

Ordinary Council Meeting

12 November 2024

APPENDICES

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Shire of
Collie

**Ordinary Council Meeting
12 November 2024**

Appendix 8.1.A

**Minutes
Ordinary Council Meeting – 8 October 2024**



Shire of
Collie

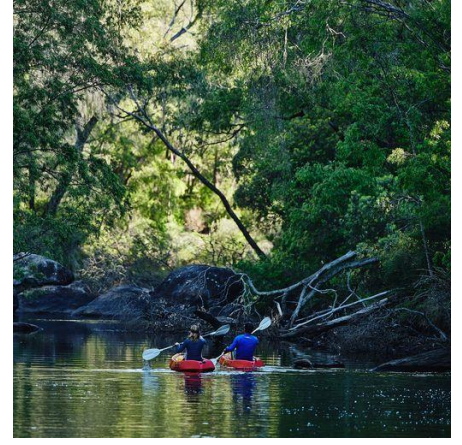
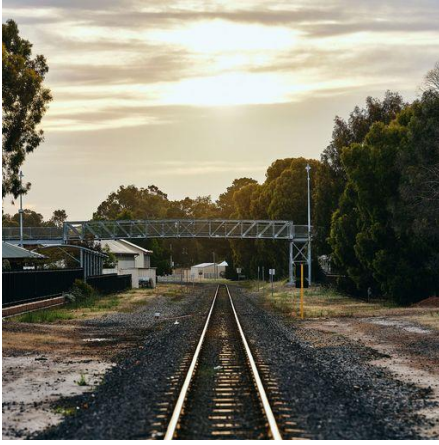
MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 8 October 2024



Our Vision

Collie - *A progressive community, rich in opportunities and as diverse as its heritage and landscape.*

Our Values

The core values at the heart of the Council's commitment to the community are:

Integrity

Transparency

Accountability

Collaboration

Respect

Our Commitment to Community

We will lead the delivery of our vision

We will support local business wherever possible

We will consult and engage with our community on issues that affect them

We will encourage, welcome and value feedback

We will encourage, support and advocate for our community

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Minutes of the Ordinary Meeting of the Collie Shire Council held in the Council Chambers, 87 Throssell Street Collie, on Tuesday, 8 October 2024 commencing at 7:00pm.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Ian Miffing OAM JP	Councillor (Presiding Member)
	Joe Italiano	Councillor
	John Kearney	Councillor
	Dale Hill-Power JP	Councillor
	Michelle Smith	Councillor
	Brett Hansen	Councillor
	Paul Moyses	Councillor
	Gary Faries	Councillor
	Leonie Scoffern	Councillor
	Matthew Young	Acting Chief Executive Officer/ Director Development Services
	Nicole Wasmann	Director Corporate Services
	Scott Geere	Acting Director Operational Services
	Amber Nikola	Executive Assistant/HR

APOLOGY: Nil

PRESS: 1 members of the press attended

GALLERY: Nil

1.1 Councillors granted Leave of Absence at previous meeting/s.

Nil

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council.

Nil

1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council.

Nil

2. PUBLIC QUESTION TIME

Nil

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. DISCLOSURE OF FINANCIAL INTEREST

Nil

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

6.1 - Appointment of Director Operations

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Nil

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES**8.1 Ordinary Council Meeting – 10 September 2024****Officer's Recommendation/Council Decision:****Resolution: 9478****Moved: Cr Hansen****Seconded: Cr Scoffern**

That Council confirms the Minutes of the Ordinary Meeting of Council held on 10 September 2024.

Carried: 9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney,
Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

8.2 Special Council Meeting – 17 September 2024**Officer's Recommendation/Council Decision:****Resolution: 9479****Moved: Cr Faries****Seconded: Cr Moyses**

That Council confirms the Minutes of the Special Meeting of Council held on 17 September 2024.

Carried: 9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney,
Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

8.3 Special Council Meeting – 24 September 2024**Officer's Recommendation/Council Decision:****Resolution: 9480****Moved: Cr Hill-Power****Seconded: Cr Scoffer**

That Council confirms the Minutes of the Special Meeting of Council held on 24 September 2024.

Carried: 9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney,
Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

10.1 Community Safety and Wellbeing Committee Meeting – 22 August 2024

Officer's Recommendation/Council Decision:

Resolution: 9481

Moved: Cr Smith

Seconded: Cr Moyses

That Council receive the minutes of the Community Safety and Wellbeing Committee Meeting held on the 22 August 2024

Carried:9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney,
Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

11. CEO REPORTS

11.1 Draft Partnership and Sponsorship Program Policy, Guidelines and Program Priorities

Reporting Department:	Chief Executive Office
Reporting Officer:	Matthew Young – Acting Chief Executive Officer
Accountable Manager:	Matthew Young – Acting Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	11.1.A: Draft Partnership and Sponsorship Program Policy 11.1.B: Draft Partnership and Sponsorship Program Guidelines 11.1.C: Draft Partnership and Sponsorship Program Priorities 2024-2026
Voting Requirement:	Simple Majority

Report Purpose

To consider a draft Partnership and Sponsorship Program Policy, Guidelines and Program Priorities for the Shire of Collie for public advertising.

Officer's Recommendation:

That Council resolves to;

1. *Authorise officers to advertise for public comment the proposed draft Shire of Collie draft Partnership and Sponsorship Corporate Policy, draft Partnership and Sponsorship Guidelines and draft Partnership and Sponsorship Program Priorities for a period of 28 days;*
2. *Following 1. report back to Council on submissions.*

Council Decision:

Resolution: 9482

Moved: Cr Italiano

Seconded: Cr Smith

That Council resolves to;

1. *Authorise officers to advertise for public comment the proposed draft Shire of Collie draft Partnership and Sponsorship Corporate Policy, draft Partnership and Sponsorship Guidelines for a period of 28 days;*
2. *Following 1. report back to Council for workshopping submissions.*

Carried:9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney, Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

The officer's recommendation was changed to include opportunity for Council to workshop submissions received.

Background:

Council at its ordinary meeting held on 14 May 2024 resolved to prepare a partnership and sponsorship program for the Shire of Collie (resolution 9409) and also established an informal working group to develop the partnership and sponsorship opportunity, comprising Councillors Cr Harverson and Cr Smith.

These partnership and sponsorship arrangements can enable new and existing corporate entities within the Shire of Collie to contribute to the local community.

Along with the well-established industrial operations within the Shire, the Just Transition initiative is seeing substantial investments in new industries that will support the economy, create employment and sustain long-term prosperity of Collie.

This will present an opportunity for business to engage with the Shire to support the local community. It is apparent through conversations with proponents of major investments in Collie that there is an appetite to contribute to the community.

Governance Arrangements

A partnership and sponsorship program requires robust arrangements to ensure funding received from the corporate (private) sector is fully transparent and accountable for all parties. Considerations in this regard include:

- *Establishing Policy* – addressing the purposes and intentions of the program including:
 - Defining 'partnership' – a commercial agreement to provide financial support in exchange for agreed outcomes;
 - Defining 'sponsorship' – a form of marketing in which a company pays for the right to be associated with a project or program;
 - Initiatives – defining the nature and type of projects and initiatives that may be subject to arrangements;
 - Categories - of partnerships or sponsorships, such as levels of investment by a corporate partner;
 - Agreement requirements – the nature of legally binding written contracts approved by Council;
 - Administration – how the program will be implemented.
- *Establishing Guidelines* – providing the terms to implement agreements including:
 - Approved projects and initiatives – the range of capital works projects, environmental projects, services, facilities, events or other to which partnerships or sponsorships may apply;
 - Terms and conditions – that apply to various arrangements, including defined purposes and objectives, timeframes, exclusivity, naming rights, brand marks, logo usage, acquittal/auditing, dispute resolution and the like;
 - Financial values – publishes value ranges for categories of corporate support;
 - Probity assessments – ensuring arrangements are struck with reputable businesses who hold values that align with those of the Shire;
 - Decision-making – Council approval requirements.

By setting out suitable policy and guidelines, sound governance arrangements can provide business the opportunity to invest and for the community to benefit.

Statutory and Policy Implications:

The *Local Government Act 1995* provides the role of local government is to provide for the good government of persons in its district (s3.1). This includes consideration of the economic, social and environmental sustainability of the district. The Act provides that a liberal approach is to be taken to the construction of the scope of the general function of a local government (s3.1(3)).

Budget Implications:

A functioning partnership and sponsorship program will deliver financial benefit to the community.

Communications Requirements: (Policy No. CS 1.7)

It is recommended that the draft Policy, Guidelines and Project Priorities are advertise for 28 days public comment.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Business
Outcome:	5.1	Innovative leadership, forward planning and mutually beneficial partnerships

Relevant Precedents:

Nil

Comment:

The concept of corporate sponsorship was initially raised at the Councillor Forum on 26 March 2024 where support was indicated for the matter to be formally considered by Council.

On 14 May 2024 Council resolved to endorse the preparation of a partnership and sponsorship program for the Shire of Collie, appointing Crs Haverson and Smith to establish an informal working group to develop the framework for this opportunity. The working group was scheduled to meet in late August, however with Cr Haverson's passing the A/CEO invited Cr Miffing and Cr Italiano to stand in on this working group.

The overall intent behind this initiative is to establish a source funding outside of traditional rates and grants, that can assist the Shire to deliver more for the Collie community and to assist the Shire in relieving budget pressure. Such funding can also assist in seed-funding for major grants, where traditionally the Shire have either been excluded from grants that require match funding or where it has been required to provide in-kind support with very limited available staff resources.

The A/CEO presented the attached draft framework for a Partnership and Sponsorship Program, incorporating a Council Policy (refer **Attachment 11.1.A**) and Guidelines (refer **Attachment 11.1.B**) to the working group on 3 September 2024.

To provide clarity around the types of projects and initiatives the Shire is seeking to promote for the Collie community, officers also established a list of project / initiative priorities for the Shire (refer **Attachment 11.1.C** Partnership and Sponsorship Program Priorities 2024-2026), so that the corporate sector and other funders (including State Government through election commitments) could better understand these priorities and be able to align to their own preferred corporate directives. The principle of this was supported by the working group.

This list of program priorities provides a detailed outline for each project in the form of a prospectus. This has been contained to largely capital/special purpose projects and initiatives, and not recurrent budget amounts. Many of these projects are identified in the Strategic Community Plan, Corporate Business Plan or have been the subject of previous Council resolutions. A second list of Collie community and associations has been included.

During the development of the policy and guidelines, staff met with industry groups such as Synergy, Neoen and South32 as part of ongoing development discussions and these companies indicated that they wish to further engage with the Shire around community development programs. The Shire President and A/CEO also met with the Local Member Jodie Hanns, who indicated that the State government is keen to understand the Shire's top priority projects for funding/election commitments.

The working group discussed circulating a draft of the policy and guidelines to industry groups to gauge how this might be received as a potential funding partnership approach. Presently in Collie industry groups such as South32, Synergy, Premier Coal and Griffin Coal (required under the State Agreements) run their own community development programs, each is administered through their own processes.

As a result the A/CEO sought feedback on the partnership and sponsorship framework and program priority list from key Collie industry groups (outlined above) to ensure that it is designed to meet their business objectives and alignment to community development programs and to and prepare a report to the October 2024 OCM.

The draft documents were revised to accommodate the positive feedback received,

Once established, the partnership and sponsorship arrangements will provide a transparent and accountable means for business to partner with the Shire to deliver beneficial outcomes for the community.

11.2 Corporate Business Plan – Quarterly Progress Report

Reporting Department:	Chief Executive Office
Reporting Officer:	Matt Young – Acting Chief Executive Officer
Accountable Manager:	Matt Young – Acting Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Appendix 11.2.A – Corporate Business Plan Quarterly Progress Report – July to August 2024
Voting Requirement:	Simple Majority

Report Purpose

To receive the quarterly report on progress of actions set out in the Corporate Business Plan 2022/23 – 2026/27.

Officer’s Recommendation/Council Decision:

Resolution: 9483

Moved: Cr Smith

Seconded: Cr Kearney

1. That Council resolve to receive the quarterly progress report on actions to give effect to the Strategic Priorities of the Corporate Business Plan 2022/23 – 2026/27 as contained at Appendix 11.2.A.

Carried :9/0

For: Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney, Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

Background:

At its meeting on 14 March 2023, Council resolved to adopt the Corporate Business Plan 2022/23 – 2026/27. The Plan sets out 56 actions that serve to give effect to the 28 strategic priorities. The strategic priorities are those set out in the adopted Strategic Community Plan, and address the themes of:

- Our Community
- Our Economy
- Our Built Environment
- Our Natural Environment
- Our Organisation

A quarterly progress report is an effective means to update Council and the community on progress against agreed priority actions.

Statutory and Policy Implications:

Corporate Business Plans are prepared and adopted under the terms of the *Local Government (Administration) Regulations 1996*.

Budget Implications:

Resourcing to deliver on the terms of the Corporate Business Plan are provided for in annual budget allocations.

Communications Requirements: (Policy No. CS 1.7)

The Strategic Community Plan was subject to communications through the community engagement process. This report will be published on the Shire website.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Business
Outcome:	5.1	Good governance and leadership

Relevant Precedents:

The Strategic Community Plan and Corporate Business Plan are adopted in accordance with the terms of the Act and Regulations. The report on progress against these plans is scheduled to occur quarterly.

Comment:

The progress report appended to this report identifies the status of each of the 56 actions for the period July to August this year. Overall, the report shows positive progress of actions with 42 tasks recorded as on track or complete, 3 items are listed as behind target or at risk, 6 pending, 3 marked as critical and 2 as deferred or not proceeding.

The quarterly progress report is recommended for noting.

11.3 Chief Executive Officer Certification of Appointment	
Reporting Department:	Chief Executive Officer
Reporting Officer:	Matthew Young – Acting Chief Executive Officer
Accountable Manager:	Matthew Young – Acting Chief Executive Officer
Legislation:	<i>Local Government Act 1995 Shire of Collie Standards for Chief Executive Officer Recruitment, Performance and Termination</i>
File Number:	GOV/001
Appendices:	Nil
Voting Requirement:	Absolute Majority

Report Purpose

For Council to certify the CEO recruitment process following completion of the CEO employment contract.

Officer's Recommendation/Council Decision:

Resolution: 9484

Moved: Cr Faries

Seconded: Cr Smith

That Council certifies that the CEO recruitment process completed on execution of the CEO employment contract approved by Council on 17 September 2024 and dated 19 September 2024, was conducted in accordance with the Shire of Collie adopted standards for CEO recruitment.

Carried:9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney, Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

Background:

The new CEO Mr Phillip Anastasakis has entered into an employment contract on 19 September 2024 as approved by Council on 17 September 2024.

Council is required to certify that the person was employed in accordance with the local government's adopted standards in relation to the recruitment of CEOs in accordance with Regulation 18FB of the Local Government (Administration) Regulations 1996.

Statutory and Policy Implications:

Once a local government employs a person in the position of CEO of the local government, that resolution must be passed in accordance with Regulation 18FB of the Local Government (Administration) Regulations 1996, which states:

18FB. Certification of compliance with adopted standards for CEO recruitment (Act s. 5.39B(7))

- (1) *In this regulation —
adopted standards means —*
- (a) *the standards adopted by a local government under section 5.39B; or*

- (b) *if the local government has not adopted standards under that section, the standards taken under section 5.39B(5) to be the local government's adopted standards.*
- (2) *This regulation applies if —*
- (a) *a local government employs a person in the position of CEO of the local government; and*
- (b) *the local government's adopted standards in relation to the recruitment of CEOs apply to the employment.*
- (3) *As soon as practicable after the person is employed in the position of CEO, the local government must, by resolution*, certify that the person was employed in accordance with the local government's adopted standards in relation to the recruitment of CEOs.*
- * Absolute majority required.*
- (4) *The local government must give a copy of the resolution to the Departmental CEO within 14 days after the resolution is passed by the local government.*

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships.

Relevant Precedents:

Nil

Comment:

This final certification pursuant to Regulation 18FB of the Local Government (Administration) Regulations concludes the CEO recruitment and appointment process.

12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid – September 2024	
Reporting Department:	Corporate Services
Reporting Officer:	Nicole Wasmann – Director Corporate Services
Accountable Manager:	Nicole Wasmann – Director Corporate Services
Legislation:	<i>Local Government Act 1995 & Local Government (Financial Management) Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 12.1.A – Accounts Paid – September 2024
Voting Requirement	Simple Majority

Report Purpose

To present the accounts paid during the month of September 2024.

Officer's Recommendation/Council Decision:

Resolution: 9485

Moved: Cr Hill-Power

Seconded: Cr Scoffern

That Council accepts the list of accounts as presented in Appendix 12.1.A totalling \$791,562.39 authorised and paid in September 2024.

Carried:9/0

For: Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney, Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

Background:

In accordance with Delegation 2.2.21- payments from the Municipal or Trust Funds adopted by Council on 8 August 2023, the Chief Executive Officer is authorised to incur expenditure in accordance with the Annual Budget provisions and limited over-expenditure subject to subsequent budget amendment. In doing so, section 13 of the Financial Management Regulations 1996 is to be adhered to with a list of accounts for approval to be presented to the Council each month.

Statutory and Policy Implications:

In accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996, if the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month. The list is to include the payee's name; the amount of the payment; the date of the payment; and sufficient information to identify the transaction.

Council Policy CS3.7 relates to the payment of creditors, and in particular item 5.0 which relates to the presentation of accounts paid. A list of all accounts paid shall be presented to Council within two months. The list shall comprise of details as prescribed in the Local Government Financial Management Regulations 1996.

Budget Implications:

All liabilities settled have been in accordance with the annual budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Not applicable.

Comment:

A listing of payments is included in Appendix 12.1 A

Where possible, questions on specific payments should be submitted to the Director Corporate Services before noon on the day of the scheduled meeting. This will ensure a response can be provided at the Council Meeting.

12.2 Financial Management Report – August 2024

Reporting Department:	Corporate Services
Reporting Officer:	Nicole Wasmann – Director Corporate Services
Accountable Manager:	Nicole Wasmann – Director Corporate Services
Legislation:	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 12.2.A – Financial Report – August 2024
Voting Requirement	Simple Majority

Report Purpose

To provide a summary of the financial position for the Shire of Collie for the month ending August 2024.

Officer's Recommendation/Council Decision:

Resolution: 9486

Moved: Cr Hill-Power

Seconded: Cr Moyses

That Council accept the Financial Management Report for August 2024 as presented in Appendix 12.2.A.

Carried:9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney, Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995*, the Financial Report required for the end of the period is presented to Council for information. Refer to Appendix 12.2.A.

The report is to be presented to an Ordinary Meeting of Council within two months of the end of the reporting period.

Statutory and Policy Implications:

Regulation 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates; budget estimates to the end of the month to which the statement relates; actual amounts of expenditure, revenue and income to the end of the month to which to which the statement relates, material variances between monthly budget and actual figures, and net current assets on a monthly basis.

In accordance with section 34(5) of the *Local Government (Financial Management) Regulations 1996* each year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances. In this case, the Shire of Collie has adopted the material variance of 10% or \$10,000, whichever is greater, for reporting variations to the Budget in the monthly statement of financial activity reported to Council.

Budget Implications:

Nil

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

Nil

Relevant Precedents:

Not applicable.

Comment:

The financial statements provided in Appendix 12.2.A reports on the following information for the reporting period:

- Rate Setting Statement by Nature and Type
- Material Variances
- Statement of Financial Positions
- Cash and Investments
- Receivables & Payables

End of year reconciliations for the 2023/24 financial year are still being finalised which may affect the figures in this report.

Where possible, questions relating the report should be submitted to the Director Corporate Services before noon on the day of the scheduled meeting. This will ensure a response can be provided at the Council Meeting.

12.3 WALGA Advocacy Positions – Local Government Elections

Reporting Department:	Corporate Services
Reporting Officer:	Nicole Wasmann – Director Corporate Services
Accountable Manager:	Matthew Young – Acting Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Nil
Voting Requirement	Simple Majority

Report Purpose

For Council to consider the Western Australian Local Government Association (WALGA) election advocacy positions.

Officer’s Recommendation/Council Decision:

Resolution: 9487

Moved: Cr Hansen

Seconded: Cr Italiano

That the Shire of Collie recommends that the Western Australian Local Government Association adopt the following local government election advocacy positions:

1. *Participation – Council support advocacy position (a), that the sector continues to support voluntary voting at local government elections.*
2. *Terms of Office - Council support advocacy position (a), that the sector continues to support four-year terms with a two year spill.*
3. *Voting Methods - Council support advocacy position (a) that the sector supports First Past the Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the ‘proportional’ part of the voting method for general elections.*
4. *Internal Elections - Council support advocacy position (a) that the sector supports First Past the Post (FPTP) as the preferred voting method for all internal elections.*
5. *Voting Accessibility - Council support advocacy position (a), (b) and (c), being that the sector supports the option to hold general elections through:*
 - (a) *Electronic voting;*
 - (b) *Postal voting; and*
 - (c) *In-Person voting.*

Method of Election of Mayor or President- Council support advocacy position (a) that as per the current legislation with no change – Class 1 and 2 local governments directly elect the Mayor or President (election by electors method), with regulations preventing a change in this method.

Carried:9/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney, Cr Smith, Cr Hansen, Cr Scoffern.

Against: Nil

Background:

The Local Government Amendment Act 2023 introduced a range of electoral reforms that came into effect prior to the 2023 Local Government ordinary elections:

- the introduction of Optional Preferential Voting (OPV);
- extending the election period to account for delays in postal services;
- changes to the publication of information about candidates;
- backfilling provisions for extraordinary vacancies after the 2023 election;
- public election of the Mayor or President for larger local governments;
- abolishing wards for smaller local governments; and
- aligning the size of councils with the size of populations of each local government (change to representation).

Following requests from several Zone's, WALGA undertook a comprehensive review and analysis of 5 ordinary election cycles up to and including the 2023 Local Government election against the backdrop of these legislative reforms. The review and report focused on postal elections conducted exclusively by the Western Australian Electoral Commission (WAEC), with the analysis finding evidence of the rising cost and a reduction in service of conducting Local Government elections in Western Australia.

The Elections Analysis Review and Report was presented to WALGA State Council on 4 September 2024, with State Council supporting a review of WALGA's Local Government Elections Advocacy Positions.

Statutory and Policy Implications:

Local Government Act 1995 and Local Government (Elections) Regulations 1997.

Budget Implications:

There are no budget implications.

Communications Requirements: (Policy No. CS 1.7)

WALGA is requesting Councils consider the current and alternative elections advocacy positions and provide a response back to WALGA by Monday 28 October 2024 to enable a report to be presented to the December 2024 WALGA State Council meeting.

WALGA has provided the information included in this report. Local governments will also be able to provide feedback through the November round of zone meetings.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Organisation
Outcome:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships.

Relevant Precedents:

In February 2022, Council considered an item in relation to proposed reforms to the *Local Government Act 1995*. At that time, Council resolved to support:

- a) preferential voting; and
- b) that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district and councils in bands 3 and 4 retain the system of either by the electors through a public vote or by the council as a resolution at a council meeting.

Comment:

WALGA's current advocacy positions are detailed below:

2.5.15 Elections

Position Statement

The Local Government sector supports:

1. Four year terms with a two year spill
2. Greater participation in Local Government elections
3. The option to hold elections through:
 - Online voting
 - Postal voting, and
 - In-person voting
4. Voting at Local Government elections to be voluntary
5. The first past the post method of counting votes

The Local Government sector opposes the introduction of preferential voting, however if 'first past the post' voting is not retained then optional preferential voting is preferred.

Background

The first past the post (FPTP) method is simple, allows an expression of the electorate's wishes and does not encourage tickets and alliances to be formed to allocate preferences.

State Council Resolution

February 2022 – 312.1/2022
December 2020 – 142.6/2020
March 2019 – 06.3/2019
December 2017 – 121.6/2017
October 2008 – 427.5/2008

Supporting Documents

[Advocacy Positions for a New Local Government Act
WALGA submission: Local Government Reform Proposal
\(February 2022\)](#)

2.5.16 Method of Election of Mayor

Position Statement

Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.

State Council Resolution

February 2022 – 312.1/2022
March 2019 – 06.3/2019
December 2017 – 121.6/2017

2.5.18 Conduct of Postal Elections

Position Statement

The *Local Government Act 1995* should be amended to allow the Australian Electoral Commission (AEC) and any other third-party provider including Local Governments to conduct postal elections.

Background

Currently, the WAEC has a legislatively enshrined monopoly on the conduct of postal elections that has not been tested by the market.

State Council Resolution

May 2023 – 452.2/2023
March 2019 – 06.3/2019
December 2017 – 121.6/2017

March 2012 – 24.2/2012

WALGA has requested the following advocacy positions be considered by Councils:

1. Participation
 - (a) The sector continues to support voluntary voting at Local Government elections;
or
 - (b) The sector supports compulsory voting at Local Governments elections.

2. Terms of Office
 - (a) The sector continues to support four-year terms with a two year spill;
or
 - (b) The sector supports four-year terms on an all in/all out basis.

3. Voting Methods
 - (a) The sector supports First Past the Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections
or
 - (b) The sector supports Optional Preferential Voting (OPV) as the preferred voting method for general elections.

4. Internal Elections
 - (a) The sector supports First Past the Post (FPTP) as the preferred voting method for all internal elections.
or
 - (b) The sector supports Optional Preferential Voting (OPV) as the preferred voting method for all internal elections.

5. Voting Accessibility
The sector supports the option to hold general elections through:
 - (a) Electronic voting; and/or
 - (b) Postal voting; and/or
 - (c) In-Person voting.

6. Method of Election of Mayor
The sector supports:
 - (a) As per the current legislation with no change – Class 1 and 2 local governments directly elect the Mayor or President (election by electors method), with regulations preventing a change in this method.
 - (b) Return to previous legislated provisions – all classes of local governments can decide, by absolute majority, the method for electing their Mayor or President.
 - (c) Apply current provisions to all Bands of Local Governments – apply the election by electors method to all classes of local governments.

The officer's recommendations is based on previous decisions of Council on local government reform and the view of the wider local government sector in general.

13. DEVELOPMENT SERVICES REPORTS

Nil

14. OPERATIONS REPORTS

Nil

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORSShire President Cr Miffling

- 11 Sept – attended CEO panel meeting
- 17 Sept – attended special budget meeting
- 19 Sept – met with new CEO at the council chambers
- 24 Sept – attended special budget meeting

Deputy Shire Cr Italiano

- 10 Sept – attended Chris Collie mural unveiling at Collie Community Radio
- 11 Sept – attended CEO panel meeting
- 17 Sept – attended special budget meeting
- 19 Sept – met with new CEO at the council chambers
- 24 Sept – attended special budget meeting
- 30 Sept – attended Collie Cemetery at request of a ratepayer

Cr Hill-Power

- Visitors Centre meeting

Cr Hansen

- 25 Sept - BFAC meeting

Cr Moyses

- 25 Sept - BFAC meeting

Cr Scoffern

- 8 October - Opening of the wambenger trails
- 8 October – Collie Adventure Trails reference group meeting

Mr Young

- 11 Sept - Met with DPLH regarding assistance to draft revised housing and industry chapters to the Shire of Collie Local Planning Strategy
- 12 Sept - Industrial Heritage and Mining Trail Community Partners Meeting

- 12 Sept - Attended Australia's South West Brand Launch
- 13 Sept - JTSI **lodged the Coolangatta Industrial Estate Structure Plan**, prepared by Urbis
- 16 Sept - Attended Industrial Heritage and Mining Trail Working Party Meeting
- 16 Sept - Attended DPLH review of renewing Shire of Collie Structure Plans
- 17 Sept - Attended JTWG Meeting
- 17 Sept - Collie Delivery Unit **released the Collie Land, Housing and Accommodation Options Analysis**, prepared by Urbis
- 17 Sept - Met with Collie Delivery Unit and JTSI
- 17 Sept - Met with Released Energy regarding project update
- 18 Sept - Met with Kerry Roberts RE Pre-lodgment DA Meeting
- 18 Sept - Met with Neoen regarding Rebranding Neoen's Collie BESS O&M Service Building as a 'Remanufacturing Facility'
- 18 Sept - Attended Design Review Manual – DPLH and Industry Working Group
- 20 Sept - Local Member Jodie Hanns announced that heating swimming pool election commitment previously allocated for Collie can be **allocated as \$1.5m to the Soldiers Park redevelopment and 250K towards facilities for the Collie Swimming Club**
- 25 Sept - Attended Tree Village Steering Group
- 2 Oct - Met with SWDC on regular catchup
- 2 Oct Met with Tesla / Neoen - Zoning and Land Use issues
- 7 Oct - Met with Neoen regarding opportunity for a community benefit sharing discussion
- 8 Oct - Met with Premier Cook, Minister Whitby and Local Member Jodie Hanns regarding Synergy BESS and Funding announcement for the Coolangatta industrial estate
- 8 Oct - Met with Premier Cook, Minister Whitby and Local Member Jodie Hanns at the Westrack training facility
- 8 Oct - Met with Premier Cook, Minister Whitby and Local Member Jodie Hanns, and Shire President regarding opening of Quantum Filtration plant
- 8 Oct - Met with Premier Cook, Minister Whitby and Local Member Jodie Hanns, and Shire President regarding opening of Collie Ridge Resort expansion
- 8 Oct - Met with Premier Cook, Minister Whitby and Local Member Jodie Hanns, and Shire President regarding opening of Wellington National Park MTB network
- 8 October - Premier Cook announced the allocation of **\$134 million from the Collie Industrial Transition Fund to activate Collie's Coolangatta Industrial Estate**

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are:

- 'Closed Since Last Meeting' at Appendix 19.1.A
- 'All Open' at Appendix 19.1.B

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Council Decision:	Resolution:9488
Moved: Cr Kearney	Seconded: Cr Hansen
<i>That the meeting be closed to the public.</i>	
	Carried:8/0
For:	<i>Cr Miffling, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Scoffern, Cr Kearney.</i>
Against:	<i>Nil</i>

Nicole, Scott & Nola left the chambers at 8.29pm

20.1 Appointment of Director Operations	
Reporting Department:	Chief Executive Officer
Reporting Officer:	Matthew Young – Acting Chief Executive Officer
Accountable Manager:	Matthew Young – Acting Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	20.1.A Assessment Report on Applicants
Voting Requirement:	Simple Majority

This report is confidential in accordance with Section 5.23(2)(c) of *the Local Government Act 1995*, which permits the meeting to be closed to the public for business relating a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

A confidential report will be circulated to members under separate cover (Confidential Report 20.1.A). The report is not for circulation.

Report Purpose

To consider the appointment of a senior employee, namely appointment to the Director Operations.

Officer's Recommendation/Council Decision:	Resolution: 9489
Moved: Cr Hansen	Seconded: Cr Faries
<i>That Council accept the recommendation for appointment to senior officer, Director Operations as contained within the assessment report and authorise the Chief Executive Officer to negotiate terms of appointment.</i>	
	Carried:9/0
For:	<i>Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Kearney, Cr Smith, Cr Hansen, Cr Scoffern.</i>
Against:	<i>Nil</i>

Council Decision:**Resolution:9490****Moved: Cr Hansen****Seconded: Cr Kearney***That the meeting be reopened to the public.***Carried:8/0****For:** Cr Miffing, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Faries,
Cr Scoffern, Cr Kearney.**Against:** Nil

Mr Geere re-entered the chambers at 8.40pm.

Cr Miffing acknowledged tonight being Matt's final meeting with the Shire of Collie and thanked him for his hard work and commitment over his time at the Shire of Collie.

Ms Wasmann returned at 8,43pm

21. CLOSE

The Shire President closed the meeting at 8.44pm.



Shire of
Collie

**Ordinary Council Meeting
12 November 2024**

Appendix 10.1.A

**Minutes
Bush Fires Advisory Committee Meeting**



Shire of
Collie

Minutes

for the

Bush Fires Advisory Committee

25th September 2024

Minutes

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1. **OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE**

Meeting opened at 18:40

Appointed Members

Councillor Brett Hansen	Shire of Collie/Chair
Julian Martin	Chief Bush Fire Control Officer
Kohdy Flynn	Community Emergency Services Manager/DCBFCO
Chris Bouteloup	Acting Community Emergency Services Manager
Neil Waywood	FCO Collie Burn Cardiff BFB
Declan Rochester	FCO Preston Road BFB
Graeme Genev	FCO Worsley BFB
Michael Hart	FCO Harris River BFB
Terry Hunter	FCO Shire of Collie
Shaun Partyka	Senior Community Ranger
Brett Finlay	DFES District Officer
Arfie Jazreen	DBCA, Parks & Wildlife Service

Invited Guests

Greg Hodgson	Forrest Products Commission
Alyce Russell	Community Ranger
Sahnon Proudfoot	Captain Collieburn Cardiff BFB
Steven Melvin	Captain Worsley BFB
Rick Kenyon	Lieutenant Allanson BFB

Other Attendees

Melissa Howard	Bushfire Risk Management Coordinator
Paul Moyses	Shire of Collie Councillor

Apologies

Darren Robinson	Captain Allanson BFB
Matt Young	A/CEO, Director Development Services
Shane Hickson	Collie VFRS Captain

Quorum

Presiding Member to ensure that there is a quorum. A quorum for this Committee is 6 voting members.

Other attendance related matters:

- 1.1 Members granted Leave of Absence at previous meeting/s.
- 1.2 Members requesting Leave of Absence for future Meetings.
- 1.3 Members who are applying for Leave of Absence for this Meeting

2. **PUBLIC QUESTION TIME**

Nil

3. **RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

4. **DISCLOSURE OF FINANCIAL INTEREST**

Nil

5. **PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

5.1 **Melissa Howard – Mitigation Activity Funding (MAF)**

Presentation from the Shire of Collie Bushfire Risk Management Coordinator, Melissa Howard on the 2023/24 MAF successful achievements and the upcoming 2024/25 MAF application. The upcoming application comprises a total of 24 treatments that include prescribed burning, mechanical thinning and chemical spraying treatments totalling \$205,750. The outcome of the application and notification of successful treatments will be known closer towards the end of the year. Attached to the minutes is the comprehensive list of areas that have been identified for mitigation treatments.

6. **CONFIRMATION OF THE PREVIOUS MINUTES**

The minutes of the 6th September 2023 meeting are provided as attached for confirmation.

Officer's Recommendation:

That the Minutes of the Bush Fire Advisory Committee meeting held on Wednesday 6th September 2023 be confirmed as a true and correct record of the meeting.

MOVED: Terry Hunter

SECONDED: Julian Martin

CARRIED

7. **BUSINESS ARISING**

Nil

8. OFFICER REPORTS

8.1 Appointment of Chief and Deputy Chief Fire Control Officers

Reporting Department:	Development Services
Reporting Officer:	Kohdy Flynn
Accountable Manager:	Matt Young
Legislation:	<i>Bush Fires Act 1954</i>
File Number:	N/A
Appendices:	N/A
Voting Requirement	Simple Majority

Report Purpose: For the election, appointment and endorsement of the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer to occur and the results be recommended to Council.

Committee's (Officer) Recommendation:

That the committee recommends that Council resolve to appoint the following personnel to the positions of Chief Fire Control Officer and Deputy Chief Fire Control Officer for a term of two years and in accordance with the *Bush Fire Act 1954*.

1. Darren Robinson as the Chief Bush Fire Control Officer

MOVED: Kohdy Flynn

SECONDED: Julian Martin

CARRIED

2. Kohdy Flynn as the Deputy Chief Bush Fire Control Officer

MOVED: Julian Martin

SECONDED: Terry Hunter

CARRIED

Background:

As per *Bush Fires Act 1954* the Shire is required to appoint a Chief and Deputy Chief Bush Fire Control Officers. These appointments are for a period of two year. If these positions are not filled the Shire must appoint a person to the role/s within one month of them falling vacant.

These positions will be elected by a secret ballot in the case of more than one nomination per position and then recommended to Council.

Statutory and Policy Implications:

N/A

Budget Implications:

N/A

Communications Requirements: (Policy No. CS 1.7)

Email correspondence was sent to all eligible appointed members requesting nominations for the above positions to be returned for the BFAC meeting. Nominations will also be accepted on the night of the meeting. These endorsements will be published in the Government Gazette and advertised locally as required under the Act.

Strategic Plan Implications:

Strategy 1.1.2: To improve the Shire's Emergency Management planning in terms of Prevention, Preparedness, Response and Recovery.

Relevant Precedents:

N/A

Comment:

Outgoing Chief Fire Control Officer Julian Martin spoke at length about the time he has spent in the Chief position. Julian made the decision to not re-stand as the Chief for the upcoming term. Julian outlined that this is great opportunity for other members within the brigades to step up and take on the role while being guided and supported by other experienced FCO's. It was noted by the committee to ensure that Julain is endorsed as an FCO so he can continue to mentor and provide advise where possible to new and upcoming personnel in the role.

The BFAC Committee along with the CESM, Kohdy Flynn noted a special thanks to Julian Martin upon his announcement. It is noted by the Committee and the Collie Shire the monumental amount of commitment that is required in the role, Julian has been an explementary Chief for the Shire who has shown excellent leadership across all facets of emergency management, he has had to navigate many difficult and long running political and operational issues during his time along with providing incident command and control on varying long running campaign fires that the Shire has experienced, Julian has represented the Shire at many state level exercises, conferences and committee meetings all while taking away from his valuable personal time.

On behalf of the BFAC Committee we wish to express our sincere thanks and gratitude to your commitments and leadership that you have provided over the years to the Shire of Collie and the Bush fire Brigades.

8.2 Appointment of Chief Fire Weather Officer and Deputy Chief Fire Weather Officer

Reporting Department:	Development Services
Reporting Officer:	Kohdy Flynn
Accountable Manager:	Matt Young
Legislation:	<i>Bush Fires Act 1954</i>
File Number:	N/A
Appendices:	N/A
Voting Requirement	Simple Majority

Purpose: For the election, appointment and endorsement of the Chief Weather Officer and Deputy Weather Officer to occur and the results be recommended to Council.

Committee's (Officer) Recommendation:

That the committee recommends that Council resolve to appoint the following personal to the positions of Chief Fire Weather Officer and Deputy Chief Fire Weather Officer for a term of two years and in accordance with the *Bush Fire Act 1954*

1. Kohdy Flynn as the Chief Weather Officer

MOVED: Terry Hunter

**SECONDED: Michael Hart
CARRIED**

2. Julian Martin as the Deputy Weather Officer

MOVED: Kohdy Flynn

**SECONDED: Michael Hart
CARRIED**

Background:

As per the *Bush Fire Act 1954* Fire Weather Officers are to be appointed. These appointments are for a period of two years. Historically these positions have been held by the Chief and Deputy Chief Fire Control Officers.

These positions will be elected by a secret ballot in the case of more than one nomination and recommended to Council.

Statutory and Policy Implications:

N/A

Budget Implications:

N/A

Communications Requirements: (Policy No. CS 1.7)

Email was sent to all eligible appointed members requesting nominations for the above positions to be returned for the BFAC meeting. Nominations will be accepted at the meeting.

Strategic Plan Implications:

Strategy 1.1.2: To improve the Shire's Emergency Management planning in terms of Prevention, Preparedness, Response and Recovery.

Relevant Precedents:

N/A

Comment:

The predominant role of the Fire Weather Officer/s are to guide and advise the Local Government and Fire Control Officer on the implementation of Harvest Vehicle Movement Bans and to authorise a permit to burn to proceed on forecast fire danger rating days of high or above.

8.3 Appointment of Fire Control Officers

Reporting Department:	Development Services
Reporting Officer:	Kohdy Flynn
Accountable Manager:	Matt Young
Legislation:	<i>Bush Fires Act 1954</i>
File Number:	N/A
Appendices:	Appendices 1- 5 Bushfire Brigade Minutes
Voting Requirement:	Simple Majority

Purpose: The appointment and endorsement of Fire Control Officers for the 2024/2025 Bushfire season for the Shire of Collie in accordance with the *Bush Fires Act 1954*.

Committee's (Officer) Recommendation:

That the Committee recommend that Council resolve to appoint the following personnel and staff to the positions of Fire Control Officer for the 2024/25 Bushfire season in accordance with the *Bush Fire Act 1954*

**Darren Robinson – Chief
Kohdy Flynn – Allanson/CESM
Declan Rochester - Collie Preston
Graham Genev – Worsley
Shaun Partyka - Shire Senior Ranger
Alyce Russell – Shire Community Ranger
Michael Hart – Harris River
Neil Waywood – Collieburn Cardiff
Shane Hickson – Collie VFRS
Terry Hunter – Collieburn Cardiff/Shire of Collie
Melissa Howard – Shire of Collie BRMC
Julian Martin – Shire of Collie**

MOVED: Julian Martin

**SECONDED: Michael Hart
CARRIED**

Background:

The Shire is required under the *Bush Fires Act* to appoint Fire Control Officers (FCO). An FCO is a delegated representative of the Shire of Collie for the administration of the provisions under the *Bush Fires Act 1954*. The position is required to perform active operational duties involving bushfire suppression, fire prevention strategies, incident management and the issuing of permits to burn. The role of an FCO forms an integral position within the structure of a brigade and forms

a professional image for the brigade's and the Shire within the field of emergency management. The position helps shape a supportive environment as well as acting as a leader for all volunteer members.

Statutory and Policy Implications:

N/A

Budget Implications:

N/A.

Communications Requirements: (Policy No. CS 1.7)

The FCO position falls vacant annually at each brigade Annual General Meeting. Nominations are called for and then voted in by the attending members of the brigade.

Strategic Plan Implications:

Strategic Priority 1.1.2: To improve our emergency management planning in terms of prevention, preparedness, response and recovery capabilities.

Relevant Precedents:

N/A

Comment:

The 2024/25 list of officers includes two new positions consisting of Alyce Russell, Shire Community Ranger and Declan Rochester. Once all roles have been endorsed all officers will receive official notification and the appointments will be advertised in the Government Gazette and local paper as required under the Act.

8.4 Appointment of Brigade Officer Bearers

Reporting Department:	Development Services
Reporting Officer:	Kohdy Flynn
Accountable Manager:	Matt Young
Legislation:	<i>Bush Fires Act 1954</i>
File Number:	N/A
Appendices:	Appendices 1 – 5 Bushfire Brigade Minutes
Voting Requirement:	Simple Majority

Report Purpose:

The endorsement of Bush Fire Brigade Officers for the Shire of Collie in accordance with the *Bush Fires Act 1954*.

Committee's (Officer) Recommendation:

That the Committee recommend that Council resolve to endorse the officers elected to the Shire of Collie Bushfire Brigades for the 2024/2025 season as stated in the 2024 Annual General Meeting minutes of the five brigades within the Shire.

MOVED: Michael Hart

SECONDED: Julian Martin

CARRIED

Background:

The Shire is required under the Bush Fires Act 1954 to annually endorse the Bush Fires Brigade Officers for the effective operation and administration of each Volunteer Bush Fire Brigade.

Statutory and Policy Implications:

N/A

Budget Implications:

N/A

Communications Requirements: (Policy No. CS 1.7)

Strategic Plan Implications:

Strategic Priority 1.1.2: To improve our emergency management planning in terms of prevention, preparedness, response and recovery capabilities.

Relevant Precedents:

N/A

Comment:

Office bearers form an important role for the effective operation and management of each brigade. Office bearers are to be nominated and voted in by brigade members at their respective AGM's each year. Office bearer positions shall include as a minimum a Captain, Lieutenants, Secretary, Treasurer, Training Officer, and an Equipment Officer. It should be noted brigades may choose to appoint other positions in additions to those mentioned.

8.5 Review of the Bushfire Risk Management Plan

Reporting Department:	Development Services
Reporting Officer:	Kohdy Flynn
Accountable Manager:	Matt Young
Legislation:	<i>Bush Fires Act 1954, Emergency Management Act 2005</i>
File Number:	N/A
Appendices:	Appendix 6 Bush Fire Risk Management Plan
Voting Requirement:	Simple Majority

Committee's (Officer) Recommendation:

That the Committee recommend that Council resolve to endorse the updated Shire of Collie Bushfire Risk Management Plan for submission to the Department of Fire and Emergency Services, Office of Bushfire Risk Management.

MOVED: Julian Martin

**SECONDED: Michael Hart
CARRIED**

Background:

This Bushfire Risk Management (BRM) Plan provides contextual information to inform a structured approach to identifying, assessing, prioritising, monitoring and treating bushfire risk within the community. The BRM Plan is to be developed for local government areas with a significant bushfire risk.

Throughout its development the BRM Plan has been prepared with consideration to the *Guidelines for Preparing a Bushfire Risk Management Plan*, by consultation and communication with land and asset managers to ensure an informed and collaborative approach to managing bushfire risk.

The BRM Plan was due to be submitted to the Office of Bushfire Risk Management (OBRM) by 30th September, due to the endorsement requirements of this plan an extension to this date had been requested and granted to allow time for the plan to be endorsed by the BFAC and the Shire Council. Once the BRM Plan has been endorsed by OBRM the plan will be reviewed by the Shire on a two-yearly basis to capture any new or significant assets or changes and identify any emerging associated risks.

An endorsed BRM Plan is a requirement of the Shire to be eligible to submit future applications for funding from the Mitigation Activity Fund Grants Program to continue treating bushfire risks within the Shire of Collie.

Statutory and Policy Implications:

N/A

Budget Implications:

N/A.

Communications Requirements: (Policy No. CS 1.7)

Extensive communication has been completed with DFES and relevant stakeholders on the implementation and review of this plan

Strategic Plan Implications:

Strategic Priority 1.1.2: To improve our emergency management planning in terms of prevention, preparedness, response and recovery capabilities.

Relevant Precedents:

Shire of Collie Bushfire Risk Management Plan, developed in 2019

Comment:

The extension that was requested by the Shire was granted by OBRM. The new submission date for the Shire of Collie is now 30th December, however it is envisioned that the Shire will have the plan submitted to OBRM prior to this date. There was no feedback, comments or queries received by the committee.

Other Reports

8.4 Community Emergency Services Manager Report

Kohdy Flynn, CESM. Full report as attached.

8.5 Chief Bush Fire Control Officer Report

Julian Martin.

Issuing of chainsaws via South 32 Grants, noted these are not a LGGS funded items so any maintenance or damage will be at a cost to the brigades, one saw will be issued per heavy appliance, training for the use of these saws will hopefully be delivered prior to the season, these are cordless saws and are not to be used to fall any trees. We deemed the saws a necessary item for the safety of firefighters to enable them to clear tracks for access, for use on RUI and to perform dry firefighting methods.

8.6 Department of Fire and Emergency Services Report

Brett Finlay, District Officer DFES SW.

Thanks for the efforts to everyone over the season not just for attending to fires within the Shire but to other Shires and regions also. Thanks to Julian for all his efforts over the years it has been great working with you, thanks also to Kohdy and Chris while they are both undertaking their respective acting roles.

8.7 Department of Biodiversity Conservation and Attractions Report

Arfie Jazreen, Fire Operations Officer, DBCA Wellington district, Full report as attached.

8.8 Ranger Report

Shaun Partyka, Senior Community Ranger.

Shire of Collie Fire Hazard Reduction Notice booklet to be sent out with Shire rates notices, preliminary compliance checks on all properties will commence around the 1st November with full compliance due on 1st December.

Receiving a high number of calls from residence for either assistance, or for the brigades to conduct mitigation prescribed burns on their properties due to high fuel loads and a lot of ageing residence not being able to safely conduct

the burn themselves, it was advised there is a process for this to occur the resident will need to complete a request form that will get submitted to the Shire for approval by the CEO.

8.9 Forrest Products Commission Report

Nil

9. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

10. URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION

Nil

11. AGENDA ITEMS WITH PRIOR NOTICE

Nil

12. ANNOUNCEMENTS BY PRESIDING MEMBER OR BY DECISION

Nil

13. COMMITTEE DOCUMENTS OF INTEREST

13.1 Annual Review of the Bushfire Brigades Guidelines

Reporting Department:	Development Services
Reporting Officer:	Kohdy Flynn
Accountable Manager:	Matt Young
Legislation:	<i>Bush Fires Act 1954, Emergency Management Act 2005</i>
File Number:	N/A
Appendices:	Appendix 10 Bush Fire Risk Management Plan
Voting Requirement:	Simple Majority

Background

Kohdy Flynn advised that this guideline is a document to be given to all new members to give them an overview of how the Brigades are ran and to make them aware of the management structure and differing roles within the brigades. It is intended to keep the document as short as possible to make the document more user friendly.

This document is due to be reviewed on an annual basis to ensure currency, ongoing feedback is appreciated from the leadership group to ensure that this document remains current and accurate.

Committee's (Officer) recommendation:

The Collie Volunteer Bushfire Brigade Guidelines review be adopted by the committee.

MOVED: Julian Flynn

SECONDED: Michael Hart

CARRIED

14. STATUS REPORT ON COUNCIL RESOLUTIONS

Nil

15. GENERAL BUSINESS

Terry Hunter.

- Provided information regarding the Western Australian Emergency Services Hardship Scheme, this scheme is funded by the WA State government and managed by a small committee. The scheme assists all WA Emergency Services personnel who may fall into hardship and can provide grants of up to \$5000. Further information can be found via their website [About - Emergency Services Volunteers' Hardship Assistance Scheme \(waesvhas.org.au\)](http://www.wa.gov.au/about-us/emergency-services-volunteers-hardship-assistance-scheme) or by contacting Terry Hunter directly.
- Terry discussed the topic of PTSD in volunteers and how this is not currently seen as the same as career/DFES staff. Terry advised that the Associations across all response agencies are currently pushing to ensure that this is changed.
- Terry advised that there has been a volunteer group set up within the Bush Fire advisory committee regarding the Local Government Grants Scheme, including the equity and appeals process. Several recommendations have already been made and more information will be forthcoming.
- Terry discussed the proposed upcoming changes to emergency services legislation with a draft Consolidated Emergency Services (CES) Act to be released. It was discussed that a draft bill was to be released in late December with a three-month review period. Kohdy advised that it has been stated this is not a long enough period to provide feedback due to the time of the year and the expected size of the bill. Kohdy strongly encouraged all personnel to take the time to review the draft when it comes out.

Neil Waywood.

Following on from Terry's comments Neil raised the issue of an ongoing divide between volunteers and career personnel. Discussion focused on provision of post incident and trauma counselling services. Neil believed that the BFAC group should raise this further up the chain. It was discussed that all the respective association groups were looking into this matter, it is gaining a lot of momentum within parliament,

Brett Finlay advised that there is a large amount of information available for volunteers in the form of pamphlets, websites, phone numbers etc. Volunteers are entitled to assistance in a variety of ways including anonymous assistance if they prefer.

This created a considerable discussion by the committee. If any further information is received it will be disseminated to the brigades.

Terry Hunter advised he is a peer supporter and can be contacted directly either to assist or point personnel in the right direction.

Kohdy Flynn asked the meeting if they believed it would be beneficial to see if he could arrange a general visit for the Shire by the DFES Wellness Officer. It was agreed Kohdy would look to arrange this at the end of the 2024 season.

Steven Melvin

Discussed the Community Preparedness group that is organised in the Worsley area and how valuable it was. Steve recommended that other Brigades investigate this for their areas and offered assistance through the Worsley BFB Advisor if required. Steve also advised there is significant assistance from the DFES Regional Office and is a very worthy programme.

Michael Hart

Had a question regarding the replacement of the Harris River 1:4 appliance and the concern there was no halo cab protection on the existing Vehicle. Kohdy Flynn advised he would look into the replacement date and advise Harris River but stated a halo would not be installed due to the impending change out of the appliance and possible weight issues once the system is installed.

Kohdy Flynn

- Discussed the BFAC meeting cycle with we need to have two meeting a year or as required. The committee agreed that May and September were the most appropriate months.
- Kohdy advised that as a Shire we needed to work on implementing an asset registers for each of the Brigades. Chris Bouteloup will be asking for assistance from the Brigades in the near future to get this done. If the brigades are impacted by a major fire, flood, storm event or burglary we need to have relevant items recorded as being on the stations. Most items are captured by the Shires purchasing procedures but a lot of items bought by the brigades themselves or via grants may not be recorded.
- Kohdy advised the Shire had received an additional \$40,000 from DFES to provide an extension of the engine bay to the Preston fire shed to ensure that when the current appliance is changed over that it will fit in the shed.
- Kohdy provided information regarding the Australian Warning System (AWS) is now uniform across Australia. Kohdy encouraged all Brigade personnel to complete the AWS training which is available on the DFES portal. When issuing community warnings you will be prompted to provide an action statement to accompany the warning.

Brett Hansen

Had a query for Brett Finlay regarding a discussion that was held in the captains meeting regarding radio communications problems within various areas in the Shire. Discussions followed regarding various areas, problems and the fact that this had been raised in the past but was still not fixed.

Brett Finlay advised the best course of action would be to gather evidence of what locations and problems and to provide collated information to the regional office for further action.

The question was raised as to who was in charge of major gravel roads in the area specifying Tallanalla Road was in a poor state of repair. Alfie from DBCA advised that these had been discussed within DBCA and the issue was establishing contractors to get them graded. Alfie confirmed he would follow this up.

16. **NEXT MEETING**

The next meeting date is yet to be determined.

17. **CLOSE**

The Chair of the meeting, Brett Hansen declared the meeting closed at 8:40pm



Shire of
Collie

**Ordinary Council Meeting
12 November 2024**

Appendix 10.2.A

**Minutes
Townscape & Environment
Committee Meeting**



Shire of
Collie



Shire of
Collie

MINUTES

For the
**TOWNSCAPE AND ENVIRONMENT
COMMITTEE**

Wednesday 9th October 2024
Commencing 12noon

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SHIRE OF COLLIE
MINUTES – TOWNSCAPE AND ENVIRONMENT COMMITTEE

Wednesday 9th October 2024

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

Meeting was opened at 12noon.

Appointed Members

Michelle Smith – Councillor
Dale Hill-Power – Councillor (arrived 12:20pm)
Kalon Gibson – Community Member
Dennis True – Community Member
Simone Fraser – Community Member
Scott Geere – Acting Director Operations

Invited Staff

N/A

Apologies

Leonie Scoffern – Councillor
Matthew Young – Acting Chief Executive Officer
Alison Melvin – Community Member
Jennifer Buckley – Community Member

Other attendance related matters:

- 1.1 Members granted Leave of Absence at previous meeting/s.
- 1.2 Members requesting Leave of Absence for future Meetings.
- 1.3 Members who are applying for Leave of Absence for this Meeting

2. PUBLIC QUESTION TIME

N/A

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

N/A

4. DISCLOSURE OF FINANCIAL INTEREST

N/A

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

N/A

6. CONFIRMATION OF THE PREVIOUS MINUTES

Committee Decision:

Moved: K Gibson Seconded: D. True

That the Minutes of the Townscape and Environment Committee meeting held on Wednesday 28 August 2024 be confirmed as a true and correct record.

CARRIED 5/0

(Minutes provided)

SHIRE OF COLLIE
MINUTES – TOWNSCAPE AND ENVIRONMENT COMMITTEE

Wednesday 9th October 2024

7. BUSINESS ARISING

7.1 Forrest Street Traffic Island - Proposal for Remediation Work

Refer to part 8.1 'Officer Reports'. Ongoing updates to be provided to committee as project progresses.

8. OFFICER REPORTS

8.1 Forrest Street Traffic Island - Proposal for Remediation Work

Committee (Officer) Recommendation:

Moved: D. True

Seconded: S. Fraser

That the Council endorses the remediation works to the Forrest Street Traffic Island spanning between Harvey Street and Steere Street North as listed below:

- a) Demolition of existing traffic island structure, including red asphalt, kerbing, and removal of bollards;**
- b) Removal of all trees and gardens beds from traffic island. Trees to be re-planted to appropriate Shire reserve locations;**
- c) Installation of new red asphalt on limestone basecourse for replacement traffic island with minor repairs to road carriageway junctions, with the new traffic island delineated by line marking treatment in lieu of flush kerbing;**
- d) Final design and staging of secondary fittings/features such as bollards, above ground planter boxes, and artwork treatments to traffic island will be subject to review by Townscape and Environment Committee, and final Council endorsement, once the design documentation has been received. No onsite work is to commence prior to this.**

CARRIED 5/0

Background

Flush kerbing installed approximately 2015 to central median strip on Forrest Street is substantially lifting in numerous locations, as much as 200mm, adjacent to centrally planted trees.

SHIRE OF COLLIE
MINUTES – TOWNSCAPE AND ENVIRONMENT COMMITTEE

Wednesday 9th October 2024

Figure 1 – Example of lifting flush kerb



The encroaching roots causing this issue are also adversely impacting the bitumen seal.

Root barriers were originally detailed as part of the Forrest Street upgrade in 2015, however they have evidently failed due to a deficiency in either the system or installation methodology.

Budget Allocation

The Shire of Collie have budgeted an amount of \$172,500 for this project for external material and contract costs. The funding source for this project is intended to be the Federal Governments 'Roads to Recovery' programme.

Comment

a) Demolition Phase

The Shire of Collie is looking to demolish the existing traffic island structure by removal of asphalt and excavation/removal of the kerbing for the entire extent of the traffic island, which spans between the Harvey Street and Steere Street North intersections (approximately 160m). Excavation will be to a depth of 240mm.

This will also include the removal of the six (6) garden beds, and nine (9) trees, which will be re-planted (destination TBA).

All bollards will also be removed.

Central light poles to remain.

b) Construction Phase

Site to have Traffic Management in place for approximately 17 days.

Limestone basecourse to be imported, placed, and compacted to 200mm thick layer.

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Wednesday 9th October 2024

Installation of new 40mm thick Red Asphalt finish. Line-marking to be painted to delineate new red asphalt island, and re-mark all pedestrian crossings.

Finish to be similar to below example in the City of Bunbury, who have recently carried out the same exercise on Victoria Street.

Figure 2 – Example of finished project (Victoria Street, Bunbury)



c) Detailing Phase

Existing timber bollards to be re-furbished and re-installed by Shire, with additional bollards to be manufactured to make up necessary balance needed for traffic control.

Bollards to be interspaced with proprietary garden beds placed on, and anchored to, surface of new asphalt Traffic Island.

Final detailed aesthetic of materials and layout to be presented to Townscape and Environment Committee for final approval before procurement and installation.

Note: Cr Dale Hill Power arrived to meeting at 12:20pm

SHIRE OF COLLIE
MINUTES – TOWNSCAPE AND ENVIRONMENT COMMITTEE

Wednesday 9th October 2024

8.2 Lions Park - Proposal for Infrastructure Upgrades

Committee (Officer) Recommendation:

Moved: D. True

Seconded: K. Gibson

That the Council endorses the installation of infrastructure and equipment as listed below to Lions Park:

- a) 3-bay swing set, small climbing set, and other minor playground equipment piece, to the Lions Park Playground. Existing playground combination unit is to be refurbished for continued usage into the short-medium term;**
- b) Replacement of existing canvas shade sails;**
- c) Two existing gazebos at BBQ area to be replaced with a single larger patio structure with additional seating to be provided beneath.**

CARRIED 6/0

Background

The playground at Lions Park has been in a dilapidated state for an extended period of time, and requires installation of replacement equipment to better meet the expectations of the community.

A substantial part of the combination equipment was removed in 2022 and never replaced, leaving only the portion incorporating traditional monkey bars, hanging monkey 'grip' handles, and a small flying fox.

Figure 3 – Lions Park Playground



Additionally, the two colorbond shelters at the BBQ area require replacement as they are heavily deteriorated and corroded.

Budget Allocation

The Shire of Collie have budgeted an amount of \$68,624 for this project for external material and contract costs. The funding source for this project is the Local Roads and

SHIRE OF COLLIE
MINUTES – TOWNSCAPE AND ENVIRONMENT COMMITTEE

Wednesday 9th October 2024

Community Infrastructure (LRCI) program.

Comment

a) Playground Area

The Shire will be refurbishing the existing combination unit to see out the short-medium term until it can be budgeted for replacement.

There is enough space left on the sand soft fall area of the playground to allow for some substantive equipment. The Shire of Collie propose the installation of the following equipment:

- 3-bay swing set incorporating 2x strap seats and 1x Toddler Seat; and
- Small climbing set; and
- Other minor equipment piece (i.e. sand activity table, rocker); and
- Replacement of Shade Sails.

b) Gazebo Replacement

The two (2) gazebo structures – one over the BBQ and the other over a table bench seating area, are both in need of replacement. The table bench seating was removed last week due to corrosion.

There is also a freestanding concrete table with incorporated seating which is not under a roof shelter.

The Shire is looking to reconfigure this area with a single colorbond patio structure to cover the BBQ area and another two (2) bench seating / table installations.

9. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN
Nil

10. URGENT BUSINESS APPROVED BY PRESIDING MEMBER OR BY DECISION
Nil

11. ANNOUNCEMENTS BY PRESIDING MEMBER OR BY DECISION
Nil

12. GENERAL BUSINESS

12.1 Acacia Wattle

Inclusion requested by Alison Melvin for further discussion

To be deferred to next meeting due to A. Melvin being absent.

SHIRE OF COLLIE
MINUTES – TOWNSCAPE AND ENVIRONMENT COMMITTEE

Wednesday 9th October 2024

12.2 Arboretum Signage

Inclusion requested by Alison Melvin for further discussion

To be deferred to next meeting due to A. Melvin being absent.

12.3 Polyphagous Shot Hole Borer

Refer appendix 16.1 for further information. Quarantine Area has since been expanded, with southern boundary between Rockingham and Mandurah.

12.4 Development of Long-Term Plan

Intention to start strategizing with committee toward long-term Townscape planning goals. Input required regarding key Committee priorities over the short-medium term, to allow for establishment of working document.

Initial nominated topics to be considered for inclusion to long-term plan by committee:

- Invasive weeds:
 - Black wattle at edge of river (D. True)
 - LCC – Support for weed mitigation for bio-security (K. Gibson)
 - Community education around invasive species (S. Fraser)
 - Impact to cattle and feedlots – i.e. Patterson Curse, Cape Tulip (D. Hill-Power)
 - Weeds between Patterson St Brige & Ewington causing silting of river (D. True).
 - Strategizing around declared weeds to restrict spread (D. Hill-Power)

12.5 Planters outside old Railway Station

Concern raised by M. Smith regarding planters turning into rubbish bins. This has been followed up by S. Geere and planting will occur in very near future once resourcing permits. Bushfire mitigation, and reserve maintenance has been prioritised for spring/summer period.

12.6 Electric Scooters

Concern raised by M. Smith regarding unsafe practices by riders. Deemed by committee to be a police matter, and not under the remit of this committee in accordance with Terms of Reference. However engineering controls as suggested by K. Gibson should be considered as part of future upgrade works to roads and pathways.

SHIRE OF COLLIE
MINUTES – TOWNSCAPE AND ENVIRONMENT COMMITTEE

Wednesday 9th October 2024

12.7 Town Cleanliness

Concern raised by M. Smith regarding unclean private tenancy windows, oil spill at service stations. Deemed by committee to not be under the remit of this committee in accordance with Terms of Reference, however Shire EHO to be notified about potential hydrocarbon contamination at Service Stations.

13. CLOSURE OF THE MEETING TO MEMBERS OF THE PUBLIC

14. NEXT MEETING

Meetings are held on a twelve-weekly schedule to coincide with Council meetings. This schedule is shown below, with Council meeting dates also shown, to demonstrate when minutes will be confirmed by Council.

2024/25 Meeting Schedule:

Proposed TAEC Meeting Date	Council Meeting Date
27 November 2024	10 December 2024
26 February 2025	11 March 2025
28 May 2025	10 June 2025
27 August 2025	10 September 2025

15. CLOSE

Meeting closed at 1:20pm

16. APPENDICES

16.1 PHSB Information.

16.2 (Example) Townscape Advisory – Long term plan

I certify that these minutes were confirmed by the Townscape and Environment Committee



Shire of
Collie

**Ordinary Council Meeting
12 November 2024**

Appendix 12.1.A

Accounts Paid – October 2024

SHIRE OF COLLIE

List of Accounts Submitted to Council - October 2024

Chq/EFT	Date	Name	Description	Amount
Electronic Funds Transfer				
EFT38417	03/10/2024	MICHELLE GLOVER (SHELLE'S FANCY FACE PAINTING & ARTISTRY)	Face painting for Collie Community Expo - 26.09.2024	-470.00
EFT38419	03/10/2024	BUNNINGS BUILDING SUPPLIES	Fertiliser for roses, pesticide for roses, lime sulper concentrate, black safety mat	-216.94
EFT38420	03/10/2024	BULLIVANTS	Inspection of Lifting, Rigging & Height Safety Equipment September	-660.18
EFT38421	03/10/2024	J. BLACKWOOD & SON PTY LTD	Safety Steps	-130.00
EFT38422	03/10/2024	COLLIE AUTO ELECTRICS	Fit 2 extra emergency stop buttons to chipper #40 - (1TLS742)	-500.00
EFT38423	03/10/2024	SCOTT CHRISTINGER	Repair Security Light at Waste Transfer Station	-355.00
EFT38424	03/10/2024	PETE'S	Protective clothing and embroidery	-70.90
EFT38425	03/10/2024	B&J CATALANO LTD	Supply and deliver (560 tonnes) of MRWA Basecourse Gravel to Gastaldo Road Gravel Pit	-14239.00
EFT38426	03/10/2024	COLLIE PETS AND VETS	Vet services	-112.00
EFT38427	03/10/2024	CORSIGN WA	Roadworks signage including swing stands	-893.20
EFT38428	03/10/2024	DORMAKABA AUSTRALIA PTY LTD	Repair changing places facility door adjacent to pool	-936.25
EFT38429	03/10/2024	DEAN GUJA	Contract Environmental Health - SEP 24	-4945.60
EFT38430	03/10/2024	EARTH 2 OCEAN COMMUNICATINS	UHF CB Handheld Radio - Twin Pack - Black	-249.00
EFT38431	03/10/2024	FLICK ANTICIMEX PTY LTD	Termite inspection and reporting for shire buildings and facilities	-12569.48
EFT38432	03/10/2024	HEATLEY SALES PTY LTD	Boots for employees	-456.63
EFT38433	03/10/2024	IT VISION (Ready Tech)	Assistance with accounting - rates end of year for 2023/24	-2910.60
EFT38434	03/10/2024	INTERPHONE	Interphone NBN Optic Fibre Internet 1400 MBPS 1tb Access Charges	-130.90
EFT38435	03/10/2024	LYDIA HIGHFIELD	CEO Recruitment Consultant	-6350.20
EFT38436	03/10/2024	MAYA MAYA AT MANDOON ESTATE	Accommodation for Shire Ranger attendance at Rangers Association 2024 Professional Development Conference	-558.00
EFT38437	03/10/2024	MIRACLE RECREATION EQUIPMENT	MMB Bin Liner Urban Edge	-869.00
EFT38438	03/10/2024	NUTRIEN WATER	Sprinkler Popup Ultra 10Ft ADJ 50mm	-56.76
EFT38439	03/10/2024	OZARB TREE SERVICE	Pruning of Trees on Porter & Wittenoom streets	-450.00
EFT38440	03/10/2024	PRIME SUPPLIES	SDS Binders x 2	-106.99
EFT38441	03/10/2024	THE PRINT SHOP BUNBURY	Printing of annual tip pass 2024-2025 (residential 16 and rural 52 passes).	-822.80
EFT38442	03/10/2024	REUBEN'S NEWSAGENCY	Newspapers for Admin for JUL 2024	-22.00
EFT38443	03/10/2024	COLLIE BETTA HOME LIVING	Replacement refrigerator for Preston Brigade - LGGS funded	-1399.00
EFT38444	03/10/2024	RAC BUSINESSWISE	Roadside Assistance for 2024/25 - 3 vehicles	-648.00
EFT38445	03/10/2024	STATION MOTORS	New car battery for CESM vehicle CO31241 and water drainage plug for CO485	-405.48
EFT38446	03/10/2024	SEEK LIMITED	SEEK advertisement for Director of Development Services	-423.50
EFT38447	03/10/2024	WINC AUSTRALIA PTY LTD	DYMO labels, coffee, tea, sugar, pens, notebooks, Webcam, and other stationary	-351.82
EFT38448	03/10/2024	THOMSON'S AUTO PARTS	Bosch Battery for CO8554	-398.00
EFT38449	03/10/2024	TALIS CONSULTANTS	Reporting for quarterly compliance reports - waste site	-330.00
EFT38450	03/10/2024	TEAM GLOBAL EXPRESS PTY LTD	Freight for Delivery from Corsign	-108.38
EFT38451	03/10/2024	BUNBURY TT P/L T/A TOTAL TOOLS BUNBURY	Remote area lighting including Stand - Preston Brigade - LGGS	-2780.00

SHIRE OF COLLIE

List of Accounts Submitted to Council - October 2024

Chq/EFT	Date	Name	Description	Amount
EFT38452	03/10/2024	VON BIBRA MOTORS PARTS AND CRAFTS SUPPLIES	Signage for Water Park	-340.00
EFT38453	03/10/2024	VISIMAX	Microchip Reader for Ranger	-599.59
EFT38454	03/10/2024	WA DISTRIBUTORS	Kiosk items for resale drinks, lollies, chips and chocolates.	-745.40
EFT38455	03/10/2024	WEED PEST & VERMIN CONTROL - NEIL FRASER	Spray Shire Office Area, treat termite nest near gallery	-517.00
EFT38456	07/10/2024	AUSTRALIAN FIRST AID DISTRIBUTIONS PTY LTD	OPS Antibacterial Foaming Hand Soap and vandal proof dispensers	-2475.00
EFT38457	07/10/2024	ADDELEC POWER SERVICES PTY LTD	EV Charger Communications Card Replacement	-5120.06
EFT38458	07/10/2024	SCOTT CHRISTINGER	Restore power to Waste Facility after break-in	-3399.00
EFT38459	07/10/2024	COLLIE MACHINE SHOP	Hinge for Tailgate - (CO19468)	-1017.50
EFT38460	07/10/2024	CLEANAWAY PTY LTD	Recycling Collection at the Transfer Station - Jul and Aug 24	-19887.11
EFT38461	07/10/2024	B&J CATALANO LTD	Supply and delivery of 360t of Main Roads WA spec gravel to Gastalodo Rd	-10446.81
EFT38462	07/10/2024	KEIP FILTRATION	Replacement of filter drink Fountain Lions Park, Hebe Park, Central Park and depot	-1100.00
EFT38463	07/10/2024	TJ DEPIAZZI	Woodland Chip Mulch Red 15m3 - Public Parks	-1165.56
EFT38464	07/10/2024	EARTHMECH PTY LTD	Carry out inspection of CAT953c & bomag - CO17046	-550.00
EFT38465	07/10/2024	STRATAGREEN	Landscape supplies including sail save mesh, gripper pins, native plant tabs, soil wetter, chaps, glysophate green 360	-3619.44
EFT38466	07/10/2024	OZARB TREE SERVICE	Remove Large Eucalyptus Tree to stump behind old vets near skate park, Prune and tidy box tree in area Mulch and logs onsite remove at completion of work	-3800.00
EFT38467	07/10/2024	PRIME SUPPLIES	Battery, blower tool, hammer drill/driver tool, drill bits	-1355.31
EFT38468	07/10/2024	ALEX WRIGHT PTY LTD T/AS PETE'S TREEWORX	Detailed arborist report on 7 large eucalyptus trees at Collie River Valley Tourist Park	-1210.00
EFT38469	07/10/2024	QHSE INTEGRATED SOLUTIONS PTY LTD (SKYTRUST)	Skytrust Intelligence System (agreement - I-24-2674) - Monthly Subscription Skytrust	-493.90
EFT38470	07/10/2024	SEEK LIMITED	SEEK advertisement for General Hand position - Parks and garden	-445.50
EFT38471	07/10/2024	ST JOHN AMBULANCE WESTERN AUSTRALIA	First Aid Supplies	-82.51
EFT38472	07/10/2024	SOUTH REGIONAL TAFE	Auschem Training for Parks & Garden Staff	-333.00
EFT38473	07/10/2024	REGIONAL FIRE & SAFETY	Fire equipment and emergency exit servicing at the Shire Depot, art gallery, tourist park, admin building, Margaretta Wilson Centre, Roche Park and other faculties 6 monthly	-4804.80
EFT38474	07/10/2024	THOMSON'S AUTO PARTS	PT50507 Gear Oil Pump Plunger Style	-1090.00
EFT38475	07/10/2024	TYREPOWER	11.2-24 Condor Turf PRO R-3 6PR - Tyres for Kubota Tractor	-3130.00
EFT38476	07/10/2024	W.A. COMMUNICATIONS	Supply & Install 2 Way Radio system Ford Ranger 111 CO, Supply & Install 2 Way Radio System Ford	-4100.44
EFT38477	07/10/2024	WESTRAC EQUIPMENT PTY LTD	Backhoe - turbo charger, hose, cable, switch temp, and labour	-4373.73
EFT38478	07/10/2024	COLLIE BIN HIRE	Pump out at Collie Visitors Centre dump point	-902.00
EFT38479	07/10/2024	WEST COAST COMMERCIAL INDUSTRIES	2 x Metlam - Aqua Series Hardware Kits - Silver for Central Park toilets	-381.70
EFT38480	07/10/2024	WATTLEUP TRACTORS BUNBURY	Service Kit for Motor Grader - CO17002	-1582.10
EFT38483	15/10/2024	ALL STAMPS	Self-inking stamp for Payroll	-49.45
EFT38484	15/10/2024	ON HOLD ON LINE	Monthly On Hold Messages	-231.00
EFT38485	15/10/2024	WA AUSTRALIAN SERVICES UNION WA (ASU)	Payroll Deductions/Contributions	-157.00
EFT38486	15/10/2024	AIR LIQUIDE WA PTY LTD	Monthly gas cylinder rental for Depot workshop	-28.16

SHIRE OF COLLIE

List of Accounts Submitted to Council - October 2024

Chq/EFT	Date	Name	Description	Amount
EFT38487	15/10/2024	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LIMITED T/A ONE MUSIC	APRA music licencing Tariff B 01/10/2024 - 31/12/2024 - Roche Park	-727.93
EFT38488	15/10/2024	ADDELEC POWER SERVICES PTY LTD	Tritium RT50 5 Year Service (EV Charger)	-1898.60
EFT38489	15/10/2024	NORTHSTAR ASSET PTY LTD T/A ARTISTRALIA	Summer Movie Series 2024-25. Licences for 13 movies. Funded by local business	-5720.00
EFT38490	15/10/2024	ASK WASTE MANAGEMENT PTY LTD	Ongoing consultancy to resolve DWER letter ref: DER2017/000540	-847.00
EFT38491	15/10/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	-41565.00
EFT38492	15/10/2024	BUNNINGS BUILDING SUPPLIES	Cargo Case and storage tubs	-361.10
EFT38493	15/10/2024	BAGS O'RAGS	Bags of Rags	-178.20
EFT38494	15/10/2024	FORWARD MOTION PTY LTD ATF THE STUMPS TRUST T/A BUNBURY TRUCKS SALES AND SERVICE CENTRE	service kit for Hino, Air Filter, rubber assy side and rear, switch steering	-2119.70
EFT38495	15/10/2024	COLLIE FREIGHTLINES	Freight for Delivery from Blackwoods, SLS	-44.35
EFT38496	15/10/2024	SCOTT CHRISTINGER	Investigate & Repair Faults to Light Fittings at Phoenix Park	-148.50
EFT38497	15/10/2024	DEPARTMENT OF HUMAN SERVICES	Payroll Deductions/Contributions	-174.75
EFT38498	15/10/2024	COLLIE VISITOR CENTRE	Annual Contribution 2024/25-Visitor Centre Operating Grant	-146300.00
EFT38499	15/10/2024	COLLIE CHAMBER OF COMMERCE & INDUSTRY	Chamber of Commerce voucher for Roche Park Social Netball umpiring volunteers	-750.00
EFT38500	15/10/2024	COLLIE AGRICULTURAL SOCIETY	Annual Contribution 2024/25- Collie Show	-4000.00
EFT38501	15/10/2024	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	Monthly Shire Update in the CRVB - Full Page	-528.00
EFT38502	15/10/2024	CHARGEFOX PTY LTD	Forrest Street Collie Station 4039 From 01/08/2024 - 31/08/2024	-61.38
EFT38503	15/10/2024	CLEANAWAY INDUSTRIAL SOLUTIONS PTY LTD	Cleaning & camera investigation of drains Forrest Street	-3295.60
EFT38504	15/10/2024	LANDGATE	Gross Rental Valuations Chargeable Schedule NO: G2024/11 (and G2024/12	-353.27
EFT38506	15/10/2024	ELITE BUSINESS PERFORMANCE PTY LTD T/A THE SMITH FAMILY TRUST	Strategic Plan For Collie Mountain Bike Club - Everyclub project in partnership with DLSCI funding	-6044.50
EFT38507	15/10/2024	HENDERSON HARDWARE	Repair fence at 120 Steere St due to tree damage	-720.00
EFT38508	15/10/2024	HEATLEY SALES PTY LTD	Safety glasses, boots, ear plugs, gloves - PPE	-1274.08
EFT38509	15/10/2024	HARMONIC ENTERPRISES PTY LTD T/AS HARMONIC IT	IT Support: Block Hours renewal x 60	-7392.00
EFT38510	15/10/2024	CONNECT CCS	After hours diverted calls for contract CA0184 for month AUG 2024	-245.25
EFT38511	15/10/2024	DOR TRADING PTY LTD T/A IMCO AUSTRALASIA	PAR - Permanent Asphalt Repair	-4950.00
EFT38512	15/10/2024	INTERPHONE	Interphone NBN Optic Fibre Internet 1400 MBPS 1tb Access Charges	-130.90
EFT38513	15/10/2024	LIVING SPRINGS	Waste Transfer Station - Water Cooler Annual Rental 01/09/2024 - 31/08/2025	-165.00
EFT38514	15/10/2024	LEAH PANUCCIO (Plants N Logs)	Fairy garden workshop - library	-555.00
EFT38515	15/10/2024	OZARB TREE SERVICE	Prune trees at PCYC	-1260.00
EFT38516	15/10/2024	PFI SUPPLIES (The Trustee for Teepee Trust)	hand towel, jumbo toilet roll, standard toilet roll, Cleaning items for public toilets	-1021.00
EFT38517	15/10/2024	PROACTIVE GROUP AUSTRALIA	Emergency evacuation equipment - Caps, Vests, Air horns	-1782.53
EFT38518	15/10/2024	PRIME SUPPLIES	Masonry Drill Bit for Transfer Station	-9.93
EFT38519	15/10/2024	P & S GRIGGS PLUMBING	Rectify vandal damage to waste pipe in disabled at the Central Park toilets (16/8/24)	-659.70
EFT38520	15/10/2024	JILA RILEY	Repair side entry door to Administration Building	-385.11
EFT38521	15/10/2024	SCOPE BUSINESS IMAGING	Admin, Library, depot - Photocopier Service plan and support for SEP 2024	-1984.44

SHIRE OF COLLIE

List of Accounts Submitted to Council - October 2024

Chq/EFT	Date	Name	Description	Amount
EFT38522	15/10/2024	SJ ROOFING	Clean all gutters + Unblock downpipes to Margaretta Wilson Centre	-979.00
EFT38523	15/10/2024	SUPERSEALING PTY LTD	Crack sealing to Mornington Road, Powerhouse Rd, and Mungalup Road	-18667.00
EFT38524	15/10/2024	TYREPOWER	Replacement tyre for Allanson LT - LGGS Funded	-540.00
EFT38525	15/10/2024	TLC CARPET AND TILE CLEANING	Public Toilet and BBQ cleaning service	-11377.33
EFT38526	15/10/2024	URBIS PTY LTD	Provision of Collie Housing Infill Project	-8915.50
EFT38527	15/10/2024	COLLIE RIVER VALLEY MEDICAL CENTRE	Pre-Employment Medical Assessment	-165.00
EFT38528	15/10/2024	VON BIBRA MOTORS PARTS AND CRAFTS SUPPLIES	Pound Signage	-493.00
EFT38529	15/10/2024	WML CONSULTANTS	Roche Park Subsidence Survey and Report and Collie Infill Housing Report	-7716.50
EFT38530	15/10/2024	WESTRAC EQUIPMENT PTY LTD	Switch AS-RK, Lamp for Cat Loader - 1DQY895	-136.21
EFT38531	15/10/2024	COLLIE BIN HIRE	Pump out RV dump points at Truck Bay 26.08 & 29.08.2024	-2464.00
EFT38532	15/10/2024	WA CONTRACT RANGER SERVICES PTY LTD	Contract Rangers to complete warrant	-2021.25
EFT38534	18/10/2024	WA AUSTRALIAN SERVICES UNION WA (ASU)	Payroll Deductions/Contributions	-157.00
EFT38535	18/10/2024	COLLIE TOWING	Towing vehicle	-143.00
EFT38536	18/10/2024	ARROW BRONZE	Plaque Order for Memorial Garden.	-1193.30
EFT38537	18/10/2024	ARROWES ROADING SAFETY PTY LTD	Repairs to Small Equipment - Battery Replacement etc.	-267.30
EFT38538	18/10/2024	AUSTRALIAN TAXATION OFFICE	Payroll Deductions/Contributions	-44382.50
EFT38539	18/10/2024	CELT PTY LTD ATF JLEC TRUST T/A ABBOTTS WATER FILTERS & PUMPS	Filters and open handle spanner for housings	-807.00
EFT38540	18/10/2024	ATC WORK SMART INC	Mechanic Trainee	-7461.73
EFT38541	18/10/2024	BUNNINGS BUILDING SUPPLIES	140mm Go Between Grass - Tanika Lomandra Longifolia for Visitor Centre Gardens	-110.97
EFT38542	18/10/2024	SCOTT CHRISTINGER	Fault find & repair to Flood Lights at front of Admin Building, repair fault to bbq,	-1560.20
EFT38543	18/10/2024	DEPARTMENT OF HUMAN SERVICES	Payroll Deductions/Contributions	-174.78
EFT38544	18/10/2024	PETE'S	Pants and shirts including embroidery PPE	-1211.65
EFT38545	18/10/2024	COLLIE CHAMBER OF COMMERCE & INDUSTRY	2024/2025 Collie Chamber of Commerce and Industry Membership	-645.00
EFT38546	18/10/2024	COLLIE SENIOR CITIZENS INC	Reimbursement Of Water Charges At Margaretta Wilson Centre Usage To 18/07/2024 - 26/09/2024	-206.78
EFT38547	18/10/2024	CROSS SECURITY SERVICES	Service of security systems - Harris River and Preston BFB's and replace faulty battery pound	-623.20
EFT38548	18/10/2024	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	Bulletin advert - Draft Local Law for activities in thoroughfares - for public comment	-611.83
EFT38549	18/10/2024	COLLIE FLOORWORLD	4 lengths flooring for caravan park	-60.00
EFT38550	18/10/2024	COLLIE PETS AND VETS	Vet services	-280.00
EFT38551	18/10/2024	COLLIE SALVAGE & HARDWARE	various tap washers	-35.55
EFT38552	18/10/2024	CHARLOTTE WHITE	Paint & Sip Botanical Watercolours event at library - part of environment program in collaboration with SOUTH32	-1000.00
EFT38553	18/10/2024	WEATHERSAFE WA	Repairs and replacement of Good Shed Cantilevers - insurance claim	-10901.00
EFT38554	18/10/2024	TJ DEPIAZZI	Supply of 4 lawn mix to the Recreation Ground and yellow sand for footpaths	-7541.14
EFT38555	18/10/2024	DULUX GROUP	Roadmaster WB2 White Paint 15L	-393.25

SHIRE OF COLLIE

List of Accounts Submitted to Council - October 2024

Chq/EFT	Date	Name	Description	Amount
EFT38556	18/10/2024	ENVIRONMENTAL AND AGRICULTURAL TESTING SERVICES (PARLAN PTY LTD)	Soil and leaf sampling for Roche Park Sports Ground	-1990.45
EFT38557	18/10/2024	GEMMA O'BRIEN	Umpire Payment for Roche Park Social Netball 2024	-195.00
EFT38558	18/10/2024	GLENYS SWAN	Umpire Payment for Roche Park Social Netball 2024	-225.00
EFT38559	18/10/2024	HENDERSON HARDWARE	Cutting Tool, keys cut, spray paint, cutting discs, mortar, quick stra[, concrete packs	-379.20
EFT38560	18/10/2024	H+H ARCHITECTS	Project management - Galaldo & Mornington Road Shoulder Widening	-1674.75
EFT38561	18/10/2024	JTAGZ PTY LTD	Cat and Dog registration tags	-726.28
EFT38562	18/10/2024	JIN LI YEANG (LILY) (South West Marketing Mentor)	Brand Storytelling Workshop - Tourism South32 partnership	-2686.20
EFT38563	18/10/2024	JANICE PLATT	Blog Writing - Tourism South32 partnership	-150.00
EFT38564	18/10/2024	KOOL KREATIVE	Tourism and Marketing Branding Project of Local Tourism Groups - Tourism South32 partnership	-9955.00
EFT38565	18/10/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	2024 South West Professional Development Forum - Isabel Fry	-825.00
EFT38566	18/10/2024	LFA FIRST RESPONSE	Fire Brigades defib replacement battery, electrode and pads - LGGS	-5839.30
EFT38567	18/10/2024	BUCHER MUNICIPAL	Repairs to Sweeper Truck (VT651)	-8879.09
EFT38568	18/10/2024	MCFERRAN ADVISORY SERVICES	Project management of the Collie Housing Renewal and in-fill housing toolkit (grant)	-4400.00
EFT38569	18/10/2024	CALINA INVESTMENTS PTY LTD AS TRUSTEE FOR THE HEELAN FAMILY TRUST T/AS MCDONALD FENCING	Emergency Services Gate - Fabricate and Install Gate in the laneway of Pendelton Street & Burt Street	-2079.00
EFT38570	18/10/2024	OFFICE WORKS BUNBURY STORE	Library stationery - Paper, Ink, Tape, Ruler, Glu, Cleaner, Sticky Notes etc.	-517.56
EFT38571	18/10/2024	OZARB TREE SERVICE	Vegetation Clearance Service cables and lines Roche Park	-525.00
EFT38572	18/10/2024	PREMIER COAL PTY LTD	Q1 24/25 Sand Removal Fee - 2121.22 TONNES, , Q1 24/25 Sand Removal Royalty- 2121.22 TONNES - for waste site	-3881.83
EFT38573	18/10/2024	P & S GRIGGS PLUMBING	Rectify water hammer to taps in kitchen at the Admin Building	-143.00
EFT38574	18/10/2024	PIAVANINI WELDING	Hire of crane to reinstall shade sail install - Central Park	-285.12
EFT38575	18/10/2024	PAULL AND WARNER RESOURCES PTY LTD T/AS SOUTH WEST FIRE	S496 fit driving lights to SES vehicle, replace boat trailer mudguards, modify Cardiff LT house, fit light bar, fit driving lights - LGGS	-2465.41
EFT38576	18/10/2024	COLLIE BETTA HOME LIVING	Replacement 6x3 Wildtrak Gazebo shade with sidewall to the collie SES Unit. - LGGS Funded	-497.00
EFT38577	18/10/2024	THE RIDGE RESTAURANT	Catering for Function at Library - platters	-340.00
EFT38578	18/10/2024	SCAVENGER SUPPLIES Pty Ltd	3 Amphibo floating strainer - LGGS	-1650.00
EFT38579	18/10/2024	STEPHANIE ANN ROBINSON	Umpire Payment for Roche Park Social Netball 2024	-45.00
EFT38580	18/10/2024	REGIONAL FIRE & SAFETY	Service Fire equipment and emergency lights at fir brigade sites and SES locations	-1881.00
EFT38581	18/10/2024	THOMSON'S AUTO PARTS	K28016 Socket Set 1/4&3/8DR 52P MET/IMP, gasket maker, panner combon, screw driver set,	-875.45
EFT38582	18/10/2024	TALIS CONSULTANTS	Waste site surface and ground water monitoring - qtlly - for DWER licence.	-7453.79
EFT38583	18/10/2024	TEAM GLOBAL EXPRESS PTY LTD	Freight for Delivery from Corsign and Westrac	-106.53
EFT38584	18/10/2024	THE TRUSTEE FOR TMSW UNIT TRUST T/A TRAFFIC FORCE	Traffic Management Plant & Site Inspection for LOC 1 & 2 - street tree management	-1403.60
EFT38585	18/10/2024	THE PLANT SUPPLY CO	Supply and deliver plants for Collie Parks & Gardens	-1198.95

SHIRE OF COLLIE

List of Accounts Submitted to Council - October 2024

Chq/EFT	Date	Name	Description	Amount
EFT38586	18/10/2024	TOBIE WATSON	Umpire Payment for Roche Park Social Netball 2024	-60.00
EFT38587	18/10/2024	COLLIE RIVER VALLEY MEDICAL CENTRE	Pre-Employment Medical Assessment	-255.85
EFT38588	18/10/2024	VON BIBRA MOTORS PARTS AND CRAFTS SUPPLIES	Temporary road signage for Emergency Services	-784.80
EFT38589	18/10/2024	WA DISTRIBUTORS	Kiosk consumables - Mixed stock items.	-446.60
EFT38590	18/10/2024	WREN OIL	Waste Oil Collection & Disposal	-231.00
EFT38591	18/10/2024	WATTLEUP TRACTORS BUNBURY	PCP416 Filter Cab - Carbon x 2	-1916.30
BPAY				
EFT38481	14/10/2024	TELSTRA	Telephone Charges and data plan	-5161.79
EFT38482	15/10/2024	WATER CORPORATION	Water Roche Park, Prinsep St Toilets, transfer station, Lions Park	-1071.38
EFT38533	18/10/2024	WATER CORPORATION	Install new water meter at Lot2075, 134 Throssell Street (Baarnimarr Park) including Meter Box	-11390.02
EFTTBC	15/10/2024	SYNERGY	Various synergy accounts	-15359.93
EFT38592	31/10/2024	WATER CORPORATION	Water Accounts depot, Allanson fire brigade, library, admin, Throssell street verge, Central Park, Swimming Pool, Hebe Park, Wallsend, Velodrome, Tourist Centre, Baarnimaar Park and Art Gallery, Allanson Oval.	-4191.08
Direct Debit				
DD	01/10/2024	LES MILLS ASIA PACIFIC	Contract fee Fitness classes - SEP 24	-712.00
DD	01/10/2024	BOQ FINANCE	Quarterly payment computer leases	-7796.20
DD	04/10/2024	FINRENT PTY LTD	Lease Liability - Admin Plotter Lease Oct 24	-402.59
DD	04/10/2024	3E ADVANTAGE PTY LTD	Depot Photocopier	-181.50
DD	15/10/2024	SG FLEET AUSTRALIA PTY LTD	Community Emergency Services Manager Vehicle (CO31241) and Vehicle Pod Lease	-1644.88
DD	16/10/2024	3E ADVANTAGE PTY LTD	Admin Photocopier	-566.50
DD	21/10/2024	IINET CONNECT BETTER	NBN25 Satellite Monthly Charge - BFB	-224.95
DD	21/10/2024	AMPOL	Diesel delivered	-12880.91
DD	24/10/2024	AUSTRALIA POST	Library and Admin Postage	-174.47
DD	31/10/2024	FEES	Fees including BPAY fees, eftpos devices and bank fees	-3060.10
Purchasing Card				
DD	31/10/2024	AMPOLCARD	AMPOL Fuel Card - AUG 2024 - Shire Vehicles (transactions grouped for October - itemised transactions to be listed in future reports)	-937.66
DD	31/10/2024	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX Motorpass Fuel and Card Fees VBFB and Shire vehicles - (transactions grouped for October - itemised transactions to be listed in future reports)	-2259.87
Corporate Credit Card				
DD141024.1	14/10/2024	SMS BROADCAST	messaging system for Roche Park and emergency	-99.01
DD141024.2	14/10/2024	CANVA	Software for creating posters and social media posts	-164.99
DD141024.3	14/10/2024	BENDIGO BANK CREDIT CARD	Card fee	-4.00
DD141024.4	14/10/2024	LENOVO	Computer screens	-487.98

SHIRE OF COLLIE

List of Accounts Submitted to Council - October 2024

Chq/EFT	Date	Name	Description	Amount
Cheque				
41994	07/10/2024	PROCARE LOCKSMITHS	1 x Dominator DS-3D safe to our Waste Transfer Station	-3852.00
41995	18/10/2024	SHIRE OF COLLIE	Swimming Pool Float 2024/2025 (\$200)	-200.00
Payroll				
Shire Payroll	09/10/2024	SHIRE PAYROLL	PPE 6/10/24	- 160,065.16
Shire Payroll	10/10/2024	SHIRE PAYROLL	PPE 6/10/24 -additional	- 324.07
DD32275.1	11/10/2024	PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM)	Superannuation for PPE 22.09.2024	- 29,771.82
Shire Payroll	23/10/2024	SHIRE PAYROLL	PPE 20/10/24	- 170,662.80
DD32282.1	25/10/2024	PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM)	Superannuation for PPE 06.10.2024	- 29,602.43

Bank Code	
BENMUNI	- 1,036,571.62
BENTRUST	-
	<u>- 1,036,571.62</u>

Certificate of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been fully certified as to the receipt of goods and the rendition of services and as to prices, computations and costings and the amounts shown are due for payment.





Shire of
Collie

**Ordinary Council Meeting
12 November 2024**

Appendix 12.2.A

Financial Report – September 2024

SHIRE OF COLLIE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

	2024/25 Adopted Budget	2024/25 YTD Budget	2024/25 YTD Actual	Variance \$	Variance %	
	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	7,699,585	0	0	0	0.00%	
Rates excluding general rates (ex gratia)	1,007	0	0	0	0.00%	
Grants	1,290,266	352,567	344,982	(7,584)	(2.15%)	▼
Subsidies and contributions	198,852	5,067	7,445	2,378	46.93%	▲
Fees and charges	2,801,620	170,000	162,496	(7,504)	(4.41%)	▼
Interest revenue	328,928	20,558	19,219	(1,339)	(6.51%)	▼
Other revenue	0	0	8,206	8,206	0.00%	
Profit on asset disposals	7,122	0	0	0	0.00%	
	12,327,380	548,192	542,349	(5,842)	(1.07%)	
Expenditure from operating activities						
Employee costs	(6,915,000)	(1,761,731)	(1,676,327)	85,404	4.85%	▼
Materials and contracts	(5,027,536)	(956,884)	(714,904)	241,980	25.29%	▼
Utility charges	(620,000)	(103,333)	(86,794)	16,539	16.01%	▼
Depreciation	(2,769,370)	(692,343)	0	692,343	100.00%	▼
Finance costs	(52,540)	(130)	(160)	(30)	(23.12%)	▲
Insurance	(357,251)	(178,626)	(181,385)	(2,759)	(1.54%)	▲
Other expenditure	(114,780)	0	0	0	0.00%	
Loss on asset disposals	0	0	0	0	0.00%	
	(15,856,477)	(3,693,046)	(2,659,569)	1,033,477	27.98%	
Non-cash amounts excluded from operating activities	2,769,370	692,343	0	(692,343)	(100.00%)	
Amount attributable to operating activities	(759,727)	(2,452,512)	(2,117,220)	335,292	13.67%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	1,863,612	45,000	37,055	(7,945)	(17.66%)	▼
Proceeds from advance	5,000	0	0	0	0.00%	
Proceeds from self supporting loan	7,081	0	0	0	0.00%	
Proceeds from disposal of assets	40,000	0	0	0	0.00%	
	1,915,693	45,000	37,055	(7,945)	(17.66%)	
Outflows from investing activities						
Payments for financial assets at amortised cost - self supporting loans	(500,000)	(500,000)	(500,000)	0	0.00%	
Payments for property, plant and equipment	(1,019,500)	(4,170)	(4,450)	(280)	(6.71%)	▲
Payments for construction of infrastructure	(2,994,163)	(129,708)	(169,962)	(40,254)	(31.03%)	▲
	(4,513,663)	(633,878)	(674,412)	(40,534)	(6.39%)	
Non-cash amounts excluded from investing activities	0	0	0	0	0.00%	
Amount attributable to investing activities	(2,597,970)	(588,878)	(637,357)	(48,479)	(8.23%)	
FINANCING ACTIVITIES						
Inflows from financing activities						
Proceeds from new debentures	500,000	500,000	500,000	0	0.00%	
Transfer from reserves	897,500	0	0	0	0.00%	
	1,397,500	500,000	500,000	0	0.00%	
Outflows from financing activities						
Repayment of borrowings	(210,322)	(7,026)	(7,026)	0	0.00%	
Payments for principal portion of lease liabilities	(33,502)	(11,167)	(10,145)	1,022	9.16%	▼
Transfer to reserves	(778,929)	(15,000)	(12,555)	2,445	16.30%	▼
	(1,022,753)	(33,193)	(29,726)	3,467	10.45%	
Amount attributable to financing activities	374,747	466,807	470,274	3,467	0.74%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	3,009,448	3,009,448	3,009,448	0	0.00%	
Amount attributable to operating activities	(759,727)	(2,452,512)	(2,117,220)	335,292	13.67%	
Amount attributable to investing activities	(2,597,970)	(588,878)	(637,357)	(48,479)	(8.23%)	
Amount attributable to financing activities	374,747	466,807	470,274	3,467	0.74%	
Surplus or deficit after imposition of general rates	26,498	434,864	725,145	290,281	66.75%	

SHIRE OF COLLIE
NOTE 1: EXPLANATION OF VARIANCE
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

Material variance of 10% or \$10,000, whichever is greater are shown below (as per Council resolution 9242)

	Variance	Variance		Timing/ Permanent	Explanation of variances
	\$	%			
OPERATING ACTIVITIES					
Revenue from operating activities					
Expenditure from operating activities					
Employee costs	85,404	4.85%	▼	Permanent	Vacant positions - some to be offset by contractor costs
Materials and contracts	241,980	25.29%	▼	Timing	Commencement delayed due to budget adoption delay
Utility charges	16,539	16.01%	▼	Timing	Invoices to be entered.
Depreciation	692,343	100.00%	‡	Timing	Depreciation will be entered after end of year accounts are finalised
INVESTING ACTIVITIES					
Outflows from investing activities					
Payments for construction of infrastructure	(40,254)	(31.03%)	▲	Timing	Commencement delayed due to budget adoption delay

SHIRE OF COLLIE
NOTE 3: CASH AND INVESTMENTS
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

	Cash Deposit	Term Deposit	Interest Rate	Maturity Date
	\$	\$	%	
Municipal				
Bendigo Bank - Municipal Account	92,711	0		N/A
Bendigo Bank - High Interest Account	1,963,044	0	1.45%	N/A
Reserve				
Bendigo Bank - Reserve Account	104	0		N/A
Bendigo Bank - High Interest	3,475,805	0	1.45%	N/A
Trust				
Bendigo Bank - Trust Account	100	0		N/A
Bendigo Bank - High Interest Account	42,560	0	1.45%	N/A
	5,574,324	0		

SHIRE OF COLLIE
NOTE 5: CAPITAL PROJECTS
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

	Scheduled	Funding	Total Project			Internal Resources Allocated			Materials & Contracts		
			Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
			\$	\$	\$	\$	\$	\$	\$	\$	
Roads											
Harris River Road (SLK 1.05 -5.05)	TBA	RRG	750,000	0	750,000 ▼	115,000	0	115,000 ▼	635,000	0	635,000 ▼
Gastaldo Road (SLK 0.00 - 7.73)	In progress	RRG	359,366	49,182	310,184 ▼	0	0	0	359,366	49,182	310,184 ▼
Widen and seal shoulders, full width seal to 8.4m	In progress	RRG	423,088	0	423,088 ▼	0	0	0	423,088	0	423,088 ▼
Mornington Road (SLK 13.32 - 20.08)											
Widen and seal shoulders, full width seal to 8.4m											
Cameron Street Allanson - Profiling pavement repair	TBA	Roads to Recovery	72,000	0	72,000 ▼	12,000	0	12,000 ▼	60,000	0	60,000 ▼
Hodgson Tce, Collie - Profiling of pavement repair, re-seal, line-marking	TBA	Roads to Recovery	70,300	0	70,300 ▼	12,000	0	12,000 ▼	58,300	0	58,300 ▼
Forrest St - Kerb island remediation to middle of carriageway	TBA	Roads to Recovery	184,500	0	184,500 ▼	12,000	0	12,000 ▼	172,500	0	172,500 ▼
Porter Street - Profiling of pavement repair, re-seal, line-marking	TBA	Roads to Recovery	59,000	0	59,000 ▼	4,000	0	4,000 ▼	55,000	0	55,000 ▼
Steere Street North (SLK 0.21 to 0.30 profiling, reseal, line marking)	TBA	Roads to Recovery	23,000	0	23,000 ▼	1,000	0	1,000 ▼	22,000	0	22,000 ▼
Laneway - Amaroo primary (Profiling of pavement repair, re-seal)	TBA	LRCI 4	54,500	0	54,500 ▼	5,000	0	5,000 ▼	49,500	0	49,500 ▼
Lefroy Street - Steere Street Laneway	TBA	LRCI 4	54,500	145	54,355 ▼	5,000	145	4,855 ▼	49,500	0	49,500 ▼
Roberts Street laneway (Prinsep Street to Atkinson Street)	TBA	LRCI 4	32,500	0	32,500 ▼	12,500	0	12,500 ▼	20,000	0	20,000 ▼
Eleoura Road (SLK 0.00 to 0.63)	TBA	Shire	120,000	0	120,000 ▼	68,000	0	68,000 ▼	52,000	0	52,000 ▼
			2,202,754	49,327		246,500	145		1,956,254	49,182	
Other											
Non slip treatment - pedestrian bridge	TBA	LRCI	20,000	0	20,000 ▼	4,000	0	4,000 ▼	16,000	0	16,000 ▼
Forrest St (Design & Construct - Provision of Bio-Retention Basin at Margaretta Wilson Centre Carpark)	TBA	Shire	27,500	6,943	20,557 ▼	12,500	0	12,500 ▼	15,000	6,943	8,057 ▼
Cemetery drainage (expand drainage infrastructure to accommodate new roads)	TBA	Shire	17,500	10,368	7,132 ▼	12,500	0	12,500 ▼	5,000	10,368	(5,368) ▲
Swinging Bridge (remedial work)	TBA	Shire	60,000	0	60,000 ▼	0	0	0	60,000	0	60,000 ▼
			125,000	17,311		29,000	0		96,000	17,311	
Pathways											
Wittenoom Street (86m pathway link)	TBA	WABN	25,700	0	25,700 ▼	16,200	0	16,200 ▼	9,500	0	9,500 ▼
Hodgson Terrace (750m Pathway Link)	TBA	WABN	200,000	0	200,000 ▼	0	0	0	200,000	0	200,000 ▼
Watson Street (150m Pathway Link)	TBA	WABN	45,000	0	45,000 ▼	23,000	0	23,000 ▼	22,000	0	22,000 ▼
Allanson (Pathway link between Public Toilet and BBQ Shelter)	TBA	Shire	20,000	0	20,000 ▼	15,000	0	15,000 ▼	5,000	0	5,000 ▼
Wittenoom Street - Carried Forward	Completed	Shire	50,000	61,912	(11,912) ▲	4,000	4,610	(610) ▲	46,000	57,302	(11,302) ▲
Throssell Street Mungalup Intersection (In front of Unity Bank) C/Fwd	Some materials have been purchased	Shire	54,085	41,412	12,673 ▼	11,000	16,000	(5,000) ▲	43,085	25,412	17,673 ▼
			394,785	103,324		69,200	20,610		325,585	82,714	

SHIRE OF COLLIE
NOTE 5: CAPITAL PROJECTS
FOR THE PERIOD ENDED 30 SEPTEMBER 2024

	Scheduled	Funding	Total Project			Internal Resources Allocated			Materials & Contracts		
			Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
Parks & Ovals											
Fencing - dog exercise area	TBA	LRCI 4	40,000	0	40,000 ▼	0	0	0	40,000	0	40,000 ▼
Reticulation - Finlay Garden	TBA	LRCI 4	16,000	0	16,000 ▼	0	0	0	16,000	0	16,000 ▼
Reticulation - Hebe	TBA	LRCI 4	16,000	0	16,000 ▼	0	0	0	16,000	0	16,000 ▼
Reticulation - Baarnimar	TBA	LRCI 4	16,000	0	16,000 ▼	0	0	0	16,000	0	16,000 ▼
Playground upgrade - Lions	TBA	LRCI 4	68,624	0	68,624 ▼	0	0	0	68,624	0	68,624 ▼
Playground maintenance - Wyvern	TBA	LRCI 4	8,000	0	8,000 ▼	0	0	0	8,000	0	8,000 ▼
Foot bridge - Finlay & baarnimaar	TBA	LRCI 4	12,000	0	12,000 ▼	0	0	0	12,000	0	12,000 ▼
Irrigation Solution -for salinity	TBA	Shire	20,000	0	20,000 ▼	0	0	0	20,000	0	20,000 ▼
Recreation Ground Fencing (adjacent to Bowls)	TBA	Shire	30,000	0	30,000 ▼	0	0	0	30,000	0	30,000 ▼
Security Waste Transfer Station	TBA	Shire	45,000	0	45,000 ▼	0	0	0	45,000	0	45,000 ▼
			271,624	0		0	0		271,624	0	
Land & Buildings											
Library - Internal Painting Carried Forward	Completed	LRCI 4	5,000	4,170	830 ▼	0	0	0	5,000	4,170	830 ▼
Roche Park - Upgrade of commercial kitchen to meet Health Act requirements to achieve certification as 'commercial kitchen'	TBA	Shire	15,000	0	15,000 ▼	0	0	0	15,000	0	15,000 ▼
Cardiff Hall - Install termite barrier	TBA	Shire	10,000	0	10,000 ▼	0	0	0	10,000	0	10,000 ▼
Shire Administration - Repairs and refurbishment	TBA	Shire	12,000	0	12,000 ▼	0	0	0	12,000	0	12,000 ▼
Cemetery Infrastructure Refurbishment	TBA	Shire	15,000	280	14,720 ▼	0	280	(280) ▲	15,000	0	15,000 ▼
			57,000	4,450		0	280		57,000	4,170	
Plant & Equipment											
Landfill Compactor	Procurement commenced.	Shire	800,000	0	800,000 ▼	0	0	0	800,000	0	800,000 ▼
Tractor	Procurement commenced.	Shire	55,000	0	55,000 ▼	0	0	0	55,000	0	55,000 ▼
Tandem Plant Trailer	Procurement commenced.	Shire	12,000	0	12,000 ▼	0	0	0	12,000	0	12,000 ▼
Dual Axle Trailer (mowing/bobcat)	Procurement commenced.	Shire	22,000	0	22,000 ▼	0	0	0	22,000	0	22,000 ▼
Ranger vehicle	Procurement commenced.	Shire	48,500	0	48,500 ▼	0	0	0	48,500	0	48,500 ▼
Depot and Works Tools and Equipment (bundled shelving, battery charging cabinet, subsurface line detector, traffic counter)	TBA	Shire	25,000	0	25,000 ▼	0	0	0	25,000	0	25,000 ▼
			962,500	0		0	0		962,500	0	





Shire of
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**Ordinary Council Meeting
12 November 2024**

Appendix 19.1.A

Motions – Closed since last meeting

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9489	8-Oct-24	20.1	Appointment of Director Operations	That Council accept the recommendation for appointment to senior officer, Director Operations as contained within the assessment report and authorise the Chief Executive Officer to negotiate terms of appointment.	Closed since last meeting	ACEO	
9487	8-Oct-24	12.3	WALGA Advocacy Positions – Local Government Elections	That the Shire of Collie recommends that the Western Australian Local Government Association adopt the following local government election advocacy positions: 1. Participation – Council support advocacy position (a), that the sector continues to support voluntary voting at local government elections. 2. Terms of Office - Council support advocacy position (a), that the sector continues to support four-year terms with a two year spill. 3. Voting Methods - Council support advocacy position (a) that the sector supports First Past the Post (FPTP) as the preferred voting method for general elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections. 4. Internal Elections - Council support advocacy position (a) that the sector supports First Past the Post (FPTP) as the preferred voting method for all internal elections. 5. Voting Accessibility - Council support advocacy position (a), (b) and (c), being that the sector supports the option to hold general elections through: (a) Electronic voting; (b) Postal voting; and (c) In-Person voting. Method of Election of Mayor or President- Council support advocacy position (a) that as per the current legislation with no change – Class 1 and 2 local governments directly elect the Mayor or President (election by electors method), with regulations preventing a change in this method.	Closed since last meeting	DCS/ACEO	
9486	8-Oct-24	12.2	Financial Management Report – August 2024	That Council accept the Financial Management Report for August 2024 as presented in Appendix 12.2.A.	Closed since last meeting	DCS	
9485	8-Oct-24	12.1	Accounts Paid – September 2024	That Council accepts the list of accounts as presented in Appendix 12.1.A totalling \$791,562.39 authorised and paid in September 2024.	Closed since last meeting	DCS	
9479	24-Sep-24	5.1	Adoption of 24/25 Budget	Pursuant to Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulation 1996, Council adopts the budget contained in Appendix 5.1.A for the Shire of Collie for the 2024/25 financial year which includes the following: • Statement of Comprehensive Income by Nature and Type • Statement of Cash Flows • Statement of Financial Activity • Notes to the budget 2. For the purpose of yielding the deficiency disclosed by the Budget for 2024/25 in 1 above, and pursuant to Section 6.32, 6.34 and 6.34 of the Local Government Act 1995, the Shire of Collie imposes the following general rates and minimum payments on Gross Rental and Unimproved Values a. General Rates • Gross Rental Value 0.08228 cents in the dollar • Unimproved Value 0.5070 cents in the dollar b. Minimum Payments • Gross Rental Value (Developed) \$1,230 • Gross Rental Value (Vacant) \$992 • Unimproved Value \$992 3. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64 (2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment in full by instalments: a. Option 1 – payment in full of rates and charges made on or before 15 November 2024 b. Option 2 - four instalments • First instalment to be made on or before 15 November 2024 • Second instalment to be made on or before 17 January 2025 • Third instalment to be made on or before 21 March 2025 • Fourth instalment to be made on or before 23 May 2025 4. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charges where the owner has elected to pay rates and service charges through an instalment option of \$6 for each instalment after the initial instalment is paid. 5. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5% where the owner has elected to pay rates and service charges through an instalment option. 6. Pursuant to Section 6.51 (1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 10% for rates and service charges and costs of proceedings to recover such charges that remains unpaid after becoming due and payable. 7. Pursuant to Section 6.16 of the Local Government Act 1995 and other relevant legislation, Council adopts the Fees and Charges contained in Appendix 5.1.A for the Shire of Collie for the 2024/25 financial year.	Closed since last meeting	DCS	

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9494	17-Sep-24	5.1	Draft Budget for the 2024/25 Financial Year	That Council endorses the 2024/25 draft budget, as presented in Appendix 5.1.A, subject to the following alterations, for the purpose of preparing the 2024/25 Annual Statutory Budget for adoption: a) Decrease of \$5,000 to the amount shown for cemetery drainage, due to correction, b) Decrease of \$8,000 to the amount shown for maintenance of the Margaretta Wilson Centre, due to correction; c) Decrease of \$10,000 to audit costs; d) Increase of \$10,000 to the contribution to the Visitor Centre; e) Increase of \$2,000 to the contribution to the Museum; f) Increase of \$10,000 to maintenance of public ablutions; g) Increase of \$7,000 to digitisation of historical records; h) Inclusion of \$12,000 for repairs and refurbishment to the administration office; i) Inclusion of \$15,000 for repairs to infrastructure at the cemetery; j) Inclusion of \$4,500 for park infrastructure in Cardiff; k) Removal of \$2,000 contribution to FestivArty; l) Inclusion of \$2,000 contribution to PCYC safeSPACE program; m) Inclusion of \$1,000 contribution to Collie Church of Christ youth program; n) Inclusion of \$29,000 income from costs 1. Increase of \$6,000 to the amount shown for cemetery drainage, due to correction; 2. Increase of \$7,000 to the amount shown for maintenance of the Margaretta Wilson Centre, due to correction; 3. Increase of \$10,000 to audit costs; 4. Increase of \$10,000 to the contribution to the Visitor Centre; 5. Increase of \$2,000 to the contribution to the Museum; 6. Increase of \$10,000 to maintenance of public ablutions; 7. Increase of \$7,000 to digitisation of historical records; 8. Inclusion of \$12,000 for repairs and refurbishment to the administration office; 9. Inclusion of \$15,000 for repairs to infrastructure at the cemetery; 10. Inclusion of \$4,500 for park infrastructure in Cardiff; 11. Removal of \$2,000 contribution to FestivArty; 12. Inclusion of \$2,000 contribution to PCYC safeSPACE program; 13. Inclusion of \$1,000 contribution to Collie Church of Christ youth program; 14. Inclusion of \$29,000 income from costs	Closed since last meeting	DCS	
9471	10-Sep-24	12.4	Sports Awards Selection Panel	That Council appoint Hayley Digney and Carissa Page to the Shire of Collie Sport Awards Selection Panel for a term of four years.	Closed since last	DCS	
9470	10-Sep-24	12.3	Extraordinary Election	That Council 1. declare the date of the extraordinary election as Thursday 5 December 2024; 2. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and 3. decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election.	Closed since last meeting	DCS	
9469	10-Sep-24	12.3	Extraordinary Election	That Council 1. declare the date of the extraordinary election as Thursday 5 December 2024; 2. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and 3. decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election.	Closed since last meeting	DCS	



Shire of
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**Ordinary Council Meeting
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Appendix 19.1.B

Motions - Open

Resolution No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9260	12-Sep-23	15.1	Acknowledgement of Country	That Council review and amend Policy CS 4,6: <ul style="list-style-type: none"> • Provide direction and guidance to Councillors and officers of the Shire of Collie as to when Welcome to and Acknowledgement of Country should be included at meetings and functions; and • Ensure that an Acknowledgement of Country is included on the Shire website and in significant corporate documents and publications. 	Open	DCS	An Acknowledgement of Country is on website and in major reports currently. Survey provided to elected members. Collated responses to guide policy review consideration
9200	13-Jun-23		Adopt the recommendation of the Community Safety and Wellbeing Committee	That Council support seeking funding to undertake a feasibility study for a community transport service.	Open	DCS	Members of CSAW met with Liftango representative. Community consultation to be undertaken with regards to transport needs.
8952	08-Feb-22	20.2	Disposal of Property to Recover Rates (3 Year Process)	That Council resolve by Absolute Majority to enact Section 6.64 (1) (b) of the Local Government Act 1995 to sell the parcel of land attached to Assessment 37 (23 Clifton Street, COLLIE WA 6225) due to non-payment of rates and services for a period of three years or more.	Open	FM	Pending further legal action
8775	13-Jul-21	12.8	Buckingham Hall Training Project Proposal	That Council resolve to collaborate with the Heritage Skills Association WA to call for Expressions of Interest for the future use of the site.	Open	DCS	