Shire of Collie
Explore. Discover. Connect.

ABN 80 581 297 683
87 Throssell Street, Collie WA 6225
Mail to: Locked Bag 6225, Collie WA 6225
P (08) 9734 9000 E colshire@collie.wa.gov.au
www.collie.wa.gov.au

BUILDING SEARCH REQUEST FORM

Please choose from the following search options:

☐ Building Licenses/Permits Extract (no copies of plans provided) - $30

☐ Copies of Building Licences/Permits Issued – Residential - $60

☐ Copies of Building Licences/Permits Issued – Commercial - $75

Assessment Number: A_____ Lot No: _____ House No: _____

Street/Road: _____ Town/Locality _____

OWNERS DECLARATION

I, _____, declare that I am the current owner of the abovementioned property.

_____	_____	_____
Owner Signature	Date	Contact Phone Number

(If being collected by a person who is not an owner)

I, _____, give permission to _____ to receive a copy of the requested documents.

_____	_____	_____
Owner Signature	Collector Signature	Collector Contact Phone Number

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METHOD OF DELIVERY:

☐Email: _____

☐ Collection from Shire Administration Office

Payment required prior to processing of search request. Please allow up to five (5) business days to complete the search.

Office Use Only:
Receipt No: _____ *Date:* _____