

Ordinary Council Meeting

14 May 2024

APPENDICES

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Shire of
Collie

**Ordinary Council Meeting
14 May 2024**

Appendix 8.1

Minutes

Ordinary Council Meeting - 9 April 2024





Shire of
Collie

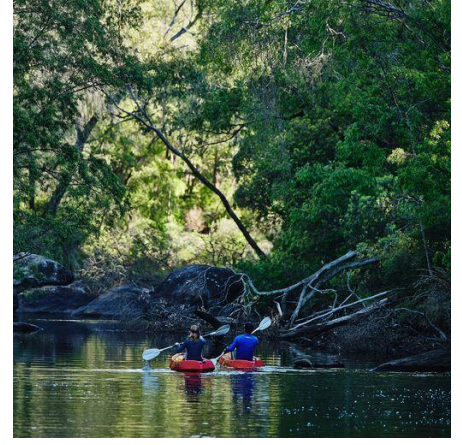
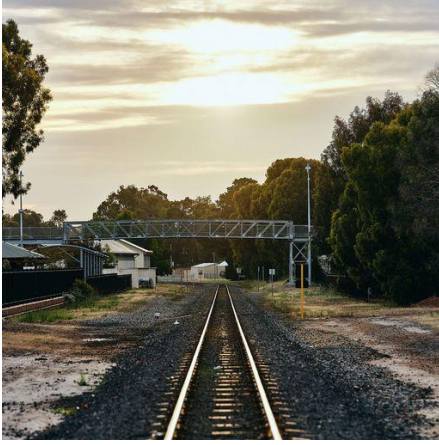
MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 9 April 2024



Our Vision

Collie - *A progressive community, rich in opportunities and as diverse as its heritage and landscape.*

Our Values

The core values at the heart of the Council's commitment to the community are:

Integrity

Transparency

Accountability

Collaboration

Respect

Our Commitment to Community

We will lead the delivery of our vision

We will support local business wherever possible

We will consult and engage with our community on issues that affect them

We will encourage, welcome and value feedback

We will encourage, support and advocate for our community

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Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 9 April 2024 commencing at 7:00pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Ian Miffing OAM JP	Councillor (Presiding Member)
	Joe Italiano	Councillor (Deputy Member)
	John Kearney	Councillor
	Michelle Smith	Councillor
	Dale Hill-Power JP	Councillor
	Brett Hansen	Councillor
	Paul Moyses	Councillor
	Gary Faries	Councillor
	Elysia Harverson	Councillor
	Leonie Scoffern	Councillor

Stuart Devenish	Chief Executive Officer
Matthew Young	Director Development Services
Nicole Wasmann	Director Corporate Services
Scott Geere	Director Operational Services
Hasreen Mandry	Finance Manager
Amber Nikola	Executive Assistant

APOLOGY: Nil.

GALLERY: 3 members of the public attended.

PRESS: 2 members of the press attended.

1.1 Councillors granted Leave of Absence at previous meeting/s

Nil.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council

Nil.

1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council

Nil.

2. PUBLIC QUESTION TIME

Nil.

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Interest had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr Kearney	12.3 – Feast at the Quarry 13.1 - Application for Development Approval - Workforce Accommodation and Tourist Development - Lot 8 Collie-William Road, Palmer	Impartial – work related Impartial – work related
Cr Smith	13.2 – Designated Non-Smoking Areas in the Shire of Collie	Impartial

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil.

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Item 13.1 brought forward due to attended interested persons.

Cr Kearney declared an impartial interest in item 13.1.

13.1 Application for Development Approval - Workforce Accommodation and Tourist Development - Lot 8 Collie-William Road, Palmer	
Reporting Department:	Development Services
Reporting Officer:	Isabel Fry – Manager Planning and Development
Accountable Manager:	Matt Young – Director Development Services
Legislation	<i>Planning and Development Act 2005</i>
File Number:	A5877
Appendices:	Appendix 13.1.A Development Application Report Appendix 13.1.B Site Plan Appendix 13.1.C Responsible Authority Report Appendix 13.1.D Summary of Submissions
Voting Requirement	Simple Majority

Report Purpose

For Council to consider an application for development approval for Workforce Accommodation and Tourist Development (Collie Hills Village Expansion) at Lot 8 Collie-Williams Road, Palmer and endorse the Responsible Authority Report prepared for the Development Assessment Panel.

Officer's Recommendation/Council Decision**Resolution:9385****Moved: Cr Hansen****Seconded: Cr Faries**

That Council, in relation to an application for development approval for Workforce Accommodation and Tourist Development at Lot 8 Collie-Williams Road, Palmer:

- 1. Note the submissions received during the referral period; and*
- 2. Endorse the Responsible Authority Report prepared for the Development Assessment Panel, with a recommendation for approval, subject to conditions.*

Carried:10/0

For: *Cr Miffing , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.*

Against: *Nil*

Background:

This application will be determined by the Development Assessment Panel (DAP), the purpose of this report is for Council to endorse the Responsible Authority Report (RAR) to be provided to the DAP as the Shire's assessment of the proposal in accordance with the relevant planning framework.

The subject site is owned by Mauree and Rosemarie Rees and the application has been lodged by Geoff Stowe, on behalf of Numans Accommodation Villages Pty Ltd.

The development site is located 6km north east of the Collie Townsite and is accessed by Collie-Williams Road, which is a Main Roads WA (MRWA) controlled road. The development site is also less than 5km from the future Coolangatta Industrial Estate (location of approved Synergy BESS Stage 1 and lodged Green Steel WA Steel Mill), Bluewaters and Collie Power Stations and the Westrac Autonomous Training Centre. Guests accommodated at the development site can travel to the Collie townsite for retail purchases and visit local hospitality venues, while also being in close proximity to these major development sites, but sufficiently far away to not be impacted by industrial activities in the area.

The total lot area is approximately 80ha; whereas the portion of the site the subject of this application is approximately 15ha. The site slopes down from the north-east corner towards the dam and creek line in the centre of the development site. There are pockets of native vegetation on the site, which will mostly remain undisturbed, with the exception of the facilitation of the new access as required by MRWA.

The proposed development (refer Appendix 13.1.A and 13.1.B) is an expansion of the existing Collie Hills Accommodation Village which has been operational since 2007, primary providing workforce accommodation, however more recently this has also included tourist accommodation.

The proposed expansion of the site consists of the following works:

- 58x 2 storey units of 8 rooms each (total of 464 rooms);
- 4x 2 storey units, each with two rooms for people with disabilities on lower level and four rooms on upper level (total of 24 rooms);
- 1x crib room for guests to prepare their takeaway meals;
- 1 x recreational room;
- 2x laundry;

- 2x store rooms;
- Enlargement of the existing dining room;
- Establishment of outdoor alfresco area “sports bar” adjacent to existing recreational room;
- Installation of a lap pool and associated deck area;
- Relocation of existing ice room, ablution block and disabled room;
- 118 additional car parking bays;
- Roadworks, pathways and in-ground services; and
- Expansion and relocation of waste water treatment plant.

The application is for the consideration of two land uses, being Workforce Accommodation and Tourist Development, as defined below pursuant to the Shire’s Local Planning Scheme No.6,

Workforce Accommodation: “Means a premises, which may include modular or relocatable buildings, used -

- a. Primarily for the accommodation of workers engaged in construction, resource, agricultural industries on a temporary basis; and*
- b. For any associated catering, sporting and recreation facilities for occupants and authorised visitors.”*

Tourist Development: “Means a building or group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide -

- a. Short-term accommodation for guests; and*
- b. On-site facilities for the use of guests; and*
- c. Facilities for the management of the development.”*

The proposed expansion is consistent with both the definitions of Tourist Development and Workforce Accommodation, where they each relate to each component of the business. Both uses are an ‘A’ use in the Rural zone under LPS6 and consistent with the Scheme, the proposal was publicly advertised in accordance with clause 64 of the Deemed Provisions.

The applicant states that the proposal is a response to a rapid increase in demand for short term accommodation in Collie over the coming years, to cater for new projects associated with Collie’s transition away from coal as State owned coal fired power stations are set to be closed within the decade. The proposal will support the transition by providing accommodation for construction and operational workforces for key projects, such as the Neoen and Synergy BESS developments, South 32 Worsley’s mud washing energy efficiency project, Green Steel WA’s proposed steel recycling mill, Water Corporations water upgrade for the Collie townsite and Magnium’s Collie Pilot Plant, as well other future projects still being finalised.

Collie Hills Village has received numerous enquiries for large scale bookings for extended periods, well in excess of the current capacity of the facility and availability in Collie as a whole. The proposed development will also assist in accommodating for the current shortfall in accommodation generally in Collie and the surrounding region.

The Village is proposed to continue to be used predominantly for workforce accommodation, as the number of tourist bookings will vary depending on the time of year and functions and events in the area. Larger booking numbers by tourists are usually on weekends, where the workforce accommodation bookings are reduced. The existing number of tourism bookings would be maintained going forward.

The existing Village has the required base infrastructure and land availability to be able to support and accommodate the new development, as well as an existing management structure and systems for the operation of the expanded village.

The total development cost for the expansion is \$19,433,500.

Statutory and Policy Implications:Legislation

- *Planning and Development Act 2005 (P&D Act);*
- *Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regulations);*
- *Planning and Development (Development Assessment Panels) Regulations 2011(DAP Regulations);*
- *Shire of Collie Local Planning Scheme No.6 (LPS6)*
- *Environmental Protection Act 1986, WA (EP Act)*
- *Environmental Protection (Noise) Regulations 1997*
- *Environmental Protection and Biodiversity Conservation Act 1999*
- *Aboriginal Heritage Act 1972*
- *Rights in Water and Irrigation Act 1914*
- *Water Services Act 2012, WA*

State Government Policies

- State Planning Policy 2.0 Environment and Natural Resources
- State Planning Policy 2.5 Rural Planning
- State Planning Policy 2.9 Water Resources
- State Planning Policy 3.7 Planning in Bushfire Prone Areas
- State Planning Policy 5.4 Road and Rail Noise
- Guidance Statement 33 Environmental Guidance for Planning and Development
- Bunbury Geographe Sub-regional Strategy
- Collie Just Transition Plan
- Government Sewerage Policy 2019

Local Policies

- Shire of Collie Local Planning Strategy (2020)
- Shire of Collie Strategic Community Plan (2022)
- Shire of Collie Local Planning Policy 1.1 Stormwater Discharge from Building Sites (2017)

Budget Implications:

Nil.

Communications Requirements:

The proposal was advertised to the public in the following ways:

- To landowners within a 1.5km radius of the site, from 12 December 2023 to 19 January 2024 (5 properties)
- Shire of Collie website
- Shire of Collie Facebook Page (2x posts)
- Local newspaper (2x advertisements)

A total of 2 submissions were received during the advertising period and one after the closing date. There was one support, one objection and one providing comments. The full summary of submissions can be found at Appendix 13.1.D.

The proposal was referred to the following agencies/ service authorities for comment:

- Department of Water and Environmental Regulation (DWER)
- Department of Fire and Emergency Services (DFES)
- Department of Biodiversity, Conservation and Attractions (DBCA)
- Main Road WA (MRWA)
- Water Corporation
- Department of Planning, Lands and Heritage - Aboriginal Heritage (DPLH)
- Department of Energy, Mines, Industry Regulation and Safety (DEMIRS)

The full submissions from these agencies and authorities has been summarised in Appendix 13.1.D.

Their referral responses from MRWA, DFES and DWER resulted in amendments to the plans and supporting documentation, commentary surrounding this is provided in the Planning Assessment section of the Responsible Authority Report (Appendix 13.1.C).

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	3	Our Built Environment
Objective:	3.2	Sound land planning and building strategies and schemes

Comment:

A full planning assessment of the application is contained within the Responsible Authority Report at Appendix 13.1.C. General commentary surrounding the assessment of the proposal pursuant to the Shire's planning framework and the broader Collie's Just Transition Plan is provided below.

Local Planning Scheme No.6

The proposal is an expansion of an existing, approved development. The development site covers 15ha of a 80ha property, with the balance of the land used for agricultural purposes. The development site is surrounded by State forest to the north and north west, rural land to the west and east and State owned land to the north and east. The proposed expansion will not impact on the ongoing use of these surrounding properties.

The proposal has been designed to minimise clearing of native vegetation on the site and has avoided modifications or impacts to the creek line and dam, which is also an Aboriginal Heritage Site (Place ID 16713).

The proposal has a demonstrated benefit in providing much needed workforce accommodation for current and upcoming major projects in the area and is conveniently located in close proximity to the Coolangatta Industrial Estate and the Collie townsite. The existing site has existed harmoniously within the rural setting at the current location and has not impacted on the use of the land for rural/agricultural purposes.

The need for the accommodation is acknowledged by the Shire and was also reflected in the submission made by JTSl, as a key agency in facilitating development of the Coolangatta Industrial Estate and Just Transition initiatives in Collie. The proposal has been considered as

part of a broader strategy for accommodation in Collie and will support economic development in Collie.

The expansion of an existing site that has been managed without major issues or disruptions is supported by the Shire. It has also allowed for reduced clearing of native vegetation and relates to rural land already being used for non-rural purposes. The proposal will not impact on the surrounding rural and State forest functions and is located to be adequately separated from the Coolangatta Industrial Area.

The expansion will allow for improved outcomes relating to landscaping and the interface between the facility and the road.

The facility design is consistent with that already on the site, with the exception of the addition of 2 storey units. This allows for increased density of rooms with reduced land take required, which is a preferred approach to reduce impacts on the wider site area.

Local Planning Strategy

The Local Planning Strategy stipulates that the zoning of Rural land allows for incidental uses such as events, tourist accommodation or cafes which lead to increased economic diversity whilst protecting land for agricultural pursuits. These land uses should be encouraged, but not to the detriment of future agriculture. The proposal is consistent with the Strategy, in that the expansion will not detriment future agriculture.

Collie's Just Transition Plan

The proposal will provide accommodation support for projects related to Collie's Just Transition Plan. The provision of accommodation, primarily for workers but also for tourism, supports in the implementation of various new projects and there is a demonstrated shortage of accommodation available in Collie and the wider south-west.

Conclusion:

The RAR recommends the application be approved, subject to conditions. It is recommended that Council endorse the RAR to be provided to the DAP.

The proposal is a significant expansion to the existing facilities on site, however the style of development is consistent with what is existing. The proposed uses are consistent with the definitions of Workforce Accommodation and Tourist Development under LPS6, which are both uses that can be approved in the Rural zone.

Discretion is required to be applied in relation to standard setbacks and carparking requirements which have both been reduced as part of this proposal. Additionally, there are some detailed design components and future approvals by other agencies that will need to be navigated by the applicant. It is not anticipated that these issues will be insurmountable and cannot be addressed through conditions of approval and appropriate staging of construction.

Discretion is also required to be applied in relation to DFES comments, where they have objected to the proposal on the basis of the location being in an extreme bushfire risk location and resulting in a significant intensification of people on the site. It is recommended that amendments be made to the Bushfire Management Plan and Bushfire Emergency Evacuation Plan to address comments made and reduce the risk where practicable, through conditions of approval.

The provision of accommodation for workers in the immediate area is essential for the success and implementation of a number of significant projects that are part of Collie's Just Transition Plan for the economic diversification in Collie. It is the position of the Shire that the development can be managed so as to not have significant on and off-site impacts and it is recommended that approval be granted, subject to conditions.

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES**8.1 Ordinary Council Meeting – 12 March 2024****Officer's Recommendation/Council Decision:****Resolution: 9386****Moved: Cr Hill-Power****Seconded: Cr Harverson**

That Council confirms the Minutes of the Ordinary Meeting of Council held on 12 March 2024.

Carried: 10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil.

10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL**10.1 Tourism & Marketing Advisory Committee Meeting – 19 March 2024****Officer's Recommendation/Council Decision:****Resolution: 9387****Moved: Cr Scoffern****Seconded: Cr Moyses**

That Council receive the minutes of the Tourism & Marketing Advisory Committee held on Friday, 19 March 2024.

Carried: 10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Committee Recommendation/Council Decision:**Resolution: 9388****Moved: Cr Faries****Seconded: Cr Harverson**

That Council adopt the recommendation of the Tourism & Marketing Advisory Committee held on Friday, 19 March 2024 that the Terms of Reference for the Tourism Marketing and Advisory Committee be altered to:

- a) *Include a representative from the Department of Biodiversity, Conservation and Attractions; and*
- b) *Remove point 2.4 under aims and objectives "to develop ideas, coordinate and*

arrange projects or activities and work with stakeholders, agencies, organisations and community groups to enhance the streetscape in the Central Business District and immediate surrounds.”

Carried:10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

10.2 Audit Committee Meeting – 26 March 2024

Officer’s Recommendation/Council Decision:

Resolution: 9389

Moved: Cr Faries

Seconded: Cr Harverson

That Council receive the minutes of the Audit Committee held on Tuesday 26 March 2024

Carried:10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Committee Recommendation/Council Decision:

Resolution: 9390

Moved: Cr Harverson

Seconded: Cr Smith

That Council adopt the recommendation of the Audit Committee held on Tuesday 26 March 2024 that reads:

That Council resolve to adopt, pursuant to section s7(2)(b) of the Local Government Act 1995, the revised CS3.23 Purchasing Policy, incorporating the additional information proposed related to evaluation of procurement above \$250,000 as included as Appendix 9.1.A to this report.

Carried:10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

11. CEO REPORTS

11.1 Budget Parameters for 2024/25 Financial Year	
Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Appendix 11.1.A – 2024/25 Budget Parameters Discussion Paper Appendix 11.1.B – 2024/25 Budget Process Timeline
Voting Requirement:	Simple Majority

Report Purpose

To consider endorsing the broad parameters for the preparation of the budget for year 2024/25.

Officer's Recommendation/Council Decision:

Resolution: 9391

Moved: Cr Kearney

Seconded: Cr Harverson

That Council resolve to endorse the recommendations set out within the Discussion Paper as included at Appendix 11.1.A for the purposes of guiding draft budget preparation.

Carried: 10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil

During consideration of this matter, Cr Faries foreshadowed for consideration during the budget preparation process, the concept of a rate reduction when payment is made in full by the due date as an incentive for timely rate payment. Further, Cr Italiano similarly indicated consideration of reduced fees for television disposal at the transfer station to discourage littering. Cr Miffling also suggested redirection of funds previously allocated for Festiv Arty to the PCYC SafeSpace program.

Background:

The adoption of the annual budget for the Shire is a significant decision of Council as it determines rate payment obligations, services provided to the community and works to be undertaken. It also determines the ability of the Shire to financially sustain operations on an ongoing basis.

The setting of the budget involves a balance of revenue and expenditure while ensuring adequate funds are put aside in reserve to meet future obligations.

A strategic approach to budget preparations for the coming financial year has been adopted to ensure progressive improvement to the financial health of the Shire. By setting the broad

terms, detailed budget allocations can be prepared having regard for overall financial priorities and affordability.

A 2024/25 Budget Parameters – Discussion Paper has been prepared as included at Appendix 11.1.A. This has been prepared in-line with the outline endorsed by Council on 13 February 2024 and as published with the Councillor Forum agenda of 26 March 2024.

The Discussion Paper addresses the range of budget terms and includes high-level recommendations relating to 11 matters including:

1. Staff establishment
2. Elected member fees
3. Operational cost indexation
4. Discretionary spend
5. Capital budget parameters
6. Project priorities
7. Requests for consideration
8. Financial reserve purposes
9. Financial reserve contributions
10. Fees and charges indexation
11. Rate rise percentage

An important consideration is the extent of the raise that should be applied to rates for the new year. Regard is to be given to a range of factors including inflation, wage growth, grants, reserve provisioning and the overall ability to absorb increases. Taking these factors into account, the recommended rate increase is in the order of 5.5%.

Statutory and Policy Implications:

Annual budgets are prepared and adopted under the provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*.

Budget Implications:

This report addresses budget preparations and associated provisions.

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Business
Outcome:	5.1	Innovative leadership, forward planning and mutually beneficial partnerships
Strategic Priority	5.1.2	To progressively improve the Shires financial health indicators

Relevant Precedents:

The last three budgets have been guided by budget parameters that improve the financial health of the Shire while ensuring operational and capital provisioning.

Comment:

By adopting the high-level parameters for the coming budget, direction is given to the administration to prepare detailed budget proposals that align with agreed terms. Endorsement of the recommendations set out in the paper is recommended.

The next steps for budget preparation are set out in the process timeline as previously endorsed by Council and included at Appendix 11.1.B.

11.2 Corporate Business Plan – Quarterly Progress Report

Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Appendix 11.2.A – Corporate Business Plan Quarterly Progress Report – January to March 2024
Voting Requirement:	Simple Majority

Report Purpose

To receive the quarterly report on progress of actions set out in the Corporate Business Plan 2022/23 – 2026/27.

Officer’s Recommendation/Council Decision:

Resolution: 9392

Moved: Cr Faires

Seconded: Cr Hill-Power

That Council resolve to receive the quarterly progress report on actions to give effect to the Strategic Priorities of the Corporate Business Plan 2022/23 – 2026/27 as contained at Appendix 11.2.A.

Carried:10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Background:

At its meeting on 14 March 2023, Council resolved to adopt the Corporate Business Plan 2022/23 – 2026/27. The Plan sets out 56 actions that serve to give effect to the 28 strategic priorities. The strategic priorities are those set out in the adopted Strategic Community Plan, and address the themes of:

- Our Community
- Our Economy
- Our Built Environment
- Our Natural Environment
- Our Organisation

A quarterly progress report is an effective means to update Council and the community on progress against agreed priority actions.

Statutory and Policy Implications:

Corporate Business Plans are prepared and adopted under the terms of the *Local Government (Administration) Regulations 1996*.

Budget Implications:

Resourcing to deliver on the terms of the Corporate Business Plan are provided for in annual budget allocations.

Communications Requirements: (Policy No. CS 1.7)

The Strategic Community Plan was subject to communications through the community engagement process. This report will be published on the Shire website.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Business
Outcome:	5.1	Good governance and leadership

Relevant Precedents:

The Strategic Community Plan and Corporate Business Plan are adopted in accordance with the terms of the Act and Regulations. The report on progress against these plans is scheduled to occur quarterly.

Comment:

The progress report appended to this report identifies the status of each of the 56 actions for the period January to March this year. Overall, the report shows positive progress of actions with 5 additional tasks recorded as on track or complete compared to the previous reporting period. Three items are listed as behind target or at risk, with 6 pending and 3 marked as critical and 2 as deferred or not proceeding.

The quarterly progress report is recommended for noting.

11.3 Strategic Community Plan - Corporate Business Plan – Annual Review

Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Nil
Voting Requirement:	Absolute Majority

Report Purpose

To consider modifying the strategic priorities and associated actions for the Strategic Community and Corporate Business Plans respectively.

Officer's Recommendation/Council Decision:

Resolution: 9393

Moved: Cr Faires

Seconded: Cr Hill-Power

That Council:

1. *Resolve by Absolute Majority, pursuant to regulation 19C (7) of the Local Government (Administration) Regulations 1998 to modify the Shire of Collie Strategic Community Plan 2022 in accordance with the recommendations within table 1 of report 11.3; and*
2. *Resolve pursuant to regulation 19DA (5) of the Local Government (Administration) Regulations 1998 to modify Corporate Business Plan 2022/23 - 2026/27 in accordance with the recommendations within tables 2 and 3 of report 11.3, with the following words added to action 4.2.1.2: "within the financial constraints of Council".*

Carried:10/0

For: *Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.*

Against: *Nil.*

Background:

In December 2022, Council adopted a new Strategic Community Plan. This followed a program of community engagement and plan preparation activities including:

- Councillor workshop
- Staff workshop
- Community workshop
- Targeted interview
- Community surveys (hard copy and on-line)
- Staff workshop – preliminary drafting of plan priorities
- Councillor workshop – consideration of plan priorities
- Community leaders workshop
- Councillor review of draft plan

A Corporate Business Plan was subsequently adopted by Council in March 2023 for the purposes of setting out the various actions that will give effect to the Strategic Community Plan. The two documents are structured to provide:

Strategic Community Plan;	5 Themes 9 Objectives 28 Strategic Priorities
Corporate Business Plan;	56 Action

It was previously agreed that a high-level review would be undertaken annually to ensure directions remain appropriate. To this end, a review has been undertaken as addressed in this report.

Review of Strategic Priorities

Each of the 5 themes and the 9 objectives of the Strategic Community Plan that have been established through community engagement processes, remain relevant and are not recommended for change. Recommendations however are proposed for some of the 28 strategic priorities and 56 associated actions to reflect work completed and changes in priority. These are discussed in table 1.

Table 1: Strategic Community Plan – Strategic Priority Review

Number	Current Adopted Priority	Comment and Recommendation
Our Community – Community health, safety and wellbeing		
1.1.2	To improve our emergency management planning in terms of prevention, preparedness, response and recovery capabilities.	A comprehensive update of the emergency management arrangements for the Shire have now been completed. It is recommended the priority now be replaced with a new matter, namely: <i>To expand and upgrade the play facilities and amenities at Soldiers Park to provide a signature attraction with access for all abilities.</i>
Our Economy – Economic development, tourism promotion and attractions		
2.1.3	To develop a plan to commercialise the airport.	As a Master Plan for the airport is now complete, it is recommended the priority address arrangements to implement the terms of the plan, with wording now to read: <i>To prepare the Collie airstrip site for investment by the aviation industry.</i>
2.2.2	To be registered as a Trail Town to promote Collie as a recognisable destination for adventure trails.	Significant progress has been made in developing trails in and around Collie. An appropriate priority would see this investment optimized to the benefit of the community. An alternate priority wording is proposed: <i>To optimise the value to the community of the various investments in trail installations.</i>

Our Built Environment – Safe and well-maintained shire owned facilities and infrastructure		
3.1.3	To advocate for the development of the Williams Road Bushfire Brigade facilities.	<p>The Williams Road Bushfire Brigade has elected to dissolve and active members from this brigade are supporting other local brigades. This circumstance was brought about through an inability over multiple years to attract funding for an additional facility.</p> <p>It is recommended this priority be removed from the Strategic Community Plan.</p> <p>It is noted that support for volunteer fire fighters remains a priority and will continue to be serviced through the Community Emergency Services Manager.</p>
Our Natural Environment – Conservation of our natural environment		
4.2.1	To prepare, implement and review Collie River Revitalisation Strategy to improve the health and amenity of the Collie River.	<p>With the recent receipt of the river revitalization strategy, the priority shifts to implementation measures. To this end, it is proposed to reword the priority as follows:</p> <p><i>To facilitate measures to optimize the quality and amenity of the river and its surrounding environment.</i></p>
4.2.3	To pursue funding to implement the Minningup Pool Day Use Master Plan.	<p>The Minningup Pool locality involves complex considerations that have been progressively addressed over a period exceeding 5-years. This timeframe has given the impression that the planning work has not engaged the community adequately. The considerable concerns raised by some members of the community prevents plan progression to implementation. It is therefore inappropriate to pursue implementation funding.</p> <p>Work undertaken to date has been overseen and funded by the State. Any progress will require substantial re-work, necessitating further funding and continued commitment. It is proposed this project be removed from priority at this time.</p>

Review of Corporate Business Plan Actions

A review of all actions set out in the Corporate Business Plan has been undertaken. Each action is appropriate and continues to be suitable, except for the 14 items set out in table 2 below.

Table 2: Corporate Business Plan – Actions Review

Number	Current Adopted Action	Comment and Recommendation
Our Community		
1.1.2.1	Undertake a review of the Local Emergency Management Arrangements	The review of the emergency management arrangements has been undertaken with Council endorsing new arrangements. The action can be removed.
1.1.2.2	Ongoing coordination with emergency response agencies	Ongoing coordination is a matter that is suitably actioned as an ongoing operational matter. In view of the new emergency arrangements, the action does not require retention in the plan.
1.2.3.1	Prepare and refer to Council for adoption, a Corporate Communications Plan	A communications plan has been adopted by Council and the action can now be removed.
Our Economy		
2.1.3.1	Prepare the Collie Airfield Masterplan Proposed new priority: <i>To prepare the Collie airstrip site for investment by the aviation industry</i>	The plan has been adopted by Council. A revised ongoing action to address the modified priority is proposed to read: <i>Progressively implement the terms of the master plan to enable new industry investment.</i>
2.2.2.1	Achieve registration of Collie as a Trail Town Proposed new priority: <i>To optimise the value to the community of the various investments in trail installations.</i>	As substantial progress has been made to achieve registration, focus can shift to actions that will derive benefit from the investment. A revised ongoing action is proposed to read: <i>Optimise awareness of trail opportunities and their attraction to the community and visitors through all marketing avenues.</i>
Our Built Environment		
3.1.2.2	Forecast expenditure requirements for renewal works	While this action was identified for 2023, it is recommended it continue throughout the duration of the plan.
3.1.3.1	Apply for DFES funding for the Williams Rd Bushfire Brigade centre and associated fire trucks	The action is proposed to be removed in line with the removal of the strategic priority referred to in table 1.
3.1.3.2	Once funded, build the new Williams Rd centre	The action is proposed to be removed in line with the removal of the strategic priority referred to in table 1.

Our Natural Environment		
4.2.1.1	Finalise review of the Collie River Revitalisation Strategy	As the river revitalisation plan has now been received by Council, this action is fulfilled and can be removed.
4.2.1.2	Implement the strategy review recommendations Proposed new priority: <i>To facilitate measures to optimize the quality and amenity of the river and its surrounding environment.</i>	A revised ongoing action is proposed to read: <i>Progressively implement the recommendations of the river strategy on advice of the Townscape and Environment Committee.</i>
4.2.3.1	Complete all statutory approvals to implement the Minningup Pool Day Use Master Plan	The action is proposed to be removed in line with the removal of the strategic priority referred to in table 1.
4.2.3.2	Seek State and Federal Government and other funding for the Minningup Pool Day Use Master Plan	The action is proposed to be removed in line with the removal of the strategic priority referred to in table 1.
4.2.3.3	Formalise head lease and sub lease arrangements for commercially operated tourism accommodation providers	The action is proposed to be removed in line with the removal of the strategic priority referred to in table 1.
Our Organisation		
5.1.3.1	Prepare a reporting template for publishing progress of this plan	A reporting template has been utilized for quarterly reports since adoption of the plan. The action can be removed.

Taking account of a new priority proposed in relation to the theme 'Our Community', a new action is required as described in table 3.

Table 3: Corporate Business Plan – New Action

Number	Proposed New Priority	Comment and Recommendation
Our Community		
1.1.2.2	Table 1 recommends the removal of the existing strategic priority 1.1.2.1. It is proposed to replace with the following: <i>Provide a signature attraction with access for all abilities at Soldiers Park.</i>	A new action to give effect to the proposed priority is proposed to read and apply for 2024 and 2025: <i>Develop plans and achieve grant funding for a major inclusive expanded and upgraded play facility at Soldiers Park.</i>

Statutory and Policy Implications:

The Strategic Community and Corporate Business Plans are prepared and adopted under the terms of the *Local Government (Administration) Regulations 1996*. The Regulations provide for modifications to be made to each plan.

Budget Implications:

Resourcing to deliver on the terms of the Corporate Business Plan are provided within annual budget allocations.

Communications Requirements: (Policy No. CS 1.7)

The Strategic Community Plan was subject to communications through the community engagement process. The amended plans will be published on the Shire website.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Business
Outcome:	5.1	Good governance and leadership

Relevant Precedents:

The Strategic Community Plan and Corporate Business Plan are adopted in accordance with the terms of the Act and Regulations. A report on progress against these plans has been provided each quarter since adoption.

Comment:

The review of the plans has identified opportunities to update priorities and reset actions to reflect changes that have occurred over the first year of operation and tasks that have been finalised. It is recommended that the Strategic Community Plan and Corporate Business Plan be formally modified accordingly.

11.4 Proposed Terms of Reference – Townscape and Environment Committee

Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Appendix 11.4.A – Proposed Terms of Reference – Townscape and Environment Committee
Voting Requirement:	Absolute Majority

Report Purpose

To consider adoption of terms of reference for an advisory committee to Council addressing townscape and environment related matters.

Officer’s Recommendation/Council Decision:

Resolution: 9394

Moved: Cr Scoffern

Seconded: Cr Smith

That Council resolve:

1. Pursuant to section 5.8 of the Local Government Act 1995, to adopt a Terms of Reference for the Townscape and Environment Committee as included at Appendix 11.4.A; and
2. Invite nominations from the community for membership to the Townscape and Environment Committee, with a further report to Council to determine representatives to be appointed as members to the Committee.

Carried:10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Background:

Prior to the last ordinary election in October 2023, Council had established a number of committees including:

- Audit Committee
- Community Safety and Wellbeing Committee
- Tourism and Marketing Advisory Committee
- CEO Review Committee
- Bush Fire Advisory Committee
- Local Emergency Management Committee

At its meeting on 10 October 2023, Council resolved to formulate a Townscape and Environmental Committee, enabling a committee to address matters relevant to these themes. Further to this, Council resolved at its Special Meeting on 24 October 2023 formally resolved to establish a Townscape and Environmental Committee and to appoint Councillors and other

members in accordance with a Terms of Reference once approved by Council. The Councillors nominated for membership at the Special Meeting are:

- Cr Scoffern
- Cr Harverson
- Cr Smith
- Cr Hill-Power

A draft terms of reference has now been prepared and distributed to the Councillors nominated for membership who have subsequently had input to the proposed terms now contained at Appendix 11.4.A.

Statutory and Policy Implications:

In accordance with Section 5.8 of the *Local Government Act 1995*, a local government may establish committees of three or more persons to assist the council. Committees may comprise of council members, employees and other persons.

Budget Implications:

Costs associated with administering the Committee are absorbed within operational budget provisions..

Communications Requirements: (Policy No. CS 1.7)

Public notices will be published calling for nominations for Committee membership.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning and mutually beneficial partnerships

Relevant Precedents:

Council elects, from time to time, to create Committees to provide advice and recommendations on particular subjects.

Comment:

The Terms of Reference contained at Appendix 11.4.A set out aims of the Committee in relation to townscape matters, and in relation to environmental matters, including river revitalisation initiatives. Suitable arrangements are set out for procedures to be observed by the Committee. Noting that there is no delegation of authority to the Committee and that recommendations would come forward to Council to consider, the establishment of the Committee under the proposed Terms of Reference are recommended.

With adoption of the Terms of Reference, arrangements can be made to call for nominations from the community for membership.

12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid – March 2024	
Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Nicole Wasmann – Director Corporate Services
Legislation:	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 12.1.A – Accounts Paid – March 2024
Voting Requirement	Simple Majority

Report Purpose

To present the accounts paid during the month of March 2024.

Officer's Recommendation/Council Decision:

Resolution: 9395

Moved: Cr Hansen

Seconded: Cr Kearney

That Council accepts the Accounts as presented in Appendix 12.2.A being cheques totalling \$472.40 and direct payments totalling \$1,570,441.07 authorised and paid in March 2024

Carried: 10/0

For: Cr Miffing, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Background:

In accordance with Delegation 2.2.21- payments from the Municipal or Trust Funds adopted by Council on 8 August 2023, the Chief Executive Officer is authorised to incur expenditure in accordance with the Annual Budget provisions and limited over-expenditure subject to subsequent budget amendment. In doing so, section 13 of the Financial Management Regulations 1996 is to be adhered to with a list of accounts for approval to be presented to the Council each month.

Month	2023/24		
	Cheques	Electronic Transfer	Total Payment
July	919.23	1,640,941.51	1,641,860.74
August	155.02	1,122,377.12	1,122,532.14
September	1,086.36	800,154.20	801,240.56
October	234.95	924,946.44	925,181.39

November	881.65	1,788,936.83	1,789,818.48
December	726.18	1,378,214.66	1,378,940.84
January	246.25	1,077,387.18	1,077,633.43
February	291.40	1,361,552.69	1,361,844.09
March	472.40	1,570,441.07	1,570,913.47

Statutory and Policy Implications:

WA Local Government Act 1995

Financial Management Regulations 1996

Council Policy CS3.7 relates to the payment of creditors, and in particular item 5.0 which relates to the presentation of accounts paid. A list of all accounts paid shall be presented to Council within two months. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations 1996.

Budget Implications:

All liabilities settled have been in accordance with the Annual Budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

Comment:

For a detailed listing of payments see Appendix 12.1.A.

Please raise any queries prior the meeting to enable questions to be investigated and a response prepared.

12.2 Financial Management Report – February 2024

Reporting Department:	Corporate Services
Reporting Officer:	Hasreen Mandry – Finance Manager
Accountable Manager:	Nicole Wasmann – Director Corporate Services
Legislation:	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 12.2.A – Financial Report – February 2024
Voting Requirement	Simple Majority

Report Purpose

To provide a summary of the financial position for the Shire of Collie for the month ending February 2024.

Officer’s Recommendation/Council Decision:

Resolution: 9396

Moved: Cr Kearney

Seconded: Cr Moyses

That Council resolve to accept the Financial Management Report for February 2024 as presented in Appendix 12.2.A.

Carried: 10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995*, the Financial Report and budget amendments required for the end of the period is presented to Council for information. Refer to Appendix 12.2.A.

Statutory and Policy Implications:

Section 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates; budget estimates to the end of the month to which the statement relates; actual amounts of expenditure, revenue and income to the end of the month to which the statement relates, material variances between monthly budget and actual figures, and net current assets on a monthly basis.

In accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* each year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances. In this case, the Shire of Collie has adopted the material variance of 10% or \$10,000, whichever is greater, for reporting variations to the 2023/24 Budget in the monthly statement of financial activity reported to Council.

In accordance with section 6.8 of the *Local Government Act 1995*, a local government is not to incur expenditure, not included in the annual budget for an additional purpose unless the expenditure is (b) authorised in advance by absolute majority.

Budget Implications:

Nil.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

N/A

Comment:

The financial statements provided in Appendix 12.2.A reports on the following information for the reporting period:

- Rate Setting Statement by Nature and Type
- Material Variances
- Statement of Financial Positions
- Cash and Investments
- Receivables & Payables
- Capital Projects
- Other Projects
- Budget Amendments

Commentary for the material variances identified is included in Appendix 12.2. A

Cr Kearney declared an impartial interest in item 12.3.

12.3 Feast At The Quarry 2024	
Reporting Department:	Corporate Services
Reporting Officer:	Nicole Wasmann – Director Corporate Services
Accountable Manager:	Nicole Wasmann – Director Corporate Services
Legislation:	Nil
File Number:	EDV/008
Appendices:	Appendix 12.3.A Feast at the Quarry Post Event Report
Voting Requirement	Simple Majority

Report Purpose

For Council to consider whether the Shire should proceed with the delivery of Feast at the Quarry in 2024.

Officer's Recommendation/Council Decision:

Resolution: 9397

Moved: Cr Hill-Power

Seconded: Cr Smith

That Council resolve to not proceed with the Feast at the Quarry events in 2024.

Carried:10/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Background:

During 2022 and early 2023, a series of events were held to celebrate Collie's rich and diverse history under the banner of "Kaya Collie" which coincided with Collie's 125th anniversary since gazettal as a town. The program was delivered as part of the Collie Just Transition with the support of the State Government, Shire of Collie, and local industry.

One of the premier events was the Gala Dinner held within the walls of the historic Wellington Dam Quarry in October 2022. Given the success of the Gala Dinner, it was identified that an event of this style had the potential to become a signature event for Collie. The Shire was invited to submit an application to the South West Development Commission (SWDC) Collie Futures Small Grant Program for funding for further events to be held during 2023 and 2024. The intent was that the event would eventually become a well-known event delivered in its own right with financial support from alternative sources, such as Tourism Western Australia's Regional Event Scheme.

In 2023, Feast at the Quarry was held over the weekend of 14 and 15 October with Collie raised guest chef Scott Hollsworth. A fine dining experience, including a formal sit down four course dinner and live entertainment, was held on the Saturday evening and a stand up

cocktail lunch with entertainment was provided on the Sunday. The number of dinner tickets sold was 173 at \$230 per ticket and the number of lunch tickets sold was 78 at \$150 for a ticket including alcohol and \$100 for a skippers ticket. A small booking fee was additional to the ticket prices. Some complimentary tickets were provided with sponsorship.

The SWDC has supplied an event manager for the 2022, 2023 and 2024 events. The Shire's role has included liaison with project reference group, financial management, seeking sponsorship, design and marketing, social media and public relations, email communication with ticket holders before and after the events, and overall responsibility of the event. Significant support has also been provided from the Department of Premier and Cabinet's Collie Delivery Unit (CDU), and SWDC.

Statutory and Policy Implications:

There are no statutory or policy implications.

Budget Implications:

The Shire received funding of \$100,000 from the SWDC to deliver events in 2023 and 2024. Following the 2023 events, approximately \$39,000 of the funding received remains available for the 2024 event.

After taking account of ticket sales, the total funding and sponsorship required to deliver the 2022 event was \$62,000 and for the 2023 events \$92,000.

The initial conservative budget for delivery of one evening cocktail style event in 2024 utilising the remaining grant funding and without any sponsorship, identifies a loss of \$15,000, excluding staff resources and event management. The budget includes a contingency of \$8,000 and proposes the sale of 200 tickets at \$275 per ticket (inc GST plus booking fee). The Shire would be required to meet any funding shortfall.

Communications Requirements: (Policy No. CS 1.7)

Staff have liaised with the event coordinator and representatives from the SWDC and CDU in reviewing options for the delivery of an event in 2024.

The working group supports not proceeding with Feast at the Quarry in 2024 on consideration of the options.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	2	Our Economy
Outcome	2.1	Economic Development
Strategic Priority:	2.1.1	Support the State Government Collie's Just Transition initiatives to achieve economic diversification and sustainability.

Relevant Precedents:

Events have been held at the Quarry in 2022 and 2023.

Comment:

The events have demonstrated what can be achieved at the Wellington Dam Quarry, highlighting the site as a venue for events. In 2023, Feast at the Quarry partnered with Telethon, further showcasing Collie to Western Australia.

The events have however required a significant amount of resources to deliver. Whilst an event coordinator has been provided by the SWDC, the events have been reliant on Shire staff resources and support from the CDU. The Shire has been fortunate to have had the support of a Tourism and Marketing Coordinator, funded by South32, to assist with coordination during 2023, however with the primary role of the two year tourism position is to deliver on the Shire's Tourism Strategy and the Shire cannot be as reliant on the level of support provided in 2023 during 2024 and beyond.

The Quarry venue is spectacular and has created a wonderful atmosphere for the events, however the lack of infrastructure, such as power, water and toilets at the site, increases costs with equipment having to be hired and transported to the site and security and traffic management provided.

A number of options have been considered during planning for Feast at the Quarry in 2024 including whether to hold one or two events, the style of events, partnering with a corporate business to hold events on the same weekend, financial risk to the Shire, the ability of the Shire to resource the event, the likelihood of further sponsorship, and ticket prices and the ability to sell sufficient tickets in the current financial environment.

If the events were to continue post 2024, further grant applications would be required to source funding.

The Quarry events have been well received by those who attended and have brought Collie to the attention of a broader tourism market. They have also demonstrated the opportunity to hold a high-class event and provided learnings for potential events in the future. Notwithstanding the benefits, a number of factors prevent continuation of the event this year including the limited grant funding, unavailability of staff resources, and the need for the Shire to fund cost over runs. In the circumstances it is recommended that the event not proceed in 2024. Should Council support the recommendation not to proceed, the CEO will write to the Minister advising that the funds will not be utilised.

13. DEVELOPMENT SERVICES REPORTS

Cr Smith declared an impartial interest in item 13.2.

13.2 Designated Non-Smoking Areas in the Shire of Collie	
Reporting Department:	Development Services
Reporting Officer:	Mikaela Kerwin – Strategic Planner
Accountable Manager:	Matt Young – Director Development Services
Legislation	<i>Tobacco Products Control Act 2006</i>
File Number:	ENV/010
Appendices:	Appendix 13.2.A - Smoke Free Areas Local Law Provisions Appendix 13.2.B - Table of Submissions Appendix 13.2.C - Smoke Free Areas – Education and Enforcement Policy
Voting Requirement	Special Majority

Report Purpose

For Council to consider submissions and incorporate non-smoking provisions into the Shire of Collie's *Activities in Thoroughfares and Public Places and Trading Local Law 2012*.

Officer's Recommendation/Council Decision

Resolution: 9398

Moved: Cr Harverson

Seconded: Cr Faries

That the Council:

1. Pursuant to section 3.12(4) of the Local Government Act,
 - a. considers submissions as contained in Appendix 13.2.B; and
 - b. adopts the non-smoking provisions in the Shire of Collie's *Activities in Thoroughfares and Public Places and Trading Local Law 2012* as contained in Appendix 13.2.A;
2. Authorise officers to investigate specific areas for application of the non-smoking provisions in the Shire of Collie's *Activities in Thoroughfares and Public Places and Trading Local Law 2012* and report back to Council, including the finalisation of a *Smoke Free Areas – Education and Enforcement Policy* generally in line with Appendix 13.2.C.

Carried: 10/0

For: Cr Miffling, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,
Cr Faries, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil.

Background:

On 13 December 2022 Council resolved (Motion 9113) as follows:

That the CEO investigate options available to Council to designate areas within Collie as smoke free areas and report back to Council accordingly.

On 14 February 2023 Council resolved (Motion 9131) as follows:

1. *Instruct the CEO to prepare a draft proposed Local Law that provides an ability for Council to designate smoke-free areas within the Shire;*
2. *Refer a draft proposed Local Law as referred to in 1. Above to Council for consideration under section 3.12 of the Local Government Act 1995;*
3. *Undertake a community consultation workshop regarding smoking in public areas; and*
4. *Seek funding for a community education campaign including signage and other methods to promote smoke-free choices.*

On 9 May 2023 Council resolved (Motion 9185) as follows:

1. *Advertise the new Smoke Free Areas provisions to the Activities in Thoroughfares and Public Places and Trading Local Law 2022 as set out in Appendix 13.3.1 for a period of 6 weeks (42 days), as per the requirement under the Local Government Act 1995.*
2. *Provide a copy of the amended Activities in Thoroughfares and Public Trading Local Law 2022 to the Department of Local Government, Sport and Cultural Industries for comment and subsequently the Minister for Local Government's consideration.*
3. *Note the purpose of the amended Activities in Thoroughfares and Public Places and Trading Local Law 2022 is to designate smoke free areas in Collie.*
4. *Notes the effect of the Shire of Collie Activities in Thoroughfares and Public Places and Trading Local Law 2022 is that the procedure for making a smoke-free area determination is specified and a penalty for smoking in a smoke-free area is applicable.*

Existing Regulations on Smoking

The Western Australian Tobacco Products Control Act 2006 aims to reduce the instance of illness and deaths caused by tobacco use by:

- Prohibiting the sale and supply of tobacco products to young people.
- Discouraging the use of tobacco products.
- Restricting the promotion of tobacco products.
- Reducing community exposure to second-hand smoke.

In WA, it is illegal to smoke:

- In enclosed public places (such as shopping centres, hospitals, cinemas, theatres, pubs, clubs, restaurants);
- In outdoor eating areas, unless in a designated smoking area in a liquor licensed premise;
- Between the flags at patrolled beaches;
- In taxis, on buses and other public transport that is available to or being used by the public;
- In vehicles carrying children under the age of 17; and
- Near playground equipment.

Since December 2012 cigarettes sold in Australia must be in plain packaging, and evidence has shown that this assists in helping to prevent smoking.

The Local Law provisions have been prepared, and has been advertised to the community and Department of Local Government, Sport and Cultural Industries. A community workshop was held during the advertising period.

Statutory and Policy Implications:Local Government Act 1995

Part 3 Division 2 s3.12 – Procedure for making local laws. Once the provisions of the updated Local Law are finalised, and the specific areas subject to the local law are finalised, it is to be published in the Gazette and distribute a copy to the Minister (in line with Part 3 Division 2 s3.12(5, 6)).

Budget Implications:

Under the Local Government Act 1995, notification will need to be distributed to the community to notify that the Local Law has been updated.

Communications Requirements:

The following procedures apply to Local Law amendments:

- a) The Shire is required to give local public notice stating that –
 - i. The local government proposed to make a local law for the purpose and effect of which is summarised in the notice; and
 - ii. A copy of the proposed local law may be inspected or obtained at any place specified in the notice; and
 - iii. Submission about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks (42 days) after the notice is given; and
- b) As soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister, and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and
- c) Provide a copy of the proposed local law in accordance with the notice, to any person requesting it.
- d) After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.

The proposed modification to the local law was advertised for a period of 50 days. This advertising period was extended beyond the statutorily required period as the Christmas and New Years break fell over this time. During the advertising period, Shire officers hosted a community workshop.

One submission was received from the community, and two submissions were received from industry organisations during this time. Full copy of the submissions can be found at the Schedule of Submissions at Appendix 13.2.B.

The Local Law provisions were also distributed to the Department of Local Government, Sport and Cultural Industries (DLGSCI) for comment. At the closure of this advertising period, as well as with prompts from the Shire, no comment

The two agency submissions were received from the Cancer Council and the WA Country Health Service. Both of these submissions were supportive of the modified Local Law provisions.

The community submission is supportive of the Local Law provisions, and proposes updates to be more stringent. The community member requested that the Local Law includes areas in Allanson and Cardiff.

The advertised local law included the following wording, which outlines specific application of the Local Law for the Collie town centre:

‘Smoke free area means an area prescribed by Council under this Division as an area where smoking is prohibited. Areas are limited to:

- a) The Collie town centre, generally bounded by Medic Street, Steere Street North, Lefroy Street, Throssell Street, Steere Street North, Throssell Street and Prinsep Street North;*
- b) A Public Open Space that is local government property (recreation, sport and nature spaces defined by the Department of Local Government, Sport and Cultural Industries Public Open Space (classification);*
- c) A thoroughfare or public place (but does not include vehicles within the thoroughfare) adjacent to a business or facility where there is activity that caters for children and/or young people;*
- d) A thoroughfare or public place (but does not include vehicles within a thoroughfare) adjacent to a business or facility where trading with an outdoor eating area as an extension of food premises or licensed premises.’*

Shire officers propose modifying the provisions outlined above, to include an additional provision that reads:

- e) a thoroughfare or public place adjacent to a business or facility in Allanson generally along Bedlington Street.*

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	1	Our Community
Objective:	1.1	Community Health, safety and wellbeing
Strategic Priority	1.1.1	To prepare and implement a comprehensive Open Space and Recreation Facilities Strategy.
Success Measurement	The community is satisfied with the delivery of the priorities outlined in the Shire’s Public Health Plan.	

Relevant Precedents:

Priority Action 8 of the Shire of Collie’s Public Health Plan 2022-2027 outlines the Shire will ‘Administer local laws and ensure compliance with statutory relevant health and safety obligations (e.g. smoking in public places).’

Priority Action 11 of the Shire’s Public Health Plan 2022 – 2027 details ‘Support stakeholders which can assist the Shire in promoting healthy lifestyle initiatives such as: Livelighter; Stay On Your Feet; Act Belong Commit; Making Smoking History; RUOK; Alcohol. Thank again; - including promoting at events and in Shire venues and with staff participation. Measure: Investigate options available to Council to designate areas within Collie as smoke free areas.’

With this in mind, the proposed inclusion of Smoke Free Areas provision is the actualisation of two of the Actions of the Shire's Public Health Plan.

Comment:

The Shire of Collie Thoroughfares and Public Places and Trading Local Law 2012 relates to activities in public places. This Local Law can be amended to include new provisions relating to designating smoke free areas over and above that controlled through the Tobacco Products Control Act 2006.

Draft Local Law amendment provisions have been prepared based on the City of Vincent's Local Law. It is proposed that these provisions are modified slightly, in line with the comments received from the community submission, to ensure that the Shire of Collie's Local Law is tailored to meet the specific needs of the Collie community. This modification is to ensure that Allanson is explicitly included in the Local Law modifications.

The proposed Local Law provisions will provide the head of power for the Shire to be able to designate smoke free areas in Collie.

At this stage areas under consideration to be designated 'smoke free' include:

- Collie town centre;
- Public parks;
- Thoroughfares or public place adjacent to a business where there is activity that caters for children and/or young people;
- Thoroughfares or public place adjacent to a business or facility where trading with an outdoor eating area as an extension of food premises or licensed premises.

Note:

A public place is defined in the current local law as:

Public place includes any thoroughfare or place which the public are allowed to use, whether or not the thoroughfare or place is on private property, but does not include –

- (a) Premises on private property from which trading is lawfully conducted under a written law; and
- (b) Local government property

A thoroughfare includes a public street and right-of-way or laneway.

This means that private property can be included in the smoke free areas and could include, by way of example, car parks adjacent to the Shire's main supermarkets.

A draft Council policy has been prepared to illustrate how the Local Law will be communicated and administered (refer Appendix 13.2.C – Smoke Free Areas – Education and Enforcement Policy). In addition, actual areas to be designated as being 'smoke free' will need to be defined and adopted by Council. It is intended to use the community engagement to assist in defining where these restrictions should apply.

Conclusion

Generally laws in Australia restrict tobacco advertising to limit people's exposure to messaged and images that may persuade them to start or continue smoking.

The Shire of Collie Public Health Plan identified smoking as a significant issue for Collie and the Shire's Public Health Plan includes 'Action 11' to investigate options available to Council to designate areas within Collie as smoke free areas.

An advertising campaign and community workshop have been undertaken, and comments made through this process have been included in the Local Law provisions which are viewable at Appendix 13.2.A.

Consideration will also need to be given to the costs associated with communicating, advertising and enforcing these proposed Local Law provisions by the Shire's community rangers.

It is recommended that the Council endorse the Local Law provisions as they are, and authorise officers to investigate specific areas which will be subject to the non-smoking provisions.

14. OPERATIONS REPORTS

Nil

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Shire President Cr Miffing

- 16 March - represented Council at the Award presentations for the Collie River Marathon at Minningup Pool;
- 22 March - met with the Board of the WA Country Health Service at the Collie Hospital;
- 28 March - met informally with Rick Wilson MP Member for O'Connor - Rick requested to meet to advise of the forthcoming Liberal Party Policy on nuclear energy;
- 4 April - attended a Just Transition meeting in the Council Chambers;
- Over a period of days fielded radio and television interviews regarding the nuclear energy issue.
- 9 April – attended the Citizenship Ceremony

Cr Miffing tabled the following items which had been received by the Shire:

- 2 x books donated to the Shire of Collie by Mr Bruce Munroe titled "Light Field the art of Bruce Munroe". These will be provided to the library for all Collie residents to enjoy.

Upcoming Events:

- 24 April – Invitation to attend combined schools ANZAC ceremony, Cr Smith will attend in Cr Miffing's place.

Cr Italiano

- 19 March – attended TMAC meeting
- 20 March – site visit to Premier Coal
- 22 March – inspected Wambenger Lodge. Congratulations Cr HP
- 26 March – attended audit committee meeting

- 26 March – attended council forum
- 28 March – met with Rick Wilson MHR to discuss the Liberal Party’s nuclear policy
- 9 April – participated in BunGeo presentation to TMAC
- 9 April – met with Griffin Coal managers, Deloitte, representatives for an update on the operation.

Cr Smith

- 13 March – attended the Visitor Centre meeting
- 14 March – attended Townscape meeting.
- 19 March – attended TMAC meeting
- 20 March – attended Visitor Centre meeting
- 22 March - met with the Board of the WA Country Health Service at the Collie Hospital;
- 26 March – attended council forum
- 4 April – attended Christmas Working Group
- 9 April – attended the BunGeo presentation to TMAC

Cr Hill-Power

- 13 March – attended the Visitor Centre meeting
- 14 March – attended the Townscape Meeting
- 9 April – attended the Citizenship ceremony

Cr Faries

- 20 March – site visit to Premier Coal

Cr Scoffern

- 14 March – attended Townscape Meeting

Mr Devenish

- 19 March – attended the Bunbury Geographe Group of Council’s meeting along with the Shire President
- 19 March - attended roundtable meeting with DWER addressing policy, waste management and regulatory reform
- 20 March – site visit to Premier Coal, along with Councillors
- 22 March – attended LGPro CEO Connections Forum
- 26 March – attended the Audit Committee meeting
- 26 March – attended the Councillor Forum
- 28 March – met with Rick Wilson MP along with Shire and Deputy Shire President
- 9 April – met with representatives of Griffin Coal

Other

On behalf of the Shire of Collie, Council passes on their condolences to Cr Moyses on the recent passing of his father.

Cr Miffing acknowledged the Citizenship ceremony held tonight for Mr & Mrs Smit, Congratulations to them both.

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council’s resolutions are:

- ‘Closed Since Last Meeting’ at Appendix 19.1.A
- ‘All Open’ at Appendix 19.1.B

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Nil

21. CLOSE

The Shire President thanked Council and Staff for their attendance and declared the meeting closed at 8.19pm

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 9 April 2024.

.....
Presiding Member

.....
Date





Shire of
Collie

**Ordinary Council Meeting
14 May 2024**

Appendix 8.2

Minutes

Special Council Meeting – 30 April 2024





Shire of
Collie

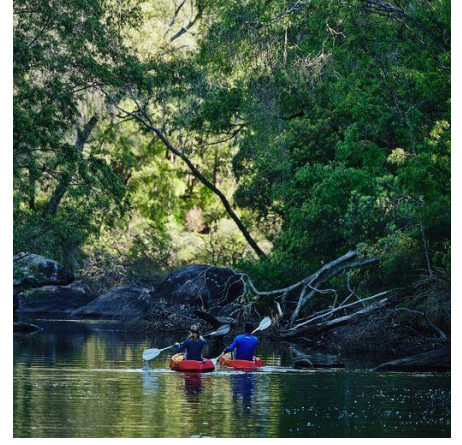
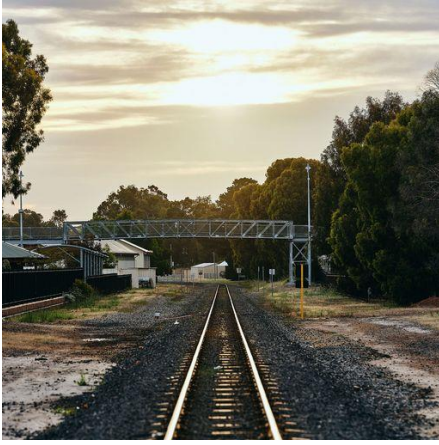
MINUTES

of the

SPECIAL MEETING OF COUNCIL

held on

Tuesday, 30 April 2024



Our Vision

Collie - *A progressive community, rich in opportunities and as diverse as its heritage and landscape.*

Our Values

The core values at the heart of the Council's commitment to the community are:

Integrity

Transparency

Accountability

Collaboration

Respect

Our Commitment to Community

We will lead the delivery of our vision

We will support local business wherever possible

We will consult and engage with our community on issues that affect them

We will encourage, welcome and value feedback

We will encourage, support and advocate for our community

1.	OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE	2
1.1	Councillors granted Leave of Absence at previous meeting/s.....	
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1.2	Councillors requesting Leave of Absence for future Ordinary Meetings of Council.....	
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1.3	Councillors who are applying for Leave of Absence for this Special Meeting of Council	
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2.	PUBLIC QUESTION TIME	2
3.	DISCLOSURE OF FINANCIAL INTEREST	3
4.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	3
5.	DEVELOPMENT SERVICES REPORT	3
5.1	Application for Development Approval - Industry (Steel Mill)- Lot No. 2 (154 Boys Home Road, Palmer) and Lot 1505 on Plan 110876 and Lot 1468 on Plan 110882.....	3
5.2	Recruitment and Arrangements for position of Chief Executive Officer.....	11
6.	CLOSE.....	13

Minutes for the Special Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 30 April 2024 commencing at 6.00pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:

Ian Miffing OAM JP	Councillor (Presiding Member)
Joe Italiano	Councillor (Deputy Member)
John Kearney	Councillor
Michelle Smith	Councillor
Dale Hill-Power JP	Councillor
Brett Hansen	Councillor
Paul Moyses	Councillor
Elysia Harverson	Councillor
Leonie Scoffern	Councillor
Stuart Devenish	Chief Executive Officer
Matthew Young	Director Development Services
Amber Nikola	Executive Assistant

GUESTS

Azlan Ho	Green Steel WA
Very Lim	Green Steel WA
Sarah Stanley	Green Steel WA
Aaron Augustson	via Video Link, representing Green Steel WA
Bob Cowan	via Video Link, representing Green Steel WA

APOLOGIES: Gary Faries Councillor

PRESS: 1 x member of the press attended

GALLERY: Nil

2. PUBLIC QUESTION TIME

Nil

3. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advises that Disclosures of Interest had been received from Councillors/staff as listed below:

Councillor/Staff	Agenda Item	Disclosure
Cr John Kearney	5.1 - Application for Development Approval - Industry (Steel Mill)- Lot No. 2 (154 Boys Home Road, Palmer and Lot 1505 on Plan 110876 and Lot 1468 on Plan 110882)	Impartial – Work Related
Stuart Devenish	5.2 – Recruitment and arrangements for position of CEO	Financial Interest Directly affected – contract of employment.
Matt Young	5.2 – Recruitment and arrangements for position of CEO	Financial Interest Directly affected – contract of employment.

4. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

5. DEVELOPMENT SERVICES REPORT

Cr Kearney declared an impartial interest in item 5.1.

5.1 Application for Development Approval - Industry (Steel Mill)- Lot No. 2 (154 Boys Home Road, Palmer and Lot 1505 on Plan 110876 and Lot 1468 on Plan 110882	
Reporting Department:	Development Services
Reporting Officer:	Isabel Fry – Town Planner
Accountable Manager:	Matt Young – Director Development Services
Legislation	<i>Planning and Development Act 2005</i>
File Number:	A5984
Appendices:	Appendix 5.1.A Development Application Report Appendix 5.1.B Development Plans Appendix 5.1.C Regional Development Assessment Panel Responsible Authority Report Appendix 5.1.D Summary of Submissions
Voting Requirement	Simple Majority

Report Purpose

For Council to consider an application for development approval for Industry (Steel Mill) at Lot No. 2 (154 Boys Home Road, Palmer and Lot 1505 on Plan 110876 and Lot 1468 on Plan 110882 and endorse the Responsible Authority Report prepared for the Regional Development Assessment Panel.

Council Decision:**Moved: Cr Kearney***That Council suspend Standing Orders.***Resolution: 9400****Seconded: Cr Hansen****Carried: 9/0**

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Harverson,
Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil

Representatives of Green Steel WA provided presentations to the Council addressing the proposed steel smelter operation and matters relevant to the application for planning approval. Various questions raised by Councillors were addressed by the representatives.

Council Decision:**Moved: Cr Kearney***That Council resume Standing Orders.***Resolution: 9401****Seconded: Cr Smith****Carried: 9/0**

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Harverson,
Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil

Officer's Recommendation/Council Decision:**Moved: Cr Hansen**

That Council, in relation to an application for development approval for Industry (Steel Mill) at Lot No. 2 (154 Boys Home Road, Palmer and Lot 1505 on Plan 110876 and Lot 1468 on Plan 110882:

1. Note that no public submissions were received during the consultation period;
2. Note the agency submissions received during the referral period;
3. Endorse the Responsible Authority Report prepared for the Regional Joint Development Assessment Panel, with a recommendation for approval, subject to conditions.

Carried:9/0

For: Cr Miffling , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Harverson,
Cr Scoffern, Cr Kearney, Cr Hansen.

Against: Nil

Background:

This application will be determined by the Regional Development Assessment Panel (RDAP), the purpose of this report is for Council to endorse the Responsible Authority Report (RAR) to be provided to the DAP as the Shire's assessment of the proposal in accordance with the relevant planning framework.

The subject site is owned by Bluewaters Farm Holdings Pty Ltd. Other areas of State Forest also the subject of the application are managed by the Department of Biodiversity, Conservation and Attractions.

Application

Green Steel of Western Australia (GSWA) is proposing to establish a green steel recycling facility (green steel recycling steel mill) within the Coolangatta Industrial Estate. The facility is intended to recycle approximately 450,000 tonnes of scrap metal, which is currently being exported from Western Australia for processing. The facility will turn the scrap metal into reinforcing bar (rebar), predominantly for the Australian market.

The proposed includes the following built elements:

- A total proposal area of approximately 102.8ha, with a development envelope of approx. 75ha.
- Electric Arc Furnace Steel mill facility comprising enclosed 'melt shop', 'rolling mill' and 'finishing area' areas.
- Extension of the Griffin Coal Mine rail loop and intermodal yard at the steel mill.
- Processed scrap metal storage yard and cold slag disposal storage areas.
- Incoming road, drainage and utility infrastructure and connection to existing 330kV transmission line.
- High voltage substation.
- Water, sewerage and fume treatment plant and air separation plant.
- Industrial gas, diesel and LPG storage facilities.
- Administration, amenities, and workshop area.
- Stormwater retention basins.
- On-site parking for approximately 181 light vehicles, with additional parking areas for buses and standing of delivery vehicles.
- Process and fire water infrastructure and storage.

Processes associated with operations of the proposed site are detailed below:

The proposal will utilise a state-of-the-art Electric Arc Furnace (EAF) based steelmaking process that utilised local scrap to manufacture various long steel products, including reinforced bars, bar coils and wired rod.

The products are intended for predominantly domestic consumption and this will be the first facility of its kind in Australia. The facility will be powered by renewable electricity and the EAF process will generate significantly less carbon dioxide (CO₂) and other air emissions making it significantly more environmentally friendly compared to traditional blast furnace steel making plants.

The plant is proposed to operate using an endless casting and rolling process which has the following benefits over a traditional steel mill process:

- Reduced plant footprint.

- Reduction in energy use.
- Reduced waste.
- Lower labour, emissions and consumables cost.

Containers of scrap metal will be transported to the site via rail and the finished rebar and wire rod will be packed into containers and loaded onto trains for transport to customers.

The proposal fits consistently with the Shire of Collie Local Planning Scheme No.6 definition for Industry, which means;

“A premises used for the manufacture, dismantling, processing assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes facilities on the premises for any of the following purposes.

- a) *The storage of goods;*
- b) *The work of administration or accounting;*
- c) *The selling of goods by wholesale or retail;*
- d) *The provision of amenities for employees;*
- e) *Incidental purposes.”*

Workforce

During construction, it is proposed there will be a workforce of approximately 600 people, with construction expected to take 18 months to complete.

It is anticipated that once in operation, the steel mill will employ approximately 200 people. It is anticipated that the existing mining, energy and construction workforce who will be impacted by Collie’s transition away from coal will be able to be employed at the facility.

Site Description

The development envelope is a 75ha area within the larger 302ha site. It is located approximately 5km to the north-east of the Collie townsite and comprises of land generally between the Bluewaters Power Station, Griffin Coal’s Ewington open cut mine and the Collie State Forest. Also, on Lot 2, is the WesTrac Technology Training Centre. Synergy’s collie Power Station is located on Lot 3001 to the east of the proposed facility.

The site is located within the wider Coolangatta Industrial Estate (CIE) which is subject to further planning by the State to deliver a strategic industrial area consistent with the Shire’s Local Planning Strategy, and to provide development ready industrial land.

The area generally comprises of undulating hills, the DE is generally flat with a central ridge that slopes from the southwest to the northeast. The DE is currently vacant agricultural land and has some native vegetation, existing tracks and fences, two dams and a series of small internal roads/ haul roads that serve Bluewaters Power Station and the Griffin Coal mine.

The site is currently accessed by Boys Home Road and there is an existing private road that provides access to the WesTrac facility and Bluewaters Power Station. The proposal includes the extension of this road to service the proposed development. There is an existing rail loop which provides turn-back for rail services from the Collie main line, which is approximately 650m south of the DE. This loop provides connection to the wider rail network for the Ewington open cut coal mine and connects to Brunswick, which provides access to the rest of the regions rail network.

Statutory and Policy Implications:Legislation

- *Environmental Protection Act 1986*
- *Environmental Protection (Noise) Regulations 1997*
- *Collie Coal (Griffin) Agreement Act 1979*
- *Environmental Protection and Biodiversity Conservation Act 1999*
- *Aboriginal Heritage Act 1972*
- *Rights in Water and Irrigation Act 1914*
- *Water Services Act 2012, WA*
- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015 (LPS Regulations);*
- *Planning and Development (Development Assessment Panels) Regulations 2011(DAP Regulations);*
- *Shire of Collie Local Planning Scheme No.6 (LPS6)*

State Government Policies

- State Planning Strategy 2050
- Collie Just Transition Plan
- Bunbury-Geographe Sub-Regional Strategy
- Advanced Manufacturing and Technology Hub (AMTECH)
- Waste Avoidance and Resource Recovery Strategy
- Offshore decommissioning and recycling
- State Planning Policy 2.0 Environment and Natural Resources Policy
- State Planning Policy 3.7 Planning in Bushfire Prone Areas
- State Planning Policy 2.9 Water Resources

Structure Plans/Activity Centre Plans

- Coolangatta Industrial Estate Structure Plan

Local Policies

- Shire of Collie Local Planning Strategy
- Local Planning Policy 1.1 Stormwater

Assessment against the relevant legislation and planning frameworks has been detailed in the application and the Responsible Authority Report (Appendix 5.1.C).

Budget Implications:

Nil.

Communications Requirements:

Public Consultation

The application underwent public consultation through the following ways, for a total period of 28 days:

- Shire website from 27 February to 26 March;
- Notification in local newspaper on 7 and 14 March;
- Shire Facebook page on 5 and 12 March.

Consultation via maildrop was not undertaken, due to there not being privately owned land, that is not managed by people with awareness of the proposal, within close proximity of the site.

No submissions were received from the public on the proposal.

Referrals/consultation with Government/Service Agencies

The proposal was referred to agencies and authorities for a period of 42 days, commencing 27 February to 9 April. Responses were received from the following agencies and authorities:

- Department of Fire and Emergency Services (DFES)
- Main Roads WA (MRWA)
- Department of Energy, Mines, Industry Regulation and Safety (DEMIRS)
- Department of Water and Environmental Regulation (DWER)
- Department of Biodiversity, Conservation and Attractions (DBCA)
- Department of Jobs, Tourism, Science and Innovation (JTSI)
- Water Corporation (WC)
- Department of Planning, Land and Heritage (DPLH)

The submissions received have been summarised and responded to by the Applicant and Officers in Appendix 5.1.D.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	3	Our Built Environment
Objective:	3.2	Sound land planning and building strategies and schemes

Comment:

A full planning assessment of the application is contained within the Responsible Authority Report at Appendix 5.1.C. General commentary surrounding the assessment of the proposal pursuant to the Shire’s planning framework and the broader Collie’s Just Transition Plan is provided below.

The proposal has been assessed against all the relevant legislative requirements of the Scheme, State and Local Planning Policies and the existing Coolangatta Industrial Estate Structure Plan, outlined in the Statutory and Policy section of this report. The following matters have been identified as key considerations for the determination of this application, these matters are addressed in detail in the planning assessment section of the Responsible Authority Report at Appendix 5.1.C.

- Due regard to the Coolangatta Industrial Estate Structure Plan and future structure planning of the wider Coolangatta Industrial Estate;
- The requirements of LPS6 Clause 35- Additional Site and Development Requirements and relevant Special Control Area requirements;
- Infrastructure and service provision, ie. Rail access, potable water, internal site access;
- Transport
- Water and Environment;
- Fire/Bushfire

Land Use

The proposed land use is consistent in that it proposed an industrial usage, which is consistent with the overall objectives of the zone.

The approved structure plan identifies the DE as being for coal storage and dams. While this proposal is consistent with the future intent of the Industrial Development zone, it has not been contemplated within the approved structure plan. It is important to note that the structure plan was prepared primarily to facilitate the WesTrac facility being established and does not contemplate zoning or land uses for the majority of this site. There is the ability to consider the structure plan with due regard and consider the proposal on its merits against the objectives of the zone and other Scheme requirements over the land.

It is considered that the proposed use is consistent with the objectives and future strategic direction of the Coolangatta Industrial Area and consider that the proposal will not impact on the future development of the Coolangatta Industrial Area. The supporting information provided with the application is adequate in addressing the information required to be provided with a structure plan for this lot.

Just Transition Plan

Through the implementation of Collie's Just Transition Plan, the Coolangatta Industrial Area has been identified by the State as a key location for diversification of industry in Collie. As detailed in the submission made by JTSI, they are currently undertaking structure planning for the wider Coolangatta Industrial Area to facilitate this.

JTSI confirmed in their submission that they have considered the proposal by GSWA and do not consider that this application will prejudice future development or adversely impact the orderly and proper planning of Coolangatta. This view is supported by Shire Officers. There are some components of the proposal surrounding access and infrastructure that will need to be carefully considered and managed through conditions, to ensure GSWA and future proposals in the Coolangatta Industrial Area are not impacted.

Conclusion

The decision maker is required to exercise discretion in a number of key areas as part of this proposal. Firstly, is to determine that the proposal is consistent with the principles of orderly and proper planning and given that the development being inconsistent with the existing Coolangatta Industrial Estate Structure Plan, it will not impede the future development of the area. Additionally, due to the existing Structure Plan not providing for specific development standards, the decision maker is to be satisfied that the development is consistent with the purpose, objectives and current and future amenity of the area.

The proposal is reliant on further approvals from other government agencies to allow for the project to proceed. This includes:

- Environmental/ clearing permits and licences;
- Approvals to connect to existing water supply;
- Approvals to connect to power supply;
- Approvals from Government to access and utilise the Griffin Coal rail line;
- Implementation of easements for access across the site.

It is anticipated that in obtaining these approvals, the project will have addressed all outstanding issues that relate to this application.

Additionally, if approved, the Shire will require further work to be undertaken on detailed design for surface water, effluent disposal, bushfire and landscaping.

This project is highly important in the implementation of Collie's Just Transition Plan and creating future employment in the area, with the State's commitment to close State run coal fired power stations in Collie. The GSWA is one of a number of industries seeking to establish in Collie and the Coolangatta Industrial Area, where the Synergy Battery Energy Storage System has already commenced construction.

It is recommended that the application be approved subject to conditions.

Mr Young declared an interest in item 5.2 and left the room at 7.01pm

Mr Devenish declared an interest in item 5.2 and left the room at 7.02pm.

5.2 Recruitment and Arrangements for position of Chief Executive Officer	
Reporting Department:	Chief Executive Office
Reporting Officer:	Stuart Devenish – Chief executive Officer
Accountable Manager:	Stuart Devenish – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Appendix 5.2.A – Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination Appendix 5.2.B – Standards for Chief Executive Officer Recruitment, Performance and Termination
Voting Requirement:	Absolut Majority – Part 3 of recommendation

Report Purpose

To consider arrangements for the position of Chief Executive Officer.

Officer's Recommendation/Council Decision

Resolution: 9403

Moved: Cr Italiano

Seconded: Cr Scoffern

That Council resolve to:

1. *note and accept the notice of termination of contract received from Mr Stuart Devenish dated 19 April 2024, and agree to a contract conclusion date of 28 June 2024;*
2. *appoint Mr Matthew Young as Acting Chief Executive Officer, effective from 10 June 2024, and for this period to endure until the commencement of a newly appointed Chief Executive Officer, subject to that period being not more than 12 months;*
3. *adopt, pursuant to clause 5.39B of the Local Government Act 1995, the Standards for Chief Executive Officer Recruitment, Performance and Termination as contained at Appendix 5.2 to form Policy CS2.8;*
4. *endorse the actions of the Chief Executive Officer to call for quotes from suitably qualified recruitment consultants to assist the Council in undertaking the recruitment for the position of Chief Executive Officer and authorise the selection panel to select the preferred recruitment consultant for the current CEO to engage;*
5. *appoint the following members to the Chief Executive Officer selection panel for the purposes of current recruitment:*
 - *Shire President*
 - *Deputy Shire President*
 - *Councillor - Cr John Kearney (determined by ballot vote)*
 - *Independent person – Mr Michael Murray*

Carried: 9/0

For: *Cr Miffing , Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Harverson, Cr Scoffern, Cr Kearney, Cr Hansen.*

Against: *Nil*

The officer's recommendation was amended to include authorisation for the selection panel to select the preferred recruitment consultant for the current CEO to engage.

Background:

Council is aware that Mr Devenish has provided notice of termination of his employment as provided for by the terms of the contract with the Shire. This circumstance leads to the need to make arrangements for business continuity and recruitment of a new CEO. Arrangements in this regard include appointment of an acting CEO and establishing a selection panel for recruitment.

A selection panel is necessary to assess applicants and to make a recommendation to Council regarding the most suitable application or applicants. The panel must include an independent member whose role is to bring an impartial perspective to the process and reduce any perception of bias or nepotism. This is to guard against a risk of, or perception of advantage (or disadvantage) due to matters such as associations, politics, religion or other. It is noted that an employee of the Shire or consultant cannot fulfill the role of independent member.

Appointment of a specialist consultant is recommended, ensuring due processes and statutory requirements are met. The function of a consultant would include:

- Development or review of the position description;
- Development of selection criteria
- Development of assessment methods in relation to the selection criteria
- Drafting of the advertisement
- Executive search
- Preliminary assessment of the applications
- Shortlisting
- Drafting questions for interview
- Coordinating interviews
- Preparing the selection summary assessment and recommendation.

To assist the process, the CEO has invited quotes from a number of recruitment consultants. It is intended that proposals received would be referred to the selection panel, once established, to consider the preferred consultant.

It is noted that the Act requires standards to be adopted for CEO recruitment, performance and termination. The model standards as prescribed by the *Local Government (Administration) Regulations 1996* are included at Appendix 5.2B and are suitable for adoption as a Corporate Policy. An absolute majority decision is required for adoption.

To assist recruitment, the Department of Local Government has prepared guidelines addressing the process. These are intended to ensure appointments are made in the best interests of the community, being merit based and free from bias or discrimination. The guidelines are included at Appendix 5.2.A.

Statutory and Policy Implications:

Arrangements for the appointment, review and termination of Chief Executive Officer's are governed by Part 5, Division 4 of the *Local Government Act 1995*, and Part 4 of the *Local Government (Administration) Regulations 1996*. Guidelines contained at Appendix 5.2.A provide an overview of the requirements.

Budget Implications:

Costs associated with recruitment will be accommodated within existing salary budget allocations.

Communications Requirements: (Policy No. CS 1.7)

N/A

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Business
Outcome:	5.1	Innovative leadership, forward planning and mutually beneficial partnerships

Relevant Precedents:

Recruitment processes are routinely undertaken in accordance with statutory requirements and facilitated through recruitment consultants.

Comment:

The terms of the recommendation provide for orderly arrangements during the period of CEO changeover. It is recommended that the Director Development Services Mr Young be appointed acting CEO during the period of transition.

The adoption of standards for CEO recruitment will provide suitable terms for a selection panel to progress the recruitment process. Adoption of the model standards as set out in regulations for inclusion within the policy manual is recommended accordingly.

Upon establishment, the selection panel can review consultant proposals to assist with the process, and then subsequently be guided through the tasks involved with candidate assessment and recommendation to Council. A recommendation of the selection panel will be submitted to Council for consideration, with a resolution carried by absolute majority prior to an offer of employment being made.

Mr Devenish & Mr Young returned to the chambers at 7.09pm.

6. CLOSE

The Shire President thanked Council and Staff for their attendance and declared the meeting closed at 7.10pm.

.....
Presiding Member

.....
Date





Shire of
Collie

**Ordinary Council Meeting
14 May 2024**

Appendix 10.1.A

Local Emergency Management Committee

Meeting Minutes

8 May 2024





Shire of
Collie
MINUTES

of the

**Local Emergency Management
Committee**

Wednesday 8 May 2024

Shire of Collie
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES – 8 May 2024

MINUTES

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Shire of Collie
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES – 8 May 2024

1.0 OPENING OF BUSINESS

Meeting opened at 10.30am

2.0 ATTENDANCE/ APOLOGIES & LEAVE OF ABSENCE

Members:

Matt Young	Shire of Collie - Director Development Services (Chairperson)
Kohdy Flynn	Shire of Collie - CESM / Deputy Chief Bushfire Control Officer
Shaun Partyka	Shire of Collie – Community Ranger
Darryl Noye	OIC Collie Police
Alfie Jazreen	Department of Biodiversity, Conservation and Attractions
Monika Nicholson	SES Collie
Renee Flaxman	Department of Communities
John Moroney	Synergy
Brian Penman	Department of Fire and Emergency Services

Guests:

Ian Bawden	UGL Limited
Brenton Lewis	UGL Limited
Melissa Howard	Bushfire Mitigation Coordinator

Staff:

Tracey Vogel	Shire of Collie – Development Services Administration
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Apologies:

Brett Hansen	Shire of Collie Councillor (Chairperson)
Stuart Devenish	Shire of Collie – CEO
Tamsin Emmett	Shire of Collie – Recovery Co-ordinator
Andrew Eyre	St John’s Ambulance Collie
Erin Hutchins	Department of Fire and Emergency Services
Jamie Wood	Yancoal/Premier Coal
Julian Martin	Chief Bush Fire Control Officer / South 32
Shane Hickson	VFRS Captain
Brett Hopley	Department of Biodiversity Conservations and Attractions
Elena Duncan	Collie Health Services
Greg Black	Worley Parsons
Scott Fitzgerald	Western Power
Gary Smith	Western Power
Jerome Wade	Water Corporation
Terry Hunter	Giffin Coal
Kim Smith	Bluewaters Power Station
Wayne Place	South32

Quorum:

Presiding Member to ensure that there is a quorum. A quorum for this Committee is 4 voting members.

Shire of Collie
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES – 8 May 2024

2.1 Confirmation of LEMC contact details and key stakeholders

All members are asked to email any updates / changes to the contact list. Members to confirm contact details and available resources to update the Emergency Contacts and Resources Directory as per State Emergency Management Policy V2.06

3.0 QUESTION TIME FOR THE PUBLIC

4.0 DISCLOSURE OF MEMBERS' INTEREST

5.0 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

5.1 Deputation from Bushfire Risk Mitigation Coordinator, Melissa Howard, on the Bushfire Risk Management Program

6.0 CONFIRMATION OF THE PREVIOUS MEETINGS OF MINUTES

Committee Recommendation:

That the unconfirmed Minutes of the Local Emergency Management Committee meeting held on 15 November 2023 be confirmed as a true and accurate record of the meeting.

Moved: Monika Nicholson

Seconded: Kohdy Flynn

Carried

7.0 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

8.0 MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

9.0 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

10.0 QUARTERLY MEETING REPORTS

Members to outline any incidences of note, exercises and training, policy or strategy across the Shire or their organisation including any findings or issues in relation to emergency response and / or recovery.

10.1 Department of Fire and Emergency Services
(attachment 2)

10.2 Department of Biodiversity Conservation and Attractions
(verbal report)

10.3 Shire of Collie CESM
(attachment 3)

10.4 Department of Communities
(attachment 4)

Shire of Collie
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES – 8 May 2024

- 10.5 Department of Primary Industries and Regional Development**
- 10.6 Shire of Collie CBFCO**
- 10.7 Collie Health Services**
- 10.8 State Emergency Services**
- 10.9 St John Ambulance WA**
- 10.10 WA Country Health Service**
- 10.11 WA Police**
- 10.12 Water Corporation**
- 10.13 Synergy**
- 10.14 General: Coal Miners/Power Stations/South 32**

11.0 GENERAL BUSINESS

11.1 Extension to Bushfire Risk Mitigation Coordinator Grant Agreement (attachment 1)

DFES currently part funds a Bushfire Risk Mitigation Coordinator (BRMC), who works across the Shires of Collie, Capel and Dardanup and implements the Bushfire Risk Management (BRM) Program. This current agreement runs for 3 years, from 1 July 2022 to 30 June 2025.

The BRM Program is the identification and classification of bushfire risk within the participating local governments respective areas. The program involves the development and implementation of a treatment plan in respect of the identified risks, through the utilisation of shared resources and the cooperation between local governments, State Agencies, private owners and/or occupiers of land.

BRM Plans document the bushfire related risk to community assets and outline treatments to mitigate these risks. The BRMC, through the coordination of local government mitigation activities, performs a vital role in managing bushfire risk within local communities. The BRMC is responsible for ensuring local government mitigation programs are effectively developed, implemented and evaluated.

DFES has advised that it is in a position to fund this BRMC position beyond the current arrangement and for a further 3 years, taking the provision of funds from 1 July 2025 to 30 June 2028. DFES would continue to provide the 30% grant for this period.

DFES seeks support from the participating Shires of their continued support in funding the BRMC for another 3 years.

The Shire of Collie has successfully attracted and committed MAFF funding through the BRMC, and despite the challenging dry conditions, has seen fire mitigation initiatives implemented across many Shire owned reserves.

Shire of Collie
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES – 8 May 2024

Committee Recommendation:

That Council:

1. Advise DFES that it supports a 3 year extension to the Bushfire Risk Mitigation Coordinator Grant Agreement with DFES and the Shires of Capel and Dardanup to 30 June 2028; and
2. Authorises the CEO to enter into an additional grant agreement.

Moved: Kohdy Flynn

Seconded: Darryl Noye

Carried

11.2 Committee Meeting Cycle Trial

Brian Penman (DFES) outlined that the Shire had completed the LEMC trial for conducting two (2) meetings per year, and it was DFES's preference, consistent with the State Emergency Management Procedures, that the LEMC should meet four (4) times a year. This is preferred as personnel change regularly, and emergency policy and issues arising are dynamic and should be brought up at more regular meetings.

Kohdy Flynn (SoC) raised concerns around conflicting LEMC's across the South West, and agencies difficulties in attending.

It was agreed that DFES should circulate a calendar of other local governments LEMC meeting so as to avoid conflicting dates. The Shire should also make the meetings available to be attended via video conference, so as to limit some agencies travel (although attendance in person is preferred).

Committee Recommendation:

That the Local Emergency Management Committee, having trialled a two (2) meeting per annum meeting trial revert back to a four (4) meetings per annum.

Moved: Brian Penman

Seconded: Renee Flaxman

Carried: 5/2

12.0 CLOSE AND NEXT MEETING

The committee shall meet every three (3) months and as recommended under State Emergency Management Procedures.

Shire of Collie
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES – 8 May 2024

13.0 ATTACHMENTS

1. 2025-28 BRMC LG Grant Agreement – Shire of Capel
2. Department of Communities Report
3. District Officer Emergency Management DFES Report
4. Shire of Collie CESM Report

Meeting was closed at 11.48am.

I certify that these minutes were confirmed by the Shire of Collie Local Emergency Management Committee.

Presiding Member: _____

Date: _____



**BUSHFIRE RISK MITIGATION COORDINATOR
GRANT AGREEMENT**

May 2024

Accountants (IPA) and who is independent from the Organisation. Auditor must be registered as a company auditor or equivalent under a law in force in Western Australia.

Auditor General means the Auditor General established by the Auditor General Act 2006.

BRM means Bushfire Risk Management

BRMC means Bushfire Risk Mitigation Coordinator

BRMS means Bushfire Risk Management System

Business Day means a day other than a Saturday, Sunday or public holiday in Western Australia.

Grant Funds means the amount or amounts specified in item 6 of Schedule 1.

Grantee refers to the 1st Organisation in this Agreement.

Organisation means either the 1st, 2nd, 3rd and 4th Organisation or all as the context requires.

Party means each of the Grantor or the 1st, 2nd, 3rd and 4th Organisation as the context requires and **Parties** means all of them.

Program means the initiative or activities to be undertaken with the Grant Fund specified in item 2 of Schedule 1.

2. PAYMENT OF GRANT FUNDS

Subject to the terms and conditions of this Agreement, the Grantor will pay to the Grantee, on behalf of the Organisation, the Grant Funds in accordance with the payment schedule specified in item 6 of Schedule 1.

3 OBLIGATIONS OF ORGANISATION

3.1 Use of Grant Payment

The Organisation will use the Grant Funds solely for the Approved Purpose.

3.2 No Changes

The Organisation will not make any changes to the Approved Purpose without the prior written consent of the Grantor.

3.3 No Endorsement

The Organisation agree that nothing in this Agreement constitutes an endorsement by the Grantor of any goods or services provided by the Organisation.

3.4 Request for Information

The Organisation is to provide the Grantor with any documents or information relating to this Agreement or the program within ten (10) business days of receiving such a request from the Grantor.

3.6 Accounts and Reporting

- (a) The Organisation is to comply with Reporting Requirements as specified in Schedule 2 and such additional information as requested by the Grantor.
- (b) The Organisation is to keep proper financial records, including invoices and receipts, in accordance with generally accepted accounting principles and practices.
- (c) All reporting of financial information is to be certified by the Chairperson, CEO or equivalent of the Organisation.

3.7 Special Conditions of Grant

The Organisation agrees to comply with the special conditions (if any) specified in item 4 of Schedule 1.

3.8 General Undertaking of Organisation

The Organisation must:

- (a) at all times duly perform and observe its obligations under this Agreement and will promptly inform the Grantor of any occurrence, which might adversely affect its ability to do so in a material way;
- (b) undertake its responsibilities under this Agreement with integrity, good faith and probity in accordance with good corporate governance practices;
- (c) not, nor attempt to, sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers or obligations under this Agreement;
- (d) comply with all State and Commonwealth laws, rules, regulations and by-laws;
- (e) cooperate fully with the Grantor in the administration of this Agreement; and
- (f) upon reasonable notice, provide the Grantor or its agents, with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property directly related to the Approved Purpose for the purpose of audit and inspection by the Grantor in order to verify compliance by the Organisation with this Agreement.

4. REPAYMENT AND RETENTION OF GRANT FUNDS

The Grantee, on behalf of the Organisation, must repay the Grantor any funds that the Grantor has paid which are not used in accordance with this Agreement unless there has been written agreement otherwise between the

parties. The Grantee must promptly repay the Grantor all unspent Grant Funds associated with this Agreement.

5. LIMITATION OF LIABILITY

The Grantor does not accept any responsibility or liability for the success or otherwise of the Approved Purpose and is not liable for any losses which may be suffered by the Organisation in undertaking the Approved Purpose.

6. FREEDOM OF INFORMATION ACT 1992 AND FINANCIAL MANAGEMENT ACT 2006

- (a) The Organisation acknowledges and agrees that this Agreement and information regarding it is subject to the *Freedom of Information Act 1992* and that the Grantor may publicly disclose information in relation to this Agreement, including its terms and the details of the Organisation.
- (b) The parties acknowledge and agree that, despite any provision of this Agreement to the contrary, the powers and responsibilities of the Auditor General under the *Financial Management Act 2006* are not limited or affected by this Agreement.
- (c) The Organisation must allow the Auditor General, or an authorised representative, to have access to and examine the Organisation's records and information concerning this Agreement.

7. NOTICES

Any notice or other communication that may or must be given under this Agreement:

- (a) must be in writing;
- (b) may be given by an authorised officer of the Party giving notice;
- (c) may be:
 - (i) hand delivered or sent by prepaid post to the address of the Party receiving the notice as set out in item 5 of Schedule 1; or
 - (ii) sent by email to the email address of the Party receiving the notice as set out in item 5 of Schedule 1;
- (d) subject to paragraph (e), is taken to be received:
 - (i) in the case of hand delivery, on the date of delivery;
 - (ii) in the case of post, on the third Business Day after posting; and
 - (iii) in the case of email, on the date of transmission; and
- (e) if received after 5.00 pm or on a day other than a Business Day, is taken to be received on the next Business Day.

8. DEFAULT AND TERMINATION

8.1 Event of Default by the Organisation

An Event of Default occurs if:

- (a) the Organisation breaches any of its obligations under this Agreement which continues without remedy for ten (10) business days after notice in writing has been served on the Organisation by the Grantor;
- (b) the Organisation becomes insolvent or is deemed to be insolvent under the *Corporations Act 2001* (Cth); or
- (c) if the Grantor has reasonable grounds to believe that the Organisation is unwilling or unable to comply with its obligations under this Agreement.

8.2 Effect of Event of Default

If an Event of Default occurs, the Grantor may either:

- (a) terminate the Agreement by providing a further ten (10) business days notice in writing to the Organisation of the Event of Default; or
- (b) suspend payment of the Grant Funds until the Event of Default is remedied; or
- (c) recall all unspent Grant Funds, relating to the salaries, in accordance with Annex A.

8.3 Termination

The Agreement may be terminated by mutual consent and agreement by all parties.

8.4 Recommencement of Grant Payment

The Grantor may, in its absolute discretion, recommence payment of the Grant Funds if and when the Organisation has rectified the Event of Default as per clause 8.2(b) and 8.2(c). If the Agreement is terminated under clause 8.2(a) it is considered terminated and recommencement cannot occur.

8.5 Acquittal

Acquittal of each financial year's Grant Funds is required at the end of the respective financial year in accordance with Schedule 2. This arrangement will be in place for the entire Agreement period. Where applicable, payment of the Grant Funds is dependent on the successful acquittal of the previous year's grant. Acquittal of the final financial year's Grant Fund will signal termination by performance of the Agreement.

9. GOODS AND SERVICES TAX (GST)

- (a) For the purposes of clause 9:
 - (i) "GST" means the goods and services tax applicable to any taxable supplies as determined by the GST Act; and

- (ii) "GST Act" means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* and includes all associated legislation and regulations;
 - (iii) the terms "supply", "tax invoice", "taxable supply" and "value" have the same meanings as in the GST Act.
- (b) If the supply of anything under this Agreement is a taxable supply under the GST Act, the Grant Funds shall be inclusive of GST.
- (c) The obligation of the Grantor to pay the GST on any supply by the Organisation under this Agreement is conditional upon the prior issue by the Organisation to the Grantor of a tax invoice, which complies with the GST Act. This provision applies notwithstanding any law to the contrary.
- (d) If the parties agree that the Grantor will issue the Organisation with a Recipient Created Tax Invoice (RCTI), then the parties hereby agree that:
 - (i) the Grantor will issue a RCTI in respect of GST payable on the supply of the program and the Organisation will not issue tax invoice in respect of that supply;
 - (ii) the Organisation warrants that it is registered for the purposes of GST and the Organisation will notify the Grantor in writing if it ceases to be registered for the purposes of GST during the term of this Agreement ("the Term");
 - (iii) the Grantor warrants that it is registered for the purposes of GST and the Grantor will notify the Organisation in writing if it ceases to be registered for the purposes of GST, or if it ceases to satisfy the requirements of the *GST Act* during the Term; and
 - (iv) the Grantor will indemnify and keep indemnified the Grantee for GST and any related penalty that may arise from an understatement of the GST payable on the supply of the program for which the Grantor issues a RCTI under this Agreement.

10. RELATIONSHIP

The Parties agree that nothing in this Agreement may be construed to make either of them a partner, agent, employee or joint venturer of the other.

11. WAIVER

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by both parties.
- (b) A waiver by either party will not prejudice that party's rights in relation to any further breach of this Agreement by the other party.
- (c) Any failure to enforce this Agreement, or any forbearance, delay or indulgence granted by one party to the other party, will not be construed as a waiver any rights.

12. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties and supersedes all communications, negotiations, arrangements and agreements, whether oral or written, between the parties with respect to the subject matter of this Agreement.

13. VARIATION

Any modification, amendment or other variation to this Agreement must be made in writing and duly executed by all parties.

14. DISPUTE RESOLUTION

Before resorting to external dispute resolution mechanisms, the Parties shall in good faith attempt to settle by negotiation any dispute in relation to this Agreement, and where practical, each Party shall refer the matter to personnel who have authority to intervene and facilitate some form of resolution.

Executed by the Parties hereto:

For and on behalf of the Grantor:

Signature of Authorised Person

Dated _____

Darren Klemm AFSM

Print full name of Authorised Person

Fire and Emergency Services Commissioner

Position of Authorised Person

For and on behalf of the 1st Organisation:

Signature of Authorised Person

Dated _____

Print full name of Authorised Person

Position of Authorised Person

For and on behalf of the 2nd Organisation:

Signature of Authorised Person

Print full name of Authorised Person

Dated _____

Position of Authorised Person

For and on behalf of the 3rd Organisation:

Signature of Authorised Person

Print full name of Authorised Person

Dated _____

Position of Authorised Person

SCHEDULE 1

DEFINITION OF PROGRAM OR SERVICE TO BE FUNDED

1. Approved Purpose of Grant

The Approved Purpose of the Grant is to enable the Organisation to pay the salary of the BRMC, as described in Annex A, to work with stakeholders and plan, complete and evaluate BRM activities. The Grant Funds can only be used to pay the salary component of the recommended BRMC budget (Annex A). All local government parties to this Agreement agree to cover the residual salary amount and all other recommended costs such as allowances and non-salary items as per Annex A.

2. Program Definition and/or Anticipated Activities

The BRM Program is the identification and classification of bushfire risk within the participating local government(s) respective areas. The program involves the development and implementation of a treatment plan in respect of the identified risk(s), through the utilisation of shared resources and the cooperation between local governments, State Agencies, private owners and/or occupiers of land.

BRM Plans document the bushfire related risk to community assets and outline treatments to mitigate these risks. The BRMC, through the coordination of local government mitigation activities, performs a vital role in managing bushfire risk within local communities. The BRMC is responsible for ensuring local government mitigation programs are effectively developed, implemented and evaluated.

a) Responsibilities of the Organisation

- i) The Organisation, through the BRMC, will prepare and submit the reports as specified in Annex B to DFES' Bushfire Mitigation Branch.
- ii) The Organisation agrees that the BRMC position will be employed under and administered by the Grantee, for the period covered by this Agreement.
- iii) The Organisation must cooperate fully with Grantor in respect of the administration of this Agreement.
- iv) The Organisation must properly provide for the care, safety, security and protection of all records as defined herein, (whether created by Grantor, the Organisation or any other person) that are in their custody or control.
- v) Unless the Grantor agrees otherwise in writing, the Organisation must provide everything necessary to enable it to fully comply with all its obligations under this Agreement.
- vi) The Organisation must take out and maintain insurance in relation to all insurable liabilities of the Organisation under this Agreement, as specified in Schedule 1 of this Agreement.
- vii) The Organisation agrees to use local or regional human resources, products and services for the BRM Program wherever possible.

- viii) The Organisation must obtain oversight of the BRMC's daily activities to ensure they work within the terms of this Agreement and achieve the program's objectives, as per the BRM induction package, in a timely manner.
- ix) The Organisation must nominate a suitable employee to manage the BRMC's obligations, as identified in this Agreement, and must provide their contact details to the Grantor.
- x) It is recommended the Organisation provide the equipment, as set out in Annex A, to the BRMC.
- xi) The Grantee agrees to procure and maintain Workers Compensation Insurance or comparable Personal Accident Insurance for the position of the BRMC.

b) Responsibilities of the Grantor

- i) The Grantor will provide strategic assistance and advice to the Organisation concerning the implementation of their BRM Plan.
- ii) The Grantor will provide templates, guidelines and the procedures (where available) necessary for the Organisation to implement their BRM Plan.
- iii) The Grantor will provide technical expert advice and support through the Bushfire Risk Management Officer assigned to the Region or where not allocated through the Bushfire Mitigation Branch.
- iv) The Grantor will provide training to the BRMC in the BRM process and the use of the BRMS.
- v) The Grantor will inform the Organisation of any updates or changes to the BRM process or BRMS.
- vi) The Grantor will provide BRMS Information Technology support to the Organisation.
- vii) The Grantor will ensure that the licence for the use of BRMS remains in force, at its own cost, for the duration of the grant period.
- viii) The Grantor will provide the Organisation with the required template to complete the acquittal of the Grant Funds.

c) Appointment of the BRMC

The following conditions must be adhered to during the appointment of the BRMC:

- i) The selection process for the position of the BRMC will be managed by the Grantee in consultation with all parties to this Agreement.
- ii) The Grantor will be entitled to nominate at least one representative to the selection panel if a panel is required.
- iii) The BRMC will undertake the role as per the agreed Job Description Form (JDF) as set out at Annex G.

- iv) The BRMC will be an employee of the Grantee and will be employed under the relevant Local Government Industry Award or a contract arrangement for the duration of the grant period unless a variation is sought.
- v) Although the Grantee will host the BRMC, the BRMC's time (Annex E) and equipment will be shared between the Organisations in this Agreement, where applicable, to ensure the success of the BRM program for all participants.
- vi) The BRMC's performance will be managed according to the terms set out in the BRMC Business Plan. The Grantor and Grantee reserve the right to terminate the BRMC's contract following failure to achieve the specified key performance indicators.

d) Training

- i) The Grantor will provide the BRMC with the necessary BRM and BRMS training, through self-paced and/or workplace delivery strategies.
- ii) The Grantor will coordinate the BRMC induction process.
- iii) The Organisation will direct the BRMC to adhere to the conditions, processes and procedures contained within the induction package.

3. Agreement Term

This Agreement is effective from 01 July 2025 to 30 June 2028, as outlined in item 4 Schedule 1.

Unless terminated earlier, this Agreement will be considered fully performed and terminated at the time of Acquittal of the final year's Grant Fund.

4. Special Conditions of Grant

The Period of the Agreement for the Organisation will be 36 months from 01 July 2025 – 30 June 2028. All Organisation parties to the Agreement, and sharing the services of the BRMC, will abide by the terms of the Agreement. The Agreement will be reviewed by the Grantor and Organisation on an annual basis.

a) Use of BRMS

- i) A BRMS account will be established by the Grantor following successful completion of the identified training by the BRMC.
- ii) All BRMS technical queries will be made to the Grantor through the BRMS Administrator.
- iii) Parties acknowledge that the performance of BRMS is dependent on the internet speeds of each Organisation.

b) BRMS and BRM Material

- i) The BRMS logo and all BRM program materials including Induction Manual, Guidelines, Handbook, training manuals and brochures will be provided by the Grantor to the Organisation royalty-free to be used only as set out in this Agreement.
- ii) The Grantor's ownership of the intellectual property rights in the materials must be acknowledged whenever the materials are published, copied or circulated.
- iii) The Organisation will provide the Grantor with public recognition on all literature and promotional material for the BRM program, in the format approved by the Grantor.
- iv) The Organisation may not amend the BRM program material in any way, unless approved by the Grantor in writing.
- v) Should the Grantor amend BRM material in any way then the Organisation are obliged to ensure they publish and/or circulate the most recent version.
- vi) The BRM program material may not be used by the Organisation for commercial gain.

c) Unavailability of BRMC

Where the appointed BRMC is unavailable at any time during the Agreement Term, the Grantee will promptly advise the Grantor and propose a substitute. Any substitute must be approved by the Grantor. The Grantor may not unreasonably withhold its approval of a substitute, but it may give its approval subject to such conditions, as it reasonably considers necessary to protect its interests under this Agreement.

d) Intellectual Property Rights

- i) The Intellectual Property Rights in BRMS is owned by Amristar Solutions Pty Ltd. The Organisation acknowledges that the use of BRMS is subject to a licence agreement between the owners of the Intellectual Property Rights and the Grantor.
- ii) Upon expiry of the BRMS licence agreement, the Organisation shall no longer make use of BRMS unless with written permission of the owner of the Intellectual Property Rights and the Grantor.
- iii) The obligations of the Organisation under this clause are continuing obligations and survive expiration or termination of this Agreement.
- iv) The Organisation further acknowledge that the Intellectual Property Rights in the data supplied to them for the purposes of mapping are owned by the entities that provide these layers to the Organisation and the terms of any agreement that the data provider may require must be adhered to. In addition, the Confidentiality provisions of this Agreement will apply to the data.

- v) Relevant information and images contained in the BRM Planning Guidelines and templates are published in accordance with the SAI Global licencing agreement. The agreement does not extend to additional documents outside of specified material.

e) Confidentiality

- i) The Grantor may publicly disclose the identity of the Grantee, the value of this Agreement and a description of the BRM program.
- ii) The Organisation acknowledges that this Agreement, and information held or compiled by the Grantor or the State of Western Australia in relation to this Agreement, is subject to the *Freedom of Information Act 1992*.
- iii) In addition to the general definition of Confidential Information the following information is specified as confidential: all information and documentation provided by external parties for use in the BRMS that relates to critical infrastructure and/or threatened environmental areas and/or culturally sensitive areas and/or is specified by the external party as confidential.
- iv) The Organisation must keep all Confidential Information confidential. The Organisation must not use or disclose the Confidential Information to any person except:
 - 1) where necessary for the purpose of performing tasks within the BRM program; or
 - 2) as authorised in writing by the Grantor or the external party, as the case may be; or
 - 3) to the extent that the Confidential Information is public knowledge (other than because of a breach of this clause by the Organisation); or
 - 4) as required by any law, judicial or parliamentary body or governmental agency; or
 - 5) when required (and only to the extent required) to the Organisation professional advisers, and the Organisation must ensure that such professional advisers are bound by the confidentiality obligations imposed on the Organisation under this clause.
- v) Except to the extent that the Organisation are required by law to retain any records, the Organisation must return all records containing Confidential Information immediately at the expiration or termination of this Agreement.

f) Data Security

The Organisation must:

- i) prohibit and prevent any officer, employee, contractor or agent of the Organisation who does not have the appropriate level of security clearance from gaining access to BRMS or the Confidential Information and without limiting this requirement, use reasonable endeavours to prevent any unauthorised person from gaining access to BRMS or the Confidential

Information; and

- ii) notify the Grantor immediately, and comply with all directions of the Grantor, if an Organisation becomes aware of any contravention of data security requirements.

g) Access

- i) The Organisation must keep accurate, complete and current written record in respect of this Agreement and must comply with the directions of the Grantor in relation to the keeping of records, whether those directions relate to the period before or after the expiry of this Agreement.
- ii) The Organisation must allow the Grantor to have reasonable access to all records in the custody or control of the Organisation and to examine, audit, copy and use these records. For this purpose, subject to the Grantor giving reasonable prior notice, the Organisation(s) must allow the Grantor to have reasonable access to any premises used or occupied in connection with the BRMP program.
- iii) The Organisation must do everything necessary to obtain any third-party consents, which are required to enable the Grantor to have access to records under this clause.
- iv) The Organisation acknowledges that the Grantor will have access to all data within BRMS.
- v) A participating Organisation will not have access to any other Organisation's data unless shared assets and/or treatments warrant this requirement. Approval for sharing the data must be provided to the respective Organisation and the Grantor so that the necessary BRMS access privileges can be granted.

h) Indemnity

Each Organisation indemnifies the Grantor, the State of Western Australia and all their respective officers, employees and agents against all costs, losses, expenses, claims, damages and other liabilities (including, without limitation, legal costs and expenses) as a result of any action, suit, claim, demand or proceeding taken or made by any third party arising from or in connection with:

- i) any breach of contract by an Organisation under this Agreement;
- ii) any wilful, tortious or unlawful act or omission of an Organisation or all officers, employees, agents or contractors of an Organisation;
- iii) any breach of a State, Commonwealth or Territory law relevant to this Agreement by an Organisation; or
- iv) any claim for damages arising out of the BRM program and/or risk treatments undertaken or not undertaken by an Organisation.

i) Insurance

i) The following insurance is required:

- 1) The Grantee: Workers Compensation Insurance or comparable Personal Accident Insurance for the position of the BRMC for the duration of the employment contract.
 - 2) Each Organisation: Professional indemnity insurance and Public Liability Insurance for the duration of this Agreement plus six months after termination.
- ii) Each Organisation must provide the Grantor with sufficient evidence of the insurances required under this clause (including, if requested, a copy of any policy) and provide a certificate of currency of insurance, as requested by the Grantor at any time.
- iii) If an Organisation becomes aware of any event or incident occurring, which gives rise or is likely to give rise to a claim under any insurance required under this clause, it must as soon as reasonably practicable notify the Grantor in writing of that event or incident.
- iv) Failure to comply with this clause will not invalidate or otherwise affect any indemnities, liabilities and releases of this Agreement.
- v) The obligations of the Organisation under this clause are continuing obligations and survive expiration or termination of this Agreement for so long as the obligations of the Organisation under this clause continue.
- vi) Nothing in this clause limits an Organisation's other liabilities under this Agreement.

j) Notices

Notices or other communication can be sent by email to the email address of the recipient as set out in item 5 of Schedule 1.

k) Grant Funds

The Grantee will ensure that the bank account into which the Grant Funds are deposited is not overdrawn at any time during the term of this Agreement.

5. Notice Addresses

- (a) Grantor : Fire and Emergency Services Commissioner
Registered Mail: Bushfire Mitigation Branch
GPO Box P1174 PERTH WA 6844
Email: BRMP@dfes.wa.gov.au
- (b) Organisation: Shire of Collie
Registered Mail: 87 Throssell Street, Collie, WA 6225
Email: colshire@collie.wa.gov.au

- (c) Organisation: Shire of Dardanup
Registered Mail: PO Box 7016, Eaton, WA 6232
Email: records@dardanup.wa.gov.au
- (d) Organisation: Shire of Capel
Registered Mail: PO Box 369, Capel, WA 6271
Email: info@capel.wa.gov.au

PAYMENT SCHEDULE

6. Method of payment and total amount of Grant Funds

Payment of the Grant Funds (exclusive of GST) will be made in the amounts detailed below and within ten (10) business days of receipt of an invoice from the Grantee.

PAYMENT SCHEDULE	AMOUNT TO BE PAID (\$)	PAYMENT DATE
2025-26 DFES 30% funding LG(s) 70% funding	Grant Amount TOTAL \$50,780	Within ten (10) business days of receipt of an invoice from the Grantee
2026-27 DFES 30% funding LG(s) 70% funding	Grant Amount TOTAL \$51,043	Within ten (10) business days of receipt of an invoice from the Grantee
2027-28 DFES 30% funding LG(s) 70% funding	Grant Amount TOTAL \$52,353	Within ten (10) business days of receipt of an invoice from the Grantee

7. Vehicle

It is recommended that the vehicle used by the BRMC meets the proposed specifications (Annex C).

8. System Requirements

The Information Communications Technology (ICT) equipment used by the BRMC should meet the minimum specifications (Annex D) to ensure adequate performance of BRMS.

SCHEDULE 2

REPORTING REQUIREMENTS

1. Acquittance Report

The Grant Funds must be acquitted on an annual basis within 30 business days of the Grantor providing the Grantee with an Acquittance Report template. The Grantee must provide the Grantor with a completed and signed Acquittance Report, which is to include:

- a. A final statement of income and expenditure consisting of:
 - i. an expenditure/financial statement (exclusive of GST) signed by the Chief Executive Officer or Accountable Officer, detailing budgeted expenditure in accordance with the Approved Budget and actual expenditure on the BRM program described in the request; and
 - ii. An extract from the payroll system that evidences a breakdown of the BRMC salary.

The Organisation must ensure that:

- i. any unexpended funds held by the Organisation are returned to the Grantor as per invoice payment terms.
 - ii. financial accounts and records to enable identification of the grant, payments and receipts will be maintained and provided when requested.
- b. Audited Inspection
- i. Upon receipt of the Organisations financial reports the Grantor may request an inspection of the financial records by an Auditor appointed by the Grantor. Costs associated with this audit will be paid by the Grantor.
 - ii. If a preliminary survey by the appointed Auditor reveals that the appropriate accounting standards have not been complied with; the Grantor may recommend that any further payments of Grants be withheld, or Grant Funds are returned to the Grantor, until agreed action has been taken.

2. Treatment Reports

The BRMC is required to provide DFES, and their respective LGs, with an update on the status of each local government's mitigation program (Annex B).

3. Business Plan

The Business Plan describes the key tasks to be completed by the BRMC and performance indicators to ensure the desired outcomes are achieved. The plan enables the respective LGs and DFES to manage the BRMC's workload and provides a mechanism to establish and maintain effective LG mitigation programs.

ANNEX A

Recommended BRMC Budget

ITEM Funded	Grant Period		
	2025-26	2026-27	2027-28
SALARY			
Salary/Wages	\$ 102,994.00	\$ 106,083.82	\$ 109,266.33
ON COSTS			
Workers Compensation Superannuation Leave	\$ 26,428.26	\$ 27,221.11	\$ 28,037.74
Subtotal Salary	\$129,422.26	\$133,304.93	\$137,304.08
ICT COST			
Laptop Computer, accessories and data card	\$ 3,371.56	-	-
Mobile Phone & Usage	\$ 1,873.09	\$ 1,891.82	\$ 1,910.74
VEHICLE COSTS			
Lease/Service	\$ 15,765.15	\$ 15,922.80	\$ 16,082.03
Fuel	\$ 11,238.52	\$ 11,350.91	\$ 11,464.42
OTHER			
other (inc equipment and PPE)	\$ 1,873.09	\$ 1,891.82	\$ 1,910.74
Training	\$ 1,560.91	\$ 1,576.52	\$ 1,592.28
Travel Allowance	\$ 4,162.42	\$ 4,204.04	\$ 4,246.08
Other (furniture/fittings/administration)			
Subtotal Ancillary Costs	\$39,844.74	\$36,837.90	\$37,206.28
GRAND TOTAL (EX GST) rounded	\$169,267	\$170,143	\$174,510

Approved Grant (salary component only)

	Grant Period		
ITEM Funded	2025-26	2026-27	2027-28
TOTAL (EX GST)	\$50,780	\$51,043	\$52,353

The Grant Funds can only be used to pay the salary component of the recommended BRMC budget.

ANNEX B

Reporting

The BRMC is responsible for preparing, submitting and coordinating the approval of all the deliverables stated in the BRMC's Business Plan.

ANNEX C

Recommended Base Vehicle Specifications

- Diesel 4 x 4 including low range capability
 - Dual Cab ute with secure lockable canopy
- Air conditioned
- Reversing Camera and sensors
- Tinted windows
- Heavy Duty Bullbar
- Driving Lights
- Cell Fi (Phone booster) if available from hire company
- Automatic transmission
- Seat covers
- Heavy duty floor mats
- DFES and Local Government logos

ANNEX D

Recommended Minimum System Requirements

Hardware	Tablet/laptop and docking station Desktop single monitor	Specifications to suit minimum system requirements on software
Web Browser	Google Chrome (Windows and Linux)	Latest stable version supported / preferred browser for BRMS
	Microsoft Edge	Latest stable version supported
	Microsoft Internet Explorer (Windows)	Version 11 (Internet Explorer's Compatibility View is not supported)
	Mozilla Firefox (Windows and Linux)	Latest stable version supported
Applications	Microsoft Office Pro (word, excel, outlook, publisher)	Latest version
	Microsoft Visio/Project	Latest version
	Microsoft Outlook	Latest version
	Adobe Acrobat pro	Latest version
	Local Government mapping and records management system	Latest version
Operating System	Windows	Windows 10 or latest version
Mobile Phone	Smart Phone	Latest version

ANNEX E

Bushfire Risk Mitigation Coordinator Allocation

The BRMC will work within the following Organisations to assist with the development, implementation and monitoring of each local government's bushfire mitigation programs.

<u>Year of Support</u>	<u>Grantee (Host LG)</u>	<u>Organisation (Local Government)</u>	<u>Support Days per Fortnight</u>
2025-26	Shire of Capel	Shire of Capel	Equal days support between 3 LGAs
		Shire of Dardanup	
		Shire of Collie	
2026-27	Shire of Capel	Shire of Capel	Equal days support between 3 LGAs
		Shire of Dardanup	
		Shire of Collie	
2027-28	Shire of Capel	Shire of Capel	Equal days support between 3 LGAs
		Shire of Dardanup	
		Shire of Collie	

ANNEX F

Location:

The BRMC will be employed (hosted) by the Shire of Capel for the period of the grant.

ANNEX G

Bushfire Risk Mitigation Coordinator

Job Description Form

The Government of Western Australia's Bushfire Risk Management (BRM) program is a state-wide initiative that is responsible for the development and implementation of local government BRM Plans. The program involves the collaboration of stakeholders, across all land tenure, to identify and mitigate bushfire risk within local communities.

The Role

The Bushfire Risk Mitigation Coordinator (BRMC) is responsible for developing and implementing local government bushfire treatment programs. The BRMC works closely with relevant stakeholders to identify and prioritise mitigation activities within designated local governments and ensures treatment plans are effectively planned, delivered and evaluated.

Responsibilities

Mitigation Planning

- Review local government(s) bushfire risks to determine treatment priorities, including Annual Scheduled Treatment Plan and 3-year Indicative Treatment Plan.
- Liaise with DFES' BRMO, CESH (where appointed) and other relevant stakeholders to confirm and document appropriate treatment strategies for LG bushfire risks within the BRM Plan.
- Prepare, submit and manage Mitigation Activity Fund Grants Program applications to support the provision of funds required to implement LG treatment programs.
- Prepare and obtain approval of planned burning prescriptions, and other necessary applications/permits, that are required to implement mitigation activities.
- Undertake the necessary review and updates to ensure LG BRM Plans are current and maintain endorsement status.

Mitigation Implementation and Evaluation

- Manage contractors to ensure the agreed mitigation works are performed on time, within budget and to the required standards.
- Perform risk re-assessments following the completion of treatment activities and ensure risk assessments have been completed using the current BRM methodology.
- Inform relevant stakeholders of the status of treatment activities and escalate, to DFES' BRMO, all risks and issues that may prevent the successful completion of mitigation works.
- Manage the acquittal of all BRM grant applications, including the MAFGP, in accordance with the relevant grants program.
- According to experience and availability, facilitate implementation of prescribed burns with LG staff and volunteers.
- Ensure all BRM data, relevant to local government(s) Annual Scheduled Treatment Plan and 3-year Indicative Treatment Plan is captured in DFES' Bushfire Risk Management System (BRMS).

Other

- Liaise with DFES' BRMO, and other landholders, to support the effective implementation of "tenure-blind" mitigation programs.

- Complete reports and other requests for BRM information, as required, within established timeframes.
- Provide BRM training, where appropriate, to LG staff and volunteers.
- Present relevant LG mitigation programs at BFAC.
- Arrangements for the BRMC to attend bushfires within their jurisdiction are to be discussed and confirmed between the relevant LG, BRMC and DFES region.

Selection Criteria

Essential Pre-requisite

1. Possession of a current unrestricted C Class Western Australian driver's licence (as a minimum) which must remain valid for the duration of employment.

Essential

1. Demonstrated experience and knowledge of emergency management and bushfire risk management, including understanding of the role of landholders and agencies in the management of bushfire risk.
2. Demonstrated experience in applying bushfire mitigation strategies that sustain the natural environment by maintaining conservation values and biodiversity.
3. Demonstrated conceptual, analytical and problem-solving skills.
4. Understanding and experience in the application of risk management principles.
5. Well-developed communication and interpersonal skills, with demonstrated ability to liaise, consult and negotiate effectively with a wide range of stakeholders including contractors, government officers, industry and private landowners.
6. Proven ability to plan, prioritise and organise workloads to meet agreed timeframes
7. Proven experience working with ICT based systems including ability to effectively perform data entry, analysis and reporting.

Highly Desirable

1. Experience in rural fire management including planned burning and firefighting, with an understanding of the principles of bushfire behaviour and suppression activities.
2. Experience applying and managing external grants and funding.
3. Knowledge and understanding of DFES' Bushfire Risk Management System.
4. Experience in managing projects



LOCAL EMERGENCY MANAGEMENT COMMITTEE REPORTING

Agency:

Department of Communities
(Communities)

Shire of Collie

Report prepared by:	Renee Flaxman	Position:	Regional Coordinator
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Date: From – April 2024 to June 2024 inclusive

Communities Recovery Activities

1. Kimberley Floods Recovery Program

- The Kimberley Floods Recovery program has moved into its second year, with a revised focus on community resilience and wellbeing with an aim of creating a way forward for the community post the floods.
- Communities maintains community recovery officers at the Fitzroy Crossing Flood Hub operated by the Shire of Derby West Kimberley, working in partnership with the Shire, DFES, DPIRD and other partner agencies to deliver the outcomes of the State Recovery and Resilience Plan.
- [Kimberley-Floods-State-Recovery-and-Resilience-plan-2023-2024.pdf \(website-files.com\)](#)
- Communities is managing the recovery needs of individuals, families and communities impacted by the flood. This is called the Social domain and is focused on safety, security, shelter, health, the psychosocial wellbeing of displaced individuals and community resilience.

Communities also manages a component of the infrastructure and built environment Domain, with recovery activities focussed on clean-up, repair and reconstruction of buildings homes and roads.

2. Mariginiup Fires Recovery Program

- Communities is supporting the City of Wanneroo to deliver the psychosocial wellbeing and financial support elements of the recovery program.
- Communities has engaged several psychologists to support impacted resident referrals and has delivered a financial assistance package aimed at supporting the replacement of essential household items damaged in the fires.
- Communities is currently supporting the City with site visits to damaged properties to commence the clean-up program to ensure residents have access to support services if required.
- [Mariginiup Bushfire Recovery Information.pdf](#)

State-wide audit evacuation centres

- Department of Communities (Communities) is finalising audits of the State's nominated evacuation centres.
- The audits are to identify hazard-specific risks relevant to the region and to identify opportunities for local governments to upgrade facilities to mitigate these risks.

- Communities would like to engage with local governments (LGs) and WALGA to discuss opportunities through the Disaster Ready Fund grants for 2025 to improve these facilities and mitigate risks in emergency events.
- Reach out to your Emergency Relief and Support Regional Coordinator or email erspartners@communities.wa.gov.au for more information.

Disaster Ready Fund

Several LGs in Western Australia (WA) submitted applications for the Disaster Ready Fund (DRF) in 2024 to support the improvement of their facilities used as evacuation centres.

Communities had the opportunity to review LGs applications for the Disaster Ready Fund (DRF) provided to the Department of Fire and Emergency Services (DFES) for 2024 and assessed that the projects would contribute to the State's ability to provide emergency accommodation for evacuating communities. All applications were considered suitable to progress for further consideration in the DRF process.

Communities 2023/24 High Threat Season Activations

The Department of Communities' Emergency Relief and Support (ERS) Directorate would like to acknowledge and thank all of our local and state partners for the assistance and support provided over the 2023-24 season.

Since October 2023, there has been a total of forty events supported by Communities including:

- Activation under the AUSRECEPLAN– Israel and Gaza repatriation
- Pre-planning undertaken for 3 high threat weather events, which did not result in activation.
- 457 People were supported during events through our client management system
- 1 Active and declared recovery event (under Disaster Recovery Funding Arrangements) - Mariginiup Fire.
- Just prior to Christmas 2023, there were 6 activations supported by Communities over just 2 days (20-22 December).

Our team looks forward to working with you all over the coming months as we prepare for the 2024-25 season.

Local EM Information

1. Evacuation Centre Training

This will be a priority for all the regions over the next 6 months. Communities would like to request that all LEMC members please identify staff that require training. We recommend that this training be conducted in a gazetted evacuation centre but can explore alternate facilities if required.

2. Exercising

Please ensure that the Department is invited to any exercises relating to EM. We would be happy to consider an inject to this exercise if it is appropriate.

3. Activations

South West Communities staff have been activated to stand up 6 evacuation centres in the region since the start of the season:

- SoDardanup - Eaton Bushfire (21st to 22nd December 2023) – Evacuation Centre opened at Eaton Recreation Centre then moved to Eaton Boomers Football Club

- SoCollie - Coolongatta Bushfire (11th to 12th January 2024) – Evacuation Centre opened at Roche Park
- SoNannup – Jalbarragup Millbrook State Forest Bushfire (17th to 18th January 2024) Evacuation Centre opened at Nannup Recreation Centre
- SoHarvey – Leschenault and Australind Bushfire (27th February 2024) – Evacuation Centre opened at Eaton Recreation Centre
- Capel – Harewoods Bushfire (10th March to 11th March 2024) – South West Sports Centre
- SoManjimup – Walpole Middle Road Complex Bushfire (26th to 27th April 2024) – Evacuation Centre opened at Walpole Recreation Centre.

4. ERS Stream 1 Regional Preparedness and Coordination

Sharon Austin has completed her acting position of ERS Regional Officer, with Jo Spaddacinni back from long service leave.

**PLEASE NOTE: Should you require Communities' assistance in the event of an emergency,
please phone the ERS On Call phone
0418 943 835**

Department of Fire and Emergency Services Report for the Shire of Collie Local Emergency Management Committee

8th May 2024

BUSHFIRE SEASON 2023/24

Please thank your brigades for their support in responding to the bushfires this fire season. The response to requests for assistance has been outstanding for what has been a very long and busy season. The High Threat Period for the DFES South West Region officially finished on the 11 April. However, given the prevailing dry weather conditions, the SW Region maintained the Automatic Response Zone mobilising and additional On-Call staff until the 25 April.

CLIMATE OUTLOOK (issued 18 April 2024)

It is hoped a cooler change to the weather will bring a reduction in the number and severity of fires over the coming months. However, the Climate Outlook shows little change in the dry and hotter conditions.

- Warmer May to July days and nights likely to very likely for much of Australia
- Below median May rainfall likely for most of Australia
- Soil moisture is very much below average in south western WA.

POST OPERATIONAL REVIEW – NANGA BROOK BUSHFIRE

A Post Operational Review of the Nanga Brook Bushfire was held on Monday 29 April. The review provided an important opportunity for people involved in an incident to have a voice; to raise and discuss positive outcomes that we should sustain, and identify areas for improvement.

It is a systems focused process, which means it is not focused on individual performance (good or bad) but rather on the overall journey of an incident to its conclusion.

DFES uses an Observations Register to collect feedback for After Action Reviews and this register is available to all personnel and stakeholders to provide feedback for any incident. Volunteers and stakeholders can find the register by using the following link.

<https://app.smartsheet.com/b/form/Of707745b92f4aacbd483d6f92658da3>

WAFES CONFERENCE 2024

To be held at Crown Perth on Friday 6 and Saturday 7 September, the 2024 WAFES Conference will explore the theme of *Yesterday, today, tomorrow: celebrating our heritage, embracing innovation and planning for the challenges of the future.*

This year, a change to the registration process will give volunteers the opportunity to self-nominate and be considered for a place at the conference.

BGUs and DFES regional offices are also encouraged to put forward volunteers for this unique learning and networking opportunity, with nominations open from 1 May to 5 June.

Brian Penman

District Officer Emergency Management



COLLIE CESM REPORT

Proposed & Completed Exercises:

- Training calendar implemented for 2024.
- Brigades recommencing monthly/weekly training now the HT period has ceased.
- Bushfire Safety Awareness & Firefighting Skills training scheduled for June.
- Plantation Fire Firefighting being conducted for FPC employees end of May.
- Plantation Fire Fighting in August.
- Trying to engage with key stakeholders involved in the Coolangatta Industrial estate to maintain open communications during any emergency event or request for assistance.

Incidents of Note:

BFB:

- BFB, VFRS and DBCA crews had been dealing with a high number of fires within close proximity to the town centre and outlying town boundaries throughout most of the season. WAPOL are continuing to work with the Shire if any fires are deemed suspiciously lit.
- For this financial year so far across all agencies there have been roughly 120 reported fires of differing size and complexities and with differing ignition causes.
- 11th Jan – Level 2 fire starting in the Coolangatta plantation on Collie Williams Road, resulting in around 300ha being burnt, Loss to one property's outbuildings, kilometres of fencing, stock feed and significant loss of blue gum plantations. This fire resulted in the evacuation of the Collie BESS Plant, Newmans Accommodation Village, non-essential personnel from both Power Stations and residential farming residence. The LEMC was stood up to conduct an ISG meeting. This job remained open for several weeks and resulted in hundreds of man hours patrolling and mopping up in extreme fire weather conditions.
- Whilst dealing with the Coolangatta fire the Shire experienced a lightning storm belt go through which resulted in another 4 fires in the same area.
- 1st Feb – A re-ignition occurred at the Coolangatta fire, putting one property under direct threat resulting in minor property damage, this fire burnt through 100ha of private and state Forrest resulting in the loss of more fencing and stock feed, again this fire involved a significant mop up and patrol effort.
- 19th Feb – Co-Op fire that was managed by DBCA burning through the old co-op mine area west of the town site and in close proximity to residential properties, burning underground coal posed some complexities in the mop up process.
- BFB Volunteers conducted multiple deployments to assist with other fires in the northern parts of the Southwest region.



SES:

- High number of activations to the Collie Airfield for water bombing operations.

Recovery:

- Contact was made to the effected property owners of the Coolangatta fire and the secondary Lawson Road fire both during and after operations had ceased. Some mitigation works will be carried out when the season allows to tie in some unburnt grass paddocks and maintain a constant fuel loading.

Treatment Strategies:

- Brigades are starting to assist with several private property owner request to preform prescribed burning.
- Due to un-seasonally dry conditions and fire behaviour that has been displayed, this has hampered the planned prescribed burning operations scheduled for the MAF program, hopefully after the next cold front has passed, we can re-commence prescribed burning although it will be limited given the conditions, there are 6 outstanding burns to be completed.

General Business:

- Due to seasonal conditions the decision was made to extend the prohibited burning period. Seasonal conditions have resulted in the Prohibited Burning Period being extended 4 times, with recent rain received, as of Friday 3rd May the Shire has now entered the Restricted Burning Period.
- The restricted period is due to cease on the 31st May, this date will also be reviewed and if deemed necessary altered in line with the Act.
- A complete update and rewrite is due for the BRMP, this is due by September and will need to be endorsed by Council prior to it being sent to OBRM for approval.
- DFES media has now ended, the campaign has proven to be effective, with roughly 10 new prospective BFB members vesting an interest to volunteer their time.





Shire of
Collie

**Ordinary Council Meeting
14 May 2024**

Appendix 12.1.A
Accounts Paid April 2024



SHIRE OF COLLIE

List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
Payments made by EFT						
EFT37471	03/04/2024	ATC WORK SMART INC	Mechanic Trainee Paid 23/12/2023	- 1,837.43		Payment
EFT37472	03/04/2024	COLLIE FREIGHTLINES	Freight for Delivery including Sigma Chemicals, Heatleys, Southern Lock & Safe	- 188.50		Payment
EFT37473	03/04/2024	PETE'S	Invoices as follows:~	- 2,074.95		Payment
260588	11/01/2024		Long Sleeve, High Vis, Yellow/Navy Shirt + embroidery for staff		60.30	Invoice
261246	01/02/2024		3 x Shirts for Parks and Gardens staff , Embroidery		171.90	Invoice
261225	01/02/2024		Long Work Pants for Staff		239.85	Invoice
261340	05/02/2024		Long sleeve, High Vis Shirts, Long pants for staff		571.35	Invoice
261776	19/02/2024		High Vis Shirts & Pants for Parks and Garden General staff		200.55	Invoice
262115	29/02/2024		Shirts for Parks and Gardens Supervisor, Embroidery		319.50	Invoice
262233	07/03/2024		Pants & Shirts for Parks and Gardens 2IC		511.50	Invoice
EFT37474	03/04/2024	BUNBURY C S LEGAL BUNBURY	Rates refund for assessment A5347	- 809.00		Payment
EFT37475	03/04/2024	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	DAP fee for P079/23 - Industry- Steel Mill (Green Steel WA)	- 11,236.00		Payment
EFT37477	03/04/2024	HEATLEY SALES PTY LTD	Boots for employees	- 370.72		Payment
EFT37478	03/04/2024	LIVING SPRINGS	Admin Office - Springwater Delivery 02/02/2024 and 16/02/2024	- 195.00		Payment
EFT37479	03/04/2024	STATION MOTORS	Replacement inter area panels for ranger vehicle	- 118.69		Payment
EFT37480	03/04/2024	TYREPOWER	Puncture repair, O ring, Sealing, Service call out for repairs	- 295.00		Payment
EFT37481	03/04/2024	T&R CONTRACTING PTY LTD	Invoices as follows:~	- 6,380.00		Payment
INV-2012	31/01/2024		Sand and Cartage for coverage at Transfer Station		2,970.00	Invoice
INV-2056	11/03/2024		Supply and Deliver Clean Sand to Collie Cemetary, Collie Shire Depot, Limestone to Collie Shire Depot		3,410.00	Invoice
EFT37482	03/04/2024	COLLIE BIN HIRE	Supply and empty waste skip bins	- 1,232.00		Payment
EFT37483	03/04/2024	WEED PEST & VERMIN CONTROL - NEIL FRASER	Steam spraying of weeds - Various Shire Parks	- 3,300.00		Payment
EFT37484	11/04/2024	WA AUSTRALIAN SERVICES UNION WA (ASU)	Payroll Deductions/Contributions	- 130.50		Payment
EFT37485	11/04/2024	COLLIE TOWING	Towing of vehicle from Minningup Pool	- 150.00		Payment
EFT37486	11/04/2024	AIRPORT LIGHTING SPECIALISTS PTY LTD	6 x stainless steel BA20 holder for the airport	- 465.30		Payment
EFT37487	11/04/2024	AUSRECORD	2 x 100 pack - Records file folders	- 404.80		Payment
EFT37488	11/04/2024	AQUA SPLASH SWIM SCHOOL	Bronze renewal course for pool staff	- 85.00		Payment
EFT37489	11/04/2024	AFLEX TECHNOLOGY (NZ) LTD	x5 valves, 1x spanner/tool + postage	- 127.60		Payment
EFT37490	11/04/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	- 49,252.00		Payment
EFT37491	11/04/2024	ATC WORK SMART INC	Invoices as follows:~	- 4,729.72		Payment
GT34316	07/03/2024		Mechanic Trainee Paid 02/03/2024		408.03	Invoice
GT34317	07/03/2024		Mechanic Trainee Paid 02/03/2024		1,936.49	Invoice
GT34533	21/03/2024		Mechanic Trainee Paid 16/03/2024		2,385.20	Invoice
EFT37492	11/04/2024	BUNNINGS BUILDING SUPPLIES	Invoices as follows:~	- 1,869.19		Payment
2706/99874239	11/03/2024		Waterproofing Gripset Concrete, 3 x Safety Bollard Steel		413.70	Invoice
2706/99874240	11/03/2024		13mm stainless steel D shackle, 13mm 2T Lifting Bow Shackle		381.90	Invoice
2179/01475964	19/03/2024		BLX-Pro Timber Stain, Walpamur Fence Finish, Recochem Raw Linseed Oil, Gate Hinge		259.75	Invoice
2706/01217077	26/03/2024		1 tub of beita water plug		54.84	Invoice
2706/99875060	26/03/2024		3 x Safety Bollard Steel SYNECO 900 MM Yellow SSB900		153.90	Invoice
2706/01378518	27/03/2024		10x 10kg of pool chemical granulary chlorine		605.10	Invoice
EFT37493	11/04/2024	BAILEYS FERTILISERS	Fertiliser and wetting agent to Collie Recreation Ground	- 1,383.25		Payment
EFT37494	11/04/2024	BOLINDA DIGITAL PTY LTD	Invoices as follows:~	- 1,584.96		Payment
289799	19/12/2023		25x E-Book local collection purchase for the library		1,256.81	Invoice
326684	12/03/2024		Borrowbox subscription		328.15	Invoice
EFT37495	11/04/2024	BOSCH TIMBER FLOORS	Floor Cleaner Concentrate, Bona Deep Clean Solution - Roche Park	- 513.70		Payment
EFT37496	11/04/2024	SCOTT CHRISTINGER	Invoices as follows:~	- 2,104.50		Payment
INV-0373	26/02/2024		Investigate pump electrical fault in pool plant room		664.50	Invoice

SHIRE OF COLLIE

List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
INV-0383	06/03/2024		Rectify faulty electrics at the Truckbay Toilets		135.00	Invoice
INV-0395	12/03/2024		Repair/Replace emergency exit sign outside netball clubrooms, court 3 and replace vandal light over double external doors to gym at Roche Park		480.00	Invoice
INV-0402	13/03/2024		Truckbay Toilets to rewire new coin machine		135.00	Invoice
INV-0413	04/04/2024		Check power to CCTV from the Senior Citizens power board		195.00	Invoice
INV-0414	04/04/2024		Install a new suspended power point for the Library undercroft.		495.00	Invoice
EFT37497	11/04/2024	STATEWIDE BEARINGS	viton seal 1 way valve male connector needle throttle/check valve freight	- 222.75		Payment
EFT37498	11/04/2024	DEPARTMENT OF HUMAN SERVICES	Payroll Deductions/Contributions	- 1,164.76		Payment
EFT37499	11/04/2024	PETE'S	Bisley high vis work shirts x 2 inc. embroidery	- 144.60		Payment
EFT37500	11/04/2024	COLLIE RADIATOR SERVICE (Petrae Pty Ltd)	radiator cap	- 49.50		Payment
EFT37501	11/04/2024	COLLIE ELECTRICAL SERVICE	Repairs to Waterpark pump	- 121.00		Payment
EFT37502	11/04/2024	CROSS SECURITY SERVICES	Alarm system monitoring 01/01/2024 - 31/03/2024 Shire Buildings	- 2,200.00		Payment
EFT37503	11/04/2024	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	Invoices as follows:~	- 1,095.60		Payment
850070362	14/03/2024		Notice of Public Advertisement of the Development Proposal for Green Steel WA		184.80	Invoice
313754691	14/03/2024		Monthly Shire Update - Full page advert 14 March 2024		528.00	Invoice
910152111	21/03/2024		Bulletin Advert - Public Notice March Council Forum		105.60	Invoice
910153272	21/03/2024		Public Notice - Notice of Variation of the Prohibited Burning Period		132.00	Invoice
INV-7719	28/03/2024		Public Notice - Further variation to prohibited burning period 28-Mar-2024		145.20	Invoice
EFT37504	11/04/2024	CHAOS + HARMONY	Thank a Volunteer Event - Live Music- Grant Funded	- 250.00		Payment
EFT37505	11/04/2024	COLLIE PETS AND VETS	Invoices as follows:~	- 436.30		Payment
294115A	08/03/2024		Animal services		224.00	Invoice
294115B	08/03/2024		5L of pound disinfectant		212.30	Invoice
EFT37506	11/04/2024	COLLIE SALVAGE & HARDWARE	Invoices as follows:~	- 959.60		Payment
INV-4231	29/02/2024		Shower head for the Truckbay Toilets		27.25	Invoice
INV-4234	29/02/2024		1 x 1/2 brass garden tap for the Waste Transfer Station		13.80	Invoice
INV-4235	29/02/2024		1 x box of plastic cable clips for the Admin Building		12.95	Invoice
INV-4236	29/02/2024		1 x packet of 10mm bolts for the Truckbay toilets.		8.50	Invoice
INV-4237	29/02/2024		1 x tap handle set for Roche Park		32.35	Invoice
INV-4238	29/02/2024		1 x shower hand piece for Central Park		47.30	Invoice
INV-4227	27/03/2024		1 x spray can of cold galv for Roche Park		13.00	Invoice
INV-4228	27/03/2024		10 litres of Solver Duraguard & 2 x 75mm paint brushes for Parks & Gardens maintenance		205.50	Invoice
INV-4229	27/03/2024		15 x 20 litre buckets for BBQ's		276.00	Invoice
INV-4230	27/03/2024		1 x tube of Fix All & 1 x can of WD-40 for the Library.		28.95	Invoice
INV-4232	27/03/2024		40 x nuts, bolts & washers and 12 lengths of 70mm x 35mm pine for Neath Park		220.00	Invoice
INV-4239	28/03/2024		1 x security set for the Old Radio Station		74.00	Invoice
EFT37507	11/04/2024	CANVAS WORKS SOUTH WEST	Re-foam truck seat	- 550.00		Payment
EFT37508	11/04/2024	TJ DEPIAZZI	15m3 Red Woodland Chip Mulch	- 553.56		Payment
EFT37509	11/04/2024	DEAN GUJA	Contract Environmental Health - MAR 24	- 8,056.00		Payment
EFT37510	11/04/2024	EDGE LANDWORKS PTY LTD	Mitigation treatment works: MAF treatment (Crampton St) - Grant funded	- 5,500.00		Payment
EFT37511	11/04/2024	FREESTYLE NOW	SK8 Ride Scoot 2024 - Coaching sessions at Collie Skatepark - grant funded	- 10,890.00		Payment
EFT37512	11/04/2024	FUEL TECHNOLOGY PTY LTD	Clean diesel tank and replace tank breather element	- 2,084.58		Payment
EFT37513	11/04/2024	GLEN FRANCIS WEPPNER	Crossover Refund for A3214	- 313.50		Payment
EFT37514	11/04/2024	GREENACRES TURF GROUP	Invoices as follows:~	- 27,241.50		Payment
00065978	06/03/2024		Supply/installation 500sqm of sting nematode instant Kikuyu Jumbo Rolls- Rec Ground		17,572.50	Invoice
00066098B	26/03/2024		Lay an additional 30m2 of turf at the Recreation Ground		1,450.35	Invoice
00066098A	26/03/2024		Supply and lay 170m2 of turf at the Recreation Ground		8,218.65	Invoice
EFT37515	11/04/2024	HENDERSON HARDWARE	Invoices as follows:~	- 1,269.95		Payment

SHIRE OF COLLIE

List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
199020206	14/03/2024		6x poly riser 900mm x 1/2 BSPM, 4x socket hex 15mm		58.60	Invoice
199020216	14/03/2024		diamond blade segmented 125mm		20.50	Invoice
199020220	14/03/2024		1x riser poly 600mm x 1/2bspm		96.85	Invoice
199020234	14/03/2024		2 x concrete packs 20kg		22.80	Invoice
199020242	14/03/2024		2x socket hex 15mm, 2x riser poly 600mm, 2x shrub adaptor, sprinkler hunter gear drive		48.40	Invoice
101004281	15/03/2024		3 x rapid set 20kg		34.20	Invoice
199020463	18/03/2024		Quick Strap, Knife, Pruning saw, secateurs bypass soft grip		104.70	Invoice
101004293	18/03/2024		5 x cutting disc stainless		15.00	Invoice
199020430	18/03/2024		poly riser 900mm, socket hex 15mm, 19mm female tee, valve socket pvc 20mm		15.30	Invoice
199020488	19/03/2024		2x knife turbo supercraft		64.00	Invoice
199020497	19/03/2024		Credit for 1 x knife turbo supercraft	-	32.00	Invoice
199020510	19/03/2024		3x rapid set 20kg		34.20	Invoice
199020531	19/03/2024		Sanding block fine, Sanding block medium, Sanding block course		15.00	Invoice
199020545	19/03/2024		5x Sprinkler hunter srm gear drive, 5x nipple poly		162.50	Invoice
101004322	20/03/2024		21x cup head bolt & nut 10mm x 75mm, 21x washer HD Gal 12mm		48.30	Invoice
199020558	20/03/2024		2x cleaner de-solv-it , 2x windex window cleaner		53.40	Invoice
199020639	21/03/2024		secateurs bypass 7' intergrated		43.00	Invoice
199020685	21/03/2024		1x rapid set 20kg		11.40	Invoice
199020865	25/03/2024		1x cut off disc 125mm 10pk, 5x rapid set 20kg		77.00	Invoice
199020891	25/03/2024		2x thread tape white		2.00	Invoice
199020935	26/03/2024		3x rapid set 20kg		34.20	Invoice
102000634	27/03/2024		Retic parts		246.10	Invoice
199021018	27/03/2024		3x mortar 20kg cream		37.50	Invoice
199021348	03/04/2024		5 x concrete packs 20kg		57.00	Invoice
EFT37517	11/04/2024	HARMONIC ENTERPRISES PTY LTD T/AS HARMONIC IT	Invoices as follows:~	- 792.15		Payment
AUTO1764	15/03/2024		IT Support - Hosted backups MAR 2024 ,		495.00	Invoice
AUTO1779	01/04/2024		IT Support - 1x Microsoft business premium annual (pro-rata)		297.15	Invoice
EFT37518	11/04/2024	SOUTH WEST ISUZU	Invoices as follows:~	- 1,431.52		Payment
1503334	17/03/2024		Check and Repair Engine Light for 115CO		921.75	Invoice
1511709	02/04/2024		Parts for Truck 33 Crew Cab Tipper (CO668)		509.77	Invoice
EFT37519	11/04/2024	MJB INDUSTRIES	1200mm square JP, TB1000-C bollard, freight to depot (per drop)	- 3,145.93		Payment
EFT37520	11/04/2024	CHRISTINE GELMI	Rates refund for assessment A4849	- 609.00		Payment
EFT37521	11/04/2024	OZARB TREE SERVICE	Invoices as follows:~	- 880.00		Payment
377	20/03/2024		Remove dead branch from Soldiers Park		220.00	Invoice
381	02/04/2024		Pruning from powerlines in Steere and Wittenoom Streets		660.00	Invoice
EFT37522	11/04/2024	PREMIER COAL PTY LTD	Q3 23/24 Sand Removal Fee - 2751.77 Tonnes, Q3 23/24 Sand Royalty - 2751.77 Tonnes	- 5,035.74		Payment
EFT37523	11/04/2024	PFI SUPPLIES	Invoices as follows:~	- 771.40		Payment
74195	14/03/2024		Bathroom Supplies 4X 2PLY t/roll 400 sheet ctn, 4x Ultraslim H/Towel		352.00	Invoice
74193	14/03/2024		Public Toilet Consumables, Handtowel, toilet rolls, floor cleaner, toilet brushes		419.40	Invoice
EFT37524	11/04/2024	P & S GRIGGS PLUMBING	Invoices as follows:~	- 2,868.06		Payment
INV-17441	07/03/2024		Unblock Visitors Centre Dump Point		220.00	Invoice
INV-17493	15/03/2024		Repair Tap at dump point at the Truckbay not shutting off.		150.70	Invoice
INV-17481	15/03/2024		Annual backflow testing for the Soldiers Park meter BC1127066.		165.00	Invoice
INV-17513	18/03/2024		Rectify leak to spring loaded tap at the dump point at the Visitors Centre		582.29	Invoice
INV-17539	19/03/2024		Plumbing repairs for reticulation at Finlay Gardens		378.32	Invoice
INV-17540	19/03/2024		Unblock sewer line to Water Park		522.50	Invoice
INV-17549	21/03/2024		Service public water drinking fountain at the Swimming Pool		110.00	Invoice

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List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
INV-17550	21/03/2024		Repair leaking tap, waste pipe and install stop cock to hand basin at Roche Park		409.25	Invoice
INV-17566	22/03/2024		For backflow testing of meter EK0600513 (Opposite Premier Hotel)		165.00	Invoice
INV-17631	04/04/2024		Unblock floor waste in Womens shower at the Swimming Pool		165.00	Invoice
EFT37525	11/04/2024	REUBEN'S NEWSAGENCY	Newspapers and delivery charges for Library FEB 2024	- 216.58		Payment
EFT37526	11/04/2024	COLLIE BETTA HOME LIVING	Two packets of cable wrap for the Depot.	- 29.90		Payment
EFT37527	11/04/2024	RUBEK AUTOMATIC DOORS	Install of new door mechanism at Roche Park Recreation Centre	- 6,215.00		Payment
EFT37528	11/04/2024	COLLIE MOWERS AND MORE	Invoices as follows:~	- 788.00		Payment
1360 #2	20/03/2024		Water testing tablets for the Waterpark		190.00	Invoice
1361 #3	21/03/2024		Replacement Stihl HS 45 Z H/Trimmer 600mm		399.00	Invoice
1370 #3	27/03/2024		Quikfit telescopic tree pruner		165.00	Invoice
1369 #3	27/03/2024		ATP43176 Pinion Gear 25.5mm for Edger		34.00	Invoice
EFT37529	11/04/2024	SCOPE BUSINESS IMAGING	Black Toner and Waster Toner Box (Roche Park)	- 193.60		Payment
EFT37530	11/04/2024	SCAVENGER SUPPLIES Pty Ltd	Replacement of damaged equipment after Coolangatta Fire DFES #654247	- 3,485.90		Payment
EFT37531	11/04/2024	SIMPLY HEADSETS PTY LTD	Headset - LGIS recommendation	- 175.00		Payment
EFT37532	11/04/2024	SHAH & PATEL PTY LTD - T/A SIZZLES DELI	Lunch to SES members attending DFES Flood Boat Continuation training	- 264.00		Payment
EFT37533	11/04/2024	SOUTH REGIONAL TAFE	White card training for Park and Garden staff	- 29.70		Payment
EFT37534	11/04/2024	WINC AUSTRALIA PTY LTD	Invoices as follows:~	- 648.41		Payment
9901533936	15/02/2024		Stationary & Office supplies		374.00	Invoice
9901545016	15/03/2024		Office supplies		274.41	Invoice
EFT37535	11/04/2024	REGIONAL FIRE & SAFETY	Invoices as follows:~	- 2,962.30		Payment
RFS-2484	01/03/2024		Fire equipment and emergency exit servicing at the Administration Building		578.60	Invoice
RFS-2542	14/03/2024		Inspection and servicing fire extinguishers and other safety devices - Allanson BFB		704.00	Invoice
RFS-2543	14/03/2024		Inspection and servicing fire extinguishers and other safety devices - Cardiff BFB		312.40	Invoice
RFS-2544	14/03/2024		Inspection and servicing fire extinguishers and other safety devices - Collie Burn BFB		8.80	Invoice
RFS-2545	14/03/2024		Inspection and servicing fire extinguishers and other safety devices - Harris River BFB		61.60	Invoice
RFS-2546	14/03/2024		Inspection and servicing fire extinguishers and other safety devices - Preston Road BFB		96.80	Invoice
RFS-2547	14/03/2024		Inspection and servicing fire extinguishers and other safety devices - Worsley BFB		312.40	Invoice
RFS-2486	22/03/2024		Inspection and servicing fire extinguishers and other safety devices - Shire Vehicles		564.30	Invoice
RFS-2572	02/04/2024		Replacement extinguishers at the waste transfer station		323.40	Invoice
EFT37536	11/04/2024	THOMSON'S AUTO PARTS	Invoices as follows:~	- 637.00		Payment
567567	18/03/2024		Hex Skt Set 11pc Met -Mechanic Consumables		54.00	Invoice
567614	21/03/2024		Pen engraving tool		59.00	Invoice
567628	22/03/2024		Replacement battery for the Worsley LT Fire Appliance		219.00	Invoice
567674	27/03/2024		Led triple combo lamp for CO485		220.00	Invoice
567716	03/04/2024		led light kit w/- trailer lamp		85.00	Invoice
EFT37537	11/04/2024	T-QUIP	Invoices as follows:~	- 1,018.99		Payment
126763#32	09/02/2024		Rubber latch for Toro zero-turn ride on Mower w/catcher		272.85	Invoice
126764#32	09/02/2024		Catcher bag for Toro zero-turn ride on Mower w/catcher		384.00	Invoice
126766#32	09/02/2024		Filters for Toro zero-turn ride on mower w/catcher		211.35	Invoice
127527#14	06/03/2024		Mower parts - Bolt 3/8 UNC x 2 1/2 Inch for Toro zero-turn ride on Mower w/catcher		2.45	Invoice
128122 #32	27/03/2024		V-Belt for ride on mower		148.34	Invoice
EFT37538	11/04/2024	TYREPOWER	4 x tyres Caterpillar 924H Loader -1DQY895	- 10,000.00		Payment
EFT37539	11/04/2024	T&R CONTRACTING PTY LTD	Sand and Cartage Cover for 02-09 FEB 2024 - waste site	- 10,582.00		Payment
EFT37540	11/04/2024	COLLIE RIVER VALLEY MEDICAL CENTRE	Pre-employment medical, drug and alcohol screening and audiogram	- 291.50		Payment
EFT37541	11/04/2024	VISIMAX	Cloth Patch - WA Ranger, Ranger, Dark Green x 10	- 108.57		Payment
EFT37542	11/04/2024	WHITE BUILDING CO PTY LTD	Refund of BCITF Levy (over-paid building permit 2023118)	- 86.02		Payment
EFT37543	11/04/2024	COLLIE BIN HIRE	Pump out of the Visitor Centre dump point for w/c 01/03/2024	- 902.00		Payment
EFT37544	11/04/2024	WATTLE CONSULTANCY PTY LTD	Contract Town Planning Services - 18MAR, 25 MAR 24	- 2,970.00		Payment

SHIRE OF COLLIE

List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
EFT37545	11/04/2024	WEED PEST & VERMIN CONTROL - NEIL FRASER	Ant treatment @ Black Diamond	- 220.00		Payment
EFT37546	11/04/2024	XTRA MILE COMPUTING SERVICES	Assisting the Collie SES unit with tech and access issues to their system.	- 50.00		Payment
EFT37549	18/04/2024	TY SLOAN	Sporting Scholarship for National Underwater Hockey under 19	- 250.00		Payment
EFT37550	18/04/2024	AIR LIQUIDE WA PTY LTD	Monthly gas cylinder rental for Depot workshop - MAR 2024	- 28.16		Payment
EFT37551	18/04/2024	ATC WORK SMART INC	Mechanic Trainee Paid 30/03/2024	- 2,415.20		Payment
EFT37552	18/04/2024	COLLIE BOULEVARD CAFE	Catering for Council meeting - 12 March 2024	- 235.00		Payment
EFT37553	18/04/2024	BUILDING COMMISSION	Building Services Levy MAR 2024, Remitted Amount - 19 Permits	- 2,266.28		Payment
EFT37554	18/04/2024	BUSY BEE DRY CLEANERS	Dry Cleaning of Shire of Collie linen cloths for Council meetings	- 35.64		Payment
EFT37555	18/04/2024	BUNBURY HARVEY REGIONAL COUNCIL	Organics disposal Banksia Road - MAR 2024	- 8,507.51		Payment
EFT37556	18/04/2024	COLLIE AUTO ELECTRICS	Invoices as follows:~	- 1,440.00		Payment
00007686	11/03/2024		NUMBER 4 TRACTOR REGASS (CO30539)		120.00	Invoice
00007685	11/03/2024		TRACTOR NUMBER 3 REGASS (CO30016)		250.00	Invoice
00007682	12/03/2024		REPLACE X2 HOSES FOR 114CO		300.00	Invoice
00007683	12/03/2024		REGASS AIR CON (114CO)		300.00	Invoice
00007684	12/03/2024		107co relay replacement		220.00	Invoice
00007681	12/03/2024		RE GASS ON 30 SKID STEER BOBCAT		250.00	Invoice
EFT37557	18/04/2024	COLLIE RADIATOR SERVICE (Petrae Pty Ltd)	new rad cap for 32 tip truck - (CO19468)	- 49.50		Payment
EFT37558	18/04/2024	CROSS SECURITY SERVICES	Technical assist with Worsley BFB CCTV System	- 295.35		Payment
EFT37559	18/04/2024	COLLIE UNDERWATER HOCKEY	Invoices as follows:~	- 1,000.00		Payment
21032024U19	21/03/2024		Sporting Scholarship (Team 1) for National Underwater Hockey under 19		500.00	Invoice
21032024U15	21/03/2024		Sporting Scholarship (Team 2) for National Underwater Hockey under 15		500.00	Invoice
EFT37560	18/04/2024	TJ DEPIAZZI	Supply 200m3 topdressing material for Collie Recreation Ground	- 12,668.98		Payment
EFT37561	18/04/2024	ESRI AUSTRALIA PTY LTD	Online Map (GIS)- Annual Subscription	- 2,662.00		Payment
EFT37562	18/04/2024	EDGE LANDWORKS PTY LTD	Mitigation treatment works (Porter St) (Mungalup Rd) (Crampton St) - Grant funded	- 18,150.00		Payment
EFT37563	18/04/2024	COLLIE SHOELAND	Boots for Staff	- 275.00		Payment
EFT37564	18/04/2024	GEMMA BUCKLE	Sporting Scholarship 2024	- 250.00		Payment
EFT37566	18/04/2024	HAYLEY DIGNEY	Sporting Scholarship for National Underwater Hockey - Elite Women's National Team	- 500.00		Payment
EFT37567	18/04/2024	INTERPHONE	Interphone NBN Optic Fibre Internet 1400 MBPS 1tb Access Charges	- 130.90		Payment
EFT37568	18/04/2024	NORM HART SETTLEMENTS	Rates refund	- 511.24		Payment
EFT37569	18/04/2024	FINISHING WA	Binding Council Meeting Minutes	- 270.05		Payment
EFT37570	18/04/2024	COLLIE MOWERS AND MORE	Invoices as follows:~	- 54.05		Payment
1347#3	13/03/2024		Mower bladers for Rollermower		34.00	Invoice
1362#5	21/03/2024		Air filter for stores		20.05	Invoice
EFT37571	18/04/2024	T-QUIP	Rubber latch-top, catcher bags-top for Toro Mower	- 520.45		Payment
EFT37572	18/04/2024	TALIS CONSULTANTS	Water sampling Gibbs Rd Landfill Facility 29 FEB 2024 ,	- 1,876.88		Payment
EFT37573	18/04/2024	TEAM GLOBAL EXPRESS PTY LTD	Invoices as follows:~	- 257.28		Payment
0614-S280142	24/03/2024		Freight for Delivery to Pathwest, From Stewart & Heaton, Interfire		199.42	Invoice
0615-S280142	31/03/2024		Freight for Delivery from Finishing WA Invoice		57.86	Invoice
EFT37574	18/04/2024	TLC CARPET AND TILE CLEANING	Public Toilet and BBQ cleaning services March 2024	- 11,793.13		Payment
EFT37575	18/04/2024	T&R CONTRACTING PTY LTD	Sand & cartage for coverage at Waste Transfer Station	- 7,950.25		Payment
EFT37576	18/04/2024	TROPHIES WEST	Name Plate chambers	- 47.50		Payment
EFT37577	18/04/2024	WESTRAC EQUIPMENT PTY LTD	Fuel filters, Oil filters for 114CO	- 297.00		Payment
EFT37578	18/04/2024	COLLIE BIN HIRE	Invoices as follows:~	- 4,125.00		Payment
10554	25/03/2024		Pump out of Truck Bay dump points for w/c 25/03/2024		902.00	Invoice
10558	27/03/2024		Pump out of Visitor Centre dump points for w/c 27/03/2024 and 08/04/2024		902.00	Invoice
10586	31/03/2024		Supply and empty waste skip bins Minnipup, Black Diamond and Depot,		1,001.00	Invoice
10587	31/03/2024		Pumping and filling of Portable Toilets at Black Diamond		1,320.00	Invoice
EFT37579	18/04/2024	WA SAFETY	Invoices as follows:~	- 515.91		Payment

SHIRE OF COLLIE

List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
00057935	04/12/2023		Pre-Start Books		80.91	Invoice
00058180	14/12/2023		Supply Canvas Hats (PPE) 10 x 61cm, 20 x 55cm - Outdoor staff		435.00	Invoice
EFT37581	24/04/2024	HEATLEY SALES PTY LTD	Invoices as follows:~	- 1,042.75		Payment
C107214	19/03/2024		Safety boots for employee		166.74	Invoice
Y630708	22/03/2024		Safety Boots for employee		237.93	Invoice
Y630709	22/03/2024		Safety Boots for employee		217.27	Invoice
Y630838	25/03/2024		Saline Eyewash drop refill 250ml X 10 Bottles		295.02	Invoice
Y631203	02/04/2024		Boots Safety for employee		217.27	Invoice
Y631246	03/04/2024		Safety boots - employee		242.00	Invoice
EFT37583	24/04/2024	THOMSON'S AUTO PARTS	Supply battery - Marine Bosch for Isuzu Patching Truck (CO8554)	- 249.00		Payment
EFT37584	24/04/2024	TLC CARPET AND TILE CLEANING	Strip and seal the floor in the main swimming teacher room.	- 501.82		Payment
EFT37585	24/04/2024	T&R CONTRACTING PTY LTD	Invoices as follows:~	- 15,037.00		Payment
INV-2000	08/01/2024		Bulldozer hire for compaction at the Transfer Station - 04/01,19/12, 21/12/2024		4,394.50	Invoice
INV-2077	25/03/2024		Supply sand & cartage for coverage at Waste Transfer Station - 11/03, 23/03,		3,225.75	Invoice
INV-2096	11/04/2024		Supply Sand & Cartage for coverage at Waste Transfer Station: 3/4,4/4,5/4,6/4,9/4,10/4/2024		7,416.75	Invoice
EFT37586	24/04/2024	THE TRUSTEE FOR AUSCAM FAMILY TRUST T/A TOTALLY SOUND	Inspect/Repair Sound System/Speaker Aqua Aerobics	- 55.00		Payment
EFT37587	29/04/2024	WA DISTRIBUTORS	Invoices as follows:~	- 1,913.10		Payment
866107	31/07/2023		Roche Park Cleaning Expenses - Refund of goods not provided: Jasol Disinfect		25.20	Invoice
926530	02/02/2024		Roche Park Kiosk - Refund goods not provided: Confectionary		16.40	Invoice
937632	11/03/2024		Roche Park Kiosk expenses - confectionery, paper plates, sports drinks, lolly bags etc		289.15	Invoice
939811	13/03/2024		Roche Park Kiosk expenses - confectionery		25.40	Invoice
939958	18/03/2024		Roche Park Kiosk expenses - confectionery, crisps		365.15	Invoice
943374	25/03/2024		Roche Park Cleaning expenses - bin liners, Disinfectant, Floor pads, Kiosk expenses		381.70	Invoice
946101	08/04/2024		Roche Park Cleaning expenses - T Paper, Hand towels, Glomesh Floor pads, Tissues, Wipes, Bin liners, Roche Park Kiosk expenses - confectionery etc		428.70	Invoice
948518	15/04/2024		Roche Park Kiosk Expenses - Sports drinks, soft drinks, crisps		464.60	Invoice
Payments made by cheque						
41966	24/04/2024	ROCHE PARK RECREATION CENTRE	Petty Cash: Stationary, items for sportytots, Asthma Spacer, Milk, ball pump needle	- 146.30		Payment
41964	11/04/2024	DAVID & SARAH LEWIS	Rates refund for assessment A1744	- 442.00		Payment
41965	18/04/2024	DEPARTMENT OF TRANSPORT	CRV Number Plates 391 CO	- 200.00		Payment
Payments made by BPAY						
EFT37548	18/04/2024	TELSTRA LIMITED	Invoices as follows:~	- 5,171.93		Payment
K453609331-6	09/04/2024		Telstra charges for 02/04/2024 - 01/05/2024		4,891.98	Invoice
K169592441-1	12/04/2024		Telstra Account 0500999000 Internet and Data plan 01/05/2024		279.95	Invoice
EFT37580	24/04/2024	WATER CORPORATION	Invoices as follows:~	- 37,011.04		Payment
9006813935	22/03/2024		Account 90 06813 935 20 Steere Street Library		674.75	Invoice
9006814575	22/03/2024		Account 9006814575 Museum		7.47	Invoice
9006814954	22/03/2024		Account 9006814954 Shire Admin Office		1,771.99	Invoice
9006814962	22/03/2024		Account 9006814962 Swimming Pool		6,180.02	Invoice
9006815084	22/03/2024		Account 9006815084 Throssell Street Park		263.76	Invoice
9006813927	22/03/2024		Account 9006813935 Wittenoom Street, Collie Community Radio		324.98	Invoice
9006815332	25/03/2024		Account 9006815332 Throssell Street Verge		781.51	Invoice
9006815404	25/03/2024		Water Account 9006815463 1 Harvey Street Collie Lot 2871		1,401.96	Invoice
9006815439	25/03/2024		Account 9006815439 Finlay Park , Baarnimaar Park and Art Gallery		7,686.43	Invoice
9006815463	25/03/2024		Account 9006815463 156 throssell Street- Tourist Centre Water Use and Service Charge 22/01/2024 - 22/03/2024		1,962.71	Invoice

SHIRE OF COLLIE

List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
9006815500	25/03/2024		Account 9006815500 Central Park / Water Playground		1,204.14	Invoice
9006817346	25/03/2024		Account 9006817346 Caretakers Cottage		291.94	Invoice
9006846155	25/03/2024		Water Account 9006846155 Hebe Park		7,035.62	Invoice
9006815519	26/03/2024		Water Account 9006815519 Toilets at Forrest Street		583.69	Invoice
9006816335	26/03/2024		Water Account 9006816335 Soliders Park		205.24	Invoice
9006817370	26/03/2024		Account 9006817370 Toilets at Velodrome		117.09	Invoice
9006823797	26/03/2024		Account 9006823797 Wallsend Showgrounds		1,759.00	Invoice
9006847342	26/03/2024		Account 9006847342 Cemetery		862.97	Invoice
9021019406	26/03/2024		Account 9021019406 26 Morrison Way Shire Depot		443.79	Invoice
9021079388	26/03/2024		Water Account 9021079388 Men Shed		426.06	Invoice
9006815527	26/03/2024		Water Account 9006815527 Park at Forrest Street		2,216.19	Invoice
9006813302	28/03/2024		Water Account 9006813302 59 Wittenoom Street		562.94	Invoice
9006828272	28/03/2024		Water Account 9006828272 Wallsend Street BMX		183.72	Invoice
9006838606	02/04/2024		Account 9006838606 Hall at Palmer Road		63.07	Invoice
EFT37547	18/04/2024	SYNERGY	Invoices as follows:~	- 57,141.27		Payment
3000217292	28/03/2024		Various Accounts		39,444.43	Invoice
102659550	04/04/2024		Account 102659550 Street Lighting 25/02/2024 - 24/03/2024,		17,696.84	Invoice
Payments made by direct debit						
DD31758.1	02/04/2024	LES MILLS ASIA PACIFIC	Contract fee BODYPUMP, RPM, BODY BALANCE (01.04.2024 - 30.04.2024)	- 705.40		Payment
DD31759.1	21/04/2024	IINET CONNECT BETTER	NBN25 Satellite Monthly Charge for BFB	- 174.95		Payment
DD31761.1	24/04/2024	AUSTRALIA POST	Admin Postage - Period Ending 31/03/2024	- 1,409.83		Payment
DD31762.1	15/04/2024	SG FLEET AUSTRALIA PTY LTD	Community Emergency Services Manager Vehicle (CO31241) and Vehicle Pod Lease	- 1,644.42		Payment
DD31763.1	05/04/2024	FINRENT PTY LTD	Lease Liability - Admin Plotter Lease APR 24	- 402.59		Payment
DD31764.1	11/04/2024	DE LAGE LANDEN PTY LTD	Roche Park Photocopier (APR 2024)	- 115.50		Payment
DD31766.1	01/04/2024	BOQ FINANCE (AUST) LIMITED	Computer Lease - APR 2024	- 7,796.20		Payment
DD31767.1	08/04/2024	3E ADVANTAGE PTY LTD	Depot Photocopier APR 24	- 181.50		Payment
DD31768.1	16/04/2024	3E ADVANTAGE PTY LTD	Admin Photocopier (APR 2024)	- 566.50		Payment
DD31713.1	21/04/2024	AMPOL	Invoices as follows:~	- 14,575.42		Payment
9429712448	06/03/2024		Diesel delivery to depot - 06.03.2024		6,986.21	Invoice
9429783515	22/03/2024		Diesel delivery to depot - 22.03.2024		7,589.21	Invoice

SHIRE OF COLLIE

List of Accounts Submitted to Council - April 2024

Chq/EFT	Date	Name	Description	Payment	Invoice Details	Type
Payment made by purchasing card						
DD31771.1	21/04/2024	AMPOLCARD	AMPOL Fuel Card - MAR 2024 (104CO) (105CO) (102CO) (100CO) ,	- 1,711.70		Payment
DD31715.1	15/04/2024	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	As below	- 744.65		Payment
811100	12/03/2024		Coles - order to stock supplies for Kiosk resale.		215.60	Invoice
877800	21/03/2024		Roche Park Cleaning expenses -Kiosk expenses - shSenior Fitness expenses		155.00	Invoice
296400	12/03/2024		Coles - order to stock supplies for Kiosk resale.		69.80	Invoice
212700	29/02/2024		Catering for library programs		74.15	Invoice
509500	14/03/2024		Roche Park Cleaning expenses Kiosk expenses - Stationery		230.10	Invoice
DD31715.2	05/04/2024	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Office supplies: 5x tissue boxes, 4x glade sense and spray refills	- 45.00		Payment
DD31715.3	20/04/2024	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Coffee beans x 2 bags	- 54.00		Payment
DD31715.4	26/04/2024	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	STEM Club end of term activity supplies	- 39.40		Payment
DD31715.6	06/04/2024	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	Roche Park Kiosk expenses - Ice creams, sugar	- 110.45		Payment
DD31714.1	05/04/2024	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX Motorpass March 2024 Fuel and Card Fees for Fire Appliances	- 1,841.71		Payment
Payment made by corporate credit card						
DD31736.1	14/04/2024	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	12 month digital subscription - Collie River Valley Bulletin (credit card)	- 140.00		Payment
DD31736.2	14/04/2024	ZOOM VIDEO COMMUNICATIONS INC	Zoom License 08/03/2024 - 07/04/2024	- 44.78		Payment
DD31736.3	14/04/2024	TELSTRA Limited	Library wifi hotspot 12 month recharge (credit card)	- 160.00		Payment
DD31736.4	14/04/2024	TELSTRA LIMITED	1 x reMarkable 2 10.3 Paper Tablet for Director of Operations (credit card)"	- 899.00		Payment
DD31736.5	14/04/2024	JB HIFI	Ink Cartridges for Epson Printer Front Counter	- 987.74		Payment
DD31736.6	14/04/2024	BENDIGO BANK CREDIT CARD	CREDIT CARD Fee MAR 24	- 5.34		Payment
Payment made for Shire payroll						
DD31703.1	02/04/2024	Precision Administration Services Pty Ltd (BEAM)	Superannuation PPE 24.03.2024	- 27,956.64		Payment
Shire Payroll	10/04/2024	SHIRE PAYROLL	PPE 07.04.2024	- 164,327.37		Payment
Shire Payroll	24/04/2024	SHIRE PAYROLL	PPE 21.04.2024	- 156,420.50		Payment
DD31776.1	24/04/2024	Precision Administration Services Pty Ltd (BEAM)	Superannuation PPE 07.04.2024	- 27,509.30		Payment
DD31777.1	26/04/2024	Precision Administration Services Pty Ltd (BEAM)	Superannuation PPE 21.04.2024	- 27,865.98		Payment

Bank Code	
BENMUNI	- 848,074.62
BENTRUST	-
	<u><u>848,074.62</u></u>

Certificate of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been fully certified as to the receipt of goods and the rendition of services and as to prices, computations and costings and the amounts shown are due for payment.



Shire of
Collie

**Ordinary Council Meeting
10 October 2023**

**Appendix 12.2.A
Financial Management Report
March 2024**



SHIRE OF COLLIE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

	2023/24 Adopted Budget	2023/24 YTD Budget	2023/24 YTD Actual	Variance \$	Variance %	
	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	7,264,050	7,264,050	7,275,664	11,614	0.16%	▲
Rates excluding general rates (ex gratia)	950	950	950	0	0.00%	
Grants	1,436,874	802,297	802,559	262	0.03%	▲
Subsidies and contributions	207,845	135,255	140,328	5,073	3.75%	▲
Fees and charges	2,637,461	2,491,015	2,517,536	26,521	1.06%	▲
Interest revenue	294,403	150,400	218,497	68,097	45.28%	▲
Other revenue	50,000	0	67,937	67,937	0.00%	
Profit on asset disposals	0	0	0	0	0.00%	
	11,891,583	10,843,967	11,023,471	179,504	1.66%	
Expenditure from operating activities						
Employee costs	(6,512,091)	(5,111,830)	(4,964,984)	146,846	2.87%	▼
Materials and contracts	(5,525,736)	(3,957,513)	(3,666,981)	290,532	7.34%	▼
Utility charges	(561,910)	(456,593)	(453,892)	2,701	0.59%	▼
Depreciation	(2,769,370)	(2,077,038)	(2,276,483)	(199,445)	(9.60%)	▲
Finance costs	(35,824)	(30,533)	(22,632)	7,901	25.88%	▼
Insurance	(367,510)	(367,510)	(362,381)	5,129	1.40%	▼
Other expenditure	(117,330)	(3,500)	(109,725)	(106,225)	(3035.00%)	▲
Loss on asset disposals	(3,040)	0	0	0	0.00%	
	(15,892,811)	(12,004,517)	(11,857,078)	147,439	1.23%	
Non-cash amounts excluded from operating activities	2,772,410	2,077,038	2,276,483	199,445	9.60%	
Amount attributable to operating activities	(1,228,818)	916,488	1,442,876	526,388	57.44%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,967,616	100,000	0	(100,000)	(100.00%)	▼
Proceeds from advance	5,000	2,500	2,500	0	0.00%	
Proceeds from disposal of assets	10,000	10,000	36,999	26,999	269.99%	▲
	1,982,616	112,500	39,499	(73,001)	(64.89%)	
Outflows from investing activities						
Payments for financial assets at amortised cost - self supporting loans	(600,000)	0	0	0	0.00%	
Payments for property, plant and equipment	(1,063,160)	(290,000)	(283,423)	6,577	2.27%	▼
Payments for construction of infrastructure	(2,601,448)	(430,000)	(290,999)	139,001	32.33%	▼
	(4,264,608)	(720,000)	(574,422)	145,578	20.22%	
Non-cash amounts excluded from investing activities	0	0	0	0	0.00%	
Amount attributable to investing activities	(2,281,992)	(607,500)	(534,923)	72,577	11.95%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new debentures	1,100,000	0	0	0	0.00%	
Transfer from reserves	358,009	0	0	0	0.00%	
	1,458,009	0	0	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(198,800)	(110,874)	(110,874)	0	0.00%	
Payments for principal portion of lease liabilities	(59,274)	(32,000)	(31,863)	137	0.43%	▼
Transfer to reserves	(891,735)	0	0	0	0.00%	
	(1,149,809)	(142,874)	(142,737)	137	0.10%	
Amount attributable to financing activities	308,200	(142,874)	(142,737)	137	0.10%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	3,206,128	3,206,128	3,206,128	0	0.00%	
Amount attributable to operating activities	(1,228,818)	916,488	1,442,876	526,388	57.44%	
Amount attributable to investing activities	(2,281,992)	(607,500)	(534,923)	72,577	11.95%	
Amount attributable to financing activities	308,200	(142,874)	(142,737)	137	0.10%	
Surplus or deficit after imposition of general rates	3,518	3,372,242	3,971,344	599,102	17.77%	

SHIRE OF COLLIE
NOTE 1: EXPLANATION OF VARIANCE
FOR THE PERIOD ENDED 31 MARCH 2024

Material variance of 10% or \$10,000, whichever is greater are shown below (as per Council resolution 9242)

	Variance	Variance		Timing/ Permanent	Explanation of variances
	\$	%			
OPERATING ACTIVITIES					
Revenue from operating activities					
General rates	11,614	0.16%	▲	Permanent	Due to interim rating
Fees and charges	26,521	1.06%	▲	Permanent	Majority of the difference is due to Development application fees being higher than expected
Interest revenue	68,097	45.28%	▲	Permanent	Higher interest rates
Expenditure from operating activities					
Employee costs	146,846	2.87%	▼	Permanent	Vacant positions earlier in the year
Materials and contracts	290,532	7.34%	▼	Timing	Budgeted expenditure is spread evenly over 12 months
INVESTING ACTIVITIES					
Inflows from investing activities					
Proceeds from capital grants, subsidies and contributions	(100,000)	(100.00%)	▼	Timing	Timing of road projects
Proceeds from disposal of assets	26,999	269.99%	▲	Permanent	Sale value received for vehicles was higher than expected
Outflows from investing activities					
Payments for construction of infrastructure	139,001	32.33%	▼	Timing	Timing of road projects

SHIRE OF COLLIE
NOTE 2: NET CURRENT FUNDING POSITION
FOR THE PERIOD ENDED 31 MARCH 2024

	2023/24 Adopted Budget	2023/24 YTD Actual	2022/23 Actual
	\$	\$	\$
Current Assets			
Cash and cash equivalents	3,614,739	5,976,251	6,381,056
Financial assets	102,255	104,362	106,862
Receivables	1,186,119	3,011,440	2,707,779
Contract assets	0	35,945	354,250
Inventories	24,121	32,961	20,707
Other assets	49,246	30,062	135,447
	4,976,480	9,191,020	9,706,101
Less: Current Liabilities			
Trade and other payables	(701,692)	(486,170)	(1,908,915)
Contract liabilities	(350,000)	(886,771)	(748,040)
Capital grant/ contribution liability	(294,159)	(1,294,159)	(1,202,732)
Lease liabilities	(40,266)	(67,634)	(50,923)
Long term borrowings	(203,240)	(110,874)	(198,584)
Employee provisions	(396,898)	(750,021)	(750,021)
	(1,986,255)	(3,595,629)	(4,859,215)
Less: Total adjustments to net current asset			
Reserve accounts	(3,230,213)	(2,720,510)	(2,720,510)
Current portion of borrowing	203,240	198,584	198,584
Employee benefit		830,245	830,245
Current portion of lease liabilities	40,266	67,634	50,923
	(2,986,707)	(1,624,047)	(1,640,758)
Net current asset used in Statement of Financial Activity	3,518	3,971,345	3,206,128

SHIRE OF COLLIE
NOTE 3: CASH AND INVESTMENTS
FOR THE PERIOD ENDED 31 MARCH 2024

	Cash Deposit	Term Deposit	Interest Rate	Maturity Date
	\$	\$	%	
Municipal				
Bendigo Bank - Municipal Account	89,071	0		N/A
Bendigo Bank - High Interest Account	2,586,338	0	1.45%	N/A
CBA Term Deposit		1,540,233	4.88%	06.05.2024
Reserve				
Bendigo Bank - Reserve Account	100	0		N/A
Bendigo Bank - High Interest	220,771	0	1.45%	N/A
CBA Term Deposit		2,500,000	5.60%	31.05.2024
Trust				
Bendigo Bank - Trust Account	100	0		N/A
Bendigo Bank - High Interest Account	42,154	0	1.45%	N/A
	2,938,534	4,040,233		

SHIRE OF COLLIE
NOTE 4 : RECEIVABLES & PAYABLES
FOR THE PERIOD ENDED 31 MARCH 2024

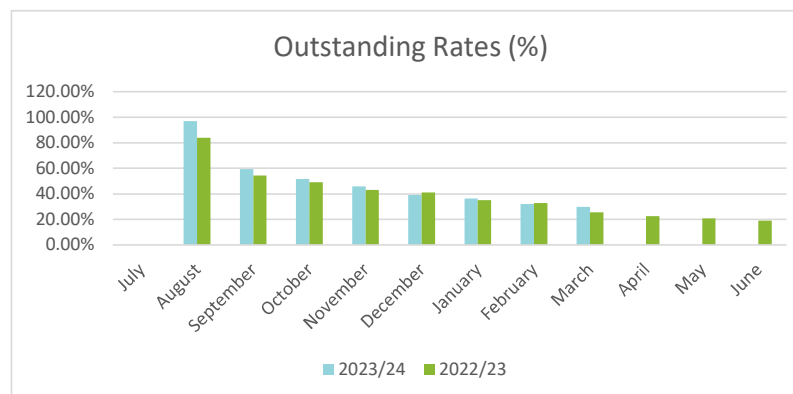
Rates Receivables

Opening Arrears from previous financial years
 Rates Levied this financial year
(inc. waste & ESL)
 less: Payment to date
 Current Outstanding

Actual	30 June 2023
\$	\$
1,954,782	1,688,474
9,341,641	8,676,326
(7,937,885)	(8,410,017)
3,358,538	1,954,782

Trend Analysis (by Percentage)

	2023/24	2022/23
July	N/A	0.00%
August	97.08%	83.80%
September	59.53%	54.42%
October	51.72%	49.08%
November	45.91%	43.05%
December	39.08%	41.14%
January	36.34%	35.14%
February	32.11%	32.66%
March	29.73%	25.41%
April		22.42%
May		20.87%
June		18.86%



Other Receivables Outstanding

Current	30 Days	60 Days	90 Days +	Total
\$	\$	\$	\$	\$
32,035	37,048	5,749	217,105	291,937
11%	13%	2%	74%	

Payables Outstanding

Current	30 Days	60 Days	90 Days +	Total
\$	\$	\$	\$	\$
24,891	14,150	3,673	1,901	44,615
56%	32%	8%	4%	

SHIRE OF COLLIE
NOTE 5: CAPITAL PROJECTS
FOR THE PERIOD ENDED 31 MARCH 2024

			Total Project			Internal Resources Allocated			Materials & Contracts						
	Funding	Budget	Actual	Variance		Budget	Actual	Variance	Budget	Actual	Variance				
		\$	\$	\$		\$	\$	\$	\$	\$	\$				
Roads															
3100	Johsnton Street	Scheduled for May 2024	Roads to Recovery	115,000	0	115,000	▼	17,250	0	17,250	▼	97,750	0	97,750	▼
3101	Lefroy Street	Scheduled for May 2024	Roads to Recovery	187,394	0	187,394	▼	28,109	0	28,109	▼	159,285	0	159,285	▼
3098	Gastaldo Road (SLK 0.00 - 7.73)	Scheduled for May 2024	RRG	750,000	0	750,000	▼	102,500	0	102,500	▼	647,500	0	647,500	▼
3099	Mornington Road (SLK 13.32 - 20.08)	Scheduled for May 2024	RRG	750,000	19,111	730,889	▼	102,500	0	102,500	▼	647,500	19,111	628,389	▼
2602	Gravel Resheeting (Project to be nominated)	Project deferred	LRCI 4	134,000	0	134,000	▼	59,000	0	59,000	▼	75,000	0	75,000	▼
1885	Cemetery Road Capital Upgrades	Scheduled for June 2024	Shire	21,300	0	21,300	▼	11,300	0	11,300	▼	10,000	0	10,000	▼
2654	Road Shoulders	Project deferred	Shire	40,000	0	40,000	▼	30,000	0	30,000	▼	10,000	0	10,000	▼
				1,997,694	19,111			350,659	0			1,647,035	19,111		
Bridge															
2216	Mungalup Road Bridge	Completed	Main Roads + LRCI 4	205,000	215,203	(10,203)	▲	5,000	0	5,000	▼	200,000	215,203	(15,203)	▲
				205,000	215,203			5,000	0			200,000	215,203		
Drainage															
3431	Drainage Improvements	In progress	Shire	75,000	0	75,000	▼	52,500	0	52,500	▼	22,500	0	22,500	▼
				75,000	0			52,500	0			22,500	0		
Pathways															
131900	Art Gallery Carpark - KFC access	Completed	Shire	18,000	5,757	12,243	▼	9,000	5,757	3,243		9,000	0	9,000	▼
9945	Collie Community Radio Contribution	Completed	Shire	40,000	36,000	4,000	▼	0	0	0		40,000	36,000	4,000	▼
131900	Pathways Renewals	In progress	Shire	60,000	0	60,000	▼	0	0	0		60,000	0	60,000	▼
132900	Laneway Renewals	In progress	Shire	50,000	0	50,000	▼	20,000	0	20,000		30,000	0	30,000	▼
				168,000	41,757			29,000	5,757			139,000	36,000		
Parks & Ovals															
118240	Recreation Ground (Tennis)	Completed	LRCI 3	9,500	10,068	(568)	▲	0	473	(473)	▲	9,500	9,595	(95)	▲
118140	Wallsend Ground Power Pole renewal	Completed	LRCI 3	5,000	4,860	140	▼	0	0	0		5,000	4,860	140	▼
TBC	Additional Playgrounds/Public Amenities	Project deferred	LRCI 4	86,254	0	86,254	▼	0	0	0		86,254	0	86,254	▼
106740	Additional Recreation Ground Fencing	Project deferred	Part LRCI 2	30,000	0	30,000	▼	0	0	0		30,000	0	30,000	▼
BAP023	Shade Sail at Cardiff Playground	Completed	LRCI 4	25,000	0	25,000	▼	0	0	0		25,000	0	25,000	▼
				155,754	14,928			0	473			155,754	14,455		

SHIRE OF COLLIE
NOTE 5: CAPITAL PROJECTS
FOR THE PERIOD ENDED 31 MARCH 2024

			Total Project				Internal Resources Allocated			Materials & Contracts				
	Funding	Budget	Actual	Variance		Budget	Actual	Variance	Budget	Actual	Variance			
Land & Buildings														
133800	Williams Road Bush Fire Brigade Building (Shire contribution for ground works)	Project deferred	Shire	30,000	0	30,000	▼	0	0	0	30,000	0	30,000	▼
BAP007	Library Install a new fully enclosed air lock to the public toilet	In progress	Shire	8,000	0	8,000	▼	0	0	0	8,000	0	8,000	▼
BAP007	Library (repainting of internal walls)	In progress	LRCI 4	6,500	0	6,500	▼	0	0	0	6,500	0	6,500	▼
BAP008	Lions Park Toilet	Completed	LRCI 3	3,160	3,475	(315)	▲	0	0	0	3,160	3,475	(315)	▲
BAP009	Margaretta Wilson Centre (Repainting of external fascia, doors & columns)	In progress	Shire	21,000	0	21,000	▼	0	0	0	21,000	0	21,000	▼
BAP011	Roche Park (Replacement of damaged floor in Court 1)	In progress	LRCI 4	100,000	98,090	1,910	▼	0	0	0	100,000	98,090	1,910	▼
BAP019	Visitor Centre (Repainting external wall cladding)	In progress	LRCI 4	11,000	0	11,000	▼	0	0	0	11,000	0	11,000	▼
BAP031	Tourist Park (Lighting replacement Stage 2)	Completed	Shire	23,000	20,353	2,647	▼	0	0	0	23,000	20,353	2,647	▼
BAP031	Tourist Park (upgrade to the caretakers cottage)	Completed	Shire	25,000	13,801	11,199	▼	0	0	0	25,000	13,801	11,199	▼
BAP035	Art Gallery (Repainting external wall)	In progress	LRCI 4	15,000	0	15,000	▼	0	0	0	15,000	0	15,000	▼
BAP036	Music Shell (repainting northern face of stage)	In progress	LRCI 4	5,500	0	5,500	▼	0	0	0	5,500	0	5,500	▼
BAP037	Swimming Pool (Repainting external walls and internal repaint of toilet/changeroom)	In progress	LRCI 4	20,000	0	20,000	▼	0	0	0	20,000	0	20,000	▼
				268,160	135,719			0	0		268,160	135,719		
Plant & Equipment														
108840	Purchase of 111 CO		Shire + Insurance	72,000	32,700	39,300	▼	0	0	0	72,000	32,700	39,300	▼
111840	Purchase of 109 CO		Shire + Insurance	72,000	42,272	29,728	▼	0	0	0	72,000	42,272	29,728	▼
TBC	Purchase new turf cutter		Shire	11,000	0	11,000	▼	0	0	0	11,000	0	11,000	▼
TBC	Acquisition of compactor for Transfer Station		Shire	75,000	0	75,000	▼	0	0	0	75,000	0	75,000	▼
				230,000	74,972			0	0		230,000	74,972		
Furniture & Internal Fittings														
BAP002	Upgrade to Audio & Communication System		Shire	55,000	62,940	(7,940)	▲	0	0	0	55,000	62,940	(7,940)	▲
BAP002	Various upgrades to the Shire Admin Office		Shire	10,000	0	10,000	▼	0	0	0	10,000	0	10,000	▼
114540	Ice Machine- Shire Depot		Shire	9,800	9,793	7	▼	0	0	0	9,800	9,793	7	▼
				74,800	72,733			0	0		74,800	72,733		

SHIRE OF COLLIE
NOTE 5: OPERATING PROJECTS
FOR THE PERIOD ENDED 31 MARCH 2024

Expense Code	Funding	Total Project				
		Budget	Actual	Variance		
		\$	\$	\$		
Grant funded projects						
3365	Aerodrome Masterplan	Grant	58,415	50,365	8,050 ▼	
0817	AWARE Grant	Grant	12,810	3,660	9,150 ▼	Project completed
6995	Bushfire Mitigation Grant	Grant	296,180	197,853	98,327 ▼	
9982	Housing Supply Project	Grant	57,500	0	57,500 ▼	
3931	Local Drug Actions Team (LDAT)	Grant	5,382	4,104	1,278 ▼	
0158	Minningup Pool River Area	Grant	93,637	0	93,637 ▼	Project deferred
2123	South 32 River Rehabilitation (Stage 2)	Grant	28,731	4,894	23,837 ▼	
2123	South 32 River Rehabilitation (Stage 3)	Grant	20,000	0	20,000 ▼	
9837	South 32 Tourism Partnership Expenditure	Grant	207,968	93,695	114,273 ▼	
1186	Better Bins Go FOGO	Grant	42,004	3,150	38,854 ▼	
9492	Quarry dinner	Grant	125,262	143,610	(18,348) ▲	Total revenue received was \$135,262
1261	Adventurous Minds	Grant	2,096	0	2,096 ▼	
1261	Hiking Participation Grants (Hike Ability Project)	Grant	17,000	0	17,000 ▼	
1261	Outdoor Active Recreation (the Wheels of Wellbeing)	Grant	25,300	6,260	19,040 ▼	
1261	Every Club	Grant	31,600	15,284	16,316 ▼	In progress
1261	Youth Week	Grant	2,918	0	2,918 ▼	Project completed
			1,026,803	522,875		
Shire funded						
8165	Public Open Space Strategy	Shire	7,200	6,400	800 ▼	
8212	Collie River Revitalisation Strategy	Shire	50,494	0	50,494 ▼	Project completed
8123	Asset Management Plan	Shire	16,000	14,550	1,450 ▼	Project completed
TBC	Timber Park - concrete pad and footings for new timber sculpture	Shire	10,000	0	10,000 ▼	
1002	Fencing at the Collie Railway Station	Shire	5,000	0	5,000 ▼	In progress
TBC	Replacement of boundary signs	Shire	10,000	0	10,000 ▼	In progress
TBC	Locomotive shelter design	Shire	5,000	0	5,000 ▼	
job# 0812	Swinging Bridge (documentation for requirement of forthcoming Conservation Plan/Strategy)	Shire	50,000	0	50,000 ▼	
3292	Digitisation of Historic Mine and local records	Shire	5,500	0	5,500 ▼	
			159,194	20,950		

SHIRE OF COLLIE
NOTE 6: BUDGET AMENDMENTS OPERATING PROJECTS
FOR THE PERIOD ENDED 31 MARCH 2024

	Acct#	Resolution	Non Cash Adjustment	Increase/(decrease) in available cash	Amended Budget Closing Surplus/ (Deficit)
			\$	\$	\$
Original Budget Closing Surplus					14,856
Financial Assistance Grant- General	100910	14 Nov 23 (#9317)	0	61,000	75,856
Financial Assistance Grant- Roads	102210	14 Nov 23 (#9317)	0	29,000	104,856
Capital Purchase- Replacement ice machine at Depot	TBC	14 Nov 23 (#9317)	0	(9,800)	95,056
Sponsorship- Collie Rotary Adventure Race	131180	14 Nov 23 (#9318)	0	(4,000)	91,056
Sponsorship- Collie Combined Churches Carol	131190	14 Nov 23 (#9321)	0	(2,000)	89,056
1 July 2023 surplus adjustment	138830	14 Mar 24 (#9379)	0	419,233	508,289
Additional quarry dinner operating grant	138830	14 Mar 24 (#9379)	0	35,262	543,551
Additional quarry dinner expenditure	194920	14 Mar 24 (#9379)	0	(35,262)	508,289
Liability recognition of swimming pool clubrooms	122340	14 Mar 24 (#9379)	0	(28,185)	480,104
Liability recognition of Roche Park soccer improvements	109540	14 Mar 24 (#9379)	0	(10,553)	469,551
Shire contribution towards aerodrome project	133650	14 Mar 24 (#9379)	0	(50,000)	419,551
Planning legal fees expenditure	138220	14 Mar 24 (#9379)	0	(253,500)	166,051
Soldiers Park Playground design	TBC	14 Mar 24 (#9379)	0	(20,000)	146,051
LRCI Phase 4 Grant reduction for 23-24 financial year (\$78k for soldiers park & \$11k for visitor centre)	101930	14 Mar 24 (#9379)	0	(89,000)	57,051
LRCI 4: Soldiers Park as project is deferred to 24-25	120650	14 Mar 24 (#9379)	0	78,000	135,051
LRCI Phase 2 for 23-24 financial year - recreation ground fencing	101930	14 Mar 24 (#9379)	0	9,467	144,518
Additional Recreation Ground fencing, part funded by LRCI 2	TBC	14 Mar 24 (#9379)	0	(30,000)	114,518
R2R: Reallocation of capital expenditure from Hoddell Road (project defer to 2024-25)	3097	14 Mar 24 (#9379)	0	115,000	229,518
R2R: Reallocation of capital expenditure to Lefroy Street & Johnston Street Project	TBC	14 Mar 24 (#9379)	0	(115,000)	114,518





Shire of
Collie

**Ordinary Council Meeting
14 May 2024**

Appendix 19.1.A

Motions – Closed since last meeting



Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9402	30-Apr-24	5.1	Application for Development Approval - Industry (Steel Mill)- Lot No. 2 (154 Boys Home Road, Palmer and Lot 1505 on Plan 110876 and Lot 1468 on Plan 110882	That Council, in relation to an application for development approval for Industry (Steel Mill) at Lot No. 2 (154 Boys Home Road, Palmer and Lot 1505 on Plan 110876 and Lot 1468 on Plan 110882: 1. Note that no public submissions were received during the consultation period; 2. Note the agency submissions received during the referral period; 3. Endorse the Responsible Authority Report prepared for the Regional Joint Development Assessment Panel, with a recommendation for approval, subject to conditions.	Closed since last meeting	DDS	
9397	09-Apr-24	12.3	Feast at the Quarry 2024	That Council resolve to not proceed with the Feast at the Quarry events in 2024.	Closed since last meeting	DCS	
9391	09-Apr-24	11.1	Budget Parameters for 2024/25 Financial Year	That Council resolve to endorse the recommendations set out within the Discussion Paper as included at Appendix 11.1.A for the purposes of guiding draft budget preparation.	Closed since last meeting	CEO	
9390	09-Apr-24	10.2	Audit Committee Meeting – 26 March 2024	That Council adopt the recommendation of the Audit Committee held on Tuesday 26 March 2024 that reads: That Council resolve to adopt, pursuant to section s7(2)(b) of the Local Government Act 1995, the revised CS3.23 Purchasing Policy, incorporating the additional information proposed related to evaluation of procurement above \$250,000 as included as Appendix 9.1.A to this report.	Closed since last meeting	FM/DCS	
9388	09-Apr-24	10.1	Tourism & Marketing Advisory Committee Meeting – 19 March 2024	That Council adopt the recommendation of the Tourism & Marketing Advisory Committee held on Friday, 19 March 2024 that the Terms of Reference for the Tourism Marketing and Advisory Committee be altered to: a) In clude a representative from the Department of Biodiversity, Conservation and Attractions; and b) Re move point 2.4 under aims and objectives “to develop ideas, coordinate and arrange projects or activities and work with stakeholders, agencies, organisations and community groups to enhance the streetscape in the Central Business District and immediate surrounds.”	Closed since last meeting	DCS	
9385	09-Apr-24	13.1	Application for Development Approval - Workforce Accommodation and Tourist Development - Lot 8 Collie-William Road, Palmer	That Council, in relation to an application for development approval for Workforce Accommodation and Tourist Development at Lot 8 Collie-Williams Road, Palmer: 1. Note the submissions received during the referral period; and 2. Endorse the Responsible Authority Report prepared for the Development Assessment Panel, with a recommendation for approval, subject to conditions.	Closed since last meeting	MP&D/DDS	Matter determined by the JDAP
9380	12-Mar-24	13.3	Collie Airfield Master Plan	That the Council: 1. adopts the Collie Airfield Master Plan; 2. instruct CEO to investigate project planning for the implementation of the Collie Airfield Master Plan.	Closed since last meeting	DDS	Actions are underway to progress land tenure arrangements for the site

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9359	13-Feb-24	14.1	Tender 01/2023 Widening and Sealing of Shoulders on Gastaldo and Mornington Roads	That Council resolve to: 1. Accept the tender submission RFT 01/2023 Widening and Sealing of Shoulders on Gastaldo and Mornington Road received from Remote Civils Australia Pty Ltd as the most advantageous, for a lump sum value of \$430,782.50 excl. GST for Gastaldo Road, and a lump sum value of \$403,067.00 for Mornington Road, at a total lump sum value of \$833,849.50 excl. GST; 2. Authorise the Chief Executive Officer, in accordance with section 9.49A(4) of the Local Government Act 1995, to execute the contract for Tender 01/2023 Widening and Sealing of Shoulders on Gastaldo and Mornington Road; and 3. Authorise the Chief Executive Officer to approve contract variations that will not exceed the total approved 2023/24 budget project value, provided that the works are within the prescribed scope of the Tender.	Closed since last meeting	DOS	The tender has been awarded.
9357	13-Feb-24	13.1	Collie River Revitalisation Strategy	That Council: 1. Receive the Collie River Revitalisation Strategy 2023-2028, to supersede the Collie River Revitalisation Strategy 2018-2022; and 2. Authorise officers to advise the public that the Collie River Revitalisation Strategy 2023-2028 has been received.	Closed since last meeting	DDS	Actions undertaken.
9313	14-Nov-23	11.1	Outcomes of Referendum for Indoor Pool	That the Council resolve: 1. to receive and note the results of the referendum for an indoor pool held 21 October 2023; 2. having regard for the results of the referendum, not to proceed with the indoor pool project; and 3. authorise the Shire President, Deputy Shire President and Chief Executive Officer to liaise with MLA Jodie Hanns with a view to achieving support for the repurposing of funds otherwise allocated for an indoor pool.	Closed since last meeting	CEO/SP/DSP	A meeting has been held with the Local Member who is supportive of funds being repurposed for benefit of the Collie community.
9278	10-Oct-23	13.4	Draft Collie River Revitalisation Strategy	That the Council adopts the draft Collie River Revitalisation Strategy for a 28 day public advertising period.	Closed since last meeting	DDS	Advertising closed on 3 January 2024.
9215	11-Jul-23		Local Planning Policy LPP 2.5 – Residential Development Fronting Existing Rights-of-Way (Laneways) - Consent to Advertise	That Council in accordance with part 2, clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015: 1. Authorise officers to advertise for public comment, the draft Local Planning Policy Local Planning Policy 2.5 - Residential Development Fronting Existing Rights-of-Way (Laneways) for a minimum period of 21 days; 2. During the public comment period provide a public workshop to address potential community questions and reinforce the voluntary nature of the Policy; 3. Subject to no written objections being received during the advertising process, proceed with the policy without modification; 4. Subject to 3. above, authorise officers to publish a notice of the amended Local Planning Policy LPP 2.5 – Residential Development Fronting Existing Rights-of-Way (Laneways); and 5. Subject to 3. above, authorise officers to publish a notice of revocation of the current Local Planning Policy 2.5 - Residential Development Fronting Laneways and Rights-of-Way.	Closed since last meeting	DDS	The draft Policy has been advertised. A significant debate was had at the Annual Electors Meeting on 6 February in respect to the draft Laneways policy. A report on the matter is included within the agenda for 12 March 2024 meeting.

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9141	14-Mar-23		Lease Variation - Collie Cycle Club	That, subject to ministerial consent being provided, Council: a) Approve a variation of the area leased to the Collie Cycle Club Inc; and b) Authorise the President and Chief Executive Officer to sign and affix the Common Seal to the lease variation document between the Shire of Collie and the Collie Cycle Club Inc.	Closed since last meeting	DCS	Ministerial consent received. Variation agreement finalised.
9131	14-Feb-23		Designated Non-Smoking Areas within the Shire of Collie	That Council resolve to: 1. Instruct the CEO to prepare a draft proposed Local Law that provides an ability for Council to designate smoke-free areas within the Shire; 2. Refer a draft proposed Local Law as referred to in 1. above to Council for consideration under section 3.12 of the Local Government Act 1995; 3. Undertake a community consultation workshop regarding smoking in public areas; and 4. Seek funding for a community education campaign including signage and other methods to promote smoke-free choices	Closed since last meeting	DDS	The local Law has been advertised for public comments and submissions were received. Comment from the Dept of Local Government are still outstanding. It is anticipated that the matter will be reported back to the April OCM





Shire of
Collie

**Ordinary Council Meeting
14 May 2024**

Appendix 19.1.B

Motions – Open



Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9403	30-Apr-24	5.2	Recruitment and Arrangements for position of Chief Executive Officer	That Council resolve to: 1. Note and accept the notice of termination of contract received from Mr Stuart Devenish dated 19 April 2024, and agree to a contract conclusion date of 28 June 2024; 2. Appoint Mr Matthew Young as Acting Chief Executive Officer, effective from 10 June 2024, and for this period to endure until the commencement of a newly appointed Chief Executive Officer, subject to that period being not more than 12 months; 3. Adopt, pursuant to clause 5.39B of the Local Government Act 1995, the Standards for Chief Executive Officer Recruitment, Performance and Termination as contained at Appendix 5.2 to form Policy CS2.8; 4. Endorse the actions of the Chief Executive Officer to call for quotes from suitably qualified recruitment consultants to assist the Council in undertaking the recruitment for the position of Chief Executive Officer and authorise the selection panel to select the preferred recruitment consultant for the current CEO to engage; 5. Appoint the following members to the Chief Executive Officer selection panel for the purposes of current recruitment: <ul style="list-style-type: none"> • Shire President • Deputy Shire President • Councillor - Cr John Kearney (determined by ballot vote) • Independent person – Mr Michael Murray 	Open	CEO	
9398	09-Apr-24	13.2	Designated Non-Smoking Areas in the Shire of Collie	That the Council: 1. Pursuant to section 3.12(4) of the Local Government Act, <ul style="list-style-type: none"> a. Considers submissions as contained in Appendix 13.2.B; and b. Adopts the non-smoking provisions in the Shire of Collie’s Activities in Thoroughfares and Public Places and Trading Local Law 2012 as contained in Appendix 13.2.A; 2. Authorise officers to investigate specific areas for application of the non-smoking provisions in the Shire of Collie’s Activities in Thoroughfares and Public Places and Trading Local Law 2012 and report back to Council, including the finalisation of a Smoke Free Areas – Education and Enforcement Policy generally in line with Appendix 13.2.C.	Open	SP/DDS	
9394	09-Apr-24	11.4	Proposed Terms of Reference – Townscape and Environment Committee	That Council resolve: 1. Pursuant to section 5.8 of the Local Government Act 1995, to adopt a Terms of Reference for the Townscape and Environment Committee as included at Appendix 11.4.A; and 2. Invite nominations from the community for membership to the Townscape and Environment Committee, with a further report to Council to determine representatives to be appointed as members to the Committee.	Open	CEO	
9393	09-Apr-24	11.2	Strategic Community Plan - Corporate Business Plan – Annual Review	That Council: 1. Resolve by Absolute Majority, pursuant to regulation 19C (7) of the Local Government (Administration) Regulations 1998 to modify the Shire of Collie Strategic Community Plan 2022 in accordance with the recommendations within table 1 of report 11.3; and 2. Resolve pursuant to regulation 19DA (5) of the Local Government (Administration) Regulations 1998 to modify Corporate Business Plan 2022/23 - 2026/27 in accordance with the recommendations within tables 2 and 3 of report 11.3, with the following words added to action 4.2.1.2: “within the financial constraints of Council”.	Open	CEO	
9371	12-Mar-24	12.4	Collie Men's Shed Inc. Request for Lease Area Extension	That, subject to ministerial consent being provided, Council: 1. approve a variation to the area lease to Collie Men’s Shed Inc. as shown of Appendix 12.4.A; 2. authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to a lease variation document between the Shire of Collie and Collie Men’s Shed Inc	Open	DCS	

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9370	12-Mar-24	13.1	Local Planning Policy LPP 2.5 – Residential Development Fronting Existing Rights-of-Way (Laneways) - Consent to Adopt	<p>That Council in accordance with part 2, clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015:</p> <ol style="list-style-type: none"> 1. Note submissions received by the community in relation to advertised Local Planning Policy 2.5 – Residential Development Fronting Existing Rights-of-Way (Laneways). 2. Gives a commitment to landowners that they will not be forced to participate in the scheme. 3. Modify amended Local Planning Policy 2.5 – Residential Development Fronting Existing Rights-of-Way (Laneways) as follows: <ol style="list-style-type: none"> a. include an opt in/opt out clause to read: “Opt In / Opt Out This policy only applies to landowners who decide to participate as there is no compulsion for landowners to participate in the scheme.” b. Amend the last paragraph at page 2, to read as follows: “Those wishing to subdivide and/or develop a dwelling that fronts the laneway shall cede a 1 metre portion of their lot to the Crown for the purpose of establishing a wider laneway. A wider laneway will ensure safe, two-way vehicle access plus pedestrian access.” c. Amend Figures on page 6 as follows: <ul style="list-style-type: none"> • Figure 1 – changing the caption to read “Ceding of land for widening of laneway if all landowners participate”. • Add a second figure which shows only one property participating, with the following caption: “Figure 2 – Ceding of land for widening of laneway if only one landowner participates”. 4. Authorise officers to publish a notice of adopted amended Local Planning Policy 2.5 – Residential Development Fronting Existing Rights-of-Way (Laneways) which has been modified in response to community consultation. 5. Authorise officers to publish a notice of revocation of the current Local Planning Policy 2.5 (LPP) Residential Development Fronting Laneways and Rights-of-Ways. 6. Authorise officers to investigate the development of a Technical Services Policy which will be used to establish the standards of construction of the laneways. 	Open	DDS	
9280	10-Oct-23	13.5	Collie Town Centre Special Purpose Parking	That Council resolves to defer the item until further consultation has been undertaken with businesses on Throssell and Forrest Street, local health providers and local Disability Reference Group and report back to Council.	Open	DDS	Pending direct engagement with business owners and operators. Report to May OCM
9267	10-Oct-23	13.2	Minningup Pool Project Update	<p>That the Council resolve to:</p> <ol style="list-style-type: none"> 1. Note that further engagement is being undertaken with cultural representatives of the Gnaala Karla Booja Corporation, representatives of the Shire of Collie, and South West Development Commission as to the potential impacts of the Minningup Pool project on Aboriginal cultural heritage values; 2. Require the matter to be reported back to the Minningup Pool Precinct Project Working Group and Council if the outcomes of discussions referred to in 1. above impact the detailed plans prepared to date; 3. Note and acknowledge the submissions outlined in the 31 July 2023 petition seeking further community engagement, and advise the petition organisers of this resolution; 4. Subject to 1) and 2) above, the Shire further engage with the whole community around the detailed day use plans and identified tourist accommodation sites if the project is to continue; and 5. Note the decision of the Minister for Environment in respect to the Clearing Permit application for the Minningup Pool day use area on Reserve 34343 and should the project proceed, note the requirement for a biodiversity offset of 1.1ha of native vegetation in order to provide new habitat for multiple threatened fauna within a significant ecological linkage. 	Open	DDS	The project is presently on hold and subject to direction of the Minister for Regional Development. The SWDC is to facilitate aboriginal engagement on the project, following an initial workshop in mid-2023.

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9259	12-Sep-23	14.3	Proposed Road Widening – Christie Street, Collie	That the Council resolve to authorise necessary actions to widen the road reserve adjacent lot 1173; 16 Christie Street, Collie.	Open	DOS	Arrangements are being made to undertake the required survey
9260	12-Sep-23	15.1	Acknowledgement of Country	That Council review and amend Policy CS 4.6: <ul style="list-style-type: none"> Provide direction and guidance to Councillors and officers of the Shire of Collie as to when Welcome to and Acknowledgement of Country should be included at meetings and functions; and Ensure that an Acknowledgement of Country is included on the Shire website and in significant corporate documents and publications. 	Open	DCS	An Acknowledgement of Country is on website and in major reports currently. Review to be undertaken with elected members.
9246	08-Aug-23		Soldiers Park Playground - Proposed Expansion/Upgrade	That Council resolve to endorse: <ol style="list-style-type: none"> the proposed expanded playground footprint layout at Soldiers Park as presented in Appendix 14.1.A; the proposed community consultation process for the expansion and upgrade of Soldiers Park Playground, as outlined in this report; and the submission of a Lotterywest Grant Application for the proposed expansion and upgrade of Soldiers Park Playground. 	Open	DOS	Reuquest for quote for design work presently under preparation in collaboration with the Disability Reference Group.
9200	13-Jun-23		Adopt the recommendation of the Community Safety and Wellbeing Committee	That Council support seeking funding to undertake a feasibility study for a community transport service.	Open	DCS	Members of CSAW met with Liftango representative. Community consultation to be undertaken with regards to transport needs.
9184	09-May-23		Amendment to Dog Exercise Areas at Roche Park and Collie Recreation Ground	That Council resolve to: <ol style="list-style-type: none"> Consult with affected clubs and sporting groups on the proposed amendments to dog exercise areas: <ol style="list-style-type: none"> Reserve No. 6684 (Recreation Ground) except within the fenced playing area of the oval, the tennis courts and bowls club; Reserve No. 30555 (Roche Park), except within the fenced playing area of the cricket ground; except areas around active playing surface of reserves during organised sporting events including training. Subject to 1. Above report the outcomes back to Council. 	Open	DDS	Report to Council is pending
8952	08-Feb-22	20.2	Disposal of Property to Recover Rates (3 Year Process)	That Council resolve by Absolute Majority to enact Section 6.64 (1) (b) of the Local Government Act 1995 to sell the parcel of land attached to Assessment 37 (23 Clifton Street, COLLIE WA 6225) due to non-payment of rates and services for a period of three years or more.	Open	FM	Pending further legal action
8844	12-Oct-21	13.3	Dedication of Road - Unallocated Crown Land - Siding Street, Mungalup	That Council resolve to: <ol style="list-style-type: none"> Consider the proposal to dedicate a parcel of Unallocated Crown Land adjoining Siding Street, Mungalup as road reserve; Authorise consultation with the landholders in the area bound by Siding and Concession Streets, Mungalup; and Authorise Officers to undertake the survey of the road and to identify encroachments as per the request from Department of Planning, Lands and Heritage. 	Open	DDS	Surveying and response to DPLH has been programmed by the Shire surveyor.

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
8815	14-Sep-21	11.1	Renergi Operational Agreement	That Council resolve to authorise the Chief Executive Officer to: 1. Negotiate and enter into an Operational Agreement with Renergi Pty Ltd for the operation of a waste processing facility at the Shire's landfill site, subject to the agreement providing for separate consideration of commercial and other terms as appropriate; and 2. Subject to the provision of suitable information by Renergi Pty Ltd, prepare and lodge an application for operational licence amendment to provide for the processing operation proposed by Renergi Pty Ltd.	Open	CEO	May 2023 - The Renergi plant is presently undergoing commissioning. Once commissioned, arrangements will be governed by an interim agreement while the terms of an ongoing operational agreement are addressed. Part 2 of the resolution is complete.
8775	13-Jul-21	12.8	Buckingham Hall Training Project Proposal	That Council resolve to collaborate with the Heritage Skills Association WA to call for Expressions of Interest for the future use of the site.	Open	DCS	
8770	13-Jul-21	12.4	Change of purpose and agreement to lease portion of R19242	That Council resolve to: 1. Authorise staff to apply to the Minister for Lands, for a change of purpose of R19242 from 'Recreation' to 'Recreation and Tourism' purposes; and 2. Lease portion of R19242 to Ferguson Gate Pty Ltd subject to the following conditions: a) Approval from the Minister for Lands as referred to in 1 above; b) No objections being received to the lease of the land arising from the public notice requirements of the Local Government Act 1995; and c) All necessary statutory approvals being obtained from the Shire of Collie in relation to use and improvements on the land.	Open	DCS	With DPLH; Refer I-22-16, Case #2101915.