones and floods;
- contributing to the Controlling Agency's impact statement in relation to impacts to primary producers, and other economic impacts through its regional development commissions across the state
- managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding
- providing professional expertise to primary industry producers and small business in a regional context

#### **Animal Welfare in Emergencies**

Local governments are encouraged to develop a plan for animal welfare in emergencies (PAWE) which forms part of the local emergency management arrangements (LEMA).

For tools and resources to assist local governments to develop a local PAWE <u>click here</u> and for assistance in completing the PAWE template, speak to your LEMC or DEMC representative/s.



## DPIRD Preparedness for the 2023-2024 Natural Hazards Heightened Threat Period

The Department of Primary Industries and Regional Development (DPIRD) has existing initiatives in place, and also undertakes additional activities, to assist in organisational preparedness for the natural hazards heightened threat period.

#### State Support Plan – Animal Welfare in Emergencies

The State Emergency Management Committee (SEMC) has formally assigned the role and responsibility for coordinating animal welfare in emergencies to the Department of Primary Industries and Regional Development.

The owner or person responsible for caring for an animal (the carer) is responsible for the welfare of that animal. The owner or carer's ability to address animal welfare issues may be hampered, or prevented, due to the nature of the emergency. In these circumstances, local arrangements, such as the local government's plan for animal welfare in emergencies (PAWE), may assist. If local arrangements do not exist, are inadequate or have been exhausted, the controlling agency or hazard management agency (HMA) may determine the need to access the arrangements under the State Support Plan.

The controlling agency or hazard management agency (HMA) may determine the need to activate the arrangements under the State Support Plan where:

- animal welfare is beyond the capacity and capability of the owners or carers, and
- any local or district arrangements are no longer sufficient or effective; or
- no local or district arrangements exists.

In addition, DPIRD may recommend activation of the State Support Plan to the Incident Controller.

Approval to activate the State Support Plan – Animal Welfare in Emergencies is by the DPIRD Executive Director - Biosecurity.

Note: DPIRD may support local arrangements for animal welfare prior to the activation of the State Support Plan through the provision of advice, communication and providing connection to animal welfare stakeholders or service providers.

DPIRD's responsibilities may include:

- liaise with the relevant controlling agency or HMA as a liaison officer and/ or member of the incident support group (ISG) or operational area support group (OASG);
- coordinates the activation of the DPIRD internal operational plan in line with this Plan:
- contribute to public information released during the emergency;
- provide situational reports to the CAWE on animal welfare in the emergency;

- establish the Animal Welfare in Emergences (AWEG) to consult on actions undertaken by DPIRD in coordinating animal welfare services for an emergency;
- liaise with the local government and other organisations to coordinate response activities including:
  - providing support and advice on transportation for evacuating animals;
  - identifying the availability of locations to house evacuated animals;
  - managing displaced or stray animals; assisting owners and carers to obtain Restricted Access Permits, where applicable;
  - assessing and triaging impacted animals;
  - identifying/administering treatment;
  - performing/assisting with transportation for euthanasia or perform on-site;
     advising on/arranging for disposal of deceased animals;
  - identifying/providing emergency food / water / shelter; and
  - identifying and reuniting animals with their owners or carers.
- Coordinate arrangements to best utilise volunteers and
- donations relevant to DPIRD animal categories;
- coordinate the reporting and future investigation of animal welfare complaints arising as a consequence of the emergency;
- liaise with and advise Local Government and other organisations about suitable temporary containment and other welfare needs of animals.

#### **Business Continuity Plan**

DPRID has a business continuity plan to assist in maintaining delivery of its critical functions.

#### **DPIRD First Response Teams**

DPIRD has first response teams (FRTs) to assist with a response in relation to its role as the HMA for animal and plant biosecurity incidents and emergencies, and its support responsibilities in relation to animal welfare in emergencies.

The DPIRD first response teams (FRTs) provide the Department with teams across the State, which may be activated to undertake required actions in relation to response and recovery.

### **Emergency management training**

DPIRD has an ongoing schedule to deliver emergency management training and exercises.

#### **Biosecurity Emergency Response Training Australia**

Relevant DPIRD staff are currently completing the Certificate IV in Public Safety (Biosecurity Emergency Response Leadership).

## DPIRD emergency management workshop for DEMC/LEMC representatives and FRT members

The DPRID Incident and Emergency Management Branch (IEMB) will be delivering emergency response training to its district and local emergency management committee (DEMC/ LEMC) representatives, and first response teams across the state.

#### Sessions include:

- FRT activation, functional roles and responsibilities
- DEMC and LEMC representatives' operational role on an ISG and/or an OASG
- Use of DPIRD information and mapping systems during incidents and emergencies
- Hybrid desktop/functional emergency management exercise

#### On call arrangements

DPIRD appoints on call officers during the DPIRD heightened threat period - 1 November to 31 March, annually.

#### **Incident and Emergency Management Branch On Call Coordinator:**

The Incident and Emergency Management Branch (IEMB) staff undertake the role of On Call Coordinator from 1 November to 31 March, annually.

The IEMB On Call Coordinator supports local DPIRD staff;

- by monitoring weather conditions, and incidents and emergencies across the state
- in their role on an Incident Support Group (ISG) or Operational Area Support Group (OASG);
- who undertake a role on a First Response Team.

#### Regionally based on call officers:

Regionally based on call officers fulfil this function from 25 December 2023 to 15 January 2024.

Regionally based officers:

- monitor weather conditions, and incidents and emergencies in their region
- are the Department's Liaison Officer on an ISG or OASG

DPIRD on call operates:

Monday to Sunday – 7am to 8pm

#### **Important Disclaimer**

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## SHIRE OF COLLIE - LOCAL EMERGENCY MANAGEMENT COMMITTEE REPORTING

Agency: Department of Communities – Emergency Relief and Support (Communities)					
Report prepared by:	Roma Boucher	Position:	DESO, SW		
Date: Quarter 2 – October		usive			

**LEMC Meeting: 15 November 2023** 

#### Report:

- Review of the State Support Plan The draft State Support Plan Emergency Relief and Support has been endorsed by the State Emergency Management Committee (SEMC) Response Policy Sub-Committee and will be presented to the SEMC for approval on 4 October 2023. Communities is preparing minor consequential changes to the Local Emergency Welfare Plans.
- Capability Audit Communities procured Nous Group to conduct an audit of Western
  Australia's emergency relief and support capability. Nous has completed consultation with
  partner agencies and is finalising the audit report
- Disaster Victim Identification (DVI)/Mass Fatality Communities is engaging with WAPOL and the State Coroner's Office to strengthen its response to a potential major emergency where mass DVI processes are required.
- **Change Management -** On 21 August 2023, Communities commenced a change process to establish a permanent structure to deliver the Emergency Relief and Support (ERS) function under an enhanced service delivery model.
- Partners Strategy- To coincide with the change management process, Communities is exploring new ways to engage with partners. From October, Communities will trial a series of monthly workshops, information circulars and desktop exercises with state partners.

#### Response to the Kimberley Floods

- Communities continues to provide emergency relief and support services to Fitzroy Valley residents impacted by the Kimberley Floods.
- As of 20 September 2023:
  - 87 people are in Phase 1 Temporary Accommodation across the Fitzroy Valley: including Humanihuts on Country at Bungardi and Tarunda Caravan Park and in the Derby Hostel.
  - From 11 January 2023 until 20 September 23, Communities has responded to a total of 2,090 calls for assistance.
  - 92 Category 3 Assistance applications have been initiated.
- Communities has undertaken planning and preparedness activities in the Kimberley Region ahead of the upcoming wet season. Key activities are integrated into the DFES Wet Season Regional Preparedness Strategy and support the Shire of Derby West Kimberley Resilience and Planning Committee activities.





#### **SHIRE OF COLLIE LEMC 15 Nov 2023**

#### **COLLIE CESM REPORT**

#### **Proposed & Completed Exercises:**

- BFB Pre-Season Training completed.
- Basic and Advanced WAERN Radio use completed.
- Water Bommer Re-loading annual requalification completed.
- First Aid training completed.
- Joint pre-season training with SES and BFS completed, included mapping, radio use, first arriving PAFTACS.
- Most training for BFB has ceased now we are into the HT period.
- Training calenda now being developed for 2024.
- Bushfire scenario at the Wellington Dam Wall area, led by Water Corporation.
- Continuation of SES and BFB's with community engagement carrying out Emergency Services displays, community and school-based education exercises.

#### **Incidents of Note:**

#### BFB:

- BFB and VFRS crews have again been dealing with a high number of fires within close proximity to the town centre and outlying town boundaries. WAPOL are continuing to work with the Shire if any fires are deemed suspiciously lit.
- For this financial year across all agencies there have been roughly 53 reported fires of differing size and complexities and with differing ignition causes.
- 8 Members deployed to Shire of Murray complex fires to cover day and night shifts.

#### SES:

Activations to the Collie Airfield for water bombing operations.

#### **Recovery:**

Nill.

#### **Treatment Strategies:**

- Brigades have been assisting with a high number of private property owner request to preform prescribed burning on their properties.
- Due to un-seasonally dry conditions and fire behaviour that has been displayed, this has hampered the planned prescribed burning operations via the MAF program, however the Shire was successful in completing two prescribed burns on Collie Preston Rd and Mungalup Rd.
- 90% of RFQ's for MAF mechanical treatments have been completed with successful contractors being awarded, the Shire is awaiting the works to commence.
- Mechanical thinning has commenced in the Allanson area.



#### **General Business:**

- Due to seasonal conditions the Shire made the decision to bring forward the restricted burning period to the 19<sup>th</sup> October, this allowed control over fires in the landscape and control measures to be implemented by land owners prior to ignition.
- The Prohibited period is due to commence on 15<sup>th</sup> December, this date will also be reviewed and if deemed necessary altered in line with the Act.





# Ordinary Council Meeting 12 December 2023

Appendix 10.3

**Minutes** 

Tourism and Marketing Advisory Committee

Meeting – 6 December 2023





## **MINUTES**

of the

# Tourism & Marketing Advisory Committee

held on

Wednesday 6 December 2023



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#### 1. OPENING AND ELECTION OF PRESIDING MEMBER

The Director of Corporate Services, Nicole Wasmann, declared the meeting open at 9.06am and called for nominations for the position of Presiding Member. Cr Smith nominated herself for the role in writing. There being no further nominations, Cr Smith was declared elected.

Cr Smith took the chair.

#### 2. ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

Members

Cr Michelle Smith Councillor (Presiding Member)

Cr Elysia Harverson Councillor Cr Joe Italiano Councillor

Simone Fraser Collie River Valley Marketing (until 10:20am)

Tracey Clarke Manager, Collie Visitor Centre Tamsin Emmett Community Development Officer

Nicole Wasmann Director Corporate Services (CEO Nominee)

Shire Staff - Non Members

Melissa Souter-Robertson Tourism and Marketing Coordinator

Visitors Nil.

Apologies

Dee O'Brien South32

#### 3. <u>DISCLOSURE OF FINANCIAL INTEREST</u>

Nil

#### 4. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

#### 5. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

#### **Committee Decision**

Moved: Tamsin Emmett Seconded: Cr Italiano

That the minutes of the Tourism and Marketing Advisory Committee meeting held 5 July 2023 be confirmed.

CARRIED: 7/0

For: Cr Smith, Cr Harverson, Cr Italiano, Ms Fraser, Ms Clarke, Ms Emmett, Ms

Wasmann

Against: Nil

#### 6. BUSINESS ARISING FROM THE PREVIOUS MINUTES

The Service Level Agreement has been finalised.

#### 7. OFFICER REPORTS

Nil.

#### 8. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

#### 9. GENERAL BUSINESS

#### 9.1 Schedule of Meeting Dates for 2024

The following dates were agreed:

Tuesday 20 February 2024

Tuesday 21 May 2024

Tuesday 20 August 2024

Tuesday 19 November 2024

The commencement time for meetings will be 10am.

#### 9.2 Lost and Found Report

Simone Fraser reported that this was the first year that Collie has been involved in the program.

Events were held at the Crown and Harris River Estate. Local tourism operators, Adventure Connections and Outback Horse Trails provided tours.

Festiv Arty was also promoted as part of the event.

Other Collie operators were interested however were not able to commit in 2023. More local operators will be required to make it worthwhile in the future. Other local initiatives could also be developed, such as trail running events.

Collie's involvement in 2023 was funded by Collie River Valley Marketing. If Collie is to be involved in the longer term, an alternative funding source will be required.

A post event report has been provided to the Shire.

#### 9.3 Feast at the Quarry Report

I brief was provided on the Feast at the Quarry events.

The Feast at the Quarry Working Group will be meeting during December to plan the 2024 event.

The Committee acknowledged that the Feast at the Quarry was an outstanding event and indicated support for the continuation of the high end event, however members expressed concern about the impact on the Shire resources and the events sustainability.

#### 9.4 Collie Delivery Unit - Tourism Prospectus

Available from <a href="https://www.wa.gov.au/government/publications/collie-tourism-prospectus">https://www.wa.gov.au/government/publications/collie-tourism-prospectus</a>

Members asked for further information to be provided in relation to how the prospectus will be marketed.

#### 9.5 Bunbury Geographe Tourism Partnership(BGTP)

The existing BGTP MOU is due to expire June next year.

The Committee agreed to invite a representative from Bunbury Geographe Tourism partnership to attend a future TMAC meeting to enable TMAC to consider the Shire's future involvement.

A copy of the existing MOU and progress report were provided to members.

#### 9.6 <u>Dwellingup Famil Outcomes</u>

Local tourism stakeholders attended a famil in Dwellingup in September. Members commented on the value of the famil, their appreciation to the Shire of Murray for hosting the event and their willingness to share information, the potential to encourage more visitors inland and the linkage between Dwellingup and Collie, and the learning opportunities for Collie.

Advocating for more increased signage to encourage people to travel inland to Collie when visiting the south west was discussed.

It was suggested that this could be a matter highlighted as a priority to the State Government and potentially included in the Shire's advocacy list for the next State election.

#### 9.7 Visitor Centre Update

The blast in the replica mine has been reset to increase the frequency of blasts. It is hoped that this will encourage more visitors.

A workshop was held regarding the expansion of the Visitor Centre. Funds have been allocated. Electronic interaction and an outside eating area were highlighted.

Potential items that could be stocked for sale targeting hikers and promotion of local branding was discussed. Regular changes and refreshing displays and promotions was also raised.

Access to ablutions outside of Visitor Centre opening hours was discussed. It was noted that ablutions previously located in the parking area had been removed a number of years ago and that the decision to remove has been supported by the Visitor Centre at that time.

#### 9.8 Collie River Valley Marketing (CRVM) Update

An advertisement has been placed in the Australia's South West (ASW) Holiday Planner and the Your South West Map and Guide. The advertisement was circulated to members and shown at the meeting.

Collie River Valley Marketing is currently not receiving any Shire funding. How to fund future marketing of Collie needs consideration.

10:20am - Simone Fraser left the meeting.

#### 9.9 Other General Business

The Tourism and Marketing Coordinator was interviewed for the Just Transition Podcast. <a href="https://colliejusttransition.podbean.com/">https://colliejusttransition.podbean.com/</a>

The Park Run continues to attract regular visitors.

FestivArty is trying to attract a committee to ensure the future of the festival.

#### **10. CLOSE AND NEXT MEETING**

The presiding member thanked everyone for their attendance and declared the meeting closed at 10.25 pm.

The next meeting will be held on Tuesday 24 February 2024.

I certify that these minutes were confirmed at a meeting of the Tourism and Marketing Advisory Committee	
Presiding Member	Date

#### 11. ATTACHMENTS

Status Report

#### Shire of Collie - Tourism & Marketing Advisory Committee

#### Status Report as at 6 December 2023

Meeting	Item	Committee Recommendation	Current Status
2-Aug -21	7.3	That the Committee recommend that Council support in principle the	See also 14.3 from November meeting below.
		following:	A parking strategy for the Collie town centre is to be developed.
		1. The designation of the following sites as overnight parking (24 hours)	In the interim, staff will review options for charging and permit
		for the self-contained RVs only	arrangements.
		Medic Street	
		Forrest Street running track	Camping at Wallsend Ground was available during April 2023,
		<ul> <li>Long bay parking at the Collie Visitor Centre (weekends, school</li> </ul>	however it was not used.
		holidays and public holidays);	
		2. Review charging and permit arrangements and report to the	The Tourism and Marketing Coordinator will provide a report to the
		Committee; and	Committee at a future meeting.
		3. Request staff investigate provision of long-term parking for self-	
		contained vehicles to meet the essential criteria for designation as an	
		RV Friendly TownTM.	

Meeting	Item	Committee Recommendation/Discussion	Current Status
24 Nov 21	14.3	RV Friendly Bays - map has been developed indicated the sizing	The Shire of Collie has conducted a car parking survey in the vicinity of the
		of required bays in the identified areas. Additional long bay	Collie Town Centre and commercial/mixed use precincts along Throssell
		parking is required in the PCYC carpark as there are a large	Street with the view of developing a strategy that will ensure adequate and
28 July 22	13.5	number of caravans using that parking area	suitable parking and associated facilities is provided both now and into the future.
28 July 22	13.5	RV Friendly Town Registration	In addition to car and commercial vehicle parking, it is anticipated that the study will identify another associated issues including, but not limited to:  Long stay parking  Taxi parking  Long vehicle parking (RVs, trailers, caravans etc.)  Coach and tuck parking  Dump sites  The parking conflicts and limitation for caravans at the PCYC is understood by Shire officers.  At the October 2022 Council Meeting, Council resolved:  To receive the results of the Collie town centre car parking survey;  To instruct officers to commence work to scope out a Collie town centre car parking strategy and budget, in consultation with the Chamber of Commerce and Industry and local businesses;  To instruct officers to address short term parking maintenance (such as re-line marking of car parking bays on Throssell Street) and car parking compliance matters as raised in Appendix 13.6.B; and
			4. To instruct officers to liaise with local businesses identified in detailed comments to the survey in respect to the maintenance standard of privately
			owned car parks.
			Temporary RV Camping was available during April 2023 at Wallsend Ground as the Tourist Park has not taken up overflow camping. It was not used.
			The new owners of the Tourist Park have shown interest in operating the overflow.

Meeting	Item	Committee Recommendation/Discussion	Current Status
24 Nov 2021	14.4	Collie Show to incorporate a Caravan and Camping/Trails show concurrently with the Agricultural show could be investigated	The Collie Agricultural Society invited the Shire to be part of a Vision Committee with major sponsors of the Show.
30 Mar 2023	13.3	Website and Logo Branding	Visitor Centre and Tourism and Marketing Coordinator continuing to progress.
5 Jul 2023	7.1	That Council support in principle the terms of the draft Service Level Agreement between the Shire of Collie and the Visitor Centre and authorise the Chief Executive Officer to finalise the agreement in consultation with the Collie River Valley Visitor Centre.	Service Level Agreement finalised.
6 Dec 2023	9.5	Bunbury Geographe Tourism Partnership executive to be invited to attend a future meeting of the Committee to discuss the future of the program and the Shire's involvement.	
6 Dec 2023	9.6	Advocate for improved signage encouraging visitation to Collie from major south west routes. Elected members to raise.	
6 Dec 2023	9.8	Consideration of future marketing funds. To be considered at future meeting.	



### Ordinary Council Meeting 12 December 2023

Appendix 10.4

**Minutes** 

**Audit Committee Meeting – 6 December 2023** 





## **MINUTES**

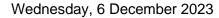
for the

## **AUDIT COMMITTEE MEETING**

held on

Wednesday, 6 December 2023







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Minutes for the Shire of Collie Audit Committee Meeting held in Council Chambers, 87 Throssell Street Collie, on Wednesday, 6 December 2023.

#### 1. **OPEN/ELECTION OF PRESIDING MEMBER**

The Chief Executive Officer opened the meeting at 2.02 pm and invited nominations for the position of presiding member.

Cr Miffling nominated Cr Italiano in writing. Cr Italiano indicated his willingness to accept the nomination. There being no further nominations, Cr Italiano was declared elected.

Cr Italiano took the chair.

#### 2. **ATTENDANCE**

Appointed members Ian Miffling Councillor Councillor

Joe Italiano Elysia Harverson Councillor

Invited Staff Stuart Devenish Chief Executive Officer

> Nicole Wasmann **Director Corporate Services**

Hasreen Mandry Finance Manager

**Invited Persons** Louis Derobillard Office of Auditor General

> Wen-Shein Chai Moore Australia Noel Lam Moore Australia

#### 3. **PUBLIC QUESTION TIME**

#### RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE 4.

5. DISCLOSURE OF FINANCIAL INTEREST

#### 6. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

#### NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO 7. THE PUBLIC

Nil.



#### 8. CONFIRMATION OF THE PREVIOUS MINUTES OF COMMITTEE MEETING

8.1 Audit Committee Meeting – 21 April 2023

Officer's Recommendation/Committee Decision:

Moved: Cr Miffling Seconded: Cr Italiano

That the minutes of the Audit Committee meeting held on 21 April 2023 be confirmed.

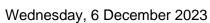
CARRIED: 3/0

For: Cr Miffling, Cr Harverson, Cr Italiano

Against: Nil

9. <u>BUSINESS ARISING FROM THE PREVIOUS MINUTES</u>

Nil.





#### 9. OFFICER REPORTS

#### 9.1 Audit Exit Meeting for Financial Year 2022/23

Reporting Department: Corporate Services

**Reporting Officer:** Hasreen Mandry – Finance Manager

Accountable Manager: Nicole Wasmann – Director of Corporate Services

Local Government Act 1995 & Local Government

**Legislation:** (Financial Management) Regulations 1996

Local Government Amendment (Auditing) Act 2017

File Number: CMG/080

Appendices: Nil

Voting Requirement Simple Majority

#### **Report Purpose**

For the Audit Committee to report to Council on the outcomes of the electronic meeting with the Shire's auditors.

**Committee Decision** 

Moved: Cr Harverson Seconded: Cr Miffling

That the committee suspend standing orders.

CARRIED: 3/0

**For:** Cr Miffling, Cr Harverson, Cr Italiano,

Against: Nil

**Committee Decision** 

Moved: Cr Harverson Seconded: Cr Miffling

That the committee resume standing orders.

CARRIED: 3/0

For: Cr Miffling, Cr Harverson, Cr Italiano,

Against: Nil

Officer's Recommendation/Committee Recommendation:

Moved: Cr Miffling Seconded: Cr Italiano

That the Committee recommends that Council acknowledge the Audit Exit Meeting held on 6 December 2023.

CARRIED: 3/0

For: Cr Miffling, Cr Harverson, Cr Italiano,

Against: Nil



Wednesday, 6 December 2023

#### Background:

Section 7.12A (2) requires a Local Government to meet with the auditor of the Local Government at least once in every year. The term of reference for the Audit Committee identify that the committee meet with the auditor as and when required including initial meeting prior to interim audit.

For the 2021/22 financial year the audit entry and exit meeting were held only with the chairperson of the Audit Committee

The Audit Entrance Meeting held on 21 April 2023, provided an overview on how this year's audit were undertaken.

Following the Audit Exit Meeting with the Audit Committee, the Chief Executive Officer signs the declaration on the financial report and thereafter the OAG issue the auditor's report.

#### **Statutory and Policy Implications:**

Local Government Act 1995

Section 7.12A (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once every year.

Section 7.12AB requires the auditor to audit the accounts and annual financial report of a local government at least once in respect of each financial year.

#### **Budget Implications**

Nil

**Communications Requirements:** (Policy No. CS 1.7)

Nil.

#### **Strategic Community Plan/Corporate Business Plan Implications:**

Nil

#### **Relevant Precedents:**

#### Comment

The Audit Exit Meeting provides the auditor the opportunity to highlight the key audit issues in a structured manner and provide the Chief Executive Officer adequate opportunity to comment.

Wednesday, 6 December 2023

### 10. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

### 11. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN Nil.

- 12. <u>URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION</u>
  Nil.
- 13. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS
  Nil.

#### 14. OTHER MATTERS TO DISCUSS

- a. Discussion regarding annual report timeline and annual electors meeting
- b. Discussion points for purchasing policy review.
- c. Future meeting dates:
  - February 2024: Compliance Audit Return, Purchasing Policy review, Terms of Reference.
  - March/April 2024: Audit Entrance Meeting
  - December 2024: Audit Exit Meeting
  - TBC: Regulation 17, Financial Management Systems Review

#### 15. <u>CLOSE</u>

The committee thanked the finance team for their efforts.

Cr Italiano (presiding member) closed the meeting at 2.45p.m.

I certify that these minutes were confirmed at a meeting of the Audit Committee

Presiding Member	Date



### Ordinary Council Meeting 12 December 2023

Appendix 12.1.A

**Accounts Paid November 2023** 



Payment made by EFT	Туре
FT19646	
FF736542   02/11/2023	CSH
EP196548	CSH
File   1968   07/17/02/3   SUNBURY FINISE INC.   gross, sponsorship and fees   2.000	CSH
COLLET TOWNING	CSH
FFT38550	CSH
174563	CSH
174563	INV
EF185551   02/11/2023   ACCESS WELLBEING SERVICES   Invoices as below   - 1,441.00	INV
S1009399   30/09/2023   Anual management Fe	CSH
S0090353   30/99/2023   ACCESS EAP COUNSEIling 18/09/2023   BUILDING COMMISSION   BUILDING COMMISSION   BUILDING COMMISSION   BUILDING SERVICES LEVY SEP 2023 LESS remitted amounts   ACCESS EAP COUNSEILING 18/09/2023   BREW 42 PTY LTD   BEE'S EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cylinder for Fosts at the Quarry Evern - funded from grants, sponsorship and feer EAG Cy	INV
EF136552	
EFT36553	CSH
THE APPRENTICE AND TRAINESHIP COMPANY (GROUP TRAINING SOUTH WEST)	CSH
EFT36555   02/11/2023   BUNBURY MACHINERY   2.5T Sureweld Aluminium Ramps 2M Long	CSH
EFT36556   02/11/2023   BUNDING PROMISSION   2.5T Sureweld Aluminium Ramps 2M Long   1.185.00	CSH
EFT36557	CSH
EF36568   02/11/2023   BUILDING COMMISSION   Invoices as follows:	CSH
SSL SP23	CSH
BSL OCT23	INV
BREW 42 PTY LTD   Beer & Gas Cylinder for Feast at the Quarry Event - funded from grants, sponsorship and fees   1,221.00	INV
PRINTING COMPANY    Invoices as follows:	CSH
12/10/2023   Take 5 wallets with inserts and take books   1,551.0	CSH
EFT36561	INV
EFT36562	INV
EFT36564   02/11/2023   PETE'S   Invoices as follows:" - 836.25	CSH
EFT36564	CSH
257168   12/09/2023   Staff PPE: Long sleev high vis work shirt, Bisley denim pants, embriodery   294.9	CSH
Staff PPE: Long sleeve high vis work shirt, 42 work pants, embroidery   541.3	INV
EFT36565         02/11/2023         COLLIE AGRICULTURAL SOCIETY         Annual Contribution 2023/24- Collie Show         - 4,000.00           EFT36566         02/11/2023         CEMETERIES & CREMATORIA ASSOCIATION OF WA         Cemetery course         - 450.00           EFT36567         02/11/2023         COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)         Invoices as follows:~         - 462.00           1444300006         12/10/2023         Advertisement - Works Supervisor position 12.10.2023         184.8           154229308         12/10/2023         Notice of Public Advertisement of development proposal - 12.10.2023         92.4           223424916         19/10/2023         Advert for one week in CRV Bulletin - Works Supervisor         184.8           EFT36568         02/11/2023         COLLIE EMBROIDERY SERVICE         Swimming Pool Uniform - Polo x 11 & Embroidery         - 437.80           EFT36569         02/11/2023         CONSULT DIRECT PTY LTD         Scrubs hand towel - individual containers x 14         - 600.60           EFT36570         02/11/2023         CANVAS WORKS SOUTH WEST         Repair and re sew 19 shade sails for Collie swimming pool         - 2,500.00           EFT36571         02/11/2023         COALFIELDS WEARPARTS PTY LTD         Invoices as follows:~         - 1,847.37           108438-1         10/10/2023         Mechanical parts for CAT bobcat Plowbolts, nut	INV
EFT36566   02/11/2023   CEMETERIES & CREMATORIA ASSOCIATION OF WA   Cemetery course   - 450.00	CSH
EFT36567   02/11/2023   COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)   Invoices as follows:\(^{\text{CONSULT DIRECT PTY LTD}} \)   Invoices as follows:\(^{\text{CONSULT DIRECT PTY LTD}}	CSH
144430006       12/10/2023       Advertisement - Works Supervisor position 12.10.2023       184.8         154229308       12/10/2023       Notice of Public Advertisement of development proposal - 12.10.2023       92.4         223424916       19/10/2023       COLLIE EMBROIDERY SERVICE       Advert for one week in CRV Bulletin - Works Supervisor       184.8         EFT36568       02/11/2023       COLLIE EMBROIDERY SERVICE       Swimming Pool Uniform - Polo x 11 & Embroidery       -       437.80         EFT36569       02/11/2023       CONSULT DIRECT PTY LTD       Scrubs hand towel - individual containers x 14       -       600.60         EFT36570       02/11/2023       CANVAS WORKS SOUTH WEST       Repair and re sew 19 shade sails for Collie swimming pool       -       2,500.00         EFT36571       02/11/2023       COALFIELDS WEARPARTS PTY LTD       Invoices as follows:~       -       -       1,847.37         108438-1       10/10/2023       Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge       250.5         108440-1       10/10/2023       Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts       1,596.8	CSH
15422308       12/10/2023       Notice of Public Advertisement of development proposal - 12.10.2023       92.4         223424916       19/10/2023       Advert for one week in CRV Bulletin - Works Supervisor       184.8         EFT36568       02/11/2023       COLLIE EMBROIDERY SERVICE       Swimming Pool Uniform - Polo x 11 & Embroidery       - 437.80         EFT36569       02/11/2023       CONSULT DIRECT PTY LTD       Scrubs hand towel - individual containers x 14       - 600.60         EFT36570       02/11/2023       CANVAS WORKS SOUTH WEST       Repair and re sew 19 shade sails for Collie swimming pool       - 2,500.00         EFT36571       02/11/2023       COALFIELDS WEARPARTS PTY LTD       Invoices as follows:~       - 1,847.37         108438-1       10/10/2023       Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge       250.5         108440-1       10/10/2023       Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts       1,596.8	INV
223424916       19/10/2023       Advert for one week in CRV Bulletin - Works Supervisor       184.8         EFT36568       02/11/2023       COLLIE EMBROIDERY SERVICE       Swimming Pool Uniform - Polo x 11 & Embroidery       - 437.80         EFT36569       02/11/2023       CONSULT DIRECT PTY LTD       Scrubs hand towel - individual containers x 14       - 600.60         EFT36570       02/11/2023       CANVAS WORKS SOUTH WEST       Repair and re sew 19 shade sails for Collie swimming pool       - 2,500.00         EFT36571       02/11/2023       COALFIELDS WEARPARTS PTY LTD       Invoices as follows:~       - 1,847.37         108438-1       10/10/2023       Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge       250.5         108440-1       10/10/2023       Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts       1,596.8	
EFT36568         02/11/2023         COLLIE EMBROIDERY SERVICE         Swimming Pool Uniform - Polo x 11 & Embroidery         - 437.80           EFT36569         02/11/2023         CONSULT DIRECT PTY LTD         Scrubs hand towel - individual containers x 14         - 600.60           EFT36570         02/11/2023         CANVAS WORKS SOUTH WEST         Repair and re sew 19 shade sails for Collie swimming pool         - 2,500.00           EFT36571         02/11/2023         COALFIELDS WEARPARTS PTY LTD         Invoices as follows:~         - 1,847.37           108438-1         10/10/2023         Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge         250.5           108440-1         10/10/2023         Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts         1,596.8	
EFT36569         02/11/2023         CONSULT DIRECT PTY LTD         Scrubs hand towel - individual containers x 14         -         600.60           EFT36570         02/11/2023         CANVAS WORKS SOUTH WEST         Repair and re sew 19 shade sails for Collie swimming pool         -         2,500.00           EFT36571         02/11/2023         COALFIELDS WEARPARTS PTY LTD         Invoices as follows:~         -         1,847.37           108438-1         10/10/2023         Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge         250.5           108440-1         10/10/2023         Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts         1,596.8	CSH
EFT36570         02/11/2023         CANVAS WORKS SOUTH WEST         Repair and re sew 19 shade sails for Collie swimming pool         -         2,500.00           EFT36571         02/11/2023         COALFIELDS WEARPARTS PTY LTD         Invoices as follows:~         -         1,847.37           108438-1         10/10/2023         Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge         250.5           108440-1         10/10/2023         Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts         1,596.8	CSH
EFT36571         02/11/2023         COALFIELDS WEARPARTS PTY LTD         Invoices as follows:~         -         1,847.37           108438-1         10/10/2023         Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge         250.5           108440-1         10/10/2023         Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts         1,596.8	CSH
108438-1         10/10/2023         Mechanical parts for CAT bobcat Plowbolts, nuts, Bolt-on Edge         250.5           108440-1         10/10/2023         Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts         1,596.8	CSH
108440-1 10/10/2023 Mechanical parts for CAT bobcat BOLT-ON, Bolt-on Edge, Plowbolts, Nuts 1,596.8	
	INV
	CSH
EFT36573 02/11/2023 DEAN GUJA Contract Environmental Health - OCT 23 - 7,880.00	CSH

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Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
EFT36574	02/11/2023	ELECTRONIC SCOREBOARDS AUSTRALIA	Power supply plugs for Radio consoles - Electronic Scoreboards	- 242.00		CSH
FFT26F7F	02/11/2022	EVENITO MECT DIVITO	Events West Hire of Various Equipement for Feast at the Quarry Event - funded from	- 42,059.93		CSH
EFT36575	02/11/2023	EVENTS WEST PTY LTD	grants, sponsorship and fees	- 42,059.93		СЗП
EFT36576	02/11/2023	PFD FOOD SERVICES PTY LTD	Invoices as follows:~	- 491.95		CSH
LI819933	12/10/2023		Collie Pool Kiosk expenses - crisps, pies, sausage rolls, ice creams		384.00	INV
LI889933	19/10/2023		Roche Park Kiosk expenses for Skate night - Skinless Franks, frozen chips		107.95	INV
EFT36577	02/11/2023	FOREST EXPLORERS	Training for friends of the river with Forest Explorers WA	- 1,500.00		CSH
EFT36578	02/11/2023	GALABID PTY LTD	GalaBid Fundraising Platform for Silent Auction for Quarry Dinner - grant funded	- 2,035.00		CSH
EFT36579	02/11/2023	HENDERSON HARDWARE	Invoices as follows:~	- 733.20		CSH
101001278	01/08/2023		Paint O/B Enamel & Paint Brush		62.00	INV
102000308	25/08/2023		Star picket caps (yellow) bag of 40		180.00	INV
102000309	28/08/2023		500ml spray bottle for cleaning/disinfecting vehicles and equipment		81.60	INV
199009907	20/09/2023		PVC pipe - 40mm class 12, PVC pipe - 90mm sewer		215.10	INV
199011676	19/10/2023		cut 1 x key for the Soccer Club		4.50	INV
199008992	31/10/2023		Mortar mix for footpath maintenance/repairs Steer St		190.00	INV
EFT36580	02/11/2023	HEATLEY SALES PTY LTD	Invoices as follows:~	- 3,825.44		CSH
Y619458	05/09/2023	THE THEE TO THE STATE OF THE ST	Staff PPE: King Gee safety joggers	3,023	108.01	INV
Y620769	27/09/2023		WELDER STICK/TIG FORCE 135ST WELDCLASS - For Apprentice		218.57	INV
Y621435	09/10/2023		785-105 SHOE CLASSIC EXEC SAFETY L/UP SZ 10.5		202.95	INV
Y621765	12/10/2023		Replacement air operated oil pumps for workshop oil room		3,295.91	INV
EFT36581	02/11/2023	HARRIS RIVER FIRE BRIGADE	Brigade to burn MAF treatment #25380 Mungalup Rd (Grant Funded)	- 500.00	3,233.31	CSH
EFT36582	02/11/2023	HARMONIC ENTERPRISES PTY LTD T/AS HARMONIC IT	IT Support - Hosted backups OCT 23	- 495.00		CSH
EFT36583	02/11/2023	HARRIET WYATT	Conservation Management Strategy for Swinging Bridge	- 5,164.00		CSH
EFT36584	02/11/2023	CONNECT CCS	Overcalls fee for contract CA0184 for month of SEP 2023	- 355.36		CSH
EFT36585	02/11/2023	IRONCLOUD WINES	Pepperilly Grenache Rose Wine for Feast at the Quarry Event funded from grants, sponsorship and fees	- 1,008.00		CSH
EFT36586	02/11/2023	JTAGZ PTY LTD	1200 tags for cat & dog Registration	- 540.10		CSH
EFT36587	02/11/2023	KATE HINDLE	Kate 14/10/23 - 1 hr set. Kate & band 15/10/23 - 1 hr set at Feast at the Quarry funded from grants, sponsorship and fees	- 2,650.00		CSH
EFT36588	02/11/2023	LIVING SPRINGS	Library water cooler refills - 6 x 15L	- 75.00		CSH
EFT36589	02/11/2023	LONSDALE EVENT HIRE	Invoices as follows:~	- 1,861.75		CSH
13/10/2023	13/10/2023	EONODALE EVENTTIME	Crockery and Cutlery for Feast at Quarry Event funded from grants, sponsorship and fees	1,001.73	1,381.75	INV
17/10/2023	17/10/2023		Umbrella Hire for Quarry Lunch 14.10.2023 funded from grants, sponsorship and fees		480.00	INV
EFT36590	02/11/2023	LIVING TURF	Pro Turf Hi N 25kg bag, Pro Series NP 25kg bag, Terraplex 10ltr, Biagra 200L, Kelplus 20L, Ironman 1000L, Spearhead 10L, Casper 1kg, Tetrino 3L, Lime tonne	- 19,989.20		CSH
EFT36591	02/11/2023	MARGARET GODRIDGE	Rates refund due to property transfer	- 131.08		CSH
EFT36592	02/11/2023	OZARB TREE SERVICE	Tree Maintenance works 12/9 - 05/10/2023	- 3,520.00		CSH
EFT36593	02/11/2023	PILATTI BROS TRANSPORT	32/10 concrete mix	- 1,302.40		CSH
EFT36594	02/11/2023	PHOENIX GLASS	supply and install glass and closer to outer door	- 822.00		CSH
EFT36595	02/11/2023	PFI SUPPLIES	Invoices as follows:~	- 119.40		CSH
66532	21/09/2023		Cleaning Supplies Spruce Pine Disinfectant 5lt		59.70	INV
67148	05/10/2023		Cleaning Supplies Spruce Pine Disinfectant 5lt		59.70	INV
EFT36596	02/11/2023	PUBLIC LIBRARIES WESTERN AUSTRALIA INC.	PLWA Membership 2023-2024	- 250.00		CSH
EFT36597	02/11/2023	P & S GRIGGS PLUMBING	Unblocking of Male Toilet at Central Park 18/9/2023	- 220.00		CSH
EFT36598	02/11/2023	REUBEN'S NEWSAGENCY	Invoices as follows:~	- 287.98		CSH
28MAY23 -				237.50		
ADMIN PAPERS	28/05/2023		Newspapers & delivery charges for Admin MAY 2023		57.20	INV

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Туре
30JUL23 ADMIN	30/07/2023		Newspapers & delivery charges for Admin JUL 2023		17.60	INV
PAPERS	30/07/2023		Newspapers & delivery charges for Administrate 2023		17.00	IIVV
LIBRARY PAPERS	30/07/2023		Newspapers and delivery charges for Library JULY 2023		97.49	INV
JUL 23	30/07/2023		Newspapers and delivery charges for Library Joe 1 2025		37.43	114.4
27AUG23 - ADMIN	27/08/2023		Newspapers & delivery charges for Admin AUG 2023		17.60	INV
PAPERS	27/06/2023		Newspapers & delivery charges for Admini AOG 2023		17.00	114.0
LIBRARY PAPERS	27/08/2023		Newspapers and delivery charges for Library AUG 2023		98.09	INV
AUG 23	27/06/2023		Newspapers and delivery charges for Library AOO 2025		36.03	
EFT36599	02/11/2023	COLLIE BETTA HOME LIVING	Vacuum cleaner bags x 4 boxes	- 100.00		CSH
EFT36600	02/11/2023	COLLIE RIDGE RESORT	Invoices as follows:~	- 2,315.00		CSH
39129-220914BA	16/09/2023		1 Hot food platter - vegan / gluten free - Library event - grant funded		75.00	INV
219722A	16/10/2023		Accommodation for the Feast at the Quarry Event - funded		1,920.00	INV
219722B	16/10/2023		Accommodation for Feast at the Quarry Event - Additional room - funded		320.00	INV
EFT36602	02/11/2023	THE RIDGE RESTAURANT	Catering - hot finger food platters - Library murder mystery event - fnded	- 375.00		CSH
EFT36603	02/11/2023	SOUTH WEST REFRIGERATION & AIRCONDITIONING (WA) PTY LTD	Invoices as follows:~	- 2,381.50		CSH
11296	16/10/2023		Investigate fault with air con. Admin Office		258.50	INV
11297	16/10/2023		Replace compressor, evacuate and re-gas air con unit.		2,123.00	INV
EFT36604	02/11/2023	SOUTHERN LOCK & SECURITY	Invoices as follows:~	- 94.50	,	CSH
C27111	17/10/2023		1 x entrance set keyed to our key supplied for Roche Park		54.50	INV
C27120	18/10/2023		2 x 1988" Restricted keys"		40.00	INV
EFT36605	02/11/2023	COLLIE MOWERS AND MORE	FILTER brush cutter air filter	- 30.00		CSH
EFT36606	02/11/2023	STATION MOTORS	Mazda CX 5 - 104CO (DDS Vehicle) 15,000KM Service	- 324.61		CSH
EFT36607	02/11/2023	STEWART & HEATON CLOTHING CO PTY LTD	Fire PPE/PPC items (Jacket, badges, Cargo) for bushfire volunteer members	- 269.74		CSH
EFT36608	02/11/2023	SUNNY SIGN COMPANY PTY LTD	MR-VMAX-9B 1708x220 Replacement signs for Ferguson Rd - 'Coal Discovery Site'	- 171.60		CSH
EFT36609	02/11/2023	SOUTH WEST FIRE UNIT	Invoices as follows:~	- 7,766.01		CSH
137497	03/10/2023	SOUTH WEST TIME OWN	Central park Water Playground - Cut circle plate and weld to bottom of strainer	7,700.01	231.00	INV
137546	25/10/2023		Fault find and rectify check engine light and DPF light/filter on Williams Rd 1.4		1,570.28	INV
137545	25/10/2023		Fault find and repair throttle issue on the Allanson 3.4U delivery pump.		540.34	INV
137547	25/10/2023		Fault find and rectify the engine light warning on the Cardiff 4.4		490.05	INV
137347	23/10/2023		Reattach the rear door, change hinges on all doors, reinforce trailer doors to take		450.05	1144
137548	25/10/2023		hinges, reinforce trailer frame to take hinges, replace all gas struts and weather seals to		4,934.34	INV
137346	23/10/2023		the SES storm Damage Trailer.		4,534.34	IIVV
			St Aidan Sparkling Chardonnary Wine for Feast at the Quarry Event - funded grants,			
EFT36610	02/11/2023	ST AIDAN WINES	sponsorship and fees.	- 955.50		CSH
EFT36611	02/11/2023	CROMAG PTY LTD T/A SIGMA CHEMICALS	x20 Sodium Bicarbonate, x10 Dry Acid, x8 calcium chloride - pool	- 1,790.80		CSH
EFT36612	02/11/2023	SIRSIDYNIX PTY LTD	Project Cost for Library Management - 2 days onsite training	- 5,244.80		CSH
EFT36613	02/11/2023	SEEK LIMITED	Invoices as follows:~	- 1,395.08		CSH
700146320A	30/09/2023	SEEK ENVITED	Advertisement for Work Health and Safety Officer	- 1,333.06	334.40	INV
700146320A 700205504A	31/10/2023		Advertisement for Work Realth and Safety Officer  Advertisement for Works Supervisor on SEEK website		381.42	INV
700205504A	31/10/2023		Advertisement for Parks Supervisor		287.38	INV
700205504B	31/10/2023		Advertisement for General Hands - Parks & Gardens and Works Department		391.88	INV
EFT36615	02/11/2023	SHAH & PATEL PTY LTD - T/A SIZZLES DELI	CATERING FOR MEMBERS AT MITIGATION OF GREEN WASTE AT TRANSFER STN	- 173.50	331.00	CSH
EFT36616	02/11/2023	SOUTH REGIONAL TAFE	Invoices as follows:~	- 330.00		CSH
10025728	17/10/2023	JOOTH REGIONAL TALE	AusChem training for employees	550.00	225.00	INV
10025728	17/10/2023		AusChem training for employees  AusChem training for employees		105.00	INV
EFT36617	02/11/2023	WINC AUSTRALIA PTY LTD	Invoices as follows:~	- 327.46	103.00	CSH
990192737	16/10/2023	WINC AUSTRALIA FIT LID	Office supplies - Rubber bands, Pens, Presentation folders, Paper	327.40	182.63	INV
990192737					144.83	INV
	18/10/2023	DECIONAL FIRE & CAFETY	Office supplies - Sticky notes, file dividers, trimmer mat, black frames	2 410 10	144.83	
EFT36618	02/11/2023	REGIONAL FIRE & SAFETY	Invoices as follows:~	- 2,410.10		CSH
RFS-2142	27/09/2023		Inspections on fire extinguishers, fire blankets, First Aid kits and Defibrillators for the		640.20	INV
			Allanson BFB appliances and building.			

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Туре
RFS-2140	27/09/2023		Inspections on fire extinguishers, fire blankets, First Aid kits and Defibrillators for the		378.40	INV
NF3-2140	27/09/2023		Worsley BFB Building and Fire Appliance.		376.40	IIVV
RFS-2141	27/09/2023		Inspections on fire extinguishers, fire blankets, First Aid kits and Defibrillators for the		215.60	INV
NI 3-2141	27/03/2023		Collie SES Vehicles, Storm Trailers and storage shed.		215.00	114.4
RFS-2139	27/09/2023		Inspections on fire extinguishers, fire blankets, First Aid kits and Defibrillators for the		162.80	INV
			Harris River BFB Building and Fire Appliance			
RFS-2210	24/10/2023		Fire equipment and emergency exit servicing at the Administration Building		290.40	INV
RFS-2144	25/10/2023		Inspections on fire extinguishers, fire blankets, First Aid kits and Defibrillators for the		436.70	INV
111 3 21++	23/10/2023		Cardiff BFB Building and Fire Appliance.		150170	
RFS-2145	25/10/2023		Inspections on fire extinguishers, fire blankets, First Aid kits and Defibrillators for the		74.80	INV
			Collie-Burn Cardiff BFB Building and Fire Appliance.			
RFS-2143	25/10/2023		Inspections on fire extinguishers, fire blankets, First Aid kits and Defibrillators for the		211.20	INV
			Preston Road BFB Building and Fire Appliance.		-	
EFT36619	02/11/2023	THOMSON'S AUTO PARTS	Invoices as follows:~	- 795.00		CSH
565833	12/09/2023		N120-MF battery		285.00	INV
565844	13/09/2023		Replacement trailer plugs for repairs of trailers		110.00	INV
566205	19/10/2023		HCM24600-M4 BATTERY MARINE 15PLT		400.00	INV
EFT36620	02/11/2023	TYREPOWER	Rotate and balance of all four Tyres on the Collie SES Ford Ranger Vehicle.	- 55.00		CSH
EFT36621	02/11/2023	TALIS CONSULTANTS	Water sampling Gibbs Rd Landfill Facility 2023-24	- 9,157.89		CSH
EFT36622	02/11/2023	TEAM GLOBAL EXPRESS PTY LTD	Freight for delivery from sunny signs	- 117.58		CSH
EFT36623	02/11/2023	TLC CARPET AND TILE CLEANING	Public Toilet and BBQ cleaning services - OCT 23	- 11,199.13		CSH
EFT36624	02/11/2023	THE TRUSTEE FOR TMSW UNIT TRUST T/A TRAFFIC FORCE	Supply generic traffic management plans for typical Shire works on roads	- 1,386.00		CSH
EFT36625	02/11/2023	T&R CONTRACTING PTY LTD	Invoices as follows:~	- 19,296.75		CSH
INV-1849	22/09/2023		Supply sand and cartage for coverage @ transfer station 19-21 SEP 23		6,000.50	INV
INV-1854	05/10/2023		Supply sand and cartage for coverage @ transfer station 25-28 SEP 23		7,931.00	INV
INV-1855	05/10/2023		Bulldozer hire for compaction @ transfer station 08/08,19/9,22/9,26/9,28/9,3/10		4,265.25	INV
INV-1903	23/10/2023		Backhoe hire (Shire backhoe being repaired)		1,100.00	INV
EFT36626	02/11/2023	COLLIE RIVER VALLEY MEDICAL CENTRE	Pre-medical and drug and alcohol screening	- 291.50	·	CSH
EFT36627	02/11/2023	WORSLEY BUSHFIRE BRIGADE	Brigade to burn MAF treatment #25380 Mungalup Road (Grant Funded)	- 300.00		CSH
EFT36628	02/11/2023	COLLIE BIN HIRE	Bin Hire - Feast at the Quarry - grant, sponsorship and fees funded	- 440.00		CSH
EFT36629	02/11/2023	WATERCHEM AUSTRALIA PTY LTD	Pool Annual/Major Service of Chlorine Gas System	- 9,153.10		CSH
EFT36630	02/11/2023	WA DISTRIBUTORS	Invoices as follows:~	- 1,755.85		CSH
888524	05/10/2023		Roche Park Kiosk expenses - confectionery, soft drinks, crisps		396.80	INV
892982	19/10/2023		Pool Kiosk expenses - confectionery etc		380.05	INV
893256	23/10/2023		Roche Park Kiosk expenses - confectionery, soft drinks, water, sports drinks		363.40	INV
893707	23/10/2023		Roche Park Cleaning & Kiosk expenses - toilet paper etc & confectionary		223.15	INV
895880	30/10/2023		Roche Park Cleaning & Kiosk expenses - Confectionery & Disinfectant etc		392.45	INV
EFT36631	02/11/2023	WA TREASURY CORPORATION	Invoices as follows:~	- 17,373.25		CSH
30092023-121	30/09/2023		Principal Loan 121 Repayment, Interest on Loan 121,		12,275.85	INV
30092023-118	30/09/2023		Principal Loan 118 Repayment, Interest Loan 118		5,097.40	INV
EFT36632	02/11/2023	WA CONTRACT RANGER SERVICES PTY LTD	Contract Ranger Services week commencing 26/09/2023	- 3,866.50		CSH
EFT36633	02/11/2023	WEED PEST & VERMIN CONTROL - NEIL FRASER	Broadleaf Weed Control Collie Pool Lawns	- 330.00		CSH
EFT36634	06/11/2023	CLEANAWAY PTY LTD	Waste Refuse, bin repairs & maintenance - Resident & Commercial - SEP 2023	- 84,356.22		CSH
EFT36636	07/11/2023	DAVID BRADLEY INGRAM	Rates refund due to rates overpayment	- 1,000.00		CSH
EFT36637	07/11/2023	RENTAL MANAGEMENT AUSTRALIA PTY LTD	Refund of payment incorrectly made to the Shire of Collie	- 1,104.39		CSH
EFT36638	07/11/2023	SUGGETT T & D	Rates refund due to property transfer	- 799.00		CSH
EFT36639	07/11/2023	ELDERS T/A SOUTHERN DISTICTS ESTATE AGENCY		- 415.83		CSH
55726640		·	1 1	422.22		CCII
EFT36640	07/11/2023	VERONICA AGNES ROBINSON	Rates refund due to property transfer	- 439.00		CSH

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
EFT36641	07/11/2023	AGENCIES FOR SOUTH WEST ACCOMMODATION INC	Rates refund as per council resolution for rates waiver to charitable organisation	- 1,834.00		CSH
EFT36642	07/11/2023	ST JOHN AMBULANCE WESTERN AUSTRALIA	Invoices as follows:~	- 340.00		CSH
FAINV01126223	05/10/2023		First Aid Course - 1 day, held in Collie. 1 employee		170.00	INV
FAINV01126224	05/10/2023		First Aid Course - 1 day, held in Collie. 1 x employee		170.00	INV
EFT36644	16/11/2023	WA AUSTRALIAN SERVICES UNION WA (ASU)	Payroll Deductions/Contributions	- 130.50		CSH
EFT36645	16/11/2023	COLLIE TOWING	Transport Kubota Tractor (P30539) from Collie depot to Bunbury Machinery return	- 495.00		CSH
EFT36646	16/11/2023	AIR LIQUIDE WA PTY LTD	Monthly gas clylinder rental for Depot workshop - OCT 2023	- 28.16		CSH
EFT36647	16/11/2023	AMD AUDIT & ASSURANCE PTY LTD	Invoices as follows:~	- 5,280.00		CSH
803470	31/08/2023		Audit of Grant Acquittal Better Bin FOGO		2,860.00	INV
INV-0999	07/11/2023		Audit of Royalties for Region Annual Report 2022-23- Collie Visitor Centre Expansion		1,045.00	INV
INV-1000	07/11/2023		Audit of Royalties for Region Annual Report 2022-23		1,375.00	INV
EFT36648	16/11/2023	AUSTRALIND LANDSCAPING SUPPLIES	Invoices as follows:~	- 5,760.00		CSH
18239A	02/11/2023		Hire of Ditch Witch skid steere tracked loader at Soldiers Park x 10		3,200.00	INV
18239B	02/11/2023		Hire of Ditch Witch skid steere tracked loader at Soldiers Park x 8		2,560.00	INV
EFT36649	16/11/2023	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LIMITED T/A ONE MUSIC	APRA Music Licencing - 01/07/2023 - 30/09/2023 - POOL Service Agreement	- 338.04		CSH
EFT36650	16/11/2023	THE APPRENTICE AND TRAINEESHIP COMPANY (GROUP TRAINING SOUTH WEST)	School Based Trainee Week ending 24/10/2023	- 334.13		CSH
EFT36651	16/11/2023	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	- 43,322.00		CSH
EFT36652	16/11/2023	COLLIE BOULEVARD CAFE	Catering for Special Meeting - 24.10.2023	- 255.00		CSH
EFT36653	16/11/2023	BUNBURY MACHINERY	Invoices as follows:~	- 1,353.00		CSH
SIB46074A	24/10/2023	DOTTO THE TOTAL CONTROL OF THE TOTAL CONTROL OT THE TOTAL CONTROL OF THE	Inspect tractor (P30016) to diagnose and repair faults	1,555.00	550.00	INV
SIB46074B	24/10/2023		Repairs carried out on Kubota tractor P30016.		803.00	INV
EFT36654	16/11/2023	BUNNINGS BUILDING SUPPLIES	WHEELBARROW STANLEY INDUSTRIAL 100L	- 416.10		CSH
EFT36655	16/11/2023	BUSY BEE DRY CLEANERS	Dry cleaning of table covers for Council meetings	- 46.20		CSH
EFT36656	16/11/2023	BUNBURY HARVEY REGIONAL COUNCIL	Organics disposal Banksia Road - OCT 2023	- 11,902.14		CSH
EFT36657	16/11/2023	COLLIE FREIGHTLINES	Freight for Deliveries to Depot from Sigma, Heatleys, SLS etc.	- 377.85		CSH
EFT36658	16/11/2023	STATEWIDE BEARINGS	Running Order, Flap wheel, Clutch Spring, V-Belt, Flange, Dual Seal, clips etc	- 562.32		CSH
EFT36659	16/11/2023	DEPARTMENT OF HUMAN SERVICES	Payroll Deductions/Contributions	- 837.56		CSH
EFT36661	16/11/2023	PETE'S	Staff PPE clothing: Long sleeve high vis shirts	- 241.20		CSH
EFT36662	16/11/2023	COLLIE STEEL - MACHINING & ENGINEERING	10mm Plate, 6mm Plate, Cut holes and countersink holes for Forrest Street Park	- 2,904.00		CSH
EFT36663	16/11/2023	CLEANAWAY PTY LTD	Recycling Contract OCT 23	- 9,823.90		CSH
EFT36664	16/11/2023	BOC LIMITED	Monthly rental for medical oxygen bottles (size C): 28/09/2023 - 28/10/2023	- 13.83		CSH
EFT36665	16/11/2023	COLLIE ELECTRICAL SERVICE	Invoices as follows:~	- 495.00		CSH
00018727	09/10/2023		Assess fault heater pump contactor/power system due to faulty starts at the swimming lool		121.00	INV
00018728	19/10/2023		Supply and Fit the new flow switch to Heat Pump line at the swimming pool		374.00	INV
EFT36666	16/11/2023	CROSS SECURITY SERVICES	Invoices as follows:~	- 3,384.04	374.00	CSH
INV-31835	23/10/2023	Choos Secont Frances	Repair the boot fault with the PC at the Rangers Station at the Depot	3,334.04	809.16	INV
INV-31834	23/10/2023		Investigate and repair fault with the PC at the Rangers Station at the Depot		374.88	INV
INV-31955	09/11/2023		Alarm system monitoring 01/10/2023 - 31/12/2023 - Shire Buildings		2,200.00	INV
EFT36667	16/11/2023	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	Public Notice for the Bulletin - Announced Fire Control Officers	- 184.80	_,	CSH
EFT36668	16/11/2023	CENTRAL GARAGE	Replace timing belt, brakes on 117CO - Holden Colorado	- 1,088.45		CSH
EFT36669	16/11/2023	COLLIE MEN'S SHED INC	SPOTY - Trophies for the Shire of Collie Sports Awards	- 50.00		CSH
EFT36670	16/11/2023	COATES HIRE	Trackmat Hire and Delivery for Soldiers Park Playground Maintenance -			CSH
EFT36672	16/11/2023	DYNAMIC SECURITY MANAGEMENT P/L	Alarm callout for the Collie Admin, Waste Transfer Stn OCT 23			CSH
EFT36673	16/11/2023	EASIALARY PTY LTD	Payroll Deductions/Contributions	- 660.00 - 1,054.91		CSH

SHIRE OF COLLIE List of Accounts Submitted to Council - November 2023

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Туре
EFT36674	16/11/2023	HENDERSON HARDWARE	Invoices as follows:~	- 2,275.52		CSH
199009021	05/09/2023		Mechanic Consumables, Knife & Blade 10pk		38.65	INV
199009398	12/09/2023		Mechanic Consumables - D shackle		4.00	INV
101001800	12/09/2023		Mechanic Consumables - Security keychain 48 Kevlar cord Blk"		43.00	INV
199009930	21/09/2023		Mechanic Consumables - Shears 254MM		47.00	INV
199010958	09/10/2023		Hose Connector 18mm Clock on		5.20	INV
101002152	09/10/2023		Nozzle		2.90	INV
199011076	10/10/2023		1 x paint roller sleeve for the Swimming Pool		9.75	INV
199011616	19/10/2023		Hose Joiner		8.80	INV
102000409	23/10/2023		Materials to Collie Woodturners Group		1,932.42	INV
199012118	26/10/2023		Padlocks and chain		161.60	INV
199012387	31/10/2023		WD-40		22.20	INV
EFT36675	16/11/2023	HEATLEY SALES PTY LTD	Invoices as follows:~	- 411.83		CSH
Y621920	16/10/2023		Staff PPE: BOOT ARGYLE SAFETY BLK ZIP B/CAP		201.89	INV
Y622535	25/10/2023		Staff PPE: BOOT SOUTHERN CROSS BLACK ZIP SIDED		209.94	INV
EFT36676	16/11/2023	HARRIS RIVER FIRE BRIGADE	Invoices as follows:~	- 598.30		CSH
31102023 HRBFB	01/10/2023		Petty Cash: Refreshements for Pollard Road Fire and callouts		98.30	INV
18102023	18/10/2023		Burn 3 x Green waste piles at Transfer station 18.10.2023		500.00	INV
EFT36677	16/11/2023	ROB BENNETT MOBILE SERVICES	Repair/replace hose/fittings on sweeper truck (VT651)	- 163.99		CSH
EFT36678	16/11/2023	HARMONIC ENTERPRISES PTY LTD T/AS HARMONIC IT	IT Support - Block Hours Renewal x 60	- 6,897.00		CSH
EFT36679	16/11/2023	HELEN RACHEL SMART	Rates refund due to rates overpayment	- 1,588.06		CSH
EFT36680	16/11/2023	ILLION AUSTRALIA PTY LTD T/A ILLION TENDERLINK	Public Tenders (3): - Tender Management System	- 544.50		CSH
EFT36681	16/11/2023	INTERFIRE AGENCIES	PPE for Bush Fire Brigades - Gloves x 3	- 325.89		CSH
EFT36682	16/11/2023	INTERPHONE	Interphone NBN Optic Fibre Internet Access Charges 01/11/2023 - 30/11/2023	- 130.90		CSH
EFT36683	16/11/2023	JVA & CO	Install door and weatherproof structure to Caretakers House at Caravan Park	- 792.00		CSH
EFT36684	16/11/2023	BYLUND PHOTOGRAPHICS	Photographs of newly elected Councilors & President 2023	- 200.00		CSH
EFT36685	16/11/2023	JUSTIN LUKE EVANS	Rates refund due to property transfer	- 175.00		CSH
EFT36686	16/11/2023	KEYSTONE STRUCTURAL	Structural engineering portion of Conservation Management Strategy for Swinging Bridge	- 7,260.00		CSH
EFT36687	16/11/2023	LIVING SPRINGS	Admin Office - Springwater Delivery 13/10/2023 and 27/10/2023	- 175.00		CSH
EFT36688	16/11/2023	MCLEODS BARRISTERS & SOLICITIORS	Invoices as follows:~	- 5,945.96		CSH
132747	31/10/2023		Planning Prosecution	,	2,468.86	INV
132401	31/10/2023		SAT Review		3,477.10	INV
EFT36689	16/11/2023	MILLARD MARINE	Invoices as follows:~	- 3,521.90	,	CSH
385962	06/11/2023		Diagnostic and repair works on the Collie SES flood boat	,	1,360.00	INV
385963	06/11/2023		Annual service on the Collie SES Flood Boat		2,161.90	INV
EFT36690	16/11/2023	IXOM OPERATIONS PTY LTD	Service fees for Chlorine cylinders at Collie Swimming Pool - 70kg and 920kg	- 216.54		CSH
EFT36691	16/11/2023	DAVID JOHN LEONARD	Rates refund due to rates overpayment	- 824.50		CSH
EFT36692	16/11/2023	OUTDOOR WORLD BUNBURY	Refund of Development Application Fees over paid	- 147.00		CSH
EFT36693	16/11/2023	OFFICEWORKS (ON LINE ORDERS ONLY)	Invoices as follows:~	- 526.02		CSH
609908775	06/10/2023		Library stationery and art supplies, Markers, Notebooks, Sticky Tape etc		247.80	INV
610304731	29/10/2023		Library stationery and art supplies, Acrylic Pad, Fineliners		58.57	INV
610304930	31/10/2023		Library stationery and art supplies, Pouches, Busines Card Pack, Pouches, Paint		219.65	INV
EFT36694	16/11/2023	PRESTON RD BUSHFIRE BRIGADE	Burn 4 x Green Waste Piles at Transfer Station 18.10.2023	- 500.00		CSH
EFT36695	16/11/2023	PLANNING INSTITUTE OF AUSTRALIA	Professional membership	- 462.00		CSH
EFT36696	16/11/2023	PILATTI BROS TRANSPORT	1.6m3 of 20/14 supplied and dlvd to the front of the Art Centre on 09.11.2023	- 594.88		CSH
EFT36697	16/11/2023	PFI SUPPLIES	Cleaning consumables - 2 x 15LT SPICESAN for Pool	- 185.00		CSH
EFT36698	16/11/2023	P & S GRIGGS PLUMBING	Repair leaking taps to the Caretakers Cottage	- 125.07		CSH
EFT36699	16/11/2023	REUBEN'S NEWSAGENCY	Newspapers for Admin OCT 2023	- 22.00		CSH

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Туре
EFT36700	16/11/2023	SOUTHERN LOCK & SECURITY	1 x padlock to our registered system for the Waste Transfer Station	- 83.80		CSH
EFT36701	16/11/2023	COLLIE MOWERS AND MORE	Collie Pool Lawn Mower repair parts and labour	- 51.50		CSH
EFT36702	16/11/2023	CIVIL & STRUCTURAL ENGINEERS	Provide a recommendation report roof at the Managers residence at Tourist Park	- 1,875.00		CSH
EFT36703	16/11/2023	SUNNY SIGN COMPANY PTY LTD	Invoices as follows:~	- 2,190.65		CSH
560411	10/10/2023		Various Speed Signs and Hazard Signs etc	,	1,300.20	INV
507086	20/10/2023		POWDER COATED YELLOW - BLUE REFLECTIVE STRIP - C/W CAP		308.00	INV
507464	27/10/2023		VARIOUS GHS SIGNAGE x 9, SPEED LIMIT SIGN 10KM/H		582.45	INV
EFT36704	16/11/2023	SOUTH WEST LOCKSMITHS	2 x keys for our restricted system A1.D11	- 47.92	302.13	CSH
EFT36705	16/11/2023	SAPIO PTY LTD	replace faulty camera at Pound, including minor works rate.	- 575.30		CSH
EFT36706	16/11/2023	SCOPE BUSINESS IMAGING	Invoices as follows:~	- 1,798.52		CSH
631936	31/10/2023	SCOTE BOSINESS INVINCING	Admin Photocopier Service Plan and Help Desk Support for OCT 2023	2,750.52	1,640.33	INV
631935	31/10/2023		Depot Photocopier Service Plan and Help Desk Support for OCT 2023		158.19	INV
EFT36707	16/11/2023	CROMAG PTY LTD T/A SIGMA CHEMICALS	Invoices as follows:~	- 9,413.00	130.13	CSH
EF130/0/	10/11/2025	CROWAG PTT LTD T/A SIGINIA CHEINICALS	Pool Stabiliser, Buffer sodium bicarbonate, Dry acid plastic bag sodium bisulphate, pool	- 9,413.00		CJII
174389/01	21/09/2023		testing chemicals		2,949.10	INV
174390/01	23/10/2023		Dolphin Commercial Wave 100, Pool Vacuum		6,463.90	INV
EFT36708	16/11/2023	SCOTT HALLSWORTH	Quarry Event - Guest Chef Car Rental - funded from grants, sponsorship and fees	- 1,146.24		CSH
EFT36709	16/11/2023	WINC AUSTRALIA PTY LTD	Premium paper x 50 sheets for Sports awards	- 35.86		CSH
EFT36710	16/11/2023	REGIONAL FIRE & SAFETY	Invoices as follows:~	- 4,496.80		CSH
RFS-2241	01/11/2023	REGIOTALET INC & SALETT	fire equipment and emergency exit servicing at Cardiff Hall for October	4,430.00	224.40	INV
RFS-2249	02/11/2023		fire equipment and emergency exit servicing at the Art Gallery for October		224.40	INV
RFS-2250	02/11/2023		fire equipment and emergency exit servicing at the Air Gallery for October		421.30	INV
NF3-2230	02/11/2023				421.30	IIVV
RFS-2252	02/11/2023		fire equipment and emergency exit servicing at the Woodturners Association for October		26.40	INV
RFS-2251	02/11/2023		fire equipment and emergency exit servicing at the Pool for October		224.40	INV
RFS-2248	02/11/2023		fire equipment and emergency exit servicing at the Visitor Centre for October		17.60	INV
RFS-2246	02/11/2023		fire equipment and emergency exit servicing at Roche Park for October		431.20	INV
RFS-2247	02/11/2023		fire equipment and emergency exit servicing at the Coalfields Museum for October		281.60	INV
RFS-2253	08/11/2023		Fire equipment and emergency exit servicing at the Margaretta Wilson Centre for October		671.00	INV
RFS-2257	08/11/2023		Fire equipment and emergency exit servicing at the Waste Transfer Station in October		61.60	INV
RFS-2258	08/11/2023		Fire equipment and emergency exit servicing at the Forrest Street Toilets for October		8.80	INV
RFS-2256	08/11/2023		Fire equipment and emergency exit servicing at the Shire Depot for October		871.20	INV
RFS-2254	08/11/2023		Fire equipment and emergency exit servicing at the Goods Shed for October		786.50	INV
RFS-2255	08/11/2023		Fire equipment and emergency exit servicing at the Collie River Valley Tourist Park for October		246.40	INV
EFT36711	16/11/2023	THOMSON'S AUTO PARTS	Bosch Battery 550CCA (N50EF)	- 152.00		CSH
EFT36712	16/11/2023	TEAM GLOBAL EXPRESS PTY LTD	Invoices as follows:~	- 731.93		CSH
0596-S280142	15/10/2023	TENNI GEODAL ENTRESS FIT LID	Freight for Delivery from pathwest, Stewart & Heaton Clothing	7.51.93	95.74	INV
0596-5280142 0597-S280142	22/10/2023		Freight for delivery from Sunny Sign, Stewart & Heaton Clothing		306.41	INV
0598-S280142	29/10/2023		Freight for Delivery from Pathwest, Sunny Sign		216.35	INV
					113.43	INV
0599-S280142	05/11/2023	TH DROOM CONTRACTING DTV LTD	Freight for delivery from Corsign, Corsign	1 100 00	113.43	
EFT36713	16/11/2023	TILBROOK CONTRACTING PTY LTD	Float Hire with Dolly mob de mob excavator to Allanson	- 1,188.00		CSH
EFT36714	16/11/2023	TIMBER INSIGHT	Emergency Repairs to Mungalup Rd bridge - Deposit	- 44,757.42		CSH
EFT36715	16/11/2023	TLC CARPET AND TILE CLEANING	Cleaning, unlocking/locking of Velodrome and football ground toilets	- 475.20		CSH
EFT36716	16/11/2023	T&R CONTRACTING PTY LTD	Invoices as follows:~	- 5,464.25		CSH
INV-1904	23/10/2023		Bulldozer hire for coverage of broken down machine @ transfer station - 9 hrs		2,326.50	INV

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
INV-1917	03/11/2023		Supply sand and cartage for coverage @ transfer station - 14.50		3,137.75	INV
EFT36717	16/11/2023	TROPHIES WEST	Brushed Gold Name Plates & Desk Plates	- 205.25	,	CSH
EFT36718	16/11/2023	THINK WATER	A11480 Rainbird Valve Box Round with Green Lid 7",-135.17"		- 135.17	INV
EFT36719	16/11/2023	COLLIE RIVER VALLEY MEDICAL CENTRE	Invoices as follows:~	- 1,457.50		CSH
680015	02/11/2023		Pre-medical and drug and alcohol screening	,	291.50	INV
680625	08/11/2023		CRVMC Pre-Employment Medical		291.50	INV
680873	09/11/2023		Pre-Employment Medical		291.50	INV
680836	09/11/2023		Pre-Employment Medical		291.50	INV
681173	13/11/2023		Pre-Employment Medical		291.50	INV
EFT36720	16/11/2023	VON BIBRA MOTORS PARTS AND CRAFTS SUPPLIES	Stickering to existing signage "All Fires Prohibited"	- 191.70		CSH
EFT36721	16/11/2023	COLLIE BIN HIRE	Empty waste skip bins - Minninup Pool, Black Diamond, Shire Depot	- 1,078.00		CSH
EFT36722	16/11/2023	HARRY WOOD	Rates refund due to property transfer	- 145.50		CSH
EFT36723	16/11/2023	WA DISTRIBUTORS	Invoices as follows:~	- 795.20		CSH
894032	26/10/2023		Swimming Pool Kiosk Items: Drinks, Iollies, chips etc		403.90	INV
			Roche Park Cleaning expenses - toilet paper, hand towels, gloves, bin bags, Roche Park			
898101	06/11/2023		Kiosk expenses - confectionery, crisps, soft drinks, sports drinks		391.30	INV
EFT36724	16/11/2023	WILLOW BRIDGE ESTATE	Blanc De Blanc Wine for Feast at the Quarry Event - funded from grants, sponsorship and fees	- 882.00		CSH
EFT36725	16/11/2023	WILLIAM CORK	Rates refund due to rates overpayment	- 2,000.00		CSH
EFT36726	16/11/2023	WATTLE CONSULTANCY PTY LTD	Contract Town Planning Services 18/25 Oct 23	- 2,970.00		CSH
EFT36727	16/11/2023	WA CONTRACT RANGER SERVICES PTY LTD	Contract Ranger Services - week commencing 16.10.2023 and 23.10.2023	- 10,293.25		CSH
EFT36728	16/11/2023	WREN OIL	Invoices as follows:~	- 528.00		CSH
157720	12/09/2023	WHEN OIL	Exchange 1.3 hydrocarbon bin for depot workshop	320.00	511.50	INV
159285	23/10/2023		Waste Oil collection at Waste Transfer Station		16.50	INV
139263	23/10/2023		Mechanical works for Shire of Collie MAF treatment number 25228 (Allanson)		10.30	IIVV
EFT36729	17/11/2023	EDGE LANDWORKS PTY LTD	(Grant Funded)	- 11,550.00		CSH
EFT36730	17/11/2023	REUBEN'S NEWSAGENCY	Newspapers and delivery charges for Library SEP 2023	- 126.99		CSH
EFT36731	17/11/2023	SCOPE BUSINESS IMAGING	Library Colour Photocopier Preventative Service Plan and Help Desk Support for OCT 2023	- 518.02		CSH
EFT36732	17/11/2023	SEEK LIMITED	Advertisement for Strategic Planner position	- 329.18		CSH
EFT36735	23/11/2023	WA AUSTRALIAN SERVICES UNION WA (ASU)	Payroll Deductions/Contributions	- 261.00		CSH
EFT36736	23/11/2023	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	- 101,730.00		CSH
EFT36737	23/11/2023	DEPARTMENT OF HUMAN SERVICES	Payroll Deductions/Contributions	- 1,675.12		CSH
EFT36738	23/11/2023	EASIALARY PTY LTD	Payroll Deductions/Contributions	- 2,109.82		CSH
EFT36742	30/11/2023	ARROW BRONZE	Invoices as follows:~	- 1,067.58		CSH
744268	08/11/2023		Two plaques Robert		631.47	INV
744591	13/11/2023		Plaque		436.11	INV
EFT36743	30/11/2023	ALLANSON BUSHFIRE BRIGADE	Invoices as follows:~	- 554.05		CSH
AFB PETTY CASH AUG 23	07/11/2023		DFES Mitigation Burn Refreshments - Woolworths, DFES Mitigation Burn - Sprys		152.25	INV
AFB PETTY CASH OCT 23	07/11/2023		Petty Cash - Appliance & Station Supplies (Refreshments), Petty Cash - Batteries for Head Torches ETC, Petty Cash - Appliance & Station Supplies (Snacks & Refreshments)		206.80	INV
AFB PETTY CASH NOV 23	07/11/2023		Water for Station & Applicances, Refreshments for Appliances		195.00	INV
EFT36744	30/11/2023	ALLERDING AND ASSOCIATES	Engage consultant for expert witness services in SAT Proceedings	- 8,665.25		CSH
EFT36745	30/11/2023	THE APPRENTICE AND TRAINEESHIP COMPANY (GROUP TRAINING SOUTH WEST)	School Based Trainee Week ending 09/11/2023	- 590.28		CSH
EFT36746	30/11/2023	ATC WORK SMART INC	Mechanic Trainee Paid 11/11/2023	- 2,049.86		CSH

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
EFT36747	30/11/2023	BUILDING & CONSTRUCTION INDUSTRY	BCITF Levy less Commissions	- 16,061.50		CSH
EFT36748	30/11/2023	BUNBURY MACHINERY	Invoices as follows:~	- 9,098.01		CSH
SIB44847A	28/09/2023		Inspect & repair/replace rear main seal		3,944.16	INV
			Mechanic Parts for Kubota Tractor (CO30016) DISK COMP (CLUTCH), ASSY PLATE			
SIB44847B	28/09/2023		PRESSURE, BEARING THRUST BALL, GASKET (BEARING CASE), SLEEVE, O-RING, PARTS		1,900.63	INV
	1		FREIGHT, LABOUR - LABRJGR, FLYWHEEL MACHINING			
SIB46973	10/11/2023		Replacement parts for quick cut saw		214.86	INV
SIB47012A	10/11/2023		Assess and repair Kubota Tractor (P30539),		550.00	INV
SIB47012B	10/11/2023		Repairs to Kubota P30539 after PO 56200 for assessment		2,488.36	INV
EFT36749	30/11/2023	BUNBURY CEMETERY BOARD	Concrete Plinths 143 X 117 mm	- 495.00	,	CSH
EFT36750	30/11/2023	SCOTT CHRISTINGER	Invoices as follows:~	- 1,610.32		CSH
			Repair illuminated exit sign above main public entry/exit of Collie Swimming Pool, to	,		
INV-0224	10/11/2023		comply with AS 2293.1.		275.80	INV
INV-0225	10/11/2023		Replacement of 2xRCD's for heat pumps at Collie Swimming Pool		471.02	INV
INV-0223	15/11/2023		Fault finding to Arboretum Lights fittings (9 globes and 2 light fittings)		550.00	INV
INV-0234	15/11/2023		Reset Breaker on the EV Charging station in Central Park.		313.50	INV
EFT36751	30/11/2023	PETE'S	Invoices as follows:~	- 357.00	313.30	CSH
		PETE 3		337.00	235.20	INV
257586 257696	02/10/2023 05/10/2023		Staff PPE: Long sleeve his vis shirts		57.30	INV
			Staff PPE: Yellow/Navy, hi-vis shirts		64.50	INV
257993	18/10/2023	OLEANAWAY PEVLED	Staff PPE: 2 x Hi-vis polo shirts	02 002 45	64.50	
EFT36752	30/11/2023	CLEANAWAY PTY LTD	Waste Refuse, bin repairs & maintenance - residential & Commercial OCT 2023	- 83,003.45		CSH
EFT36753	30/11/2023	COLLIE CHAMBER OF COMMERCE & INDUSTRY	Gift Vouchers for Ladies Netball GF - Roche Park	- 150.00		CSH
EFT36754	30/11/2023	COLLIE BUS SERVICE	Bus hire from/to collie for 14/15 OCT - Feast at the Quarry Event - funded from fees	- 4,510.00		CSH
EFT36755	30/11/2023	CB TRAFFIC SOLUTIONS	Invoices as follows:~	- 6,468.00		CSH
00014074	08/10/2023		Trailer mounted Portable Traffic Signal 01/10 - 09/10/2023,		1,232.00	INV
00014123	15/10/2023		Trailer mounted Portable Traffic Signal 09/10 - 14/10/2023,		770.00	INV
00014171	22/10/2023		Trailer mounted Portable Traffic Signal 16/10 - 22/10/2023,		924.00	INV
00014395	12/11/2023		Trailer mounted Portable Traffic Signal 21/10 - 13/11/2023		3,542.00	INV
EFT36756	30/11/2023	CRANK'N CYCLES	SPOTY - Trophy engraving, Plaques and medal engraving.	- 263.00		CSH
EFT36757	30/11/2023	COLLIE FLOORWORLD	Floor covering works to Managers Residence at Collie River Valley Tourist Park	- 10,792.00		CSH
EFT36758	30/11/2023	CHAPPELL LANDSCAPING	White sand for long jump pits at Velodrome.	- 175.00		CSH
EFT36759	30/11/2023	CORSIGN WA	Invoices as follows:~	- 409.20		CSH
80610A	30/10/2023		Giveway signs for Bridge traffic management.		204.60	INV
00080610	30/10/2023		Giveway signs for Bridge traffic management.		204.60	INV
			Gross Rental Valuations Chargeable Schedule G2023/12 Dated 30/09/2023 - 27/10/2023			
EFT36760	30/11/2023	LANDGATE	& G2023/13 Dated: 28/10/2023 - 10/11/2023	- 122.05		CSH
			Gross Rental Valuations Chargeable Schedule G2023/12 Dated 30/09/2023 - 27/10/2023			
388856	20/11/2023	LANDGATE	& G2023/13 Dated: 28/10/2023 - 10/11/2023		122.05	INV
			Periodic Inspections to Automatic doors at Margaretta Wilson Centre, Library, Admin			
EFT36761	30/11/2023	DORMAKABA AUSTRALIA PTY LTD	Office, Visitors Centre, Roche Park	- 891.00		CSH
EFT36762	30/11/2023	EVERLON BRONZE	Replacement Granite Monument Covers (G654)	- 694.10		CSH
EFT36764	30/11/2023	COLLIE FLORIST	Invoices as follows:~	- 120.00		CSH
00003806	11/11/2023	COLLIE FLORISI	Single Wreath - Medium. Remembrance Day.	- 120.00	60.00	INV
			,		60.00	INV
00003807	11/11/2023		Additional wreath - Medium - Remembrance Day		60.00	IIV
EFT36765	30/11/2023	GREEN DOOR WINES	36 Bottles of El Toro Tempranillo for Feast at the Quarry Event - funded from grants, sponsorship and fees	- 594.00		CSH
EFT36766	30/11/2023	HENDERSON HARDWARE	Rio Bar 200 x 200 lengths	- 220.00		CSH
EFT36767	30/11/2023	HEATLEY SALES PTY LTD	Blundstone 024 Safety Gumboots -	- 111.54		CSH
EFT36768	30/11/2023	HARMONIC ENTERPRISES PTY LTD T/AS HARMONIC IT	IT Support - Hosted backups NOV 23	- 495.00		CSH

SHIRE OF COLLIE List of Accounts Submitted to Council - November 2023

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
EFT36769	30/11/2023	HEYDER & SHEARS	14 Oct - Equipment Hire Charges - Feast at the Quarry - funded from grants, sponsorship and fees	- 76.05		CSH
EFT36770	30/11/2023	CONNECT CCS	After hours call service for October 2023	- 410.41		CSH
EFT36771	30/11/2023	MOYA JUNE WERNER	Rates refund due to property transfer	- 735.32		CSH
EFT36772	30/11/2023	NUTRIEN WATER	100mm 4' gibault coupling for pipe repair at Roche Park - Cricket	- 211.00		CSH
EFT36773	30/11/2023	OUTDOOR WORLD BUNBURY	Verge bond Refund	- 1,000.00		CSH
EFT36774	30/11/2023	OZARB TREE SERVICE	Emergency Call out to Arboretum 09/11/2023 - clean up Snapped out branches	- 500.00		CSH
EFT36775	30/11/2023	PARKS & LEISURE AUSTRALIA	PlaySpace Technical Tour - 23 Nov 2023 2 x employees	- 484.00		CSH
EFT36776	30/11/2023	PILATTI BROS TRANSPORT	concrete delivered - 3.6m3 of 20/14/80 @ Steere Road	- 1.118.48		CSH
EFT36777	30/11/2023	PFI SUPPLIES	Invoices as follows:~	- 656.70		CSH
69029	16/11/2023	111301111123	Supply 3 x metal COMPACT paper towel dispensers for Velodrome toilets	030.70	237.00	INV
69031	16/11/2023		6 x metal vertical soap dispensers for the Football Club		419.70	INV
EFT36778	30/11/2023	POSITION PARTNERS	Surveying Software for office device, annual renewal.	- 1,848.00	125.70	CSH
EFT36779	30/11/2023	P & S GRIGGS PLUMBING	Invoices as follows:~	- 1,667.77		CSH
INV-16813	14/11/2023	T & 3 GRIGGS T EDIVIDING	Check blockage to storm water pipe in the Margaretta Wilson Centre and rectify	1,007.77	1,365.27	INV
INV-16822	21/11/2023		Attend to blocked toilet drain at Soldiers Park		302.50	INV
EFT36780	30/11/2023	REUBEN'S NEWSAGENCY	Newspapers for Admin BETWEEN 02/10 - 29/10/2023	- 17.60	302.30	CSH
EFT36781	30/11/2023	REDINK HOMES	Verge Bond Refund	- 1,000.00		CSH
EFT36782	30/11/2023	STATION MOTORS	15K scheduled service 100CO - Mazda CX5	- 352.83		CSH
EFT36782	30/11/2023	STATION MOTORS  STEWART & HEATON CLOTHING CO PTY LTD	Required PPE for Bushfire Members: Pants/Trousers	- 566.83		CSH
	<u> </u>			- 566.83		CSH
EFT36784	30/11/2023	SCAVENGER SUPPLIES PTY LTD	Invoices as follows:~	- 544.50	165.00	INV
INV-18954A	21/11/2023		1x red & 1x green replacement 5L Jerry cans for the Allanson LT			INV
INV-18954B	21/11/2023	COUTUNATEST LIQUET AND CDANE	Replacement Drip Torch for the Allanson LT	573.00	379.50	
EFT36785	30/11/2023	SOUTHWEST HOIST AND CRANE	Attend for routine safety inspection/service/lube of vehicle hoist. 16/11/2023	- 572.00		CSH
EFT36786	30/11/2023	RESOURCE RECOVERY GROUP T/A SOUTHERN METROPOLITAN REGIONAL COUNCIL	Collie Recycle Right membership renewal - FY23-24	- 3,465.00		CSH
EFT36787	30/11/2023	ROSALYN MAREE O'CONNOR	Rates refund due to property transfer	- 243.42		CSH
EFT36788	30/11/2023	TALIS CONSULTANTS	Water sampling Gibbs Rd Landfill Facility 2023-24	- 2,651.45		CSH
EFT36789	30/11/2023	T&R CONTRACTING PTY LTD	Invoices as follows:~	- 7,191.25		CSH
INV-1926	07/11/2023		Supply sand and cartage for coverage @ transfer station 1/11,2/11,3/11		3,572.25	INV
INV-1927	07/11/2023		Bulldozer hire for coverage of broken down machine @ transfer station 13/10, 17/10, 25/10. 31/10		3,619.00	INV
EFT36790	30/11/2023	TREVOR AND VIVIENNE SHARP	Rates refund due to property transfer	- 615.22		CSH
EFT36791	30/11/2023	TROPHIES WEST	Two new councillor name plates for council chambers	- 90.80		CSH
EFT36792	30/11/2023	VENTURA HOME GROUP	Invoices as follows:~	- 2,000.00		CSH
VBRF 2020119	13/11/2023	VENTORULI GROOT	Verge Bond Refund	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,000.00	INV
VBRF 2020019	13/11/2023		Verge Bond Refund		1,000.00	INV
EFT36793	30/11/2023	VINIDEX	375 Stormpro 2 SN8 PP 5.93m, 500mg Bactericidal Lubricant for Rose Road	- 3,052.73	2,000.00	CSH
EFT36794	30/11/2023	WHITE BUILDING CO PTY LTD	Invoices as follows:~	- 3,000.00		CSH
VBRF 2020208	13/11/2023	William Bollowice Co. 111 Elb	Verge bond Refund	2,220.00	1.000.00	INV
VBRF 2020131	13/11/2023		Verge bond Refund		1,000.00	INV
VBRF 2021026	13/11/2023		Verge Bond Refund		1,000.00	INV
EFT36795	30/11/2023	WESTRAC EQUIPMENT PTY LTD	Invoices as follows:~	- 7,655.43	2,000.00	CSH
SI 1732381	18/11/2023	WESTING EQUILIBRIUM THE EIG	Inspection/assement of machines prior to completing works on site for Caterpillar 428E2	7,033.43	595.19	INV
			Backhoe Loader (CO30051)			
SI 1732410	18/11/2023		Materials and labour to replace/repair steering system on backhoe (CO30051)		7,060.24	INV
EFT36796	30/11/2023	COLLIE BIN HIRE	Invoices as follows:~	- 1,804.00		CSH
10320	02/11/2023		Pump out of the Truck Bay and Visitor Centre dump points for w/c 02.11.2023		902.00	INV
10331	14/11/2023		For pumping out 4,000L of ATU tank behind Art Gallery 14/11/2023		902.00	INV
EFT36797	30/11/2023	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA - Introduction to Waste Management - EMP673	- 638.00		CSH

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Туре
EFT36798	30/11/2023	WA DISTRIBUTORS	Roche Park Kiosk Expenses - Confectionery, Apple Juice, Crisps	- 203.70		CSH
EFT36799	30/11/2023	WESTERN AUSTRALIA POLICE	Volunteer Checks MAY 23	- 34.00		CSH
EFT36801	30/11/2023	WA CONTRACT RANGER SERVICES PTY LTD	Contract Ranger Svs - weeks commencing 30.10, 6.11, 13.11, 20.11, 27.11.2023	- 10,450.00		CSH
55735504	02/11/2022	THE ROOFORCE UNIT TRUST T/A ROOFORCE	Event Security for Feast at the Quarry 12 - 15 October 2023 - funded from grants,	- 6.142.27		CSH
EFT36601	02/11/2023	REGIONAL SECURITY	sponsorship and fees	- 0,142.27		СЗП
#60	22/11/2023	SHIRE OF COLLIE EMPLOYEE	Shire Payroll PPE 19.11.2023 (#60)	- 162,575.21		CSH
#61	09/11/2023	SHIRE OF COLLIE EMPLOYEE	Shire Payroll PPE 05.11.2023 (#61)	- 1,041.43		CSH
#59	08/11/2023	SHIRE OF COLLIE EMPLOYEE	Shire Payroll PPE 05.11.2023 (#59)	- 149,652.75		CSH

SHIRE OF COLLIE List of Accounts Submitted to Council - November 2023

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
Payments made by	cheque					
41946	06/11/2023	SHIRE OF COLLIE - PETTY CASH	Petty Cash: Plastic Plugs, Stainless Steal cable ties for dog pound, Maintenance Box for front counter printer - Admin (EPSON T6716), Coffee for Admin office, New Pressure Controller for eye wash, cemetery book, binders for new employee inductions, Plants for Citizenship ceremony, Bolts for roller doors at tip shop	- 281.75		CSH
41948	16/11/2023	SHIRE OF COLLIE LIBRARY - PETTY CASH	Petty Cash: Spoons, tea towels etc, M&M's for birthday event, Mixed Lollies for birthday event, Popcorn Maker, Gas, Library birthday BBQ, Sean Avery - Author: 2 x Books	- 193.00		CSH
41950	16/11/2023	ROCHE PARK RECREATION CENTRE	Petty Cash: Rubber bands, Laundry of mopheads, Milk, Fuses for Handheld score pads, Milk, Laundry of Mopheads, Lollipops for Jnr Netball Wind-up, Bread, Ham Cheese, Bread Rolls, 6 x H/D Boxes for Skates	- 239.95		CSH
41951	16/11/2023	STATE EMERGENCY SERVICE	Petty Cash: Foam Mounts, Batteries, Stickers & Stylus, Coffee & Milk for training, Drinks, Lubricant, Paint Marker, Gloves, Sticky Lables, Coffee - Training	- 166.95		CSH
Payments made by	BPAY					
EFT36741	29/11/2023	CITY OF BUNBURY	Financial Contribution for 23/24 Bunbury Geographe Tourism Partnership	- 22,000.00		CSH
EFT36740	29/11/2023	CITY OF BUSSELTON	Annual Salary Recoup- OLWA Systems	- 5,087.00		CSH
EFT36739	29/11/2023	TELSTRA LIMITED	Invoices as follows:~	- 5,074.31		CSH
K356845031-1	09/11/2023		Telstra Charges		4,794.36	INV
K657960721-4	12/11/2023		Telstra Account 0500999000 Internet and Data plan		279.95	INV
EFT36734	17/11/2023	WATER CORPORATION	Various Water charges	- 1,837.92		CSH
0179 9006815463	22/09/2023		Account 9006815463 156 throssell Street-Tourist Centre		274.05	INV
0187 9006817346	28/09/2023		Account 9006817346 Caretakers Cottage		301.70	INV
0178 9006805409	03/10/2023		Account 9006805409 Allanson Fire Brigade		11.47	INV
0132 9006805679	03/10/2023		Account 9006805679 Montgomery Street Allanson Sports Ground		342.48	INV
0191 9006824992	03/10/2023		Account 9006824992 Roche Park		657.15	INV
0147 9006825047	03/10/2023		Account 9006825047 Depot		8.60	INV
0125 9008719475	03/10/2023		Account 9008719475 Transfer Station		14.34	INV
0123 9006817397	02/11/2023		Account 9006817397 Prinsep St Toilets		228.13	INV
EFT36733	17/11/2023	SYNERGY	Invoices as follows:~	- 64,331.43		CSH
3000208918	27/10/2023		Various Accounts		26,064.81	INV
2002017937	08/11/2023		Account 102659550 Street Lighting 25/08/2023 - 24/09/2023,		19,446.94	INV
2002017938 A	08/11/2023		Account 102659550 Street Lighting 25/09/2023 - 24/10/2023		18,819.68	INV
41949	16/11/2023	ROBERTS TILT TRAY SERVICE	Invoices as follows:~	- 770.00		CSH
00030655	13/10/2023		Delivery of Bunbury Fringe Sea Container Bar for feast at the Quarry - funded from grants, sponsorship and fees		385.00	INV
00030664	16/10/2023		Pick up/return of Bunbury Fringe Sea Container Bar for feast at the Quarry- funded from grants, sponsorship and fees		385.00	INV
EFT36643	15/11/2023	AUSTRALIAN COMMUNICATION & MEDIA AUTHORITY	License 1605658/1 LAND MOBILE > 30MHZ CNR ELOUERA AND PRINSEP STREET - 228.00			CSH

Chq/EFT Date		Name	Name Description			Туре
Payments made b	y direct debit					
DD31216.1	24/11/2023	AUSTRALIA POST	Postage 01/10/2023 - 31/10/2023	- 1,085.08		CSH
DD31217.1	24/11/2023	AUSTRALIA POST	Library Postage 01/10/2023 - 31/10/2023	- 80.20		CSH
DD31143.1	08/11/2023	PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM)	Superannuation contributions PPE 08.10.2023	- 27,719.10		CSH
DD31145.1	08/11/2023	PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM)	Superannuation contributions PPE 22.10.2023	- 28,843.46		CSH
DD31147.1	08/11/2023	PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM)	Superannuation contributions PPE 05.11.2023	- 27,380.93		CSH
DD31204.1	16/11/2023	3E ADVANTAGE PTY LTD	Admin Photocopier (NOV 2023)	- 566.50		CSH
DD31205.1	26/11/2023	3E ADVANTAGE PTY LTD	Library Photocopier (NOV 2023)	- 121.00		CSH
DD31206.1	08/11/2023	3E ADVANTAGE PTY LTD	Depot Photocopier (NOV 2023)	- 181.50		CSH
DD31207.1	15/11/2023	DE LAGE LANDEN PTY LTD	Roche Park Photocopier (NOV 2023 ) - Principal	- 115.50		CSH
DD31208.1	05/11/2023	FINRENT PTY LTD	Lease Liability - Admin Plotter Lease NOV 23	- 402.59		CSH
DD31209.1	01/11/2023	LES MILLS ASIA PACIFIC	Contract fee BODYPUMP, RPM, BODY BALANCE (01.10.2023 - 30.10.2023)	- 665.47		CSH
DD31255.1	15/11/2023	SG FLEET AUSTRALIA PTY LTD	Community Emergency Services Manager Vehicle (CO31241) and Vehicle Pod Lease (05/12/2023 - 04/13/2023)	- 2,874.42		CSH
Payment made by	purchasing card					
DD31219.1	21/11/2023	AMPOLCARD	AMPOL Fuel Card - September 2023 - Shire Vehicles	- 2,493.51		CSH
DD31218.1	06/11/2023	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX Motorpass OCT 2023 Fuel and Card Fees for Fire Vehicles	- 2,020.74		CSH
DD31253.1	14/11/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Invoices as follows:~	- 302.05		CSH
DD31253.1	14/11/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Invoices as follows:~	- 769.87		CSH
250800	25/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Roche Park kiosk expenses - bread, cheese, milk, soft drinks, tea towels, pizza singles, Roche Park Cleaning expenses - toilet discs, toilet blocks, washing detergent, Jif, Domestos, wipes, Roche Park Stationery expenses - Blu Tac, Supa glue, GST		137.87	INV
884000	25/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Powerade 600ml x 20, GST		53.00	INV
65100	24/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Coffee beans, Sharpie markers, GST		50.50	INV
805200	18/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Roche Park Kiosk expenses - confectionery, milk, s/rolls, pies, cling wrap, baking paper, paper towels, serviettes, paper plates, oil, Roche Park Cleaning expenses - Jif, Roche Park Stationery expenses - Dymo Letratag & tape, Roche Park Special event - Halloween skate night prizes - 4 x \$10 Coles Gift cards, GST		232.55	INV
772500	18/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Admin office stationery; Tissues, tea bags, AA batteries x 24, GST		56.20	INV
802000	18/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Collie Swimming Pool kiosk expenses - ice creams & zooper doopers, GST		59.00	INV
477400	12/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Roche Park Cleaning expenses - Toilet discs, Roche Park Kiosk expenses - confectionery, crisps, milk, bread, ham, cheese, pizza singles, corn chips, Roche Park Sundry expenses - Washing powder for washing, GST		117.20	INV
69300	12/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Collie Pool Expenses - Ice creams, distilled water, spray & wipe, magic eraser blocks, tea towels, serviettes, paper towels, zip lock bags, little swimmers nappies, GST		243.05	INV
73200	04/10/2023	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Roche Park Kiosk expenses - milk, bread, ham, cheese, confectionery, small crisps,, Roche Park Cleaning expenses - toilet discs, toilet blue, wipes, spray, GST		122.55	INV
Payment made by	corporate credit card					
			October Credit Card	- 2,558.28		

## SHIRE OF COLLIE

## List of Accounts Submitted to Council - November 2023

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Туре
26537	04/10/2023 LOCAL GOVERNMENT PROFESSIONALS CEO Forum and Conference GST			1,500.00		
20337	0-7, 10, 2023	AUSTRALIA WA	CEO I Orani ana comercine dai		1,500.00	
INV222438506	08/10/2023	ZOOM VIDEO COMMUNICATIONS INC	Zoom License 08/10/2023 - 07/11/2023		44.78	
10102023	10/10/2023	BENDIGO BANK CREDIT CARD	International Transaction Fee October 2023 Credit Card Fee October 2023		5.34	
62745/62744	11/10/2023	NOVOTEL PERTH LANGLEY	1 x night accommodation for 2 staff members - FOI in WA Conference		460.00	
0000	20/40/2022	COLES SUPERMARKET (RETAIL DECISIONS PTY	Soft drink for Council Chambers GST		131.40	
8968	20/10/2023	LTD)	Soft drink for Council Chambers GS1		151.40	
A9126643	26/10/2023	INK STATION	Printer cartridges' for Admin Office Reception GST		416.76	

Bank Code

BENMUNI - 1,789,818.48
BENTRUST - 1,789,818.48

## **Certificate of Chief Executive Officer**

This schedule of accounts to be passed for payment, covering vouchers as above was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been fully certified as to the receipt of goods and the rendition of services and as to prices, computations and costings and the amounts shown are due for payment



# Ordinary Council Meeting 12 December 2023

Appendix 12.2.A

Financial Management Report - October 2023



## SHIRE OF COLLIE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2023

	2023/24 Adopted Budget	2023/24 YTD Budget	2023/24 YTD Actual	Variance \$	Variance %	
	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
OPERATING ACTIVITIES	\$	\$	\$	\$	%	
Revenue from operating activities						
General rates	7,264,050	7,264,050	7,275,064	11,014	0.15%	4
Rates excluding general rates (ex gratia)	950	0	0	0	0.00%	
Grants	1,401,612	343,162	336,278	(6,884)	(2.01%)	•
Subsidies and contributions	207,845	9,090	8,580	(510)	(5.61%)	•
Fees and charges Interest revenue	2,637,461 294,403	2,045,848 70,000	2,093,056 70,737	47,208 737	2.31% 1.05%	4
Other revenue	50,000	70,000	70,737	0	0.00%	1
Profit on asset disposals	0	0	0	0	0.00%	
	11,856,321	9,732,150	9,783,715	51,565	0.53%	
Expenditure from operating activities						
Employee costs	(6,512,091)	(2,169,611)	(2,048,639)	120,972	5.58%	1
Materials and contracts	(5,118,436)	(1,862,573)	(1,318,837)	543,736	29.19%	_
Utility charges	(561,910) (2,769,370)	(109,354) (923,128)	(101,834)	7,520 923,128	6.88% 100.00%	
Depreciation Finance costs	(35,824)	(923,126)	0 (17,208)	923, 126 252	1.45%	
Insurance	(367,510)	(183,755)	(181,436)	2,319	1.26%	•
Other expenditure	(117,330)	(6,730)	(1,626)	5,104	75.84%	•
Loss on asset disposals	(3,040)	Ó	Ó	_ 0	0.00%	
	(15,485,511)	(5,272,611)	(3,669,580)	1,603,031	30.40%	
Non-peak amounts avaluated from amounting activities	2 772 410	923,128	•	(002 100)	(100.00%)	
Non-cash amounts excluded from operating activities  Amount attributable to operating activities	2,772,410 (856,780)	5,382,667	6,114,135	(923,128) 731.468	(100.00%) 13.59%	
ranount danisatasio to operating deliving	(000,100)	0,002,007	0,114,100	701,100	10.0070	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,047,149	0	0	0	0.00%	
Proceeds from advance	5,000	0	0			
Proceeds from disposal of assets	10,000	10,000	17,437	7,437	74.37%	
1 1000000 Holli diopodal of addote	2,062,149	10,000	17,437	7,437	74.37%	
Outflows from investing activities	, ,	•	·			
Payments for financial assets at amortised cost - self	(600,000)	0	0	0	0.00%	
supporting loans	, ,					
Payments for property, plant and equipment	(986,960)	(57,125)	(163,629)	(106,504)	(186.44%)	4
Payments for construction of infrastructure	(2,649,448)	(10,000)	(9,878)	122	1.22%	1
	(4,236,408)	(67,125)	(173,507)	(106,382)	(158.48%)	
Non-cash amounts excluded from investing activities	0	0	0	0	0.00%	
Amount attributable to investing activities	(2,174,259)	(57,125)	(156,070)	(98,945)	(173.21%)	
7 anount danisatusio to invocang dolivido	(2, , 200)	(0.,.20)	(100,010)	(00,010)	(110.2170)	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new debentures	1,100,000	0	0	0	0.00%	
Transfer from reserves	283,009	0 0	0	0	0.00%	
Outflows from financing activities	1,383,009	U	U	U	0.00%	
Repayment of borrowings	(198,800)	0	0	0	0.00%	
Payments for principal portion of lease liabilities	(59,274)	0	0	0	0.00%	
Transfer to reserves	(791,735)	0	0	0	0.00%	
	(1,049,809)	0	0	0	0.00%	
Amount attributable to financing activities	333,200	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,786,895	2,786,895	2,786,895	0	0.00%	
Amount attributable to operating activities	(856,780)	5,382,667	6,114,135	731,468	13.59%	
Amount attributable to operating activities	(2,174,259)	(57,125)	(156,070)	(98,945)	(173.21%)	
Amount attributable to financing activities	333,200	0	0	0	0.00%	
Surplus or deficit after imposition of general rates	89,056	8,112,437	8,744,960	632,523	7.80%	

## SHIRE OF COLLIE

## NOTE 1: EXPLANATION OF VARIANCE

## FOR THE PERIOD ENDED 31 OCTOBER 2023

 $Material\ variance\ of\ 10\%\ or\ \$10,000,\ whichever\ is\ greater\ are\ shown\ below\ (as\ per\ Council\ resoluation\ 9242)$ 

	Variance	Variance		Timing/ Permanent	Explanation of variances
	\$	%			
Fees and charges	47,208	2.31%	<b>A</b>	Timing	There's been greater number of development application fees and cemetery fees at the start of the year
Employee costs	120,972	5.58%	▼	Timing	Various vacant positions
Materials and contracts	543,736	29.19%	•	Timing	Most expenditure are spread across 12 months
Depreciation	923,128	100.00%	•	Timing	Depreciation yet to be applied - pending finalisation of 2022- 23 financial report
Proceeds from disposal of assets	7,437	74.37%	<b>A</b>	Permanent	Sale value received for the previous 100 CO & 104 CO was higher than expected
Payments for property, plant and equipment	(106,504)	(186.44%)	<b>A</b>	Permanent	The amount carried forward in the budget was the original budget and did not include the approved amended budget of \$62,500
					Unbudgeted replacement of ice machine at the Shire Depot of \$9,793

# SHIRE OF COLLIE NOTE 2: NET CURRENT FUNDING POSITION FOR THE PERIOD ENDED 31 OCTOBER 2023

	2023/24	2023/24 YTD	2022/23
	Adopted Budget	Actual	Predicted Actual
	Duuget		Actual
	\$	\$	\$
Current Assets			
Cash and cash equivalents	3,700,277	9,187,492	6,510,481
Financial assets	102,255	106,862	102,255
Receivables	1,186,119	6,616,544	2,661,119
Contract assets	0	47,286	197,409
Inventories	24,121	56,681	20,621
Other assets	49,246	30,062	29,246
	5,062,018	16,044,927	9,521,131
Less: Current Liabilities			
Trade and other payables	(701,692)	, , , , ,	(1,221,692)
Contract liabilities	(350,000)	,	(600,000)
Capital grant/ contribution liability	(294,159)	, , , , , ,	(1,294,159)
Lease liabilities	(40,266)	\ ' '	(59,274)
Long term borrowings	(203,240)	, ,	(198,800)
Employee provisions	(396,898)	(750,021)	(896,898)
	(1,986,255)	(4,836,553)	(4,270,823)
Less: Total adjustments to net current asset			
Reserve accounts	(3,230,213)	(2,721,487)	(2,721,487)
Current portion of borrowing	203,240	198,800	198,800
Current portion of lease liabilities	40,266	59,274	59,274
	(2,986,707)	(2,463,413)	(2,463,413)
Net current asset used in Statement of Financial Activity	89,056	8,744,960	2,786,895

## SHIRE OF COLLIE NOTE 3: CASH AND INVESTMENTS FOR THE PERIOD ENDED 31 OCTOBER 2023

	Cash Deposit	Term Deposit	Interest Rate	<b>Maturity Date</b>
	\$	\$	%	
Municipal				
Bendigo Bank - Municipal Account	199,754	0		N/A
Bendigo Bank - High Interest Account	4,890,911	0	1.45%	N/A
CBA Term Deposit		1,516,621	4.69%	02.02.2024
Reserve				
Bendigo Bank - Reserve Account	220,604	0		N/A
CBA Term Deposit		2,500,000	5.60%	31.05.2024
Trust				
Bendigo Bank - Trust Account	42,203	0		N/A

5,353,473

4,016,621

## SHIRE OF COLLIE

## **NOTE 4: RECEIVABLES & PAYABLES**

## FOR THE PERIOD ENDED 31 OCTOBER 2023

## **Rates Receivables**

Opening Arrears from previous financial years Rates Levied this financial year

(inc. waste & ESL) less: Payment to date **Current Outstanding** 

## Trend Analysis (by Percentage)

July August September October November December

January February

March

April

May June

2023/24	2022/23
5,842,151	1,954,782
(5,454,272)	(8,410,017)
9,341,641	8,676,326
1,954,782	1,688,474

Actual

30 June 2023

2023/24	2022/23
N/A	N/A
97.08%	83.80%
59.53%	54.42%
51.72%	49.08%
	43.05%
	41.14%
	35.14%
	32.66%
	25.41%
	22.42%
	20.87%
	18.86%



## **Other Receivables Outstanding**

_	Current	30 Days	60 Days	90 Days +	Total	
	\$	\$	\$	\$	\$	
	253,919	25,793	2,328	159,264	441,303	
	58%	6%	1%	36%		

## **Payables Outstanding**

Current	30 Days	60 Days	90 Days +	Total	
\$	\$	\$	\$	\$	
165,698	132,548	11,072	1,249	310,567	
53%	43%	4%	0%		

## SHIRE OF COLLIE NOTE 5: CAPITAL PROJECTS FOR THE PERIOD ENDED 31 OCTOBER 2023

				Total Project			Internal Resources Allocated			Mate	rials & Contra	cts		
		Funding	Budget	Actual	Variance		Budget	Actual	Variance		Budget	Actual	Variance	
			\$	\$	\$		\$	\$	\$		\$	\$	\$	
	Roads													
3097	Hoddell Road 200 m reconstruction	Roads to Recovery	115,000	0	115,000	•	17,250	0	17,250	•	97,750	0	97,750	•
3096	Lefroy Street & Johsnton Street 300 m reconstruction	Roads to Recovery	187,394	0	187,394	•	28,109	0	28,109	▼	159,285	0	159,285	•
3098	Gastaldo Road (SLK 0.00 - 7.73) Widen and seal shoulders, full width seal to 8.4m	RRG	750,000	0	750,000	▼	102,500	0	102,500	▼	647,500	0	647,500	•
3099	Mornington Road (SLK 13.32 - 20.08) Widen and seal shoulders, full width seal to 8.4m	RRG	750,000	0	750,000	▼	102,500	0	102,500	▼	647,500	0	647,500	•
2602	Gravel Resheeting (Project to be nominated)	LRCI 4	134,000	0	134,000	▼	59,000	0	59,000	▼	75,000	0	75,000	•
1885	Cemetery Road Capital Upgrades	Shire	21,300	0	21,300	▼	11,300	0	11,300	▼	10,000	0	10,000	•
2654	Road Shoulders	Shire	40,000	0	40,000	•	30,000	0	30,000	•	10,000	0	10,000	•
			1,997,694	0			350,659	0			1,647,035	0		
	Bridge													
2216	Mungalup Road Bridge	Main Roads + LRCI 4	205,000	0	205,000	•	5,000	0	5,000	•	200,000	0	200,000	•
			205,000	0			5,000	0			200,000	0		
	Drainage													
3431	Drainage Improvements	Shire	75,000	0	75,000	•	52,500	0	52,500	▼	22,500	0	22,500	•
		:	75,000	0			52,500	0			22,500	0		
	Pathways													
131900	Art Gallery Carpark - KFC access	Shire	18,000	0	18,000	▼	9,000	0	9,000		9,000	0	9,000	•
9945	Collie Community Radio Contribution	Shire	40,000	0	40,000	▼	0	0	0		40,000	0	40,000	•
131900	Pathways Renewals	Shire	60,000	0	60,000	▼	0	0	0		60,000	0	60,000	•
132900	Laneway Renewals	Shire	50,000	0	50,000	▼	20,000	0	20,000		30,000	0	30,000	•
			168,000	0			29,000	0			139,000	0		
	Parks & Ovals													
118240	Recreation Ground (Tennis)	LRCI 3	9,500	9,878	(378)	<b>A</b>	0	284	(284)	<b>A</b>	9,500	9,595	(95)	<b>A</b>
118140	Wallsend Ground Power Pole renewal	LRCI 3	5,000	0	5,000	▼	0	0	0		5,000	0	5,000	•
120650	Soldiers Park Stage 1	LRCI 3	8,000	0	8,000	▼	0	0	0		8,000	0	8,000	•
120650	Soldiers Park Stage 2	LRCI 4	70,000	0	70,000	▼	0	0	0		70,000	0	70,000	•
	Additional Playgrounds/Public Amenities	LRCI 4	86,254	0	86,254		0	0	0		86,254	0	86,254	
BAP023	Shade Sail at Cardiff Playground	LRCI 4	25,000	0	25,000	▼	0	0	0		25,000	0	25,000	•
		:	203,754	9,878			0	284			203,754	9,595		

## SHIRE OF COLLIE NOTE 5: CAPITAL PROJECTS FOR THE PERIOD ENDED 31 OCTOBER 2023

			Total Project			Internal Resources Allocated		ocated		Mate	rials & Contrac	ts	
	Funding	Budget	Actual	Variance		Budget	Actual	Variance	I	Budget	Actual	Variance	
Land & Buildings													
133800 Williams Road Bush Fire Brigade Building (Shire contribution for ground works)	Shire	30,000	0	30,000	•	0	0	0		30,000	0	30,000	•
BAP008 Lions Park Toilet	LRCI 3	3,160	3,475	(315)	<b>A</b>	0	0	0		3,160	3,475	(315)	<b>A</b>
BAP031 Tourist Park (Lighting replacement Stage 2)	Shire	23,000	16,364	6,636	•	0	0	0		23,000	16,364	6,636	•
BAP009 Margaretta Wilson Centre (Repainting of external fascia, doors & columns)	Shire	21,000	0	21,000	•	0	0	0		21,000	0	21,000	•
BAP031 Tourist Park (upgrade to the caretakers cottage)	Shire	25,000	0	25,000	•	0	0	0		25,000	0	25,000	•
BAP007 Install a new fully enclosed air lock to the public toilet  Roche Park	Shire	8,000	0	8,000		0	0	0		8,000	0	8,000	
BAP011 (Replacement of damaged floor in Court 1) Swimming Pool	LRCI 4	100,000	29,265	70,735	▼	0	0	0		100,000	29,265	70,735	•
BAP037 (Repainting external walls and internal repaint of toilet/changeroom)	LRCI 4	20,000	0	20,000	•	0	0	0		20,000	0	20,000	•
BAP019 Visitor Centre (Repainting external wall cladding)	LRCI 4	11,000	0	11,000	•	0	0	0		11,000	0	11,000	•
BAP035 Art Gallery (Repainting external wall)	LRCI 4	15,000	0	15,000	▼	0	0	0		15,000	0	15,000	•
BAP036 Music Shell (repainting northern face of stage) Library	LRCI 4	5,500	0	5,500		0	0	0		5,500	0	5,500	•
BAP007 (repainting of internal walls)	LRCI 4	6,500	0	6,500	▼	0	0	0		6,500	0	6,500	•
		500,000	0	500,000	▼	0	0	0		6,500	0	6,500	$\blacksquare$
		768,160	49,104			0	0			274,660	49,104		
Plant & Equipment													
108840 Purchase of 111 CO	Shire + Insurance	72,000	0	72,000	•	0	0	0		72,000	0	72,000	•
111840 Purchase of 109 CO	Shire + Insurance	72,000	42,272	29,728	▼	0	0	0		72,000	42,272	29,728	•
Disposal of 'old' 100CO	Shire	0	0	0		0	0	0		0	0	0	
Disposal of 'old' 104CO	Shire	0	0	0		0	0	0		0	0	0	
		144,000	42,272			0	0		_	144,000	42,272		
Furniture & Internal Fittings													
BAP002 Upgrade to Audio & Communication System	Shire	55,000	62,460	(7,460)	<b>A</b>	0	0	0		55,000	62,460	(7,460)	<b>A</b>
BAP002 Various upgrades to the Shire Admin Office	Shire	10,000	0	10,000		0	0	0		10,000	0	10,000	
TBC Ice Machince- Shire Depot	Shire	9,800	9,793	7	▼	0	0	0		9,800	9,793	7	•
		74,800	72,253			0	0			74,800	72,253		

## SHIRE OF COLLIE NOTE 5: OPERATING PROJECTS FOR THE PERIOD ENDED 31 OCTOBER 2023

				Total Project	
Expense Code		Funding	Budget	Actual	Variance
	-		\$	\$	\$
	Grant funded projects				
365	Aerodrome Masterplan	Grant	8,415	14,390	(5,975)
817	AWARE Grant	Grant	12,810	0	12,810
995	Bushfire Mitigation Grant	Grant	296,180	3,998	292,182
982	Housing Supply Project	Grant	57,500	0	57,500
931	Local Drug Actions Team (LDAT)	Grant	5,382	0	5,382
158	Minningup Pool River Area	Grant	93,637	0	93,637
123	South 32 River Rehabilitation (Stage 2)	Grant	28,731	2,500	26,231
123	South 32 River Rehabilitation (Stage 3)	Grant	20,000	0	20,000
837	South 32 Tourism Partnership Expenditure	Grant	207,968	59,725	148,243
186	Better Bins Go FOGO	Grant	42,004	3,150	38,854
492	Quarry dinner	Grant	90,000	84,586	5,414
261	Adventurous Minds	Grant	2,096	0	2,096
261	Hiking Participation Grants (Hike Ability Project)	Grant	17,000	0	17,000
261	Outdoor Active Recreation (the Wheels of Wellbeing)	Grant	25,300	7,500	17,800
261	Every Club	Grant	31,600	0	31,600
261	Youth Week	Grant	2,918	0	2,918
			941,541	175,849	
	Shire funded				
.65	Public Open Space Strategy	Shire	7,200	0	7,200
212	Collie River Revitalisation Strategy	Shire	50,494	0	50,494
123	Asset Management Plan	Shire	16,000	0	16,000
	Timber Park - concrete pad and footings for new timber sculpture	Shire	10,000	0	10,000
002	Fencing at the Collie Railway Station	Shire	5,000	0	5,000
	Replacement of boundary signs	Shire	10,000	0	10,000
	Locomotive shelter design	Shire	5,000	0	5,000
b# 312	Swinging Bridge (documentation for requirement of forthcoming Conservation Plan/Strategy)	Shire	50,000	0	50,000
292	Digitisation of Historic Mine and local records	Shire	5,500	0	5,500
			159,194	0	

## SHIRE OF COLLIE NOTE 6: BUDGET AMENDMENTSOPERATING PROJECTS FOR THE PERIOD ENDED 31 OCTOBER 2023

	Acct#	Resolution	Non Cash Adjustment	Increase/(decrease) in available cash	Amended Budget Closing Surplus/ (Deficit)	
			\$	\$	\$	
Original Budget Closing Surplus					14,856	
Financial Assistance Grant- General	100910	14 Nov 23 (#9317)	0	61,000	75,856	_
Financial Assistance Grant- Roads	102210	14 Nov 23 (#9317)	0	29,000	104,856	_
Capital Purchase- Replacement ice machine at Depot		14 Nov 23 (#9317)	0	(9,800)	95,056	<b>A</b>
Sponsorship- Collie Rotary Adventure Race	131180	14 Nov 23 (#9318)		(4,000)	91,056	<b>A</b>
Sponsorship- Collie Combined Churches Carol	131190	14 Nov 23 (#9321)		(2,000)	89,056	_





## Ordinary Council Meeting 12 December 2023

Appendix 13.1.A

**Draft Collie Airfield Master Plan** 







Delivering innovative solutions to complex aviation problems





## DOCUMENT CONTROL

Document Title: Master Plan 2023 - Collie Airfield

Activity ID: YCOI01

Prepared by: K Tonkin

Reviewed by: A Grummitt

Released by:

## **Revision History**

Version	Description	Transmitted	Reviewed by	Date
0.1	First Draft	21 November 2023	Shire of Collie	29 November 2023
0.2	Revised Draft	30 November 2023		

## ACKNOWLEDGEMENT OF COUNTRY

Collie is a part of the *Gnaala Karla Booja* region. We recognise and acknowledge the **Noongar people** as the traditional custodians of this land and recognise their elders, past, present and emerging.

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## **EXECUTIVE SUMMARY**

Collie Airfield (YCOI) is an uncertified aerodrome located just to the east of the town of Collie in Western Australia.

The airfield facilitates aeromedical and water bombing aircraft operations as well as private, recreational and flight training aircraft. A local aero club is based at the airfield.

The Shire of Collie has also been approached by potential investors looking to establish flight training, electric aircraft manufacturing, surveillance services and remote monitoring at the aerodrome.

The Shire of Collie has developed a Master Plan for Collie Airfield that identifies and sets out the necessary steps to develop opportunities that will diversify the economy, create employment, generate revenue, enhance tourism initiatives, and broaden services and leverage existing investment at the Collie Airfield.

## Plan purpose

The purpose of the Master Plan is to

- Facilitate the progressive development of the airfield
- Inform decision-making on new works
- Identify options and opportunities for investment enabling the introduction of commercial activity
- Facilitate increased levels of service appropriate to the role and function of the Collie Airfield
- Optimise aviation opportunities/initiatives.

#### Plan development

The Master Plan was developed according to the methodology recommended in the Australian Airports Association Regional Airport Master Planning Guideline. The methodology involved a series of coordinated and inter-dependent stages that ensured the plan was thoroughly considered and informed:

- Stage 1 Situation Analysis
- Stage 2: Future Direction
- Stage 3: Strategy Development
- Stage 4: Implementation.

Stakeholders were consulted throughout the process to ensure that the scope of issues, trends and business development opportunities for Collie Airfield were thoroughly understood and considered.

## Plan provision

The Master Plan provides for the progressive development of Collie Airfield over three broad time frames, which are aspirational only and subject to funding availability, market demand and detailed design process:

1. Initial Development (0-5 years) – The development elements that can realistically be implemented in the short term within the existing site or with minimal impact on the external environment.





Certification and Expansion Stage 1 (5-10 years) – A significant expansion of the
airfield and facilities suitable for the issue of an aerodrome certificate under
Civil Aviation Safety Regulations (1998) Part 139, introduction of instrument
approaches and development of the site to enable a variety of commercial uses.
Certification is a pre-requisite for the implementation of instrument flight
procedures at an aerodrome.



3. Future Expansion Stage 2 (10+ years) – expanded hangar and commercial precincts – demand driven development.



These stages and suggested time frames show a logical progression in development that could take place for planning purposes. Actual development and time frames depend on demand and the policies adopted by the Shire of Collie to promote airport growth.

#### Plan use

The Master Plan will be used to:

- Inform progressive decision-making in line with long-term intentions for the airfield
- Ensure opportunities are optimised (not compromised such as by developing infrastructure in the wrong location)
- Assist prospective investors assess opportunities to locate operations at Collie Airfield.

## **Next steps**

The next steps, following adoption of the Master Plan, are to:

- Prepare detailed plans and cost estimates for the Initial Development works, secure the necessary funding and plan for their implementation
- Evaluate in more detail the feasibility of progressively developing the site to the north, with specific attention to environmental impacts and securing land tenure.

## **AUDITION PROJECTS**

## 1. PLANNING CONTEXT

#### 1.1. Background

Collie Airfield (YCOI) is an uncertified aerodrome located just to the east of the town of Collie in Western Australia.

The airfield facilitates aeromedical and water bombing aircraft operations as well as private, recreational and flight training aircraft. A local aero club is based at the airfield.

The Shire of Collie has also been approached by potential investors looking to establish flight training, electric aircraft manufacturing, surveillance services and remote monitoring at the aerodrome.

The image at Figure 1 indicates the location of the airfield in relation to the town of Collie (source: Google Earth – September 2023 imagery).

## 1.2. Strategic intent

The Master Plan is intended to establish the framework for future development of the aerodrome (including airside and landside areas). It will provide guidance to the Shire of Collie on the potential activation and commercialisation of the airfield.

The Master Plan will be used to pave the way for further, more detailed investigations, planning and investment, including the preparation of a Strategic Airport Asset and Financial Management Plan.

The Approved Project Description from the grant funding agreement specifies the Master Plan as:

A Shire of Collie project to identify and set out the necessary steps to develop opportunities that will diversify the economy, create employment, generate revenue, enhance tourism initiatives, and broaden services and leverage existing investment at the Collie aerodrome.



Figure 1 Location map



## 1.3. Scope and Limitations

The scope of work is to prepare a Master Plan for Collie Airfield in accordance with the guidance provided in the Australian Airports Association Regional Airport Master Planning Guideline, that explores the potential for activation and commercialisation of the site through identifying and assessing:

- aviation and tourism related investment opportunities, flight training facility operations opportunities and aviation related manufacturing and service opportunities
- opportunities to enhance visitation and visitor services to the region and/or a firefighting surveillance base
- opportunities for electric airport design, development and manufacture and remote air surveillance monitoring operations
- potential for increased service levels to industry, tourism activity and community
- potential new industries and recreational activity opportunities
- intermodal freight viability including facility provision
- development areas, servicing requirements and arrangements for land development (land development capability and land use plan) including areas for potential new industry and industry sectors
- recommendations for land tenure rationalisation based on the dot point above
- recommendations for airport certification, regulation and management methodology.

The following key activities were conducted during the course of the study:

- Inception meeting and site orientation
- Stakeholder consultation activities including during the site visit
- Consolidation of stakeholder feedback
- Preparation of concept plans for client endorsement
- Presentation of the Vision to the Shire's executive leadership team
- Confirmation of the Vision at a meeting of Council on 10 October 2023
- Preparation of draft Master Plan including drawings, plans
- Final stakeholder consultation including review of draft Master Plan
- Preparation of final Master Plan for client acceptance.



## 1.4. Site description

Collie Airfield (YCOI) is an uncertified aerodrome with a sealed runway 10/28 that is 1165 m long and 14 m wide.

The primary funcion of the airfield is to support aerial firefighting and aeromedical emergency services operations.

It also supports a range of other general aviation activities including private, flying training and non-scheduled air transport (charter) operations.

The airfield is located within a heavily wooded area, with the runway oriented roughly east-west.

An overview of the airfield is provided at Figure 2 (source: PlanWA).



Figure 2 Site overview

On the airside, adjacent to a large, sealed parking apron, the Collie Aero Club has a hangar and operations building, and DBCA has water and retardant tanks along with a small container for support equipment. There is also a small patient transfer facility for the RFDS. These facilities are shown in Figure 3.



Figure 3 Airside facilities



## 1.5. Regional characteristics

The Shire of Collie is a medium sized local authority, with a total revenue of approximately \$9.1M. The Shire covers an area of 1,685 sq km, set amongst 78% State Forest and includes Wellington Dam, a water catchment of state significance.

## Population

The Shire of Collie LGA had a population of 8,812 at the time of the 2021 census. The Shire's population was 7,587 at the time of the 2016 census and 7,961 at the 2011 census.

#### Economy

The Collie Investment prospectus notes that Collie is an established industrial hub, home to a diverse range of industries including energy generation, mining, manufacturing and primary industries. Traditionally a coal mining and energy generation hub, Collie's local economy is diversifying, with increasing investment in clean energy, mineral processing, manufacturing and agribusiness. Tourism is also growing in the region, which boasts impressive destinations such as Wellington National Park, Lake Kepwari and world-class mountain bike trails.

General Aviation is a critical aviation sector contributing to the national economy, job creation and the well-being of communities.

## 1.6. Climate and meteorology

Collie experiences hot summers and chilly frosty winters.

Bureau of Meteorology statistics drawn from the weather station at Collie township indicate that the mean maximum temperature ranges from  $30.5^{\circ}$ C in January to  $15.5^{\circ}$ C in July.

The mean annual rainfall for the region is 924 mm and it experiences an average of 29.9 days with temperatures  $\geq$ 35°C per year.

Wind roses of average wind speed and direction for 9 am and 3 pm at the Collie Township weather station are provided at Figure 4.

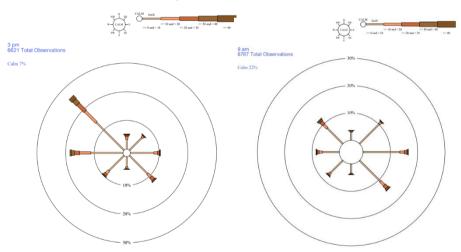


Figure 4 9 am and 3 pm wind roses



## 1.7. Strategic alignment

Collie generates most of the electricity on the South West Interconnected System (SWIS) with its economy highly reliant on the coal mining and energy generation sectors.

The Collie-Bunbury region is experiencing significant economic structure changes, particularly with the global trend towards renewable energy and decarbonisation.

The Western Australian Government is committed to working with the community and industry to deliver a Just Transition for Collie.

The Western Australian Government prepared an Economic Development Action Plan for the Collie and Bunbury Regions – 2020-2026. The Plan nominated four strategic focus areas:

- 1. Facilitating industry opportunities
- 2. Providing incentives for growth
- 3. Ensuring infrastructure is industry-ready
- 4. Developing the future workforce.

While the Plan doesn't specifically mention the Collie Airfield, the strategic focus areas and target outcomes are informative of the overall development plan herein.

Collie's Just Transition Plan – December 2020 is a key deliverable of the Economic Development Action Plan for the Collie and Bunbury Regions 2020-2026, and will focus on a five-year period from 2021-2025, with the primary goal of supporting affected workers and communities in the transition from emissions-intensive industries in a coordinated way.

The Welcome to Collie Your Investment Destination, October 2021 consolidated these two plans into a concise prospectus for potential investors.

## 1.8. Shire of Collie Local Planning Strategy

The Shire of Collie Local Planning Strategy, dated 17 April 2020, references the Collie Airfield within an analysis of the Transportation Network at section 13, extracted as follows.

## Airstrip

The Collie airstrip is located towards the eastern edge of town and consists of a single runway only. The airstrip is not Civil Aviation Safety Authority (CASA) registered or certified therefore only planes with no more than 30 passenger seats catering to private charter flights only can use the facility. It is also used by the Collie Aeroclub, Royal Flying Doctor and fire fighter aircraft. There is currently no identified buffer between the airstrip and nearby rural residential land uses. There is no current demand for the airstrip to be expanded or upgraded to cater for an increased number or type of aircraft. Any potential future expansion is limited by sensitive land uses (i.e. rural residential) to the west and the Collie Coal Basin. Therefore, a buffer should be recognised to help protect the airstrip into the future and to avoid land use conflicts.

At 13.2 Planning implications, the following recommendation is made:

The current airstrip should be protected from future potential incompatible land uses through establishment of an appropriate special control area;

The proposed Planning response, at 13.2, Action 84, is to:

Introduce a special control area in LPS 6 and include appropriate provisions.

#### 1.9. Shire of Collie Local Planning Scheme

The Shire of Collie Local Planning Scheme No 6, Gazetted 20 December 2021, established Special Control Area 11 – Collie Airfield. Details are as provided in Table 1.



Table 1 Shire of Collie SCA11 - Collie Airfield

Purpose	Objectives	Additional Provisions
To designate land surrounding the waste management facility where sensitive land uses will not be permitted and to protect the airfield from encroachment.	a) To ensure that adequate separation distances are maintained between the airfield and residential or other sensitive land uses; and b) To minimise impacts on residential and other sensitive uses from emissions such as noise, vibration and light from the airfield. c) To protect the airfield from encroachment by incompatible land uses that would adversely impact on the efficient operations of the airfield.	<ol> <li>Despite any other provision of the Scheme planning approval is required for all use and development Within the SCA except for:         <ol> <li>the land use of Agriculture – extensive; or</li> <li>land uses that are ancillary to the predominant land use; or</li> <li>development that is considered by the local government to be minor in nature and will not impinge on the operation of the waste management facility.</li> </ol> </li> <li>In considering whether a proposed use is 'compatible' the local government may refer the application to the Civil Aviation Safety Authority.</li> <li>Where land is proposed to be subdivided, the local government shall recommend that a Section 70A notification be placed on title advising prospective purchases of the potential for the land to be affected by noise due to the proximity to the airfield.</li> </ol>

An extract from Local Planning Scheme Map No. 9 of 16, showing the extent of Special Control Area 11 (SCA11) – Infrastructure (Airfield), is provided at Figure 5.



Figure 5 Collie Airfield SCA11.



## 1.10. State Planning Policy

The Western Australian Planning Commission (Commission) prepared and adopted the State Planning Strategy 2050 (2014) pursuant to Section 14(b)(i) of the Planning and Development Act (2005). It sets out the key principles relating to environment, community, economy, infrastructure, regional development and governance which should guide the way in which future planning decisions are made.

State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7) directs how land use should address bushfire risk management in Western Australia.

An extract of the overlay relevant to Collie Airfield is provided at Figure 6.

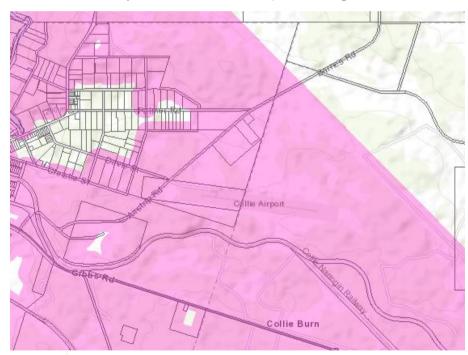


Figure 6 SPP 3.7 Planning in Bushfire Prone Areas

## 1.11. DBCA Legislated Tenure

The eastern half of the airfield is contained within DBCA legislated lands.

An overlay showing the extent of the legislated lands, extracted from NationalMap, is provided at Figure 7.

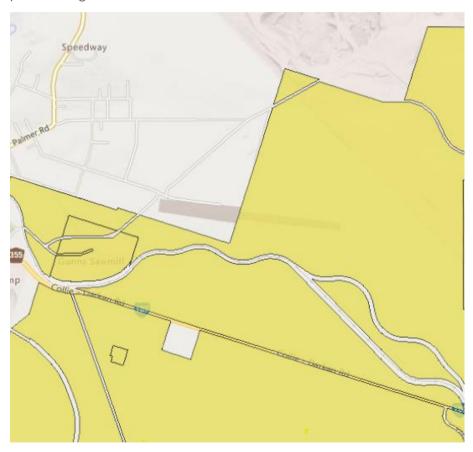


Figure 7 DBCA Legislated Tenure



# 1.12. Native vegetation

The airfield is surrounded by native vegetation. An overlay showing the extent of native vegetation around the airfield, extracted from NationalMap, is provided at Figure 8.



Figure 8 Native vegetation

# 1.13. Matters of National Environmental Significance

A search of the Matters of National Environmental Significance (MNES) online mapping resource identified 12 Listed Threatened Species within the area of interest indicated by the green segments in Figure 9, as per the details in Table 2.



Figure 9 MNES area of interest

# **AVIATION PROJECTS**

Table 2 Listed Threatened Species

Common Name	Class	Simple Presence	Presence Text	Threatened Category
Western Ringtail Possum, Ngwayir, Womp, Woder, Ngoor, Ngoolangit	Mammal	May	Species or species habitat may occur within area	Critically Endangered
Curlew Sandpiper	Bird	May	Species or species habitat may occur within area	Critically Endangered
Collie Spider Orchid	Plant	Likely	Species or species habitat likely to occur within area	Endangered
Australasian Bittern	Bird	May	Species or species habitat may occur within area	Endangered
Numbat	Mammal	May	Species or species habitat may occur within area	Endangered
Baudin's Cockatoo, Baudin's Black- Cockatoo, Long- billed Black- cockatoo	Bird	Likely	Breeding likely to occur within area	Endangered (listed as Calyptorhynchus baudinii)
Carnaby's Black Cockatoo, Short- billed Black- cockatoo	Bird	Likely	Breeding likely to occur within area	Endangered (listed as Calyptorhynchus latirostris)

Common Name	Class	Simple Presence	Presence Text	Threatened Category
Malleefowl	Bird	May	Species or species habitat may occur within area	Vulnerable
Chuditch, Western Quoll	Mammal	Likely	Species or species habitat likely to occur within area	Vulnerable
Dwarf Bee-orchid	Plant	Likely	Species or species habitat likely to occur within area	Vulnerable
Forest Red-tailed Black-Cockatoo, Karrak	Bird	Known	Species or species habitat known to occur within area	Vulnerable



#### 1.14. Aviation legislative framework

Collie Airfield is not currently certified but is intended within the master panning strategy to achieve certification. Therefore, current and future operations at Collie Airfield are regulated according to the following requirements:

#### 1.14.1. Civil Aviation Safety Regulations 1998

Civil Aviation Safety Regulation 1998 (CASR) Part 139—Aerodromes describes the requirements for aerodromes used in air transport operations.

#### 1.14.2. Manual of Standards Part 139—Aerodromes

Manual of Standards Part 139—Aerodromes (MOS 139) sets out the standards and operating procedures for certified and certain other aerodromes used in air transport operations.

#### 1.14.3. Aviation Transport Security Act 2004

The Aviation Transport Security Act 2004 (amended and in force on 23 June 2021) sets out the statutory framework that safeguards Australia's essential aviation services.

#### 1.14.4. Aviation Transport Security Regulations 2005

The Aviation Transport Security Regulations 2005 put into effect the requirements set out in the Act.

# 1.14.5. International Civil Aviation Organisation (ICAO) Annex 14 - Aerodromes, Volume 1 Aerodrome Design and Operations

This Annex contains Standards and Recommended Practices (specifications) that prescribe the physical characteristics and obstacle limitation surfaces to be provided for at aerodromes, and certain facilities and technical services normally provided at an aerodrome. It also contains specifications dealing with obstacles outside those limitation surfaces.

#### 1.15. National Airports Safeguarding Framework

The Commonwealth Government has an interest in better planning and integrated development on and around airports and to lessen the adverse effects of aviation activity on the environment and communities. While not a planning authority, it provides guidance on broader issues such as noise around airports that can be used by statutory authorities to achieve the stated objectives. The National Airports Safeguarding Advisory Group (NASAG) has produced National Airports Safeguarding Framework (NASF) to advance this agenda. The Framework should also be taken into consideration when designing development on and in the vicinity of the airport.

#### **1.16.** Current aircraft operations

The Royal Flying Doctor Service operates PC12 and PC24 (Figure 10) fixed wing and EC145 (Figure 11) rotary wing aircraft (images courtesy RFDS).



Figure 10 RFDS PC12 and PC24 aircraft

# **AVIATION PROJECTS**



Figure 11 RFDS EC145 helicopter

DBCA operates the American Champion Scout, based at Bunbury Airport, (Figure 12) for fire spotting operations and contracts operators of aerial firefighting aircraft such as the Air Tractor series (Figure 13) (images courtesy DBCA).



Figure 12 DBCA American Champion Scout



Figure 13 Air Tractor aerial firefighting aircraft

# **AUDITION PROJECTS**

Corporate and commercial operations would be conducted by aircraft up to the size of the King Air 200 (Figure 14, image courtesy WA Government) and Cessna 208 fixed wing aircraft, as well as piston and turbine powered helicopters.



Figure 14 King Air 200

Flying training operations would include small piston and electric powered aircraft such as the Cessna series (Figure 15, image courtesy Bunbury Flying School) and Pipistrel Electro Aero (Figure 16, image courtesy Australian Aviation).



Figure 15 Cessna 172



Figure 16 Pipistrel Electro Aero



# 2. STAKEHOLDER CONSULTATION

Various stakeholders were considered and/or consulted to properly understand the scope of issues, trends and business development opportunities for Collie Airfield.

### 2.1. Stakeholder Engagement Plan

Engagement activities conducted during the consultation period included:

- face to face interviews
- telephone/online interviews
- email exchanges
- Council meetings

## 2.2. Meeting Schedule

Aviation Projects conducted face to face meetings at Collie and Collie Airfield on 09 March 2023, and additionally engaged in telephone and online meetings with other interested parties.

The following stakeholders were engaged either through face-to-face meeting, telephone interview or email correspondence:

- Shire staff
- Shire President
- Collie Aero Club
- Department of Biodiversity, Conservation and Attractions (DBCA)
- Department of Fire and Emergency Services (DFES)
- Royal Flying Doctor Service (RFDS)

- Department of Jobs, Tourism, Science and Innovation
- South West Development Commission (SWDC)
- Australia's South West
- Traaverse
- VSTAR Powered Lift
- Travis Jaarola
- Bunbury Airport
- Busselton Airport

#### 2.3. Results of stakeholder consultation

Feedback about the airfield facilities and operations in general terms is noted as follows:

- The facility is adequate for the purpose of emergency services operations (aerial firefighting, aeromedical) and under-utilised for private and commercial activities
- There was not a great deal of awareness of the facility by non-operational stakeholders
- The lack of fuel (Jet A1, Avgas, Mogas) available for purchase prevents some discretionary operations
- DBCA suggested that having Jet A1 fuel would be nice to have for DBCA operations, but not essential
- Provision of additional sites for private hangars might be attractive given the shortage of supply at Bunbury Airport.



# 2.4. Endorsement of Vision

The Shire of Collie Council endorsed the Vision as documented herein at the Ordinary Meeting of Council held on 10 October 2023.

# 2.5. Feedback on Draft Master Plan

Incorporate feedback following public exhibition.



# 3. SWOT ANALYSIS

A Strengths Weaknesses Opportunities and Threats (SWOT) analysis has been used to identify significant areas for consideration in relation to Collie Airfield and its support of the Shire of Collie's strategic objectives, as detailed in Table 3 and Table 4.

Table 3 Collie Airfield SWOT analysis – Strengths and Weaknesses

Strengths	Weaknesses
<ul> <li>Valuable community resilience asset</li> <li>Some demand for facilities from aviation stakeholders</li> <li>Convenient airspace access</li> <li>Tourism associated with natural assets</li> <li>Low number of aircraft movements</li> <li>Community recognition of established airfield and associated flight paths</li> <li>Vicinity to town resources (4 km to town centre)</li> </ul>	<ul> <li>Lack of hangar space to meet potential demand</li> <li>Generally poor pavement condition</li> <li>Non-compliant runway and taxiway dimensions</li> <li>Runway longitudinal slope &gt;2% ch 960-1000</li> <li>No instrument approach procedures</li> <li>Not certified</li> <li>Limited night time capability - no taxiway lighting, no approach lighting, low intensity runway lighting only</li> <li>No Jet A1, Avgas or Mogas fuel supply</li> <li>No services other than electricity</li> <li>Minimal sealed parking areas</li> <li>Poor signage</li> <li>SoC does not have freehold ownership over whole site</li> <li>Proximity of residential areas to the west (noise)</li> <li>Limited landside road access and parking</li> <li>Limited passenger facilities</li> <li>Limited organisational capability for increased scope and scale of operations</li> <li>Lack of marketing</li> </ul>



# Table 4 Collie Airfield SWOT analysis – Opportunities and Threats

Opportunities	Threats
<ul> <li>Well positioned to support Just Transition – new manufacturing businesses and associated investment</li> <li>Bunbury Airport is operating close to capacity and needs to expand footprint in environmentally sensitive bushland to provide additional hangars</li> <li>Strategic positioning may attract more users</li> </ul>	<ul> <li>Land tenure</li> <li>Environmental constraints</li> <li>Bush Fire</li> <li>Proximity to residential areas</li> </ul>



# 4. EXISTING AERODROME FACILITIES

# 4.1. Runway and taxiway infrastructure

Runway 10/28: 1165 m x 14 m sealed.

The runway slopes down to the west, with a small section between ch 960-1000 towards the eastern end that exceeds 2%.

Refer to the extract of the longitudinal section at Figure 17, with the highlighted section indicating a slope of 2.1%.

A sealed taxiway provides access to the parking apron at the western end of the airport.

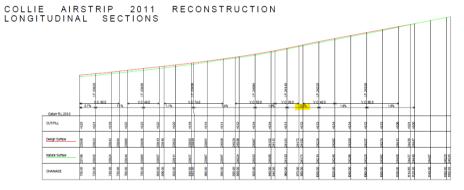


Figure 17 Collie Airfield runway longitudinal section ch 960-1000

An image of runway 10, looking east is provided at Figure 18.



Figure 18 Runway 10

An image of runway 28, looking west is provided at Figure 19.



Figure 19 Runway 28



# 4.2. Parking apron

The sealed apron provides parking for several aircraft. It has a cable tie down on the runway side.

Refer to the image at Figure 20.



Figure 20 Parking apron

# 4.3. Hangar facilities

Hangar facilities are available for maintenance, repair and overhaul (MRO) operations, flying training organisations and private aircraft in the general aviation precinct.

The Aero Club has a hangar on site. The hangar has an unsealed floor and access to the sealed parking apron.



Figure 21 Collie Aero Club hangar



## 4.4. Aerodrome lighting

The aerodrome ground lighting system has not been commissioned by CASA and is only suitable for emergency services operations.

An image of the runway lights at the eastern end is provided at Figure 22.



Figure 22 Runway end lights - threshold 28

#### 4.5. Fuel

There is no fuel available for purchase on site.

## 4.6. Ground support equipment

There is no dedicated ground support equipment available other than as required by individual users.

## 4.7. Navigation and approach aids

Collie Airfield RWY 10/28 is a non-instrument runway. There are no navigation or approach aids other than wind direction indicators.

An image of the wind direction indicator at the eastern end of the runway is provided at Figure 23.



Figure 23 Eastern wind direction indicator

#### 4.8. Landside road and civil infrastructure

Collie Airfield is served by landside road and civil infrastructure that is adequate for its current scope of operations.

### 4.9. Aerodrome rescue and firefighting services

Collie Airfield does not have an aerodrome rescue and firefighting service (ARFFS) and is not required to have one.



## 4.10. Air traffic control and airspace

Collie Airfield is located outside controlled airspace and does not have an air traffic control tower service. Figure 24 refers (source: Airservices Australia).

The surrounding airspace is appropriate for current operations and the low number of airspace users presents an attractive opportunity for a more intensive use such as flight training or advanced air mobility test and demonstration flight operations.

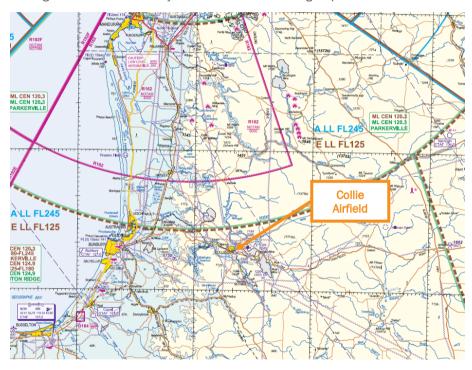


Figure 24 Local surrounding airspace

## 4.11. Transport security

Collie Airfield is not a security-controlled airport. Basic aerodrome security and wildlife fencing with locked gate access for users is provided.

## 4.12. Ground transport systems

#### External network:

The external road network is comprised of a sealed entrance road (Davis St) with connection through to alternative routes via a gravel-surfaced Barnes Rd to the north and Airstrip Rd to the south. Refer to the image at Figure 25 (Source: Google Maps).



Figure 25 External road network



An image of the entrance to the airfield is provided at Figure 26 (Source: Shire of Collie).



Figure 26 External entrance

Internal network:

There are no internal roads.

Airside access:

Airside access is considered adequate.

Rental car parking demand:

There is currently no rental car service provided in Collie.

Buses:

There is no direct bus service access to Collie Airfield.

Taxis:

Local taxi services are available to and from the Collie Airfield.

Public car parking:

Unsealed car parking is provided at the entrance to the airfield. Additional parking will likely be needed according to expected demand over time.

#### 4.13. Utilities and civil infrastructure

Water:

There is no potable water supply.

Electricity:

Grid connection provides adequate electricity for the current operation. The addition of new developments will require reassessment.

Sewer/septic:

Wastewater treatment is via individual septic systems.

Communications:

Telephone service is available via the mobile network.

Mobile phone coverage is good.

Stormwater:

Stormwater management on site is considered adequate for the current use.

Perimeter fencing:

The perimeter fencing is considered suitable for its purpose. Wildlife sometimes finds entry points.



# 5. DEMAND

#### 5.1. Traffic Model

There are currently no scheduled air transport passenger services at Collie Airfield.

Tourist and business related non-scheduled (charter) services operate on an ad hoc basis.

There is some scope for expansion of these types of services particularly if Jet A1 fuel and larger aircraft parking facilities are provided.

However, given the proximity to Busselton Margaret River and Perth airports, the demand for scheduled air transport passenger services and facilities is not envisaged within the master planning horizon.

The disposition of air traffic at Collie Airfield currently consists of:

- General aviation commercial and private piston single and twin-engine aircraft
- Recreational Aviation Australia Light Sport Aircraft
- Commercial turboprop aircraft providing non-scheduled air transport services
- Commercial and private helicopters
- Emergency services fixed and rotary wing aircraft.

#### 5.2. Current aircraft movement

Limited historic aircraft movement data is available for Collie Airfield.

Anecdotally there are 5-10 movements per month.

The PC24, Beech King Air 350 and 200 series, Cessna 208 Caravan, PC12 and Air Tractor 802 are the largest aircraft currently using the airfield.

#### 5.3. Forecast aircraft movements demand

Aircraft movements at Collie Airfield are relatively unconstrained by the available infrastructure.

Future development of private or commercial hangar space to facilitate private aircraft storage and flight training aircraft maintenance would be expected to enable an increase of aerodrome traffic.

The provision of aircraft fuel (Jet A1, Avgas, Mogas) would likely make the airfield more attractive to itinerant users conducting tourism or non-scheduled air transport (charter) operations.

Electric charging facilities would make the airfield more attractive to a small but growing group of electric-powered aircraft operators.

The development of an advanced air mobility aircraft manufacturing facility would create additional aircraft movements in support of flight testing and demonstration activities.



# 6. DEVELOPMENT OPTIONS

#### 6.1. Development objectives

Following a thorough review and consideration of the various elements of the scope of work for this master plan, priorities were allocated in terms of high (green), medium (orange) and low (red), as per the summary in Table 5.

Table 5 Development Objective Priorities

Development Objective	Priority
Aviation and tourism related investment opportunities, flight training facility operations opportunities and aviation related manufacturing and service opportunities	•
Enhance visitation and visitor services to the region and/or a firefighting surveillance base	•
Electric airport design, development and manufacture and remote air surveillance monitoring operations	•
Increased service levels to industry, tourism activity and community	•
Potential new industries and recreational activity opportunities	•
Intermodal freight viability including facility provision	•
Development areas, servicing requirements and arrangements for land development (land development capability and land use plan) including areas for potential new industry and industry sectors	•
Land tenure rationalisation	•
Airport certification, regulation and management arrangements to best meet objectives for the facility	•

<sup>&</sup>lt;sup>1</sup> Australia's Aerospace Industry Capability - KPMG report 2019

#### **6.2.** Flight training

The Collie Aero Club has provided flight training services in the past but is not currently active. A flight training organisation had been granted funds to set up a small flight training operation at the airfield but tragically, in early 2023, the principal was killed in an aircraft accident and the project has not progressed. There is likely scope for a small scale flight training organisation to establish an operation at the airfield in the short term.

### 6.3. Passenger transport services

Scheduled passenger services are not currently provided by any airline at Collie Airfield and are not considered to be a requirement within the master plan 20-year horizon.

There is the potential for increased non-scheduled passenger (charter) services associated with the various significant developments underway as part of the transition from coal mining and power generation to other advanced manufacturing and refining businesses in the region. These charter services may be conducted by fixed or rotary wing aircraft.

There is no passenger facility at the airfield, which may deter some tourists or itinerant visitors from operating to the airfield. It is suggested that a small passenger facility is constructed to accommodate itinerant visitors.

#### 6.4. Aerospace manufacturing, maintenance, repair and overhaul

The aircraft manufacturing and repair services industry annually contributes over \$2 billion in gross value to the Australian economy and is estimated to contribute an additional \$0.9 billion of added value through linkages and flow on effects. The industry achieves annual sales revenue of \$4.8 billion, \$2 billion in merchandise exports and support over 900 registered businesses employing over 18,000 people in industry jobs and jobs that support the industry.1



Traditional aerospace services include:

- Maintenance and repair of commercial and military aircraft
- Component repair, overhaul and manufacture
- Avionics supply, repair and upgrade
- Spare parts inventory
- Aircraft and engine sales.

Emerging services include:

- Commercial Drones
- Advanced Air Mobility (eVTOL) aircraft research and manufacture.

Demand for convenient airport operating environments and commercial hangar facilities for these businesses is high. Many larger airports with suitable airside infrastructure have the disadvantage of having limited development space and being constrained by high traffic volumes. Prohibitive leasing costs and access issues at major capital city facilities has driven a demand for suitable alternative regional locations to base small to medium aircraft manufacturing and repair businesses.

Close regional airports such as Bunbury have successfully developed commercial precincts catering to these types of businesses but have limited capacity for future expansion.

It is expected that these types of businesses will continue to grow and additional complementary businesses may potentially be attracted to operating at Collie Airfield provided suitable facilities are available.

The Master Plan addresses these requirements through the planning of suitable locations for commercial hangar precinct development.

#### 6.5. General aviation precinct

Light general aviation aircraft movements account for the majority of the current traffic movements at Collie Airfield.

The airfield provides an option for commercial and private general aviation aircraft owners looking for somewhere to park and operate their aircraft and for recreational flying activities. Recreational Aviation Australia light sport aircraft are expected to account for a large percentage of the total aircraft movements.

Collie Airfield has an established hangar which is currently used by the Aero Club. Demand for available hangar space in the region is highly competitive, particularly at Bunbury and Busselton Margaret River Airports.

The Master Plan provides the potential for more hangar availability by planning a new commercial and hangar precinct more suitable to the larger manufacturing and commercial MRO operators who would be expected to relocate given the opportunity to establish purpose-built facilities.

#### 6.6. Non-aviation activities

Due to limited available land and planning constraints at Collie Airfield the Master Plan does not contemplate the use of airfield facilities for any non-aviation activities.



# 7. VISION

The vision that has been developed through the master planning study, and endorsed by the Shire of Collie at the Ordinary Meeting of Council on 10 October 2023, is as follows:

#### Collie Airfield Vision

Provide an airport for the Collie community that will support aviation-related emergency services operations, enable other commercial and private aviation activities including low intensity flight training, act as an air gateway to the Collie Shire for business and tourist visitors and provide for aviation-related manufacturing and service opportunities.

Development on the airfield will:

- Comply with applicable civil aviation safety regulations and standards
- Be on land controlled by Shire of Collie
- Be resilient to natural disasters and climate change
- Have minimal impact on the environment
- Meet community expectations in respect of level of service
- Be future proofed to respond to new opportunities and technologies that will
  emerge over time
- Unlock broader economic development opportunities.

#### 7.1. Development targets

In the short term, it is intended to focus on what can be achieved within the current site to enhance the airfield's utilisation, namely:

- Correct compliance issues and improve infrastructure
- Provide a simple but nice passenger facility
- Enhance the entrance statement / signage and branding
- Consider provision of Mogas and/or JetA1 fuel and electric charging points.

In the longer term, it is intended to:

- Identify opportunities to attract commercial businesses that can use current aeronautical facilities on land adjacent to the airfield
- Secure land tenure and environmental approvals over a master planned expansion site to enable certification, instrument approaches and larger scale commercial development and private hangarage.



#### 7.2. Development concept

Three development options for the delivery of the Vision were prepared and considered.

The development options were informed in part by the protection of airspace along the sides and at the ends of the runway and for applicable separation distances between the runway, taxiway and parking aprons, according to the scope of aircraft operations.

The preference is also to constrain any development to within land that is controlled by the Shire of Collie.

The options were defined as follows:

**Option 1:** Code 2B development with a code 2 non-instrument runway. This option would enable PC24 and B350 King Air operations in good weather conditions, day and night (but no instrument approach procedures). This option was the least impactful but constrained the airfield's future capability.

**Option 2:** Code 2B development with code 2 non-precision instrument approach runway.

This option would enable PC24 and B350 King Air operations with an instrument approach capability during conditions of low cloud or reduced visibility.

**Option 3:** Code 3C development with a code 3 non-precision approach runway. This option would enable the operation of larger aircraft such as Saab 340 and Dash 8 or reduced visibility with an instrument approach capability during conditions of low cloud or reduced visibility.

This option would require a longer, wider and stronger runway and significantly more cleared land around and at the ends of the runway outside of the existing reserve and eastern DBCA lease area. Progression of Option 3 would also mean that any interim development or enhancement of the airport would have to be located outside of the airport land (due to the widening required) or be designed to be redundant or relocatable.

The most likely future scope of operations and preferred long term development concept is to provide for a certified aerodrome supporting reference code number 2 aircraft and non-precision instrument approach procedures.

Option 2 was therefore selected as the preferred development scheme as it establishes the most realistic framework for expansion of the airfield without committing to a substantially longer and wider runway and associated buffer areas.

The major constraints associated with the 3 options, in terms of major infrastructure and associated buffers according to the design aircraft code number, are illustrated at Figure 27, Figure 28 and Figure 29.

Development concepts for the three options are provided at Figure 30, Figure 31 and Figure 32.

# **AUDITION PROJECTS**

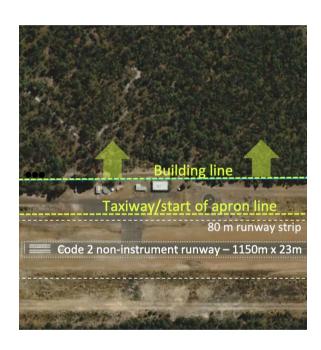


Figure 27 Code 2 non-instrument runway constraints

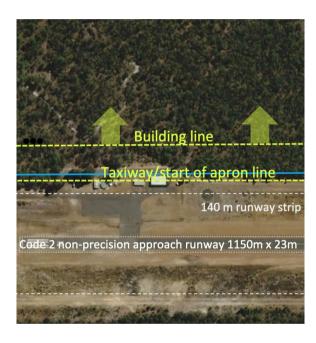


Figure 28 Code 2 non-precision approach runway constraints

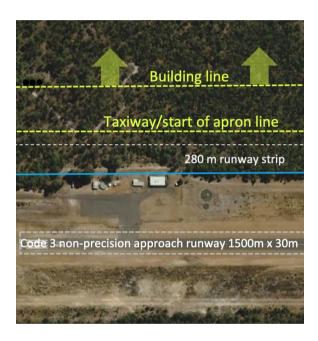


Figure 29 Code 3 non-precision approach runway constraints





Figure 30 Option 1 - Code 2 non-instrument runway - development concept





Figure 31 Option 2 - Code 2 non-precision approach runway – development concept



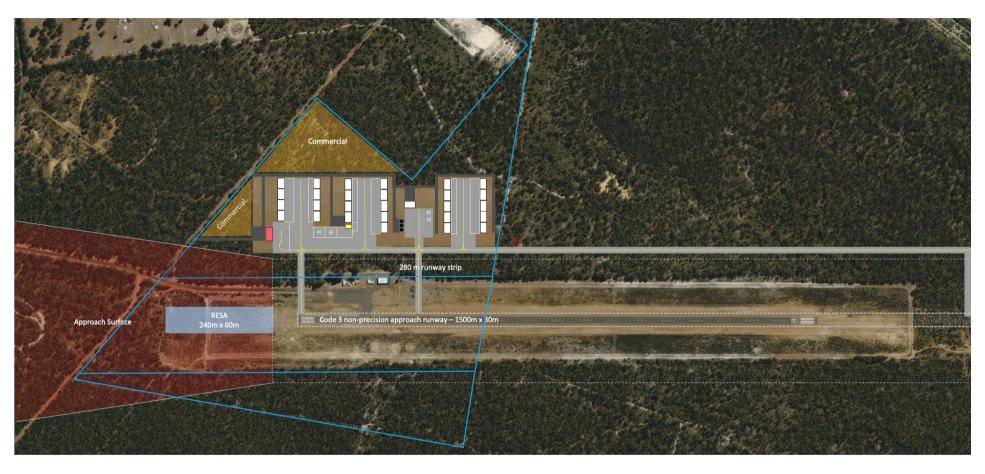


Figure 32 Option 3 - Code 3 non-precision approach runway - development concept



# 8. MASTER PLAN

This section sets out the progressive development of the Collie Airfield according to the preferred Option 2 development concept.

Overall master plan stage drawings are provided in Annexure 1.

#### 8.1. Master Plan staging

The Master Plan has three major development stages. The time frames, which are aspirational only and subject to funding availability, market demand and detailed design process, are:

- Initial Development (0-5 years) The development elements that can realistically be implemented in the short term within the existing site or with minimal impact on the external environment
- Certification and Expansion Stage 1 (5-10 years) A significant expansion of the airfield and facilities suitable for the issue of an aerodrome certificate under CASR Part 139, introduction of instrument approaches and development of the site to enable a variety of commercial uses. Certification is a pre-requisite for the implementation of instrument flight procedures at an aerodrome.
- 3. Future Expansion Stage 2 (10+ years) expanded hangar and commercial precincts demand driven development.

These stages and suggested time frames show a logical progression in development that could take place for planning purposes. Actual development and time frames depend on demand and the policies adopted by the Shire of Collie to promote airport growth.

#### 8.2. Initial Development

Initial development involves the following works:

 Widen the runway to 23 m and strengthen the pavement to support aircraft up to 10,000 kg maximum take-off weight

- Establish an 80 m wide runway strip
- Secure land tenure and relevant approvals
- Demolish/relocate the Aero Club's operations building and DBCA storage container, and provide a small passenger facility, parking apron and connecting taxiway, landside access and services
- Adjust the airside/landside boundary fence to accommodate the new facilities.

### 8.3. Certification and Expansion (Stage 1)

Certification and Expansion Stage 1 involves the following works:

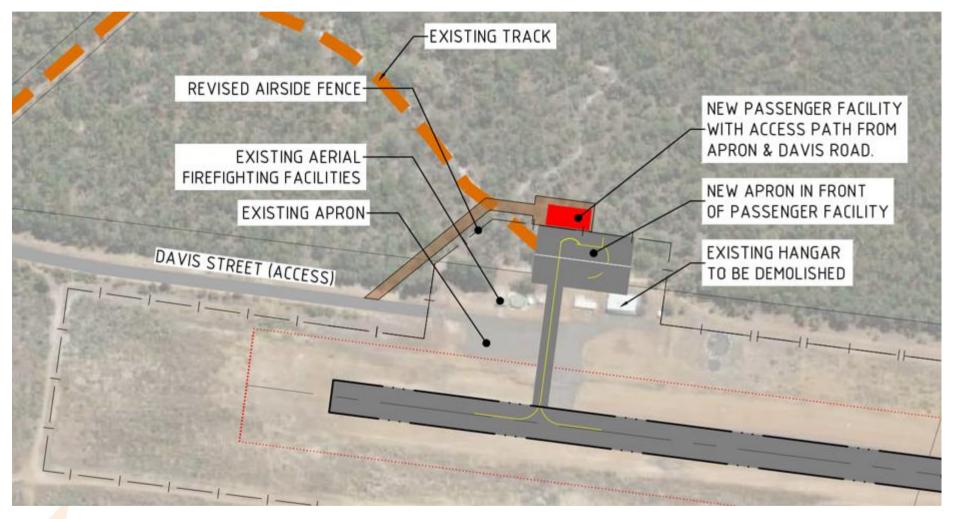
- Secure land tenure and relevant approvals
- Demolish the existing hangar, RFDS transfer shed and overhead power lines
- Widen the runway strip to 140 m overall
- Implement runway end safety areas
- Relocate the primary illuminated wind direction indicator
- Upgrade and commission the runway lighting system
- Provide a new commercial precinct, firefighting facilities, hangar lane, fuel facility, stub taxiway, apron, landside access and services.
- Adjust the airside/landside boundary fence to accommodate the new facilities
- Certify the aerodrome
- Implement non-precision instrument approach procedures.

## 8.4. Future Expansion (Stage 2)

Future Expansion Stage 2 involves expanding the site to provide additional hangar sites and commercial lots according to demand, along with associated landside and civil works.

# **AUDITION PROJECTS**

## 8.5. Initial Development - plan elements



- Demolish/relocate the Aero Club operations building and storage container
- Provide new passenger facility, stub taxiway and apron





- Widen the runway to 23 m, improve pavement bearing strength 10,000 kg MTOW, rectify long section ch 960-1000 (>2%)
- Widen the runway strip to 80 m, 60 m beyond runway end

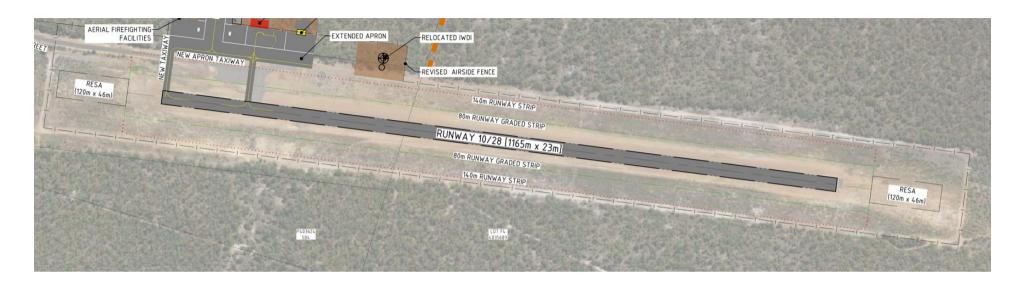
# **AUDITION PROJECTS**

# 8.6. Certification and Expansion (Stage 1) - plan elements



- · Demolish existing hangars, operations building, RFDS transfer shed, overhead power lines
- Provide new commercial precinct, firefighting facilities, hangar lane, fuel facility, stub taxiway, apron, landside access and services

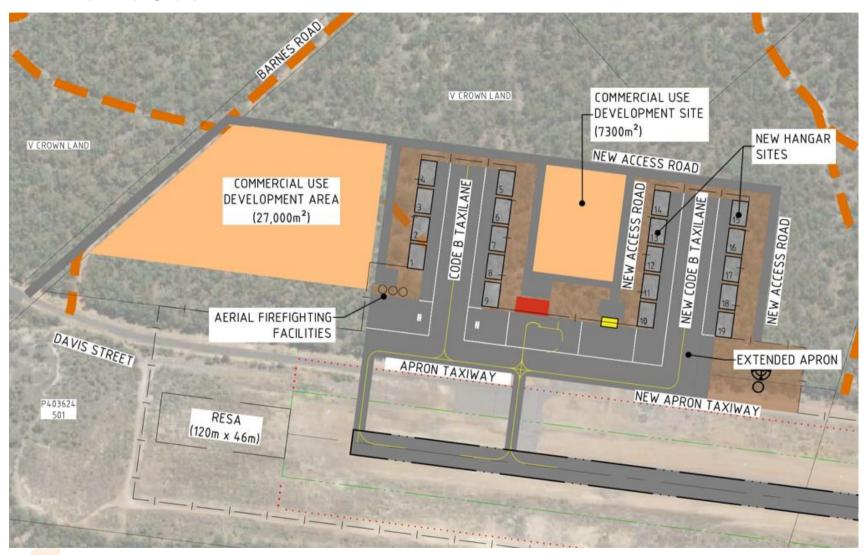
# **AVIATION PROJECTS**



- 140 m wide runway strip, 60 m beyond runway end
- 120 m runway end safety areas (RESA)
- Upgrade and commission the runway lighting system
- Relocate the primary IWDI further away from runway strip
- Adjust airside/landside boundary fencing
- Certify the aerodrome
- Implement non-precision instrument approach procedures

# **AUDITION PROJECTS**

# 8.7. Future Expansion (Stage 2) - plan elements





# 9. AERODROME SAFEGUARDING

In addition to state requirements, the Commonwealth Government has an interest in better planning and integrated development on and around airports and to lessen the adverse effects of aviation activity on the environment and communities. While not a planning authority, it provides guidance on broader issues such as noise around airports that can be used by statutory authorities to achieve the stated objectives. The National Airports Safeguarding Advisory Group (NASAG) has produced the National Airports Safeguarding Framework to advance this agenda. The Framework should also be taken into consideration when designing development on and in the vicinity of the airport.

#### 9.1. Aircraft noise

Aircraft noise can affect the allocation of appropriate uses on and external to the airport site.

Australian Noise Exposure Forecast (ANEF) contours provide a scientific measure of the aircraft noise exposure levels around airports taking into account the frequency, intensity, time and duration of aircraft operations. Standard methodology for evaluating the noise climate around airports is defined in AS 2021-2015 Acoustics – Aircraft Noise Intrusion – Building Siting and Construction, which recognises the ANEF contour charts as the primary method for long-term noise impact assessment.

Further information can be found in NASF Guideline A: Measures for Managing Impacts of Aircraft Noise.

#### 9.2. Building generated windshear and turbulence

Building generated windshear / turbulence becomes safety critical when a significant obstacle, such as a building, is located in the path of a crosswind to an operational runway. The wind flow will be diverted around and over the buildings causing the crosswind speed to vary along the runway.

NASF Guideline B sets out an assessment methodology to follow in assessing this risk.

Further information can be found in NASF Guideline B: Managing the Risk of Building Generated Windshear and Turbulence at Airports.

#### 9.3. Wildlife hazard buffer zone

All wildlife on or around an airport should be regarded as a potential hazard to aircraft safety. Most wildlife strikes occur on and in the vicinity of airports, where aircraft fly at lower elevations. Flying vertebrates (e.g., birds or bats) mainly use airspace within 300 metres of the ground so are likely to conflict with aircraft when they are at their most vulnerable, i.e., immediately after take-off and during landing approaches or other low flying manoeuvres. Development should seek to avoid creating wildlife attracting land uses both on and within the vicinity of the airport.

Further information can be found in NASF Guideline C: Managing the Risk of Wildlife Strikes in the Vicinity of Airports.

#### 9.4. Lighting restriction zone

Manual of Standards Part 139 - Aerodromes establishes a restriction to lighting within the vicinity of an airport which, by reason of its intensity, configuration or colour, might endanger the safety of an aircraft. The vicinity of the airport can be taken to be within a 6km radius of the airport.

Further information can be found in NASF Guideline E: Managing the Risk of Distractions to Pilots from Lighting in the Vicinity of Airports.

#### 9.5. Operational airspace

Obstacle limitation surfaces

An airport's obstacle limitation surfaces (OLS) define the operational airspace that should be kept free of obstacles for aircraft operations being conducted under the visual flight rules. Both current and future (ultimate) OLS should be considered in the design of developments on and within the vicinity of the airport.



Manual of Standards Part 139 Chapter 7 provides relevant parameters for the design of the OLS.

PANS-OPS surfaces

PANS-OPS surfaces define the operational airspace a pilot is required to use when flying an aircraft under the instrument flight rules—that is, when relying on instruments for navigation. Development should seek to avoid any permanent encroachments into current and future PANS-OPS airspace.

Further information can be found in NASF Guideline F: *Managing the Risk of Intrusions into the Protected Airspace of Airports*.

#### 9.6. Building restricted areas for aviation facilities

The Building Restricted Area (BRA) is defined as a volume where buildings and other objects have the potential to cause unacceptable interference to the signal-in-space transmitted by the radio navigation facility. All radio navigation facilities have a BRA defined which may extend to a significant distance from the facility. The purpose of the Building Restricted Area is not intended to prohibit development but rather to trigger an assessment of a proposed building or development for its impact on the radio navigation facility. The BRA is primarily intended to be used by Aerodrome Operators and Local Planning Authorities but is also required to be used by the systems engineer when selecting a new site for a radio navigation facility. All development applications near a radio navigation facility shall be assessed to determine if the facility BRA is infringed. If there is no infringement the assessment process may be terminated, and the application approved.

Further information can be found in NASF Guideline G: Protecting Aviation Facilities — Communications, Navigation and Surveillance (CNS).

#### 9.7. Public safety areas

NASAG has drafted Guideline I *Managing the risk in public safety areas at the ends of runways*, to mitigate the risk to people on the ground near airports by informing a

consistent approach to land use at the end of Australian airport runways. Public safety areas (PSAs) seek to limit land uses that would increase the number of people in the area or result in the storage of hazardous materials in the zone.

The Guideline is intended to assist land-use planners at all levels to better consider public safety when assessing development proposals and rezoning requests and when developing strategic land use plans.

The premise of the public safety area (PSA) is to characterise the area within which a specified statistical level of risk to human life may be exceeded.

The Guideline notes that there is no single agreed tolerable level of risk defined in Australia or internationally and provides several options for the implementation of a PSA at the end of an airport runway, including the Queensland model, US DoD model and the UK public safety zone (NATS) model.

The Guideline goes on to suggest "The reasons for adopting a particular approach should be clearly justified and articulated to explain why a particular model is best suited to an airport's circumstances."

The first option referenced in the Guideline is the UK Public Safety Zone Aviation Model. This model is based on a relatively sophisticated methodology, developed by the Research and Development Directorate of NATS (formerly National Air Traffic Services Limited), that determines the individual risk profile of an airport according to:

- the statistical expectation that an aircraft crash occurs in the vicinity of the airport;
- the probability, given a crash has occurred, that it affects a particular location;
- the size of the area likely to be affected as a result of a crash; and
- the probability of fatality for people on the ground within that area.

The UK (NATS) Public Safety Zone Model is applied using a constrained cost-benefit analysis to determine specific land use restrictions.



According to the UK Government's Policy Paper Control of development in airport public safety zones, updated 8 October 2021, standard dimension Public Safety Zones are established at airports that have more than 18,000 commercial air transport movements per year. The standardised shape of the PSZ (illustrated at Figure 33) that replaces the risk-based model profile has been defined using the latest data on accidents shown to be located outside the aerodrome boundary.

#### **Public Safety Zones**

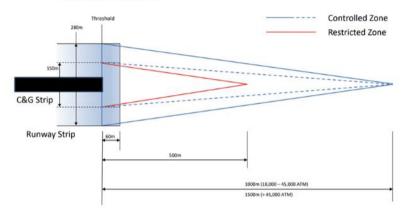


Figure 33 UK Public Safety Zone model

Since Collie Airfield does not have and is not expected to have greater than 18,000 commercial air transport movements per year, the UK Public Safety Zone model would not be applied to runway 10/28 if it was subject to the UK Policy paper – *Control of development in airport public safety zones*.

The Queensland PSA model is based on an isosceles trapezoid 1000 m long, 350 m wide closest to the runway end, tapering to a width of 250 m furthest from the runway.

Queensland's State Planning Policy – state interest guidance material *Strategic airports* and aviation facilities, July 2017, Appendix 7, notes as follows:

1. The PSA dimensions indicate an area where the risk per year, resulting from an aircraft crash, to a representative individual (individual risk) is 1 in 10,000 ( $10^4$ ). As general guidance, it would be inappropriate for a use, subject to assessment against the SPP, to be exposed to a higher individual risk than 1 in 10,000 ( $10^4$ ).

2. The PSA dimensions also partially enclose an area of individual risk of 1 in 100,000 (10<sup>5</sup>).

The guidance material also sets out the circumstances in which a PSA would be required for a strategic airport. These circumstances are copied as follows:

A PSA is required at each end of a strategic airport's main runway if:

- the airport is listed as a 'Commonwealth place' under the Commonwealth Places (Application of Laws) Act 1970
- the airport is a joint-user airport under the control of the Department of Defence (DoD) where an arrangement under section 20 of the Commonwealth Civil Aviation Act 1988 is in force
- the airport is a defence airfield subject to the Defence Act 1903 administered by DoD
- the runway meets the following criteria:

i. accommodates regular public transport jet aircraft services, or

ii. greater than 10,000 aircraft movements occur per year (excluding light aircraft movements).

PSAs are also required for other runways (i.e., secondary or cross-runways) of strategic airports where the runway meets the aircraft movements' threshold listed above (i.e., criteria i or ii above). Appendix 9 identifies the strategic airport runways where PSAs are required.

There are no jet aircraft currently conducting or forecast to conduct regular public transport services at Collie Airfield.

Since Collie Airfield does not have and is not expected to have greater than 10,000 aircraft movements per year (excluding light aircraft movements) or regular public transport jet aircraft services, the PSA would not be applied to runway 10/28 if it was a strategic airport under the Queensland State Planning Policy.

The US Department of Defense (DoD) framework provides for Accident Potential Zones according to two runway types. The type applicable to Collie Airfield (Class A Runway – less than 2438.4 m long) would have a clear zone that is 305 m wide (152.5 m either side of centreline) and 915 m long. It is understood that no airports in Australia use this type of public safety area.

Neither the Queensland nor UK PSA models would be applied to Collie Airfield if it was subject to their jurisdiction, as there are insufficient numbers of nominated aircraft movements to trigger the requirement. This is reflective of the lower level of risk associated with the scope of aircraft operations conducted at the aerodrome.

Since the level of risk characterised by current and forecast scope of aircraft operations at Collie Airfield is lower than that embodied in the various public safety areas models discussed in Guideline I, this concept has not been incorporated in the future planning of the airport.

Further information can be found in NASF Guideline I Managing the Risk in Public Safety Areas at the Ends of Runways.





# 10. GLOSSARY

AAGR average annual growth rate

AIAC Australian International Aviation College

AIP Aeronautical Information Package

AMSL above mean sea level

ANEF Australian Noise Exposure Forecast

ARFFS aerodrome rescue and firefighting service

AsA Airservices Australia

ATC air traffic control

BRA building restricted area

CAAP Civil Aviation Advisory Publication

CAR Civil Aviation Regulation 1988

CASA Civil Aviation Safety Authority

CASR Civil Aviation Safety Regulation 1998

CTAF Common Traffic Advisory Frequency

ERSA En Route Supplement Australia

eVTOL electric vertical take-off and landing

GA general aviation

GNSS Global Navigation Satellite System

GPS Global Positioning System

GSE ground support equipment

HLS helicopter landing site

ICAO International Civil Aviation Organization

INP instrument non-precision

IWDI illuminated wind direction indicator

LGA local government authority

LIRL low intensity runway lights

MOS Manual of Standards

MRO maintenance, repair and overhaul

MTOW maximum take-off weight

NASF National Airports Safeguarding Framework

NBN National Broadband Network

NDB Non-Directional Beacon

OLS obstacle limitation surfaces

PANS-OPS Procedures for Air Navigation Services - Aircraft Operations

PAPI Precision Approach Path Indicator

RFDS Royal Flying Doctor Service

RNAV-GNSS Area Navigation – Global Navigation Satellite System

RPT regular public transport

RTIL runway end identifier lights

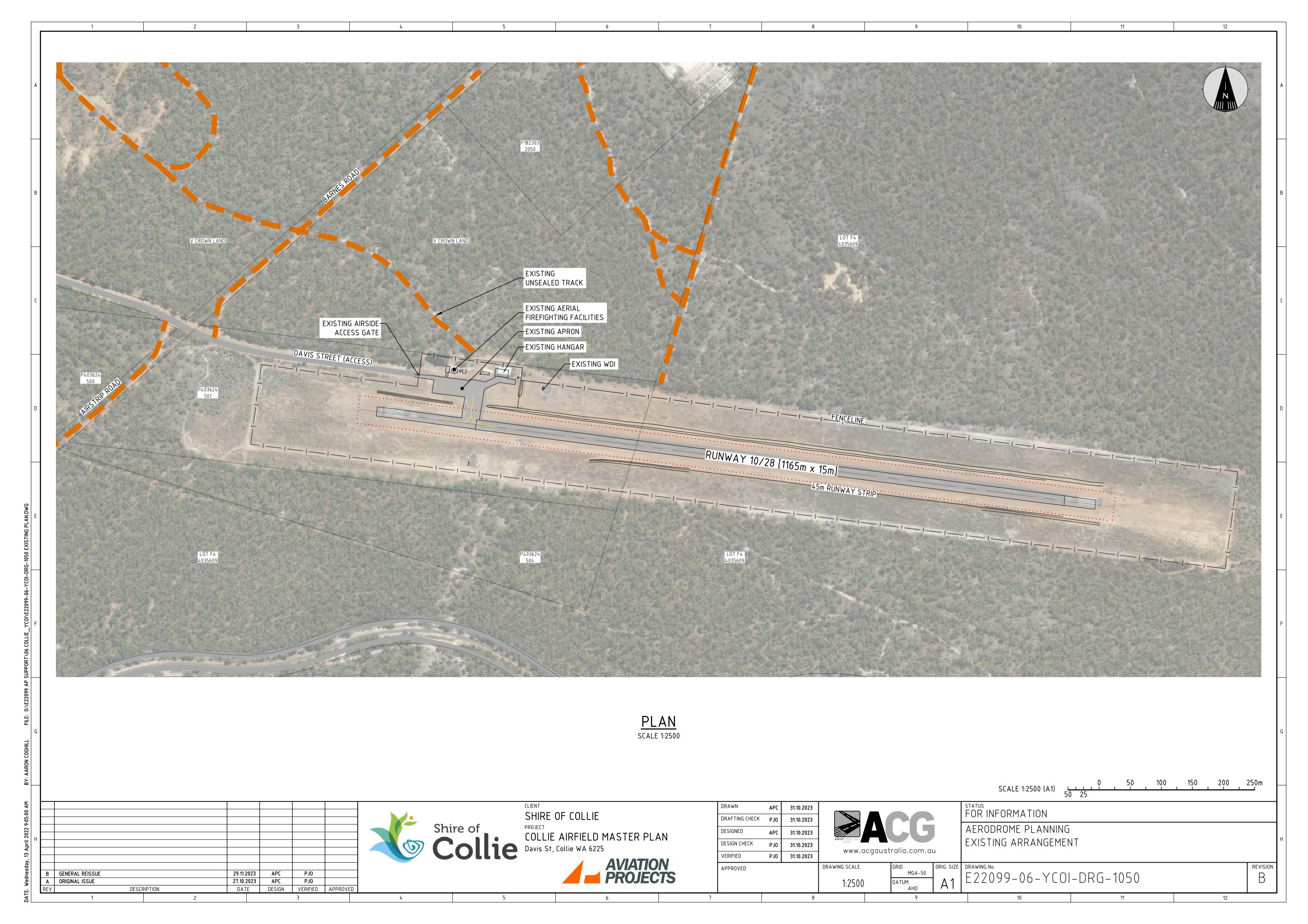
#### 11. REFERENCES

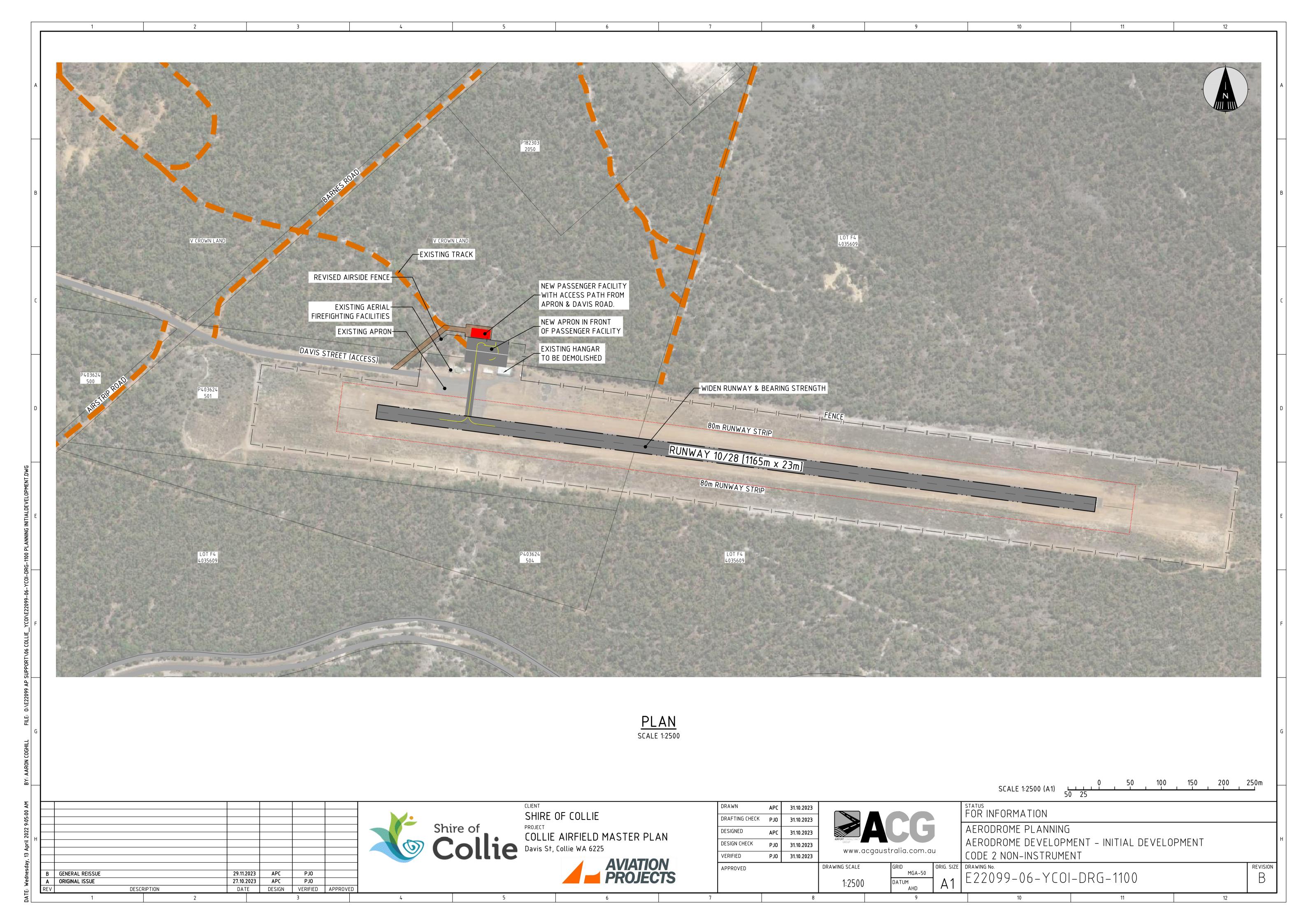
- Airservices Australia, Aeronautical Information Package; including En Route Supplement Australia (ERSA, RDS, DAP)
- Australian Airports Association, Regional Airport Master Planning Guideline, Airport Practice Note 4
- Civil Aviation Safety Authority, Civil Aviation Safety Regulations 1998
- Civil Aviation Safety Authority, Part 139 (Aerodromes) Manual of Standards 2019, dated 13 August 2020
- International Civil Aviation Organization, International Standards and Recommended Practices (SARPS) Annex 14 Aerodromes, Volume 1 Aerodrome Design and Operations and Volume II Heliports
- OzRunways, aeronautical navigation charts extracts

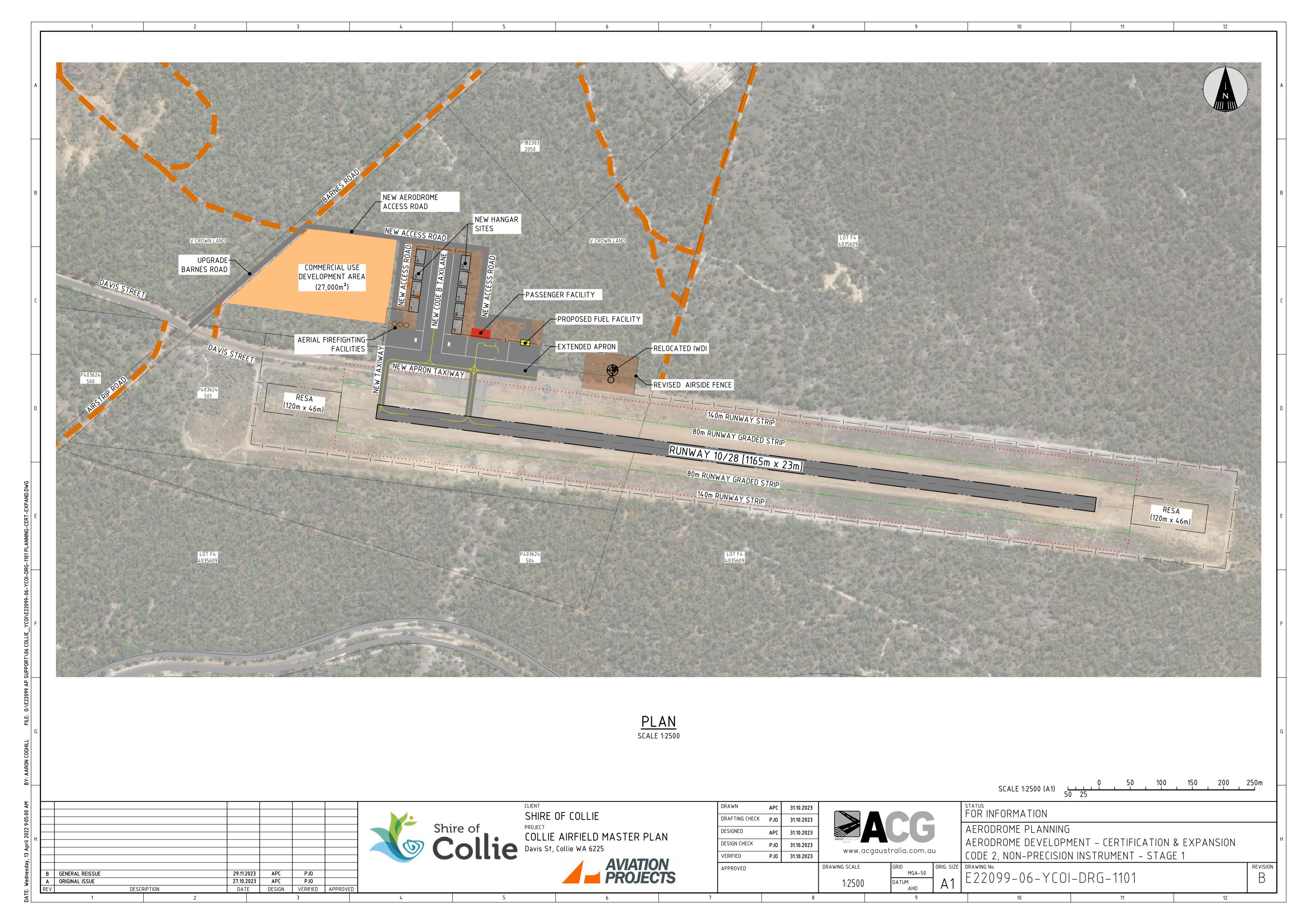
#### **ANNEXURES**

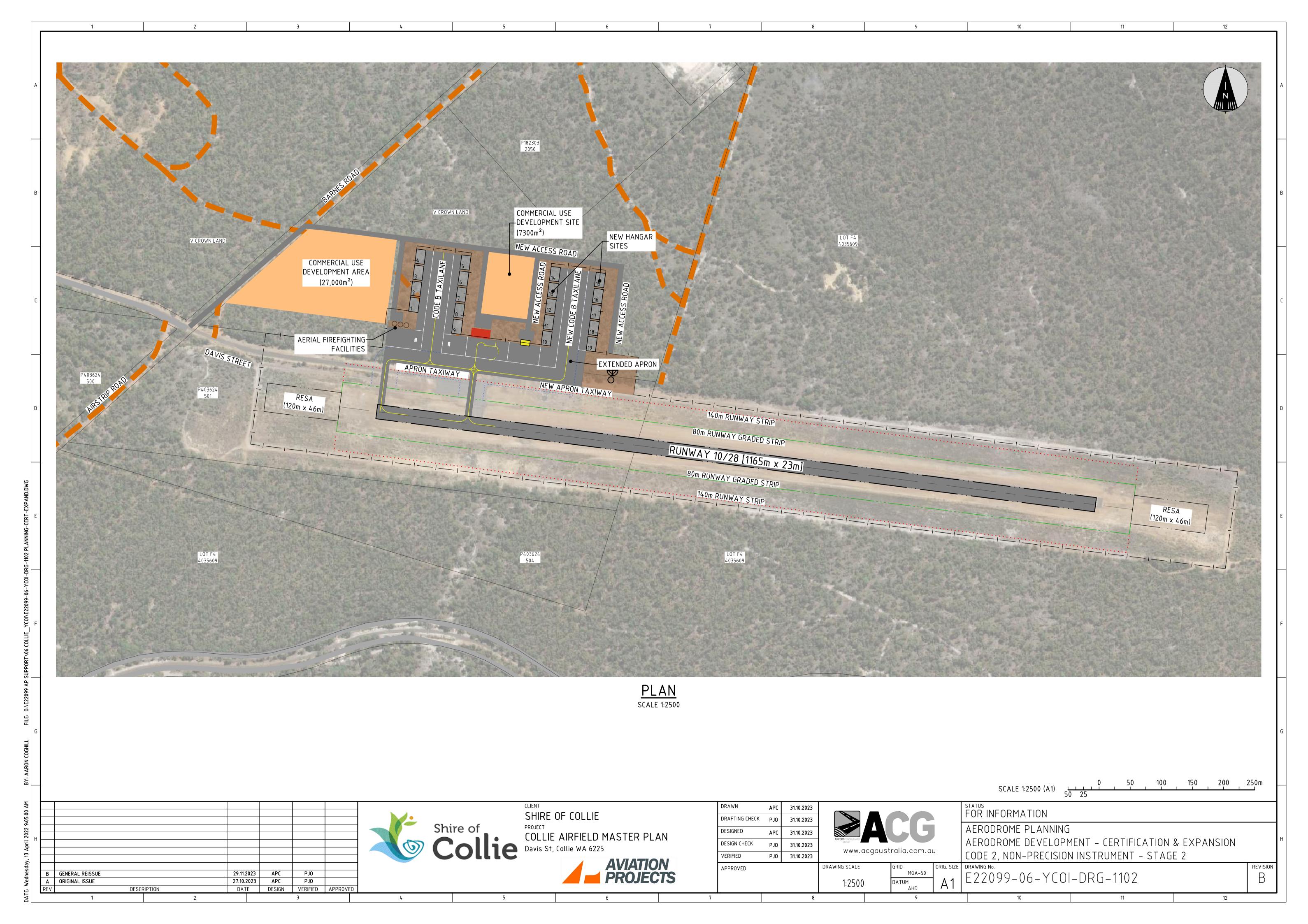
Annexures contain the following Collie Airfield Master Plan Drawings:

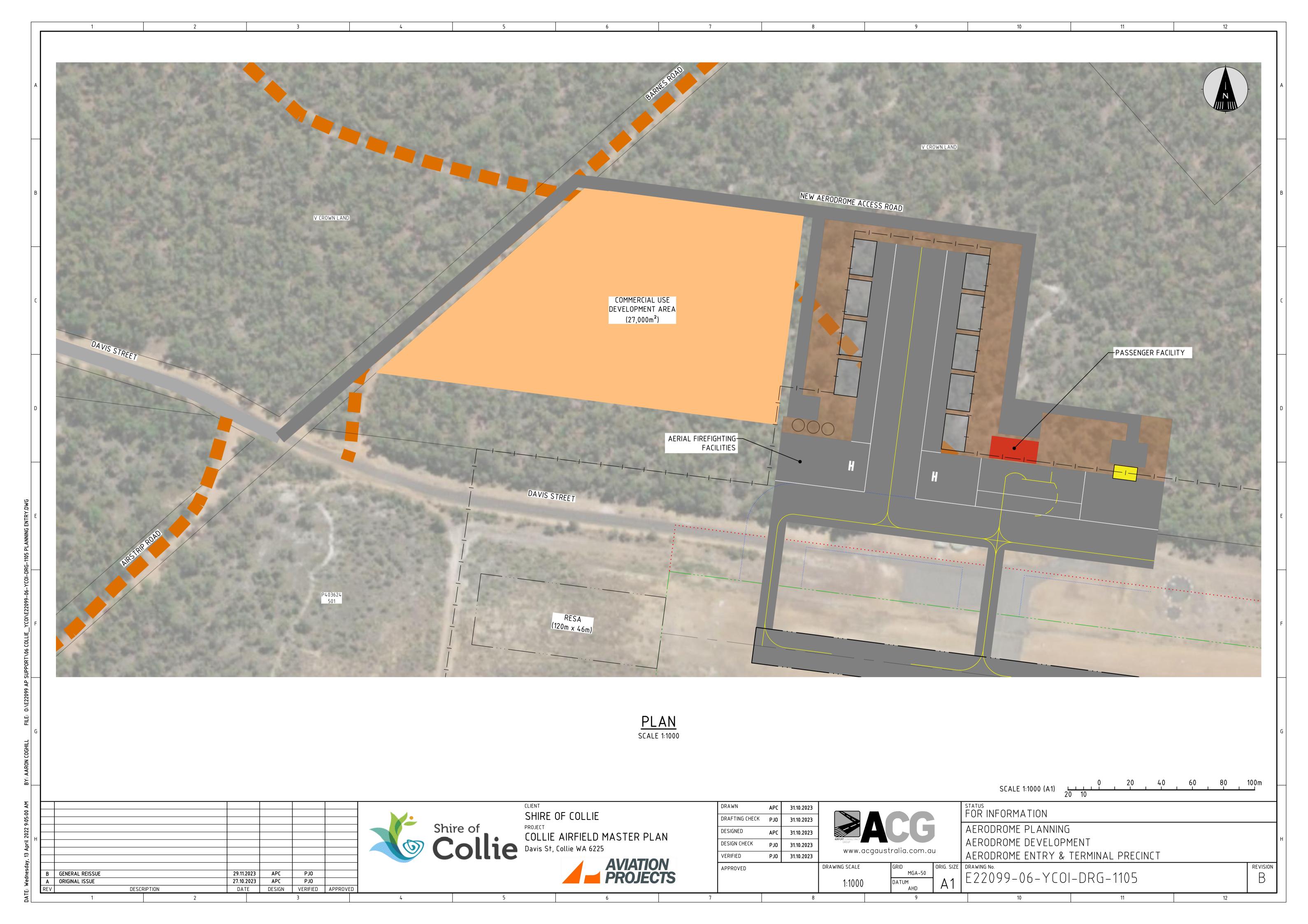
- 1. Existing arrangement [E22099-06-YCOI-DRG-1050, Rev B]
- 2. Aerodrome Development Initial Development Code 2 Non-instrument [E22099-06-YC0I-DRG-1100 Rev B]
- 3. Aerodrome Development Certification and Expansion Code 2 Non-precision Instrument Stage 1 [E22099-06-YCOI-DRG-1101, Rev B]
- 4. Aerodrome Development Certification and Expansion Code 2 Non-precision Instrument Stage 2 [E22099-06-YCOI-DRG-1102, Rev B]
- 5. Aerodrome Development Aerodrome Entry and Terminal Precinct Stage 2 [E22099-06-YCOI-DRG-1105, Rev B]
- 6. Obstacle Limitation Surface [E22099-06-YCOI-DRG-1120, Rev B]
- 7. Declared Distances [E22099-06-YCOI-DRG-1121, Rev B]
- 8. Wildlife Buffer Zones [E22099-06-YCOI-DRG-1125, Rev B]
- 9. Lighting in the Vicinity of Aerodrome [E22099-06-YCOI-DRG-1126, Rev B]
- 10. Windshear Trigger Assessment [E22099-06-YCOI-DRG-1127, Rev B]

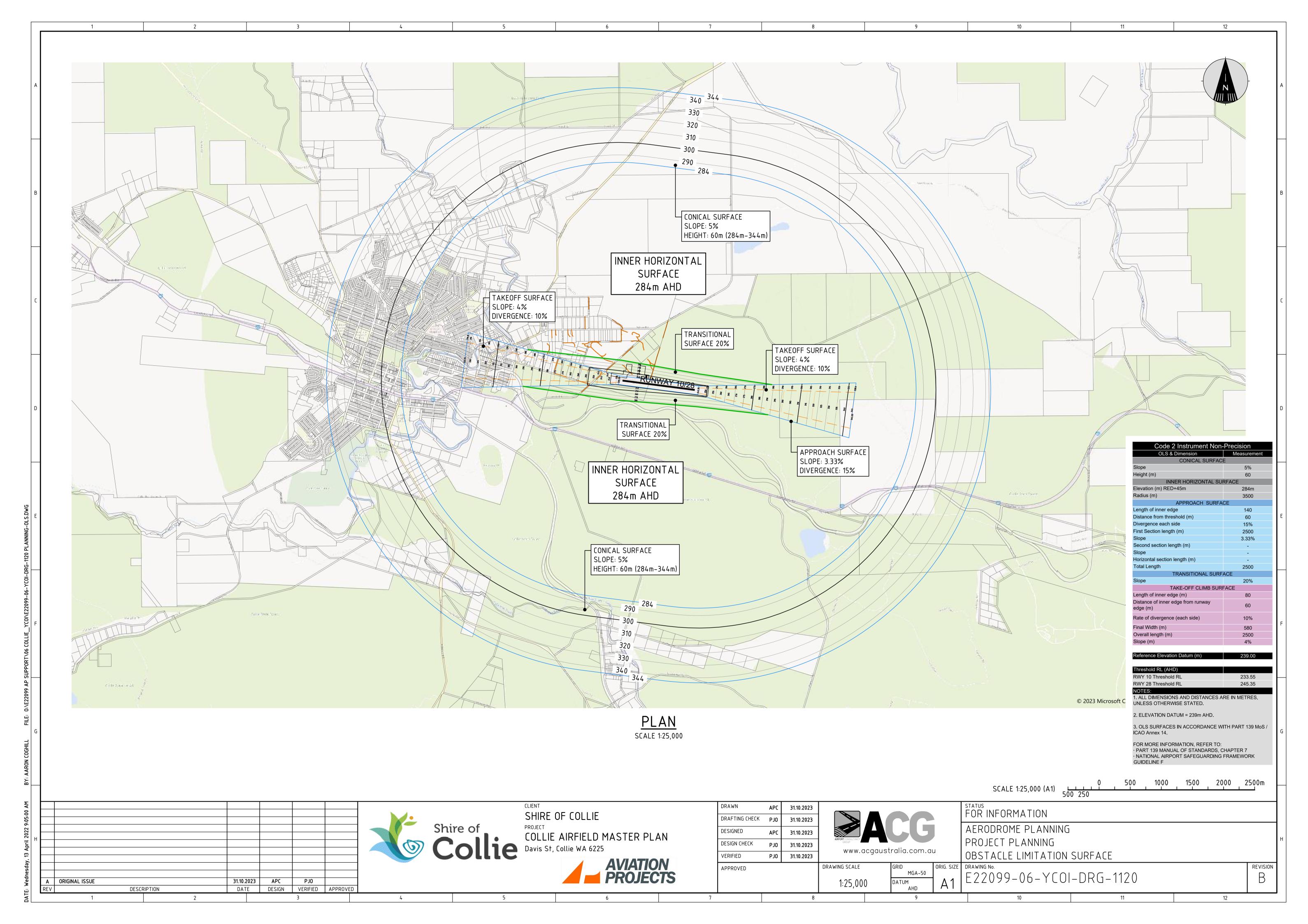


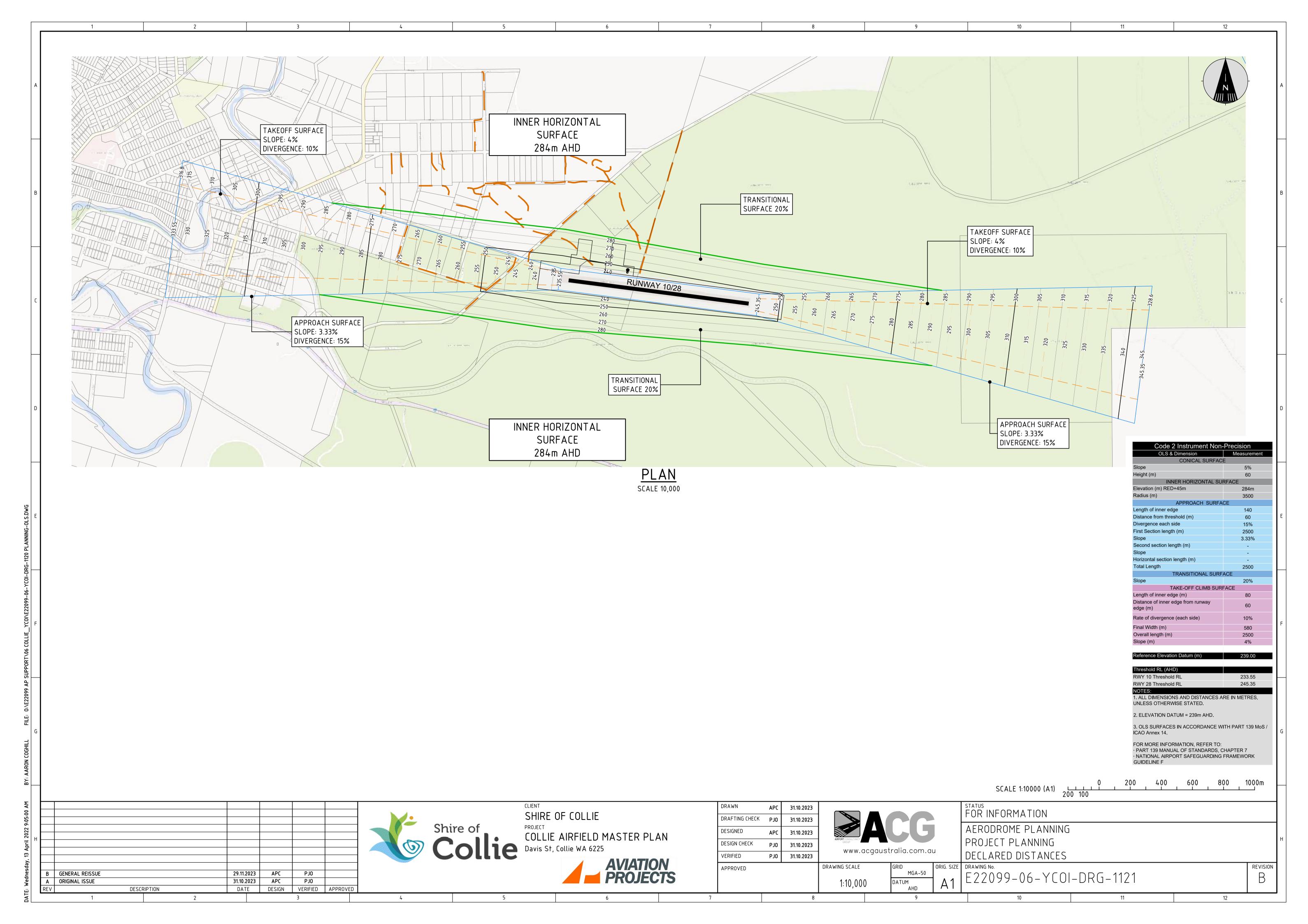


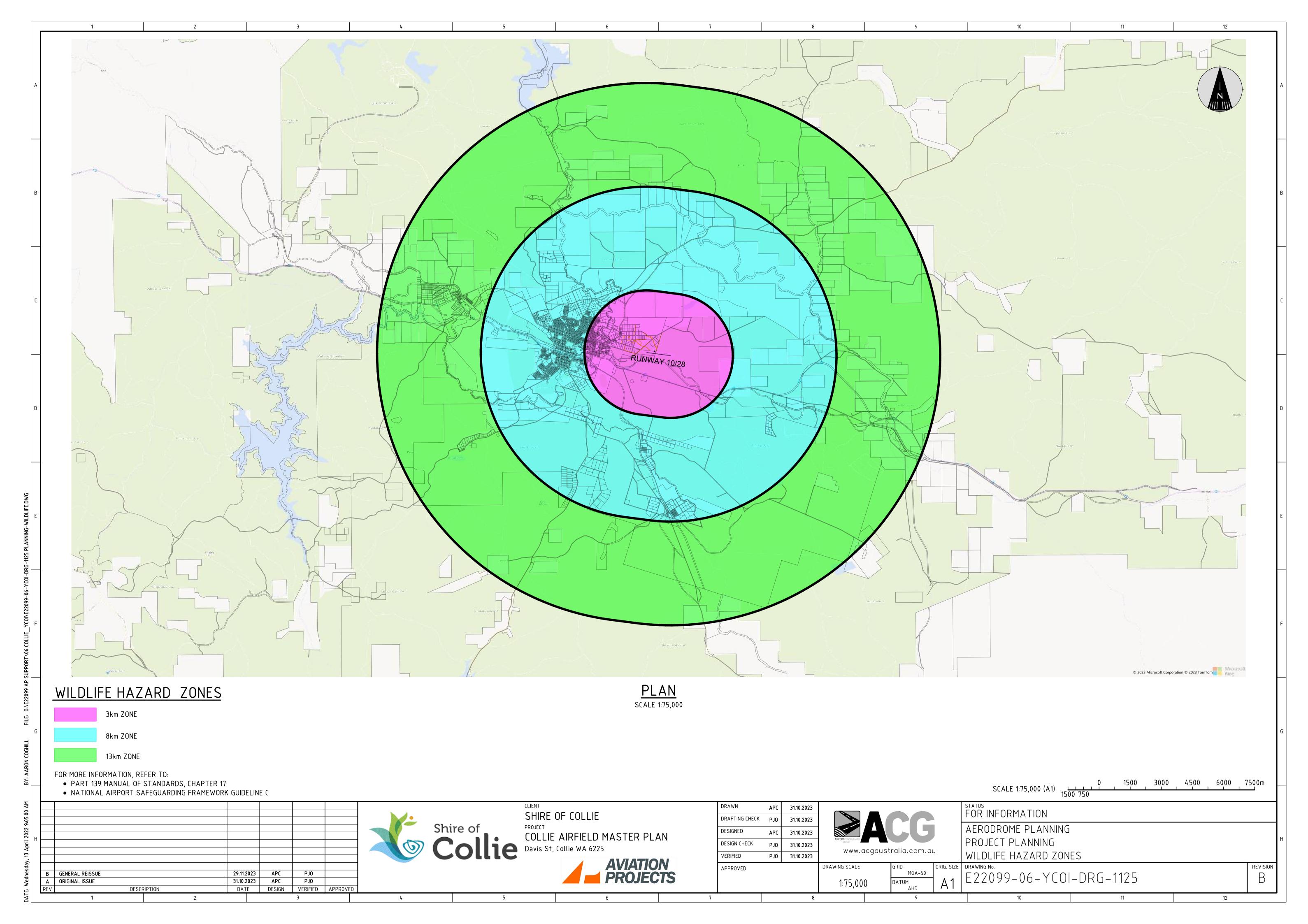


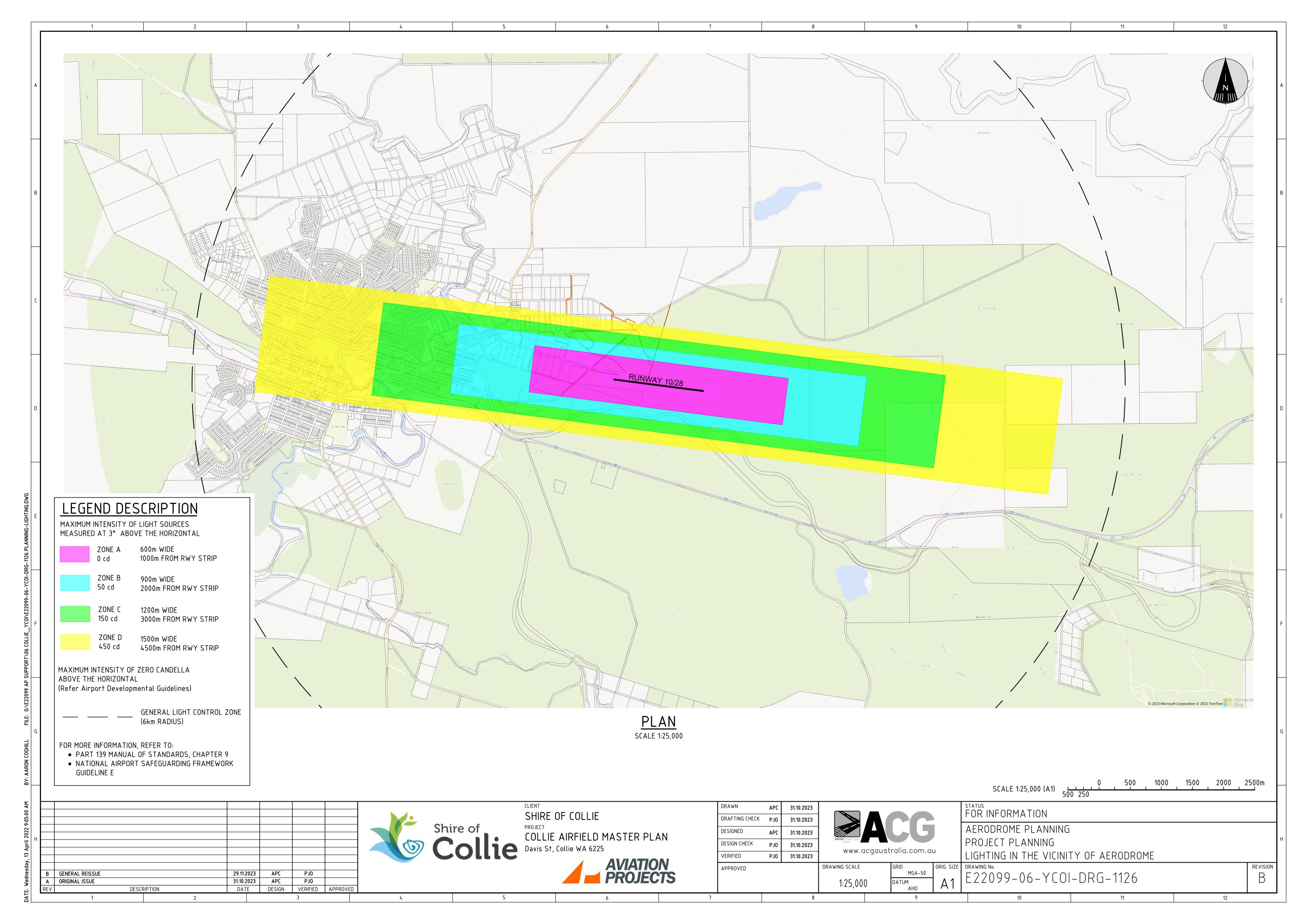


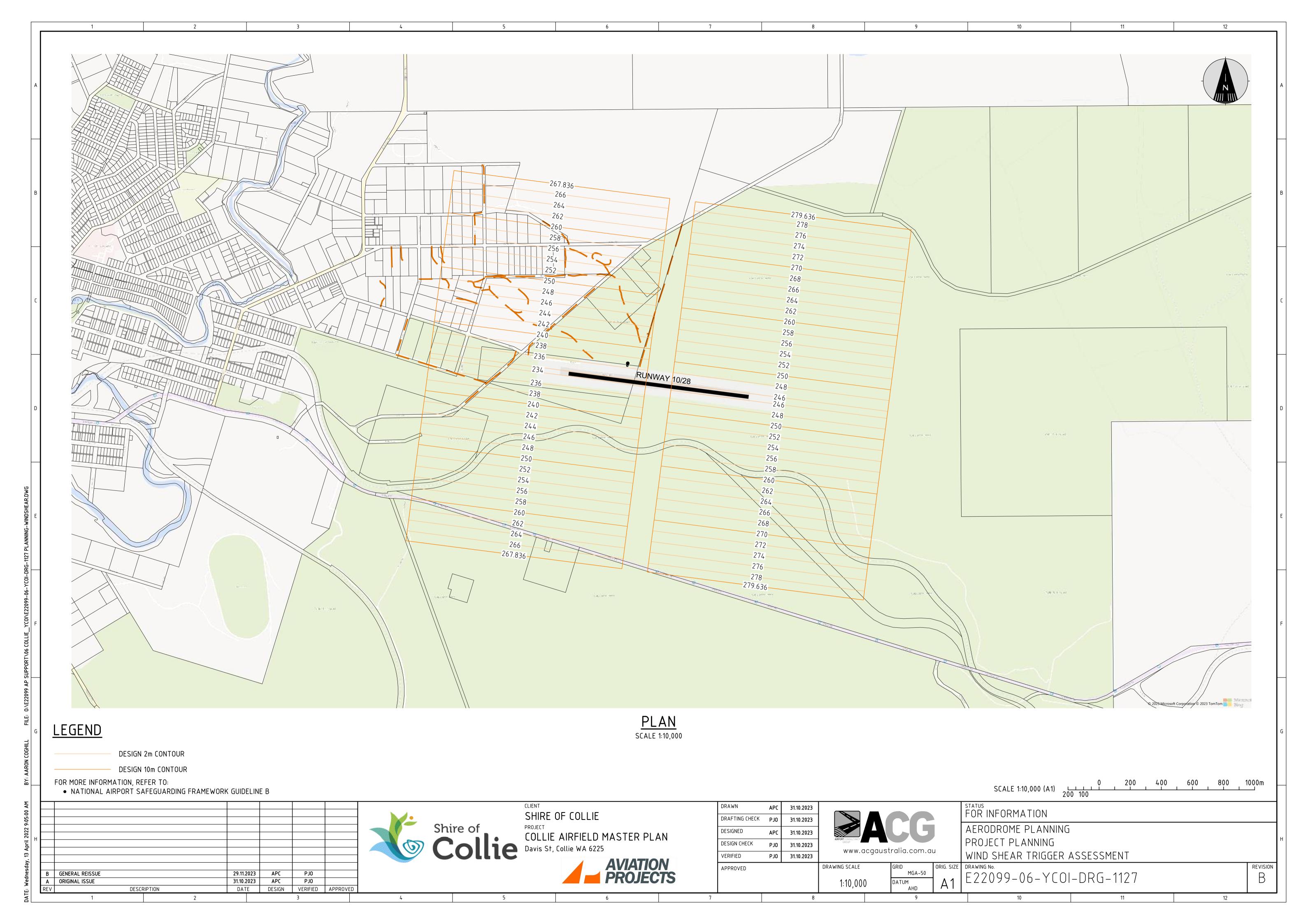












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## Ordinary Council Meeting 12 December 2023

Appendix 13.2.A

**Application for Mining Lease and Prospecting Licence- Griffin** 







Level 29, Central Park 152-158 St Georges Terrace Perth WA 6000 Australia

PO Box Z5025, St Georges Terrace Perth WA 6831

T +61 8 9404 9100 F +61 8 9300 1338

Our ref

5267440

10 November 2023

By registered post RPP44 63800 09400 45900 87607

Shire of Collie Locked Bag 6225 Collie WA 6225

Dear Sir/Madam

#### Applications for Mining Lease 12/71 and Prospecting Licence 12/26

We represent The Griffin Coal Mining Company Pty Limited (In Liquidation).

We **enclose**, by way of service, copies of the form 21 and maps of the applications for Mining Lease 12/71 and Prospecting Licence 12/26 which sit within the Shire of Collie.

If you have any questions in relation to the applications, please don't hesitate to contact Yvette Collins on 08 9404 9145 or at <a href="mailto:yccllins@tgmts.com.au">yccllins@tgmts.com.au</a>.

Yours faithfully

**TG Mining Title Services** 

**Kate Goodwin** 

Assistant Tenement Manager

T +61 8 9404 9141

E kgoodwin@tgmts.com.au

Online Lodgement - Submission: 09/11/2023 14:47:42; Receipt: 09/11/2023 14:47:42

Form 21

(a) Type of tenement

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

#### APPLICATION FOR MINING TENEMENT

(b	) Time & Date marked out (where	(a) Mining Lease			No. M 12/71		
(C	applicable)	(b) 09/11/2023 09:39:00		(c) COLLIE F	RIVER		
(d (e (f)	ACN/ABN ) Address No. of shares	(d) and (e) THE GRIFFIIN COAL MINING COMPA C/- TG MINING TITLE SERVICES PTY 6831	NY PTY LIMITE LTD, PO BOX 2	D (IN LIQUIDAT Z5025 ST GEOR	TION) (ACN: 00 RGES TERRAC	8 667 258) E, PERTH, WA,	(f) Shares 100
	ESCRIPTION OF						(g) Total 100
GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)		<ul> <li>(h) Ewington</li> <li>(i) GDA94 zone 50, 6311008.384mN,</li> <li>(j) Identical to previously surveyed CN This application affects Private Property Details of Private Property Affected:App Minerals: Coal</li> </ul>	ML12/846 v.		in relation to s2	29(2) land	
(h) (i) (j) (k)	Datum Peg Boundaries	(k) 60.20000 HA					
(1)	Signature of applicant or agent(if agent state full name	(I) yvette Collins Date: 09/11/2023 LEVEL 29 CENTRAL PARK TOWER, 152-158 ST GEORGES TERRACE, PERTH.					

#### OFFICIAL USE

and address)

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 14th day of December 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	14:47:42	on	9	November	2023	with fees of
Application Rent TOTAL Receipt No:	\$638.00 \$1,586.00 \$2,224.00 38431643073					

#### Mining Registrar

#### **NOTES**

#### **Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

#### Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

#### **Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:(a) public plan search; (b) register search; (c) ground inspection.

WA, 6000

#### Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

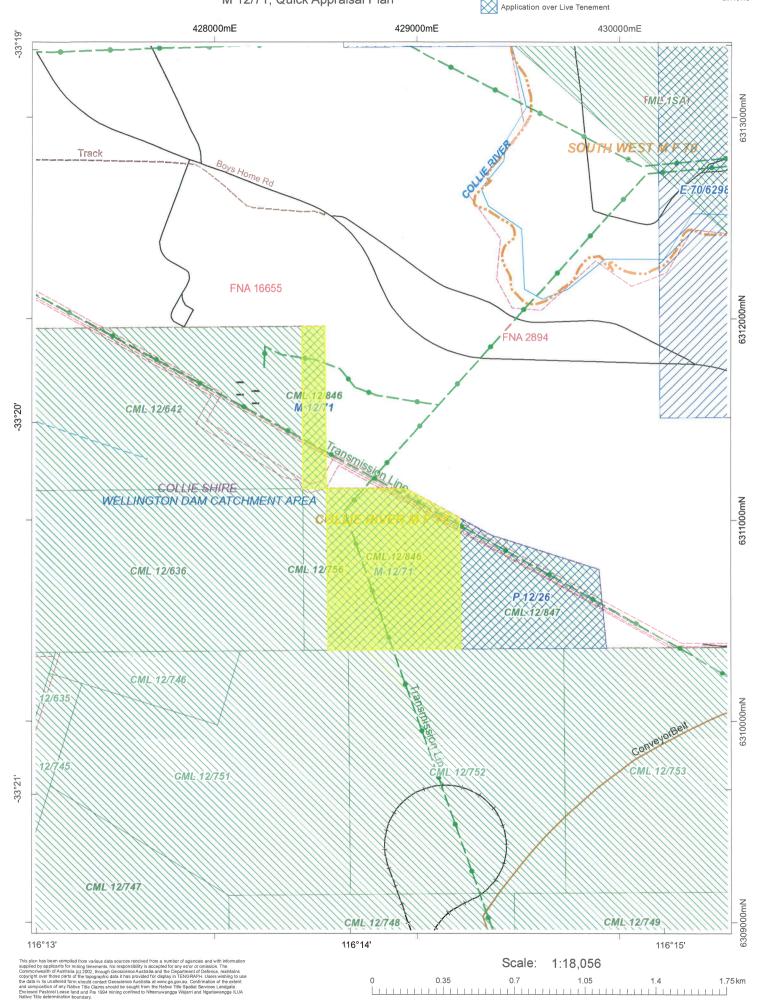
GDA 1994 MGA Zone 50

Pending Application

TENGRAPH (c) 2014 09:31 AM, 10/11/2023

M 12/71, Quick Appraisal Plan





Form 21

(a) Type of tenement

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

#### APPLICATION FOR MINING TENEMENT

(b)		(a) Prospecting Licence		No. P 12/26		
(c)	marked out (where applicable) Mineral Field	(b) 09/11/2023 09:39:00	(c) COLL	E RIVER		
(d)	For each applicant: (d) Full Name and ACN/ABN (e) Address (f) No. of shares  (d) and (e) THE GRIFFIIN COAL MINING COMPANY PTY LIMITED (IN LIQUIDATION) (ACN: 008 667 258) C/- TG MINING TITLE SERVICES PTY LTD, PO BOX Z5025 ST GEORGES TERRACE, PERTH, W/ 6831				· / I	(f) Shares 100
(g)	Total No. of shares					(g) Total 100
GF (Fo Lic oth 2.	SCRIPTION OF ROUND APPLIED R: or Exploration ences see Note 1. For ler Licences see Note For all Licences see te 3.)	<ul> <li>(h) Ewington</li> <li>(i) GDA94 zone 50, 6311008.384mN, 43</li> <li>(j) Identical to previously surveyed CML This application affects Private Property.</li> <li>Details of Private Property Affected:Application</li> </ul>	.12/847	phts only in relation	to s29(2) land	
(h) (i) (j) (k)	Locality Datum Peg Boundaries Area (ha or km²)	(k) 35.54000 HA	-			
<b>(I)</b>	Signature of applicant or agent(if agent	(l)yvette Collins LEVEL 29 CENTRAL PARK TO		9/11/2023		

#### **OFFICIAL USE**

state full name

and address)

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 14th day of December 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

152-158 ST GEORGES TERRACE, PERTH,

14:47:42	on	9	November	2023	with fees of
\$434.00					
\$144.00					
\$578.00					
38431643073					
	\$434.00 \$144.00 \$578.00	\$434.00 \$144.00 \$578.00	\$434.00 \$144.00 \$578.00	\$434.00 \$144.00 \$578.00	\$434.00 \$144.00 \$578.00

#### Mining Registrar

#### NOTES

#### **Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
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- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  (a) public plan search; (b) register search; (c) ground inspection.

WA, 6000

#### Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

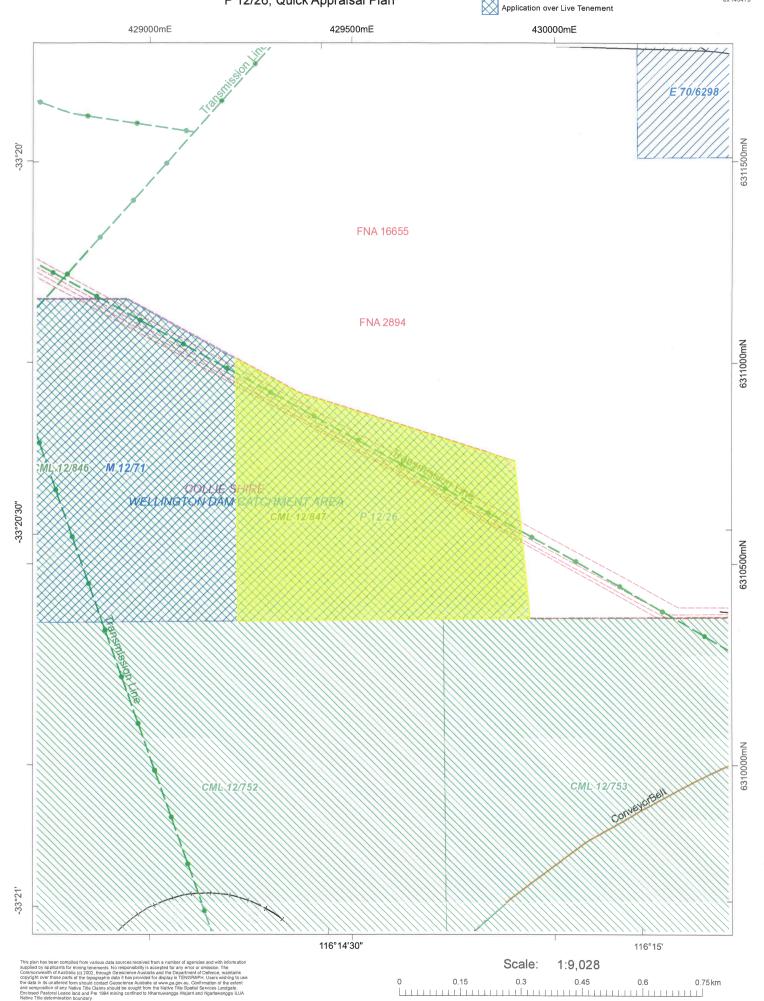
#### GDA 1994 MGA Zone 50

Pending Application
Live Tenement

TENGRAPH (c) 2014 09:26 AM, 10/11/2023

---14E470

#### P 12/26, Quick Appraisal Plan







## Ordinary Council Meeting 12 December 2023

Appendix 13.3.A

**Summary of Playground Survey Results** 





# Soldiers Park – Playground Survey Results

## **Playground Survey Questions**

Are you in favour of an extended playground in Soldiers Park?						
□Yes	□No	□Neither yes or no				
What are you	r top 3 priorities	s for a playground?				
□Playgro	ound equipment	t for ages 2-5				
□Playgro	ound equipment	t for ages 5-12				
□Having	a gathering pla	ace (grouped seating, picnic area, BBQ etc)				
□Fenced	playground					
□Nature	Play Space					
□Access	ible/inclusive pl	ay equipment				
	would you sugg re to enter text.	est for the new playground?				
Do you have any suggestions for park elements that children ages 12 or older would enjoy? □No						
	e explain your r	reason(s) for this)				
Click or tap her	re to enter text.					

If you had to evaluate a playground based on how "fun" it is, how would you rate the following playground features?

	Very Fun	Fun	Fun, but for a little while	Boring	Very Boring
Swings (toddler, regular and accessible swings)					
Slides (straight, double, spiral slides)					
Horizontal climbers (crawling tunnels)					
Vertical Climbers (net climbers, rock walls)					
Spinners (spinning egg, hamster wheel)					
Overhead Climbers (monkey bars, swinging rings)					
Balance features (pods, log steppers, suspension bridges)					
Fast flyers (track rides, flying fox)					
Sand play area					
Natural Play Elements (log steppers, carved chairs, climbing field stones)					

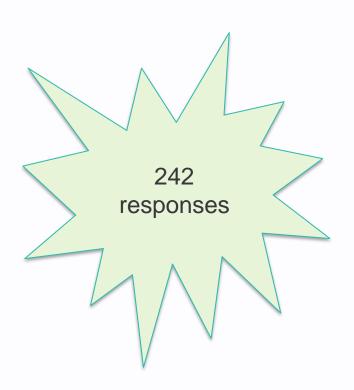
Please tell us what else you would like to see in your new park. Do you have any ideas for improvements, special park features? What addition to the park design would entice you to use the park more?

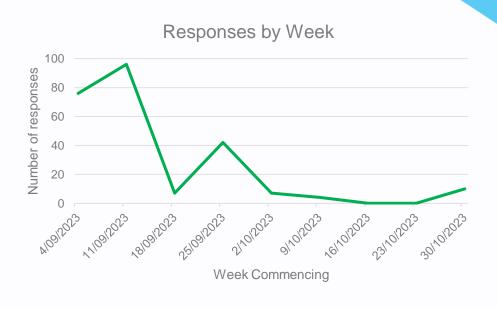
Click or tap here to enter text.

Please identify any features you would NOT like to see in this new park and why?

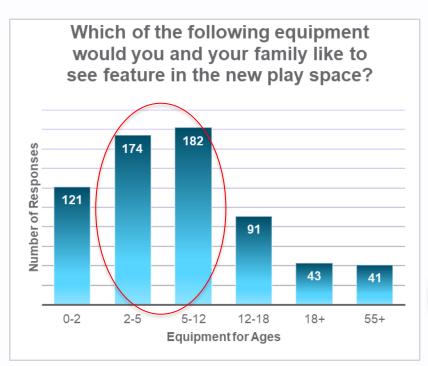
Click or tap here to enter text.

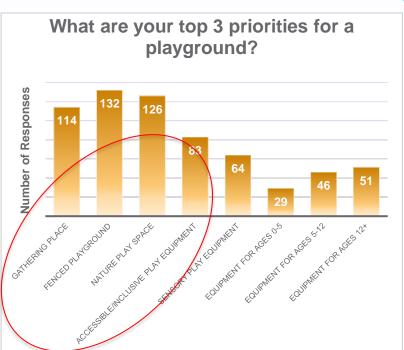
## **Survey results**





## Response Snapshots





## Q 3 – Playground Theme

3. What theme would you suggest for the new playground? Timber History/ Industry/ Aboriginal Heritage/ Coal/ Marron or other suggestions.

192

Responses

Latest Responses
"Aboriginal Heritage"
"Anything"

50 respondents (26%) answered Coal for this question.

heritage and timber

Heritage - Town Coal/Marron heritage and the history heritage coal Coal and timber

Aboriginal History Timber History Coal Aboriginal Heritage

river

theme

Nature / Aboriginal Coal mining Town History history of collie

collie history history and coal

7

### Q 4 Elements for Children over 12

4. Do you have any suggestions for park elements that children ages 12 or older would enjoy?

More Details 
© Insights

138

Responses

Latest Responses

40 respondents (29%) answered Flying fox for this question.

Big slides ninja warrior skate park Basketball court little kids parkour parkour climbing parkour climbing playground Pump track Rock climbing Water play Climbing Equipment

## Q What do you want in the park

Item requested	Number	Item requested	Number
Seated areas/gazebos/shade	46	Picnic Tables	2
Fences	44	See-saw	2
BBQ	21	Pump track	2
Nature Play	19	Musical instruments	2
Accessible Playground	17	Merry-go-round	2
Swings	15	Bush medicine plants/Native flora	2
Design appeal	14	Bike path	2
Slides	14	Mini-golf	2
Flying Fox	13	Misters	2
Water play area	12	Dog training	1
Imaginitive play space	8	Sanitizing stations	1
Water refill station/Drink Fountain	6	Aboriginal design	1
CCTV	6	High-adrenaline activities	1
Bins	5	Maze	1
Water feature	4	Bike Racks	1
Café/Food Vans	3	Spinners	1
Lighting	3	Enclosed	1
Chess board	3	Table Tennis	1
Ground-level trampoline	3	Miniature Train	1
Sensory Garden	3	Volleyball	1
Climbers	3	Big Pillow	1

## Q 4 What Elements are 'Fun'

6. If you had to evaluate a playground based on how "fun" it is, how would you rate the following playground features?



100%

0%

100%

## What don't you want

Items of note	Number of Responses
Sand	17
Lack of Interesting Equipment	13
Artificial	12
Excess Heights	5
Anti-Social Behaviour	4
Nature Play	4
Rubber Soft Fall	4
Softfall	4
Sun/heat risks	3
Water Park	3
Fencing	2
Litter	2
No Fencing	2
Coal History	1
Dog Park	1
Flying Foxes - Collision Risk	1
Low Maintenance	1
Memorial Park	1
Age Restricted	1
Sculptures	1
Spinners	1
Unsafe Design	1





Approximate footprint expansion

Proposed BBQ shelter

Length of Fencing

400sqm

12.25sqm

190m



## Soldier's Park - Project plan

#### SOLDIERS PARK PLAYGROUND - STAGE 2 PROGRAMME (TENTATIVE)

			Oct 2023 Nov 2023			[ [						Feb 2024 Mar 2024 Apr 202				May 2024 Jun 2024				Jul 2024				Sep 2024 Oct 20						_			
	Aug 2023	Sep 2023	Oct 20	023	Nov 2	:023	Dec 20:	23	Jan 2024		Feb 20	24	Mar 2	024	Apr 20	024	May 2	024	Jun 20	124	Jul 202	24	Aug 20	024	Sep 20	024	Oct 20	124	Nov 20	024	Dec 20	24	
Community Consultation																																	
Social Media																																	
Shopping Centre Stall																																	
Ballot Baxes																																	
School Engagement																																	Ĺ
Concept Design / QS																																	Ĺ
Concept Design																																	Ĺ
Quantity Surveyor Est.																																	Ĺ
Lotterywest Application																																	
Application collation & Submission																																	
Review/Processing timeframe																																	
Request for Tender																																	
Preparation																																	Г
Advertising																																	
Review																																	Γ
Council Adoption																																	
Ordinary <u>Meeting 9</u> - July-24																																	
Fabrication / Install																															П		Γ
Contract preparation / Execution																																	
Supply / Fab lead time																																	Ī
nstallation																																	Γ

### Soldier's Park - Next Steps

- 1. Seek consultant (landscape architect or playground designer) for Stage 2 thematic design
- 2. Restricted public engagement on preferred design
- 3. Quantity surveyor to price the project
- 4. Seek funding and Council approval for
  - a. Shire allocation of funding;
  - b. Application to LotteryWest for funding and
  - c. Support for design concept



## Ordinary Council Meeting 12 December 2023

Appendix 13.3.B

**Community Survey Form** 



#### **Playground Survey**

The Shire would like to ask you what you would like to see when we upgrade the Soldiers Park Playground. Please fill out the attached survey (with your family if possible) and return it to Collie Public Library, Shire Admin office or fill in online

If you need any assistance in filling out this survey please call Tamsin Emmett on 97349000.

1. Which of the following equipment would you and your family like to see feature in the new

playspace?	
☐Playground equipment for ages Birth-2	
☐Playground equipment for ages 2-5	
☐Playground equipment for ages 5-12	
☐Playground equipment for ages 12-18	
☐Playground equipment for ages 18+	
☐Playground equipment for ages 55+	
2. What are your top 3 priorities for a play	yground?
☐ Having a gathering place (grouped seating	, picnic area, BBQ etc)
□Fenced playground	Nature Play  Accessible / Inclusive Play
□Nature Play Space	
☐Accessible/inclusive play equipment	
☐Sensory Play equipment	
☐Playground equipment for ages 12-100	Sensory Play
☐Playground equipment for ages 5-12	
☐Playground equipment for ages 2-5	
What theme would you suggest for the new p Heritage/ Coal/ Marron, other suggestions	layground? Timber History/ Industry/ Aboriginal
Do you have any suggestions for park elemer	nts that children ages 12 or older would enjoy?

Please tell us what else you would like to see in your new improvements, special park features? What addition to th park more?				use the
If you had to evaluate a playground based on how "fun" in playground features?	<b>t is, how</b> Very Fun	would y	Fun, but for a little while	<b>ng</b> Very Boring
Swings (toddler, regular and accessible swings)				
Slides (straight, double, spiral slides)				
Horizontal climbers (crawling tunnels)				
Vertical Climbers (net climbers, rock walls)				
Spinners (spinning egg, hamster wheel)				
Overhead Climbers (monkey bars, swinging rings)				
Balance features (pods, log steppers, suspension bridges)				
Fast flyers (track rides, flying fox)				
Sand play area				
Natural Play Elements (log steppers, carved chairs, climbing field stones)				
Please identify any features you would NOT like to see in	this new	park ar	nd why?	

Kids – What would your perfect playground look like? What would the swings and slides look like? Think about how you would design a playground and draw it below (not compulsory!)										





# Ordinary Council Meeting 12 December 2023

Appendix 19.1.A

Motions - Closed since last meeting



#### Council Motions as of 6-Dec-2023 - CLOSED SINCE LAST MEETING

Resolution	Resolution	Item	Title	Motion	Status	Action By	Comment
No.	Date	No					
9319	14-Nov-23		S S	That, subject to ministerial consent being provided, Council:	Closed	DCS	
			Association Inc. Request	1. approve a variation to the area lease to Collie Western Riding Association Inc. as shown of Appendix 12.4.A;	since last		
			for Lease Area Extension		meeting		
				2. authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to a lease variation			
9315	14-Nov-23	11.3	Fee for Objections	That the Council resolve to lodge a submission with the Department of Mines, Industry and Regulation objecting	Closed	CEO	Submission lodged with the
				to the imposition of charges for the lodgement of objections to mining related applications as set out within	since last		Department
				report 11.3	meeting		
9314	14-Nov-23		Schedule of Ordinary	That Council resolve to:	Closed	CEO	
				1. approve the Meeting Schedule for the 2024 Ordinary Council Meetings to be held at the Shire of Collie Council	since last		
			•	Chamber on the second Tuesday of each month, commencing February 2024;	meeting		
				2. open the Ordinary Council meetings at 7pm;			
				3. authorise the meeting details referred to in 1 and 2 above to be published; and			
				4. schedule Council forums for the Tuesday prior to the February, May, August and November Ordinary Council			
9321	14-Nov-23	17.1	Funding for Collie	That Council resolves to:	Closed	DCS	Advised of council decision
			Combined Churches	1. provide sponsorship of \$2,000 to the Collie Combined Churches Carols in the Park Event; and	since last		
			Carols in the Park Event	2. approve a budget amendment for the 2023/24 financial year to include an allocation of \$2,000 for the	meeting		
				sponsorship funding from additional Financial Assistance Grants allocated to the Shire.			
9318	14-Nov-23	12.3	Collie Rotary Adventure	That Council resolves to:	Closed	DCS	Advised of council decision
			Race - Request for	1. provide sponsorship of \$4,000 to the Collie Rotary Adventure Race to be held in March 2024; and	since last		
			Sponsership	2. Approve a budget amendment for the 2023/24 financial year to include an allocation of \$4,000 for the	meeting		
				sponsorship funding from additional Financial Assistance Grants allocated to the Shire.			
9076	11-Oct-22		Request for Support -	That Council resolves:	Closed	DDS	Road closures were advised for
			Collie-Williams Road		since last		public comment and comments
			Upgrade (Road	1.To close those portions of Collie-Williams Road shown stippled on Main Roads drawings 202002-0212-1,	meeting		sent to Main Roads WA. MRWA,
			Widening and Closures)	202002-0214-1, 202002-0215-1 in accordance with section 58 of the Land Administration Act 1997 and for the			DPLH and DBCA are now managing
				portions of closed road to be included into State Forest 24;			the modifications to the road and
				2.To advertise a notice of motion in relation to 1. above in a newspaper circulating in the district for a period of			State Forest boundaries. No further
				35 days;			action is required by the Shire
				3.Subject to no objections being lodged in respect to 2. above, request the Department of Planning Land and			
				Heritage on behalf of the Minister for Lands to close the portions of road reserve;			
				4. Should there be any objections lodged in respect to 2. above, the matter be reported back to Council for			
				consideration; and			
				5.Advise Main Roads that it supports the dedication of those portions of Collie-Williams Road stippled on Main			
				Roads drawings 202002-0212-1, 202002-0214-1, 202002-0215-1 (shown grey) from State Forest 24.			





# Ordinary Council Meeting 12 December 2023

Appendix 19.1.B

Motions - all open



### Council Motions as of 6-Dec-2023 - OPEN

Resolution	Resolution	Item	Title	Motion	Status	Action By	Comment
No.	Date	No					
9313	14-Nov-23	11.1	Outcomes of Referendum for Indoor Pool	That the Council resolve:  1. to receive and note the results of the referendum for an indoor pool held 21 October 2023;  2. having regard for the results of the referendum, not to proceed with the indoor pool project; and  3. authorise the Shire President, Deputy Shire President and Chief Executive Officer to liaise with MLA Jodie Hanns with a view to achieving support for the repurposing of funds otherwise allocated for an indoor pool.	Open	CEO/SP/D SP	A meeting with the Local Member has been requested and will be scheduled early in the new year.
9280	10-Oct-23	13.5	Collie Town Centre Special Purpose Parking	That Council resolves to defer the item until further consultation has been undertaken with businesses on Throssell and Forrest Street, local health providers and local Disability Reference Group and report back to Council.	Open	DDS	Attending DRG meeting in November to discuss. Further consultation to take place.
9278	10-Oct-23	13.4	Draft Collie River Revitalisation Strategy	That the Council adopts the draft Collie River Revitalisation Strategy for a 28 day public advertising period.	Open	DDS	To be advertised.
9267	10-Oct-23	13.2	Minningup Pool Project Update	That the Council resolve to:  1. Note that further engagement is being undertaken with cultural representatives of the Gnaala Karla Booja Corporation, representatives of the Shire of Collie, and South West Development Commission as to the potential impacts of the Minningup Pool project on Aboriginal cultural heritage values;  2. Require the matter to be reported back to the Minningup Pool Precinct Project Working Group and Council if the outcomes of discussions referred to in 1. above impact the detailed plans prepared to date;  3. Note and acknowledge the submissions outlined in the 31 July 2023 petition seeking further community engagement, and advise the petition organisers of this resolution;  4. Subject to 1) and 2) above, the Shire further engage with the whole community around the detailed day use plans and identified tourist accommodation sites if the project is to continue; and  5. Note the decision of the Minister for Environment in respect to the Clearing Permit application for the Minningup Pool day use area on Reserve 34343 and should the project proceed, note the requirement for a biodiversity offset of 1.1ha of native vegetation in order to provide new habitat for multiple threatened fauna within a significant ecological linkage.	Open	DDS	SWDC to finalise aboriginal engagement.
9259	12-Sep-23	14.3	Proposed Road Widening – Christie Street, Collie	That the Council resolve to authorise necessary actions to widen the road reserve adjacent lot 1173; 16 Christie Street, Collie.	Open	DTS	Arrangements are being made to undertake the required survey
9260	12-Sep-23	15.1	Acknowledgement of Country	That Council review and amend Policy CS 4.6:  •provide direction and guidance to Councillors and officers of the Shire of Collie as to when Welcome to and Acknowledgement of Country should be included at meetings and functions; and  •ensure that an Acknowledgement of Country is included on the Shire website and in significant corporate documents and publications.	Open	DCS	Pending action.

Resolution	Resolution	Item	Title	Motion	Status	Action By	Comment
No.	Date	No					
9246	08-Aug-23			That Council resolve to endorse: a) the proposed expanded playground footprint layout at Soldiers Park as presented in Appendix 14.1.A; b) the proposed community consultation process for the expansion and upgrade of Soldiers Park Playground, as outlined in this report; and c) the submission of a Lotterywest Grant Application for the proposed expansion and upgrade of Soldiers Park Playground.	Open	DTS	Survey closed. Consutlation continuing.
9215	11-Jul-23		Existing Rights-of-Way	That Council in accordance with part 2, clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015:  1.Authorise officers to advertise for public comment, the draft Local Planning Policy Local Planning Policy 2.5 - Residential Development Fronting Existing Rights-of-Way (Laneways) for a minimum period of 21 days; 2.During the public comment period provide a public workshop to address potential community questions and reinforce the voluntary nature of the Policy; 3.Subject to no written objections being received during the advertising process, proceed with the policy without modification; 4.Subject to 3. above, authorise officers to publish a notice of the amended Local Planning Policy LPP 2.5 – Residential Development Fronting Existing Rights-of-Way (Laneways); and 5.Subject to 3. above, authorise officers to publish a notice of revocation of the current Local Planning Policy 2.5 – Residential Development Fronting Laneways and Rights-of-Way.	Open	DDS	Arrangements for this to be advertised (inclusive of a community forum) have been made.
9200	13-Jun-23		Adopt the recommendation of the Community Safety and Wellbeing Committee	That Council support seeking funding to undertake a feasibility study for a community transport service.	Open	DCS	Members of CSAW met with Liftango representative. Community consultation to be undertaken with regards to
9184	09-May-23		Park and Collie Recreation Ground	That Council resolve to:  1. Consult with affected clubs and sporting groups on the proposed amendments to dog exercise areas:  a)Reserve No. 6684 (Recreation Ground) except within the fenced playing area of the oval, the tennis courts and bowls club;  b)Reserve No. 30555 (Roche Park), except within the fenced playing area of the cricket ground;  except areas around active playing surface of reserves during organised sporting events including training.  2. Subject to 1. Above report the outcomes back to Council.	Open	DDS	Officers are to arrange for this to be advertised.

Resolution	Resolution	Item	Title	Motion	Status	Action By	Comment
No.	Date	No					
<b>No.</b> 9172	<b>Date</b> 11-Apr-23	No	Collie Town Centre Car Parking Study	That Council resolves:  1. To receive the draft project brief for the car parking study for the Collie town centre and Throssell Street;  2. To direct officers to investigate and report back to Council on the following:  a. designate a taxi only parking bay(s) on Throssell Street in front of the hotels;  b. designate a taxi only parking bay on Forrest Street close to the front of the Boulevard Shopping Centre;  c. liaise with private land owners to provide taxi only parking bay(s) close to the entrances to Collie's two supermarkets;  d. to review an alternative location and Australian Standard compliant disabled bay on close to the entrance to Collie's two chemists;  e. to investigate additional timed restricted parking within the parking investigation area on Throssell Street, Forrest Street, Steere Street North, Johnston Street and Harvey Street.  3. That officers report back to Council on item 3. above following liaison with affected landowners, businesses	Open	DDS	Shire officers are currently investigating detailed design options for the disabled bays and taxi bays. Once this has been completed affected landowners, businesses and the Collie Chamber of Commerce and Industry will be contacted for their input.
				and the Collie Chamber of Commerce and Industry.			
9141	14-Mar-23		Lease Variation - Collie Cycle Club	That, subject to ministerial consent being provided, Council: a)approve a variation of the area leased to the Collie Cycle Club Inc; and b) authorise the President and Chief Executive Officer to sign and affix the Common Seal to the lease variation document between the Shire of Collie and the Collie Cycle Club Inc	Open	DCS	Ministerial consent received.  Variation agreement to be finalised
9131	14-Feb-23		Designated Non- Smoking Areas within the Shire of Collie	That Council resolve to:  1.Instruct the CEO to prepare a draft proposed Local Law that provides an ability for Council to designate smoke-free areas within the Shire;  2.Refer a draft proposed Local Law as referred to in 1. above to Council for consideration under section 3.12 of the Local Government Act 1995;  3.Undertake a community consultation workshop regarding smoking in public areas; and  4.Seek funding for a community education campaign including signage and other methods to promote smoke-	Open	DDS	Arrangements for this to be advertised (inclusive of a community forum) have been made.
8952	08-Feb-22	20.2	Disposal of Property to Recover Rates (3 Year	That Council resolve by Absolute Majority to enact Section 6.64 (1) (b) of the Local Government Act 1995 to sell the parcel of land attached to Assessment 37 (23 Clifton Street, COLLIE WA 6225) due to non-payment of rates	Open	FM	Pending further legal action
8844	12-Oct-21	13.3	Process) Dedication of Road - Unallocated Crown Land - Siding Street, Mungalup	and services for a period of three years or more.  That Council resolve to:  1.consider the proposal to dedicate a parcel of Unallocated Crown Land adjoining Siding Street, Mungalup as road reserve;  2.authorise consultation with the landholders in the area bound by Siding and Concession Streets, Mungalup; and  3.authorise Officers to undertake the survey of the road and to identify encroachments as per the request from	Open	DDS	Surveying and response to DPLH has been programmed by the Shire surveyor.
8815	14-Sep-21	11.1	Renergi Operational Agreement	That Council resolve to authorise the Chief Executive Officer to:  1. negotiate and enter into an Operational Agreement with Renergi Pty Ltd for the operation of a waste processing facility at the Shire's landfill site, subject to the agreement providing for separate consideration of commercial and other terms as appropriate; and  2. subject to the provision of suitable information by Renergi Pty Ltd, prepare and lodge an application for operational licence amendment to provide for the processing operation proposed by Renergi Pty Ltd.	Open	CEO	May 2023 - The Renergi plant is presently undergoing commissioning. Once commissioned, arrangements will be governed by an interim agreement while the terms of an ongoing operational agreement are addressed. Part 2 of the resolution

Resolution	Resolution	Item	Title	Motion	Status	Action By	Comment
No.	Date	No					
8775	13-Jul-21	12.8	Buckingham Hall	That Council resolve to collaborate with the Heritage Skills Association WA to call for Expressions of Interest for	Open	DCS	
			Training Project	the future use of the site.			
			Proposal				
8770	13-Jul-21	12.4	Change of purpose and	That Council resolve to:	Open	DCS	With DPLH; Refer I-22-16, Case
			agreement to lease	1.Authorise staff to apply to the Minister for Lands, for a change of purpose of R19242 from 'Recreation' to			#2101915.
			portion of R19242	'Recreation and Tourism' purposes; and			
				2.Lease portion of R19242 to Ferguson Gate Pty Ltd subject to the following conditions:			
				a)Approval from the Minister for Lands as referred to in 1 above;			
				b)No objections being received to the lease of the land arising from the public notice requirements of the Local			
				Government Act 1995; and			
				c)All necessary statutory approvals being obtained from the Shire of Collie in relation to use and improvements			