

Ordinary Council Meeting

8 April 2025

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Shire of
Collie

**Ordinary Council Meeting
11 February 2025**

Appendix 8.1.A

Ordinary Council Meeting Minutes – 11 March 2025



Shire of
Collie

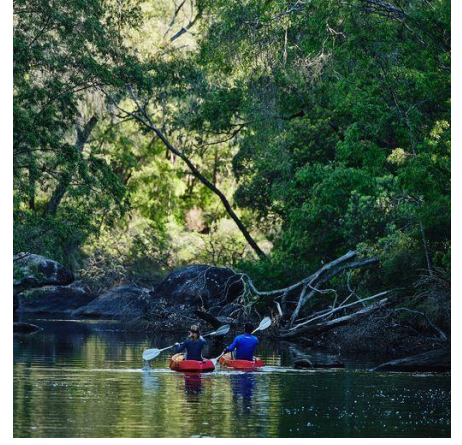
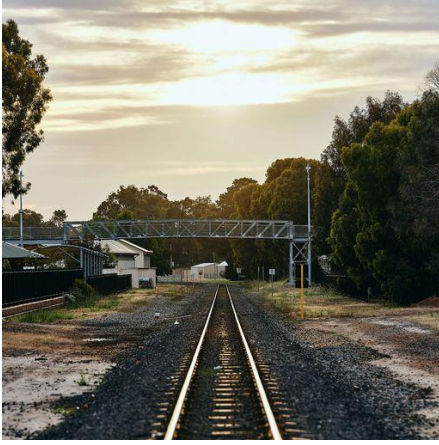
MINUTES

of the

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 11 March 2025



Our Vision

Collie - *A progressive community, rich in opportunities and as diverse as its heritage and landscape.*

Our Values

The core values at the heart of the Council's commitment to the community are:

Integrity

Transparency

Accountability

Collaboration

Respect

Our Commitment to Community

We will lead the delivery of our vision

We will support local business wherever possible

We will consult and engage with our community on issues that affect them

We will encourage, welcome and value feedback

We will encourage, support and advocate for our community

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Minutes of the Ordinary Meeting of the Collie Shire Council held in Council Chambers, 87 Throssell Street Collie, on Tuesday, 11 March 2025.

The Shire President declared the meeting open at 7.00pm and welcomed all Councillors, staff, press and those attending as public gallery.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Ian Miffing OAM JP	Councillor (Presiding Member)
	Joe Italiano	Councillor
	Dale Hill-Power JP	Councillor
	Brett Hansen	Councillor
	Paul Moyses	Councillor
	Gary Faries	Councillor
	Shane Sadlier	Councillor
	Leonie Burton	Councillor
	Phil Anastasakis	Chief Executive Officer
	Nicole Wasmann	Director Corporate Services
	Alex Wiese	Director Development Services
	Scott Geere	Director Operational Services
	Amber Nikola	Executive Assistant/HR

APOLOGY:	John Kearney	Councillor
	Michelle Smith	Councillor

GUESTS: Nil

PRESS: 1 member of the press attended

GALLERY: 2 members of the public attended

1.1 Councillors granted Leave of Absence at previous meeting/s.

During the Ordinary Meeting of Council held on the 11 February 2025, Cr Hill Power was granted a Leave of Absence for the Ordinary Council Meeting to be held 8 April 2025.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council. Nil

1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council.

Council Decision:

Resolution: 9548

Moved: Cr Faries

Seconded: Cr Burton

That Council grant Cr Kearney & Cr Smith a Leave of Absence for this Ordinary Council Meeting held 11 March 2025.

Carried:8/0

For: Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.

Against: Nil

2. PUBLIC QUESTION TIME

Nil

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Interest had been received from Councillors/staff as listed below:

Councillor/staff	Agenda Item	Disclosure
Cr Faries	13.1 - Application for Development Approval – Riverview Retirement Village (Stage 1) – 12 x Independent Living Units – Lot 2802, No.1 Burt Street, Collie.	Impartial – Board member of Riverview.
Cr Hill-Power	13.1 - Application for Development Approval – Riverview Retirement Village (Stage 1) – 12 x Independent Living Units – Lot 2802, No.1 Burt Street, Collie.	Impartial – Related to Architect.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

6.1 – Appointment of Director Corporate & Community Services

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Item 13.1 was brought forward due to interested attending persons.

Cr Faries & Cr Hill-Power declared and impartial interest in item 13.1

Council Decision:

Resolution: 9549

Moved: Cr Faries

Seconded: Cr Italiano

That Council suspend Standing Orders.

Carried: 8/0

For: Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen,
Cr Sadlier & Cr Burton.

Against: Nil.

**13.1 Application for Development Approval – Riverview Retirement Village
(Stage 1) – 12 x Independent Living Units – Lot 2802, No.1 Burt Street, Collie**

Reporting Department:	Development Services
Reporting Officer:	Yolanda Cool – Town Planner
Accountable Manager:	Alex Wiese – Director Development Services
Legislation:	<i>Local Government Act 1995</i>
File Number:	EDV/082
Appendices:	Appendix 13.1.A – Development Application Appendix 13.1.B – Schedule of Submissions Appendix 13.1.C - Design Review Panel Report
Voting Requirement:	Simple Majority

Council Decision:

Resolution: 9550

Moved: Cr Faries

Seconded: Cr Burton

That Council resume Standing Orders.

Carried: 8/0

For: Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen,
Cr Sadlier & Cr Burton.

Against: Nil.

Report Purpose

For Council to determine an Application for Development Approval for Riverview Retirement Village (Stage 1) – 12 x Independent Living Units at Lot 2802, No. 1 Burt Street, Collie.

Officer's Recommendation:

1. Note the outcomes and recommendations of the Southwest Design Review Panel meeting held on 31 January 2025 in Appendix 13.1.C.
2. Approve the Application for Development Approval for Riverview Retirement Village (Stage 1) – 12 x Independent Living Units at Lot 2802, No. 1 Burt Street, Collie, subject to the following conditions:

- a. *All development shall be in accordance with the approved development plans (Appendix - 13.1.A Development Application (as amended)) which form part of this planning approval.*
- b. *This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period for which the Shire of Collie has granted prior written consent.*

Prior to Building Permit

1. *The Bushfire Management Plan is to be amended and approved, to the satisfaction of the Shire of Collie to:*
 - a. *reflect the revised access and egress plans that form part of this approval;*
 - b. *include updated imagery and vegetation classification; and*
 - c. *include at least one hydrant for stage 1 to ensure servicing for all units.*
2. *A Bushfire Evacuation Plan is to be prepared to the satisfaction of and approved by the Shire of Collie.*
3. *Prior to the issuance of a Building Permit, a detailed landscaping plan must be submitted to the satisfaction of and approved by the Shire of Collie. The landscape plan must address the following:*
 - a. *A site plan of the existing and proposed development with natural and finished ground levels;*
 - b. *The location, species and size of existing vegetation and vegetation to be removed;*
 - c. *Exact species, maturity, location and number of proposed plants;*
 - d. *A key or legend detailing proposed species type grouped under the subheadings of tree, shrub and groundcover;*
 - e. *Mulching or similar treatments of garden beds including edges;*
 - f. *Details of reticulation of landscaped areas including the source of water supply and proposed responsibility for maintenance;*
 - g. *Treatment of paved areas (parking and pedestrian areas);*
 - h. *Screening of parking areas; and*
 - i. *Fence material, height and treatment.*
4. *Prior to the issuance of a Building Permit, a Stormwater Management Plan is to be submitted to the satisfaction and specification of the Shire of Collie, that:*
 - a. *Details stormwater and drainage management on the site;*
 - b. *Addresses erosion risk to the nearby waterbody, during demolition and construction works and on completion); and*
 - c. *Is consistent with the decision process for stormwater management in WA (DWER 2017) and the Stormwater Management Manual for Western Australia (DoW 2004–2007).*
5. *Prior to the issuance of a Building Permit, the proponent shall prepare a Site Management Plan including for the construction period, to the satisfaction and specification of the Shire of Collie, that:*
 - a. *minimises the impact of the approved development on the amenity of the locality due to the transportation of materials to and from the site;*

- b. ensures the use of buildings, works and materials on the site do not generate unreasonable levels of noise, vibration, dust, drainage, wastewater, waste products or reflected light;
 - c. details the management applicable to construction traffic movement, delivery of modular buildings, occupational health and safety, signage, dust management and environmental management in relation to the approved development;
 - d. ensure the visual appearance of all ancillary infrastructure (including paint colours, specifications and screening) blends in as far as possible with the surrounding landscape; and
 - e. Lighting.
6. Prior to the issuance of a Building Permit, detailed design is to be submitted for all internal roads, including interim arrangements, and any modifications to crossovers, to be approved by and to the Satisfaction of the Shire of Collie.

Prior to Occupation

7. Prior to occupation, the approved Site Management Plan is to be implemented to the satisfaction of the Shire of Collie.
8. Prior to occupation, the approved Stormwater Management Plan and Detailed Design is to be constructed and implemented to the satisfaction of the Shire of Collie.
9. Prior to occupation, the landscaped area(s) must be planted, established and reticulated in accordance with the endorsed Landscape Plan. These areas must be maintained at all times by the applicant.

Ongoing

10. Within 12 months of occupation, the internal access road from Burt Street to the approved development is to be designed, constructed, drained and sealed to facilitate two-way access and egress to the entirety of the approved development for the full length of the internal access road, to the satisfaction of the Shire of Collie.
11. The applicant must implement all of the recommendations contained in the Bushfire Management Plan (as amended) and Bushfire Evacuation Plan, as approved by the Shire of Collie for the duration of the development.
12. Access and egress via adjoining Reserve R18807 is to be for the purpose of emergency access and egress only, unless otherwise approved, to the satisfaction of the Shire of Collie.
13. Prior to occupation, a Section 70A Notification pursuant to the Transfer of Land Act 1893 (or as amended) must be placed on the titles of the lot, at the full cost of the applicant, alerting landowners to the existence of the approved Bushfire Management Plan and advising landowners of their obligations in respect to the use and ongoing management of the land.

Advice Notes

- i. If an applicant is aggrieved by this determination, there is a right of review under Part 14 of the Planning and Development Act 2005. An application for review must be lodged with the State Administrative Tribunal within 28 days of the

determination.

- ii. *Applicant to evidence compliance with LPP1.1 for stormwater catchment at a rate appropriate to the determined soil classification within runoff to suitable points of discharge (i.e. soakwells, landscaped areas). Alternatively, provide a civil stormwater design that has been signed off by a suitable qualified civil or hydraulic engineer in accordance with AS/NZS 3500.1. Final system design to also include discharge strategy from any subsoil drainage system serving the proposed retaining wall installation.*
- iii. *Where a new crossover is proposed, and before construction of it can commence, a separate verge crossover application must be submitted and approved.*
- iv. *The developer / landowner is advised of their obligations to ensure that all sand drift, waste, building materials and equipment is contained within the boundaries of the site during the construction period.*
- v. *The developer is reminded of the requirement under the provisions of the Environmental Protection (Noise) Regulations 1997 that construction work (which includes earthworks and similar) be managed with due regard for noise control.*
- vi. *Construction work generating noise (e.g. through the use of machinery etc.):*
 - Outside the hours of 7:00am to 7:00pm; or*
 - *On a Sunday or Public Holiday.*

is likely to breach noise regulations unless specific authorisation has been obtained from the Department of Water and Environment Regulation.

Council Decision:

Resolution: 9551

Moved: Cr Faries

Seconded: Cr Hill-Power

That Council;

1. *Note the outcomes and recommendations of the Southwest Design Review Panel meeting held on 31 January 2025 in Appendix 13.1.C.*
2. *Approve the Application for Development Approval for Riverview Retirement Village (Stage 1) – 12 x Independent Living Units at Lot 2802, No. 1 Burt Street, Collie, subject to the following conditions:*
 - a. *All development shall be in accordance with the approved development plans (Appendix - 13.1.A Development Application (as amended)) which form part of this planning approval.*
 - b. *This planning approval will expire if the approved development has not substantially commenced within two (2) years from the date of issue of the approval, or, within any extended period for which the Shire of Collie has granted prior written consent.*

Prior to Building Permit

1. *The Bushfire Management Plan is to be amended and approved, to the satisfaction of*

the Shire of Collie to:

- a. reflect the revised access and egress plans that form part of this approval;*
 - b. include updated imagery and vegetation classification; and*
 - c. include at least one hydrant for stage 1 to ensure servicing for all units.*
- 2. A Bushfire Evacuation Plan is to be prepared to the satisfaction of and approved by the Shire of Collie.*
 - 3. Prior to the issuance of a Building Permit, a landscaping plan must be submitted to the satisfaction of and approved by the Shire of Collie.*
 - 4. Prior to the issuance of a Building Permit, a Stormwater Management Plan is to be submitted to the satisfaction and specification of the Shire of Collie, that:*
 - a. Details stormwater and drainage management on the site;*
 - b. Addresses erosion risk to the nearby waterbody, during demolition and construction works and on completion); and*
 - c. Is consistent with the decision process for stormwater management in WA (DWER 2017) and the Stormwater Management Manual for Western Australia (DoW 2004–2007).*
 - 5. Prior to the issuance of a Building Permit, the proponent shall prepare a Site Management Plan including for the construction period, to the satisfaction and specification of the Shire of Collie, that:*
 - a. minimises the impact of the approved development on the amenity of the locality due to the transportation of materials to and from the site;*
 - b. ensures the use of buildings, works and materials on the site do not generate unreasonable levels of noise, vibration, dust, drainage, wastewater, waste products or reflected light;*
 - c. details the management applicable to construction traffic movement, delivery of modular buildings, occupational health and safety, signage, dust management and environmental management in relation to the approved development;*
 - d. ensure the visual appearance of all ancillary infrastructure (including paint colours, specifications and screening) blends in as far as possible with the surrounding landscape; and*
 - e. Lighting.*
 - 6. Prior to the issuance of a Building Permit, detailed design is to be submitted for all internal roads, including interim arrangements, and any modifications to crossovers, to be approved by and to the Satisfaction of the Shire of Collie.*

Prior to Occupation

- 7. Prior to occupation, the approved Site Management Plan is to be implemented to the satisfaction of the Shire of Collie.*
- 8. Prior to occupation, the approved Stormwater Management Plan and Detailed Design is to be constructed and implemented to the satisfaction of the Shire of Collie.*
- 9. Within 12 months of occupation, the landscaped area(s) must be planted, established and reticulated in accordance with the endorsed Landscape Plan. These areas must*

be maintained at all times by the applicant.

Ongoing

10. *Within 12 months of occupation, the internal access road from Burt Street to the approved development is to be designed, constructed, drained and sealed to facilitate two-way access and egress to the entirety of the approved development for the full length of the internal access road, to the satisfaction of the Shire of Collie.*
11. *The applicant must implement all of the recommendations contained in the Bushfire Management Plan (as amended) and Bushfire Evacuation Plan, as approved by the Shire of Collie for the duration of the development.*
12. *Access and egress via adjoining Reserve R18807 is to be for the purpose of emergency access and egress only, unless otherwise approved, to the satisfaction of the Shire of Collie.*
13. *Prior to occupation, a Section 70A Notification pursuant to the Transfer of Land Act 1893 (or as amended) must be placed on the titles of the lot, at the full cost of the applicant, alerting landowners to the existence of the approved Bushfire Management Plan and advising landowners of their obligations in respect to the use and ongoing management of the land.*

Advice Notes

- i. *If an applicant is aggrieved by this determination, there is a right of review under Part 14 of the Planning and Development Act 2005. An application for review must be lodged with the State Administrative Tribunal within 28 days of the determination.*
- ii. *Applicant to evidence compliance with LPP1.1 for stormwater catchment at a rate appropriate to the determined soil classification within runoff to suitable points of discharge (i.e. soakwells, landscaped areas). Alternatively, provide a civil stormwater design that has been signed off by a suitable qualified civil or hydraulic engineer in accordance with AS/NZS 3500.1. Final system design to also include discharge strategy from any subsoil drainage system serving the proposed retaining wall installation.*
- iii. *Where a new crossover is proposed, and before construction of it can commence, a separate verge crossover application must be submitted and approved.*
- iv. *The developer / landowner is advised of their obligations to ensure that all sand drift, waste, building materials and equipment is contained within the boundaries of the site during the construction period.*
- v. *The developer is reminded of the requirement under the provisions of the Environmental Protection (Noise) Regulations 1997 that construction work (which includes earthworks and similar) be managed with due regard for noise control.*
- vi. *Construction work generating noise (e.g. through the use of machinery etc.):*
 - *Outside the hours of 7:00am to 7:00pm; or*
 - *On a Sunday or Public Holiday is likely to breach noise regulations unless specific authorisation has been obtained from the Department of Water and Environment*

*Regulation.***Carried:8/0**

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen,
Cr Sadlier & Cr Burton.

Against: Nil.

Cr Faries proposed an alternative motion and simplified the wording surrounding the landscaping and timing for the production of a detailed plan.

Background

An application for development approval has been lodged by Urbis on behalf of River Residence Collie Incorporate for Riverview Retirement Village (Stage 1) – 12 x Independent Living Units at Lot 2802, No.1 Burt Street, Collie (refer Appendix 13.1.A).

The subject site is 2.1ha in area and is located south of Throssell Street in the Collie township. The site is also directly adjacent to the Collie River. The site slopes downwards from 190m AHD at the north-west boundary, down to 180m AHD along the southern boundary.

There are several existing buildings on the site that provide aged care accommodation to residents. The southern portion of the site, which is the development site for this application is largely vacant and undeveloped. The site is surrounded by a range of land uses, including Collie Senior High School, TAFE, Collie Court House and Collie Police Station. Currently, the site is accessed via both Burt Street and 'Pendleton Street', however Pendleton Street is a private road within the High School reserve and not a gazetted road.

At the Ordinary Meeting of Council held 8 March 2022, Council granted development approval for 16 x multiple dwellings, communal area, visitor parking, and access ways as stage 1 of an overall development for the site, which is not proceeding. The design and staging of development have since been revised and a new development application was required. Demolition of existing buildings has commenced on the site to accommodate the proposed development.

Development Overview

The overall development of the site is to consist of four stages, which is intended to comprise of a total of 35 new independent living units, a clubhouse and visitor carparking. The development is to be serviced with an internal road network that allows for vehicles and pedestrians to move around the site and access its facilities. This application is seeking approval for Stage 1 of the development, which consists of 12 independent living units and the access road required to service this stage. The units are proposed to be of modular construction type and are two-bedroom, one-bathroom with kitchen, indoor/outdoor living, dining and storage areas. Each unit will be provided with one car bay and there are three visitor bays proposed for this stage.

The development application report refers to primary vehicle access for Stage 1 to be via an internal two-way road and an existing crossover on 'Pendleton Street', through the Collie Senior High School Reserve. This has since been amended following ongoing consultation with the Department of Education and the Applicant, as discussed further in the comment section of this report.

Technical reports, including a transport impact statement, bushfire management plan, and waste management plan, have been prepared to support the application.

- The Transport Impact Statement indicates that Stage 1 will have a low to moderate traffic impact, generating 90 daily trips.
- The proposed development is considered to be a vulnerable land use pursuant to State Planning Policy 3.7. The Bushfire Management Plan indicates that the buildings proposed for this stage are subject to BAL12.5. While the subject site is predominantly designated as being within the bushfire prone area, there is only a portion of the development area for this stage within the designation.
- The Waste Management Plan demonstrates that the development provides a sufficiently sized bin storage area for the storage of refuse, based on the estimated waste generation volumes and configuration of the bins. It is intended that the Shire's rubbish contractor will collect the bins through a Kerbside service to each dwelling. This will be overseen by the caretaker.

Shire of Collie Local Planning Scheme No. 6

The subject site is identified as Special Use Zone 3, which allows for Residential Aged Care Facility (P), Retirement Village (D) and Community Purpose (I), with conditions to be determined by the Shire of Collie.

The proposed use is consistent with the definition of Retirement Village which is defined as, *“a development with self-contained, independent dwellings for aged and dependent persons together with communal amenities and land uses incidental and ancillary to the provision of such accommodation, but does not include a development which includes these features as a component of residential aged care facility.”*

The proposal met the required thresholds to be able to be referred to the Southwest Design Review Panel for design advice, pursuant to Local Planning Policy 2.11. In this instance, the Applicant elected to have the application referred to the panel post lodgement. The outcomes and recommendations made by the panel are provided for noting in Appendix 13.1.C and discussed in the comment section of this report.

Statutory and Policy Implications:

Local Planning Scheme No.6

Table 6 - Special Use Zones in Scheme area

SU3	Lot 2802 Burt Street, Collie (Riverview)	Residential Aged Care Facility (P Use) Retirement Village (D Use) Community Purpose (I Use)	As determined by the Local Government
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Divisions 2- Land Use Terms used in Scheme

Retirement Village- *“a development with self-contained, independent dwellings for aged and dependent persons together with communal amenities and land uses incidental and ancillary to the provision of such accommodation but does not include*

a development which includes these features as a component of residential aged care facility.”

Local Planning Policies

Shire of Collie Local Planning Policy 2.11- Design Review

State Planning Policies

- State Planning Policy 3.7 Planning in Bushfire Prone Areas (Vulnerable Land Uses)
- State Planning Policy 5.4 Road and Rail Noise
- State Planning Policy 7.0 Design of the Built Environment

Planning and Development (Local Planning Schemes) Regulations 2015

- CI 67. Matters to be considered

Budget Implications:

Nil

Communications Requirements:

The public advertising period ran from 14 January 2024 to 28 January 2025 with communications being made in the following ways:

- Letters mailed to adjoining landowners in the locality;
- Letters mailed to relevant government agencies.

The proposal did not receive any public submissions. Referral agency advertising period ran from 14 January 2024 to 18 February 2025 with three (3) submissions received from the Department of Education, Department of Fire and Emergency Services and Department of Planning, Lands and Heritage (Aboriginal Heritage). The submissions are summarised in Appendix 13.1.B. The Applicant has also provided a response to the comments received which is also detailed in Appendix 13.1.B.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	3	Our Built Environment
Objective:	3.2	Sound land planning and building strategies and schemes

Relevant Precedents:

At the Ordinary Meeting of Council held 8 March 2022, Council previously granted conditional development approval for a retirement village development on this site.

Comment:

Advertising

The proposal was advertised to adjoining and nearby landowners, consistent with the public advertising undertaken for the previous development application considered by Council. The Shire did not receive any public submissions during the advertising period for this application.

The proposal was also referred to relevant government agencies for comment. Changes to the proposal were required in response to comments raised by the Department of Education,

as they were not able to provide a response in relation to for primary access to the development via Pendleton Street, within the Collie Senior High School Reserve. This issue was also raised in consideration to the previous development application, which was amended to utilise only the Burt Street access to be able to move forward. Discussions between the Applicant and their consultants, the Shire and the Department of Education have been ongoing and a potential pathway has been identified to obtain legal access in the future. The timing to finalise these arrangements will be prohibitive for the Applicant in being able to commence development on the site. To address this, the Applicant has amended the development plans associated with this application to provide for primary access onto Burt Street and emergency access only into the adjoining Reserve (Pendleton Street). This will allow stage 1 to commence and the access to be resolved before the subsequent development stages. A similar approach was taken to facilitate the approval of the previous development for the site.

The amended application has not been readvertised to adjoining or nearby landowners to advise of the change in access. Access was a key concern raised during public advertising of the previous development application, and it was considered at the time that the volumes of traffic generated by the development were able to be accommodated within the existing road network and would have a minimal impact. This proposal reduces the number of units from 16 to 12 as part of Stage 1. As the current proposal is a scaled back version of what was previously approved, officers did not consider it necessary to re-advertise the proposal.

The application was referred to the Department of Fire and Emergency Services (DFES) for comment, due to being a vulnerable land use pursuant to State Planning Policy 3.7 Planning and Bushfire Prone Areas (SPP3.7). DFES has provided a response, which requires some minor amendments to the Bushfire Management Plan (BMP). The Applicant has provided a response to the submission (refer Appendix 13.1.B) and has indicated amendments to be made to the BMP to address issues raised by DFES. These amendments have been reflected in the recommended conditions. DFES has also noted that a Bushfire Evacuation Plan (BEP) was not provided with the proposal. A Bushfire Evacuation Plan is a requirement for all vulnerable land uses pursuant to the previous and current versions of SPP3.7. As a BEP has previously been prepared for this site, it is considered that an updated BEP can be provided as a condition of approval, with the updated BMP.

Design Review Panel

A meeting with the Southwest Design Review Panel was held on 31 January 2025. The outcomes of the meeting improved a range of design features from the initial design proposal, reflected in the provisions of State Planning Policy 7.0 Design and Environment.

The design revisions included improvements to the streetscape character and pedestrian connections to the western boundary and access from the Department of Education reserve known as Pendleton Street. This was demonstrated through street elevations identifying the extent of retaining required, fencing and materials to be used on the western boundary and improved definable pedestrian entry points to the site with the additions of stairwells and swept paths.

The revisions outlined improvements to the landscaping of the proposal which were made by identifying areas where significant vegetation is to be retained around the site, to provide an effective natural screen from adjoining land uses. The widths of the private garden buffers acting as natural vegetation screens between dwellings have been increased, the storage spaces have also been adjusted to support separation, and the side entry layout has been reconfigured, with improvements to articulated entry spaces to better coordinate access and improve privacy between dwellings for residents and visitors. Improved privacy has also been addressed in the shared service space with a reconfigured layout to increase landscaping space between dwellings, installation of privacy screening between habitable bedrooms,

access ramps for servicing and reduced permanent veranda roof cover to improve solar access and ventilation. These revisions to landscaping and layout have considerably improved the overall proposal's sense of separation, privacy, and neighbourliness. The street context of the internal road network has also been drastically improved by amending the design by adjusting the front facades and incorporating additional significant openings from the habitable rooms of each unit to support street surveillance, safety and amenity.

The revised plans demonstrate consistency with the overall recommendations of the SWDRP Panel Members and present as a considerably improved outcome, achieving compliance with the intent of SPP 7.0 with particular regard to streetscape, internal street interface, landscaping/outdoor living, visual privacy and passive surveillance/design.

The SWDRP also highlights key matters that are to be addressed in future stages of the Riverview redevelopment, and I note the proposed revisions for stage one are to be considered acceptable on the basis that these matters can be dealt in the future or through a wider master plan document.

These matters address the following:

- Need for future amendments to the BMP and BEP as landscaping and access arrangements will affect considerations against SPP 3.7 Planning in Bushfire Prone Areas.
- Diversity of housing typology will be a strict requirement to be considered as part of the site redevelopment in the future to ensure adherence to the design principles contained in SPP 7.0. The future housing mix will need to address environmentally sustainable design considerations given the proposed units do not score well in this area.
- Housing diversity also supports the capacity to respond to the needs of residents by accommodating housing capable of retrofitting and adaptable housing options for aged care, given the proposal at this stage has no liveable housing considerations.
- Lack of variations to internal layouts proposed at this stage should also be mitigated in future master planning with enhanced diversity of housing. Future planning should provide improved design elements to consider privacy and separation between dwellings as well as improving clearly defined entry from the internal street.

Access

The application has been amended from the original proposal to ensure that appropriate access to Stage 1 can be obtained, without relying on the use of the Department of Education's adjoining reserve if this is not able to be resolved. Notwithstanding this solution, the Applicant, Shire and Department of Education will continue ongoing discussions to resolve issues surrounding the usage of Pendleton St and securing legal access via the already constructed road to benefit Riverview and other users of the road.

The proposed access to the site as shown on the plans is an interim arrangement to be able to facilitate access and construction of this stage, with a two-way access with a give-way arrangement at the intersection of the internal road between the Stage 1 and the existing buildings. A condition has been recommended that required this road to be sealed and upgraded to be entirely two-way access to Stage 1, within 12 months of occupation. This will allow the Applicant to relocate the existing residents and plan around progressing Stage 2 of the overall development. If Stage 2 does not progress, the Applicant will need to design an internal access solution to provide two-way access that does not impede on existing buildings.

Conclusion

The proposal meets the objective of the Shire's Local Planning Strategy 2020, which aims to create opportunities for residents to age in place and address the needs of an aging

population. The existing buildings on the Riverview site are outdated and do not meet the expectations of elderly residents in the Shire of Collie. The proposed development, upon completion, will provide new modern housing options for the elderly that currently do not exist in the Shire, within a retirement community.

It is recommended that the application be conditionally approved and that the outcomes of the Southwest Design Review Panel meeting be noted by the Council.

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

8.1 Ordinary Council Meeting – 11 February 2025

Officer's Recommendation/Council Decision:	Resolution: 9552
Moved: Cr	Seconded: Cr
That Council confirms the Minutes of the Shire of Collie Ordinary Meeting of Council held on 11 February 2025.	
	Carried: 8/0
For:	Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.
Against:	Nil.

9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

10.1 Townscape & Environment Committee - 26 February 2025

Officer's Recommendation/Council Decision:	Resolution: 9553
Moved: Cr Italiano	Seconded: Cr Burton
That Council receives the Minutes of the Townscape & Environment Committee Meeting held on 26 February 2025.	
	Carried: 8/0
For:	Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.
Against:	Nil.

Committee Recommendation/Council Decision:	Resolution: 9554
Moved: Cr Italiano	Seconded: Cr Faries
That Council review the terms of reference of the Townscape & Environment Committee to clarify areas of focus and spatial extent.	
	Carried: 8/0
For:	Cr Miffling, Cr Italiano, Cr Hill-Power, Cr Moses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.
Against:	Nil.

Council Decision:	Resolution: 9555
Moved: Cr Hill-Power	Seconded: Cr Sadlier
That the Townscape & Environment Committee consider the addition of biosecurity issues as an aim/objective of the committee within the terms of reference.	
	Carried: 8/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen,
Cr Sadlier & Cr Burton.

Against: Nil.

Officer's Recommendation/Council Decision:

Resolution: 9556

Moved: Cr Burton

Seconded: Cr Hill-Power

That the Townscape and Environment Committee consider if the spatial extent of the Committee is the Collie Townsite, or the Collie Townsite and other localities within the Shire of Collie.

Carried: 8/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen,
Cr Sadlier & Cr Burton.

Against: Nil.

10.2 Audit Committee Meeting – 11 March 2025

Officer's Recommendation/Council Decision:

Resolution: 9557

Moved: Cr Italiano

Seconded: Cr Hill-Power

That Council:

1. *Receives the Minutes of the Audit Committee Meeting held on 11 March 2025;*
2. *Receives the 2024 Annual Compliance Audit Return; and authorise the return to be lodged to the Department of Local Government, Sport, and Cultural Industries.*

Carried: 8/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen,
Cr Sadlier & Cr Burton.

Against: Nil.

Committee Recommendation/Council Decision:

Resolution: 9558

Moved: Cr Sadlier

Seconded: Cr Faries

That Council support the Audit Committee's request to receive a report on the current Water Corporation water consumption invoices and locations to assess whether seasonal water consumption or leakage is the cause of current expenditure levels.

Carried: 8/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen,
Cr Sadlier & Cr Burton.

Against: Nil.

11. CEO REPORTS

11.1 Mid-Year Budget Review	
Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/049
Appendices:	Appendix 11.1A – Statement of Financial Activity – Mid-Year Budget Review to 28 February 2025 – By Program and Nature
Voting Requirement:	Absolute Majority

Report Purpose

This report requests that Council consider the 2024/25 Mid-Year Budget Review as presented in the Statement of Financial Activity – by Nature and Statement of Financial Activity – by Program, for the period 1 July 2024 to the 28 February 2025, together with the requested budget amendments.

Officer's Recommendation/Council Decision:

Resolution: 9559

Moved: Cr Italiano

Seconded: Cr Faries

That Council:

1. *Receives and acknowledges the 2024/25 Mid-Year Budget Review report and associated documents [Appendix 11.1A];*
2. *Adopts the 2024/25 Mid-Year Budget Review inclusive of the noted four (4) budget amendments contained within the report;*
3. *Retains the 2024/25 Forecast Budget Surplus after the endorsed budget amendments of \$105,722 as a carried forward surplus to the next budget period.*

Carried: 8/0

For: *Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.*

Against: *Nil.*

Background:

A Statement of Financial Activity – by Nature and Statement of Financial Activity – by Program [Appendix 11.1A] incorporating year to date budget variations as at the 28 February 2025, together with forecasts to the 30 June 2025 are presented for Council's consideration.

The *Local Government (Financial Management) Regulations 1996*, Regulation 33A, requires that a Local Government conduct a budget review between 1 January and 31 March each

financial year. The intention of the legislation is to ensure Local Governments conduct at least one budget review between six and nine months into a financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

The budget review is a detailed comparison of the year to date actual results with the adopted or proposed amended budget. It establishes whether a Local Government is able to continue to meet its budget commitments and is in receipt of income and incurs expenditure in accordance with the adopted budget.

Council management completed a comprehensive review of the 2024/25 Annual Budget during February 2025. The budget review document has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

Council adopted a 10% or a \$10,000 minimum for the reporting of material variances to be used in the monthly Statements of Financial Activity. This same level of variance reporting has been utilised in this budget review to highlight larger variances in the Summary of Budget Amendments. The full variance listing is also detailed in the attached Schedules and Notes attached to this Budget Review [Appendix 11.1A].

This review generally consisted of the following:

- a) Including any unbudgeted income/expenditure or budget amendment items adopted by Council during the period 1 July 2024 to 28 February 2025.
- b) Comparison of the actual year to date (YTD) income/expenditure to the original or amended budget adopted for each line item of operating and capital revenue and expenditure.
- c) Projection of the forecast income/expenditure to the end of the financial year and comparing this with the Original/Amended Annual Budget to determine if the line item is forecast to remain within budget.
- d) Identification of any material events or changes that may impact on Council finances.
- e) Flagging incomplete projects and unspent grants that were brought forward into the 2024/25 budget or projects that may be carried over into the 2025/26 budget.
- f) Identifying any offsetting increases in revenue or reduction in expenditure that will reduce major variations.
- g) Calculation of an updated Forecast end of year (Surplus)/Deficit to the 30 June 2025 as part of assessing whether there is sufficient cash flow to the 30 June 2025 to meet budget and forecast commitments.
- h) Identifying any new budget requests from Council Officers that Council may wish to consider.
- i) Identifying Options to utilise the improved Forecast end of year Surplus funds.

The original adopted budget cash position prior to any adopted budget amendments was an estimated year-end surplus of \$26,498. Following subsequent forecast changes, the amended budget cash position prior to the completion of the mid-year budget review was an estimated year-end surplus of \$215,722. The recommended budget amendments will draw down on the estimated year end budget surplus position.

As a result of a detailed and comprehensive budget review process involving Management and the Executive team, the current forecast year end surplus is estimated at \$105,722. It also

needs to be acknowledged that this forecast year end surplus may change further during the remainder of 2024/25 due to future decisions of Council, adjusted capital works, or additional grant income and expenditure, which will be reflected in forecast updates presented in the Monthly Financial Statements and the annual 2025/26 budget development process.

Full details of budget review variances can be found in the Budget Review Report [Appendix 11.1A]

Statutory and Policy Implications:

The Local Government Act 1995, Section 2.7 defines the role of Council.

2.7. Role of Council

- (1) *The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.*
- (2) *The council's governing role includes the following —*
 - a) *overseeing the allocation of the local government's finances and resources;*
 - b) *determining the local government's policies;*
 - c) *planning strategically for the future of the district;*
 - d) *determining the services and facilities to be provided by the local government in the district;*
 - e) *selecting the CEO and reviewing the CEO's performance;*
 - f) *providing strategic direction to the CEO.*
- (3) *For the purpose of ensuring proper governance of the local government's affairs, the council must have regard to the following principles —*
 - (a) *the council's governing role is separate from the CEO's executive role as described in section 5.41;*
 - (b) *it is important that the council respects that separation.*
- (4) *The council must make its decisions —*
 - (a) *on the basis of evidence, on the merits and in accordance with the law; and*
 - (b) *taking into account the local government's finances and resources.*
- (5) *The council must have regard to the need to support an organisational culture for the local government that promotes the respectful and fair treatment of the local government's employees.*
- (6) *The council has the other functions given to it under this Act or any other written law.*

Local Government Act 1995.

Local Government (Financial Management) 1996

Section 6.2 (4) of the Local Government Act 1995 states:

6.2. Local government to prepare annual budget

- (4) *The annual budget is to incorporate —*
- (a) *particulars of the estimated expenditure proposed to be incurred by the local government;*

33A. Review of budget

- (1) *Between 1 January and the last day of February in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
- (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
- (b) *consider the local government's financial position as at the date of the review; and*
- (c) *review the outcomes for the end of that financial year that are forecast in the budget; and*
- (d) *include the following —*
- (i) *the annual budget adopted by the local government;*
- (ii) *an update of each of the estimates included in the annual budget;*
- (iii) *the actual amounts of expenditure, revenue and income as at the date of the review;*
- (iv) *adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end of year amount for the item.*
- (2) *The review of an annual budget for a financial year must be submitted to the council on or before 31 March in that financial year.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

- (4) *Within 14 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Budget Implications:

As a result of the budget review process, and updated forecast amendments on various general ledger accounts, staff forecast a surplus of \$105,722 as of the 30 June 2025.

Budget – Whole of Life Cost

While the budget review does not impact directly on the whole of life cost of assets, it does indirectly refer to assets through budgeted acquisition and disposals.

Communications Requirements:

N/A

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Business
Outcome:	5.1	Innovative leadership, forward planning and mutually beneficial partnerships

Relevant Precedents:

A mid-year budget review is conducted each year.

Comment:

The 2024/25 budget remains within overall original estimates. Management forecasts an end of year surplus of \$105,722. It is recommended that Council retain the estimated surplus and carry it forward to the 2025/26 Annual Budget.

A copy of the full revised 2024/25 Annual Budget and Forecast is provided for in [Appendix 11.1A], which incorporates the adopted budget variances together with updated forecasts as at the 28 February 2025. A detailed breakdown of all variances is provided within the Schedules and Notes provided.

Previous Adopted 2024/25 Budget Amendments:

1. Council approved an increase in the budget allocations for Care of Families and Children Early Childhood Development Grant income by \$25,000 (COA 8250) and Care of Families and Children Early Childhood Development operating expenditure by \$25,000 (COA 8150) – 11 February 2025 OCM Res 9539.

Incomplete projects and unspent grants that were brought forward into the 2024/25 budget or projects that may be carried over into the 2025/26 budget:

- Job 8047 – Forrest Street, Collie – Kerb Remediation
The final design and costing is pending from WML. Once this is received then an RFQ can be called for the works. The current budget of \$184,500 is not anticipated to be adequate to complete the works. For these reasons the project is proposed to be 100% carried forward into 2025/26 based on the revised scope of works and updated cost estimate.
- Job 1885 – Cemetery Drainage
These works which include the installation of a new drainage works at the cemetery are budgeted to cost \$17,500. The project is proposed to be 100% carried forward into 2025/26 based on the availability of staffing resources and designs being completed.
- Job 8051 – Swinging Bridge
The proposed works in 2024/25 are short term 3 year remediation works to enable the bridge to be re-opened to the public, with a larger project scope to be included in the 2025/26 budget, based on additional external grant income being sourced. The project is anticipated to be 50% completed by the end of the financial year. On this basis it is proposed that \$30,000 is carried forward into 2025/26 based on the delayed works schedule.
- Job 4021 – Throssell Street / Mungalup Intersection Paving
This \$54,085 project was commenced in 2023/24 through the procurement of pavers

and was carried forward into 2024/25. It is proposed to be 100% completed in 2024/25 based on a reallocation of approximately \$14,000 for saving anticipated in other infrastructure works.

➤ Job 4016 – Wittenoom Street Footpath, Job 4017 – Hodgson Terrace Footpath, Job 4018 – Watson Street Footpath

These footpath works are part of the WA Bicycle Network and would provide an additional 986 metres of path. The budget for the three projects was \$270,700 based on 50% being Shire funded and 50% grant funded. The application for grant funding was not successful, therefore this project cannot occur in 2024/25. It is proposed that these three projects be included as part of the 2025/26 budget items.

Allocation of Overheads and Depreciation:

At the time of preparing the mid-year budget review, the journals required to allocate Labour Overheads (Public Works Overheads and Plant Overheads) had not been completed. These costs are currently recorded in Schedule 14 but will in the future be allocated to the various Programs and Jobs that required Shire labour and plant. While these cost reallocations will not impact on the bottom line surplus, they will increase the cost associated with each job.

In addition to Labour Overheads, Administration Overheads will in the future be reallocated on a percentage basis to the relevant Program within each Schedule. Similar to Labour Overheads, these cost reallocations will not impact on the bottom line surplus, but will increase the cost associated with each Program.

Depreciation is a cost that is calculated to reflect the consumption of an asset over its useful life. Depreciation is not a cash expense but is a non-cash financial expenses calculated to reflect the full cost of providing capital assets such as buildings and roads. Due to the delay in finalising the 2023/24 annual financial statements, the 2024/25 year to date depreciation cannot be calculated and is not reflected in the current financial statements. While depreciation will not impact on the bottom line surplus, it will increase the cost associated with each Program.

Material Forecast Variances or Cost Areas:

There are a number of variances across the entire budget that have contributed to the current Forecast Surplus of \$105,722. The major variances include:

➤ **Rates and Charges**

General Rates Levied (including concessions applied) for the 2024/25 financial year are within budget estimates; \$7,699,740 rates raised against an adopted budget of \$7,699,740. Interim rates revenue estimates are forecast to increase from an adopted budget of (\$155) once the backlog of interim changes has been processed.

Collection of outstanding rates is occurring with the goal to achieve less than 4% of collectable rates outstanding as at the 30th of June 2025.

➤ **Employee Costs**

Employee costs consist of salaries and wages, workers compensation payments, workers compensation insurance, and other employee costs. These are summarised below:

EMPLOYEE COSTS				
	24/25 Budget Total	YTD Budget	YTD Actual	24/25 Forecast Total
Salaries & Wages excluding Compensation	\$6,338,300	\$4,309,956	\$4,141,727	\$6,355,387
Salaries & Wages – Workers Compensation	\$0	\$0	\$192,002	\$250,000
Workers Compensation Insurance	\$354,000	\$223,904	\$354,000	\$354,000
Other Employee Costs	\$222,700	\$151,304	\$67,365	\$224,521
TOTAL	\$6,915,000	\$4,685,164	\$4,755,094	\$7,183,908

Gross salaries and wages remain under budget YTD primarily due to staff vacancies through-out the year. To assist in completing tasks related to the 2023/24 Annual Financial Statements and the 2023/24 annual audit, a number of contracted consultants have been engaged, which will offset some of the salaries and wages savings. For this reason the total forecast salaries and wages expenditure has not been adjusted but primarily reflects the original adopted budget. Some of the consultant costs will also be treated as contractor costs, but these costs have not yet been journalled out of employee costs. This will reduce employee costs and increase consultant costs accordingly.

Workers Compensation salaries and wages had \$0 expenditure allocated in the 24/25 budget, however it is normal to incur expenditure in this area due to ongoing and new claims accepted by LGIS. The Shire has no control over whether a workers compensation claim is accepted and must process this payment if advised by LGIS. The Shire is reimbursed this expenditure through insurance with LGIS, which overall offsets this cost, but in the interim there will be a timing difference reflecting when expenditure is incurred and funds are reimbursed.

A similar process occurs should an employee go on Parental Leave, with payments being made by the Shire with this expenditure being reimbursed by the Commonwealth Government.

➤ ***Interest Revenue – Municipal Fund***

Interest Revenue for the Municipal Fund has been amended from an adopted budget estimate of \$70,000 to a revised budget forecast of \$30,000. Interest revenue is predominantly received from investment in high interest accounts or term deposits to obtain the highest return on investment. The forecast decrease in interest revenue is affected by the budgeted interest return rate on term deposit investments and the total available cash.

➤ **Interest Revenue – Reserve Fund**

Similarly to Municipal Fund interest income, Interest Revenue for the Reserve Fund has been forecast down to a revised \$56,000 from an adopted \$103,928. Interest earned to the end of February 2025 is approximately \$40,573, however this is not yet reflected in the actual interest income earned.

➤ **WA Local Government Grants Commission (LGGC) Grants**

While the 2024/25 LGGC Financial Assistance and Local Roads grant revenue has increased from previous years to \$1,864,670 and 622,721, an 85% advance payment of the grant was made in June 2024. This advance payment is associated with advance payments made in previous financial years and has caused a compounding effect.

The timing of payments has resulted in the 2024/25 budget funds of \$390,039 remaining unchanged. The current forecast assumes that Council is unlikely to receive 100% of the 25/26 Advance Grant in late 24/25.

➤ **Household Sanitation**

Domestic Refuse, Recycling and FOGO levies (rubbish bin charges) have increased from a combined adopted budget of \$1,040,000 to a revised forecast budget of \$1,201,000, a negative impact of \$161,000 towards the end of year surplus. The forecast over expenditure can be attributed to higher than budgeted kerbside collection costs and disposal fees, largely related to the FOGO service and the increased costs through the Bunbury Harvey Regional Council. In the final quarter of 2024/25, Management will continue to review and update forecast expenditure for Waste / Sanitation Services budget.

➤ **Vehicles, Plant & Equipment**

Several vehicles have been ordered or acquired during the 2024/25 financial year including:

1. Landfill Compactor (0888) – order placed \$792,988; budget \$800,000
2. Tractor (8890) - Actual purchase cost \$57,000; budget \$55,000
3. Tandem Plant Trailer (0704)(1454) - Actual purchase cost YTD \$16,640; Trailer budget \$12,000
4. Dual Axle Trailer (mowing/bobcat) (8890)(1454) – Actual purchase cost YTD \$16,750; budget \$22,000
5. Ranger Vehicle (0884) (P111) – order placed \$53,013.63; budget \$48,500
6. Depot Tools & Equipment (0704) – Actual purchase cost YTD \$6,490; budget \$25,000

➤ **Development Services Fees and Charges**

Dog registration revenue remains on target, and the budget review identifies no changes from the adopted budget. Cat registration revenue of \$5,948 exceeds the budgeted income of \$3,000, leading to a forecast increase to \$6,000 to account for the higher-than-expected income. Other health fees and charges accounts show variances of less than \$3,000 compared to the forecasts for 30 June, which are expected to align with the budget.

The revenue from Development Application Fees and Charges, totalling \$37,070, is significantly below the budgeted \$150,000. These fees depend on the type and number

of Development Applications submitted to the Shire, which have fallen short of forecasts in both the number of applications and their value. The forecast income for Development Application Fees has been adjusted to \$70,000.

Building Permit Fees revenue of \$45,238 exceeds the budgeted income of \$40,000. These fees are subject to external market environments for building activity, which has been higher than forecast. The forecast income for Building Permit Fees has been adjusted to \$70,000.

➤ ***New Borrowings and Loans***

As per the amended adopted 2024/25 annual budget, a new self supporting loan has been raised by the Shire for the Collie Golf Club of \$500,000, with funds having been provided to the Golf Club.

➤ ***Legal Expenses – Town Planning***

Planning legal expenses of \$11,146 are below the \$40,000 budget allocation. A forecast of \$20,000 is retained to allow for any additional legal costs that may arise if the Shire of Collie needs to take action to recover outstanding civil judgment debts in its favour totalling \$197,013.70.

➤ ***39 – Reticulation – Finlay Gardens, Job 2040 – Reticulation – Hebe Park, Job 2014 – Reticulation – Baarnimaar Park***

These projects are 100% funded by the LRCI Phase 4 grant. The projects have commenced but it is forecast that the works will only be 50% completed by the end of the financial year. On this basis it is proposed that the three projects are 50% carried forward into 2025/26 based on the delayed works schedule.

Items for Budget Consideration and Recommended Budget Amendments

Based on the identified Mid-Year Budget Review increased income and reduced expenditure, the following budget amendments are requested for Council's consideration:

1. *Shire Administration Building – repairs and refurbishment expenditure:*

The adopted 2024/25 budget includes a \$12,000 allocation for Shire Administration Building – repairs and refurbishment expenditure (COA BAP002). An additional \$35,000 is requested to increase this budget allocation to \$47,000. The repairs and refurbishment are required to improve and modernise the work environment for employees and to assist in the attraction and retention of staff, in addition to improving compliance with current building standards. The planned works will include the required IT systems, network and computers.

2. *Increased transfer to Waste Reserve:*

The adopted 2024/25 budget includes a \$50,000 transfer to the Waste Reserve. An additional \$25,000 is requested to increase this budget allocation to \$75,000. \$400,000 was drawn down from this reserve in the 2024/25 budget to purchase the new landfill compactor, and this additional allocation will assist in future capital expenditure at the Waste site.

3. Increased transfer to Building Reserve:

The adopted 2024/25 budget includes a \$100,000 transfer to the Building Reserve. An additional \$25,000 is requested to increase this budget allocation to \$125,000. Funds are utilised from this reserve to assist in future building capital expenditure.

4. Increased transfer to Plant Reserve:

The adopted 2024/25 budget includes a \$350,000 transfer to the Plant Reserve. An additional \$25,000 is requested to increase this budget allocation to \$375,000. \$497,500 was drawn down from this reserve in the 2024/25 budget to purchase the new landfill compactor and other plant items. This additional allocation will assist in improving the changeover schedule for essential plant and vehicles, as many of the existing light vehicles are overdue for replacement.

The requested four budget amendments total \$110,000 and are able to be funded from expenditure savings and increased revenue identified throughout the mid-year budget review. The additional \$110,000 is included in the calculation of the forecast surplus of \$105,722.

Estimated Carried Forward Surplus as at the 30 June 2025:

The 2024/25 budget estimated that over the 12 month period of the budget, a deficit of \$2,982,949 would be incurred. This was based on the budgeted Carried Forward Surplus from 2023/24 of \$3,009,447 reducing to a budgeted surplus at the end of 2024/25 of \$26,498.

The forecast surplus as at 30 June 2025 is \$105,722 which is based on known variances in actual performance in the year to date and estimates for the remainder of the year based on current trends in revenue and expenses, and inclusive of the requested budget amendments.

11.2 Local Government Reform - Act Changes

Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/049
Appendices:	Nil
Voting Requirement:	Simple Majority

Report Purpose

This report provides Council with an update on the Local Government Reform process, and the legislative changes introduced as part of the Tranche 1 legislative changes in May 2023.

Further legislative changes are foreshadowed as part of the Tranche 2 legislative changes, which will have an impact on future processes and policies of Council. A portion of the Tranche 2 changes were introduced as part of legislative changes in December 2024.

This report provides Council with an awareness of these recent and forthcoming changes, to prepare Councillors for the required changes within the Shire of Collie meeting processes, elections, governance, financial and other operating processes. Future Council meetings will gradually introduce the required Council changes through new or amended policies, procedures and practices.

Officer's Recommendation/Council Decision:

Resolution: 9560

Moved: Cr Hansen

Seconded: Cr Moyses

That Council receives and acknowledges the information provided in relation to the Tranche 1 and Tranche 2 legislative changes associated with the Local Government Reform process.

Carried: 8/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.

Against: Nil.

Background:

The local government reform process is the most significant reform to the Local Government Act 1995 (the Act) in 25 years and aim to ensure local governments better serve residents and ratepayers.

Reforms have been developed in consultation with WALGA and the local government sector and are based on six (6) themes:

1. Earlier intervention, effective regulation and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability

4. Stronger local democracy and community engagement
5. Clearer roles and responsibilities
6. Improved financial management and reporting.

To ensure that key election related reforms were in place before the 2023 local government elections, the amendments to the Act were divided into 2 tranches.

- The first tranche, the Local Government Amendment Act 2023, focused on electoral reform. These changes applied from 18 May 2023 or as proclaimed and introduced the following :
 - Caretaker Period – S1.4A, S3.73
 - Abolition of Wards – S2.2A
 - Method of electing Mayor or President – S2.17A
 - Changes to number of elected members based on population (reducing to 9 Councillors including the Shire President for Collie) – S2.18
 - Occupier voting entitlements – S2.19, S4.31, S4.32, S4.33, S4.45, S4.46A
 - Councillor attendance – leave of absence – S2.25
 - Expanded functions of a local government – S3.1
 - Preferential voting – S4.73
 - Council and Committees – S5.18A, S5.19, S5.21, S5.33A
 - Electronic broadcasting of Council meetings – S5.23A
 - Annual Review of CEO Performance – S5.38, S5.39AA
 - Annual Report – S5.53
 - Council Plan – S5.56
 - Community Engagement Charter – S5.56A, S5.56B
 - Communications Agreement – S5.92A
 - Fees & Expenses Policy – S5.100, S5.129
 - Filling Extraordinary and other vacancies – Sch4.1A, Sch4.1.B
 - Preferential vote counting – Sch4.1
 - Transitional provisions – Sch9.3
 - other minor related and inconsequential changes.
- The second tranche, the Local Government Amendment Act 2024, focuses on introducing the new Local Government Inspector and monitors for early intervention and resolution of issues, as well as a range of other reforms to the local government sector. A portion of the Tranche 2 changes were introduced as part of legislative changes on the 6 December 2024, which are summarised below:
 - Role of Council – S2.7
 - Role of Mayor or President – S2.8
 - Role of Councillors – S2.10
 - Local government offences, disqualification – S2.19, S2.22, S2.25A
 - Local laws – S3.12, S3.16

- Regional Subsidiaries – S3.69, S3.70
- Postal and in-person elections – S4.1C, S4.31, S4.32
- Council and committee meetings – S5.8, S5.23
- CEO and Senior Employees – S5.37A, S5.39, S5.39BA
- Role of CEO – S5.41
- Rates and Revenue Policy – S5.56AA
- Elected member conduct records – S5.96C
- Superannuation for Council members – S5.99B
- Model Code of Conduct and Complaints – S5.103, S5.105, S5.130
- Prohibition on certain matters connected with legal matters – 6.14A
- Financing of environmental or heritage upgrade works – S6.83
- Audit, Risk & Improvement Committee – S7.1, S7.1A – S7.1CB
(must be established no later than 6 months after amendment day)
- Inquiry by Inspector, Inquiry panels – S8.1 – S8.44
- Breach Complaints and General Complaints – S8A, S8B
- Good Practice Guidelines – S9.69AA
- Development Assessment Panel Functions – S9.69B
- other minor related and inconsequential changes.

Statutory and Policy Implications:

The Local Government Act 1995

Budget Implications:

The local government reform process has the opportunity to impact on annual budget costs based on the reforms implemented through legislative change.

Budget – Whole of Life Cost

While the local government reforms does not impact directly on the whole of life cost of assets, it does indirectly refer to asset and financial sustainability.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	2	Our Economy
Objective:	2.2	Tourism promotion and attractions
Strategic Priority:	2.2.1	To increase the tourism and marketing capability within the Shire with a focus on destination marketing.

Relevant Precedents:

Legislative changes occur on a regular basis for many aspects of local government operations.

Comment:

The six (6) Themes and Reform Topics are summarised below:

Theme 1: Early intervention, effective regulation and stronger penalties**1.1 Early intervention powers**

- It is proposed to establish a Chief Inspector of Local Government (the inspector), supported by an Office of the Local Government Inspector (the inspectorate).
- The inspector would receive minor and serious complaints about elected members.
- The inspector would oversee complaints relating to local government Chief Executive Officers (CEOs).

1.2 Local government monitors

- A panel of Local Government Monitors would be established.
- Monitors could be appointed by the inspector to go into a local government and try to resolve problems.
- The purpose of monitors would be to proactively fix problems, rather than to identify blame or collect evidence.

1.3 Conduct panel

- The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel.
- The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel.

1.4 Review of penalties

- Penalties for breaching the Act are proposed to be strengthened.
- It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Act or Regulations on more than one occasion.
- It is proposed that a councillor who is suspended multiple times may become disqualified from office.
- Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances.

1.5 Red card referrals

- Red cards not progressed

1.6 Vexatious complaint referrals

- Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government's operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner.
- It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to decide that the complainant is being unreasonable, and that they will no longer respond.

1.7 Other minor reforms

- Potential other reforms to strengthen guidance for local governments are being considered.

Theme 2: Reducing red tape, increasing consistency and simplicity

2.1 Resource sharing

- Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including CEOs and senior employees.
- Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1.

2.2 Standardisation of crossovers

- It is proposed to amend the Local Government (Uniform Local Provisions) Regulations 1996 to standardise the process for approving crossovers for residential properties and residential developments on local roads.

2.3 Introduce innovation provisions

- New provisions are proposed to allow exemptions from certain requirements of the Act for:
 - short-term trials and pilot projects
 - urgent responses to emergencies.

2.4 Streamline local laws

- It is proposed that local laws would only need to be reviewed by the local government every 15 years.
- Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable.

2.5 Simplifying approvals for small business and community events

- Proposed reforms would introduce greater consistency for approvals for:
 - alfresco and outdoor dining
 - minor small business signage rules
 - running community events.

2.6 Standardised meeting procedures, including public question time

- To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across Western Australia.
- Regulations would introduce standard requirements for public question time and the procedures for meetings generally.
- Further minor changes to Electors Meetings are proposed to:

2.7 Regional subsidiaries

- Work is continuing to consider how Regional Subsidiaries can be best established.

Theme 3: Greater transparency and accountability

3.1 Recordings and live-streaming of all council meetings

- It is proposed that all local governments will be required to record meetings.
- Band 1 and 2 local governments would be required to live-stream meetings and make video recordings available as public archives.
- Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used.
- Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum.
- All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to DLGSC for archiving.

3.2 Recording all votes in council minutes

- To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions be required to be published in the council minutes to identify those for, against, on leave, absent or who left the chamber.

3.3 Clearer guidance for meeting items that may be confidential

- Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances.
- It is proposed to make the Act more specific in prescribing items that may be confidential and items that should remain open to the public.
- All confidential items would be required to be audio recorded, with those recordings submitted to DLGSC.

3.4 Additional online registers

- It is proposed to require local governments to report specific information in online registers on the local government's website. Regulations would prescribe the information to be included. The following new registers, each updated quarterly, are proposed:
 - Lease register to capture information about the leases the local government is a party to (either as lessor or lessee)
 - community grants register to outline all grants and funding provided by the local government
 - interests disclosure register that collates all disclosures made by elected members about their interests related to matters considered by council
 - applicant contribution register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking
 - contracts register that discloses all contracts above \$100,000.

3.5 Chief Executive Officer Key Performance Indicators (KPIs) be published

- To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs:
 - be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period)
 - the KPIs and the results be published in the minutes of the performance review meeting (at the end of the period)

Theme 4: Stronger local democracy and community engagement

4.1 Community and stakeholder engagement charters

- It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community.

4.2 Ratepayer satisfaction surveys (band 1 and 2 local governments only)

- It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently managed ratepayer satisfaction survey.

4.3 Introduction of preferential voting

- Preferential voting is proposed to be adopted as the method to replace the current first past the post system in local government elections.
- In preferential voting, voters number candidates in order of their preferences.
- Optional preferential voting is proposed, to ensure that electors may lodge a valid vote without numbering all candidates, if they wish to vote in that way.

4.4 Public vote to elect the mayor and president

- Accordingly, it is proposed that the mayor or president for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system.

4.5 Tiered Limits on the Number of Councillors

- It is proposed to limit the number of councillors based on the population of the entire local government.
- The Local Government Panel Report proposed for a population of:
 - up to 5000 — 5 councillors (including the president)
 - between 5000 and 75,000 — 5 to 9 councillors (including the mayor/president)
 - above 75,000 — nine to fifteen councillors (including mayor).
- Based on requests from impacted councils, it is proposed to adjust this to allow local governments with a population of up to 5000 people to decide to have 5, 6 or 7 councillors.

4.6 No wards for small councils (band 3 and 4 councils only)

- It is proposed that the use of wards for councils in bands 3 and 4 is abolished.

4.7 Electoral reform — clear lease requirements for candidate and voter eligibility

- Reforms are proposed to prevent the use of 'sham leases' in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council.
- The City of Perth Inquiry Report identified sham leases as an issue.

4.8 Reform of candidate profiles

- Further work will be undertaken to evaluate how longer candidate profiles could be accommodated.
- Longer candidate profiles would provide more information to electors, potentially through publishing profiles online.

4.9 Other minor electoral reforms

- Reforms are proposed to include:
 - the introduction of standard processes for vote re-counts
 - the introduction of more specific rules concerning local government council candidates' use of electoral rolls.
 - Filling extraordinary vacancies following elections - Based on input from the sector, it is proposed to create a new power to allow vacancies on councils

arising up to twelve months after an election to be filled by the next highest-polling candidate.

- Election timeframes - It is necessary to extend timeframes for elections in the Act to account for slower postal services.
- Electronic/online voting - It is proposed to amend the Act to allow for the future implementation of electronic voting in elections
- Extended leave from meetings - Based on advocacy from the sector, it is proposed to provide a right for elected representatives to take up to six months' leave if they become a parent or guardian. Similarly, they may take up to six months of medical leave with a medical certificate.

Theme 5: Clear roles and responsibilities

5.1 Introduce principles in the Act

- It is proposed to include new principles in the Act, including:
 - the recognition of Aboriginal Western Australians
 - tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal)
 - community engagement
 - financial management.

5.2 Greater role clarity

- The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law.
- It is proposed that these roles and responsibilities are further defined in the legislation.

5.2.1 Mayor or president role

- While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the mayor or president is responsible for:
 - representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council
 - facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act
 - developing and maintaining professional working relationships between councillors and the CEO
 - performing civic and ceremonial duties on behalf of the local government
 - working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government.

5.2.2 Council role

- While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the council is responsible for:
 - making significant decisions and determining policies through democratic deliberation at council meetings

- ensuring the local government is adequately resourced to deliver the local government's operations, services and functions — including all functions that support informed decision-making by council
- providing a safe working environment for the CEO
- providing strategic direction to the CEO
- monitoring and reviewing the performance of the local government

5.2.3 Elected member (councillor) role

- While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for:
 - considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including councillors elected for a particular ward)
 - positively and fairly contributing and applying their knowledge, skill, and judgement to the democratic decision-making process of council
 - applying relevant law and policy in contributing to the decision-making of the council
 - engaging in the effective planning and review of the local government's resources, and the performance of its operations, services, and functions
 - communicating the decisions and resolutions of council to stakeholders and the public
 - developing and maintaining professional working relationships with all other councillors and the CEO
 - maintaining and developing their knowledge and skills relevant to local government
 - facilitating public engagement with local government.
- It is proposed that elected members should not be able to use their title (e.g. councillor, mayor or president) and associated resources of their office (such as email address) unless they are performing their role in their official capacity.

5.2.4 CEO role

- The Act requires local governments to employ a CEO to run the local government administration and implement the decisions of council.
- To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs.
- While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for:

- coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions
- facilitating the implementation of council decisions
- ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council
- managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council
- providing timely and accurate information and advice to all councillors in line with the council communications agreement (see item 5.3)
- overseeing the compliance of the operations of the local government with State and Commonwealth legislation on behalf of the council
- implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council.

5.3 Council communication agreements

- In State Government, there are written communication agreements between Ministers and agencies that set standards for how information and advice will be provided.
- It is proposed that local governments will need to have council communications agreements between the council and the CEO.
- These council communication agreements would clearly specify the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided.
- A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific alternative agreement within a certain timeframe following any election.

5.4 Local governments may pay superannuation contributions for elected members

- It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances.

5.5 Local governments may establish education allowances

- Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council.

5.6 Standardised election caretaker period

- A State-wide caretaker period for local governments is proposed.

5.7 Remove WALGA from the Act

- The Local Government Panel Report recommended that WALGA not be constituted under the Act.
- Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity.

5.8 CEO recruitment

- It is proposed that DLGSC establishes a panel of approved members to perform the role of the independent person on CEO recruitment panels.

Theme 6: Improved financial management and reporting

6.1 Model financial statements and tiered financial reporting

- Recognising the difference in the complexity between smaller and larger local governments, it is proposed that financial reporting requirements should be tiered — meaning that larger local governments will have greater financial reporting requirements than smaller local governments.
- It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils and simpler, clearer financial statements for bands 3 and 4.

6.2 Simplify strategic and financial planning

- In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers.
- Local governments would be required to adopt a standard set of plans, and there will be templates published by DLGSC for use or adaptation by local governments.
- It is proposed that the plans that are required are:
 - Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives with a new plan required at least every eight years. These will be short-form plans with a template available from DLGSC.
 - Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets.
 - Simplified Long Term Financial Plans will outline any long-term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years.
 - A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long-Term Financial Plan) providing a forecast to ratepayers (updated at least every four years).
 - The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available

through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council.

6.3 Rates and revenue policy

- The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure.
- A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services.
- The policy would need to reflect the Asset Management Plan and the Long-Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs.

6.4 Monthly reporting of credit card statements

- The statements of a local government's credit cards used by local government employees will be required to be tabled at council meetings on a monthly basis.

6.5 Amended financial ratios

- Financial ratios will be reviewed in detail, building on work already underway by DLGSC.

6.6 Audit committees

- To ensure independent oversight, it is proposed the chair of any audit committee be required to be an independent person who is not on council or an employee of the local government.
- Audit committees would also need to consider proactive risk management.
- To reduce costs it is proposed that local governments should be able to establish shared regional audit committees.
- The committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson.
- No requirement for majority of independent members (only independent chair)
- Local governments may remunerate independent committee members

6.7 Building Upgrade Finance

- Reforms would allow local governments to provide loans to third parties for specific building improvements — such as cladding, heritage and green energy fixtures.

6.8 Cost of Waste Service to be Specified on Rates Notices

- It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service).

12. CORPORATE SERVICES REPORTS

12.1 Accounts Paid – February 2025	
Reporting Department:	Corporate Services
Reporting Officer:	Tash Mellegers – Finance Officer
Accountable Manager:	Nicole Wasmann – Director Corporate Services
Legislation:	<i>Local Government Act 1995 & Local Government (Financial Management) Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 12.1.A – Accounts Paid – February 2025
Voting Requirement	Simple Majority

Report Purpose

To present the accounts paid during the month of February 2025.

Officer's Recommendation/Council Decision:

Resolution: 9561

Moved: Cr Moyses

Seconded: Cr Sadlier

That Council receive the list of accounts paid in the month of February 2025 as presented in Appendix 12.1.A totalling \$1,207,207.78.

Carried: 8/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.

Against: Nil.

Background:

In accordance with Delegation 2.2.21- payments from the Municipal or Trust Funds adopted by Council on 8 August 2023, the Chief Executive Officer is authorised to incur expenditure in accordance with the Annual Budget provisions and limited over-expenditure, subject to subsequent budget amendment. In doing so, section 13 of the *Local Government (Financial Management) Regulations 1996* (the Regulations) is to be adhered to with a list of accounts for approval to be presented to the Council each month.

Statutory and Policy Implications:

The Regulations, if the local government has delegated to the CEO the exercise of its power to make payments from the Municipal fund or the Trust fund, a list of accounts paid by the CEO is to be prepared each month. The list is to include the payee's name; the amount of the payment; the date of the payment; and sufficient information to identify the transaction.

Council Policy CS3.7 relates to the payment of creditors, and in particular item 5.0 which relates to the presentation of accounts paid. A list of all accounts paid shall be presented to Council within two months. The list shall comprise of details as prescribed in the Regulations.

Budget Implications:

All liabilities settled have been in accordance with the annual budget provisions.

Communications Requirements: (Policy No. CS1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

Each month Council is presented a list of accounts paid during the preceding month.

Comment:

A listing of payments is included in Appendix 12.1.A.

Where possible, questions on specific payments should be submitted to the Director Corporate Services before noon on the day of the scheduled meeting. This will ensure a response can be provided at the Council Meeting.

12.2 Financial Management Report – January 2025

Reporting Department:	Corporate Services
Reporting Officer:	Nicole Wasmann – Director Corporate Services
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 12.2.A – Financial Report – January 2025
Voting Requirement	Simple Majority

Report Purpose

To provide a summary of the financial position for the Shire of Collie for the month ending 31 January 2025.

Officer’s Recommendation/Council Decision:

Resolution: 9562

Moved: Cr Burton

Seconded: Cr Hill-Power

That Council receive the Financial Management Reports for January 2025 as presented in Appendix 12.2.A.

Carried: 8/0

For: Cr Miffing, Cr Italiano, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Hansen, Cr Sadlier & Cr Burton.

Against: Nil.

Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995*, the Financial Report required for the end of the period is presented to Council for information. Refer to Appendix 12.2.A.

Statutory and Policy Implications:

Regulation 34 (1) (a) of the *Local Government (Financial Management) Regulations 1996* (the Regulations) states that a Local Government is to prepare monthly statement of financial activity including annual budget estimates; budget estimates to the end of the month to which the statement relates; actual amounts of expenditure, revenue and income to the end of the month to which to which the statement relates, material variances between monthly budget and actual figures, and net current assets on a monthly basis.

In accordance with section 34(5) of the Regulations each year a local government is to adopt a percentage or value to be used in statements of financial activity for reporting material variances. In this case, the Shire of Collie has adopted the material variance of 10% or \$10,000, whichever is greater, for reporting variations to the Budget in the monthly statement of financial activity reported to Council.

Budget Implications:

The monthly Financial Management Report provides Council with an overview of budget compared to actual expenditure and revenue. Ongoing financial forecasts to the end of the financial year are being introduced to enable Council employees to closely monitor revenue and expenditure, and provide up to date forecasts for the end of the financial year. This will provide more accurate budget monitoring, assist the mid-year budget review analysis, and will form a solid foundation for the estimated Surplus/(Deficit) at 30 June, which informs the future Budget and Long Term Financial Plan development process.

Communications Requirements: (Policy No. CS 1.7)

Nil

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN – ADOPTED DECEMBER 2022		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

Each month Council is presented a monthly Financial Management Report for the preceding month.

Comment:

The financial statements provided in Appendix 12.2.A reports on the following information for the reporting period:

- Statement of Financial Accounts by Nature
- Statement of Finance Accounts by Program

Due to the need to focus on the end of financial year audit and the 2023/2024 Annual Financial Statements, the Monthly Financial Statement does not incorporate all of the detail anticipated in future reports, it does include the identification of variances and a forecast end of year financial position.

It is anticipated that the February 2025 Monthly Financial Statement will incorporate additional reporting elements associated with Program and sub-Program Reporting, which will provide greater detail on specific income and expenditure line items.

13. DEVELOPMENT SERVICES REPORTS

Item 13.1 brought forward due to attending interested persons.

14. OPERATIONS REPORTS

Nil

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS**Shire President Cr Miffing**

- 18 February - provided Collie focussed comments on-air to ABC Radio whilst broadcasting outside Barnzee's Café;
- 21 February - along with Cr Italiano attended the South West Zone of WALGA meeting at Margaret River/Augusta Shire Council;
- 19 February - attended the AGM of the Collie Visitor Centre and obliged as returning officer for the election of their Chairperson;
- 23 February - attended as an invitee on behalf of Council the 60 year celebration of Mr David Saunders' association with St John Ambulance in Collie;
- 1 March - attended and acted as MC for the Collie Art Gallery CAP25 art awards;
- 7 March - represented Council at the International Women's Day Breakfast

Deputy Shire President Cr Joe Italiano

- 21 February - Attended south west zone meeting in Margaret River
- 11 March - Attended Audit Committee Meeting

Cr Hansen

- 19 February - Chaired the LEMC meeting

Mr Anastasakis

- 1 March - Attended Collie Labour Day festival

Mr Wiese

- 30 January - along with Councillors and staff attended the visit to the Cannaponics site.

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are:

- 'Closed Since Last Meeting' at Appendix 19.1.A

- 'All Open' at Appendix 19.1.B

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Officer's Recommendation/Council Decision:		Resolution: 9563
Moved: Cr Faries		Seconded: Cr Hill-Power
<p><i>That the meeting be closed to the public to discuss items 20.1 and 20.2, in accordance with section 5.23 (2) (a) and (2) (d) of the Local Government Act 1995, being a matter affecting an employee and legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.</i></p>		
		Carried: 8/0
For:	Cr Miffling, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Scoffern, Cr Kearney, Cr Hansen, Cr Sadlier.	
Against:	Nil.	

20.1 Appointment of Director Corporate & Community Services	
Reporting Department:	Chief Executive Officer
Reporting Officer:	Phil Anastasakis - Chief Executive Officer
Accountable Manager:	Phil Anastasakis - Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	N/A
Voting Requirement:	Absolute Majority

This report is confidential in accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to a matter affecting an employee which is to be discussed at the meeting.

A confidential report will be circulated to members under separate cover (Confidential Report 20.1.A). The report is not for circulation.

The Chief Executive Officer withdrew item 20.1 as the preferred applicant for the Director Corporate & Community Services withdrew their application.

Officer's Recommendation/Council Decision:		Resolution: 9564
Moved: Cr Burton		Seconded: Cr Hansen
<p><i>That Council reopen the meeting to the public.</i></p>		
		Carried: 8/0
For:	Cr Miffling, Cr Italiano, Cr Smith, Cr Hill-Power, Cr Moyses, Cr Faries, Cr Scoffern, Cr Kearney, Cr Hansen, Cr Sadlier.	
Against:	Nil.	

21. CLOSE

There being no further business the Shire President closed the meeting at 9.56pm.





Shire of
Collie

**Ordinary Council Meeting
11 February 2025**

**Appendix 11.1.A
2025/26 Rating Strategy**



RATING STRATEGY

2025/26 TO 2034/35

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1. Introduction

1.1 The Purpose of this Rating Strategy

The Shire of Collie has developed this Rating Strategy as a tool for community & financial planning.

In publishing this document Council has the following aims:

- a) Improve understanding of the rating system in Western Australia.
- b) Articulate Council's rating objectives.
- c) Establish strategies to achieve its rating objectives.

Council intends to review this document during its annual corporate financial planning cycle. This will ensure the Rating Strategy is dynamic in nature, allowing it to meet the needs of this rapidly growing Shire.

2 Rating System in Western Australia

2.1 Legislation

Local Government in Western Australia operates under the *Local Government Act 1995 (LGA)*. It is the provisions under this act that governs Council in the raising of rates.

2.2 Why does Council raise Rates

When adopting the Annual Budget, Council is required to impose a general rate on rateable land in the district in order to make up any budget deficiency, S6.32 (LGA).

The general rates are determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates.

Strong consideration is also given by Council to the extent of any increase in rating over the level adopted in the previous year.

(A copy of the Annual Budget is available online. www.collie.wa.gov.au).

2.3 Basis of Calculating Rates

Rates are calculated by multiplying the valuation of a property by the adopted rate in the dollar. Property valuations are set by the Valuer General's Office (Landgate) and will be either the Unimproved Valuation (UV), for properties that are used predominately for rural purposes, or a Gross Rental Valuation (GRV) which applies to properties that are used predominately for non-rural purposes.

2.4 Types of Rates

2.4.1 Differential General Rate

Council may wish to apply a different rate in the dollar to certain groups of properties. These groups can only be of the following (or groups of) characteristics.

- a) Land Zoning; or
- b) Predominant purpose for which the land is held (determined by Council); or
- c) Vacant Land; or
- d) A combination of any of these.

Differential rating allows Council to have some flexibility in determining rates for properties on the same valuation method. It may be used to encourage certain land use (eg a lower rate in the dollar may be used to encourage commercial property development in the Shire) or may offset the increased cost of providing services and facilities to a specific land use area.

It is proposed that during 2025/26 Council conduct workshops to consider the introduction of Differential Rating from the 2026/27 financial year. The 2025/26 budget and rates modelling has therefore been developed based on Uniform Rating, with 2026/27 and future years proposed to be developed on Differential Rating.

2.4.2 Minimum Rate

A minimum payment may be determined by Council so that all ratepayers must make a reasonable contribution to the cost of Council's services & facilities.

Future increases in the minimum rate are based on the general percentage increase in rates applied by Council, the desire to reduce the difference between GRV developed and GRC Vacant land, while also taking into consideration other similar local government minimum rates.

2.4.3 Specified Area Rate

Council may impose a rate on specific properties in an area for the purpose of meeting the cost of a specific work, service or facility (ie: Bulk Kerbside Waste Collection). Monies raised are regulated to ensure the funds generated by such a rate, are spent in accordance with the purpose.

Rates are calculated by multiplying the valuation of a property (GRV) by the adopted rate in the dollar required to generate sufficient revenue to meet the expenditure area.

Council does not currently apply any Specified Area Rates.

2.4.4 Service Charges

Council may impose a charge on either land owners or occupiers for the cost of providing the following services

- a) Television & Radio broadcasting
- b) Underground Electricity
- c) Property surveillance & security
- d) Water.

Monies raised are regulated to ensure the funds generated by such a rate, are spent in accordance to the purpose. At this time Council does not raise any service charges.

2.5 Rates Discounts, Concessions & Exemptions

2.5.1 Pensioners & Seniors

Persons who hold a Seniors Card (SC), Commonwealth Health Seniors Card (CHSC) and/or Pension Concession Card (PCC) may be eligible to claim a rebate of up to 50% on their rates, or be eligible to defer payment of their rates.

Complex regulations detail eligibility criteria. Ratepayers are encouraged to contact Council Rates staff should they believe they are eligible for a concession.

There is no cost to Council (other than staff administration costs) as concessions granted are reimbursed by the State Revenue Department.

2.5.2 Early Payment Discounts

When imposing rates for a year, Council may resolve to grant a discount or other incentive for the early payment of any rate or charge.

This is useful for cash flow purposes in encouraging full payment early in the rating year.

It is proposed that in 2025/26 Council introduce an early payment incentive through a prize draw of \$1,000, which is aimed at covering the majority of the minimum rates charge. It is proposed to maintain the prize draw incentive in future years.

2.5.3 Concessions

Council may resolve to waive or grant concessions in relation to rates or service charges. Concessions may not be made with respect to whether an owner occupies the land. A number of rate concessions may be applied to future Lessees of Council property.

2.5.4 Exemptions

In accordance with the *Local Government Act 1995*, certain types of organisations who use land exclusively for 'charitable purposes', may claim a rate exemption in relation to rates or service charges. The Commonwealth *Charities Act 2013* broadly defines a 'charitable purpose' as being for the advancement of health, education, religion, culture or social or public welfare, and the promotion or protection of human rights and any other purpose beneficial to the public.

Current exemptions under Section 6.26 (g) of the *Local Government Act 1995* relate to land that is used primarily by non-government social and affordable housing, aged care, aboriginal and community organisations (ie: Access Housing, Scout Association, Southern Aboriginal Corp, Alliance Housing, Housing Choices, Activ Foundation, Bethanie Group).

Exemption under Section 6.26 (d)(e) of the *Local Government Act 1995* relate to land that is used primarily by religious organisations as a place of worship, religious accommodation or school.

3 Rating Objectives of the Shire of Collie

3.1 Fairness & Equity among Ratepayers

3.1.1 Fair Contribution to Rates

Each rateable property should make a fair contribution to the provision of services and facilities provided by the Shire of Collie.

3.1.2 Equity of Rates Liability

Council supports the principle that rates liability should be equitable among property owners.

3.1.3 Consistency in Rating Policy

Council undertakes to apply rating principles in a consistent manner.

3.2 Specific Policies

3.2.1 Discounts / Concessions

Council may consider rates concessions or discounts in order to achieve specific objectives.

3.2.2 Rates & Charges

Council may consider the imposition of:

- a. Specified Area Rates
- b. Differential Rates
- c. Service Charges

to fund services or facilities.

3.2.3 Payment of Rates

Council endeavours to provide access to a broad range of payment options, including payment through instalments and individual payment plans where required.

4 Rating Strategy

4.1 Strategy to Achieve Fairness & Equity among Ratepayers

4.1.1 Fair Contribution to Rates

4.1.1.1 Minimum Rates

- a) Council sets a minimum charge to ensure that all property owners make a reasonable contribution towards the provision of services & facilities within the Shire of Collie.
- b) In 2024/25 the Council applied a minimum rate of \$1,230.00 for GRV - Developed properties. A minimum a minimum rate of \$992.00 was applied for both GRV – Vacant and UV Unimproved properties.
- c) In the 2025/26 draft LTFP, the GRV - Developed minimum rate is proposed to increase by 5% to \$1,291.50.

The 2025/26 draft LTFP proposes that the same minimum rate be applied to the GRV – Vacant minimum rate as an incentive for owners to develop or release residential land and deter land banking by developers.

It is proposed that the UV Unimproved minimum rates increase by the same 5% to \$1,041.60.

- d) The minimum charge shall be considered annually by Council when adopting the Annual Budget.

4.1.2 Equity of Rates Liability

4.1.2.1 Property Valuations

Preamble

The rating system adopted by the State Government in WA is based only upon the valuation of a property. Independent valuations are provided by the Valuer General. There are social and economic advantages and disadvantages to areas in which properties are located within the Shire of Collie. All are unique in their own way. The only fair method Council can apply in treating these differences is to NOT take them into consideration when applying rating principles. This ensures that all properties are treated equally and fairly.

Strategy

- a) Council relies on the valuation only to determine equity in individual rates liability.

4.1.2.2 Differing Valuation Periods GRV v UV

Preamble

Independent valuations are provided by the Valuer General. Current policy of the Valuer General is to revalue UV rated properties annually and GRV rated properties every 3-4 years. This means the impact of a valuation change affects UV rated properties annually. GRV rated properties are affected with a substantial increase in the year of revaluation. Council may adjust the rate in the dollar in order to adjust the average net rate increase. This however is not an accurate means to compensate for inequities caused by non-standardised valuations periods. The most equitable solution is to standardise valuation periods for both GRV & UV.

Current Council policy is to apply standard annual *Rate in the Dollar* increases to all properties.

Strategy

- a) Council continues to lobby State Government when the opportunity arises, to permit Local Governments to elect to standardise revaluation periods for properties rated on GRV & UV.

- b) In the year of a general revaluation, the rate in the dollar shall be initially increased/decreased by the average valuation decrease/increase for the valuation area to achieve a target rate revenue percentage increase. General rate increases shall be then calculated upon this adjusted base.

The last GRV revaluation occurred in 2023/24, which applied from 1 July 2024. The next GRV revaluation is scheduled for 2026/27 which will apply from 1 July 2027.

The last UV revaluation occurred in 2023/24, which applied from 1 July 2024. The next UV revaluation is scheduled for 2024/25 which will apply from 1 July 2025.

- c) The total average rate revenue percentage increase shall be equal for those grouped UV & grouped GRV properties, as part of calculating the target total rate revenue percentage increase (ie: 5.0%), but may differ within each Differential Rate Category if Differential Rating is applied. This will require adjustments to both the UV and GRV rate in the dollar after setting the minimum rate.

4.1.3 Consistency in Rating Policy

4.1.3.1 Property valuation method appropriately reflects predominant use

Preamble

The Rating valuation system in WA identifies two types of land use:

- Rural
- Non Rural

The method of land use determines the valuation method applied:

Rural Use	-	Unimproved Value (UV)
Non Rural Use	-	Gross Rental Value (GRV)

The Shire of Collie is a municipality that has experienced steady growth and diversification in land uses in recent years. The nature of land use is primarily exclusive to a change from “Rural” to “Non Rural”. The activities that are at the forefront of the change are rural lifestyle residential developments and industry related commercial enterprises. Council acknowledges that predominant land use should determine the valuation method used. Periodic assessments of land use are therefore necessary in order to maintain a consistent land use valuation policy.

Classification Review

It is proposed in 2025/26 for Council to undertake a significant reclassification of land use for properties where the predominant use is “Commercial, Industry or Tourism”. This review will aim to identify property uses that have changed from UV to GRV, which may result in a concession being applied by Council to apply the change over a number of years.

Further surveys are required to be undertaken at individual lot level (spot valuation) and part lot level (split valuation) to assess land use.

Strategy

- a) That the following land uses be assessed for appropriate valuation method:
- i. Tourist Use in rural areas.
 - ii. Commercial or Industrial use in rural areas.

4.1.3.2 Like Properties should be Treated in a Like Manner

Preamble

Where the Minister (through Council recommendation) makes a determination of valuation type for a particular land use, Council undertakes to apply the determination consistently to like properties.

Strategy

Council may apply the following methods to capture land use

- a) By subdivision
 - i. Where the majority of lots within a subdivision are used for a purpose that is not consistent with the purpose for which the subdivision is valued.
 - ii. Land within the subdivision can only be used for a purpose that is not inconsistent with the purpose for which the land is valued.
- b) By individual lot (Spot Valuation)
 - i. Is an effective method in applying consistency by ensuring that properties with similar land uses are rated on the same method of valuation regardless of location within the Shire.
- c) By portion of lot (Split Valuation)
 - i. Where Council identifies that the rateable property contains distinctly rural and non-rural uses on separately identifiable portions of the property, it may consider applying different methods of valuations to those distinct portions.

4.2 Rating Policies

4.2.1 Discounts / Concessions

4.2.1.1 Early Payment Incentive

Purpose

An incentive is provided to ratepayers who pay their rates account in full and have no outstanding balance by the prize due date. The prize due date is approximately 2 weeks prior to the legislative rates due date so as to encourage early payment of rates for cash flow purposes.

Review Date

Council considers that amount and prize due date when adopting the Annual Budget. It is proposed that Council introduce a prize draw incentive in 2025/26 at \$1,000, however an increase may occur in future years to reflect the minimum rate.

4.2.2 Rates & Charges

4.2.2.1 Rubbish & Recycling Levy

Description

Council levies a separate charge on the rates notice for kerbside waste, recycling and FOGO. This levy funds

- a. Kerbside waste removal in provided bins, including FOGO bins
- b. Kerbside recycling in provide bins
- c. Recycling Education programs

Properties Levied

This levy is a compulsory charge on properties that are serviced by the collection service.

4.2.2.2 Specified Area Rate

Council does not currently levy a Specified Area Rate on any developed residential properties within the Shire of Collie.

If the Waste Collection Services change in the future, then Council may consider the introduction of a bulk green waste or hard waste kerbside pickup.

4.2.2.3 Differential Rate

Council currently applies a Uniform General Rating method to the calculation of rates.

It is proposed that in future years Council consider the introduction of Differential Rating.

Strategy

Based on the introduction of Differential Rating in future years, it is proposed that 6 Differential Rates be created under the Differential Rating system, with 11 Rating Categories being created to provide the flexibility to monitor GRV/UV valuation changes in each rate category and enable future expansion of Differential Rates if appropriate in the future. Below are the 6 Differential Rates and 11 Rating Categories:

Six (6) Differential Rates comprising of eleven (11) Rating Categories across			
Differential Rates	Rating Categories	Value	Minimum Rate \$
1. RESIDENTIAL	Incorporating: 1. Residential, and 2. Residential Vacant Categories	GRV	
2. COMMERCIAL	Incorporating: 3. Commercial, and 4. Commercial Vacant Categories	GRV	
3. INDUSTRIAL	Incorporating: 5. Industrial, and 6. Industrial Vacant Categories	GRV	
4. RURAL RESIDENTIAL	Incorporating: 7. Rural Residential, and 8. Rural Residential Vacant Categories	GRV	
5. ACCOMMODATION	Incorporating: 9. Accommodation Category	GRV	
6. UV	Incorporating: 10. Rural UV, 11. Mining Categories	UV	

The proposed 11 Rating Categories and description are:

UV Rates	Description
UV Rural	Properties that have an exclusive rural land use located outside of townsite boundaries and applies generally to agricultural areas.
Mining	Properties that have a mining land use located outside of townsite boundaries. The rate in the dollar equates to the UV base rate which reflects the additional cost to Council of servicing such land which attracts greater numbers of heavy haulage vehicle usage on Council roads. This ensures that such mining activities contribute to the cost of Council providing mining-related facilities and services. The rate also recognises the lower cost of operating mining activities on such land in comparison to operating such activities on GRV land.
GRV Rates	Description
Residential	Properties that have a residential land use located primarily within the Shire's townships of Collie, Allanson, Collie Cardiff and Collie Burn. Consist of Residential and Ancillary Residential Uses (dwellings, home occupations and home offices). These properties have access to most Council services including footpaths, street lighting, parks, etc.
Residential Rural	Properties that have a residential rural land use located outside of townsite boundaries. As a result of the higher GRV valuations for these properties and less services provided (i.e.: no footpaths or street lighting) the rate in the dollar is lower than the residential rate..
Commercial	Properties that have a commercial land use generally within the town centres' business districts including cafés, restaurants, food and clothing shops, showrooms, etc. As a result of the higher GRV valuations for these properties, the rate in the dollar reflects the additional cost to Council of servicing such commercial activity including CBD car parking, lighting, walkways, landscaping and other amenities, which also attracts greater numbers of vehicle usage on Council roads. This rate ensures that such commercial activities contribute to the cost of Council providing these commercial related facilities and services.
Industrial	Properties that have an industrial and composite industrial land use may include light industry, fuel depots, motor vehicle repairs, showroom, storage facilities, warehouses, workshops, waste processing, mining, manufacturing or power generation facilities. As a result of the higher GRV valuations for these properties, the rate in the dollar reflects the cost to Council of servicing such industrial activity including increased planning and environmental management, and the servicing of land which attracts greater numbers of heavy haulage and light vehicle usage on Council roads. This rate ensures that such industrial activities contribute to the cost of Council providing these industrial related facilities and services.
Accommodation	Properties that have an accommodation land use generally include camping grounds, caravan parks, chalets, motels and holiday units. The rate in the dollar reflects the additional cost to Council of servicing such land, of which the predominant use is tourism-related, which attracts greater numbers of vehicle usage on Council roads. This rate ensures that such accommodation activities contribute to the cost of Council providing accommodation and tourism-related facilities and services.

UV Rates	Description
Vacant Land – Residential	Properties with a Residential zoning that are vacant. The rate in the dollar equates to the GRV Residential base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Residential developed category.
Vacant Land – Residential Rural	Properties with a Rural Residential zoning that are vacant. The rate in the dollar equates to the GRV Rural Residential base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Rural Residential developed category.
Vacant Land – Commercial	Properties with a Commercial zoning that are vacant. The rate in the dollar equates to the GRV Commercial base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Commercial developed category.
Vacant Land – Industrial	Properties with an Industrial zoning that are vacant. The rate in the dollar equates to the GRV Industrial base rate and reflects the need to maintain a relative contribution towards total rating income from the category and ensure all property owners are paying a fair and equitable contribution to works and services. The minimum is the same as the Industrial developed category.

4.2.3 Rates Payment Options

4.2.3.1 Credit Card

- a. In Person at Council Offices
- b. 24 Hour Telephone
- c. 24 Hour Internet

4.2.3.2 EFTPOS

- a. In Person at Council Offices

4.2.3.3 Cheque

- a. In Person at Council Offices
- b. By Mail

4.2.3.4 Cash

- a. In Person at Council Offices

4.2.3.5 Weekly/Fortnightly/Monthly Direct Debit (Bank A/C or Credit Card)

- a. Approved form to be completed (obtained from Council Rates Department)

4.2.3.6 BPAY (Bank A/C)

- a. 24 Hour Internet

4.2.4 Rates Payment Plans

4.2.4.1 Instalment payment

Council offers ratepayers the option to spread the annual rates charge of over four (4) instalments.

Cost

Ratepayer will be charged an administration fee together with interest for instalment options.

Review Date

Council considers instalment plan dates and associated costs when adopting the Annual Budget.

4.2.4.2 Ad Hoc Payment Plans

The CEO may offer individual ratepayers alternative payment options in certain circumstances. These plans will generally be to assist ratepayers who have difficulty in paying their rates. Adhoc payment plans are to be offered to ratepayers prior to any debt recovery action.

Adhoc Payment plans shall be by Direct Debt from the ratepayers Credit Card or Bank Account. Payments shall be by Direct Debit to ensure:

- a. Council staff can administer Adhoc plans effectively and efficiently
- b. Allows ratepayers to meet their agreed payments.





Shire of
Collie

**Ordinary Council Meeting
11 February 2025**

Appendix 12.1.A

Accounts Paid Report – February 2025

SHIRE OF COLLIE

List of Accounts Submitted to Council - March 2025

Chq/EFT	Date	Name	Description	Amount	Payment
Electronic Funds Transfer					
EFT39229	07/03/2025	WA AUSTRALIAN SERVICES UNION WA (ASU)	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-314.00
EFT39230	07/03/2025	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-98843.00
EFT39231	07/03/2025	ABBOTTS WATER FILTERS & PUMPS	UV FILTER ELECTRICAL PART # RES6 FOR THE CARDIFF BFB		-475.00
EFT39232	07/03/2025	J. BLACKWOOD & SON PTY LTD	BOOT ROTOFLEX NUBUCK		-217.75
EFT39233	07/03/2025	BUCKINGHAM CONTRACTING	PICK UP AND DELIVER 2 TRAILERS FROM GOOMALLING TO THE SHIRE DEPOT		-1980.00
EFT39234	07/03/2025	DEPARTMENT OF HUMAN SERVICES	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-349.56
EFT39236	07/03/2025	PETE'S	INVOICES BELOW:~		-581.45
270063	16/12/2024		KING GEE 1380 NAVY	64.00	
270061	16/12/2024		KING GEE 0339 DENIM, BISLEY BS6895 YELLOW/NAVY, SHIRE LOGO	377.55	
271318	28/01/2025		KING GEE K13820	139.90	
EFT39237	07/03/2025	CROSS SECURITY SERVICES	CROSS SECURITY TO REPLACE DEFAULT ALARM -ROCHE PARK		-574.92
EFT39238	07/03/2025	COALFIELDS WEARPARTS PTY LTD	GB6834HT GRADER BLADE HT CURV (GREEN)		-586.83
EFT39239	07/03/2025	TJ DEPIAZZI	SUPPLY AND DELIVER 11 TONNE OF WHITE WASHED PLAYGROUND SAND		-1272.44
EFT39240	07/03/2025	EASIALARY PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-887.88
EFT39241	07/03/2025	FLICK ANTICIMEX PTY LTD	RENEWAL OF THE EXTERRA SYSTEM CARDIFF HALL AND MONITORING FOR TWO YEARS		-2404.60
EFT39242	07/03/2025	HENDERSON HARDWARE	INVOICES BELOW:~		-495.55
199030861	17/09/2024		SQUEEGEE ALUMINIUM FLOOR MOP	83.00	
199030862	17/09/2024		CABLE TIES	4.80	
199031004	19/09/2024		DYNABOLT	15.60	
199031047	19/09/2024		FLAP DISCS	20.00	
199031104	20/09/2024		HOSE FITTINGS 4MM	58.85	
101006900	01/10/2024		RETIC PARTS	46.20	
199034344	13/11/2024		HASP & STAPLE 115MM	8.20	
102001112	26/11/2024		ARGON G SIZE SWAP	200.00	
101008325	21/12/2024		CABLE JOINER SCOTCH LOCK & SOLENOID VALVE IRRITROL	58.90	
EFT39243	07/03/2025	SOUTH WEST ISUZU	FILTERS FOR TIPPER - DRAINS TRUCK - CO30614		-202.00
EFT39244	07/03/2025	LOTEX FILTER CLEANING SERVICE	CLEANING OF FILTERS		-45.85
EFT39245	07/03/2025	LIVING SPRINGS WATER PTY LTD	INVOICES BELOW:~		-854.00
INV-19024	31/08/2024		ADMIN OFFICE SPRING WATER BOTTLES AUG 24	182.00	
INV-19835	30/09/2024		ADMIN OFFICE SPRING WATER BOTTLES SEP 24	104.00	
INV-20688	31/10/2024		ADMIN OFFICE SPRING WATER BOTTLES OCT 24	104.00	
INV-21686	30/11/2024		ADMIN OFFICE SPRING WATER BOTTLES NOV 24 & COOLER ANNUAL RENTAL FEES	321.00	
INV-22598	31/12/2024		ADMIN OFFICE SPRING WATER BOTTLES DEC 24	143.00	
EFT39246	07/03/2025	MACSPRED PTY LTD	MACSPRED TRIMAC INDUSTRIAL HERBICIDE 5KG		-968.00
EFT39247	07/03/2025	OFFICEWORKS (ON LINE ORDERS ONLY)	LIBRARY STATIONERY SUPPLIES		-419.09
EFT39248	07/03/2025	OZARB TREE SERVICE	REMOVE GUM FROM FENCE LINE IN OGDEN STREET		-880.00
EFT39249	07/03/2025	PILATTI BROS TRANSPORT	5.2M2 20/20 CONCRETE SUPPLIED AND DELIVERED TO ELOUERA ROAD		-2440.24

SHIRE OF COLLIE

List of Accounts Submitted to Council - March 2025

Chq/EFT	Date	Name	Description	Amount	Payment
EFT39250	07/03/2025	P & S GRIGGS PLUMBING	RECTIFY LEAKING PIPE AT SOLENOID TO TAP IN DUCT AT TRUCK BAY		-242.00
EFT39251	07/03/2025	REUBEN'S NEWSAGENCY	INVOICES BELOW:~		-730.07
LIB AUG 24	01/09/2024		NEWSPAPERS & MAGAZINES FOR LIBRARY AUG 24	140.69	
LIB SEPT24	29/09/2024		NEWSPAPERS & MAGAZINES FOR LIBRARY SEPT 2024	108.80	
LIB OCT 24	03/11/2024		NEWSPAPERS & MAGAZINES FOR LIBRARY OCT 2024	132.20	
LIB NOV 24	01/12/2024		NEWSPAPERS & MAGAZINES FOR LIBRARY NOV 2024	109.80	
LIB DEC 24	29/12/2024		NEWSPAPERS & MAGAZINES FOR LIBRARY DEC 2024	106.59	
LIB JAN 25	02/02/2025		NEWSPAPERS & MAGAZINES FOR LIBRARY JAN 2025	131.99	
EFT39252	07/03/2025	COLLIE MOWERS AND MORE	INVOICES BELOW:~		-107.00
1773#3	12/11/2024		GREASE B/CUTTER TUBE	46.00	
1785#3	18/11/2024		GREEN LINE 2MM X 123 M	35.00	
1842#3	14/01/2025		PRUNING SHEARS	26.00	
EFT39253	07/03/2025	STEWART & HEATON CLOTHING CO PTY LTD	PPE FOR BUSHFIRE BRIGADE OFFICERS - TROUSERS		-191.58
EFT39254	07/03/2025	SOUTHWEST HOIST AND CRANE	QUARTERLY INSPECTION OF HOISTS X 2		-1302.40
EFT39255	07/03/2025	ST JOHN AMBULANCE WESTERN AUSTRALIA	INVOICES BELOW:~		-2766.02
FAINVO1253501	12/12/2024		ANNUAL FIRST AID KIT SERVICE / REPLACEMENT OF EXPIRED ITEMS FOR BUSHFIRE BRIGADES	1715.60	
CYINV00372040	10/01/2025		REPLACEMENT FIRST AID KITS FOR COLLIE SES UNITS X 5	1050.42	
EFT39256	07/03/2025	SMS BROADCAST PTY LTD	INVOICES BELOW:~		-500.50
INV04838518	30/01/2025		\$500 CREDITS TO ACCOUNT		505.51
CM00025110	31/01/2025		CREDIT CARD FEE REFUND		-5.01
EFT39257	07/03/2025	WINC AUSTRALIA PTY LTD	ADMIN STATIONERY; DIVIDERS, TISSUES, PENS, POST IT NOTES, A4 LAMINATING POUCHES		-102.56
EFT39258	07/03/2025	THOMSON AUTO PARTS	INVOICES BELOW:~		-239.40
570056	04/12/2024		MECHANIC ITEMS GLOBES 12V	3.00	
570110	09/12/2024		MECHANIC ITEMS SCREWS / NUTS	7.50	
507128	10/12/2024		MECHANIC ITEMS AUTO TRANSITION FLUID AND LONG BLOW GUN	84.95	
570162	13/12/2024		MECHANIC ITEMS - CAR CARE KIT & ACCESSORIES	113.95	
570193	17/12/2024		MECHANIC ITEMS - WIRE WHEEL	6.00	
570240	23/12/2024		MECHANIC ITEMS - WHEEL BRUSH & SPONGE	24.00	
EFT39259	07/03/2025	T-QUIP	INVOICES BELOW:~		-2704.51
136237#32	31/01/2025		5KG DRUM 120 GRIT GRINDING PASTE, 5KG DRUM 80GRIT GRINDING PASTE FOR TORO MOWER	290.00	
136839#32	20/02/2025		PULLEY, BELTS, BLADES FOR TORO MOWER W/CATCHER	2414.51	
EFT39260	07/03/2025	TYREPOWER	INVOICES BELOW:~		-2300.00
3423262	10/02/2025		TYRES FOR CAT MOTOR GRADER (CO14596)	1400.00	
3424820	14/02/2025		TYRES FOR MITSUBISHI FUSO (CO785)	900.00	
EFT39261	07/03/2025	WA DISTRIBUTORS	ROCHE PARK KIOSK EXPENSES		-390.55
EFT39266	14/03/2025	WA AUSTRALIAN SERVICES UNION WA (ASU)	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-157.00

SHIRE OF COLLIE

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EFT39267	14/03/2025	ARROW BRONZE	INVOICES BELOW:~		-1069.00
760982	07/02/2025		CEMETERY PLAQUE	534.50	
761133	11/02/2025		CEMETERY PLAQUE	534.50	
EFT39268	14/03/2025	ACCESS WELLBEING SERVICES (Centrecare Inc)	INVOICES BELOW:~		-957.00
SI-0008793	31/12/2024		ACCESS EAP COUNSELLING	374.00	
SI-0008999	31/01/2025		ACCESS EAP COUNSELLING	583.00	
EFT39269	14/03/2025	ACTION KERBING	INVOICES BELOW:~		-20252.10
INV-00001830	31/01/2025		LAY MOUNTABLE KERB ON TOP OF EXISTING SEAL IN ELOUERA ROAD	17994.90	
INV-00001830	31/01/2025		ELOUERA ROAD KERBING (EXTRAS REQUIRED TO TIE IN KERBING TO CORNERS)	2257.20	
EFT39270	14/03/2025	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-52311.00
EFT39271	14/03/2025	BUILDING & CONSTRUCTION INDUSTRY	BCITF LEVY - LESS COMMISSION		-713.50
EFT39272	14/03/2025	BUNNINGS BUILDING SUPPLIES	BRUTUS 1.2M FLAT ANTI SLIP STAIRTREAD		-65.58
EFT39273	14/03/2025	BAILEYS FERTILISERS	FERTILISE FOOTBALL, FERTILISE CRICKET, FERTILISE SOCCER		-6248.55
EFT39274	14/03/2025	BUSY BEE DRY CLEANERS	DRY CLEANING OF SHIRE OF COLLIE LINEN CLOTHS FOR COUNCIL MEETINGS - JULY - DEC 2024		-36.30
EFT39275	14/03/2025	BAGS O'RAGS	BAGS OF RAGS		-297.00
EFT39276	14/03/2025	COLLIE FREIGHTLINES	FREIGHT FOR DELIVERY FROM CIVIL PRODUCT, T-QUIP, SCOPE, FREIGHTLINES		-208.82
EFT39277	14/03/2025	COLLIE AUTO ELECTRICS	SUPPLY & FIT NEW A/C COMPRESSOR & REGAS - ISUZU WATER TRUCK (115CO)		-1120.00
EFT39278	14/03/2025	SCOTT CHRISTINGER	INVOICES BELOW:~		-3056.50
INV-0787	21/11/2024		REPLACE FAULTY LIGHT SWITCH IN CONTAINER WATERPARK	250.00	
INV-0840	21/01/2025		CHECK POWER AT ROTUNDA AND CENTRAL PARK DUE TO FAILURE DURING XMAS PAGEANT	255.00	
INV-0863	07/02/2025		REPLACE FAULTY RCD UNITS AT WALLSEND GROUND, CARAVAN PARK VELODROME TOILET	874.00	
INV-0865	07/02/2025		REPLACE FAULTY LIGHT TUBES AT THE LIBRARY.	132.00	
INV-0871	17/02/2025		REMOVE LIGHTS AND ANY ELECTRICAL FITTINGS FROM THE COMMERCIAL KITCHEN CEILING AT ROCHE PARK. TEMPORARILY DISCONNECT POWER WHILE NEW CEILING IS INSTALLED	1545.50	
EFT39279	14/03/2025	STATEWIDE BEARINGS	PARTS FOR PRO CUT, PARTS FOR CATERPILLAR LOADER (1DQY896), METRIC BALL FOR WORKSHOP, PARTS FOR TORO GROUND MASTER, PARTS FOR HINO (CO17693)		-227.87
EFT39280	14/03/2025	DEPARTMENT OF HUMAN SERVICES	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-174.78
EFT39281	14/03/2025	BOC LIMITED	INVOICES BELOW:~		-55.20
4038027013	28/11/2024		MONTHLY RENTAL FOR MEDICAL OXYGEN BOTTLES (SIZE C): 29/10/2024 - 27/11/2024,	13.80	
4038274229	29/12/2024		MONTHLY RENTAL FOR MEDICAL OXYGEN BOTTLES (SIZE C): 29/11/2024 - 28/12/2024 ,	14.26	
4038470682	29/01/2025		MONTHLY RENTAL FOR MEDICAL OXYGEN BOTTLES (SIZE C): 29/12/2024 - 28/01/2025,	14.26	
4038673735	26/02/2025		MONTHLY RENTAL MEDICAL OXYGEN BOTTLES (SIZE C) 29/01/2025 - 25/02/2025	12.88	
EFT39282	14/03/2025	COLLIE CHAMBER OF COMMERCE & INDUSTRY	TOURISM AND MARKETING PROJECT - BUSINESS CONNECTIONS EVENT SUPPORT		-695.00
EFT39283	14/03/2025	COATES HIRE	HIRE OF MINI EXCAVATOR 30/01/2025 - 31/01/2025 - LIBRARY GARDENS MAINTENANCE		-406.44
EFT39284	14/03/2025	COLLIE SALVAGE & HARDWARE	RAPIDSET 20KG - ROADS & PATHWAYS		-624.00
EFT39285	14/03/2025	DEAN GUJA	CONTRACT ENVIRONMENTAL HEALTH - FEB 25		-9688.80
EFT39286	14/03/2025	EASIALARY PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-887.88
EFT39287	14/03/2025	FUELRITE SERVICES	REPAIR TO LEAKING DIESEL BOWSER		-382.25

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EFT39288	14/03/2025	GREENACRES TURF GROUP	SUPPLY AND DELIVER 70M2 OF KIKUYU INCLUDING FERTILISER.		-877.50
EFT39289	14/03/2025	HENDERSON HARDWARE	INVOICES BELOW:~		-660.50
199033953	07/11/2024		DRILL BITS	21.00	
101007939	29/11/2024		EXPOXY GLOSS BLACK	23.90	
199035667	05/12/2024		DRILL BITS	19.90	
199035953	10/12/2024		SOCKETS	19.40	
199035990	10/12/2024		FLOOD GATES METAL PRIMER PAINT	96.00	
199035991	10/12/2024		FLOOD GATES ROOF & GUTTER SCREWS	42.90	
199036036	11/12/2024		SIKAFLEX AND SIKAFLEX GUN	87.90	
101008191	13/12/2024		DRILL BIT SET	80.00	
199036423	18/12/2024		KEY TAGS AND S HOOKS	39.00	
199036510	19/12/2024		PAINT ENAMEL WHITE 4 L FLOOD GATES	99.00	
199036526	19/12/2024		SADDLE DRAINAGE WAST VENT WHITE	14.50	
199033952	31/12/2024		DYNABOLT 10X600MM HEX	33.00	
199034788	31/12/2024		GAS CYLINDER AND REFILL	84.00	
EFT39290	14/03/2025	HART SPORT	INVOICES BELOW:~		-1438.55
10246279	14/02/2025		EQUIPMENT FOR NO LIMITS INCLUSIVE SPORTS, BALLS, BIBS, SQUIRTLE ETC	684.80	
10249549	25/02/2025		JUNIOR SPORT MIXED EQUIPMENT - RACKS, AERO FLYER, TARGET PARACHUTE, PORTA GOAL	753.75	
EFT39291	14/03/2025	CONNECT CCS	AFTER HOURS CALLS FEE FOR CONTRACT CA0184 FOR MONTH JAN 2025		-524.92
EFT39292	14/03/2025	INTERFIRE AGENCIES	REQUIRED PPE FOR MEMBERS - HELMETS AND REFLECTIVE STICKERS		-745.59
EFT39293	14/03/2025	JAPANESE TRUCK & BUS SPARES PTY LTD	FUEL TANK CAP WITH KEY		-403.35
EFT39294	14/03/2025	KEY2CREATIVE	WEBSITE HOSTING AND MANAGEMENT - STANDARD 12 MONTH PLAN APRIL 24 TO APRIL 25		-836.00
EFT39295	14/03/2025	LG BEST PRACTICES PTY LTD	ASSISTANCE WITH FINANCIAL TRANSACTIONS FOR ANNUAL AUDIT		-4004.00
EFT39296	14/03/2025	LG COMMUNITY PARTNERS PTY LTD	INVOICES BELOW:~		-6880.50
COLLIE-26-2024	07/02/2025		FINANCE SUPPORT - WEEK ENDING 07.02.2025	3465.00	
COLLIE-27-2025	14/02/2025		FINANCE SUPPORT - WEEK ENDING 14.02.2025	3415.50	
EFT39297	14/03/2025	LD TOTAL	IRRIGATION DESIGN FOR BAARNIMARR PARK		-2530.00
EFT39298	14/03/2025	LIVING SPRINGS WATER PTY LTD	ADMIN OFFICE - SPRINGWATER DELIVERY 28/02/2025		-78.00
EFT39299	14/03/2025	MALLEE BULL (THE WAGON)	COFFEE VOUCHER REIMBURSEMENT - AUS DAY COFFEE VOUCHER PROGRAM		-630.00
EFT39300	14/03/2025	MCLEODS LAWYERS	ADVICE IN RELATION TO RATE SETTING		-7174.62

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EFT39301	14/03/2025	NUTRIEN WATER	INVOICES BELOW:~		-2590.44
413329193	10/10/2024		RAINBIRD VALVE BOX LIDS 7 X 10"	121.00	
413338100	16/10/2024		SWITCH FLOW PUMP KELCO F29-S	495.92	
413363444	01/11/2024		HUNTER PGV 25MM SOLENOID VALVE ASSEMBLY	292.22	
413366949	05/11/2024		HUNTER PGV 25MM SOLENOID VALVE ASSEMBLY	309.77	
413370023	07/11/2024		CHECK VALVE HCV 20MM - NEATH PARK	296.53	
413370349	07/11/2024		SRM GEAR DRIVE SPRINKLER HUNTER - CEMETERY	208.77	
413378425	13/11/2024		SPRINKLER GEAR DRIVE PGJ04 HUNTER	594.00	
413379446	13/11/2024		NIPPLE POLY REDUCING - ALLANSON RESERVE	61.15	
413400270	28/11/2024		VALVE BOX ROUND 10 - RECREATION/FOOTBALL GROUND	211.08	
EFT39302	14/03/2025	PILATTI BROS TRANSPORT	SUPPLY 3.4M3 20/20 CONCRETE FOR DRIVEWAYS - ELOURA RD		-1137.18
EFT39303	14/03/2025	PFI SUPPLIES	INVOICES BELOW:~		-2818.30
8105	05/12/2024		CLEANING GOODS FOR PUBLIC TOILETS: HAND TOWEL, T/PAPER, BIN LINERS ETC. ,	924.00	
8111	05/12/2024		HENRY VACUUM CLEANER AND 2 X PACKS OF DUSTBAGS FOR THE DEPOT	528.80	
9862	20/01/2025		CLEANING GOODS FOR PUBLIC TOILETS: T/PAPER, H/TOWEL, MOP HEAD, CLEANERS ETC	1365.50	
EFT39304	14/03/2025	PRIME SUPPLIES	INVOICES BELOW:~		-3607.43
240508368	06/02/2025		OIL & SPILL KIT 400L	868.01	
240519408	10/03/2025		PRESSURE WASHER 11HP DIESEL, KINCROME	2739.42	
EFT39305	14/03/2025	P & S GRIGGS PLUMBING	INVOICES BELOW:~		-4723.96
INV-18850	10/12/2024		RECTIFY LEAK INSIDE WALL TO SHOWER CUBICLE AT SWIMMING POOL	539.91	
INV-19002	29/01/2025		REINSTALL 50MM RPZD TO BINGHAM PUMPING STATION INCLUDING TESTING OF DEVICE	898.50	
INV-19035	05/02/2025		REPAIR LEAK FROM VANDALISM AT WALLSEND GROUND TOILETS	332.59	
INV-19036	05/02/2025		CLEAR BLOCKAGE AT WATER PARK TOILETS	302.50	
INV-19037	05/02/2025		CLEAR BLOCKAGE AT TRUCK BAY DUMP POINT	286.00	
INV-19046	10/02/2025		REPLACE FAULTY VANDAL PROOF TAP AT THE VISITORS CENTRE DUMP POINT	183.69	
INV-19047	10/02/2025		RECTIFY LEAKING TOILET CISTERN TUNDERCROFT TOILET AT THE LIBRARY	189.09	
INV-19106	24/02/2025		REPAIR LADIES TOILETS AT MARGARETTA WILSON CENTRE - 3 PANS LEAKING	745.73	
INV-19112	26/02/2025		SUPPLY AND INSTALL BACKFLOW PROTECTION VALVE TO NEW WATER METRE, PIPEWORK FITTINGS, TESTING SUBMITTING DETAILS OF NEW VALVE TO WATER CORP AT VISITOR CENTRE	1245.95	
EFT39306	14/03/2025	QHSE INTEGRATED SOLUTIONS PTY LTD (SKYTRUST)	SKYTRUST INTELLIGENCE SYSTEM (AGREEMENT - I-24-2674) - MONTHLY SUBSCRIPTION SKYTRUST		-493.90
EFT39307	14/03/2025	SOUTH WEST REFRIGERATION & AIRCONDITIONING (WA) PTY LTD	ANNUAL ROUTINE MAINTENANCE ON THE AIR CONDITIONERS TO SHIRE BUILDINGS		-3764.75
EFT39308	14/03/2025	COLLIE TROPHIES AND ENGRAVING	INVOICES BELOW:~		-556.00
TR25012402	24/01/2025		AUS DAY - TROPHY ENGRAVING	424.00	
TR25013102	04/02/2025		COUNCIL CHAMBERS - NAME PLATE ENGRAVED TAGS X 6 CEO, DDS, COUNCILLOR	132.00	

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EFT39309	14/03/2025	SCOPE BUSINESS IMAGING	INVOICES BELOW:~		-3034.34
696143	28/02/2025		LIBRARY PHOTOCOPIER SERVICE PLAN AND SUPPORT (SERVICE AGREEMENT #I-23-2662)	482.49	
696142	28/02/2025		DEPOT PHOTOCOPIER SERVICE PLAN AND SUPPORT (SERVICE AGREEMENT #I-23-2662)	161.91	
696141	28/02/2025		ADMIN PHOTOCOPIER SERVICE PLAN AND SUPPORT (SERVICE AGREEMENT #I-23-2662)	2389.94	
EFT39310	14/03/2025	SCAVENGER SUPPLIES Pty Ltd	2 REPLACEMENT PROTEK 360 BRANCHES FOR THE COLLIE PRESTON 2.4		-1782.00
EFT39311	14/03/2025	PLUS CREATIVE PTY LTD T/A SIGNS PLUS	NAME BADGES FOR STAFF X 6		-106.00
EFT39312	14/03/2025	WINC AUSTRALIA PTY LTD	INVOICES BELOW:~		-197.75
9001633863	04/12/2024		OFFICE SUPPLIES - PAPER, TISSUES, BLUE TACK, CALCULATOR, SHEET PROTECTORS, NOTEBOOKS	112.15	
9901651386	21/02/2025		OFFICE SUPPLIES; SHREDDER OIL SHEETS, LETTER FILE, STAPLE REMOVER, USB FLASH DRIVE ETC	85.60	
EFT39313	14/03/2025	TOSCAS BOUTIQUE	COFFEE VOUCHER REIMBURSEMENT - AUS DAY COFFEE VOUCHER PROGRAM		-264.00
EFT39314	14/03/2025	THE INFORMATION MANAGEMENT GROUP	DIGITISATION OF LOCAL STUDIES MINING MAPS		-330.00
EFT39315	14/03/2025	TLC CARPET AND TILE CLEANING	PUBLIC TOILET AND BBQ CLEANING SERVICE AS PER CONTRACT - N-22-1677		-11674.33
EFT39316	14/03/2025	COLLIE RIVER VALLEY MEDICAL CENTRE	INVOICES BELOW:~		-583.00
729677	14/11/2024		PRE-EMPLOYMENT MEDICAL	291.50	
734113	19/12/2024		PRE-EMPLOYMENT MEDICAL	291.50	
EFT39317	14/03/2025	WA DISTRIBUTORS	KIOSK STOCK - LOLLIES, CHIPS AND DRINKS - MIXED VARIETY		-711.75
EFT39318	14/03/2025	WEED PEST & VERMIN CONTROL - NEIL FRASER	CHEMICAL WEED TREATMENT OF PLAYGROUNDS		-3146.00
EFT39319	20/03/2025	BUILDING COMMISSION	BUILDING SERVICES LEVY FEB 2025 LESS FEES - 17 PERMITS		-2023.93
EFT39320	20/03/2025	BUNNINGS BUILDING SUPPLIES	INVOICES BELOW:~		-200.55
2179/01610808	08/01/2025		ESKY 5LTR COOLER, KINETIC 14CM LARGE SINK DRAIN PLUNGER	164.68	
2706/01237395	03/02/2025		TASKMASTER HOOKS, ZENITH 1/2 ZINC PLATED NYLOC NUTS	35.87	
EFT39321	20/03/2025	SCOTT CHRISTINGER	INVOICES BELOW:~		-730.40
INV-0556	19/06/2024		INSTALL POWER POINT IN LIBRARY	408.65	
INV-0811	04/12/2024		REPLACE FAULTY RCD TO BOX AT RAILWAY STATION	321.75	
EFT39322	20/03/2025	COLLIE MACHINE SHOP	MANUFACTURE FOUR BLOCKS FOR NEATH PARK		-363.00
EFT39323	20/03/2025	CROSS SECURITY SERVICES	SECURITY SERVICES FROM INCIDENT - 28.10.2024		-158.12
EFT39324	20/03/2025	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	INVOICES BELOW:~		-15004.21
158163	11/10/2024		2024/25 ESL - DFES ACT 1998 PART 6A - ESL - SECTION 36L & 36M,	5854.21	
158515	25/11/2024		RETURN OF UNSPENT GRANT FUNDS - AWARE GRANT - EMERGENCY MANAGEMENT PLANS. PROJECT COMPLETED WITHOUT FINAL STAGE - NOT REQUIRED	9150.00	
EFT39325	20/03/2025	GUNNEBO	SERVICE ON TURNSTILE AND EXIT GATE AT SWIMMING POOL		-2790.27

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EFT39326	20/03/2025	HENDERSON HARDWARE	INVOICES BELOW:~		-1455.55
199028518	06/08/2024		ULTRA SHARP BLADE 10PK	15.10	
199028517	06/08/2024		DOLPHIN LANTERN AND BATTERY FOR EMERGENCY CALL OUT KITS	71.20	
101006230	08/08/2024		MEASURING JUG	42.80	
199028624	08/08/2024		DYNABOLTS	40.00	
199028782	12/08/2024		CHAIN JACK 2.5MM	3.15	
199028855	13/08/2024		DOLPHIN LANTERN AND BATTERY	61.90	
101006355	19/08/2024		DRILL SDS AND MASON BOLTS	13.70	
199029653	28/08/2024		KEY CUT SINGLE SIDE	9.00	
199029786	30/08/2024		TIMBER AND METAL SCREWS	19.00	
101006537	03/09/2024		TEK SCREW	32.40	
199030003	03/09/2024		DRILL BITS MASONARY AND SCREW TIMBER	37.70	
199030244	06/09/2024		PVC COUPLING, RETIC SUPPLICS	26.05	
199030310	09/09/2024		VALVE SOLENIOD, TROWEL GAUGING	116.00	
199032710	18/10/2024		RAPID CURE T-REX AND CAULKING GUN	53.50	
199032776	21/10/2024		ANTISLIP TAPE	29.20	
199032774	21/10/2024		BRUSH SCRUB SINGLE WING WOODEN BACKED	17.60	
199032901	22/10/2024		KEYS CUT	18.00	
199033329	29/10/2024		KEYS CUT	11.00	
102001142	09/12/2024		LASERLITE 2000 CORRIGATED CLEAR	28.20	
101008344	23/12/2024		AEDC GRANT - PAINT AND SUPPLIES FOR BOOK BOXES.	85.40	
199037404	07/01/2025		FLOOD GATES RUST GUARD	133.55	
101008592	09/01/2025		RETIC SUPPLIES	11.30	
199037543	09/01/2025		DRILL SDS BITS	15.60	
199037546	09/01/2025		RETIC PARTS	15.60	
101008905	30/01/2025		KEYS CUT DOUBLE SIDED	5.50	
199038937	04/02/2025		ASSORTED BOLTS FOOTBALL OVAL	23.10	
199039423	12/02/2025		TRADESMEN ROOF AND GUTTER TRANS MF50	90.00	
199039422	12/02/2025		FLOODGATES SILICON R&G BLACK	90.00	
199039812	19/02/2025		FLOODGATES GALVHEX BOLT AND NUTS	22.50	
199039847	20/02/2025		FLOODGATES SEALAN SIKAFLEX PRO	72.00	
199039930	21/02/2025		MASONARY DRILL BIT	8.10	
199040014	24/02/2025		FLOODGATES MASON BOLTS	64.80	
199040096	25/02/2025		GLOBE FLURO T8 36W 5000K 1200MM	16.80	
199040149	26/02/2025		FLOODGATES RUBBER SWIVEL CUTTING DISCS DOOR SEAL	91.00	
199040162	26/02/2025		DOOR SEAL / RUBBER	18.00	
199040571	06/03/2025		HINGE BALL BEARING, SADDLE INTERNAL, DRILL MASONRY BITS, DYNABOLT	46.80	

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EFT39327	20/03/2025	HAYLEY DIGNEY	ROBINSON HANNAN VOLUNTEER OF THE YEAR AWARD 2024		-250.00
EFT39328	20/03/2025	INTERFIRE AGENCIES	GLOVES		-16.64
EFT39330	20/03/2025	OZARB TREE SERVICE	REMOVE TO GROUND LEVEL 1 X DEAD JARRAH CORNER AND HARRIS RIVER ROAD		-880.00
EFT39331	20/03/2025	PAK-IT COMPUTERS	PURCHASE OF GALAXY ANDROID TABLET A9+ 5G LTE (64GB) AND DURABLE TOUGH CASE.		-738.95
EFT39332	20/03/2025	PFI SUPPLIES	INVOICES BELOW:~		-1973.50
9864	20/01/2025		ADMINISTRATION BUILDING CLEANER, H/TOWELS, T/P ROLLS	272.60	
11139	17/02/2025		ADMIN BUILDING CLEANINGS - TOILET ROLL	200.00	
12077	10/03/2025		ADMIN CLEANING CONSUMABLES: T/P ROLLS, H/TOWEL, RUBBISH BAGS	546.10	
12079	10/03/2025		PUBLIC TOILET CONSUMABLES: H/TOWEL, T/P ROLLS, HAND SOAP, BBQ SCOURERS, CLEANERS ETC	954.80	
EFT39333	20/03/2025	PRIME SUPPLIES	BLADE, DIAMOND DT600U SEGMENTED 400 X 25MM		-330.00
EFT39334	20/03/2025	P & S GRIGGS PLUMBING	INVOICES BELOW:~		-3782.23
INV-18805	04/12/2024		RECTIFY FAULTY TAP TO SHOWER AT TRUCK BAT TOILETS	185.89	
INV-19096	19/02/2025		REPLACE ISOLATION VALVE TO THE DRINKING FOUNTAIN IN CENTRAL PARK	880.18	
INV-19097	19/02/2025		REPAIR TAP TO CENTRAL SHOWER AND PUSH BUTTONS TO TOILETS AT THE TRUCK BAY.	818.95	
INV-19098	19/02/2025		INSTALL A NEW SUB METER TO THE RENERGY LINE AT WASTE TRANSFER STATION	1897.21	
EFT39335	20/03/2025	PAULL AND WARNER RESOURCES PTY LTD T/AS SOUTH WEST FIRE	REPAIR DAMAGES SUSTAINED TO THE ALLANSON 3.4U AFTER ATTENDING INCIDENT		-1202.51
EFT39336	20/03/2025	SHAH & PATEL PTY LTD - T/A SIZZLES DELI	CATERING FOR BFAC MEETING		-143.55
EFT39337	20/03/2025	SOUTH WEST PILOT SERVICES	PILOT ESCORT FROM HARVEY TO DONNYBROOK TO COLLIE RETURN FOR FIRE INCIDENT		-1707.20
EFT39338	20/03/2025	THOMSON AUTO PARTS	REPLACEMENT BATTERY FOR 53CO		-285.00
EFT39339	20/03/2025	TALIS CONSULTANTS	FOUR SAMPLING EVENTS - INCLUDING SITE WORK, MOBILISATION AND PREPARATION. REPORTING WASTE SITE		-3981.34
EFT39340	20/03/2025	TROPHIES WEST	COUNCILLOR DESK NAME HOLDER FOR COUNCIL CHAMBERS		-35.00
EFT39341	20/03/2025	UTF AUSTRALIA	PURCHASE BOBCAT TRAILER		-10750.00
EFT39342	20/03/2025	COLLIE BIN HIRE	INVOICES BELOW:~		-2134.00
11113	06/12/2023		PUMP OUT RV DUMP POINTS AT COLLIE VISITORS CENTRE AND TRUCK BAY	734.80	
11085	30/11/2024		SKIP HIRE FOR MINNINGUP POOL, BLACK DIAMOND, DEPOT	1232.00	
11114	06/12/2024		PUMP OUT THE TWO TANKS TO THE ALLANSON PUBLIC TOILETS	167.20	
EFT39343	20/03/2025	ZOEY KAYTE WOOD	RATES REFUND FOR ASSESSMENT A4948		-1500.00
Payments made by Cheque					
		NO CHEQUES			

SHIRE OF COLLIE

List of Accounts Submitted to Council - March 2025

Chq/EFT	Date	Name	Description	Amount	Payment
Payments made by BPAY					
EFT39262	10/03/2025	TELSTRA LIMITED	TELEPHONE AND INTERNET AS BELOW		-5123.33
K592594641-0	09/02/2025		TELEPHONE CHARGES TO 01/02/2025	4843.38	
K664407251-9	09/09/2024		TELSTRA: INTERNET AND DATA PLAN 02/02/2025 - 01/03/2025	279.95	
EFT39265	10/03/2025	WATER CORPORATION	WATER ACCOUNT INVOICES AS BELOW		-2198.49
0153/1054	02/12/2024		PALMER RD STREET (OLD EWINGTON SCHOOL)	99.94	
9006838606					
0200 9006823797	30/01/2025		WALLSEND GROUND/SHOWGROUND - BRIDGE ST	1945.33	
0191 9006810515	30/01/2025		LIONS PARK - CRAMPTON ST	153.22	
EFT39263	10/03/2025	SYNERGY	ELECTRICITY INVOICES BELOW		-69511.07
2002408653	03/02/2025		STREET LIGHTING CHARGES	19048.05	
3000234460	28/02/2025		LOC 5263 THROSSELL ST - Waste Transfer Station	806.64	
3000234460	01/03/2025		161 THROSSELL STREET - Collie Art Gallery	1270.23	
3000234460	02/03/2025		THROSSELL STREET LIGHTS	111.17	
3000234460	03/03/2025		LOT 0 THROSSELL ST	467.46	
3000234460	04/03/2025		LOC 23606 CAMERON RD	-271.40	
3000234460	05/03/2025		8 MORRISON WAY - Depot	3232.37	
3000234460	06/03/2025		LOT 1599 MOORE ST	131.70	
3000234460	07/03/2025		59 WITTENOOM ST	107.60	
3000234460	08/03/2025		THROSSELL ST - LIGHTS	133.41	
3000234460	09/03/2025		LOT 964 WITTENOOM ST - POOL	20761.25	
3000234460	10/03/2025		THROSSEL ST DECORATIVE LIGHTS	56.51	
3000234460	11/03/2025		LOT 6128 HARRIS RIVER	250.73	
3000234460	12/03/2025		LOT 0 MONTGOMERY ST	342.34	
3000234460	13/03/2025		LOC 15195 COOMBES ST - Roche Park	865.72	
3000234460	14/03/2025		LOC 14616 WITTENOOM ST - Library	603.55	
3000234460	15/03/2025		87 THROSSELL STREET - Administration Building	1101.00	
3000234460	16/03/2025		LOT 30555 COOMBES ST - Roche Park	762.00	
2074338172	04/03/2025		STREET LIGHTING CHARGES	19730.74	
BPAY	25/03/2025	DEPARTMENT OF TRANSPORT	PAYMENT OF LICENCING FEE 1INB122 (KUBOTA TRACTOR)		- 77.80

SHIRE OF COLLIE

List of Accounts Submitted to Council - March 2025

Chq/EFT	Date	Name	Description	Amount	Payment
Payments made by direct debit					
DD	03/03/2025	LES MILLS ASIA PACIFIC	LES MILLS SIGNATURE PARTNERSHIP PACKAGE - FITNESS CLASSES PROGRAM		- 739.06
DD	05/03/2025	FINRENT PTY LTD	LEASE LIABILITY - ADMIN PLOTTER LEASE		- 402.59
DD	07/03/2025	3E ADVANTAGE PTY LTD	DEPOT PHOTOCOPIER		- 181.50
DD	14/03/2025	3E ADVANTAGE PTY LTD	ADMIN PHOTOCOPIER		- 566.50
DD	18/03/2025	SG FLEET AUSTRALIA PTY LTD	CESM VEHICLE (CO31241) AND VEHICLE POD LEASE		- 1,644.88
DD	21/02/2025	IINET CONNECT BETTER	NBN25 SATELLITE MONTHLY CHARGE - BFB		- 224.95
DD	21/03/2025	AMPOL	DIESEL DELIVERIES		- 13,266.10
DD	24/03/2025	AUSTRALIA POST	ADMIN POSTAGE		- 2,477.35
DD	25/03/2025	AUSTRALIA POST	LIBRARY POSTAGE		- 89.70
DD	26/03/2025	FEES	BANK FEES VARIOUS		- 1,602.65
Payments made by purchasing card					
DD	05/02/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	FUEL FOR BUSH FIRE BRIGADE VEHICLES - LGGS FUNDED		-1272.48
3590	04/02/2025		FUEL AND CARD FEES BFB (1EFB204)	68.02	
35885	04/02/2025		FUEL AND CARD FEES BFB (1EOB212)	56.64	
CO31241	22/02/2025		CARD FEES BFB (CO31241)	4.40	
1DAN765	22/02/2025		CARD FEES BFB (1DAN765)	4.40	
2726	25/02/2025		FUEL AND CARD FEE (CO20218)	169.44	
5237	21/02/2025		FUEL AND CARD FEE (1CXV789)	100.12	
1CST499	22/02/2025		CARD FEES BFB (1CST499)	4.40	
2713	25/01/2025		FUEL BFB (1DCF765)	125.48	
2810	27/01/2025		FUEL BFB (1DCF765)	50.00	
4900	18/02/2025		FUEL BFB (1DCF765)	210.33	
1DCF765	22/02/2025		CARD FEE (1DCF765)	4.40	
3593	04/02/2025		FUEL AND CARD FEE BFB (CO17526)	95.67	
1EMN510	22/02/2025		CARD FEE (1EMN510)	4.40	
2966	29/01/2025		FUEL AND CARD FEE BFB (1HAA346)	149.62	
4107	09/02/2025		FUEL AND CARD FEE BFB (1EZE593)	156.18	
3588	04/02/2025		FUEL AND CARD FEE (1HXV736)	68.98	
DD	14/03/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	PURCHASES		- 918.44
259100	06/02/2025		OFFICE SUPPLIES: AIR FRESHENER REFILLS & COFFEE	62.00	
333300	13/02/2025		OFFICE CLEANING SUPPLIES: WIPES, TOILET DISCS, FREEZER BAGS, CLING WRAP	66.25	
361800	14/02/2025		MILK & COFFEE FOR DEPOT	50.90	
584400	18/02/2025		RP KIOSK PURCHASES	130.25	
914000	06/02/2025		RP CLEANING: JIFF, WIPES ETC. RP KIOSK: CHOCOLATES, CRIPS ETC,	127.00	
299000	13/02/2025		RP KIOSK PURCHASES: COFFEE, KIOSK, MILK ETC. RP CLEANING: WIPES, SPRAY ETC	163.84	
530700	19/02/2025		RP CLEANING: TOILET DISCS, CLEANER, SANITISER, SPRAY. RP KIOSK: CHOCOLATES,	126.00	
59100	27/02/2025		RP: BATTERIES, KIOSK SUPPLIES, CLEANING SUPPLIES, BIN BAGS ETC	192.20	

SHIRE OF COLLIE

List of Accounts Submitted to Council - March 2025

Chq/EFT	Date	Name	Description	Amount	Payment
DD	21/03/2025	AMPOLCARD	FUEL FOR SHIRE VEHICLES		- 1,891.35
E3314	31/01/2025		FUEL (104CO)	82.34	
U960	31/01/2025		FUEL (104CO)	18.50	
E5485	01/02/2025		FUEL (104CO)	88.33	
U967	02/02/2025		FUEL (104CO)	80.29	
E996	02/02/2025		FUEL (104CO)	13.56	
E4038	08/02/2025		FUEL (104CO)	64.41	
E4503	13/02/2025		FUEL (104CO)	59.60	
E4669	14/02/2025		FUEL (104CO)	87.27	
U1004	14/02/2025		FUEL (104CO)	22.80	
E7529	15/02/2025		FUEL (104CO)	97.49	
E3957	17/02/2025		FUEL (104CO)	19.19	
U1009	17/02/2025		FUEL (104CO)	75.75	
E68116	22/02/2025		FUEL (104CO)	54.78	
E3219	31/01/2025		FUEL (PARKS & GARDENS)	115.87	
E3781	06/02/2025		FUEL (PARKS & GARDENS)	114.87	
E3700	05/02/2025		FUEL (106CO)	109.45	
E4685	15/02/2025		FUEL (100CO)	90.33	
E5582	25/02/2025		FUEL (100CO)	91.57	
E4859	17/02/2025		FUEL (CESM VEHICLE)	109.15	
E4819	17/02/2025		FUEL (WORKSHOP)	111.26	
E3642	04/02/2025		FUEL (107CO)	95.26	
E4352	11/02/2025		FUEL (107CO)	94.67	
E4626	14/02/2025		FUEL (107CO)	78.12	
E5224	21/02/2025		FUEL (107CO)	116.49	
Corporate Credit Card					
DD	14/02/2025	BENDIGO BANK CREDIT CARD - CEO	CEO CREDIT CARD FEE		- 4.00

SHIRE OF COLLIE**List of Accounts Submitted to Council - March 2025**

Chq/EFT	Date	Name	Description	Amount	Payment
Payroll					
Shire Payroll	12/03/2025	SHIRE PAYROLL	PPE 09/03/2025		-182839.42
Shire Payroll	26/03/2025		PPE 23/03/2025		-171903.82
Shire Super	05/03/2025	PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM)	SUPERANNUATION FOR PPE 09.02.2025		-33935.81
Shire Super	14/03/2025		SUPERANNUATION FOR PPE 09.03.2025		-34222.91

Bank Code	
BENMUNI	- 871,337.63
BENTRUST	-
	<u>- 871,337.63</u>

Certificate of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been fully certified as to the receipt of goods and the rendition of services and as to prices, computations and costings and the amounts shown are due for payment.



Shire of
Collie

**Ordinary Council Meeting
11 February 2025**

Appendix 12.2.A

Financial Report – February 2025

SHIRE OF COLLIE

STATEMENT OF FINANCIAL ACTIVITY

(RATE SETTING STATEMENT)

for the Month of February 2025

By Program	Page	2024/25		
		Budget	YTD Actual	Estimated Actual
		\$		\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)		3,009,448	2,930,453	2,930,453
Revenue from Operating Activities				
General Purpose Funding (Excluding General Rates)	2	832,554	514,864	740,626
Governance	5	49,000	13,893	25,000
Law, Order & Public Safety	9	180,000	368,484	606,148
Health	15	18,000	16,027	18,000
Education & Welfare	19	52,278	25,000	77,278
Housing	23	6,080	4,300	6,080
Community Amenities	25	2,420,027	2,010,872	2,230,881
Recreation & Culture	34	338,400	179,128	366,984
Transport	42	187,690	180,568	187,690
Economic Services	47	509,224	96,654	539,224
Other Property & Services	52	21,000	152,207	421,000
Total Revenue		4,614,253	3,561,995	5,218,911
Expenditure from Operating Activities				
General Purpose Funding	2	(67,475)	(43,870)	(67,475)
Governance	5	(806,681)	(259,486)	(789,381)
Law, Order & Public Safety	9	(979,682)	(392,875)	(1,124,369)
Health	15	(215,348)	(101,932)	(215,348)
Education & Welfare	19	(121,159)	(17,540)	(146,159)
Housing	23	(6,777)	(3,715)	(6,777)
Community Amenities	25	(3,263,551)	(2,211,874)	(3,389,645)
Recreation & Culture	34	(3,718,900)	(2,051,206)	(3,713,487)
Transport	42	(4,017,614)	(1,323,212)	(4,017,614)
Economic Services	47	(1,061,848)	(499,526)	(1,061,848)
Other Property & Services	52	(1,591,144)	(1,544,848)	(1,863,143)
Total Expenses		(15,850,179)	(8,450,085)	(16,395,246)
Net Result Excluding Rates		(11,235,926)	(4,888,090)	(11,176,335)
Operating Activities excluded				
(Profit)/Loss on Asset Disposals		(6,298)	0	(7,122)
Movement in Deferred Pensioner Rates		0	0	0
Movement in Employee Benefit Provisions		0	0	0
Movement in Contract Liabilities (Grant Revenue & JTPS)		0	0	0
Depreciation of Assets		2,769,370	0	2,769,370
Net Non-Cash Operating Activities		2,763,072	0	2,762,248
Amount attributable to Operating Activities		(8,472,854)	(4,888,090)	(8,414,087)
INVESTING ACTIVITIES				
Non-operating Grants, Subsidies and Contributions		1,863,612	0	1,554,402
Purchase of Land Held for Resale		0	0	0
Purchase of Land & Buildings		(74,500)	4,170	(94,500)
Purchase of Plant & Equipment	} Property, Plant & Equipment	0	0	0
Purchase of Motor Vehicles		(962,500)	0	(962,500)
Purchase of Furniture & Fittings		0	0	0
Infrastructure Assets		(2,976,663)	(859,407)	(2,521,463)
Advances to Community Groups		0	0	0
Payments for financial assets at amortised cost - self supporting loans		(500,000)	(500,000)	(500,000)
Proceeds for Disposal of Assets		40,000	0	40,000
Amount attributable to Investing Activities		(2,610,051)	(1,355,237)	(2,484,061)
FINANCING ACTIVITIES				
Repayment of Debentures		(210,322)	0	(180,094)
Proceeds from New Debentures		500,000	500,000	500,000
Lease Principal Repayments		(33,502)	0	(33,502)
Proceeds from Self-Supporting Loans		25,623	0	25,623
Transfers to Cash Backed Reserves (restricted assets)		(778,929)	0	(778,929)
Transfers from Cash Backed Reserves (restricted assets)		897,500	0	897,500
Amount attributable to Financing Activities		400,370	500,000	430,598
Budget Deficiency before General Rates		(10,682,535)	(5,743,327)	(10,467,550)
Estimated amount to be Raised from General Rates		7,699,585	7,699,585	7,699,585
Net current assets at end of financial year - Surplus/(Deficit)		26,498	4,886,711	162,488



SHIRE OF COLLIE

**STATEMENT OF FINANCIAL ACTIVITY
for the Month of February 2025**

INCOME STATEMENT - By Nature	Budget 2024/25	YTD Budget 2024/25	YTD Actual 2024/25	Forecast 2024/25	YTD Variance	% Variance
OPERATING ACTIVITIES						
Revenue from Operating Activities						
Rates	7,700,592	7,700,308	7,699,582	7,700,592	(726)	-0.01%
Rates excluding general rates						
Grants, subsidies and contributions (other than capital grants, subsidies and contributions)	1,489,118	1,220,207	765,858	1,915,262	(454,349)	-37.24%
Fees and charges	2,801,620	1,856,120	2,411,193	2,658,520	555,073	29.91%
Interest earnings	328,928	215,108	145,717	237,000	(69,391)	-32.26%
Other revenue	-	-	57,443	400,000	57,443	
Profit on asset disposals	7,122	7,122	-	7,122	(7,122)	
	12,327,380	10,998,865	11,079,793	12,918,496		
Expenditure from Operating Activities						
Employee costs	(6,915,000)	(4,685,164)	(4,760,303)	(7,166,088)	(75,139)	-1.60%
Materials and contracts	(5,027,536)	(3,411,273)	(2,958,725)	(5,343,527)	452,548	13.27%
Utility charges (electricity, gas, water etc.)	(620,000)	(426,322)	(316,835)	(621,355)	109,487	25.68%
Depreciation on non-current assets	(2,769,370)	(1,877,654)	-	(2,769,370)	1,877,654	100.00%
Finance costs	(52,540)	(40,156)	(34,154)	(52,540)	6,002	14.95%
Insurance expenses	(357,251)	(242,826)	(358,786)	(327,587)	(115,960)	-47.75%
Other expenditure	(114,780)	(76,504)	(20,062)	(114,779)	56,442	73.78%
Loss on asset disposal	-	-	-	-	-	
	(15,856,477)	(10,759,899)	(8,448,865)	(16,395,246)		
Non-Cash amounts excluded from Operating Activities	2,769,370	1,842,048	-	2,762,248	(1,842,048)	100.00%
ACTIVITES ATTRIBUTED TO OPERATING ACTIVITIES	(759,727)	2,081,014	2,630,927	(714,502)		
INVESTING ACTIVITIES						
Inflows from Investing Activities						
Capital grants, subsidies & contributions	1,863,612	1,397,712	180,568	1,554,402	(1,217,144)	-87.08%
Proceeds from disposal of assets	40,000	-	-	40,000	-	
Proceeds from financial assets at amortised cost - advance and self supporting loan	12,081	-	-	25,623	-	
	1,915,693	1,397,712	180,568	1,620,025		
Outflows from Investing Activities						
Payments for property, plant & equipment	(1,019,500)	(691,333)	4,170	(1,057,000)	695,503	100.60%
Payments for construction infrastructure	(2,994,163)	(1,984,442)	(859,407)	(2,521,463)	1,125,035	56.69%
Payments for financial assets at amortised cost - advance and self supporting loan	(500,000)	(500,000)	(500,000)	(500,000)	-	0.00%
	(4,513,663)	(3,175,775)	(1,355,237)	(4,078,463)		
Non-Cash amounts excluded from Investing Activities	-	-	-	-	-	
ACTIVITES ATTRIBUTED TO OPERATING ACTIVITIES	(2,597,970)	(1,778,063)	(1,174,669)	(2,458,438)		
FINANCING ACTIVITIES						
Inflows from Financing Activities						
Proceeds from new borrowings	500,000	500,000	500,000	500,000	-	0.00%
Transfers from reserve accounts	897,500	-	-	897,500	-	
	1,397,500	500,000	500,000	1,397,500		
Outflows from Financing Activities						
Repayment of borrowings	(210,322)	(140,215)	-	(180,094)	140,215	100.00%
Payments for principal portion of lease liabilities	(33,502)	(22,335)	-	(33,502)	22,335	100.00%
Transfers to reserve accounts	(778,928)	-	-	(778,929)	-	
	(1,022,752)	(162,550)	-	(992,525)		
ACTIVITES ATTRIBUTED TO FINANCING ACTIVITIES	374,748	337,450	500,000	404,975		
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	3,009,447	3,009,447	2,930,453	2,930,453		
Amount attributable to Operating Activities	(759,727)	2,081,014	2,630,927	(714,502)	549,913	26.43%
Amount attributable to Investing Activities	(2,597,970)	(1,778,063)	(1,174,669)	(2,458,438)	603,394	33.94%
Amount attributable to Financing Activities	374,748	337,450	500,000	404,975	162,550	48.17%
Surplus or deficit at the end of the financial year	26,498	3,649,848	4,886,711	162,488	1,236,863	33.89%





Shire of
Collie

**Ordinary Council Meeting
11 February 2025**

Appendix 19.1.A

Motions – Closed since last meeting

Resolution	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9539	11-Feb-25	12.3	Attraction and Retention Packages for Regional Child Care Workers Funding	That Council: a) notes the funding grant agreement between the Shire of Collie and the Department of Communities for the Collie Childcare Workforce Program; and b) approves the increase in the budget allocations for Care of Families and Children Early Childhood Development Grant income by \$25,000 (COA 8250) and Care of Families and Children Early Childhood Development operating expenditure by \$25,000 (COA 8150).	Closed since last meeting	DCS	
9499	12-Nov-24	15.1	Variation to Policy CS2.2 – Purchase of Gift	That the Council endorse the purchase of a severance gift valued at \$350 for the Acting Chief Executive Officer/Director of Development Services in recognition of his service to the Shire of Collie.	closed since last meeting	DCS	
9498	12-Nov-24	12.2	Financial Management Report – September 2024	That Council accept the Financial Management Report for September 2024 as presented in Appendix 12.2.A.	closed since last meeting	DCS	
9497	12-Nov-24	12.1	Accounts Paid – October 2024	That Council accepts the list of accounts as presented in Appendix 12.1.A totalling \$1,036,571.62 authorised and paid in October 2024.	Closed since last meeting	DCS	
9486	8-Oct-24	12.2	Financial Management Report – August 2024	That Council accept the Financial Management Report for August 2024 as presented in Appendix 12.2.A.	Closed since last meeting	DCS	
9485	8-Oct-24	12.1	Accounts Paid – September 2024	That Council accepts the list of accounts as presented in Appendix 12.1.A totalling \$791,562.39 authorised and paid in September 2024.	Closed since last meeting	DCS	
9479	24-Sep-24	5.1	Adoption of 24/25 Budget	Pursuant to Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulation 1996, Council adopts the budget contained in Appendix 5.1.A for the Shire of Collie for the 2024/25 financial year which includes the following: <ul style="list-style-type: none"> • Statement of Comprehensive Income by Nature and Type • Statement of Cash Flows • Statement of Financial Activity • Notes to the budget 2. For the purpose of yielding the deficiency disclosed by the Budget for 2024/25 in 1 above, and pursuant to Section 6.32, 6.34 and 6.34 of the Local Government Act 1995, the Shire of Collie imposes the following general rates and minimum payments on Gross Rental and Unimproved Values a. General Rates <ul style="list-style-type: none"> • Gross Rental Value 0.08228 cents in the dollar • Unimproved Value 0.5070 cents in the dollar b. Minimum Payments <ul style="list-style-type: none"> • Gross Rental Value (Developed) \$1,230 • Gross Rental Value (Vacant) \$992 • Unimproved Value \$992 3. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64 (2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment in full by instalments: a. Option 1 – payment in full of rates and charges made on or before 15 November 2024 b. Option 2 - four instalments • First instalment to be made on or before 15 November 2024	Closed since last meeting	DCS	

Resolution	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
				<ul style="list-style-type: none"> • Second instalment to be made on or before 17 January 2025 • Third instalment to be made on or before 21 March 2025 • Fourth instalment to be made on or before 23 May 2025 <p>4. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, Council adopts an instalment administration charges where the owner has elected to pay rates and service charges through an instalment option of \$6 for each instalment after the initial instalment is paid.</p> <p>5. Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 5% where the owner has elected to pay rates and service charges through an instalment option.</p> <p>6. Pursuant to Section 6.51 (1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, Council adopts an interest rate of 10% for rates and service charges and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.</p> <p>7. Pursuant to Section 6.16 of the Local Government Act 1995 and other relevant legislation, Council adopts the Fees and Charges contained in Appendix 5.1.A for the Shire of Collie for the 2024/25 financial year.</p> <p>8. In accordance with the Local Government Act 1995, Local Government (Financial Management) Regulation 1996 and the Salaries and Allowance Act 1975, Council adopts:</p> <ul style="list-style-type: none"> a. Annual attendance fees of \$9,152 per elected member b. Annual ICT allowance of \$686 per elected member c. Annual Shire President allowance of \$8,320 and d. Annual Deputy Shire President allowance of \$2,080 <p>9. In accordance with Regulation 34(15) of the Local Government (Financial Management) Regulations 1996, the level to be used in statements of financial activity in 2024/25 for reporting material variance shall be 10% or \$10,000, whichever is the greater.</p>			

Resolution	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9494	17-Sep-24	5.1	Draft Budget for the 2024/25 Financial Year	That Council endorses the 2024/25 draft budget, as presented in Appendix 5.1.A, subject to the following alterations, for the purpose of preparing the 2024/25 Annual Statutory Budget for adoption: a) Decrease of \$5,000 to the amount shown for cemetery drainage, due to correction, b) Decrease of \$8,000 to the amount shown for maintenance of the Margaretta Wilson Centre, due to correction; c) Decrease of \$10,000 to audit costs; d) Increase of \$10,000 to the contribution to the Visitor Centre; e) Increase of \$2,000 to the contribution to the Museum; f) Increase of \$10,000 to maintenance of public ablutions; g) Increase of \$7,000 to digitisation of historical records; h) Inclusion of \$12,000 for repairs and refurbishment to the administration office; i) Inclusion of \$15,000 for repairs to infrastructure at the cemetery; j) Inclusion of \$4,500 for park infrastructure in Cardiff; k) Removal of \$2,000 contribution to FestivArty; l) Inclusion of \$2,000 contribution to PCYC safeSPACE program; m) Inclusion of \$1,000 contribution to Collie Church of Christ youth program; n) Inclusion of \$29,000 income from costs o) Increase of \$6,957 to the amount to be raised from rates to \$7,700,592 being an increase of 6% to the amount included in the 2023/24 budget.	Closed since last meeting	DCS	
9471	10-Sep-24	12.4	Sports Awards Selection Panel	That Council appoint Hayley Digney and Carissa Page to the Shire of Collie Sport Awards Selection Panel for a term of four years.	Closed since last meeting	DCS	
9470	10-Sep-24	12.3	Extraordinary Election	That Council 1. declare the date of the extraordinary election as Thursday 5 December 2024; 2. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and 3. decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election.	Closed since last meeting	DCS	
9469	10-Sep-24	12.3	Extraordinary Election	That Council 1. declare the date of the extraordinary election as Thursday 5 December 2024; 2. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and 3. decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a postal election.	Closed since last meeting	DCS	





Shire of
Collie

**Ordinary Council Meeting
11 February 2025**

Appendix 19.1.B

Motions – Open

Resolution	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9558	11-Mar-25	10.2	Audit Committee Meeting – 11 March 2025	That Council support the Audit Committee’s request to receive a report on the current Water Corporation water consumption invoices and locations to assess whether seasonal water consumption or leakage is the cause of current expenditure levels.	Open	DCS	
9540	11-Feb-25	12.4	2025 Ordinary Election of Councillors	That Council: 1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election together with any other elections or polls which may be required; and 2. decide, in accordance with section 4.61(2) of the Local Government Act 1995, that the method of conducting the election will be as a Postal election.	Open	DCS	
9507	10-Dec-24	12.4	Collie Community Broadcasting Association – Request for Variation to Permitted Use	That subject to Ministerial consent, Council: 1. approve a variation, to the permitted use of the lease with the Collie Community Broadcasting Association Inc. (portion of Reserve 31879) from “activities consistent with community broadcasting” to “activities consistent with community media”; and 2. authorise the Shire President and the Chief Executive Officer to sign and affix the common seal to a lease variation document	Open	DCS	
9260	12-Sep-23	15.1	Acknowledgement of Country	That Council review and amend Policy CS 4.6: • Provide direction and guidance to Councillors and officers of the Shire of Collie as to when Welcome to and Acknowledgement of Country should be included at meetings and functions; and • Ensure that an Acknowledgement of Country is included on the Shire website and in significant corporate documents and publications.	Open	DCS	An Acknowledgement of Country is on website and in major reports currently. Survey provided to elected members. Collated responses to guide policy
8952	08-Feb-22	20.2	Disposal of Property to Recover Rates (3 Year Process)	That Council resolve by Absolute Majority to enact Section 6.64 (1) (b) of the Local Government Act 1995 to sell the parcel of land attached to Assessment 37 (23 Clifton Street, COLLIE WA 6225) due to non-payment of rates and services for a period of three years or more.	Open	FM	Pending further legal action
8775	13-Jul-21	12.8	Buckingham Hall Training Project Proposal	That Council resolve to collaborate with the Heritage Skills Association WA to call for Expressions of Interest for the future use of the site.	Open	DCS	