



Shire of  
**Collie**

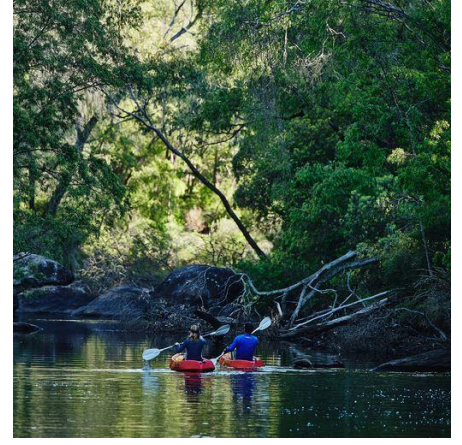
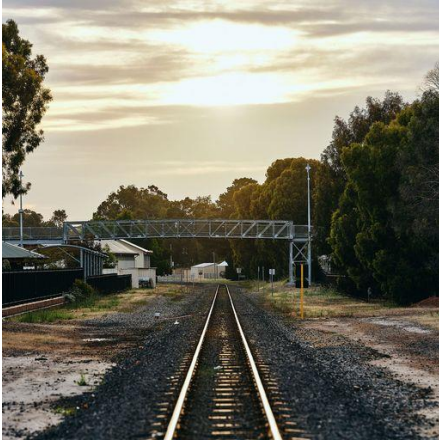
# MINUTES

of the

## SPECIAL MEETING OF COUNCIL

held on

**Tuesday, 17 September 2024**



## Our Vision

**Collie** - *A progressive community, rich in opportunities and as diverse as its heritage and landscape.*

## Our Values

The core values at the heart of the Council's commitment to the community are:

*Integrity*

*Transparency*

*Accountability*

*Collaboration*

*Respect*

## Our Commitment to Community

***We will*** lead the delivery of our vision

***We will*** support local business wherever possible

***We will*** consult and engage with our community on issues that affect them

***We will*** encourage, welcome and value feedback

***We will*** encourage, support and advocate for our community

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Minutes of the Special Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 17 September 2024 commencing at 6.00pm.

**1. OPENING/ATTENDANCE/APOLOGIES**

<b>PRESENT:</b>	Ian Miffing OAM JP	Councillor (Presiding Member)
	Joe Italiano	Councillor
	Gary Faries	Councillor
	Dale Hill-Power JP	Councillor
	John Kearney	Councillor
	Brett Hansen	Councillor (from 6.16pm)
	Paul Moses	Councillor
	Leonie Scoffern	Councillor
	Matthew Young	Acting Chief Executive Officer/ Director Development Services
	Nicole Wasmann	Director Corporate Services
	Scott Geere	Acting Director Operational Services

**APOLOGY:** Nil

**PRESS:** 1 members of the press attended

**GALLERY:** 3 members of the public attended

**2. PUBLIC QUESTION TIME**

Nil.

**3. DISCLOSURE OF FINANCIAL INTEREST**

Nil.

**4. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil.

**5. REPORTS**

Cr Hansen entered the chambers at 6.16pm.

**5.1 Draft Budget for the 2024/25 Financial Year**

<b>Reporting Department:</b>	Corporate Services
<b>Reporting Officer:</b>	Nicole Wasmann – Director of Corporate Services
<b>Accountable Manager:</b>	Matthew Young – Acting Chief Executive Officer
<b>Legislation:</b>	<i>Local Government Act 1995</i>
<b>File Number:</b>	FIN/055
<b>Appendices:</b>	Appendix 5.1.A – 2024/25 Draft Budget
<b>Voting Requirement:</b>	Simple Majority

**Report Purpose**

For Council to consider the draft budget for the 2024/25 financial year.

**Officer's Recommendation**

That the Council endorses the 2024/25 draft budget, as presented in Appendix 5.1.A, for the purpose of preparing the 2024/25 Annual Statutory Budget for adoption.

**Council Decision**

**Resolution: 9474**

**Moved: Cr Faries**

**Seconded: Cr Moyses**

*That Council endorses the 2024/25 draft budget, as presented in Appendix 5.1.A, subject to the following alterations, for the purpose of preparing the 2024/25 Annual Statutory Budget for adoption:*

- a) Decrease of \$5,000 to the amount shown for cemetery drainage, due to correction,*
- b) Decrease of \$8,000 to the amount shown for maintenance of the Margareta Wilson Centre, due to correction;*
- c) Decrease of \$10,000 to audit costs;*
- d) Increase of \$10,000 to the contribution to the Visitor Centre;*
- e) Increase of \$2,000 to the contribution to the Museum;*
- f) Increase of \$10,000 to maintenance of public ablutions;*
- g) Increase of \$7,000 to digitisation of historical records;*
- h) Inclusion of \$12,000 for repairs and refurbishment to the administration office;*
- i) Inclusion of \$15,000 for repairs to infrastructure at the cemetery;*
- j) Inclusion of \$4,500 for park infrastructure in Cardiff;*
- k) Removal of \$2,000 contribution to FestivArty;*
- l) Inclusion of \$2,000 contribution to PCYC safeSPACE program;*
- m) Inclusion of \$1,000 contribution to Collie Church of Christ youth program;*
- n) Inclusion of \$29,000 income from costs*
- o) Increase of \$6,957 to the amount to be raised from rates to \$7,700,592 being an*

*increase of 6% to the amount included in the 2023/24 budget.*

**Carried: 9/0**

**For:** Cr Miffing, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Hansen,  
Cr Faries, Cr Scoffern, Cr Kearney.

**Against:** Nil

**Background:**

The draft budget for the 2024/25 financial year as included in the appendix takes into consideration the actions identified in the Strategic Community Plan 2022 and Corporate Business Plan 2023.

Following review and finalisation of the draft budget the annual statutory budget will be prepared and presented to Council for adoption at a Special Meeting of Council to be held Tuesday 24 September 2024.

**Statutory and Policy Implications:**

The draft budget takes into consideration the requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Whilst it is a statutory requirement to adopt the budget by 31 August each year, the Shire has received an extension for the adoption of the 2024/25 budget to 30 September.

**Budget Implications:**

This item relates to the adoption of the budget.

**Communications Requirements:** (Policy No. CS1.7)

N/A

**Strategic Community Plan/Corporate Business Plan Implications:**

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
<b>GOAL:</b>	5	Our Organisation
<b>Objective:</b>	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships.

**Relevant Precedents:**

The budget is prepared annually.

**Comment:**

The Shire of Collie has finished the 2023/24 financial year with a predicted surplus of \$3,009,447 including financial assistance grants of \$2,151,294 paid in advance, \$207,818 supreme court income, and amounts carried forward for projects in progress at 30 June, such as pathway renewal and roadworks on Mornington and Gastaldo roads.

The 2024/25 draft budget papers have been developed based on an increase in overall rates revenue of 5.9%. The historical rates increases over the last 6 financial years are shown below:

<b>Financial Year</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>
<b>Rate increases</b>	2.48%	1.55%	0.00%	4.56%	5.00%	6.94%

Rising costs which have attributed to the need to increase rates by 5.9% include, employment agreement increase in wages by 4.2%, increase in workers compensation insurance costs, increase in superannuation guarantee threshold by 0.5%, and the rising costs of materials required for infrastructure works.

Fees and charges for refuse collection have been increased provisionally by 5%, following a 11% increase last financial year.

Expenditure is focused on renewal of existing assets and maintaining current services rather than creating new assets or expanding services. Council's consideration of the draft budget is requested to enable the final budget to be prepared for adoption.

**6. CONFIDENTIAL ITEM**

The Chief Executive Officer advised that the meeting should be closed to the public for the purpose of discussing item 6.1 in accordance with Section 5.23(2)(c) of *the Local Government Act 1995*, which permits the meeting to be closed to the public for business relating a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

<b>Council Decision:</b>	<b>Resolution: 9475</b>
<b>Moved: Cr Kearney</b>	<b>Seconded: Cr Hansen</b>
<i>That the meeting be closed to the public to discuss item 6.1.</i>	
	<b>Carried: 9/0</b>
<b>For:</b>	<i>Cr Miffing, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Scoffern, Cr Kearney.</i>
<b>Against:</b>	<i>Nil</i>

Staff, members of the public and the press vacated the chambers at 8.22pm

6.1 Chief Executive Officer Contract of Employment	
<b>Reporting Department:</b>	Chief Executive Officer Selection Panel
<b>Reporting Officer:</b>	Shire President
<b>Accountable Manager:</b>	Not applicable
<b>Legislation:</b>	<i>Local Government Act 1995 Shire of Collie Standards for Chief Executive Officer Recruitment, Performance and Termination</i>
<b>File Number:</b>	GOV/001
<b>Appendices:</b>	6.1.A Contract of Employment
<b>Voting Requirement:</b>	Absolute Majority (Recommendation 1) Simple Majority (Recommendation 2)

This report is confidential in accordance with Section 5.23(2)(c) of *the Local Government Act 1995*, which permits the meeting to be closed to the public for business relating a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

A confidential report and recommendation will be circulated to members under separate cover (Confidential Report 6.1.A). The report is not for circulation.

**Report Purpose**

To seek Council approval to the finalised terms of the CEO Employment contract detailed in Confidential Attachment 6.1.A as per previous resolution for material changes to the draft Chief Executive Officer contract.



**Officer's Recommendation/Council Decision:**

**Resolution: 9476**

**Moved: Cr Hill-Power**

**Seconded: Cr Faries**

1. That Council approves the finalised terms of the CEO employment contract detailed in Confidential Attachment 6.1.A .
2. That Council authorises the Shire President to execute the CEO employment contract and apply the common seal in accordance with section 9.49A(1)(a) of the Local Government Act 1995.

**Carried: 9/0**

**For:** Cr Miffing, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,  
Cr Faries, Cr Scoffern, Cr Kearney.

**Against:** Nil

**Council Decision:**

**Resolution: 9477**

**Moved: Cr Kearney**

**Seconded: Cr Faries**

*That the meeting be reopened to the public*

**Carried: 9/0**

**For:** Cr Miffing, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses,  
Cr Faries, Cr Scoffern, Cr Kearney.

**Against:** Nil

The meeting came out from behind closed doors at 8.42 pm.

Staff re-entered the chambers.

Council's decision was read aloud.

Cr Italiano thanked Mrs Wasmann for all her work in preparing the budget.

**7. CLOSE**

Cr Miffing expressed condolences to Cr Kearney on behalf of Council following the recent passing of his mother.

The Shire President thanked Council and Staff for their attendance and declared the meeting closed at 8:50 pm.

I certify that these Minutes were confirmed at the Ordinary Meeting of Council held on Tuesday, 8 October 2024.

  
.....  
Presiding Member

  
.....  
Date