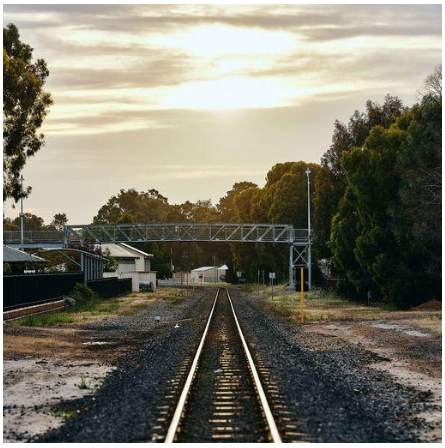
MINUTES

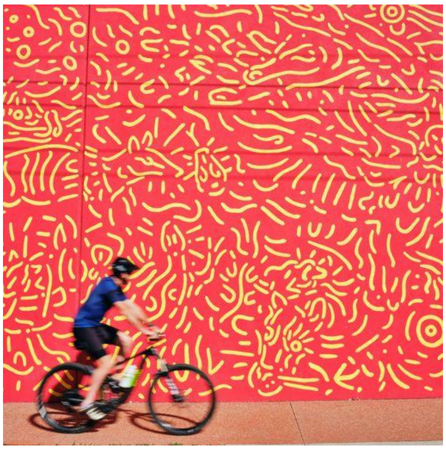
of the

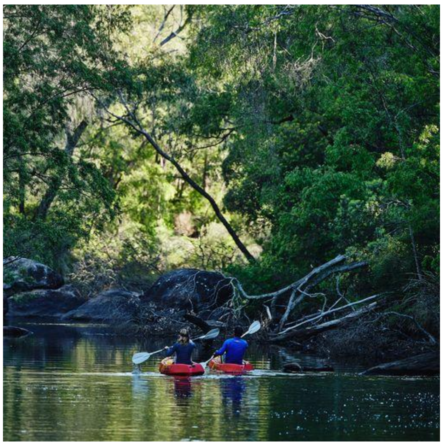
ORDINARY MEETING OF COUNCIL

held on

Tuesday, 14 October 2025







Our Vision

Collie - *A progressive community, rich in opportunities and*

as diverse as its heritage and landscape.

Our Values

The core values at the heart of the Council's commitment to the community are:

I*ntegrity*

T*ransparency*

A*ccountability*

C*ollaboration*

R*espect*

Our Commitment to Community

We will *lead the delivery of our vision*

We will *support local business wherever possible*

We will *consult and engage with our community on issues that affect them*

We will *encourage, welcome and value feedback*
We will *encourage, support and advocate for our community*

Acknowledgement of Country

The Shire of Collie acknowledges the Traditional Custodians of the land, the Wiilman and Kaniyang people of the Noongar Nation, and pays our respects to Elders, past, present and emerging. We thank them for the contributions they have made to life in the Shire of Collie and to this region.

Contents

Minutes of the Ordinary Meeting of the Collie Shire Council held in the Council Chambers, 87 Throssell Street Collie, on Tuesday, 14 October 2025.

The Shire President declared the meeting open at 7:02pm and welcomed councillors, staff, press and those attending as public gallery.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Ian Miffling OAM JP	Councillor (Presiding Member)
	Joe Italiano	Councillor (Deputy Presiding Member)
	Leonie Burton	Councillor (via Teams)
	Gary Faries	Councillor
	Dale Hill-Power JP	Councillor
	John Kearney	Councillor
	Brett Hansen	Councillor
	Paul Moyses	Councillor
	Shane Sadlier	Councillor
	Michelle Smith	Councillor
	Phil Anastasakis	Chief Executive Officer
	Xandra Curnock	Director Corporate and Community Services
	Scott Geere	Director Operational Services
	Alex Wiese	Director Development Services
	Nicole Wasmann	Governance Coordinator

APOLOGY: Nil.

VISITORS: Nil.

PRESS: 1 member of the press attended

GALLERY: 1 member of the public attended

1.1 Councillors granted Leave of Absence at previous meeting/s

Nil.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council

Nil.

1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council

Nil.

2. PUBLIC QUESTION TIME

Nil.

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. DISCLOSURE OF FINANCIAL INTEREST

The Chief Executive Officer advised that Disclosures of Interest had been received from Councillors/staff as listed below:

Councillor/staff	Agenda Item	Disclosure
Cr Smith	Item 20.2 – Renergi Project Update.	Financial – Leases residential property to Directors.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

20.1 2025/2026 Pool Season

20.2 Renergi Project Update

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Nil.

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

8.1 Ordinary Council Meeting – 9 September 2025

Officer's Recommendation/Council Decision: ***Resolution: 9659***

Moved: ***Cr Faries*** ***Seconded:*** ***Cr Moyses***

That Council confirms the Minutes of the Shire of Collie Ordinary Meeting of Council held on 9 September 2025.

Carried:10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil.

10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

10.1 Bush Fire Advisory Committee – 4 September 2025

Officer's Recommendation/Council Decision: ***Resolution: 9660***

Moved: ***Cr Hill-Power*** ***Seconded:*** ***Cr Sadlier***

That Council receives the Minutes of the Bush Fire Advisory Committee Meeting.

Carried:10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Officer's Recommendation/Council Decision: ***Resolution: 9661***

Moved: ***Cr Faries*** ***Seconded:*** ***Cr Moyses***

That Council

1) *Resolves to appoint the below officers to the Shire of Collie bushfire brigades for the 2025/26 season in accordance with Part 4 of the Shire of Collie Bush Fire Brigades Local Law 2017:*

Allanson Bush Fire Brigade
Captain – Julian Martin
1st Lieutenant – Rick Kenyon
2nd Lieutenant - Keegan Wells
3rd Lieutenant – Michael Currie
Secretary – Greg Salter
Treasurer – Heather Salter
Training Coordinator – Heather Salter
Maintenance Officer – Luke Horridge

Collie Burn Cardiff Bush Fire Brigade
Captain – Shannon Proudfoot
1st Lieutenant – Trevor Shepherdson
2nd Lieutenant – Paul Dent
Secretary/Treasurer – Andrew Cayzer
Training Officer – Trevor Shepherdson
Equipment Officer – Paul Dent

Collie Preston Bush Fire Brigade
Captain – Declan Rochester
1st Lieutenant – Maree Kellow
2nd Lieutenant – Oliver Menzies
3rd Lieutenant – Brenton Ingram
Secretary/Treasurer – Douglas Datson
Equipment Officer – Colin Mackey

<u>Harris River Bush Fire Brigade</u>
Captain – Archie Boyle
1st Lieutenant – Alex Price
2nd Lieutenant – Craig Martin
Secretary/Treasurer – Rob Head
Training Officer – Archie Boyle
Equipment Officer – Michael Hart

<u>Worsley Bush Fire Brigade</u>
Captain – Steven Melvin
1st Lieutenant – John Mattaboni
Secretary – Marg Robinson
Treasurer – Kelly Muhleisen
Training Officer – Ben Syme
Equipment Officers – John Mattaboni and Rob Rosconi

2) *Resolves to appoint the following personnel and staff to the positions of Fire Control Officer for the 2025/26 Bushfire season in accordance with the Bush Fire Act 1954.*

Kohdy Flynn – Allanson/CESM
Declan Rochester – Collie Preston
Graham Genev – Worsley
Shaun Partyka – Shire Senior Ranger
Alyce Russell – Shire Community Ranger
Michael Hart – Harris River
Neil Waywood – Collieburn Cardiff
Shane Hickson – Collie VFRS
Terry Hunter – Collieburn Cardiff
Julian Martin – Shire of Collie
Melissa Howard – Shire of Collie BRMC
Brad Morgan – Dual FCO – Shire of Collie/Boddington
Alex Wiese – Shire of Collie Director of Development Services
Dallas Brennan – Shire of Collie Community Ranger.

Carried: 10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

11. CEO REPORTS

11.1 Review of Terms of Reference for the Events & Awards Reference Group	
Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation:	*Local Government Act 1995*
File Number:	GOV/137
Appendices:	Appendix 11.1.A – CP1-021 – Council Committees, Working Groups, Reference Groups and External Committees Policy
Voting Requirement:	Simple Majority

Report Purpose

At the 9 September 2025 Council meeting, a report was presented on the Review of Council Committee Structure and Terms of Reference.

While Council adopted the new Shire of Collie Council Committees, Working Groups, Reference Groups and External Committees Policy and endorsed the template "Committee Instrument of Appointment & Terms of Reference - 2025"; Council resolved that further discussion on the Terms of Reference, including the process of appointing external representatives and the decision making process, for the Functions, Events & Awards Reference Group and associated sub groups, be considered at the October 2025 Ordinary Council Meeting.

This report summarises the proposed operation and structure of the Shire of Collie Events & Awards Reference Group following further discussion and consideration by Council officers.

Officer's Recommendation:

That Council endorse the Terms of Reference for the Shire of Collie Events & Awards Reference Group as follows:

1) *The membership shall consist of consist of the following:*
   a) *Three (3) Councillors;*
   b) *Director Corporate & Community Services;*
   c) *Community Development Officer; and*
   d) *Up to six (6) other persons (community representatives) appointed in accordance with the Terms of Reference, with four (4) members focussed on Australia Day and two (2) members focussed on sports.*
2) *The appointment of community representatives shall be by nomination and endorsed Council resolution.*
3) *Reference Group membership shall be based on a four (4) year appointment to align with elected member biennial election appointments, with a two (2) year changeover cycle to align with local government elections.*

4) *The quorum for a meeting of Reference Group is at least 50% of the number of appointed offices.*

5) *The Shire of Collie Events & Awards Reference Group Objectives are to focus on the planning and implementation of the Annual Australia Day event in Collie, with the event combining the Collie Sports Awards with Australia Day Awards, including:*

   a) *the presentation of Citizen of the Year, Young Citizen of the year, Community Group of the year and Environmental Awards; and*

   b) *the presentation of the Collie Sportsperson of the Year Awards for the annual Shire of Collie Sportsperson of the Year, Junior Sportsperson of the Year, Volunteer of the Year, Special Achievement and Wall of Champions.*

Reason for Decision Being Different to the Officer's Recommendation

Local Government (Administration) Regulations 1996 r.11 (da) require that where a Council decision is substantially different from the Officer's Recommendation that the reason be recorded.

The reason the Council decision is different to the Officer's Recommendation is that the Council were of the view that it would be beneficial to have up to eight (8), rather than six (6), community representatives and for appointments to be for a period of two (2) years rather than four (4) years.

Council Decision: ***Resolution: 9662***

Moved: ***Cr Kearney*** ***Seconded:*** ***Cr Sadlier***

That Council endorse the Terms of Reference for the Shire of Collie Events & Awards Reference Group as follows:

1) *The membership shall consist of consist of the following:*

   a) *Three (3) Councillors;*
   b) *Director Corporate & Community Services;*
   c) *Community Development Officer; and*
   d) *Up to eight (8) other persons (community representatives) appointed in accordance with the Terms of Reference, with up to four (4) members focussed on Australia Day and up to four (4) members focussed on sports.*

2) *The appointment of community representatives shall be by nomination and endorsed Council resolution.*

3) *Reference Group membership shall be based on a two (2) year appointment to align with elected member biennial election appointments, with a two (2) year changeover cycle to align with local government elections.*

4) *The quorum for a meeting of Reference Group is at least 50% of the number of appointed offices.*

5) *The Shire of Collie Events & Awards Reference Group Objectives are to focus on the planning and implementation of the Annual Australia Day event in Collie, with the event combining the Collie Sports Awards with Australia Day Awards, including:*

   a) *the presentation of Citizen of the Year, Young Citizen of the year, Community Group of the year and Environmental Awards; and* *b) the presentation of the Collie Sportsperson of the Year Awards for the annual Shire of Collie Sportsperson of the Year, Junior Sportsperson of the Year, Volunteer of the Year, Special Achievement and Wall of Champions.*

Carried: 10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Background:

At the 9 September 2025 Shire of Collie Council meeting, a report was presented on the outcome of a review of the Council Committee Structure and Terms of Reference. Recognising that all existing Council Committees / Groups are disbanded on the 18 October 2025 to align with the local government elections, the report introduced a template "Committee Instrument of Appointment & Terms of Reference - 2025".

These Terms of Reference determine the objectives and purpose of each Committee and will be utilised when Committees are re-formed after the local government elections. The report also recommended when and for what purpose Working Groups and Reference Groups should be established.

The report introduced a new Shire of Collie Council Committees, Working Groups, Reference Groups and External Committees Policy (refer to Attachment 11.1.A) to clarify the differing roles, composition and administration of:

- Council Committees
- Operational Working Groups
- Community Project Reference Groups
- External Committees / Groups.

Council subsequently resolved to:

a) adopt Policy CP1-021 Council Committees, Working Groups, Reference Groups and External Committees Policy;

b) endorses the template "Committee Instrument of Appointment & Terms of Reference - 2025"; and

c) endorses the Terms of Reference for the various Shire of Collie Committees.

Council also resolved *that the Terms of Reference, including the process of appointing external representatives and the decision making process, for the Functions, Events & Awards Reference Group and associated sub groups, be considered at the October 2025 Ordinary Council Meeting.*

Statutory and Policy Implications:

The following *Local Government Act 1995* requirements apply to the business before Council in relation to committees.

Local Government Act 1995

Subdivision 2 — Committees and their meetings

5.8. Establishment of committees

A local government may establish committees of 3 or more persons to assist the council.*

** Absolute majority required.*

Note for this section: A local government may delegate powers and duties to a committee under section 5.16.

[Section 5.8 inserted: No. 47 of 2024 s. 38.]

5.9. Committees, types of

(1) In this section —

other person *means a person who is not a council member or an employee.*

(2) A committee is to comprise —

(a) council members only; or

(b) council members and employees; or

(c) council members, employees and other persons; or

(d) council members and other persons; or

(e) employees and other persons; or

(f) other persons only.

5.10. Appointment of committee members

(1) A committee is to have as its members —

(a) persons appointed by the local government to be members of the committee (other than those referred to in paragraph (b)); and*

(b) persons who are appointed to be members of the committee under subsection (4) or (5).

** Absolute majority required.*

(2) …….

5.11A. Deputy committee members

(1) The local government may appoint a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.*

** Absolute majority required.*

(2) …….

5.11. Committee membership, tenure of

(1) Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —

(a) the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or

(b) the person resigns from membership of the committee; or

(c) the committee is disbanded; or

> (d) *the next ordinary elections day,*
>
> *whichever happens first.*
>
> (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
>
> (a) *the term of the person's appointment as a committee member expires; or*
>
> (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
>
> (c) *the committee is disbanded; or*
>
> (d) *the next ordinary elections day,*
>
> *whichever happens first.*

Budget Implications:

The administration of Council Committees requires significant resources to prepare agenda's, notes, reports and minutes. In addition to the administration, staff time is also taken up with queries from Committee members, attendance to meetings and workshops.

At some meetings up to five staff members may be in attendance. Where a Committee meets 4 times a year, it is estimated that the administration could cost as much as $15,000 per annum in staff productivity and time.

It is therefore important that Committees are run efficiently and effectively to assure maximum benefit is achieved, and the attendance at Committees by Councillors and community members is optimised.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements:

Not applicable.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Outcome:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategy:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

Guided by the principles of good governance, Council has established an "Instrument of Appointment & Terms of Reference" for most of the Committees that it is responsible for administering. The majority of these Terms of Reference were established and formally adopted by Council in 2012, and have determined the objectives and purpose of each Committee. A copy of these original 2012 "Instrument of Appointment & Terms of Reference" is provided in Attachment 2.

Comment:

Community Project Reference Groups

- **Shire of Collie Events & Awards Reference Group**

  While the Shire's House Panel is currently inactive, it is proposed to reconstitute this Panel as the Shire of Collie Events & Awards Reference Group.

  The re-formed Shire of Collie Events & Awards Reference Group is proposed to be made up of three (3) Councillors; Director Corporate & Community Services; Community Development Officer; and up to six (6) other persons (community representatives) appointed in accordance with the Terms of Reference, with four (4) members focussed on Australia Day and two (2) members focussed on sports.

  The function of the Shire of Collie Events & Awards Reference Group is:

  - To facilitate Australia Day as a community day of celebration within the Shire of Collie.
  - To coordinate and select the annual Shire of Collie Citizen of the Year, Young Citizen of the Year, Community Group of the Year and Environmental Award, and any other awards that the Collie Shire Council may determine to present on Australia Day.
  - To coordinate and select the annual Shire of Collie Sports Awards recipients for Sportsperson of the Year, Junior Sportsperson of the Year, Volunteer of the Year, Special Achievement and Wall of Champions.

  The Events & Awards Reference Group will consider the various award recipients at meetings convened and administered by the Community Development Coordinator. Once recommended award recipients are identified, the Community Development Coordinator through the Director Corporate & Community Services will provide a Behind Closed Doors report to Council to enable Council to consider and endorse the recommendation, with the names withheld from the resolution.

  The planning and delivery of civic receptions and other similar civic functions is an administrative function that is allocated to the Executive Assistant, who supports the Shire President and Chief Executive Officer with events and civic functions.

12. OPERATIONAL REPORTS

12.1 MRWA Route Determination Application – Gastaldo Road	
Reporting Department:	Chief Executive Office
Reporting Officer:	Scott Geere – Director Operations
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	*Local Government Act 1995 and Main Roads Act 1930*
File Number:	TAT/004
Appendices:	Nil.
Voting Requirement	Simple Majority

Report Purpose

To seek Council's endorsement of a request from Main Roads Western Australia for comment on a proposed modification to the Restricted Access Vehicle (RAV) Network on Gastaldo Road, involving an upgrade from Tandem Drive 6, Tri Drive 1, PBS Level 2B to PBS Tier 2 Level 2B (PBSTD2B)

Officer's Recommendation/Council Decision: ***Resolution: 9663***

Moved: ***Cr Faries*** ***Seconded:*** ***Cr Italiano***

That Council endorses the proposed modification to the Restricted Access Vehicle (RAV) Network on Gastaldo Road, as referred by Main Roads Western Australia, upgrading access from Tandem Drive Level 6, Tri Drive Level 1, PBS Level 2B to PBS Tier 2 Level 2B (PBSTD2B), noting that the change represents a minor increase in vehicle length and mass and is consistent with the road's existing industrial use and infrastructure standard.

Carried: 10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Council discussed the speed zone adjacent to the Worsley Bush Fire Brigade facility and nearby properties.

Council Decision: ***Resolution: 9664***

Moved: ***Cr Hill-Power*** ***Seconded:*** ***Cr Italiano***

That Council approach Main Roads Western Australia to request the relocation of the 80km speed sign on Gastaldo Road from SLK 0.65 to SLK 2.35.

Carried: 10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Background:

Main Roads Western Australia (MRWA) has referred an application from QUBE Logistics to the Shire of Collie for comment regarding a proposed modification to the Restricted Access Vehicle (RAV) network on Gastaldo Road.

The application seeks to amend the current network classification from Tandem Drive Level 6, Tri Drive Level 1, Performance-Based Standards (PBS) Level 2B to PBS Level 2B (Tier 2), also denoted as PBSTD2B.

The RAV network is administered by MRWA to regulate where heavy vehicles exceeding general access mass or dimension limits may operate on public roads. Each level of the network corresponds to specific vehicle configurations, axle groupings, and maximum allowable masses. Access is assessed based on the capability of the road infrastructure, intersection geometry, sight distances, and safety considerations.

- Tandem Drive (TD) Level 6: Allows operation of tandem drive prime movers towing combinations such as B-doubles or road trains up to approximately 27.5 metres in length.

- Tri Drive (TRI) Level 1: Permits vehicles with tri-drive prime movers, typically used for heavier combinations with improved traction and load distribution, up to similar dimensions.

- PBS Level 2B (PBS2B): Refers to vehicles approved under the national Performance-Based Standards scheme that meet higher safety and infrastructure performance criteria, generally up to 30 metres in length.

- PBS Tier 2 (PBSTD2B): Indicates operation under MRWA’s Tier 2 assessment framework, which applies a standardised approval for PBS 2B vehicles subject to specific route assessments confirming the road’s suitability for these larger combinations.

The proposed modification therefore seeks to extend the level of approved access for higher productivity PBS-compliant vehicles, providing greater freight efficiency subject to the Shire’s consideration of local road safety, condition, and land use compatibility.

Statutory and Policy Implications:

Main Roads Act 1930

The Main Roads Act establishes the powers and responsibilities of Main Roads Western Australia (MRWA) in relation to the control, construction, and maintenance of roads and associated infrastructure.

Local Government Act 1995

The Act requires Local Governments to ensure the provision of adequate infrastructure and services to meet community needs.

Budget Implications:

There are no direct budget implications.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)
Nil.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Outcome:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships

Relevant Precedents:
The Shire of Collie has previously provided input to Main Roads Western Australia (MRWA) on a number of RAV Network applications relating to local road access for higher productivity vehicles. In assessing such requests, the Shire has generally supported applications where:

- The proposed routes are constructed to a standard capable of safely accommodating heavy vehicle movements without undue pavement deterioration.
- There is demonstrated existing use by commercial or industrial operators generating freight traffic consistent with the vehicle class sought.
- Sight lines, intersection geometry, and road width are sufficient to allow safe operation and passing of heavy vehicles.
- Residential or sensitive land uses are not directly impacted by the increased vehicle size or frequency.

Past approvals have included similar RAV Network upgrades on industrial access roads such as Preston Road, Coalfields Highway intersections, and Shotts Industrial Access, where the route primarily serviced freight and resource-related transport.

Conversely, where applications have involved routes traversing residential areas, school zones, or roads with geometric limitations, the Shire has recommended conditions or declined support pending infrastructure improvements or further MRWA assessment.

The current application for Gastaldo Road is consistent with prior requests relating to industrial access routes, and it follows the established process of MRWA seeking local government input before making a final determination on network suitability

Comment:
The proposed modification to the RAV Network for Gastaldo Road represents a minor technical change to the existing access approval.

The current network classification allows for Tandem Drive Level 6 and Tri Drive Level 1 vehicles, which generally accommodate combinations such as B-doubles and Type 1 road trains up to approximately 27.5 metres in length, with a maximum gross mass of around 87.5 tonnes.

The proposed amendment seeks to include Performance-Based Standards (PBS) Level 2B (Tier 2) vehicles, which typically allow for combinations up to approximately 30.0 metres in length and a maximum gross mass of up to 90.5 tonnes, depending on vehicle configuration.

These vehicles operate under the PBS scheme, which requires higher safety and performance standards—such as improved braking, cornering, and tracking capabilities—compared to conventional RAV combinations.

Gastaldo Road services an industrial area and is constructed to a standard capable of supporting heavy vehicle operations. The marginal increase in allowable vehicle length and mass is not expected to have any material impact on pavement condition, safety, or traffic operations. The change primarily provides for greater freight efficiency for compliant operators while maintaining equivalent or improved vehicle performance outcomes.

Accordingly, the proposed modification is considered a minor upgrade consistent with existing road use and is supported by the Shire of Collie, subject to Main Roads Western Australia confirming that all safety and infrastructure assessment criteria are met

13. DEVELOPMENT SERVICES REPORTS

Nil.

14. CORPORATE SERVICES REPORTS

Cr Burton left the meeting at 7:34pm.

14.1 Financial Management Report – August 2025	
Reporting Department:	Corporate Services
Reporting Officer:	Geoff Lawrence – Finance and Business Excellence Coordinator
Accountable Manager:	Xandra Curnock – Director Corporate and Community Services
Legislation	*Local Government Act 1995 & Financial Management Regulations 1996*
File Number:	FIN/024
Appendices:	Appendix 14.1.A – Financial Report – August 2025
Voting Requirement	Simple Majority

Report Purpose

To provide a summary of the financial position for the Shire of Collie for the month ending 31 August 2025.

Officer's Recommendation/*Council Decision:* ***Resolution: 9665***

Moved: ***Cr Italiano*** ***Seconded:*** ***Cr Sadlier***

That Council receive the Financial Management Reports for August 2025 as presented in Appendix 14.1.A..

Carried: 9/0

For: *Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* (Regulations), the Shire is required to prepare a monthly Statement of Financial Activity and Statement of Financial Position each month. Refer to Appendix 14.1.A.

Statutory and Policy Implications:

Local Government Act 1995

6.4. Financial Report

(1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

(2) The financial report is to —

(a) be prepared and presented in the manner and form prescribed; and

(b) contain the prescribed information.

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation—

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).

(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.

(2) Each statement of financial activity is to be accompanied by documents containing

(a) deleted

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown according to nature and type classification.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and

(b) recorded in the minutes of the meeting at which it is presented.

Local Government (Financial Management) Regulations 1996

35. Financial position statement required each month

(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —

(a) the financial position of the local government as at the last day of the previous financial year; or

(b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

(2) A statement of financial position must be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and

(b) recorded in the minutes of the meeting at which it is presented.

Budget Implications:

The monthly Financial Management Report provides Council with an overview of budget compared to actual expenditure and revenue.

Future reports will include financial forecasts to the end of the financial year to enable employees to closely monitor revenue and expenditure and provide up to date forecasts for the end of the financial year. This will provide more accurate budget monitoring, assist the mid-year budget review analysis, and will form a solid foundation for the estimated Surplus/(Deficit) at 30 June, which informs the future Budget and Long Term Financial Plan development process.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)

Nil.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:
Each month Council is presented a monthly Financial Management Report.

Comment:
The financial statements provided in Appendix 14.3.A reports on the following information for the reporting period:

- Statement of Comprehensive income by Nature
- Statement of Comprehensive income by Program
- Statement of Financial Activity
- Explanation of material variances on the Statement of Financial Activity
- Statement of Financial Position
- Supplementary notes

The Statement of Financial Activity provides Elected Members with a high level oversight of operating and capital revenues and expenditures. It is also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, for the 2025/26 period a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or $50,000, whichever is the greater.

For the period 1 July 2025 to 31 August 2025:

- Income is over budget by 1.05%; and
- Expenditure is under budget by 26.76%.

Commentary in relation to these variances is provided at nature and type level. A nil variance means that the year-to-date actual value is identical to the year-to-date budget estimate. Comments are therefore provided where the variance's value is >10% or >$50,000 under or over budget.

Summary of Material Variances

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
Other revenue Mainly relates to workers compensation reimbursements. Timing variance that will be cleared by year end.	78,082	138.10%	▲
Expenditure from operating activities			
Materials and contracts This is a timing variance across a range of areas, including waste refuse , recycling and organics ($320k) road maintenance ($71k), parks maintenance ($47k), vehicle costs ($23k), ICT administration ($20k), and other maintenance items such as public toilets, building facilities and depot operations. In addition, contractors for a number of programmed maintenance works are yet to be appointed, with only materials purchased to date. Combined with a reduced internal workforce, a lower volume of works has been delivered than originally anticipated at this stage of the year. It is expected that expenditure will increase in the coming months as contractor appointments are finalised and programmed maintenance activities progress, bringing actuals closer in line with budget by year end	617,756	69.49%	▲
Insurance Timing variance, will be cleared by year end	59,798	102.57%	▲
Non cash amounts excluded from operating activities Timing variance, will be cleared by year end	(655,263)	(139.52%)	▼
Outflows from investing activities			
Acquisition of property, plant and equipment Timing variance between budget and purchase of assets	190,830	100.00%	▲
Acquisition of infrastructure Timing variance between budget and completion of projects	81,942	43.83%	▲
Surplus or deficit at the start of the financial year Higher surplus than originally anticipated due to more grants income in 2025 than originally forecast. This figure is subject to change as the June 2025 financials have not yet been audited.	446,324	471.10%	▲

Due to the need to focus on the end of 2025 financial year, the Monthly Financial Statement currently does not incorporate all of the detail anticipated in future reports.

The Financial Management Reports included in Appendix 14.1.A do not include end of year adjustments for the year ended 30 June 2025. The figures presented are unaudited and subject to change.

Cr Burton returned to the meeting at 7:36pm.

14.2 Accounts Paid – 16 August 2025 to 15 September 2025	
Reporting Department:	Corporate Services
Reporting Officer:	Karen Rushton – Finance Officer
Accountable Manager:	Geoff Lawrence – Finance and Business Excellence Coordinator
Legislation:	*Local Government Act 1995 & Local Government (Financial Management) Regulations 1996*
File Number:	FIN/024
Appendices:	Appendix 14.2.A – Accounts Paid
Voting Requirement	Simple Majority

Report Purpose

To present the accounts paid for the period 16 August 2025 to 15 September 2025.

Officer's Recommendation/*Council Decision:* ***Resolution: 9666***

Moved: ***Cr Hill-Power*** ***Seconded:*** ***Cr Kearney***

That Council receives the List of Accounts paid for the period 16 August 2025 to 15 September 2025 as presented in Appendix 14.2.A totalling $2,358,224.83.

Carried: 10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Background:

Where a Council has delegated authority to the Chief Executive Officer to make payments from the municipal or trust fund, a list of accounts paid is to be presented at the ordinary meeting each month.

In accordance with Delegation 2.2.21, the Chief Executive Officer is authorised to make payments.

Statutory and Policy Implications:

Local Government Act 1995

Local Government (Financial Management Regulations) 1996

12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(i) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

13A.Payments by employees via purchasing cards

(1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment;

(d) sufficient information to identify the payment.

(2) A list prepared under subregulation (1) must be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Council Policy

CS3.7 Payment of Creditors

5.0 List of Accounts Paid

A list of all accounts paid shall be presented to the Council within two months. The list shall comprise of details as prescribed in the WA Financial Management Regulations (1996).

Budget Implications:
All liabilities settled have been in accordance with the annual budget provisions.

Budget – Whole of Life Cost:
As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS1.7)
Nil.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:
Each month Council receives the list of accounts presented.

Comment:
A listing of payments is included in Appendix 14.3.A.

Where possible, questions on specific payments should be submitted to the Chief Executive Officer or Director Corporate and Community Services before noon on the day of the scheduled meeting. This will ensure a response can be provided at the Council Meeting.

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil.

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Shire President Cr Miffling

- 11 September – attended to Chinese Delegation reception in Council Chambers.
- 17 September – along with Deputy Shire President and CEO met for a brief catch–up with Rick Wilson MP Federal Member for O'Connor.
- 25 September – attended the presentation in the Council Chamber by Collie Senior High School students.
- 1 October – attended the dedication of improvements at Minningup Pool.
- 5 October – represented the Shire at the AusCycle mountain bike event at Wellington Dam and along with Jodie Hanns MLA assisted with the presentations at the conclusion of the event.
- 8 October – attended a meeting the District Health Advisory Committee (DHAC) at the Collie Hospital.

Deputy Shire President Cr Italiano

- 12 September – attended the presentation to the students from Kalamunda Senior High School.
- 17 September – met with Rick Wilson MP Federal Member for O'Connor.
- 25 September – Attended the presentation by the Stephen Michael Foundation.
- 26 September – Attended the Australia Day Panel Meeting
- 1 October – attended the dedication of improvements at Minningup Pool.

Cr Burton

- Cr Burton indicated that this was her last Council Meeting as she had not renominated. Cr Burton advised that she had enjoyed her time on Council and thanked Council and staff.

Cr Faries:

- 11 September – attended to Chinese Delegation reception in Council Chambers.

Cr Hansen

- Noting this was the last Council Meeting of his current term, Cr Hansen passed on his appreciation to staff and councillors.

Cr Hill-Power

- 20 September – attended the Collie Creates Gala Dinner at the Collie Art Gallery.

Cr Moyses

- 1 October – attended the dedication of improvements at Minningup Pool.

Cr Smith

- 11 September – attended to Chinese Delegation reception in Council Chambers.
- 17 September – attended a Collie Visitor Centre Committee Meeting.

- 8 October – attended a meeting the District Health Advisory Committee (DHAC) at the Collie Hospital.

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are:

- 'Closed Since Last Meeting' at Appendix 19.1.A
- 'All Open' at Appendix 19.1.B

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Council Decision: ***Resolution: 9667***

Moved: ***Cr Hansen*** ***Seconded:*** ***Cr Sadlier***

That in accordance with Section 5.23 (2) of the Local Government Act 1995, that the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to these matters:

(a) A matter affecting an employee or employees.

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

Carried: 10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Cr Burton, who had joined the meeting electronically, declared that she was able to maintain confidentiality during the closed part of this meeting and that if she was no longer able to maintain confidentiality, that she would excuse herself from the meeting.

Members of the public and the press left the meeting at 8.07pm.

20.1 2025/2026 Pool Season	
Reporting Department:	Chief Executive Office
Reporting Officer:	Xandra Curnock – Director Corporate and Community Services
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	*Local Government Act 1995*
File Number:	RCS/002
Appendices:	Confidential 20.1.A
Voting Requirement	Simple Majority

Council Decision: ***Resolution: 9668***

Moved: ***Cr Faries*** ***Seconded:*** ***Cr Smith***

That Council:

1. *Authorise entry fees to be waived for the first weekend of the Collie Mineworkers Memorial Swimming Pool 2025/26 season.*
2. *Authorise the Chief Executive Officer to determine the official opening date, based on the completion of staff training and confirmation of staffing levels.*
3. *Endorse a requirement that a minimum of two staff be rostered on whenever the pool is open to the public, to ensure the Shire is compliant with the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities.*
4. *Note the Chief Executive Officer is undertaking a review and is in contact with the Local Government Insurance Scheme with regard to the Shire's options to limit the cost of the incident to $50,000.*
5. *Authorise increased expenditure to the pool to allow for additional staffing to comply with point 3 above.*

Carried: 10/0

For: *Cr Miffling, Cr Italiano, Cr Burton, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier, Cr Smith*

Against: *Nil*

Cr Smith, having declared a Financial Interest in Item 20.2, left the meeting at 9.06pm and did not return.

Cr Burton left the meeting at 9.09pm and did not return.

20.2 Renergi Project Update	
Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	*Local Government Act 1995*
File Number:	GOV/111
Appendices:	Confidential 20.2.A
Voting Requirement	Simple Majority

Officer's Recommendation/Council Decision: ***Resolution: 9669***

Moved: ***Cr Italiano*** ***Seconded:*** ***Cr Hill-Power***

That Council:

1. *Receive the Renergi Waste to Energy Plant advice from McLeods Lawyers dated 9 October 2025.*
2. *Authorise the Chief Executive Officer to implement the Confidential recommendation contained within the 14 October 2025 Behind Closed Doors Report 20.2.*

Carried: 8/0

For: *Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier*

Against: *Nil*

Council Decision: ***Resolution: 9670***

Moved: ***Cr Hansen*** ***Seconded:*** ***Cr Kearney***

That the meeting be reopened to the public.

Carried: 8/0

For: *Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Sadlier*

Against: *Nil*

The meeting was reopened to the public at 9.20 pm. No members of the press or the public returned to the meeting.

21. CLOSE

The Shire President declared the meeting closed at 9:21 pm.