

Ordinary Council Meeting

9 December 2025

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**Shire of
Collie**

**Ordinary Council Meeting
9 December 2025**

**Appendix 8.1.A
Minutes of the
Ordinary Council Meeting
11 November 2025**



Shire of
Collie

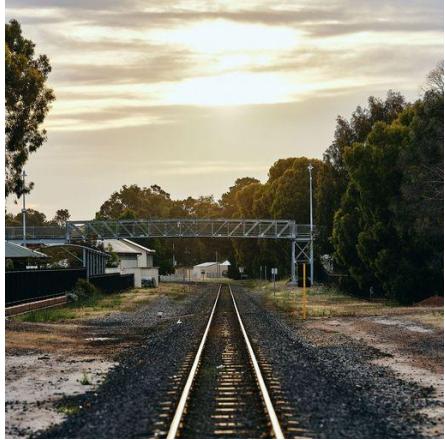
MINUTES

of the

**ORDINARY MEETING
OF COUNCIL**

held on

Tuesday, 11 November 2025



Our Vision

Collie - *A progressive community, rich in opportunities and as diverse as its heritage and landscape.*

Our Values

The core values at the heart of the Council's commitment to the community are:

Integrity

Transparency

Accountability

Collaboration

Respect

Our Commitment to Community

We will lead the delivery of our vision

We will support local business wherever possible

We will consult and engage with our community on issues that affect them

We will encourage, welcome and value feedback

We will encourage, support and advocate for our community

Acknowledgement of Country

The Shire of Collie acknowledges the Traditional Custodians of the land, the Wiilman and Kaniyang people of the Noongar Nation, and pays our respects to Elders, past, present and emerging. We thank them for the contributions they have made to life in the Shire of Collie and to this region.

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Minutes of the Ordinary Meeting of the Collie Shire Council held in the Council Chambers, 87 Throssell Street Collie, on Tuesday, 11 November 2025.

The Shire President declared the meeting open at 7:00pm and welcomed councillors, staff, press and those attending as public gallery.

1. OPENING/ATTENDANCE/APOLOGIES & LEAVE OF ABSENCE

PRESENT:	Ian Miffling OAM JP	Councillor (Presiding Member)
	Joe Italiano	Councillor (Deputy Member)
	Gary Faries	Councillor
	Dale Hill-Power JP	Councillor
	John Kearney	Councillor
	Brett Hansen	Councillor
	Paul Moyses	Councillor
	Michelle Smith	Councillor
	Rob Wells	Councillor
	Phil Anastasakis	Chief Executive Officer
	Xandra Curnock	Director Corporate and Community Services
	Scott Geere	Director Operational Services
	Alex Wiese	Director Development Services
	Nicole Wasmann	Governance Coordinator

APOLOGY: Nil.

VISITORS: Nil.

PRESS: 1 member of the press attended

GALLERY: 1 member of the public attended

1.1 Councillors granted Leave of Absence at previous meeting/s
Nil.

1.2 Councillors requesting Leave of Absence for future Ordinary Meetings of Council
Nil.

1.3 Councillors who are applying for Leave of Absence for this Ordinary Meeting of Council
Nil.

Motion of Condolence

The Shire President asked Council to consider a motion of condolence for the sad passing of senior elder Joe Northover.

Council Decision:

Resolution: 9681

Moved: Cr Kearney

Seconded: Cr Smith

That the Council expresses its deepest sympathy to the family of Joe Northover on his sad passing.

Carried: 9/0

For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.

Against: Nil

2. PUBLIC QUESTION TIME

Nil.

3. RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. DISCLOSURE OF FINANCIAL INTEREST

Nil.

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil.

6. NOTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil.

7. ITEMS BROUGHT FORWARD DUE TO INTEREST BY ATTENDING PERSONS

Nil.

8. CONFIRMATION OF THE PREVIOUS MEETINGS OF COUNCIL MINUTES

8.1 Ordinary Council Meeting – 14 October 2025

Officer's Recommendation/Council Decision:

Resolution: 9682

Moved: Cr Hill-Power

Seconded: Cr Hansen

That Council confirms the Minutes of the Ordinary Meeting of Council held on 14 October 2025.

Carried: 9/0

For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.

Against: Nil

8.2 Special Council Meeting – 21 October 2025

Officer's Recommendation/Council Decision:	Resolution: 9683
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Moved: <i>Cr Moyses</i>	Seconded: <i>Cr Hansen</i>
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That Council confirms the Minutes of the Special Meeting of Council held on 21 October 2025.

Carried: 9/0

For: <i>Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.</i>
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Against: <i>Nil</i>

9. BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil.

10. RECEIPT OF MINUTES OF COMMITTEE MEETINGS HELD SINCE THE PREVIOUS MEETING OF COUNCIL

Nil.

11. CEO REPORTS

11.1 Corporate Business Plan Quarterly Progress Report – July to September 2025	
Reporting Department:	Chief Executive Office
Reporting Officer:	Nicole Wasmann – Governance Coordinator
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	GOV/001
Appendices:	Appendix 11.1.A – Corporate Business Plan – Quarterly Progress Report, July to September 2025
Voting Requirement	Simple Majority

Report Purpose

To receive a quarterly report on the progress of actions set out in the Corporate Business Plan 2022/23 – 2026/27.

Officer's Recommendation/Council Decision: **Resolution: 9684**

Moved: *Cr Faries* **Seconded:** *Cr Moyses*

That Council receives the Corporate Business Plan Quarterly Report, July to September 2025 as contained in Appendix 11.1.A.

Carried: 9/0

For: *Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.*

Against: *Nil.*

Background:

In 2012 the Western Australian State Government introduced the Integrated Planning and Reporting Framework, requiring each Local Government to have a Strategic Community Plan, a Corporate Business Plan and other informing strategies in place to ensure the future provision of services and facilities is sustainable for local communities. The Strategic Community Plan expresses the long term aspirations of the community and is the overarching document that sets out the community's vision, aspirations and values over the next 10 years.

Council adopted its Strategic Community Plan 2022 in December 2022 and Corporate Business Plan 2022/23 – 2026/27 in March 2023. The Corporate Business Plan 2022/23-2026/27 has been reviewed and updated in April 2024 and May 2025.

The Corporate Business Plan 2022/23 – 2026/27 sets out the various actions that will give effect to the Strategic Community Plan. The two documents are structured to provide:

Strategic Community Plan:	5 Themes 9 Objectives 27 Strategic Priorities
Corporate Business Plan:	51 Action

A quarterly progress report is an effective means to update Council and the community on progress against agreed priority actions.

Statutory and Policy Implications:

Local Government Act 1995.

5.56. Planning for the future

- (1) *A local government is to plan for the future of the district.*
- (2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

Local Government (Administration) Regulations 1996

19C. Strategic Community Plans, requirements for (Act s. 5.56)

- (1) *A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.*

19DA. Corporate Business Plans, requirements for (Act s. 5.56)

- (1) *A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.*
- (3) *A corporate business plan for a district is to —*
 - (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and*
 - (b) *govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and*
 - (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*
- (4) *A local government is to review the current corporate business plan for its district every year.*

- (5) *A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.*
- (6) *A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

**Absolute majority required.*

- (7) *If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*

Budget Implications:

Resourcing to deliver on the terms of the Corporate Business Plan 2022/23 – 2026/27 are provided for in annual budget allocations.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)

The Strategic Community Plan was subject to communications through the community engagement process. This Report will be published on the Shire website.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.3	To share a quarterly achievements report against community strategic priorities.
Actions	5.1.3.1	Publish quarterly progress reports

Relevant Precedents:

The Strategic Community Plan and Corporate Business Plan are adopted in accordance with the terms of the Act and Regulations. Reporting against these plans is scheduled to occur quarterly.

Comment:

The Quarterly Report is designed to provide information on the progress of key projects in the Corporate Business Plan 2022/23-2026/27.

The Report identifies the status of each of the 51 actions for the period July to September 2025. Overall, the report shows positive progress of actions with 37 tasks recorded as on track or complete, 10 items are listed as behind target or at risk, 3 pending, 0 marked as critical and 1 as deferred or not proceeding.

Council is requested to receive the Quarterly Report.

11.2 Schedule of Ordinary Council Meetings 2026

Reporting Department:	Chief Executive Office
Reporting Officer:	Nicole Wasmann – Governance Coordinator
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	GOV/049
Appendices:	Nil.
Voting Requirement	Simple Majority

Report Purpose

For Council to determine the schedule of Ordinary Council Meetings for 2026.

Officer's Recommendation/Council Decision: **Resolution: 9685**

Moved: Cr Hill-Power

Seconded: Cr Wells

That Council:

1. *Determines that the 2026 Ordinary Meetings of Council be held at the Shire of Collie Council Chambers on the second Tuesday of each month, commencing February 2026.*
2. *Change the commencement time for 2026 Ordinary Meetings of Council to 6:00pm based on a review of local government industry best practice, with a light meal provided after the meeting.*
3. *Approves public notice requirements in accordance with the Local Government (Administration) Regulations 1996 (r.12 (1)).*

Carried: 9/0

For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.

Against: Nil

Background:

The schedule of Ordinary Council Meetings is determined prior to the end of the preceding year to allow for public notice requirements.

The Shire of Collie Ordinary Council Meetings are currently held on the second Tuesday of each month, commencing at 7:00pm, with the exception of January when no meeting is held. Meetings are held in the Council Chambers in Collie with a light meal provided at the conclusion of the meeting.

Special Meetings may be called to deal with urgent business between Ordinary Council Meetings.

Based on current arrangements, the meeting dates for 2026 would be:

- 10 February 2026
- 10 March 2026
- 14 April 2026
- 12 May 2026
- 9 June 2026
- 14 July 2026
- 11 August 2026
- 8 September 2026
- 13 October 2026
- 10 November 2026
- 8 December 2026

Statutory and Policy Implications:

The Local Government Act 1995

5.3 Ordinary and special council meetings

- (1) A council is to hold ordinary meetings and may hold special meetings.
- (2) Ordinary meetings are to be held not more than 3 months apart.

5.4 Calling council meetings

An ordinary or a special meeting of a council is to be held —

- (a) if called for by either —
 - (i) the mayor or president; or
 - (ii) at least 1/3 of the councillors,

in a notice to the CEO setting out the date and purpose of the proposed meeting; or

- (b) if so decided by the council.

Local Government (Administration) Regulations 1996

12 Publication of meeting details (Act s. 5.25(1)(g))

- 1) In this regulation —

meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.

- (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be held —
 - (a) ordinary council meetings;
 - (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.
- (3) Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government's official website as soon as practicable after the change is made.

(4) If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

Shire of Collie Standing Orders Local Law 2017

(1) Ordinary and special Council meetings are dealt with in the Act.

(2) An ordinary meeting of the Council, held on a monthly basis or otherwise as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.

(3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

Budget Implications:

Costs associated with hosting Ordinary Council Meetings in the Council Chambers are provided for in the 2025/26 Budget.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)

The schedule of meetings will be advertised on the Shire's website in accordance with statutory public notice requirements.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

The schedule of meetings for the forthcoming calendar year is determined each year.

Comment:

Holding one Ordinary Council Meeting per month, with no meeting during January, is considered sufficient for dealing with the normal business of Council.

Council may wish to consider alternative dates and times to suit the needs of the elected members and community. The below table provides the meeting schedule of other local governments in the South West region.

COUNCIL	DAY	TIME
Shire of Augusta-Margaret River	Fourth Wednesday of each month	5:30pm
Shire of Boyup Brook	Last Thursday of each month	6:00pm
Shire of Bridgetown-Greenbushes	Last Wednesday of each month	5:30pm
City of Bunbury	Meets on Tuesday every three weeks	5:30pm
City of Busselton	Second and fourth Wednesday	5:30pm
Shire of Capel	Last Wednesday of each month	6:00pm
Shire of Dardanup	Fourth Wednesday of each month	5:00pm
Shire of Donnybrook-Balingup	Fourth Wednesday of each month	5:00pm
Shire of Harvey	Fourth Tuesday of each month	4:00pm
Shire of Manjimup	Fourth Tuesday of each month	5:30pm
Shire of Nannup	Fourth Thursday of each month	4:30pm

Meeting details for committee meetings have not been determined. Dates for meetings of committees which must be open to the public, will be published on the Shire's website prior to the end of the year.

The officer's recommendation is based on a review of local government industry best practice which included a comparison of surrounding local governments, consideration of fatigue management for elected members and staff, maximising the opportunities for community members to attend, and the provision of sufficient meeting time for complex matters to be considered.

11.3 Appointment of the Presiding / Deputy Presiding Members of the Audit Risk and Improvement Committee

Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/030
Appendices:	Appendix 11.3.A – CONFIDENTIAL Candidate 1, 2 and 3 Profiles
Voting Requirement:	Absolute Majority

Report Purpose

The purpose of this report is to appoint the Independent Presiding Member and Deputy Presiding Member to the Shire of Collie Audit Risk and Improvement Committee.

Officer's Recommendation/Council Decision: **Resolution: 9686**

Moved: Cr Faries

Seconded: Cr Hill-Power

That Council:

1. *Appoint Candidate 1 to the position of Independent Presiding Member of the Audit Risk and Improvement Committee.*
2. *Appoint Candidate 2 to the position of Independent Deputy Presiding Member of the Audit Risk and Improvement Committee.*
3. *Approve the payment of a sitting fee of \$450 per meeting to each Independent Member under section 5.100(2)(b) Local Government Act 1995 and part 6.4 Determination of the Salaries and Allowances Tribunal for Local Government Elected Members 2025 pursuant to Section 7B of the Salaries and Allowances Act 1975.*

Carried: 9/0

For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.

Against: Nil.

Background:

The Audit, Risk and Improvement Committee (the ARI Committee) is appointed by the Council of the Shire of Collie (the Shire) in accordance with section 7 of the *Local Government Act 1995* (the Act).

A local government may establish committees of 3 or more persons to assist the Council and to exercise the powers and discharge the duties of the local government that can be delegated to committees as stated in the *Local Government Act 1995* section 5.8.

The Local Government reform package includes amendments to the constitution and operation of local government ARI Committees. This includes:

- Revision to Audit, Risk and Improvement Committee (ARIC) title and purpose;
- Appointment of committee Presiding and Deputy Presiding Members by the Council; and
- Appointment of an independent Presiding and Deputy Presiding Member.

Upon the commencement of section 87 of the *Local Government Amendment Act 2024*, the Council is required to appoint an independent Presiding Member and an independent Deputy of the Presiding Member.

A Local Government may resolve to provide meeting fees to independent committee members under section 5.100(2) the Act and set the fee within a range pursuant to part 6.4 Determination of the Salaries and Allowances Tribunal for Local Government Elected Members 2025. It is prudent for the Shire to set this range at the maximum amount of \$450 to attract high calibre candidates as a Band 3 Local Government.

A report was submitted to the 9 September 2025 Council meeting where the Terms of Reference for the new ARI Committee was established. The Terms of Reference for the Audit, Risk and Improvement Committee was resolved (Res 9645) as follows:

Audit, Risk and Improvement Committee:

- *The membership shall consist of consist of the following:*
 - i.) an Independent Presiding Member (chair);*
 - ii.) an Independent Deputy Member to the Presiding Member (deputy chair); and*
 - iii.) five (5) Councillors.*
- *The Committee Objectives are to focus on audit matters and reflects to a large extent the model Terms of Reference provided in the Local Government Operation Guidelines No.9 – Audit in Local Government.*
- *The Committee Objectives include delegated powers and duties under section 5.17 of the Local Government Act, where the Audit, Risk and Improvement Committee is delegated the power to conduct the formal meeting with the Auditor required by Section 7.12(A)(2) on behalf of the local government.*
- *The Committee will continue to review the annual audit report, meet annually with the auditor, review the annual Compliance Audit Return, review the Regulation 17 Review Report on Legislative Compliance, Internal Controls and Risk Management, review the Financial Management Systems Review conducted every three (3) years, and receive the biennial Risk Summary Report, together with fulfilling the detailed functions set out in the Local Government (Audit) Regulations 1996, Regulation 14, 16 and 17.*

The ARI Committee was reconstituted at the Special Council meeting held on the 21 October 2025 following the 18 October 2025 local government election, where all former committees were dissolved.

The Council resolved (Res 9761) the following:

That Council:

- a) Establishes the Audit Risk and Improvement Committee in accordance with of Section 7.1A (1) of the Local Government Act 1995.
- b) Appoints the following as members of the Audit Risk and Improvement Committee in accordance with Section 7.1A(2) of the Local Government Act 1995:
 - Cr Miffling
 - Cr Kearney
 - Cr Smith
 - Cr Faries
 - Cr Italiano

With independent members to be appointed at a future meeting of Council.

- c) Delegates authority to the Audit, Risk and Improvement Committee to meet with the Shire's Auditor at least once every year on behalf of the Council in accordance with section 7.1B and 7.12A of the Local Government Act 1995.

The WA Local Government Association (WALGA) has developed a pool of suitably qualified and experienced ARIC independent Presiding and Deputy Presiding members. The Shire has short-listed and interviewed three (3) candidates from the WALGA pool based on their qualifications, experience and close proximity to Collie, and confirmed their availability as a prudent approach to fill the position until October 2027. The short-listed candidate applications are provided (refer to Appendix 11.3.A – Confidential Candidate Profiles) to this report for the Council's consideration.

Statutory and Policy Implications:

The following *Local Government Act 1995* requirements apply to the business before Council in relation to committees.

Local Government Act 1995

Subdivision 2 — Committees and their meetings

5.8. Establishment of committees

A local government may establish committees of 3 or more persons to assist the council.*

** Absolute majority required.*

Note for this section: A local government may delegate powers and duties to a committee under section 5.16.

[Section 5.8 inserted: No. 47 of 2024 s. 38.]

5.9. Committees, types of

- (1) *In this section —*
other person means a person who is not a council member or an employee.
- (2) *A committee is to comprise —*
 - (a) *council members only; or*
 - (b) *council members and employees; or*

- (c) *council members, employees and other persons; or*
- (d) *council members and other persons; or*
- (e) *employees and other persons; or*
- (f) *other persons only.*

5.10. Appointment of committee members

- (1) *A committee is to have as its members —*
 - (a) *persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and*
 - (b) *persons who are appointed to be members of the committee under subsection (4) or (5).*

* *Absolute majority required.*

- (2)

5.11A. Deputy committee members

- (1) *The local government may appoint* a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.*

* *Absolute majority required.*

- (2)

5.11. Committee membership, tenure of

- (1) *Where a person is appointed as a member of a committee under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the person no longer holds the office by virtue of which the person became a member, or is no longer the CEO, or the CEO's representative, as the case may be; or*
 - (b) *the person resigns from membership of the committee; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day,*

whichever happens first.

- (2) *Where a person is appointed as a member of a committee other than under section 5.10(4) or (5), the person's membership of the committee continues until —*
 - (a) *the term of the person's appointment as a committee member expires; or*
 - (b) *the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant; or*
 - (c) *the committee is disbanded; or*
 - (d) *the next ordinary elections day,*

whichever happens first.

5.12. Presiding members and deputies

- (1) *The local government must appoint* a member of a committee to be the presiding member of the committee.*

* *Absolute majority required.*

(2) *The local government may appoint* a member of a committee to be the deputy presiding member of the committee.*

* Absolute majority required.

5.13. Deputy presiding members, functions of

If, in relation to the presiding member of a committee —

- (a) *the office of presiding member is vacant; or*
- (b) *the presiding member is not available or is unable or unwilling to perform the functions of presiding member,*

then the deputy presiding member, if any, may perform the functions of presiding member.

5.16. Delegation of some powers and duties to certain committees

(1) *Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation.*

* Absolute majority required.

(2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

(3) *Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —*

- (a) *a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and*
- (b) *any decision to amend or revoke a delegation under this section is to be by an absolute majority.*

(4) *Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.*

5.17. Limits on delegation of powers and duties to certain committees

(1) *A local government can delegate —*

- (a) *to a committee comprising council members only, any of the council's powers or duties under this Act except —*
 - (i) *any power or duty that requires a decision of an absolute majority of the council; and*
 - (ii) *any other power or duty that is prescribed;*

and

- (b) *to a committee comprising council members and employees, any of the local government's powers or duties that can be delegated to the CEO under Division 4; and*
- (c) *to a committee referred to in section 5.9(2)(c), (d) or (e), any of the local government's powers or duties that are necessary or convenient for the proper management of —*
 - (i) *the local government's property; or*
 - (ii) *an event in which the local government is involved.*

(2) *A local government cannot delegate any of its powers or duties to a committee referred to in section 5.9(2)(f).*

Local Government Amendment Act 2024

Division 1A — Audit, risk and improvement committee

7.1A. Establishment of audit, risk and improvement committee

Council Policy CP1-021 Council Committees, Working Groups, Reference Groups and External Committees applies to the establishment of Committees.

Budget Implications:

The administration of Council Committees requires significant resources to prepare agenda's, notes, reports and minutes. In addition to the administration, staff time is also taken up with queries from Committee members, attendance to meetings and workshops.

At some meetings up to five staff members may be in attendance. Where a Committee meets 4 times a year, it is estimated that the administration could cost as much as \$15,000 per annum in staff productivity and time.

It is therefore important that Committees are run efficiently and effectively to assure maximum benefit is achieved, and the attendance at Committees by Councillors and community members is optimised.

Approval of a sitting fee of the maximum amount of \$450 per independent member per meeting will cost a total of \$1,800 per annum. This amount is provided in the current 2025/26 Annual Budget as a Council Member sitting fees.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements:

Not applicable.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

Guided by the principles of good governance, Council has established an "Instrument of Appointment & Terms of Reference" for most of the Committees that it is responsible for administering. The majority of these Terms of Reference were established and formally adopted by Council at the 9 September 2025 Council meeting.

Comment:

The ARI Committee is a mandatory and integral governance function of a responsible Council and its delivery of services to the community. The Council is requested to appoint the ARI Committee independent Presiding Member and independent Deputy Presiding Member.

11.4 2025 Christmas and New Year Closing Dates

Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation:	<i>Local Government Act 1995</i>
File Number:	GOV/049
Appendices:	Nil
Voting Requirement:	Simple Majority

Report Purpose

For Council to note the expected closure dates for Shire facilities over the Christmas and New Year period.

Officer's Recommendation:

That Council notes the following timetable of closing/opening dates and times of Shire of Collie facilities for the 2025 Christmas and New Year Period and from 5 January 2026:

Venue	Closing Date/Time	Re-opening Date/Time
Administration Building	Wednesday 24 December 4.30pm	Monday 5 January 8.30am
Collie Public Library	Wednesday 24 December 12.00 noon	Monday 5 January 8.30am
Roche Park Recreation Centre	Thursday 18 December 7.00pm	Monday 5 January 9.00am
Mineworkers Memorial Swimming Pool	Wednesday 24 December 4.00pm	Saturday 27 December 6.30am
	Wednesday 31 December 4.00pm	Friday 2 January 6.30am
Shire Depot	Wednesday 24 December 12.00 noon	Monday 5 January 6.30am
Waste Transfer Station	Wednesday 24 December 4.00pm	Saturday 27 December 9.00am
	Wednesday 31 December 4.00pm	Friday 2 January 9.00am

Reason for Decision Being Different to the Officer's Recommendation

Local Government Administration Regulations - Reg 11 (da) require that where a Council decision is substantially different from the Officer's Recommendation that the reason be recorded.

The reason the Council decision is different to the officer's recommendation is that

- *Administration Building – Council supported administration staff being able to finish work at noon on the day prior to Christmas.*
- *Mineworkers Memorial Swimming Pool – Council supported additional opening hours during the holiday period.*

Council Decision:		Resolution: 9687			
Moved:	Cr Hill-Power	Seconded:	Cr Moyses		
<i>That Council notes the following timetable of closing/opening dates and times of Shire of Collie facilities for the 2025 Christmas and New Year Period and from 5 January 2026:</i>					
Venue	Closing Date/Time		Re-opening Date/Time		
Administration Building	Wednesday 24 December 12.00 noon		Monday 5 January 8.30am		
Collie Public Library	Wednesday 24 December 12.00 noon		Monday 5 January 8.30am		
Roche Park Recreation Centre	Thursday 18 December 7.00pm		Monday 5 January 9.00am		
Mineworkers Memorial Swimming Pool	Wednesday 24 December 4.00pm		Friday 26 December 10.00am (subject to staff availability)		
	Wednesday 31 December 4.00pm		Thursday 1 January 10.00am (subject to staff availability)		
Shire Depot	Wednesday 24 December 12.00 noon		Monday 5 January 6.30am		
Waste Transfer Station	Wednesday 24 December 4.00pm		Saturday 27 December 9.00am		
	Wednesday 31 December 4.00pm		Friday 2 January 9.00am		
 .					
Carried: 8/1					
For:	<i>Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Wells.</i>				
Against:	<i>Cr Smith</i>				

Background:

The dates and times of Christmas/New Year closing dates and times varies each year dependent on the day of the week on which Christmas Day and the associated public holidays fall. In 2025, Christmas Day falls on a Thursday.

After considering the implications on Shire of Collie services and facilities, the proposed closing and re-opening hours for the various Shire venues are shown in the table below:

Venue	Closing Date/Time	Re-opening Date/Time
Administration Building	Wednesday 24 December 4.30pm	Monday 5 January 8.30am
Collie Public Library	Wednesday 24 December 1200 noon	Monday 5 January 8.30am
Roche Park Recreation Centre	Thursday 18 December 7.00pm	Monday 5 January 9.00am
Mineworkers Memorial Swimming Pool	Wednesday 24 December 4.00pm	Friday 27 December 6.30am
	Wednesday 31 December 4.00pm	Friday 2 January 6.30am
Shire Depot	Wednesday 24 December 12.00 noon	Monday 5 January 6.30am
Waste Transfer Station	Wednesday 24 December 4.00pm	Saturday 27 December 9.00am
	Wednesday 31 December 4.00pm	Friday 2 January 9.00am

While the various Council facilities will be open to the community based on the above opening days and hours, many will be operating on minimal staffing levels to enable staff to apply to take additional leave days over the Christmas / New Year period if they wish.

Budget Implications:

Nil - Staff taking leave will be utilising leave entitlements for the times they are not at work.

Communications Requirements: (Policy No. CS 1.7)

Public notice to be given advising of the open/closed hours for the various facilities.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.6	To provide Good Governance across the organisation.

Relevant Precedents:

The Shire venues have closed at times over the Christmas and New Year period in previous years.

Comment:

Essential services to the community will continue during the period of closure.

- Ranger Services will be available throughout by calling the advertised ranger mobile number or by leaving a message with the after-hours call service except for Christmas Day or weekends.
- Works and Parks and Gardens staff will be rostered on-call throughout.
- Funeral directors will be advised of on-call staff to respond to cemetery services.
- Information services will be available if required to post essential messages.
- Emergency response staff will be available throughout in the event of an emergency.
- The Transfer Station and the Swimming Pool are only closed for the minimum reasonable time to allow staff to spend Christmas with their families.

With public holidays falling on the Thursday 25 December, Friday 26 December and Thursday 1 January, and staff receiving a local government holiday over the Christmas period, there are essentially only four additional days of closure between Christmas Eve and the 5 January 2026.

Experience has shown that very few customers have attended Shire venues in the days between Christmas Day and New Year, therefore minimal inconvenience to the community is anticipated.

It is also proposed to change the opening time of the Administration Office to 8:30am from 5 January 2026 to allow sufficient time for staff who commence at 8:00am to prepare for opening in addition to allowing management sufficient time to source additional resourcing if staff are absent or delayed. Public notice will be provided in advance.

11.5 Collie River Valley Tourist Park - Assignment of Lease

Reporting Department:	Chief Executive Office
Reporting Officer:	Nicole Wasmann – Governance Coordinator
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i> <i>Land Administration Act 1997</i>
File Number:	L36454
Appendices:	Appendix 11.5.A – Collie River Valley Tourist Park Lease Assignment Additional Information
Voting Requirement	Simple Majority

Report Purpose

For Council to consider a request for approval for the assignment of the lease of the Collie River Valley Tourist Park.

Officer's Recommendation/Council Decision: **Resolution: 9688**

Moved: *Cr Smith*

Seconded: *Cr Italiano*

1. *Approve the assignment of lease for the Collie River Valley Tourist Park to "Summerstar Pty Ltd ATF The John Layman Family Trust ABN 58 480 373 679 T/As Collie Tourist Park subject to:*
 - a) *the approval of the Minister for Lands;*
 - b) *the lessee meeting all reasonable legal costs of the Shire associated with the drafting and/or review of the Deed of Assignment; and*
 - c) *the lessee meeting all requirements and obligations of the Lease associated with the assignment.*
2. *Subject to 1 above, authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Deed of Assignment.*

Carried: 9/0

For: *Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.*

Against: *Nil.*

Background:

The Collie River Valley Tourist Park is located on Reserve 36464 (Lot 2520) Porter Street Collie, with the Shire having management of the land for the purpose of caravan park. The Shire entered into a new lease for the park in January 2020, for a period of five years with three further terms of five years. The lease was assigned to a new lessee in 2023. The area of the site is 3.73 hectares, and the lease includes buildings and improvements. Under the terms of the lease, the lessee may sell the leasehold, subject to approvals.

The lessee has entered into a conditional contract of sale. The proposed incoming tenant has provided additional information outlining their experience in the management of caravan parks

which is included as an attachment. The Shire's Chief Executive Officer has been provided with additional information to demonstrate the solvency of the entity.

Statutory and Policy Implications:

To assign the lease, the written consent of the lessor and the prior written consent of the Minister for Lands, as required by Section 18 of the *Land Administration Act 1997*, is necessary.

In accordance with the lease, the lessor will not unreasonably withhold its consent to an assignment of the whole of the premises if:

- the lessee proves to the satisfaction of the lessor that the proposed assignee is a respectable and responsible person of good financial standing;
- the lessee and the incoming tenant enter into a deed of assignment, to which the lessor is a part of, in a form satisfactory to the lessor acting reasonably; and
- the lessee pays to the lessor its reasonable costs and expense incurred by the lessor of and incidental to providing its consent to the proposed assignment.

Budget Implications:

The lessee is responsible for all costs associated with the assignment.

There will be no changes to the financial arrangements for the existing lease.

Budget – Whole of Life Cost:

There are no whole of life costs associated with the assignment of the lease.

Communications Requirements: (Policy No. CS 1.7)

The approval of the Minister for Lands is to be requested.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	3	Our Built Environment
Objective:	3.1	Safe and well-maintained Shire owned facilities and infrastructure.

Relevant Precedents:

The existing lease was previously assigned in 2023.

Comment:

In accordance with the lease, the lessee may assign the lease with the Shire's and Minister's approval. The Shire cannot unreasonably withhold the approval.

Council is requested to approve the assignment, subject to the necessary approval being obtained from the Minister and satisfactory administration arrangements within the document prepared and executed.

11.6 Lease Renewal and Extension – Collie Racing Drivers Association (Speedway)	
Reporting Department:	Chief Executive Office/
Reporting Officer:	Nicole Wasmann – Governance Coordinator
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i> <i>Land Administration Act 1997</i>
File Number:	R30627
Appendices:	Nil
Voting Requirement	Simple Majority

Report Purpose

For Council to consider the renewal of the lease of the Reserve 30627 to the Collie Racing Drivers Association Inc. (CRDA) and a request for the expansion of the Reserve by 30 metres to the east, to include the gravel road currently used to access the pits from the rear.

Officer's Recommendation/Council Decision:	Resolution: 9689
Moved: Cr Faries	Seconded: Cr Hill-Power
<i>That Council supports:</i>	
<ol style="list-style-type: none"> <i>The excision of 30m x 315.37m of land from Unallocated Crown Land PIN 547520 for inclusion into adjoining Reserve 30627, subject to the Collie Racing Drivers Association Inc meeting all costs incurred by the Shire of Collie.</i> <i>The renewal of the lease of Reserve 30627, incorporating the proposed extension, to the Collie Racing Drivers Association Inc for a period five years with an option to renew for a further term of five years.</i> 	
Carried: 9/0	
For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells. Against: Nil.	

Background:

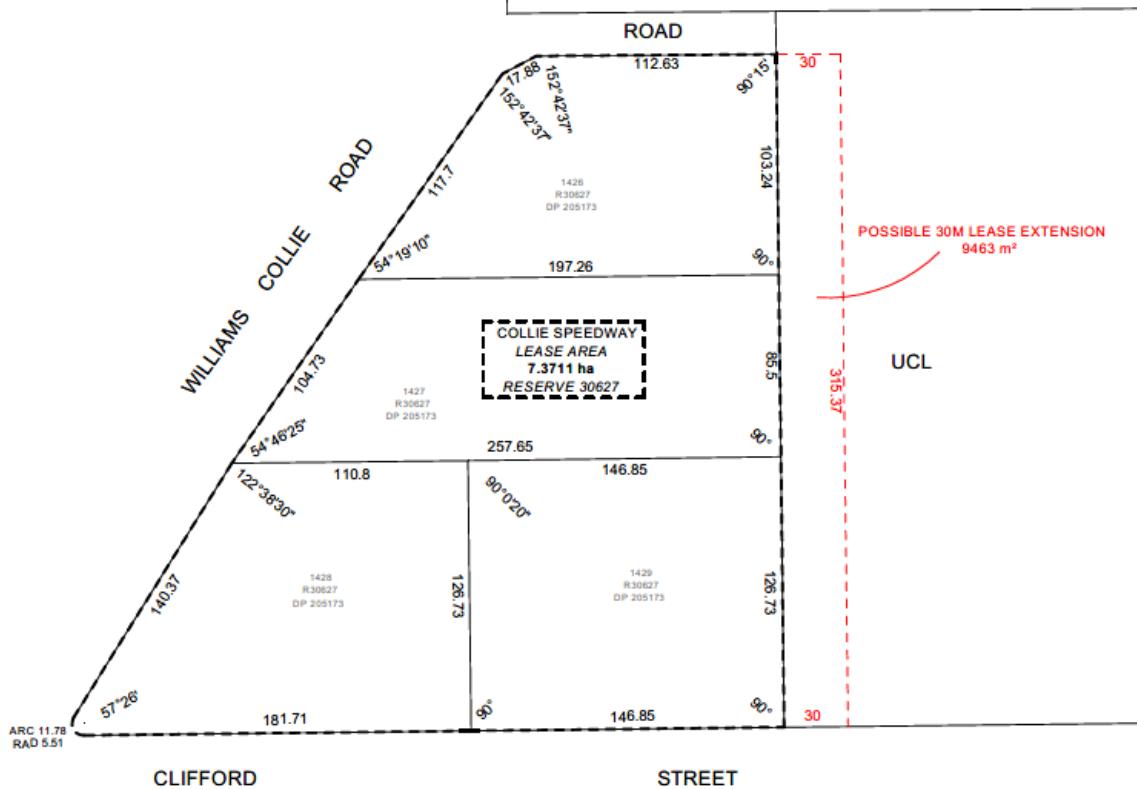
The Shire of Collie has a Management Order for Reserve 30627 on the Collie Williams Road for the purpose of speedway track. The Shire leases the Reserve to the CRDA, with the lease being due for renewal. The Shire has granted consent to the CRDA to hold the leased premises as a tenant in accordance with clause 14.5 of the lease, until the new lease is considered and signed by both parties.

The lease renewal was last considered by Council in 2010, at which time it was resolved to apply to the Department of Regional Lands to extend Reserve 30627 by 30 metres to the east. The expansion was to allow for access to the pit areas as shown on the image and diagram on the following page.

Tuesday, 11 November 2025



Collie Speedway



Proposed Extension

Access to the pits had previously been provided off the Collie Williams Road, however the CRDA had reported safety concerns with this access route.

At the time, the Department advised that it was not possible to alter the boundaries of the Reserve due to mining and Native Title interests. As an alternative, a licence under Section 91 of the *Land Administration Act 1997* was granted to the CRDA as a temporary measure. This licence has since expired and the Department of Planning, Lands and Heritage (DPLH) has advised that the excision of land from the adjoining Unallocated Crown Land PIN 547520 to facilitate the expansion of the Collie Speedway, can now be supported. DPLH has advised that a new licence under Section 91 of the *Land Administration Act 1997* is not supported as the licences are generally intended for short term, low impact and non-exclusive use.

To alter the Reserve boundary, the Shire would incur survey and lodgement costs. A budget estimate of up to \$12,000, including GST, has been provided by a local surveying company.

Council also resolved in 2010 that 'Staff liaises further with interested parties and investigates the feasibility of relocating the Collie Speedway to the Collie Motorplex facility and report the outcomes to Council.'

Statutory and Policy Implications:

In accordance with the *Local Government (Functions and General) Regulations 1996* Regulation 30, disposal of land is exempt from the public notice requirements of Section 3.58 of the *Local Government Act 1995* where the lease is to a recreational or sporting body and the members are not entitled or permitted to receive any pecuniary profit from the body's transactions.

The land is Crown land for which the Shire has a Management Order. In accordance with Section 18 of the *Land Administration Act 1997*, Ministerial approval is required when dealing with interests in Crown land.

The current Council Policy DS 1.3 Community Leases was adopted by Council in 2020. A review of the Policy and the formation of a Property Management Framework is currently in progress. The Policy and Framework will guide the formulation of the Lease document prepared for the CRDA.

Budget Implications:

The cost to renew the lease is minimal. It is proposed that the Speedway be responsible for meeting any costs associated with surveying and lodgement costs for the boundary change.

The existing lease has an annual peppercorn lease fee of \$1 pr annum. In accordance with the DS 1.3 Community Leases Policy and Property Management Framework, an annual lease fee of between \$50-\$100 per annum would apply under the new lease.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)

The Shire has been consulting with the CRDA and staff from DPLH with regards to the lease renewal and extension of the Reserve.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	3	Our Built Environment
Objective:	3.1	Safe and well maintained Shire owned facilities and infrastructure.
GOAL:	1	Our Community
Objective:	1.2	Community connection, engagement and participation
Strategic Priority:	1.2.1	Work with sporting clubs and community groups to promote volunteering and increase participation.

Relevant Precedents:

The Shire has an existing lease with the CRDA for the Reserve as per the resolution of Council at the December 2010 Council Meeting.

Comment:

It is proposed that the CRDA be requested to meet any costs associated with the excision of land from the adjoining Unallocated Crown Land PIN 547520 and inclusion into adjoining Reserve 30627. It is anticipated that these costs may be up to \$12,000.

The term of the lease proposed is five years with an option of a further five years in accordance with other leases to community groups.

The lease will be finalised following the inclusion of the additional land.

12. OPERATIONAL REPORTS

12.1 Tender 02/2025 – Cleaning of Public Toilets, Barbecues and Council Facilities Including Minor Maintenance (3 Year Contract)	
Reporting Department:	Operations
Reporting Officer:	Scott Geere – Director Operations
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	CMG/333
Appendices:	Appendix 12.1.A – CONFIDENTIAL Evaluation Report – Tender 02/2025
Voting Requirement	Absolute Majority

Report Purpose

This report provides Council with the results of the evaluation of tenders for Tender 02/2025 - Cleaning of Public Toilets, Barbecues and Council Facilities Including Minor Maintenance (3 Year Contract) and recommends that Council accept the tender received from the entity identified as Tenderer 1 in the evaluation report.

Officer's Recommendation/Council Decision:	Resolution: 9690
Moved: Cr Faries	Seconded: Cr Smith
<i>That Council:</i>	
<ol style="list-style-type: none"> 1. Confirms that the tender process conducted was sufficient and compliant with requirements under the Local Government (Functions and General) Regulations 1996. 2. Accept the tender submission RFT 02/2025 Cleaning of Public Toilets, Barbecues and Council Facilities including Minor Maintenance (3-Year Contract) received from the entity identified as Tenderer 1 in the evaluation report as the most advantageous, for a lump sum value of \$123,441.93 per annum (excl. GST) over the duration of the 3-year contract. 3. Delegates to the Chief Executive Officer in accordance with s.5.42(1) of the Local Government Act 1995, to negotiate minor variations to the contract for RFT 02/2025 Cleaning of Public Toilets, Barbecues and Council Facilities including Minor Maintenance (3-Year Contract) before and after its execution in accordance with Regulations 20 and 21A of the Local Government (Functions and General) Regulations 1996. 4. Authorise the Chief Executive Officer, in accordance with section 9.49A(4) of the Local Government Act 1995, to execute the contract for Tender 02/2025 Cleaning of Public Toilets, Barbecues and Council Facilities including Minor Maintenance (3-Year Contract). 	

5. *If within 6 months of this resolution a contract is unable to be formed for Tender 02/2025 Cleaning of Public Toilets, Barbeques and Council Facilities including Minor Maintenance (3-Year Contract) with Tenderer 1, identified in this report as the most advantageous, then the Shire of Collie accepts the tender submission received from Tenderer 2 as the next most advantageous as identified within the Evaluation Report contained under Appendix 12.1.A of this item.*

Carried: 9/0

For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.

Against: Nil

Background:

The cleaning of Shire of Collie public toilets and public facilities is currently provided by contractors. Tenders for the works were last awarded in July 2022 for a term of three years.

A new tender has subsequently been advertised to allow for a renewed contract for the provision of this service for a further three (3) year period.

This contractual arrangement is commonly used by Local Governments as the tasks require service seven (7) days per week at various hours of the day, and also outside of working hours on occasion. This method has been in place by the Shire of Collie for approximately 20 years.

The public facilities that currently require cleaning consist of:

- a) Public Toilets - Fifteen (15) sites;
- b) Barbeques – Four (4) sites;
- c) Change Rooms – Two (2) sites.

The Shire of Collie issued Request for Tender (RFT) 02/2025 - Cleaning of Public Toilets, Barbecues and Council Facilities Including Minor Maintenance as an open Public Tender on 31 July 2025.

There has been a delay in bringing this item to Council sooner due to the recent caretaker period. Section 3.73 of the Act prohibits Local Governments from doing, or deciding to do, any significant acts during a caretaker period. Entering into a contract with a total value exceeding \$250,000 meets the definition of a 'significant act' as specified in s.3.73 and r.3A of the *Local Government (Functions and General) Regulations 1996*.

Part 1.12 of the RFT ('Tender Validity Period') states that '*All tenders will remain valid and open for acceptance for a minimum of ninety (90) days from the deadline*', meaning that this tender process still falls within the 90 day timeframe.

TENDER DETAILS		
Request for Tender (RFT) Number:	02/2025	
RFT Title:	Cleaning of Public Toilets, Barbecues and Council Facilities Including Minor Maintenance (3 Year Contract)	
Recommended Tenderer	Tenderer 1 in Evaluation Report	
Contract Term	Initial	3 years
	Extension Options	Not applicable

	Defects liability Period	Not applicable
Tendered Rates/Cost	Confidential Attachment 12.1.A	
Advertising	30 July 2025	West Australian Newspaper
	31 July 2025	South West Times Newspaper
	31 July 2025	Collie Bulletin Newspaper
	30 July 2025	Tenderlink www.tenderlink.com/collie
Tender Deadline:	27 August 2025	12 noon WST
Tender Opening:	27 August 2025	12.05pm
Tender Observers:	Two (2) Shire of Collie employees were present	
	Nil (0) members of the public were present.	

No addendums were issued during the RFT open period, nor was there a prescribed mandatory site meeting.

Statutory and Policy Implications:

The tender process has been conducted in accordance with the requirements of the s3.57 of the *Local Government Act 1995*, *Local Government (Functions and General) Regulations 1996*, and Council Purchasing Policy CS3.23.

The compliance requirements applicable to this report and Officer Recommendation are in accordance with r18.4 of the *Local Government (Functions and General) Regulations 1996*.

Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.

CS3.23 Purchasing Policy requirements formed part of tender criteria.

Budget Implications:

This cleaning service is included in the 2025/26 budget with an allocation of \$125,000 and is fully funded by the Shire of Collie. The submission received from the entity identified as Tenderer 1 in the evaluation report at \$123,441.93 per annum (excl. GST) is fully provided for within the allocated budget.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)

The tender has been advertised in accordance with Statutory requirements of Statewide Public Notice.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.6	To provide Good Governance across the organisation.

Relevant Precedents:

This contractual arrangement is commonly used by Local Governments as the tasks require service seven (7) days per week at various hours of the day, and also outside of working hours on occasion. This method has been in place by the Shire of Collie for approximately 20 years.

Comment:

Following advertising, seven (7) submissions were received by the closing date, with six (6) submissions deemed compliant.

An evaluation report is included in confidential Appendix 12.1.A

A Tender Evaluation Panel was formed in accordance with part 3 of the Shire of Collie CS3.23 Purchasing Policy. The panel comprised of three (3) members, including:

- Director Operations
- Manager Operations
- Co-ordinator Technical Services

Probity Oversight

Process and probity advice during evaluation was provided by the Director Operations who also acted as Panel Chair and Evaluation Process Facilitator. All members of the Panel have made a conflict-of-interest declaration in writing, confirming they have no relationships with any of the Respondents. This evidences the probity and integrity considerations within the process.

The evaluation process consisted of:

- (a) each panel member individually read and assessed each tender. The assessment was based on the member allocating a score against the selection criterion resulting in an overall score determining their ability to provide the services. All three (3) assessments were then collated into a single collated and averaged scored outcome.
- (b) Discussion with any technical consultants to the panel -nil
- (c) Reference and ABN checks on recommended tenderer was undertaken;
- (d) a recommendation was drafted;
- (e) The evaluation report was endorsed by the Evaluation panel; and
- (f) The recommendation was finalised for CEO endorsement and approval.

The Panel have compiled an Evaluation Panel Report which includes the consensus amalgamated average (not individual Panel Member analysis) of the content of each tender submission against the required selection criteria. In some instances, this may result in

commentary or scoring that may be critical or a negative reflection on an individual tender submission.

It is this aspect of the Evaluation Panel Report, which is considered to be confidential, in accordance with s.5.23(2)(e)(ii) information that has a commercial value to a person, or (iii) information about the business, professional, commercial or financial affairs of a person. The ranking of tender submissions and recommended tenderer in the Evaluation Panel Report is therefore referenced by non-identifying methods.

Evaluation of Tenders

The objective of the Tender Evaluation Panel is to recommend a suitably qualified and experienced Contractor to satisfy the requirements of the abovementioned Request for Tender.

Based on evaluation of the received submissions and subsequent compliance assessments, the Tender Evaluation Panel recommends that the Respondent recommended in this report be accepted at the estimated Tender Value.

Submissions were deemed compliant and progressed for assessment against the following predetermined qualitative and price criteria:

CRITERIA PERCENTAGE

The weighted criterion of the assessment is outlined in Confidential Attachment 12.1.A – Tender Evaluation Report.

- (a) Relevant Experience 20%
- (b) Tenderers Resources 20%
- (c) Demonstrated Understanding 20%
- (d) Pricing - Modelled Average for Scoring 40%

TOTAL 100%

Evaluation Justification

The Tender Evaluation Panel recommends the entity identified as Tenderer 1 in the evaluation report based on an assessment of submissions against the predetermined qualitative criteria shown above. The submission provided by the Respondent performed soundly across criteria's (a), (b) and well across (c) scoring 45.4 against a total potential score of 60, and scoring 35.3 for (d), bringing their overall score to 65.9 out of 100.

Overall, the quality of submissions presented were high. All other responses other than the preferred tenderer were subject to a local recruitment process to meet the requirements of the tender.

If within 6 months of this resolution a contract is unable to be formed for Tender 02/2025 – Cleaning of Public Toilets, Barbecues and Council Facilities Including Minor Maintenance (3 Year Contract) with the entity identified as Tenderer 1 in the evaluation report recommendation as the most advantageous, then the Shire of Collie accepts the tender submission received from the entity identified as Tenderer 2 in the evaluation report as the next most advantageous in the recommendation shown in [Confidential Attachment 12.1.A - Tender 02/2025 Evaluation Report].

In determining the entity identified as Tenderer 1 in the evaluation report as the preferred Tenderer, the supplier has provided the following information:

Due Diligence YES/NO

- Has the recommended Tenderer supplied Referees? YES
- Has the recommended Tenderer supplied Financial Information? YES
- Was a Conflict of Interest declared? If yes, please specify how it was managed? NO

The Evaluation Panel therefore recommends that the contract for Cleaning of Public Toilets, Barbecues and Council Facilities Including Minor Maintenance (3 Year Contract) be awarded to the entity identified as Tenderer 1 in the evaluation report at the total estimated contract cost provided in the confidential attachment.

12.2 Proposed Twelve (12) Month Trading Undertaking – Sale of Sand	
Reporting Department:	Operations
Reporting Officer:	Scott Geere – Director Operations
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	GOV/049
Appendices:	Nil.
Voting Requirement	Absolute Majority

Report Purpose

The purpose of this report is to seek Council's endorsement for the implementation of a twelve (12) month trial commercial arrangement for the sale of sand from the Shire's licensed extraction area at Premier Coal (Pit 4).

The trial will allow the Shire to assess the operational, financial, and compliance requirements associated with commercial sand sales prior to developing a formal Business Case for a medium to long-term trading undertaking.

Officer's Recommendation/Council Decision:	Resolution: 9691
Moved: Cr Hansen	Seconded: Cr Moyses
<i>That Council:</i>	
<ol style="list-style-type: none"> 1. <i>Endorse the establishment of a twelve (12) month trial Trading Undertaking for the sale of sand from Premier Coal (Pit 4), commencing 1 January 2026 and ceasing 31 December 2026;</i> 2. <i>Authorise the Chief Executive Officer to liaise with Premier Coal to confirm any restrictions, WH&S and other requirements under Sand Extraction Licence PCL-PC-4072, and apply for the relevant permissions;</i> 3. <i>Endorse the introduction of a new Shire of Collie Fee and Charge for the "Sale of Sand at \$15.00 per tonne", with the new Fee and Charge to apply from 1 January 2026;</i> 4. <i>In accordance with S6.2 of the Local Government Act 1995, give local public notice of its intention to introduce a new Shire of Collie Fee and Charge for the "Sale of Sand at \$15.00 per tonne";</i> 5. <i>Endorse the implementation of unbudgeted operational control measures associated with the Trading Undertaking including weighbridge verification, pre-extraction notification, relevant supervision, and passive surveillance;</i> 6. <i>Endorse the commissioning of a volumetric survey to confirm total sand availability at Premier Coal (Pit 4) and set extraction limits;</i> 7. <i>Endorse the allocation net revenue (sales income less expenditure) from the sale of sand being allocated to the Building Reserve; and</i> 8. <i>Note that the findings from the Trading Undertaking trial will inform a formal Business Case to be developed and considered by Council at the December 2026 Council meeting.</i> 	

Carried: 9/0

For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.

Against: Nil

Background:

The Shire of Collie currently holds a Sand Extraction Licence (PCL-PC-4072) at Premier Coal (Mining Lease 262SA), specifically within Pit 4. The licence was first obtained on 1 February 2024 for a 36-month duration (expiring 31 January 2027) with a 12-month extension term available to 31 January 2028.



In September 2024, the Shire commissioned sand testing through Environmental and Agricultural Testing Services (EATS) (Reference 16110/PFI1472). The results confirmed the material as being suitable for clean fill and civil construction use.

Several local civil contractors have expressed interest in accessing the material for their own projects. The sand resource is therefore considered to have commercial value for controlled distribution.

Under 8.1(b) of Sand Extraction Licence PCL-PC-4072, the Shire must obtain formal consent from Premier Coal before authorising any third-party extraction. A full review of the licence and consultation with Premier Coal will confirm permissions, restrictions, and work health and safety (WH&S) obligations relating to external contractor access.

It is proposed that the Shire implement a twelve (12) month trial commercial Trading Undertaking, to commence from 1 January 2026. This limited duration trial will exclude the requirements and formalities of Section 3.59 of the *Local Government Act 1995* in relation to a Major Trading Undertaking. It will give the Shire an informed position over this trial period to

evaluate the operational, financial, risk management and compliance aspects necessary to inform a full Business Case for a medium to long-term Major Trading Undertaking from 1 January 2027 onward, subject to approval and extension of existing lease by Premier Coal.

Statutory and Policy Implications:

Local Government Act 1995

Section 3.59 ('Commercial enterprises by local governments') of the *Local Government Act 1995* defines the following:

Major Trading Undertaking means a trading undertaking that —

- (a) in the last completed financial year, involved; or
- (b) in the current financial year or the financial year after the current financial year, is likely to involve,

expenditure by the local government of more than the amount prescribed for the purposes of this definition (refer Reg 9 - \$2m or 10% of operating expenditure), except an exempt trading undertaking;

Trading Undertaking means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition, but does not include anything referred to in paragraph (a) or (b) of the definition of **land transaction**.

A major trading undertaking is defined under r.9 of the *Local Government (Functions and General) Regulations 1996*. This regulation states:

(1) *The amount prescribed for the purposes of the definition of a major trading undertaking in section 3.59(1) of the Act is –*

(a) *If the trading undertaking is entered into by a local government the district of which is in the metropolitan area or a major regional centre, the amount that is the lesser of –*

- i. *\$5,000,000; or*
- ii. *10% of the lowest operating expenditure described in sub regulation (2);*

Or

(b) *If the trading undertaking is entered into by any other local government, the amount that is the lesser of –*

- i. *\$2,000,000; or*
- ii. *10% of the lowest operating expenditure described in sub regulation (2);*

(2) *The lowest operating expenditure referred to in sub regulation (1) is the lowest of –*

(a) *The operating expenditure incurred by the local government from its municipal fund in the last completed financial year; and*

(b) *The operating expenditure likely to be incurred by the local government from its municipal fund in the current financial year; and*

(c) *The operating expenditure likely to be incurred by the local government from its municipal fund in the financial year after the current financial year...*

A commercial enterprise defined as a *Major Trading Undertaking* is to:

1. Have a Business Plan prepared, which meets the requirements prescribed under s.3.59(3), and r.10 of the *Local Government (Functions and General) Regulations 1996*; and
2. Give Statewide public notice inviting submissions to be made about the proposed undertaking, giving a final day not less than 6 weeks after the notice is given; and
3. Make a copy of the Business Plan available for public inspection in accordance with the notice; and
4. Publish a copy of the Business Plan on the local government's official website; and
5. Consider any submissions made to allow for a decision to proceed with the undertaking as proposed, or so that it is not significantly different from what is proposed.

The proposed twelve (12) month trial commercial arrangement does not constitute a "Major Trading Undertaking" due to its restricted timeframe and limited scale, but is defined as a "Trading Undertaking". The trial will inform a future Business Case for a fully compliant, ongoing arrangement as a potential "Major Trading Undertaking".

The "Trading Undertaking" arrangement is specifically permitted under s.3.59(8) of the *Local Government Act 1995*, which states:

A local government can only continue carrying on a trading undertaking after it has become a major trading undertaking if it has complied with the requirements of this section that apply to commencing a major trading undertaking, and for the purpose of applying this section in that case a reference in it to commencing the undertaking includes a reference to continuing the undertaking.

6.16. *Imposition of fees and charges*

(1) *A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

* Absolute majority required.

(2) *A fee or charge may be imposed for the following —*

(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

(b) supplying a service or carrying out work at the request of a person;

(c) subject to section 5.94, providing information from local government records;

(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

(e) supplying goods;

(f) such other service as may be prescribed.

(3) *Fees and charges are to be imposed when adopting the annual budget but may be —*

(a) imposed during a financial year; and*

(b) amended from time to time during a financial year.*

* Absolute majority required.

6.17. Setting level of fees and charges

(1) *In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —*

- (a) *the cost to the local government of providing the service or goods; and*
- (b) *the importance of the service or goods to the community; and*
- (c) *the price at which the service or goods could be provided by an alternative provider.*

(2) *A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.*

(3) *The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —*

- (a) *under section 5.96(copy of various registers, reports, plans, local laws, etc); or*
- (b) *under section 6.16(2)(d)(copy of licenses, permits, certificates, etc); or*
- (c) *prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.*

(4) *Regulations may —*

- (a) *prohibit the imposition of a fee or charge in prescribed circumstances; or*
- (b) *limit the amount of a fee or charge in prescribed circumstances.*

6.18. Effect of other written laws

(1) *If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —*

- (a) *determine an amount that is inconsistent with the amount determined under the other written law; or*
- (b) *charge a fee or charge in addition to the amount determined by or under the other written law.*

(2) *A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.*

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) *its intention to do so; and*
- (b) *the date from which it is proposed the fees or charges will be imposed.*

Budget Implications:

The trial arrangement will generate income based on tonnage extracted. Clean Fill Sand generally retails for approximately \$20.00 per scoop (small tractor), with a single scoop being approximately 0.5 cubic metres (i.e. 0.75 tonnes).

The Shire of Collie is currently being charged \$1.73 per tonne, which equates to roughly \$2.60 per cubic metre.

A fixed sale price of \$15.00 per tonne is therefore proposed to be adopted and incorporated into the 2025/26 Fees and Charges through a formal Council resolution and Local Public Notice.

By offering clean fill for commercial sale / use at a rate below typical market pricing, the Shire can provide a cost advantage to developers and local contractors, support development activity and stimulate growth within the district. As no other local business currently sell clean fill on a large civil scale, it will not adversely impact existing commercial operators within the Shire.

All net revenue generated from sand sales is proposed to be allocated to a dedicated reserve account, such as the Building Reserve. Expansion of the purpose of the Building Reserve to include the purchase of staff housing will provide a source of revenue to assist in this area of need.

Expenditure associated with the trial will include:

- Licence and legal review costs;
- Monitoring and administrative oversight;
- Commissioning of a volumetric survey to determine total site quantity and set extraction caps to protect:
 - Future Shire operational needs; and
 - Compliance thresholds under trading undertaking provisions.

Budget – Whole of Life Cost:

N/A

Communications Requirements: (Policy No. CS 1.7)

- Premier Coal: Confirmation of written consent, operational restrictions, and WH&S access requirements.
- Local Contractors: Notification of the trial program, eligibility requirements, and extraction controls.
- Public Advertising: The Business Case to be developed following the trial will be publicly advertised in accordance with Section 3.59 of the Local Government Act 1995, inviting submissions and ensuring transparency.
- Internal: Ongoing coordination between the Shire's Engineering, Governance, and Finance teams to manage compliance, weighbridge data, and financial reporting.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships

Relevant Precedents:

The Shire has previously undertaken limited resource extraction for internal projects but not as a commercial Trading Undertaking. This proposal represents a structured and compliant approach to resource utilisation that aligns with Council's strategic objective of developing local economic opportunities and optimising Shire managed assets.

Comment:

The proposed twelve (12) month trial represents a controlled, low-risk opportunity for the Shire of Collie to test the viability of commercial sand sales while establishing clear governance and operational procedures.

The trial will:

- Generate moderate revenue while protecting the Shire's operational sand needs;
- Provide data and experience to inform a formal Business Case for future trading; and
- Ensure local contractors have access to affordable, high-quality sand for regional development projects.
- Support develop activity and stimulate growth within the district.

The fixed rate of \$15.00 per tonne provides an equitable and transparent pricing structure and simplifies administrative management during the trial period.

Due to the site's remote location and potential risk of unauthorised extraction, strict operational controls will apply:

- Contracts with successful suppliers will explicitly prohibit resale or sub-letting of sand to unauthorised third parties.
- Contractors will be required to notify the Shire prior to extraction, providing:
 - Proposed quantity;
 - Access times; and
 - Details of machinery and personnel onsite.
- Where possible, a Shire representative will be present during all extraction activities.
- Passive surveillance measures, such as trail cameras or similar monitoring devices, will be installed to deter and detect unauthorised access.
- A Weighbridge control input will be established at the Shire's Waste Transfer Site. Contractors will be required to record all extracted tonnage immediately after leaving the site via the Gibbs Road Landfill site to ensure accountability.
- A volumetric survey will be commissioned to determine total available sand volume and establish maximum extraction limits, ensuring sustainable management and compliance.
- The Shire will also explore options to secure future tenure over the current or alternative sand resource should Premier Coal operations cease before the expiry of the current licence term.

Interested purchasers will need to be pre-qualified and listed on a formal buyers register to assist with administrative control and probity. This will allow for their approval once matters such as business registration, insurances, compliance with site safety and access requirements, and agreement to terms of sale have been suitably evidenced.

13. DEVELOPMENT SERVICES REPORTS

Nil.

14. CORPORATE SERVICES REPORTS

Item 14.1 was deferred for consideration during item Closure of Meeting to Members of the Public (page 54).

14.2 Financial Management Report – September 2025	
Reporting Department:	Corporate Services
Reporting Officer:	Geoff Lawrence – Finance and Business Excellence Coordinator
Accountable Manager:	Xandra Curnock – Director Corporate and Community Services
Legislation	<i>Local Government Act 1995 & Financial Management Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 14.2.A – Financial Management Report – September 2025
Voting Requirement	Simple Majority

Report Purpose

To provide a summary of the financial position for the Shire of Collie for the month ending 30 September 2025.

Officer's Recommendation/Council Decision:	Resolution: 9692
Moved: Cr Hill-Power	Seconded: Cr Kearney
<i>That Council receive the Financial Management Reports for September 2025 as presented in Appendix 14.2.A.</i>	
Carried: 9/0	
For:	Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.
Against:	Nil

Background:

In accordance with Council policy and the provisions of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* (Regulations), the Shire is required to prepare a monthly Statement of Financial Activity and Statement of Financial Position each month. Refer to Appendix 14.2.A.

Statutory and Policy Implications:

Local Government Act 1995

6.4. Financial Report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*
- (2) *The financial report is to —*
 - (a) *be prepared and presented in the manner and form prescribed; and*
 - (b) *contain the prescribed information.*

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1A) *In this regulation—*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (1B) *The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).*
- (1C) *Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.*
- (2) *Each statement of financial activity is to be accompanied by documents containing*
 - (a) *deleted*
 - (b) *an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown according to nature and type classification.*

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
- (b) recorded in the minutes of the meeting at which it is presented.

Local Government (Financial Management) Regulations 1996

35. Financial position statement required each month

(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —

- (a) the financial position of the local government as at the last day of the previous financial year; or
- (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

(2) A statement of financial position must be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
- (b) recorded in the minutes of the meeting at which it is presented.

Budget Implications:

The monthly Financial Management Report provides Council with an overview of budget compared to actual expenditure and revenue.

Future reports will include financial forecasts to the end of the financial year to enable employees to closely monitor revenue and expenditure and provide up to date forecasts for the end of the financial year. This will provide more accurate budget monitoring, assist the mid-year budget review analysis, and will form a solid foundation for the estimated Surplus/(Deficit) at 30 June, which informs the future Budget and Long Term Financial Plan development process.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)

Nil.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

Each month Council is presented a monthly Financial Management Report.

Comment:

The financial statements provided in Appendix 14.2.A reports on the following information for the reporting period:

- Statement of Comprehensive income by Nature
- Statement of Comprehensive income by Program
- Statement of Financial Activity
- Explanation of material variances on the Statement of Financial Activity
- Statement of Financial Position
- Supplementary notes

The Statement of Financial Activity provides Elected Members with a high level oversight of operating and capital revenues and expenditures. It is also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, for the 2025/26 period a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the period 1 July 2025 to 30 September 2025:

- Income is over budget by 0.99%; and
- Expenditure is under budget by 11.09%.

Commentary in relation to these variances is provided at nature and type level. A nil variance means that the year-to-date actual value is identical to the year-to-date budget estimate. Comments are therefore provided where the variance's value is >10% or >\$50,000 under or over budget.

Summary of Material Variances

Description	Var. \$	Var. %	
	\$	%	
Expenditure from operating activities			
Employee costs Timing variance. Due to vacancies across the organisation. Will be cleared by year end with ongoing recruitment.	371,433	18.66%	▲
Non cash amounts excluded from operating activities Timing variance, will be cleared by year end. Relates to movements in employee and landfill provisions.	(649,808)	(92.88%)	▼
Surplus or deficit at the start of the financial year			
Higher surplus than originally anticipated due to more grants income in 2025 than originally forecast. This figure is subject to change as the June 2025 financials have not yet been audited.	446,324	471.10%	▲

Due to the need to focus on the end of 2025 financial year, the Monthly Financial Statement currently does not incorporate all of the detail anticipated in future reports.

The Financial Management Reports included in Appendix 14.2.A do not include end of year adjustments for the year ended 30 June 2025. The figures presented are unaudited and subject to change.

14.3 Accounts Paid – 16 September 2025 to 15 October 2025	
Reporting Department:	Corporate Services
Reporting Officer:	Karen Rushton – Finance Officer
Accountable Manager:	Geoff Lawrence – Finance and Business Excellence Coordinator
Legislation:	<i>Local Government Act 1995 & Local Government (Financial Management) Regulations 1996</i>
File Number:	FIN/024
Appendices:	Appendix 14.3.A – List of Accounts Paid
Voting Requirement	Simple Majority

Report Purpose

To present the accounts paid for the period 16 September 2025 to 15 October 2025.

Officer's Recommendation/Council Decision:	Resolution: 9693
Moved: Cr Hansen	Seconded: Cr Hill-Power
<i>That Council receives the List of Accounts paid for the period 16 September 2025 to 15 October 2025 as presented in Appendix 14.3.A totalling \$1,277,864.80.</i>	
Carried: 9/0	
For:	Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.
Against:	Nil

Background:

Where a Council has delegated authority to the Chief Executive Officer to make payments from the municipal or trust fund, a list of accounts paid is to be presented at the ordinary meeting each month.

In accordance with Delegation 2.2.21, the Chief Executive Officer is authorised to make payments.

Statutory and Policy Implications:
Local Government Act 1995
Local Government (Financial Management Regulations) 1996
12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power make payments from those funds — by the CEO; or

- (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Council Policy

CS3.7 Payment of Creditors

5.0 List of Accounts Paid

A list of all accounts paid shall be presented to the Council within two months. The list shall comprise of details as prescribed in the WA Financial Management Regulations (1996)

Budget Implications:

All liabilities settled have been in accordance with the annual budget provisions.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS1.7)

Nil.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

Each month Council receives the list of accounts presented.

Comment:

A listing of payments is included in Appendix 14.3.A.

Where possible, questions on specific payments should be submitted to the Chief Executive Officer or Director Corporate and Community Services before noon on the day of the scheduled meeting. This will ensure a response can be provided at the Council Meeting.

14.4 Presentation of 2025 Sports Awards

Reporting Department:	Corporate Services
Reporting Officer:	Tamsin Emmett – Community Development Officer
Accountable Manager:	Xandra Curnock – Director Corporate and Community Services
Legislation	Not applicable
File Number:	GOV/007
Appendices:	Nil
Voting Requirement	Simple Majority

Report Purpose

For Council to consider a proposal from the Sports Awards Panel that the Collie Sports Awards be presented at the Australia Day Awards on 26 January 2026, rather than hold a separate event.

Officer's Recommendation/Council Decision: **Resolution: 9694**

Moved: *Cr Faries* **Seconded:** *Cr Hansen*

That Council supports including the presentation of the 2025 Collie Sports Awards at the Australia Day Breakfast in 2026.

Carried: 9/0

For: *Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.*

Against: *Nil*

Background:

The Shire of Collie has traditionally held an annual event to honour the achievements and contributions of local athletes, coaches, officials, and sporting clubs.

In recent years there has been a decline in the number of nominations and event attendance. The 2024 presentation night was scaled back from the traditional large-format evening function to a smaller, simplified ceremony.

At the October 2025 Ordinary Meeting of Council, as part of the consideration of the Terms of Reference for the Shire of Collie Events & Awards Reference Group, Council resolved that from January 2027, the Collie Sports Awards and Australia Day Awards would be combined into a single annual celebration.

The Sports Awards Panel met on 29 October 2025 to review nominations and plan the 2025 Awards presentation. At this meeting, the Panel proposed that the transition occur one year earlier, with the 2025 Sports Awards presented at the Australia Day Breakfast in January 2026.

Statutory and Policy Implications:

There are no statutory implications.

Budget Implications:

Whilst not holding a separate event for the sports awards would result in lower financial costs, this consideration was not a contributing factor in the Sports Panel's proposal.

Budget – Whole of Life Cost:

As this report does not propose new assets, there are no direct whole of life or ongoing cost implications.

Communications Requirements: (Policy No. CS 1.7)

Not applicable.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	1	Our Community
Objective:	1.2	Community connection, engagement and participation.
Strategic Priority:	1.2.2	To work with sporting clubs and community groups to promote volunteering and increase participation.

Relevant Precedents:

The Sports Awards have been presented at a separate event for a number of years.

The Shire has successfully introduced other award categories, including the Environmental Award, into shared presentations where appropriate, achieving strong community engagement and operational efficiencies.

Comment:

The Sports Awards Panel's proposal supports a streamlined, inclusive approach to community recognition. Presenting the 2025 Collie Sports Awards as part of the Australia Day Awards will create a single, high-profile community celebration that acknowledges both civic and sporting achievements.

This approach aligns with the purpose of the Events & Awards Reference Group to deliver cohesive civic events that promote community pride, recognise achievement, and encourage participation across all sectors.

Council's endorsement will allow planning for the 2026 combined event to proceed, ensuring a smooth transition ahead of the 2027 program when the structure becomes permanent under the new Terms of Reference.

15. MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

16. QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION

Nil.

18. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Shire President Cr Miffling

- 18 October - – represented the Shire at the Collie Show and spoke at the official opening on behalf of the Shire.
- 20 October - along with Cr Italiano attended a “Yarn” at the Parenting Centre in Wilson Park at which we spoke in support of Shire initiatives.
- 21 October - attended as Council representative meetings of the Just Transition Working Group.
- 21 October - attended a Councillor induction session in the Council Chambers.
- 23 October - attended the Collie Visitor Centre new web site launch.
- 10 November - attended with the CEO a meeting of South West local government at the Department of Water & Environment in Bunbury to discuss the future of Food Organics & Garden Organics (FOGO) waste (the meeting was convened by the Minister for the Environment and facilitated by the Minister’s Parliamentary Secretary Ms Kim Giddens MLA).
- 11 November – represented the Shire at the wreath laying ceremony in Soldiers’ Park for Remembrance Day.
- 11 November – attended a Collie Delivery Unit meeting.

Deputy Shire President Cr Italiano

- 20 October – attended Kambarang Aboriginal Seasonal Yarn.
- 20 October – attended the induction of the newly elected Cr Rob Wells.
- 21 October – met with Jodie Hanns MLA regarding to Collie Visitor Centre upgrade project.
- 21 October – attended the Special Council Meeting at which Cr Rob Wells and re-elected members were sworn in.
- 24 October – met with former Railway Station group president Lori Glock regarding developments at the former railway station.
- 29 October – attended the Sportsman of The Year Awards panel meeting.
- 7 November – meet with senior staff and visitor centre representative to discuss museum’s co-location at the visitor centre.

Cr Smith

- 22 October – attended a meeting of the Collie Visitor Centre Committee
- 10 November – attended a District Health Advisory Committee Meeting (DHAC). Cr Smith briefed Council on the role of the DHAC and encouraged elected members to encourage community members to consider nominating.

Cr Wells

Cr Wells noted that the Collie Christmas Pageant is being coordinated by the Collie Over-50s Social Club this year and that they will be seeking assistance with road closures and signage around the main centre.

19. STATUS REPORT ON COUNCIL RESOLUTIONS

Summary reports on the status of Council's resolutions are:

- 'Closed Since Last Meeting' at Appendix 19.1.A
- 'All Open' at Appendix 19.1.B

20. CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

Prior to closing the meeting to the public, the Shire President passed on Council's appreciation to Mr Scott Geere, acknowledging that this would be his last Council Meeting as Director Operations.

Council Decision:	Resolution: 9695
Moved: Cr Hansen	Seconded: Cr Kearney
<i>That in accordance with Section 5.23 (2) of the Local Government Act 1995, that the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to these matters:</i>	
<i>(a) A matter affecting an employee or employees.</i>	
<i>(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.</i>	
<i>(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.</i>	
Carried: xx	
For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.	
Against: Nil.	

Members of the public and the press left the meeting at 8:21 pm.

Item 14.1 was deferred earlier in the meeting.

14.1 Debt Recovery Report	
Reporting Department:	Corporate Services
Reporting Officer:	Geoff Lawrence – Finance and Business Excellence Coordinator
Accountable Manager:	Xandra Curnock – Director Corporate and Community Services
Legislation:	<i>Local Government Act 1995</i>
File Number:	FIN/024
Appendices:	Appendix 14.1. – CONFIDENTIAL –Debt Recovery - Overdue Debtors Report
Voting Requirement:	Simple Majority

Report Purpose

Council is requested to receive the Overdue Debtors Report, reporting details of overdue debts as at 30 September 2025, and identifying those where the amount owing is over 90 days with total debt exceeding \$5,000.

Officer's Recommendation:

That Council receive the Overdue Debtors Report, reporting details of overdue debts as at 30 September 2025, and note the status of various overdue debts owed to the Shire.

Officer's Recommendation/Council Decision: **Resolution: 9696**
Moved: **Cr Hill-Power** **Seconded:** **Cr Hansen**
That Council receive the Overdue Debtors Report, reporting details of overdue debts as at 30 September 2025, and note the status of various overdue debts owed to the Shire.
Carried: **9/0**
For: **Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.**
Against: **Nil**

Background:

This report provides Council the following information in relation to overdue debtors:

- The amount of total debt outstanding for the period aged from current to over 90 days overdue with a comparison to the same period for the previous year;
- All records of the use of delegated authority, to waive or write off debts valued at \$1,000 or above;

- A confidential report containing the individual debtor information in relation to the outstanding debts exceeding 90 days with a combined value of debt, by debtor, exceeding \$5,000; and
- The Debtor Day Ratio, being the average number of days taken for the Shire to receive payment from its customers for invoices issued to them.

The confidential attachment Overdue Debtors Report – 30 September 2025 sets out the names of debtors and specific details of relevant debt, which are redacted within this report to protect the Shire's legal rights and recognise commercial sensitivity.

Statutory and Policy Implications:

Section 6.12 (1) (c) of the Local Government Act 1995 provides authority for Council to write off outstanding monies. In accordance with section 5.42 and 5.44 of the *Local Government Act 1995* the following delegated authority applies:

1. The CEO has delegated authority under the CEO Delegation Register to write-off rate debts or service charges under \$500.
2. Any amount above this must be referred to Council for a determination.

Budget Implications:

There are no immediate budget impacts.

Communications Requirements:

Nil.

Strategic Community Plan/Corporate Business Plan Implications:

STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN		
GOAL:	5	Our Organisation
Objective:	5.1	Innovative leadership, forward planning, and mutually beneficial partnerships
Strategic Priority:	5.1.5	To imbed our strategic priorities throughout the organisation

Relevant Precedents:

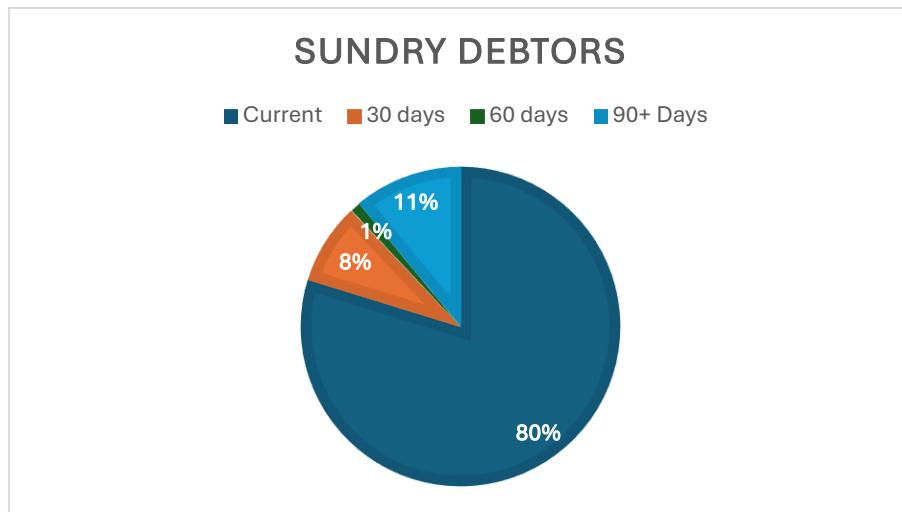
Going forward, each quarter Council will be provided with an update on the Shire's debt recovery status.

Comment:
Debts Outstanding

The total debts outstanding as at 30 September 2025 was \$795,422.80. A breakdown of aged debt for the current period compared to prior period is tabled below.

Period ending	Current	30 days	60 days	90+ Days	Total
July 2025 - September 2025	80%	8%	1%	11%	100%
	\$635,161.09	\$65,250.29	\$8,249.77	\$93,509.35	\$795,422.80
July 2024 - September 2024	22%	8%	4%	66%	100%
	\$40,175.98	\$13,016.12	\$7,658.92	\$113,157.57	\$171,581.00

The graph below shows the aged debt balances as at 30 September 2025.



Compared to the amount of debt outstanding at 30 September 2024:

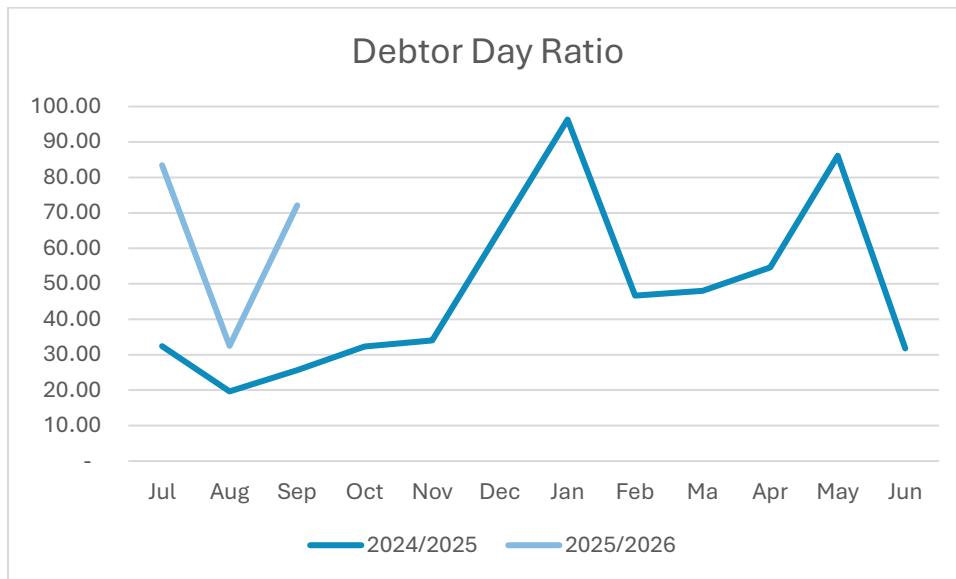
- The total value of debts has increased to \$795,423 from \$171,581;
- Total outstanding debt over 90 days has decreased to \$93,509.35 at the end of 30 September 2025 from previous reporting period of \$113,157.57; and
- The number of overdue debtors over 90 days, and above the total debt reporting threshold of \$5,000 at 30 September 2025 is 2.

Debtor Day Ratio

The Debtor Day ratio measures how quickly cash is being collected from debtors. The longer it takes for an organisation to collect, the greater the number of debtor days. The calculation of the ratio considers the total amount outstanding at the end of the period divided by the total amount invoiced to that period for the financial year. This is then multiplied by the total number of days from 1 July to the end of the period.

As at 30 September 2025, the Debtor Day Ratio was 72.15, an increase from the 30 September 2024 ratio of 25.60.

The graph below shows debtor days for the current financial year.



20.1 Collie Mineworkers Memorial Swimming Pool – Update	
Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	RCS/002
Appendices:	Nil.
Voting Requirement	Absolute Majority

A verbal presentation will be provided at the meeting.

Council Decision:	Resolution: 9697
Moved: Cr Faries	Seconded: Cr Italiano
<i>That Council</i>	
<ol style="list-style-type: none"> 1. Offer a discount on 2025/26 Collie Mineworkers Memorial Pool season passes based on the number of days that the pool was not open to the public for the 2024/25 season and the 2025/26 season. 2. Authorise 2024/25 pre purchased books of single entry tickets to be honoured in 2025/26. 	
Carried by Absolute Majority: 9/0	
For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.	
Against: Nil	

All staff, with the exception of the CEO, left the meeting at 10:01pm.

20.2 Confidential – Appointment of Director Operations	
Reporting Department:	Chief Executive Office
Reporting Officer:	Phil Anastasakis – Chief Executive Officer
Accountable Manager:	Phil Anastasakis – Chief Executive Officer
Legislation	<i>Local Government Act 1995</i>
File Number:	OP/001
Appendices:	Confidential 20.2.A
Voting Requirement	Simple Majority

Officer's Recommendation/Council Decision:	Resolution: 9698
Moved: Cr Italiano	Seconded: Cr Hill-Powe
<i>That:</i>	
a) Council accept the recommendation for appointment of short-listed applicant 2 to the position of Director Operations as contained within the assessment report and authorise the Chief Executive Officer to negotiate terms of appointment.	
b) Should contract negotiations be unsuccessful or short-listed applicant 2 does not satisfy the requirements of the role and successfully pass the 6 month probation period, then Council accept the recommendation for appointment of short-listed applicant 1 to the position of Director Operations as contained within the assessment report and authorise the Chief Executive Officer to negotiate terms of appointment.	
Carried 9/0:	
For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.	
Against: Nil.	

Council Decision:	Resolution: 9699
Moved: Cr Hansen	Seconded: Cr Kearney
<i>That the meeting be reopened to the public.</i>	
Carried: 9/0	
For: Cr Miffling, Cr Italiano, Cr Faries, Cr Hansen, Cr Hill-Power, Cr Kearney, Cr Moyses, Cr Smith, Cr Wells.	
Against: Nil.	

The meeting was reopened to the public at 10:16 pm. Staff that had left the meeting, members of the press, and the public did not return to the meeting.

21. CLOSE

There being no further business the Shire President thanked everyone for their attendance and closed the meeting at 10:17pm.



**Ordinary Council Meeting
9 December 2025**

Appendix 11.1.A

Draft CP1-022 Attendance at Events Policy



POLICY NO:-

CP1-022 – ATTENDANCE AT EVENTS

GOVERNANCE INFORMATION					
Procedure Link:	N/A		Administrative Policy Link:		
ADMINISTRATION INFORMATION					
History	1		OCM	Res:	Synopsis:
Version:	2				

1. RESPONSIBLE DIRECTORATE

Chief Executive Officer

2. PURPOSE OR OBJECTIVE

The purpose of the policy is to provide transparency about the attendance at events of Council Members and the Chief Executive Officer (CEO).

Section 5.90A of the Local Government Act 1995 (the Act) provides that a local government must prepare and adopt an Attendance at Events policy.

3. SCOPE/DEFINITIONS

This policy provides a framework for Council Members and CEO attendance at events, including concerts, conferences, functions or sporting events, whether free of charge or paid by the local government.

In accordance with Section 5.90A of the Act an **event** is defined as

- (a) a concert;
- (b) a conference;
- (c) a function;
- (d) a sporting event; and
- (e) an occasion of a kind prescribed for the purposes of this definition.

Any invitation for a Council Member or the CEO to attend in a personal capacity is not captured by this Policy.

4. POLICY

4.1 Invitations

All invitations or offers of tickets for a Council Member to attend an event in that capacity should be in writing and addressed to the CEO for approval. Where an invitation or offer of a ticket is for the CEO in that capacity, it should be forwarded to the President for their approval.

4.2 Approval of Attendance

Attendance at the following by Council Members and the CEO is pre-approved:

- a) Any Shire organised ceremony, function or event;
- b) Events that are free to members of the public within the Shire;
- c) Events held by local schools, TAFE, not for profit, community or sporting groups within the Shire;
- d) Opening or launch of an event or facility within the Shire; and
- e) Events hosted by the following entities:
 - Western Australian Local Government Association (WALGA);
 - Local Government Professionals Australia WA (LG Pro);
 - A South West or neighbouring local government or regional local government; and
 - A government department of the State or the Commonwealth.

Where a Council Member or the CEO wishes to attend an event which is not pre-approved, the following will be considered:

- a) Who is providing the invitation or ticket to the event,
- b) The location of the event in relation to the local government (within the district or out of the district),
- c) The role of the council member or CEO when attending the event (participant, observer, presenter) and the value of their contribution,
- d) Whether the event is sponsored by the local government,
- e) The benefit of local government representation at the event,
- f) The number of invitations / tickets received, and
- g) The cost to attend the event, including the cost of the ticket (or estimated value of the event per invitation) and any other expenses such as travel and accommodation.

4.3 Payments in Respect of Attendance

Where an invitation or ticket to an event is provided free of charge or for a discounted or reduced fee, in circumstances where a member of the public is required to pay, the relevant approver under this policy must determine whether the attendance is of public value or value to the Shire.

If it is determined that a Council Member or CEO should attend an event where the tickets must be paid for, the Shire will pay the cost for attendance and reasonable expenses such as travel and accommodation.

Where partners of an authorised Shire representative attend an event, any tickets for that person, if paid for by the Shire, must be reimbursed by the representative unless expressly authorised by the Council.

4.4 Disclosure of Interests

The gift holder is required to disclose an interest if the event ticket is above \$300 unless the event is excluded in accordance with this Policy and the donor has a matter before Council.

Any gift received that is less than \$300 (either one gift or cumulative over 12 months from the same donor) also does not need to be disclosed as an interest. Receipt of the gift will still be required under the gift register provisions.

5. REFERENCE DOCUMENTS

Local Government Act 1995 Section 590A

Department of Local Government, Industry Regulation and Safety's - Operational Guidelines – Attendance at Events Policy

Department of Local Government, Industry Regulation and Safety's - Operational Guidelines – Disclosure of gifts and Disclosure of Interests Relating to Gifts

Code of Conduct for Councillors, Committee Members and Candidates

DRAFT



**Ordinary Council Meeting
9 December 2025**

Appendix 11.1.B

**Local Government Operational Guidelines –
Attendance at Events Policy**



Department of
Local Government, Sport
and Cultural Industries

Local Government Operational Guidelines

December 2019

Attendance at events policy



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Department of Local Government, Sport and Cultural Industries

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About DLGSC

The DLGSC works with partners across government and within its diverse sectors to enliven the Western Australian community and economy through support for and provision of sporting, recreational, cultural and artistic policy, programs and activities for locals and visitors to the State.

The department provides regulation and support to local governments and the racing, gaming and liquor industries to maintain quality and compliance with relevant legislation, for the benefit of all Western Australians. This publication is current at December 2019.

1. Introduction

Council members are expected to make decisions in the best interests of their community. To do this, they must consider each issue on its merits.

Decision-making could be influenced – or perceived to be influenced – in a number of ways, including through financial relationships, personal relationships and the receipt of gifts. The *Local Government Act 1995* sets out requirements on council members, Chief Executive Officers (CEOs) and other employees to ensure transparency and accountability in decision-making.

Certain gifts received by council members and CEOs are specifically excluded from the conflict of interest provisions (section 5.62(1B)), including a gift that is received in accordance with an Attendance at Events policy. This guideline gives an overview of matters which could be included in the Attendance at Events policy.

Note: this guideline does not apply to the gift provisions in the code of conduct that relates to employees (other than the CEO).

Other related operational guidelines:

- Operational Guideline: Disclosure of gifts and disclosure of interests relating to gifts
- Operational Guideline: Disclosure of interests affecting impartiality
- Operational Guideline: Primary and annual returns

2. Gifts

A gift is defined under section 5.57 of the Act as a conferral of a financial benefit (including a disposition of property) made by one person in favour of another person unless adequate consideration in money or money's worth passes from the person in whose favour the conferral is made to the person who makes the conferral. It includes any contributions to travel.

For the purposes of both disclosure of receipt and disclosing an interest when a matter comes before council, a gift is any gift valued at over \$300 or a cumulative value of \$300 where the gifts are received from the same donor in a 12-month period.

2.1. Interests in matters before council

The interest provisions are aimed at ensuring that decision-making is free from influence and so decisions can be made in the best interests of the community.

An interest created from receipt of a gift recognises that a relationship is formed between the donor and a recipient of a gift which could be perceived to affect decision-making. This applies to any gift received, not just a gift that must to be disclosed under sections 5.87A and 5.87B.

The basic principle is, that unless the gift is an excluded gift (section 5.62(1B) and Administration Reg. 20B), the council member who has received the gift is not to participate in any part of the meeting dealing with the matter. They must be absent from any deliberations (unless approval is granted by the council or the Minister).

If the council member has such an interest they must disclose this interest before the meeting to the CEO or to the presiding member before the matter is discussed.

If it is the CEO who has the interest due to receipt of a gift, they are not to provide advice to council or prepare reports for council, either directly or indirectly. They must disclose their interest to the mayor or president.

2.2. Gifts excluded from the interest provisions

Any gift received over \$300 is specifically excluded from the conflict of interest provisions if:

- the gift relates to attendance at an event where attendance has been approved by the council in accordance with the council endorsed Attendance at Events policy, or
- the gift is from specified entities.

Regulation 20B of the *Local Government (Administration) Regulations 1996* prescribes the specified entities as WALGA (but not LGIS), ALGA, LG Professionals, a State public service department, a Commonwealth, State or Territory government department or another local government or regional local government.

Excluded gifts are still a gift that must be disclosed and published on the gifts register if over the value of \$300 and received in the capacity of council member or CEO.

3. Attendance at events policy

Section 5.90A of the Local Government Act requires that local governments have an attendance at events policy. The purpose of the policy is for the council to actively consider the purpose of and benefits to the community from council members and CEOs attending events.

The policy provides a framework for the acceptance of invitations to various events and clarifies who will pay for tickets or the equivalent value of the invitation.

The tickets should be provided to the local government and not individual council members. A ticket or invitation provided by a donor to an individual in their capacity as a council member or CEO is to be treated as a gift to that person, unless the ticket or invitation is referred to the local government to be considered in accordance with the policy.

3.1. The legislation [section 5.90A]

5.90A. Policy for attendance at events

- (1) In this section —

event includes the following —

- (a) a concert;
- (b) a conference;
- (c) a function;
- (d) a sporting event;
- (e) an occasion of a kind prescribed for the purposes of this definition.

(2) A local government must prepare and adopt* a policy that deals with matters relating to the attendance of council members and the CEO at events, including —

- (a) the provision of tickets to events; and
- (b) payments in respect of attendance; and
- (c) approval of attendance by the local government and criteria for approval; and
- (d) any prescribed matter.

* Absolute majority required.

(3) A local government may amend* the policy.

* Absolute majority required.

(4) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.

(5) The CEO must publish an up-to-date version of the policy on the local government's official website.

4. Matters for consideration in developing the policy

In developing the policy, there are a number of matters which need to be considered. Principally, the council needs to consider what is the benefit to the community or local government in having members of council or the CEO attend the event.

The Attendance at Events policy is to enable council members to attend events as a representative of council without restricting their ability to participate in council meetings. It is not intended to be used as a mechanism to avoid conflict of interest provisions where significant matters are likely to come before council from the provider of the invitation.

While attending events is generally considered an important function for council members and the CEO to represent the local government, if there are costs involved, especially significant costs, it can lead to criticism from the community for spending ratepayer's money if the tangible benefits are not identified. Similarly, if the council is accepting tickets, including those as a result of sponsorship, there can be a perception of bias when matters affecting that organisation come before council.

The policy should also consider the role that the person attending will have at the event - for example, speaking, giving an award or being a member of the audience – especially if there are significant costs associated with attendance. The community perception will be different for a person attending to undertake a specific role or function versus being a member of the audience.

Note that examples are provided in the legislation of what constitutes an event: concerts, conferences, functions and sporting events. This is not an exhaustive list and councils should consider the full range of events that may be relevant to their local government, such as agricultural shows, field days, school awards nights and cultural events.

Ultimately, it is the decision of the council as to what is contained within the policy and this will vary between local governments.

Matters that could be included are:

- To whom invitations are to be directed,
- Who authorises attendance at an event, including how the decision is made for a council member or CEO to attend an event,
- How many people are authorised to attend an event,
- Who is responsible for the cost of attending (if any), including whether there is a requirement for the council member or CEO to contribute to the cost, particularly if the person's partner is also attending;
- Whether there are any events that are authorised in advance by council (preauthorised events),
- Whether the location of the event is within the district,
- Attendance at sponsored events, and
- Attendance at events that are outside the policy.

The council, with accountability to the local community, is in the best position to determine the design and content of the policy. Some local governments have requested guidance from the Department. To this end a sample policy is included on the following pages.

The policy may provide authorisation for the CEO to be the decision maker where decisions align with the policy intent. In that case, the policy must set out clear criteria by which the CEO may make such determinations.

5. Concluding remarks

In developing the Attendance at Events policy, councils need to actively consider the purpose of and benefits to the community from council members and CEOs attending events. The policy should not be used to intentionally circumvent conflict of interests which may arise from attending events hosted by a provider who will have a significant matter before council.

Local governments are encouraged to use this template as a guide and to adapt it to reflect the needs and expectations of their communities. The policy can also be adapted to include attendance at events by employees other than the CEO.

The community's trust in local government is crucial to its success.

Attendance at Events – template policy

Introduction

Section 5.90A of the *Local Government Act 1995* provides that a local government must prepare and adopt an Attendance at Events policy.

This policy is made in accordance with those provisions.

Purpose

This policy addresses attendance at any events, including concerts, conferences, functions or sporting events, whether free of charge, part of a sponsorship agreement, or paid by the local government. The purpose of the policy is to provide transparency about the attendance at events of council members and the chief executive officer (CEO).

Attendance at an event in accordance with this policy will exclude the gift holder from the requirement to disclose an interest if the ticket is above \$300 and the donor has a matter before council. Any gift received that is less than \$300 (either one gift or cumulative over 12 months from the same donor) also does not need to be disclosed as an interest. Receipt of the gift will still be required under the gift register provisions.

Legislation

5.90A. Policy for attendance at events

(1) In this section —

event includes the following —

- (a) a concert;
- (b) a conference;
- (c) a function;
- (d) a sporting event;
- (e) an occasion of a kind prescribed for the purposes of this definition.

(2) A local government must prepare and adopt* a policy that deals with matters relating to the attendance of council members and the CEO at events, including —

- (a) the provision of tickets to events; and
- (b) payments in respect of attendance; and
- (c) approval of attendance by the local government and criteria for approval; and
- (d) any prescribed matter.

* Absolute majority required.

(3) A local government may amend* the policy.

* Absolute majority required.

(4) When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.

(5) The CEO must publish an up-to-date version of the policy on the local government's official website.

Provision of tickets to events

1. Invitations

1.1 All invitations of offers of tickets for a council member or CEO to attend an event should be in writing and addressed to the [Click or tap here to enter text.]

1.2 Any invitation or offer of tickets not addressed to the [Click or tap here to enter text.] is not captured by this policy and must be disclosed in accordance with the gift and interest provisions in the Act.

1.3 A list of events and attendees authorised by the local government in advance of the event is at Attachment A.

2 Approval of attendance

2.1 In making a decision on attendance at an event, the council will consider:

- a) who is providing the invitation or ticket to the event,
- b) the location of the event in relation to the local government (within the district or out of the district),
- c) the role of the council member or CEO when attending the event (participant, observer, presenter) and the value of their contribution,
- d) whether the event is sponsored by the local government,
- e) the benefit of local government representation at the event,
- f) the number of invitations / tickets received, and
- g) the cost to attend the event, including the cost of the ticket (or estimated value of the event per invitation) and any other expenses such as travel and accommodation.

2.2 Decisions to attend events in accordance with this policy will be made by simple majority or by the CEO in accordance with any authorisation provided in this policy.

Guidance Note: If the local government is proposing to provide authorisation to the CEO to determine matters in accordance with this policy, then it will be necessary for the policy statement to include specific principles / criteria by which the CEO may make such determinations.

3 Payments in respect of attendance

3.1 Where an invitation or ticket to an event is provided free of charge, the local government may contribute to appropriate expenses for attendance, such as travel and accommodation, for events outside the district if the council determine attendance to be of public value.

3.2 For any events where a member of the public is required to pay, unless previously approved and listed in Attachment A, the council will determine whether it is in the best interests of the local government for a council member or the CEO or another officer to attend on behalf of the council.

3.3 If the council determines that a council member or CEO should attend a paid event, the local government will pay the cost of attendance and reasonable expenses, such as travel and accommodation.

3.4 Where partners of an authorised local government representative attend an event, any tickets for that person, if paid for by the local government, must be reimbursed by the representative unless expressly authorised by the council.

Attachment A – events authorised in advance

Event	Date of event	Approved Attendee/s	Approved local government contribution to cost	Date of council resolution or CEO authorisation
Example: Greater Westralia Regional Agricultural Ball	20 December 2019	<ul style="list-style-type: none"> President Cr Brown and partner Deputy President Cr Green and partner CEO and partner 	6 tickets @ \$190 each Total cost \$1,140	Ordinary Council Meeting 4 November 2019



**Shire of
Collie**

**Ordinary Council Meeting
9 December 2025**

Appendix 13.1.A

**Local Planning Scheme No.6
Proposed Amendment No.3**

Shire of Collie
Local Planning Scheme No. 6
[Amendment Number 3]

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. In clause 39. 'Terms used':

A. Delete the definition for *short-term accommodation*.

B. Amend the general definition for *cabin* to:

means a building that -

(a) *is an individual unit other than a chalet; and*

(b) *forms part of -*

(i) tourist and visitor accommodation; or

(ii) a caravan park;

and

(c) *if the unit forms part of a caravan park - is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period;*

C. Amend the general definition for *chalet* to:

means a building that —

(a) *is a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and*

(b) *forms part of —*

(i) tourist and visitor accommodation; or

(ii) a caravan park;

(c) *and if the unit forms part of a caravan park - is used to provide accommodation for persons, on a commercial basis, with no individual person accommodated for a period or periods exceeding a total of 3 months in any 12-month period;*

2. In clause 40. 'Land Use Terms Used':

A. Delete the definitions for:

- bed and breakfast;*
- holiday accommodation;*
- holiday house;*
- motel;*
- serviced apartment;*
- tourist development*

B. Insert space between *road* and *house* to read *road house* and amend the existing land use term for *road house* by deleting paragraph (d) and inserting:

(d) *accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period.*

C. Insert the definition as per Schedule 1 – Model Provisions for:

○ *tourist and visitor accommodation*

3. In clause 17 'Zoning Table' insert in alphabetical order the following land uses and permissibility:

- A. *hosted-short term rental accommodation*; designate as 'P' uses in zones where a dwelling is capable of approval and 'X' uses in all other zones.
- B. *unhosted short term rental accommodation*; designate as 'A' uses in the Commercial, Mixed Use and Residential zones; designate as 'D' uses in the Rural, Rural Residential and Urban Development zones and 'X' uses in all other zones.
- C. *tourist and visitor accommodation* and designate as 'D' uses in the Commercial and Mixed Use zones, 'A' uses in Residential, Urban Development, Rural Residential and Rural zones and 'X' uses in all other zones.

4. In clause 17 'Zoning table', delete all references to:

A. *bed and breakfast*;

B. *holiday accommodation*;

C. *holiday house*;

D. *motel*;

E. *serviced apartment*;

F. *tourist development*

5. In clause 17 'Zoning Table', delete *Note 1. Refer to Clause 32.8 – Holiday accommodation.*

6. In clause 21 'Special use zones', for SU1 and SU2 in 'Table 6 – Special use zones in Scheme Area', replace *motel* with *tourist and visitor accommodation*.

7. In clause 33.2 'Rural Zone Requirements', for part (f), replace *tourist development* and *holiday accommodation* with *tourist and visitor accommodation*.

8. Delete Clause '32.8 Holiday accommodation'.

9. In Schedule 2 – Car Parking Table, delete references to:

A. *bed and breakfast*;

B. *holiday accommodation*;

C. *holiday house*;

D. *motel*;

E. *serviced apartment*;

F. *tourist accommodation*;

G. *tourist development*

10. In Schedule 2 - Car Parking Table, insert *tourist and visitor accommodation* into the Hotel and Tavern Land Use column.

The amendment is standard under the provisions of Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

1. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
2. the amendment does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;
3. the amendment is not considered a complex or basic amendment.



**Ordinary Council Meeting
9 December 2025**

Appendix 13.4.A

Transmission Line Easement

Plan Information	
Tenure Type	Crown
Plan Type	Deposited Plan
Plan Purpose	Interest Only

Survey Details	
Field Records	N/A
Declared as Special Survey Area	No

Survey Certificate - Regulation 54

I, Adam J. VINCENT hereby certify that this plan is accurate and is a correct representation of the -
 (a) survey; and
 (b) calculations from measurements recorded in the field records,
 undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

Licensed Surveyor | Date

Survey Organisation

Name	MNG McMULLEN NOLAN GROUP
Address	PO Box 124, BULL CREEK W.A. 6149
Phone	6436 1599
Fax	6436 1500
Email	info@mngsurvey.com.au
Reference	106896dp-002e

Locality & Local Government

Locality	Palmer
Local Government	Shire of Collie

Department of Planning, Lands and Heritage

File Number	T.B.A.
-------------	--------

Examination

Examined	Date
----------	------

Planning Approval

Planning Authority	Western Australian Planning Commission
Reference	N/A

Delegated under S. 16 P&D Act 2005	Date
------------------------------------	------

In Order For Dealings

Subject To	
For Inspector of Plans and Surveys	Date

Plan Approved

Inspector of Plans and Surveys / Authorised Land Officer	Date
--	------

AMENDMENTS TABLE		
Revision	Description	Date
B	Colour easement and add area	4/03/2025
C	Amend width to 10m	25/03/2025
D	extend easement to the Southern boundary of lot 782	7/11/2025
E	Update Easement extent (Southern end)	27/11/2025

DRAFT
 ALL AREAS AND DIMENSIONS
 ARE SUBJECT TO FINAL SURVEY
 AND WAPC APPROVAL

PRELIMINARY ONLY
 UNLODGED VERSION
 SUBJECT TO
 LANDGATE AUDIT

This version is
 - Current as at 27/11/2025
 - Subject to change without notice
 - Not intended for design use,
 a LANDGATE APPROVED copy
 should be obtained for such purposes.



MCG MULLEN NOLAN GROUP PTY LTD
 PO Box 124, Bull Creek W.A. 6149
 Tel: (08) 6436 1599
 Fax: (08) 6436 1500
 Email: info@mngsurvey.com.au

MNG Ref : 106896dp-002e - DP430466.CSD

Amendments				
Version	Lodgement Type	Amendment Description		Authorised By

Affected Tenure

Plan Number	Lot Number	Title Reference	Subject Land Description
DP 430465	LOT 500		

Initial Interests

Subject	Purpose	Statutory Reference	Origin	Land Burdened	Benefit To	Comments
①	EASEMENT		DOC	LOT 500 ON DP 430465	SEE DOC	

UNLODGED VERSION

ADDITIONAL SHEETS

SHEET 1 OF SHEETS 2

VERSION NUMBER 1

DEPOSITED PLAN
430466



**Shire of
Collie**

**Ordinary Council Meeting
9 December 2025**

**Appendix 14.2.A
Financial Management Report
October 2025**



Shire of
Collie

Monthly Financial Report

For the period ended 31 October 2025



SHIRE OF COLLIE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 September

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 2 Net current assets information	8
Note 3 Explanation of variances	9

SHIRE OF COLLIE
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE
FOR THE PERIOD ENDED 31 OCTOBER 2025

	2025/26 YTD Actual	2025/26 Budget	2025/26 YTD Budget	2024/25 Actual
Revenue				
Rates	\$ 8,130,277	\$ 8,052,978	\$ 8,049,428	\$ 7,718,980
Grants, subsidies and contributions	654,787	3,437,731	691,233	2,758,660
Fees and charges	2,099,801	2,818,949	2,120,905	2,753,006
Interest revenue	143,698	323,755	100,668	251,754
Other revenue	2,649	354,221	113,080	141,197
	11,031,212	14,987,634	11,075,314	13,623,597
Expenses				
Employee costs	(1,866,871)	(7,510,236)	(2,394,696)	(6,405,639)
Materials and contracts	(1,384,016)	(5,478,277)	(1,771,714)	(5,131,998)
Utility charges	(169,688)	(664,570)	(230,369)	(648,718)
Depreciation	(962,181)	(2,932,710)	(960,850)	(2,769,370)
Finance costs	(18,729)	(59,965)	(20,210)	(46,770)
Insurance	(109,500)	(351,176)	(117,403)	(359,059)
Other expenditure	(149,614)	(630,199)	(307,806)	(148,800)
	(4,660,599)	(17,627,133)	(5,803,048)	(15,510,354)
	6,370,613	(2,639,499)	5,272,266	(1,886,757)
Capital grants, subsidies and contributions	9,344	1,501,421	9,664	180,568
Profit on asset disposals	20,000	0	0	9,339
Loss on asset disposals	0	0	0	(12,860)
	29,344	1,501,421	9,664	177,047
Net result for the period	6,399,957	(1,138,078)	5,281,930	(1,709,710)
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	0	0	0	0
Share of comprehensive income of associates accounted for using the equity method	0	0	0	0
Total other comprehensive income for the period	0	0	0	0
Total comprehensive income for the period	6,399,957	(1,138,078)	5,281,930	(1,709,710)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COLLIE
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE PERIOD ENDED 31 OCTOBER 2025

	2025/26 YTD Actual	2025/26 Budget	2025/26 YTD Budget	2024/25 Actual
Revenue				
Governance	\$ 22,522	\$ 393,721	\$ 131,908	\$ 108,573
General Purpose Funding	8,669,710	10,705,928	8,536,005	9,823,522
Law, order, public safety	140,580	641,032	131,344	847,948
Health	17,030	20,130	6,585	16,331
Education and welfare	0	11,500	3,785	25,000
Housing	2,178	6,293	2,096	6,537
Community amenities	1,905,654	2,268,780	1,904,945	2,244,172
Recreation and culture	64,034	275,424	91,679	269,025
Transport	199,313	187,638	172,476	9,340
Economic services	53,502	446,588	84,627	111,852
Other property and services	(1,021)	30,600	9,864	148,973
	11,073,502	14,987,634	11,075,314	13,611,273
Expenses				
Governance	(139,508)	(820,477)	(275,404)	(616,184)
General Purpose Funding	(31,759)	(58,251)	(23,102)	(59,633)
Law, order, public safety	(243,605)	(1,158,969)	(385,713)	(1,346,361)
Health	(39,707)	(70,403)	(26,178)	(146,093)
Education and welfare	(85,422)	(74,174)	(24,806)	(131,803)
Housing	(1,473)	558	184	(5,383)
Community amenities	(769,535)	(3,349,768)	(1,097,586)	(3,562,912)
Recreation and culture	(946,969)	(2,149,854)	(1,024,814)	(3,302,281)
Transport	(1,142,960)	(2,318,654)	(779,736)	(3,265,009)
Economic services	(309,860)	(914,237)	(389,091)	(691,316)
Other property and services	(953,362)	(6,652,939)	(1,776,802)	(2,324,286)
	(4,664,160)	(17,567,168)	(5,803,048)	(15,451,261)
Finance Costs				
Governance	(97)	(853)	0	(175)
Community amenities	(1,146)	(4,538)	0	(4,759)
Recreation and culture	(14,993)	(33,878)	0	(18,727)
Transport	(2,107)	(20,643)	0	(22,907)
Other property and services	(386)	(53)	0	(202)
	(18,729)	(59,965)	0	(46,770)
	6,390,613	(2,639,499)	5,272,266	(1,886,758)
Non Operating				
Capital grants, subsidies and contributions	9,344	1,501,421	9,664	180,568
Profit on asset disposals	0	0	0	9,340
Loss on asset disposals	0	0	0	(12,860)
	9,344	1,501,421	9,664	177,048
Net result for the period	6,399,957	(1,138,078)	5,281,930	(1,709,710)
Other comprehensive income for the period				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	0	0	0	0
Share of comprehensive income of associates accounted for using the equity method	0	0	0	0
	0	0	0	0
Total other comprehensive income for the period	0	0	0	0
Total comprehensive income for the period	6,399,957	(1,138,078)	5,281,930	(1,709,710)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COLLIE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

	2024/25 Actual	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note		(a)	(b)	(c)	(c) - (b)	((c) - (b)) / (b)	
	\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	7,718,980	8,052,978	8,049,428	8,130,277	80,849	1.00%	
Grants, subsidies and contributions	2,758,660	3,437,731	691,233	654,787	(36,446)	(5.27%)	
Fees and charges	2,753,006	2,818,949	2,120,905	2,099,801	(21,104)	(1.00%)	
Interest revenue	251,754	323,755	100,668	143,698	43,030	42.74%	
Other revenue	141,197	354,221	113,080	2,649	(110,431)	(97.66%)	▼
Profit on asset disposals	9,339	0	0	20,000	20,000	0.00%	
	13,632,936	14,987,634	11,075,314	11,051,212	(24,102)	(0.22%)	
Expenditure from operating activities							
Employee costs	(6,405,639)	(7,510,236)	(2,394,696)	(1,866,871)	527,825	22.04%	▲
Materials and contracts	(5,131,998)	(5,478,277)	(1,771,714)	(1,384,016)	387,698	21.88%	▲
Utility charges	(648,718)	(664,570)	(230,369)	(169,688)	60,681	26.34%	▲
Depreciation	(2,769,370)	(2,932,710)	(960,850)	(962,181)	(1,331)	(0.14%)	
Finance costs	(46,770)	(59,965)	(20,210)	(18,729)	1,481	7.33%	
Insurance	(359,059)	(351,176)	(117,403)	(109,500)	7,903	6.73%	
Other expenditure	(148,800)	(630,199)	(307,806)	(149,614)	158,192	51.39%	▲
	(15,523,214)	(17,627,133)	(5,803,048)	(4,660,599)	1,142,449	19.69%	
Non cash amounts excluded from operating activities	2(c)	2,772,891	2,940,013	960,850	975,510	14,660	1.53%
Amount attributable to operating activities		882,613	300,514	6,233,116	7,366,123	1,133,007	18.18%
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	180,568	1,501,421	9,664	9,344	(320)	(3.31%)	
Proceeds from disposal of assets	186,600	186,600	186,600	20,000	(166,600)	(89.28%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	(20,359)	14,744	7,273	7,273	0	0.00%	
	160,209	1,702,765	203,537	36,617	(166,920)	(82.01%)	
Outflows from investing activities							
Acquisition of property, plant and equipment	(90,657)	(2,589,500)	(1,181,660)	(855,228)	326,432	27.62%	▲
Acquisition of infrastructure	(2,344,394)	(937,270)	(378,940)	(128,683)	250,257	66.04%	▲
	(2,935,051)	(3,526,770)	(1,560,600)	(983,912)	576,688	36.95%	
Amount attributable to investing activities		(2,774,842)	(1,824,005)	(1,357,063)	(947,295)	409,768	30.20%
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	97,500	2,142,602	2,142,602	2,142,602	0	0.00%	
	597,500	2,142,602	2,142,602	2,142,602	0	0.00%	
Outflows from financing activities							
Payments for principal portion of lease liabilities	(33,502)	(37,303)	(8,667)	(8,667)	0	0.00%	
Repayment of borrowings	(207,231)	(213,666)	(17,424)	(17,424)	0	0.00%	
Transfer to reserves	(853,929)	(427,071)	(427,071)	(427,071)	0	0.00%	
	(1,094,662)	(678,040)	(453,162)	(453,162)	0	0.00%	
Amount attributable to financing activities		(497,162)	1,464,562	1,689,440	1,689,440	0	0.00%
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year							
2(a)	2,930,455	94,740	94,740	541,064	446,324	471.10%	▲
Amount attributable to operating activities	882,613	300,514	6,233,116	7,366,123	1,133,007	18.18%	▲
Amount attributable to investing activities	(2,774,842)	(1,824,005)	(1,357,063)	(947,295)	409,768	30.20%	▲
Amount attributable to financing activities	(497,162)	1,464,562	1,689,440	1,689,440	0	0.00%	
Surplus or deficit after imposition of general rates		541,064	35,811	6,660,233	8,649,332	1,989,099	29.87%

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COLLIE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Actual 30 June 2025	Actual as at 31 October 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	4,835,317	7,758,193
Trade and other receivables	3,391,818	6,675,397
Other financial assets	103,964	119,267
Inventories	138,405	40,381
Other assets	521,906	857,800
TOTAL CURRENT ASSETS	8,991,410	15,451,038
NON-CURRENT ASSETS		
Trade and other receivables	677,684	671,179
Other financial assets	517,500	490,676
Property, plant and equipment	27,979,331	28,407,362
Infrastructure	159,728,751	159,076,575
Right-of-use assets	49,389	16,409
TOTAL NON-CURRENT ASSETS	188,952,655	188,662,201
TOTAL ASSETS	197,944,065	204,113,239
CURRENT LIABILITIES		
Trade and other payables	1,038,815	1,341,329
Contract liabilities	3,222,499	2,006,454
Lease liabilities	9,302	502
Borrowings	213,665	420,076
Employee related provisions	782,694	788,036
TOTAL CURRENT LIABILITIES	5,266,975	4,556,397
NON-CURRENT LIABILITIES		
Lease liabilities	7,696	7,829
Borrowings	1,213,264	989,428
Employee related provisions	43,626	140,364
Other provisions	3,240,607	3,846,603
TOTAL NON-CURRENT LIABILITIES	4,505,193	4,984,224
TOTAL LIABILITIES	9,772,168	9,540,621
NET ASSETS	188,171,897	194,572,618
EQUITY		
Retained surplus	35,729,998	43,846,249
Reserve accounts	4,219,746	2,504,216
Revaluation surplus	148,222,153	148,222,153
TOTAL EQUITY	188,171,897	194,572,618

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF COLLIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 26 November 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF COLLIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Note	Adopted		
	Budget Opening 1 July 2025	Actual as at 30 June 2025	Actual as at 31 October 2025
	\$	\$	\$
Current assets			
Cash and cash equivalents	5,043,545	4,835,317	7,758,193
Trade and other receivables	2,504,672	3,391,818	6,675,397
Other financial assets	78,341	103,964	119,267
Inventories	19,321	138,405	40,381
Other assets	1,150,000	521,906	857,800
	8,795,879	8,991,410	15,451,038
Less: current liabilities			
Trade and other payables	(1,414,389)	(1,038,815)	(1,341,329)
Other liabilities	(2,416,721)	(3,222,499)	(2,006,454)
Lease liabilities	(37,303)	(9,302)	(502)
Borrowings	(213,666)	(213,665)	(420,076)
Employee related provisions	(759,871)	(782,694)	(788,036)
Other provisions	(50,000)	0	0
	(4,891,950)	(5,266,975)	(4,556,397)
Net current assets	3,903,929	3,724,435	10,894,641
Less: Total adjustments to net current assets	2(b)	(3,809,189)	(3,183,371)
Closing funding surplus / (deficit)		94,740	541,064
			8,649,331

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts	(4,160,933)	(4,219,746)	(2,504,216)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	37,303	9,302	502
- Current portion of borrowings	213,666	213,665	420,076
- Current portion of contract liability held in reserve	100,775	0	0
- Current portion of employee benefit provisions held in reserve	0	813,408	(161,672)
Total adjustments to net current assets	2(a)	(3,809,189)	(3,183,371)
			(2,245,310)

	Adopted		
	Budget Estimates 30 June 2026	YTD Budget Estimates 31 October 2025	YTD Actual 31 October 2025
	\$	\$	\$
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Add: Depreciation	2,932,710	960,850	962,181
Movement in current contract liabilities associated with restricted cash	7,303	0	0
Non-cash movements in non-current assets and liabilities:			
- Financial assets at amortised cost - term deposits	0	0	26,824
- Pensioner deferred rates	0	0	6,505
- Employee provisions	0	0	0
- Other provisions	0	0	0
Total non-cash amounts excluded from operating activities	2,940,013	960,850	975,510

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF COLLIE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$50,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Other revenue Mainly relates to other sundry income, such as rent income and water reimbursements. Less than budgeted expectations. To be reviewed at mid year budget review.	(110,431)	(97.66%)	▼
Expenditure from operating activities			
Employee costs Timing variance. Salaries and wages are \$270k lower due to vacancies across the organisation. Expected be cleared by year end with ongoing recruitment. Less labour overheads than budget, will be reviewed as part of mid year budget review. Timing variance of \$120k re workers compensation insurance.	527,825	22.04%	▲
Materials and contracts	387,698	21.88%	▲
Utility charges Timing variance, mainly due to delay in Pool opening, there is a \$28k under spend year to date on Pool utility charges. \$25k less spent on parks and depot utility charges.	60,681	26.34%	▲
Other expenditure Timing variance. \$27k relates to art gallery operating grant, not yet paid out, and \$125k of workers compensation budgeted for, not yet paid.	158,192	51.39%	▲
Inflows from investing activities			
Proceeds from disposal of assets Timing variance as motor vehicle purchasing is likely to occur in the new calendar year. Currently only two motor vehicles have been traded in and replaced.	(166,600)	(89.28%)	▼
Outflows from investing activities			
Acquisition of property, plant and equipment Timing variance between budget and purchase of assets	326,432	27.62%	▲
Acquisition of infrastructure Timing variance between budget and completion of projects	250,257	66.04%	▲
Surplus or deficit at the start of the financial year Higher surplus than originally anticipated due to more grants income in 2025 than originally forecast. This figure is subject to change as the June 2025 financials have not yet been audited.	446,324	471.10%	▲
Surplus or deficit after imposition of general rates	1,989,099	29.87%	▲

SHIRE OF COLLIE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave reserve	367,208	11,439	(10,000)	368,647	426,014	11,439	(10,000)	427,453
Building reserve	807,258	35,146	(246,000)	596,404	807,259	35,146	(246,000)	596,405
Plant reserve	1,061,319	108,060	(1,115,000)	54,379	1,061,320	108,060	(1,115,000)	54,380
Waste reserve	690,943	21,523	(500,000)	212,466	690,945	21,523	(500,000)	212,468
Revaluation reserve	57,721	61,755	(24,102)	95,374	57,721	61,755	(24,102)	95,374
Airport reserve	34,199	6,065	0	40,264	34,200	6,065	0	40,265
Election reserve	9,556	20,298	(25,000)	4,854	9,556	20,298	(25,000)	4,854
River Rehabilitation reserve	110,135	3,431	0	113,566	110,135	3,431	0	113,566
Roche Park reserve	129,131	4,022	0	133,153	129,131	4,022	0	133,153
Legal reserve	182,681	8,191	(2,500)	188,372	182,681	8,191	(2,500)	188,372
Collie Mineworkers Swimming Pool reserve	128,360	3,998	(65,000)	67,358	128,360	3,998	(65,000)	67,358
Parks & Ovals reserve	268,532	8,365	0	276,897	268,534	8,365	0	276,899
New initiative reserve	290,968	9,064	(15,000)	285,032	290,968	9,064	(15,000)	285,033
Information and Communication Technology reserve	22,922	25,714	(40,000)	8,636	22,922	25,714	(40,000)	8,636
Unspent Grants reserve	0	100,000	(100,000)	0	0	100,000	(100,000)	0
	4,160,933	427,071	(2,142,602)	2,445,402	4,219,746	427,071	(2,142,602)	2,504,216

4 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted			
	Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Buildings - specialised	796,000	183,664	9,043	(174,621)
Furniture and equipment	50,500	0	0	0
Plant and equipment	10,000	983,332	792,988	(190,344)
Motor Vehicles	1,733,000	14,664	53,197	38,533
Acquisition of property, plant and equipment	2,589,500	1,181,660	855,228	(326,432)
Infrastructure - roads	796,020	259,536	10,037	(249,499)
Infrastructure - footpaths	0	5,664	0	(5,664)
Infrastructure - drainage	21,250	12,076	64,035	51,959
Infrastructure - waste facilities	60,000	81,664	0	(81,664)
Infrastructure - Bridges	60,000	20,000	54,612	34,612
Acquisition of infrastructure	937,270	378,940	128,683	(250,257)
Total capital acquisitions	3,526,770	1,560,600	983,912	(576,688)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,501,421	9,664	0	(9,664)
Other (disposals & C/Fwd)	186,600	186,600	20,000	(166,600)
Reserve accounts				
Building reserve	246,000	246,000	246,000	0
Plant reserve	1,096,400	1,096,400	1,096,400	0
Waste reserve	450,000	450,000	450,000	0
Information and Communication Technology reserve	30,000	30,000	30,000	0
Contribution - operations	16,349	(458,064)	(858,488)	(400,424)
Capital funding total	3,526,770	1,560,600	983,912	(576,688)

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

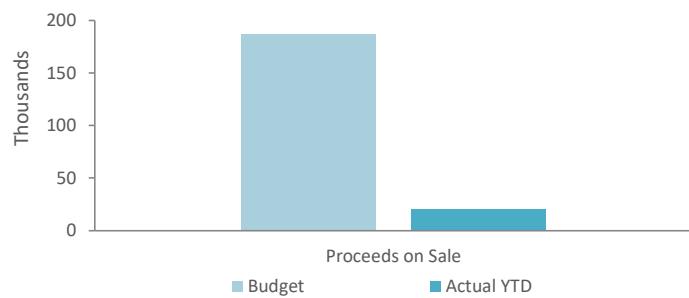
Reportable Value

In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

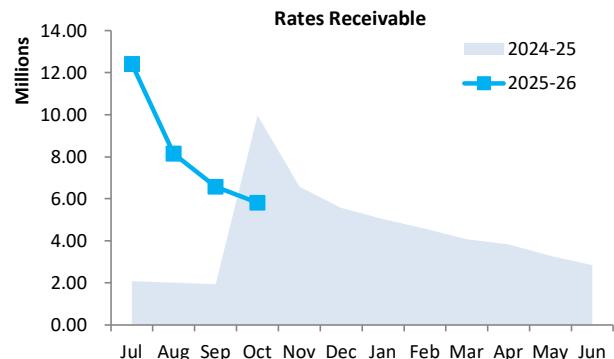
5 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
	Motor Vehicles	(186,600)	186,600	0	0	0	20,000	20,000	0
		(186,600)	186,600	0	0	0	20,000	20,000	0



6 RECEIVABLES

Rates receivable	30 Jun 2025	31 Oct 2025
Opening arrears previous year	\$ 2,170,551	\$ 2,833,291
Levied this year	7,718,980	8,130,277
Less - collections to date	(7,056,240)	(5,152,328)
Gross rates collectable	2,833,291	5,811,240
Allowance for impairment of rates receivable	0	0
Net rates collectable	2,833,291	5,811,240
% Collected	71.4%	47.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,032)	21,881	17,304	65,250	94,992	197,395
Percentage	(1.0%)	11.1%	8.8%	33.1%	48.1%	
Balance per trial balance						
Trade receivables						197,395
GST receivable						718,320
Allowance for impairment of receivables from contracts with customers						(51,558)
Total receivables general outstanding						864,157

Amounts shown above include GST (where applicable)

KEY INFORMATION

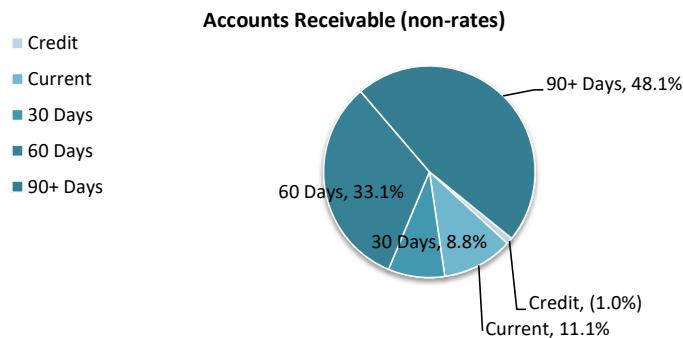
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



7 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	(582,175)	(21,219)	(8,069)	0	(611,463)
Percentage	0.0%	95.2%	3.5%	1.3%	0.0%	
Balance per trial balance						
Sundry creditors						611,463
Accrued salaries and wages						221,446
Bonds and deposits held						472,137
Accrued expenses						36,114
Total payables general outstanding						1,341,329

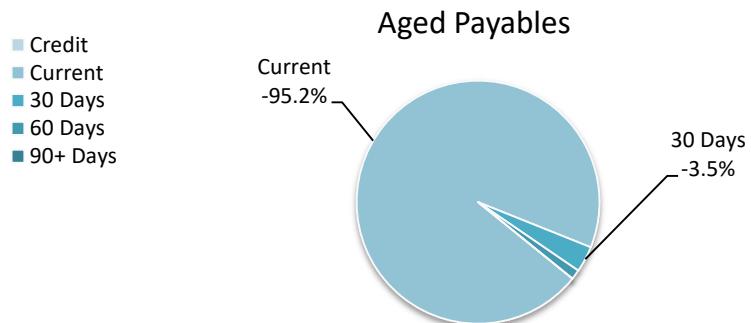
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services.

The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



8 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	Budget	Actual	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	1 July 2025	Actual YTD	Budget FY	Actual YTD	Budget FY	Actual YTD	Budget FY	Actual YTD	Budget FY
Loan 117 Shire Depot Relocation	117	475,200	476,622	0	0	(3,090)	(87,808)	473,532	387,392	(2,107)	(20,643)
Loan 118 Truck Bay Toilet (Throssell St) & Caravan Park Facilities	118	28,981	28,846	0	0	0	(9,363)	28,846	19,618	(226)	(986)
Loan 119 Weighbridge Modifications, Irrigation Audit and Bore Development Strategy, Open Space Strategy & Roche Park Wall Stabilisation	119	58,872	56,828	0	0	0	(14,290)	56,828	44,582	(350)	(1,421)
Loan 120 Roche Park Court 3 timber overlay and floor treatment	120	54,513	51,762	0	0	0	(10,571)	51,762	43,942	(260)	(1,125)
Loan 121 Construction of Venn Street River Stop	121	118,610	111,428	0	0	0	(23,130)	111,428	95,480	(570)	(2,131)
Loan 122 Building Capital Works	122	201,729	158,105	0	0	0	(30,517)	158,105	171,212	(754)	(2,606)
Loan 123 Solar Panels	123	9,102	8,964	0	0	0	(9,102)	8,964	0	(452)	(23)
Loan 124 Server Upgrade	124	14,140	14,015	0	0	(7,061)	(14,141)	6,954	(1)	(386)	(80)
		961,147	906,570	0	0	(10,151)	(198,922)	896,419	762,225	(5,105)	(29,015)
Self supporting loans											
Loan 125 Collie Golf Club		492,919	520,359	0	0	(7,273)	(14,744)	513,086	478,175	(13,527)	(30,124)
		492,919	520,359	0	0	(7,273)	(14,744)	513,086	478,175	(13,527)	(30,124)
Total		1,454,066	1,426,929	0	0	(17,424)	(213,666)	1,409,505	1,240,400	(18,632)	(59,139)
Current borrowings			213,665							420,076	
Non-current borrowings			<u>1,213,264</u>							989,429	
			1,426,929							1,409,505	

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

9 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	Budget		Actual		New Leases		Principal Repayments		Principal Outstanding		Interest Repayments			
		1 July 2025	1 July 2025	Actual	YTD	Budget	FY	Actual	YTD	Budget	FY	Actual	YTD	Budget	FY
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Admin Plotter	5	3,078	3,079	0	0	(1,828)	(6,097)	1,251	(3,019)	0	(83)	0	0	(83)	
Computer	6	0	0	0	0	(3,455)	(21,060)	-3,455	(21,060)	0	(201)	0	0	(201)	
Admin Colour Photocopier	1	30,057	9,569	0	0	(1,356)	(4,066)	8,213	25,991	0	(326)	0	0	(326)	
CESM-Vehicle	9	0	0	0	0	(1,268)	(3,801)	-1,268	(3,801)	0	0	0	0	0	
Roche Park Photocopier	7	0	0	0	0	(104)	(314)	-104	(314)	0	(1)	0	0	(1)	
Depot Photocopier	8	4,168	4,350	0	0	(656)	(1,965)	3,694	2,203	0	(215)	0	0	(215)	
Total		37,303	16,998	0	0	(8,667)	(37,303)	8,331	0	0	(826)				
Current lease liabilities			9,302						502						
Non-current lease liabilities			7,696						7,829						
			16,998						8,331						

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.



**Shire of
Collie**

**Ordinary Council Meeting
9 December 2025**

Appendix 14.3.A

**List of Accounts
16 October to 15 November 2025**

List of Accounts Submitted to Council - 16th October - 15th November 2025

Chq/EFT	Date	Name	Description	Amount	Payment
Electronic Funds Transfer					
EFT40428	16/10/2025	CITY OF BUSSELTON	2025/2026 MARKETING CONTRIBUTION FOR BUSSELTON MARGARET RIVER AIRPORT		-\$ 2,200.00
EFT40429	16/10/2025	BUNBURY CEMETERY BOARD	CONCRETE BASES FOR ROSE GARDEN		-\$ 1,650.00
EFT40430	16/10/2025	BAGS O'RAGS	BAGS OF RAGS - WORKSHOP CONSUMABLES		-\$ 297.00
EFT40431	16/10/2025	SCOTT CHRISTINGER	INVOICES BELOW		-\$ 396.00
INV-1237	02/10/2025		REPAIRS TO FAULTY BBQ	\$ 198.00	
INV-1245	08/10/2025		REPAIR FAULT TO CHLORINE SHED EXHAUST FAN AT SWIMMING POOL	\$ 198.00	
EFT40432	16/10/2025	STATEWIDE BEARINGS	ENGINE OIL FOR SHIRE PLANT - 200LTR DELO 400 SLK 15W-40		-\$ 2,922.88
EFT40433	16/10/2025	CLEANAWAY PTY LTD	WASTE REFUSE SEP 2025 - RESIDENTIAL COLLECTIONS		-\$ 93,449.94
EFT40434	16/10/2025	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	ADVERTISING - MONTHLY SHIRE UPDATE FULL PAGE IN THE CRV BULLETIN		-\$ 528.00
EFT40435	16/10/2025	TDCS UNIT TRUST TRADING AS CLUBMAP PTY LTD	CLUBMAP - TO DELIVER A STRATEGIC WORKSHOP AND IMPLEMENTATION TO COLLIE UNDERWATER HOCKEY.		-\$ 5,497.80
EFT40436	16/10/2025	CORSIGN WA	INVOICES BELOW		-\$ 3,908.30
00098480	23/09/2025		SIGNAGE FOR WASTE TRANSFER STATION: NO SMOKING OR VAPING IN THIS AREA	\$ 123.20	
00098916	30/09/2025		ROAD MAINTENANCE GALV POSTS AND CAPS	\$ 3,785.10	
EFT40437	16/10/2025	EAST END CONTRACTORS	WASTE COMPACTION AT GIBB ROAD LANDFILL FACILITY		-\$ 2,644.40
EFT40438	16/10/2025	HEATLEY SALES PTY LTD	INVOICES BELOW		-\$ 940.04
Y657453	26/09/2025		SPEC SAFETY B DOUBLE BLK/SILVER SMOKE - PPE CONSUMABLES	\$ 387.02	
Y657454	26/09/2025		STEEL BLUE HOBART BOOT - EMPLOYEE PPE	\$ 164.75	
Y657468	26/09/2025		STEEL BLUE 312102 ARGYLE BOOT - EMPLOYEE PPE	\$ 189.28	
Y657484	26/09/2025		PUMA IRON HEAVY DUTY BOOTS - EMPLOYEE PPE	\$ 198.99	
EFT40439	16/10/2025	SOUTH WEST ISUZU	CABLE PARKING BRAKE FOR C030614		-\$ 289.81
EFT40440	16/10/2025	JAPANESE TRUCK & BUS SPARES PTY LTD	SERVICE KIT FOR ISUZU PATCHING TRUCK		-\$ 1,025.20
EFT40441	16/10/2025	NIKITA MAETTUS-RUZICKA	1 HOUR PHOTOGRAPHY SESSION PLUS 15 HIGH RESOLUTION IMAGES FOR PAINT COLLIE READ STORY BOOK.		-\$ 350.00
EFT40442	16/10/2025	LO-GO APPOINTMENTS	INVOICE BELOW		-\$ 25,124.85
H5623	20/08/2025		LOGO APPOINTMENT FOR STAFF VACANCY - TOWN PLANNER ROLE	\$ 5,803.71	
H5701	03/09/2025		LOGO APPOINTMENT FOR STAFF VACANCY - TOWN PLANNER	\$ 5,699.01	
H5858	06/10/2025		PLACEMENT FEE - MANAGER PLANNING & DEVELOPMENT	\$ 8,712.00	
H5878	08/10/2025		LOGO APPOINTMENT FOR STAFF VACANCY - TOWN PLANNER	\$ 4,910.13	
EFT40443	16/10/2025	NUTRIEN WATER	PURE CARTRIDGE SUITS FOR LIONS PARK		-\$ 619.01
EFT40444	16/10/2025	PILATTI BROS TRANSPORT	SM3 STAB SAND SUPPLIED & DELIVERED FOR WORSLEY BACK ROAD		-\$ 1,342.00
EFT40445	16/10/2025	PUBLIC LIBRARIES WESTERN AUSTRALIA INC.	PUBLIC LIBRARIES WESTERN AUSTRALIA 2025-2026 MEMBERSHIP		-\$ 300.00
EFT40446	16/10/2025	THE PRINT SHOP BUNBURY	SECOND PRINT RUN OF EDUCATIONAL COASTERS FOR LOCAL DISTRIBUTION - CAP 25		-\$ 785.40
EFT40447	16/10/2025	ROTARY CLUB OF COLLIE - ADVENTURE RACE	ANNUAL CONTRIBUTION - COLLIE ROTARY FOR COLLIE ADVENTURE RACE		-\$ 4,000.00
EFT40448	16/10/2025	RTV COMPUTERS PTY LTD.	1 X 24 DELL MONITOR LCD-DEL-P2425HE"		-\$ 641.30
EFT40449	16/10/2025	STATION MOTORS	BRAKE PARTS FOR COLORADO UTE (112CO)		-\$ 141.36
EFT40450	16/10/2025	TDC CONTRACTORS	SAND CARTAGE FROM PREMIER MINE TO GIBB'S ROAD LANDFILL FACILITY, INCLUDE MOBILISATION AND DEMOBILISATION.		-\$ 13,200.00
EFT40451	16/10/2025	TELAIR PTY LTD	TELAIR INTERNET SERVICE - MONTHLY ACCESS FEE		-\$ 737.66
EFT40452	16/10/2025	TLC CARPET AND TILE CLEANING	CLEANING OF PUBLIC TOILETS FOR SEPTEMBER 2025		-\$ 13,315.65
EFT40453	16/10/2025	COLLIE RIVER VALLEY MEDICAL CENTRE	INVOICES BELOW		-\$ 638.00
700138	02/10/2025		PRE-EMPLOYMENT MEDICAL - POOL STAFF MEMBER	\$ 319.00	
770246	03/10/2025		PRE-EMPLOYMENT MEDICAL - WORKS SUPERVISOR	\$ 319.00	
EFT40454	16/10/2025	SYNERGY	ELECTRICITY STREET LIGHTING 25/08/2025 - 24/09/2025		-\$ 20,748.92

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40455	16/10/2025	WESTRAC EQUIPMENT PTY LTD	INVOICES BELOW		-\$ 12,127.82
PI 1441132	26/09/2025		SEAT & PARTS FOR MOTOR GRADER - CO14596	\$ 5,931.95	
PI 1442539	27/09/2025		WIPER & BLADE FOR SKID STEER LOADER	\$ 116.69	
PI 1460796	02/10/2025		SERVICE KIT FOR CATERPILLAR LOADER (1DQY895)	\$ 427.09	
PI 1466429	04/10/2025		SERVICE KIT BACKHOE LOADER (CO30051)	\$ 734.62	
PI 1466430	04/10/2025		SERVICE KIT FOR SKID STEER LOADER	\$ 643.86	
PI 1466431	04/10/2025		HOOD ACTUATOR FOR CAT 950H WHEEL LOADER (114CO)	\$ 4,273.61	
EFT40456	16/10/2025	WATER CORPORATION	INVOICES BELOW		-\$ 1,372.16
0190 9006815340	24/09/2025		TRUCK BAY TOILETS WATER USE AND SERVICE CHARGE 01/09/2025 - 31/10/2025	\$ 170.15	
0175 9006815332	24/09/2025		THROSELL STREET VERGES WATER USE AND SERVICE CHARGE 28/07/2025 - 23/09/202	\$ 158.80	
0194 9006814962	24/09/2025		POOL WATER USE AND SERVICE CHARGE 23/07/2025 - 23/09/2025	\$ 243.33	
0198 9006814954	24/09/2025		ADMIN BUILDING WATER USE AND SERVICE CHARGE 23/07/2025 - 23/09/2025	\$ 307.71	
0200 9006814575	24/09/2025		MUSEUM & OUTBUILDING WATER USE AND SERVICE CHARGE 24/07/2025 - 23/09/2025	\$ 62.22	
0193 9006813935	24/09/2025		LIBRARY WATER USE AND SERVICE CHARGE 23/07/2025 - 23/09/2025	\$ 121.75	
0195 9006813927	24/09/2025		COLLIE COMMUNITY RADIO WATER USE AND SERVICE CHARGE 23/07/2025 - 23/09/2025	\$ 106.69	
0195 9006810515	07/10/2025		LION PARK WATER USE AND SERVICE CHARGE 01/09/2025 - 31/10/2025	\$ 138.42	
0196 9006813302	07/10/2025		LION PARK WATER USE AND SERVICE CHARGE 01/09/2025 - 31/10/2025	\$ 63.09	
EFT40457	16/10/2025	WA BIRDS OF PREY CENTRE	LIBRARY SCHOOL HOLIDAY EVENT - WA BIRDS OF PREY		-\$ 370.00
EFT40458	16/10/2025	WA DISTRIBUTORS	INVOICES BELOW		-\$ 499.35
1123888	06/10/2025		ROCHE PARK KIOSK EXPENSES	\$ 433.75	
1123889	06/10/2025		ROCHE PARK KIOSK EXPENSES	\$ 65.60	
EFT40459	28/10/2025	AUSTRALIAN COMMUNICATION & MEDIA AUTHORITY	ACMA RADIO LICENSING LAND MOBILE/LAND MOBILE		-\$ 232.00
EFT40460	29/10/2025	WA AUSTRALIAN SERVICES UNION WA (ASU)	PAYROLL DEDUCTIONS/CONTRIBUTIONS - UNION FEES		-\$ 314.00
EFT40461	29/10/2025	COLLIE TOWING	INVOICES BELOW		-\$ 420.00
00006570	10/10/2025		TOWING OF ABANDONED VEHICLE - BLUE FORD FALCON WAGON - OBSTRUCTING PCYC CARPARK	\$ 140.00	
00006569	10/10/2025		TOWING OF BURNT OUT CAR FROM COMMUNITY GARDENS, BUNBURY ST, COLLIE	\$ 140.00	
00006568	10/10/2025		TOWING OF BLACK HOLDEN COMMODORE WAGON FROM CORNER OF MUNGALUP RD AND BUNBURY STREET.	\$ 140.00	
EFT40462	29/10/2025	ARROW BRONZE	INVOICES BELOW		-\$ 1,238.17
770267	13/10/2025		PLAQUE FOR BERNARDI	\$ 506.45	
770267A	13/10/2025		PLAQUE FOR RONALD ATHERTON	\$ 365.93	
770267B	13/10/2025		PLAQUE FOR JESSE TATE	\$ 365.79	
EFT40463	29/10/2025	ACCESS WELLBEING SERVICES (CENTRECARE INC)	INVOICES BELOW		-\$ 1,232.00
SI-0010655	30/09/2025		ANNUAL MANAGEMENT SERVICE FEE	\$ 1,045.00	
SI-0010656	30/09/2025		ACCESS EAP COUNSELLING	\$ 187.00	
EFT40464	29/10/2025	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-\$ 93,679.00
EFT40465	29/10/2025	ATC WORK SMART INC	MECHANIC TRAINEE FOR PERIOD 28/09/2025 - 11/10/2025		-\$ 2,601.22
EFT40466	29/10/2025	BUNNINGS BUILDING SUPPLIES	INVOICES BELOW		-\$ 1,141.50
2706/01219191	19/09/2025		GRANULAR CHLORINE - COLLIE SWIMMING POOL X 10KG TUBS - 3IN1 GRANULAR CHLORINE STABILIZER	\$ 792.42	
2179/01424283	19/09/2025		LAWN CARE, TREATMENT, SPRINKLER REPLACEMENTS, WATER PIPE FOR SIGNS AND JOINERS, GLUE ETC	\$ 244.86	
2179/01437635	14/10/2025		ZENITH M10 X 300MM HOT DIP GALVANISED CUP HEAD BOLTS AND NUTS - 12 PACK	\$ 32.97	
2179/01437637	14/10/2025		ESTILO CHROME 1 FUNCTION HAND SHOWER - PUBLIC TOILETS	\$ 71.25	
EFT40467	29/10/2025	BULLIVANTS	INVOICES BELOW		-\$ 1,749.35
401520122	17/10/2025		INSPECTION AND TAGGING OF ALL LIFTING, RIGGING AND HEIGHT SAFETY EQUIPMENT	\$ 1,146.71	
401520123	17/10/2025		ELEVATED WORK PLATFORM HARNESS	\$ 602.64	
EFT40468	29/10/2025	J. BLACKWOOD & SON PTY LTD	REPLACEMENT WINDSOCK FOR POOL		-\$ 360.80
EFT40469	29/10/2025	BUCKINGHAM CONTRACTING	REPLACE FENCING TO SWINGING BRIDGE DUE TO VANDALISM		-\$ 1,650.00

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40470	29/10/2025	BETH ELLEN PETERS	RATES REFUND FOR ASSESSMENT A3647		-\$ 4,370.51
EFT40471	29/10/2025	BROOKE JANE JOHNSON	RATES REFUND OF PENSION REBATE		-\$ 666.15
EFT40472	29/10/2025	PETE'S	INVOICES BELOW		-\$ 900.00
277444	10/09/2025		NAVY 82R, BISLEY, BISLEY SHIRTS, LOGO & EMBROIDERY - EMPLOYEE PPE	\$ 506.40	
277595	16/09/2025		KING GEE SZ 92R BISLEY BK6219T POLO, LOGOS & EMBROIDERY EMPLOYEE PPE	\$ 285.70	
277597	16/09/2025		BISLEY SHIRTS WITH LOGO & EMBROIDERY - EMPLOYEE PPE	\$ 107.90	
EFT40473	29/10/2025	BOC LIMITED	GST ADJUSTMENT TO INVOICE		-\$ 14.40
EFT40474	29/10/2025	COLLIE CHAMBER OF COMMERCE & INDUSTRY	2025/2026 COLLIE CHAMBER OF COMMERCE AND INDUSTRY YEARLY MEMBERSHIP		-\$ 670.00
EFT40475	29/10/2025	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	INVOICES BELOW		-\$ 705.10
660442856	09/10/2025		ADVERTISING - SHIRE UPDATE FULL PAGE IN THE CRV BULLETIN - 09.10.2025	\$ 528.00	
92036036	16/10/2025		COLLIE BULLETIN - PUBLIC ADVERTISEMENT - DEVELOPMENT PROPOSAL - 16.10.2025	\$ 177.10	
EFT40476	29/10/2025	CHAPPELL LANDSCAPING	GLYPHOSATE 360 - FOR FIRE MITIGATION		-\$ 480.00
EFT40477	29/10/2025	COUNTRY LANDSCAPING PTY LTD T/AS COUNTRY WATER SOLUTIONS	MINNINGUP POOL RIVER AREA GRANT EXPENDITURE REPLACE STEEL BOLLARDS WITH NEW PERMA-POLE TIMBER DOME BOLLARDS & ADDITIONAL EARTHWORKS & TURF AND SURROUNDING AREAS		-\$ 17,852.90
EFT40478	29/10/2025	CLOUD PAYMENT GROUP	RATES DEBT RECOVERY FEES		-\$ 12,376.00
EFT40479	29/10/2025	CANVAS WORKS SOUTH WEST	REPAIRS TO 1 X DAMAGED YELLOW SHADE SAIL COLLIE POOL		-\$ 308.00
EFT40480	29/10/2025	CORSIGN WA	INVOICES BELOW		-\$ 1,523.50
00099123	09/10/2025		SIGNAGE FOR FOOTBALL CLUBROOMS	\$ 281.60	
00099040	10/10/2025		TRAFFIC SIGNS GENERAL CONSUMABLE NUTS AND BOLTS, WASTE TRANSFER STATION CAUTION SIGNAGE,	\$ 649.00	
00099249	13/10/2025		11 X REPLACEMENT STREET SIGNS	\$ 592.90	
EFT40481	29/10/2025	DRAEGER AUSTRALIA PTY LTD	BA UNIT FOR SWIMMING POOL		-\$ 3,788.40
EFT40482	29/10/2025	TJ DEPIAZZI	400M3 OF BUDGET MIX FOR TOPDRESSING SPORTSGROUNDS		-\$ 24,524.19
EFT40483	29/10/2025	EASILARY PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS - EASILARY		-\$ 2,799.88
EFT40484	29/10/2025	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2025/26 ESL QUARTER 1 - DFES OF WA		-\$ 166,685.70
EFT40485	29/10/2025	STRATAGREEN	INVOICES BELOW		-\$ 622.00
181622	17/10/2025		APPARENT WETTER 1000 20LTR	\$ 384.30	
181643	17/10/2025		INDIGO BLUE SPRAY MARKING DYE 20LTR	\$ 237.70	
EFT40486	29/10/2025	HENDERSON HARDWARE	INVOICES BELOW		-\$ 1,886.60
102001593	04/09/2025		CEMETERY TOILET: PAINT, NEW CISTERNS, TOILET SEATS, NEW TAPS	\$ 1,486.60	
199052569	09/10/2025		GAS BOTTLE EXCHANGE FOR WALLSEND GROUND	\$ 400.00	
EFT40487	29/10/2025	HEATLEY SALES PTY LTD	STEEL BLUE ARGLE ZIP BOOT - EMPLOYEE PPE		-\$ 193.31
EFT40488	29/10/2025	READYTECH USER GROUP WA INC	ITVISION USER GROUP MEMBERSHIP/SUBSCRIPTION - 2025/26		-\$ 847.00
EFT40489	29/10/2025	CONNECT CCS	CALL CHARGES SEP 2025		-\$ 665.50
EFT40490	29/10/2025	JTAGZ PTY LTD	DOG AND CAT REGISTRATION TAGS		-\$ 530.48
EFT40491	29/10/2025	BUCHER MUNICIPAL	URGENT REPAIRS TO SWEEPER TRUCK		-\$ 7,651.31
EFT40492	29/10/2025	MAUREEN FAY FLYNN	REFUND DUE OVERPAID RATES A2634		-\$ 1,175.16
EFT40493	29/10/2025	MARGARET MARION GESUE	RATES REFUND FOR ASSESSMENT A1106		-\$ 699.75
EFT40494	29/10/2025	NIGHTGUARD SECURITY SERVICES (WA) PTY LTD	INVOICES BELOW		-\$ 3,201.00
INV-5678	30/06/2025		SECURITY PATROLS AT DEPOT - JUNE 2025, SECURITY PATROLS AT WASTE TRANSFER STATION - JUNE 2025	\$ 1,056.00	
INV-5677	30/06/2025		SECURITY PATROLS AT DEPOT - MAY 2025, SECURITY PATROLS AT WASTE TRANSFER STATION - MAY 2025	\$ 1,056.00	
INV-5919	31/07/2025		SECURITY PATROLS - DEPOT - JULY 2025, SECURITY PATROLS - WASTE TRANSFER STATION - JULY 2025	\$ 1,089.00	
EFT40495	29/10/2025	IXOM OPERATIONS PTY LTD	POOL CHEMICAL SERVICE FEE 01.09.2025 - 30.09.2025		-\$ 168.63
EFT40496	29/10/2025	PAK-IT COMPUTERS	GO SWING DOOR CUPBOARD FOR MEETING ROOM STORAGE - SLWA GRANT		-\$ 549.00

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40497	29/10/2025	PFI SUPPLIES (THE TRUSTEE FOR TEEPEE TRUST)	INVOICES BELOW		-\$ 2,636.35
21944	20/10/2025		CLEANING SUPPLIES OCTOBER 2025	\$ 1,358.50	
	20/10/2005		PUBLIC TOILET HAND TOWELS AND CLEANING PRODUCTS	\$ 664.05	
21947	20/10/2025		HAND TOWELS AND TOILET ROLLS ADMIN BUILDINGS	\$ 613.80	
EFT40498	29/10/2025	PRIME SUPPLIES	INVOICES BELOW		-\$ 664.38
240595922	14/10/2025		DEGREASER 20LTR TURBO	\$ 325.28	
240596673	16/10/2025		DEGREASER 20LTR TURBO	\$ 108.43	
240597039	16/10/2025		BOLTS, WASHER, STEEL CUTTING CHARGE, JOBBER DRILL BIT FOR ROAD MAINTENANCE	\$ 149.71	
240597043	16/10/2025		FLAT BAR (25 X 3MM) - ROAD MAINTENANCE	\$ 57.20	
240597048	16/10/2025		SET SCREW, GRADE 316 HEX HEAD STAINLESS - ROAD MAINTENANCE	\$ 23.76	
EFT40499	29/10/2025	THE PERTH MINT	PURCHASE OF AUSTRALIAN COMMEMORATIVE COINS (10) FOR CITIZENSHIP CEREMONIES.		-\$ 69.30
EFT40500	29/10/2025	P & S GRIGGS PLUMBING	PLUMBER CALL OUT FOR EMERGENCY INCIDENT - VERGE MAINTENANCE		-\$ 171.38
EFT40501	29/10/2025	COLLIE RIDGE RESORT	INVOICES BELOW		-\$ 455.00
237711	06/10/2025	COLLIE RIDGE RESORT	ACCOMMODATION FOR TOWN PLANNER - 06.10.2025	\$ 260.00	
237937	13/10/2025	COLLIE RIDGE RESORT	ACCOMMODATION FOR TOWN PLANNER - 13.10.2025,	\$ 195.00	
EFT40502	29/10/2025	REDINK HOMES	REFUND OF BCITF FEE		-\$ 861.50
EFT40503	29/10/2025	RYAN PHILLIP LOXTON	RATES REFUND FOR ASSESSMENT A2481		-\$ 1,000.00
EFT40504	29/10/2025	RTV COMPUTERS PTY LTD.	16GB CRUCIAL DESKTOP MEMORY MODULE		-\$ 154.00
CR002091	10/10/2025	RTV COMPUTERS PTY LTD.	FREIGHT FOR DELIVERY OF COMPUTER MONITORS		-\$ 71.50
EFT40505	29/10/2025	SOUTHERN LOCK & SECURITY	MASTER KEY SYSTEM FOR SWIMMING POOL		-\$ 3,755.64
EFT40506	29/10/2025	COLLIE MOWERS AND MORE	INVOICES BELOW		-\$ 95.00
2202#3	13/08/2025		COLLAR SCREW M8 FOR PARKS	\$ 13.00	
2205#3	14/08/2025		SIGMA LIQUID CHLORINE	\$ 22.00	
2213#3	19/08/2025		FORESTPLUS CHAIN LUBE FOR PLANT MAINTENANCE	\$ 60.00	
EFT40507	29/10/2025	STATION MOTORS	INSPECT ENGINE FAULT ON CAPTIVA - 107CO		-\$ 320.00
EFT40508	29/10/2025	STEWART & HEATON CLOTHING CO PTY LTD	INVOICES BELOW		-\$ 1,332.28
SIN-4025879A	04/02/2025		PPE FOR BUSHFIRE BRIGADES: JACKETS X 5	\$ 1,140.70	
SIN-4033551A	19/02/2025		PPE FOR BUSHFIRE BRIGADES: TROUSERS X 1	\$ 191.58	
EFT40509	29/10/2025	WINC AUSTRALIA PTY LTD	STATIONERY ITEMS FOR ADMIN BUILDING		-\$ 270.79
EFT40510	29/10/2025	FIRECORE SOLUTIONS	INVOICES BELOW		-\$ 7,342.50
CI-3476	30/09/2025		CARAVAN PARK - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS ETC	\$ 960.30	
CI-3477	30/09/2025		POOL - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS ETC	\$ 272.80	
CI-3478	30/09/2025		ROCHE PARK - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS ETC	\$ 465.30	
CI-3479	30/09/2025		BAND HALL - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS ETC	\$ 179.30	
CI-3480	30/09/2025		MUSEUM - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS ETC	\$ 502.70	
CI-3481	30/09/2025		COLLIE ART GALLERY - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS	\$ 701.80	
CI-3482	30/09/2025		LIBRARY - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS ETC	\$ 502.70	
CI-3483	30/09/2025		CARDIFF HALL - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS ETC	\$ 242.00	
CI-3484	30/09/2025		DEPOT PLANT & EQUIPMENT - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TEST	\$ 277.20	
CI-3485	30/09/2025		DEPOT - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS	\$ 1,307.90	
CI-3486	30/09/2025		WASTE TRANSFER STATION - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS	\$ 238.70	
CI-3487	30/09/2025		ADMIN BUILDING - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS	\$ 319.00	
CI-3488	30/09/2025		VISITOR CENTRE - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS	\$ 22.00	
CI-3489	30/09/2025		MARGARETTA WILSON CENTRE - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS	\$ 583.00	
CI-3474	30/09/2025		WATER PARK - CONTAINER SCHEDULED SERVICING	\$ 11.00	
CI-3475	30/09/2025		GOODS SHED - SCHEDULED SERVICING OF FIRE EXTINGUISHERS, BLANKETS, HYDRANTS, LIGHT TESTS	\$ 756.80	
EFT40511	29/10/2025	THE ROYAL LIFE SAVING SOCIETY OF WA	DEFIB BRACKET, X6 NEW RESCUE TUBES, X2 DRSABSD CHARTS		-\$ 1,500.80
EFT40512	29/10/2025	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT FOR DELIVERY FROM WESTRAC		-\$ 33.08
EFT40513	29/10/2025	TIMELESS TREAT & TREURES	CATERING FOR THE COUNCIL MEETING HELD ON TUESDAY 14TH OCTOBER 2025		-\$ 250.00
EFT40514	29/10/2025	COLLIE RIVER VALLEY MEDICAL CENTRE	INVOICES BELOW		-\$ 352.00
771177SM1	13/10/2025		PRE-EMPLOYMENT MEDICAL - PLANNING	\$ 176.00	
771576MC2	16/10/2025		PRE-EMPLOYMENT MEDICAL - CASUAL CUSTOMER SERVICES OFFICER	\$ 176.00	
EFT40515	29/10/2025	VENTURA HOME GROUP	255 BRADBURY ROAD COLLIE BURN - VERGE BOND REFUND		-\$ 1,000.00
EFT40516	29/10/2025	WESTRAC EQUIPMENT PTY LTD	INVOICES BELOW		-\$ 193.95
PI 1484611	09/10/2025		FILTER AS-FU CATERPILLAR 924H LOADER	\$ 34.68	

Chq/EFT	Date	Name	Description	Amount	Payment
PI 1491045	11/10/2025		FILTERS CATERPILLAR 924H LOADER	\$ 159.27	
EFT40517	29/10/2025	COLLIE BIN HIRE	INVOICES BELOW		-\$ 14,802.48
11269	28/02/2025		WASTE REMOVAL AUGUST 2025 MINNIUP POOL, BLACK DIAMOND AND DEPOT	\$ 1,925.00	
11274	28/02/2025		SERVICING OF PORTABLE TOILETS AT BLACK DIAMOND - FEB 2025	\$ 3,136.32	
11404	30/04/2025		SERVICING OF PORTABLE TOILETS AT BLACK DIAMOND - APR 25	\$ 3,528.36	
11419	12/05/2025		REPLACEMENT OF BINS AT MINNINUP POOL, REPLACEMENT OF BINS AT BLACK DIAMOND, TRANSPORT	\$ 6,212.80	
EFT40518	29/10/2025	WA DISTRIBUTORS	INVOICES BELOW		-\$ 885.02
1126028	13/10/2025		ROCHE PARK KIOSK EXPENSES	\$ 467.62	
1128664	20/10/2025		ROCHE PARK KIOSK EXPENSES	\$ 417.40	
EFT40519	29/10/2025	WINDSOCKS AUSTRALIA	WINDSOCK FOR POOL		-\$ 416.67
EFT40520	29/10/2025	WESTSIDE WINDSCREENS	REPLACE WINDSCREEN IN COLORADO (105CO)		-\$ 385.00
EFT40521	30/10/2025	DRAEGER AUSTRALIA PTY LTD	SERVICE OF THE BA EQUIPMENT AT THE POOL		-\$ 754.75
EFT40522	05/11/2025	COLLIE OVER 50'S SOCIAL CLUB INC	CONTRIBUTION FOR COLLIE CHRISTMAS PAGEANT 2025		-\$ 4,000.00
EFT40523	05/11/2025	ATC WORK SMART INC	INVOICES BELOW		-\$ 4,300.49
GT43628	18/09/2025		MECHANIC TRAINEE FOR PERIOD 31/08/2025 - 13/09/2025	\$ 3,007.04	
GT43858	02/10/2025		MECHANIC TRAINEE FOR PERIOD 14/09/2025 - 27/09/2025,	\$ 1,293.45	
EFT40524	05/11/2025	BUILDING COMMISSION	BUILDING PERMITS X 9 SEP 2025		-\$ 1,394.55
EFT40525	05/11/2025	BUNNINGS BUILDING SUPPLIES	INSURANCE DEPOT CHEMICAL SHED		-\$ 2,204.00
EFT40526	05/11/2025	BUCKINGHAM CONTRACTING	INVOICES BELOW		-\$ 19,030.00
INV-0867	09/10/2025		FIRE MITIGATION WORKS SHIRE RESERVES AND FIRE TRACK ACCESS, PALMER ROAD AND SHOTTS RIVER ROAD	\$ 18,480.00	
INV-0878	28/10/2025		ROCHE PARK RE-HANG FANS AND SCOREBOARD FOR SUMMER	\$ 550.00	
EFT40527	05/11/2025	BE CHALLENGED TEAM BUILDING PTY LTD	TEAM DEVELOPMENT SESSION		-\$ 6,435.00
EFT40528	05/11/2025	SCOTT CHRISTINGER	INVOICES BELOW		-\$ 513.50
INV-1239	02/10/2025		REPLACE LIGHT ON WINDSOCK AT AERODROME	\$ 313.50	
INV-1261	24/10/2025		SOLDIERS PARK BBQ, FAULT FIND AND REPAIR/REPLACE DUE TO VANDALISM	\$ 200.00	
EFT40529	05/11/2025	COALFIELDS MUSEUM AND HISTORICAL RESEARCH CENTRE INC	ANNUAL OPERATING CONTRIBUTION		-\$ 75,900.00
EFT40530	05/11/2025	COLLIE BUS SERVICE	CHILDREN'S WEEK - BUSES FOR SCHOOL AND CHILDCARE KIDS TO ATTEND EVENT		-\$ 300.00
EFT40531	05/11/2025	COLLIE COMMUNITY PUBLISHERS (CRV BULLETIN)	INVOICES BELOW		-\$ 247.50
1277664	25/09/2025		BULLETIN ADVERT - MINNINGUP POOL OPENING	\$ 220.00	
152618569	30/10/2025		OBITUARY NOTICE FROM COUNCIL - 30.10.2025	\$ 27.50	
EFT40532	05/11/2025	CLEANAWAY CO PTY LTD	ADMINISTRATION FEE		-\$ 38.70
EFT40533	05/11/2025	CHARGEFOX PTY LTD	CONNECTOR MANAGEMENT FEES FOR FORREST STREET COLLIE STATION 4039 FROM 01/09/25 - 30/09/25		-\$ 59.40
EFT40534	05/11/2025	COLLIE CHURCH OF CHRIST	ANNUAL CONTRIBUTION - COLLIE COMBINED CHURCHES - CAROLS IN THE PARK		-\$ 2,200.00

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40535	05/11/2025	CLOUD PAYMENT GROUP	INVOICES BELOW		-\$ 53,368.00
INV-0931	28/10/2025		COURT FILING AND LEGAL FEES	\$ 952.00	
INV-0936	03/11/2025		COURT FILING AND LEGAL FEES	\$ 52,416.00	
EFT40536	05/11/2025	CORSIGN WA	ALLANSON PRIMARY SCHOOL SIGNAGE		-\$ 83.60
EFT40537	05/11/2025	CLUBS WA INCORPORATED	CLUB WA MEMBERSHIP - UNDER WATER HOCKEY ASSOCIATION		-\$ 329.85
EFT40538	05/11/2025	LANDGATE	GRV INTERIM VALUATION		-\$ 217.97
EFT40539	05/11/2025	SHIRE OF DARDANUP	LONG SERVICE LEAVE CONTRIBUTION - EX EMPLOYEE		-\$ 10,828.18
EFT40540	05/11/2025	DRAEGER AUSTRALIA PTY LTD	BA WALL BOX AND BRACKET FOR BA UNIT STORAGE		-\$ 766.70
EFT40541	05/11/2025	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	2024/25 ESL		-\$ 6,125.29
EFT40542	05/11/2025	FESTOON LIGHTING AUSTRALIA	CHRISTMAS LIGHTS/DECORATIONS - INSTALL OF FORREST STREET LIGHTS FOR CHRISTMAS		-\$ 4,510.00
EFT40543	05/11/2025	STRATAGREEN	GLYPHOSATE GREEN 360 20LTR		-\$ 729.23
EFT40544	05/11/2025	HEATLEY SALES PTY LTD	STEEL BLUE BOOTS 512761 CROSS ZIP BOOT - EMPLOYEE PPE		-\$ 194.00
EFT40545	05/11/2025	HARMONIC ENTERPRISES PTY LTD T/AS HARMONIC IT	INVOICES BELOW		-\$ 47,246.63
2792	15/08/2025		IT SUPPORT - MONTHLY MANAGED SERVICES - AUG 2025,	\$ 8,069.60	
2942	29/10/2025		IT SUPPORT - MONTHLY MANAGED SERVICES - OCT 2025	\$ 8,564.60	
2953	05/11/2025		BUSINESS LICENSES RENEWAL 23/11/2025 - 23/11/2026	\$ 30,612.43	
EFT40546	05/11/2025	BYLUND PHOTOGRAPHICS	PHOTOGRAPH AND SUPPLY IMAGES OF NEWLY ELECTED COUNCILLORS 21.10.2025		-\$ 200.00
EFT40547	05/11/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	INVOICES BELOW		-\$ 360.00
47148	27/10/2025		LGPRO WA ADVERT - WORKS SUPERVISOR - 2025	\$ 180.00	
47151	27/10/2025		LGPRO RECRUITMENT ADVERT - MANAGER PLANNING & DEVELOPMENT	\$ 180.00	
EFT40548	05/11/2025	NUTRIEN WATER	NOZZLE ROTATOR MP1000T 90-120D MALE		-\$ 1,040.80
EFT40549	05/11/2025	OLD MACDONALDS TRAVELLING FARMS WA	CHILDRENS WEEK EVENT - TRAVELING FARM - 2HR WALK IN VISIT		-\$ 880.00
EFT40550	05/11/2025	OZARB TREE SERVICE	INVOICES BELOW		-\$ 7,000.00
601	15/10/2025		REMOVE DANGEROUS TREE MCAVOY RD ALLANSON	\$ 4,900.00	
602	15/10/2025		FELL REMAINDER OF TREE IN MCAVOY RD ALLANSON USING LARGE EXCAVATOR AND FENCE REPAIRS	\$ 2,100.00	
EFT40551	05/11/2025	PILATTI BROS TRANSPORT	1.2M3 RED TAIL EXPOSED CONCRETE SUPPLIED AND DELIVERED TO SUMP NEXT TO PCYC		-\$ 958.80
EFT40552	05/11/2025	PRATICO MECHANICAL AND DIAGNOSTICS PTY LTD T/A HYDRAULINK SOUTH WEST	REPAIRS TO HYDRAULIC HOSES ON PROFILER USED ON BOBCAT		-\$ 1,829.31
EFT40553	05/11/2025	P & S GRIGGS PLUMBING	INVOICES BELOW		-\$ 776.55
INV-20165	21/10/2025		CLEAR LADIES BLOCKED TOILET ROCHE PARK	\$ 121.00	
INV-20166	21/10/2025		UNBLOCK MENS TOILET CENTRAL PARK	\$ 302.50	
INV-20167	21/10/2025		REPLACE STOLEN SHOWER HEAD AND HOSE	\$ 160.55	
INV-20168	21/10/2025		REPAIRS AND MATERIALS FOR DOG POUND WATER BOWL	\$ 192.50	
EFT40554	05/11/2025	REUBEN'S NEWSAGENCY	NEWSPAPERS FOR ADMIN FOR SEP 2025		-\$ 17.60
EFT40555	05/11/2025	COLLIE BETTA HOME LIVING	CHILDRENS WEEK GRANT - TABLE FOR EVENT		-\$ 89.00
EFT40556	05/11/2025	RTV COMPUTERS PTY LTD.	INVOICES BELOW		-\$ 2,055.90
234267	13/10/2025		ORIGINAL LENOVO KEYBOARD WITH UPPER COVER (PALMREST), ENGLISH, BACKLIGHT, FREIGHT	\$ 286.00	
234509	16/10/2025		LCD DEL-P2425H DELL 24IN MONITOR HEIGHT	\$ 950.40	
234883	24/10/2025		APPLE IPHONE 13 AND CASE FOR RANGER SERVICES	\$ 819.50	
EFT40557	05/11/2025	SOUTH WEST ACADEMY OF SPORT INC	ANNUAL CONTRIBUTION SOUTH WEST ACADEMY OF SPORTS		-\$ 2,200.00

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40558	05/11/2025	SOUTH WEST REFRIGERATION & AIRCONDITIONING (WA) PTY LTD	ANNUAL SERVICING TO ALL SHIRE OWNED BUILDINGS		-\$ 3,630.00
EFT 40611	14/11/2025	SOUTH WEST REFRIGERATION & AIRCONDITIONING (WA) PTY LTD	HARRIS RIVER FB LOCATE AND REPAIR LEAK		-\$ 852.50
EFT40559	05/11/2025	SOUTHERN LOCK & SECURITY	NEW DEADLOCKS TO TRUCK BAY DUE TO VANDALISM		-\$ 871.10
EFT40560	05/11/2025	STATION MOTORS	INVOICES BELOW		-\$ 95,994.00
T-8026	22/10/2025		REPLACEMENT VEHICLE FOR CO 107	\$ 57,527.00	
T-8030	23/10/2025		REPLACEMENT VEHICLE FOR 102 CO	\$ 38,467.00	
EFT40561	05/11/2025	SAPIO PTY LTD	SUPPLY AND INSTALLATION OF MANAGEMENT SWITCH FOR SHIRE CCTV HOUSED IN RSL BUILDING.		-\$ 998.25
EFT40562	05/11/2025	SCOPE BUSINESS IMAGING	INVOICES BELOW		-\$ 3,704.61
728504	31/10/2025		LIBRARY PHOTOCOPIER SERVICE PLAN AND SUPPORT FROM 30/09/2025	\$ 204.57	
728503	31/10/2025		DEPOT PHOTOCOPIER SERVICE PLAN AND SUPPORT FROM 30/09/2025	\$ 123.41	
728851	31/10/2025		ADMIN PHOTOCOPIER SERVICE PLAN AND SUPPORT FROM 30/09/2025	\$ 3,376.63	
EFT40563	05/11/2025	SNAP SEND SOLVE PTY LTD	YEARLY SUBSCRIPTION FOR SNAP SEND SOLVE 2025/26		-\$ 4,535.30
EFT40564	05/11/2025	MARIO CONTARINO T/AS SOUTHWEST FIRE MITIGATION SERVICES	INVOICES BELOW		-\$ 13,530.00
SE30	22/09/2025		MECHANICAL WORKS AND NON-NATIVE TREE REMOVAL FOR PREPARATION OF SITE FOR CHEMICAL TREATMENT TO COMMENCE	\$ 10,120.00	
SE32	24/09/2025		MECHANICAL MITIGATION WORKS ON TREATMENT FOR PREPARATION OF CHEMICAL WORKS	\$ 3,410.00	
EFT40565	05/11/2025	THOMSON AUTO PARTS	INVOICES BELOW		-\$ 1,905.02
572953	25/09/2025		UF0020 UNIVERSAL FARM 20LTR - CO30051	\$ 318.02	
572959	25/09/2025		SERVICE KIT FOR (112CO)	\$ 358.00	
572973	26/09/2025		BRAKE COMPONENTS (112CO)	\$ 495.00	
572995	30/09/2025		P55-8616 OIL FILTER - CO14145, FS19608 FUEL FILTER	\$ 224.00	
573149	17/10/2025		K12075 KINCROME AXLE STAND PR 5000KG	\$ 260.00	
573177	20/10/2025		ACX0912 O BS CABLE 10M FOR 111CO	\$ 250.00	
EFT40566	05/11/2025	T-QUIP	LUG NUTS, WHEEL STUDS FOR TORO GROUNDMASTER - (1GUH477)		-\$ 55.15
EFT40567	05/11/2025	TYREPOWER	INVOICES BELOW		-\$ 2,600.00
3443554	18/09/2025		REPLACE TYRES 108CO	\$ 1,040.00	
3443665	18/09/2025		REPLACE TYRE 104CO	\$ 325.00	
3443896	22/09/2025		PUNCTURE REPAIR 106CO	\$ 45.00	
3444271	24/10/2025		133102 CENTURY N70ZM MF MARINE PRO - TYRE FOR TIPPER (1TRH588)	\$ 290.00	
3446609	27/10/2025		REPLACE TRUCK TYRES - (CO19468)	\$ 900.00	
EFT40568	05/11/2025	TALIS CONSULTANTS	WATER SAMPLING & ANALYSIS AT GIBBS ROAD LANDFILL FACILITY - FIELD WORK & QUARTERLY REPORTING		-\$ 5,192.19
EFT40569	05/11/2025	TEAM GLOBAL EXPRESS PTY LTD	INVOICES BELOW		-\$ 230.58
0670-S280142	28/09/2025		FREIGHT FOR DELIVERY FROM CORISIGN	\$ 56.82	
0673-S280142	19/10/2025		FREIGHT FOR DELIVERY FROM CORSIGN	\$ 173.76	
EFT40570	05/11/2025	TLC CARPET AND TILE CLEANING	POST COLLIE SHOW URGENT CLEAN UP AT TROTTING CLUB		-\$ 552.20
EFT40571	05/11/2025	TIMELESS TREAT & TREURES	CHILDRENS WEEK GRANT - CATERING		-\$ 500.00
EFT40572	05/11/2025	COLLIE RIVER VALLEY MEDICAL CENTRE	STANDARD INCIDENT PROCEDURE - INSTANT & DRUG & ALCOHOL TEST		-\$ 60.50
EFT40573	05/11/2025	WESTRAC EQUIPMENT PTY LTD	137-6727 CAP-FILL FOR CATERPILLAR (1DQY895)		-\$ 28.26
EFT40574	05/11/2025	WILSON PARK PRIMARY SCHOOL	DONATION IN LIEU FOR GRADUATION PRIZE		-\$ 50.00

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40575	05/11/2025	WATER CORPORATION	INVOICES BELOW		-\$ 2,699.60
0153 9006815439	24/09/2025		FINLAY GARDENS 9006815439 WATER USE AND SERVICE CHARGE 28/07/2025 - 23/09/2025	\$ 12.05	
0204 9006823797	24/09/2025		WALLSEND SHOWGROUNDS BRIDGE ST WATER USE AND SERVICE CHARGE 29/07/2025 - 23/09/2025	\$ 475.67	
0192 9006815463	24/09/2025		VISITORS CENTRE WATER USE AND SERVICE CHARGE 28/07/2025 - 23/09/2025	\$ 547.35	
0148 9006846155	25/09/2025		HEBE PARK WATER USE AND SERVICE CHARGE 28/07/2025 - 24/09/2025	\$ 21.08	
0103 9006847342	25/09/2025		CEMETERY WATER USE AND SERVICE CHARGE 28/07/2025 - 24/09/2025	\$ 9.04	
0158 9006838606	26/09/2025		PALMER RD OD EWINGTON SCHOOL WATER USE AND SERVICE CHARGE 29/07/2025 - 25/09/2025	\$ 807.22	
0137 9008719475	26/09/2025		WASTE TRANSFER STATION WATER USE AND SERVICE CHARGE 31/07/2025 - 25/09/2025	\$ 222.89	
0203 9006824992	26/09/2025		WOOD TURNERS BUILDING WATER USE AND SERVICE CHARGE 31/07/2025 - 25/09/2025	\$ 604.30	
EFT40576	05/11/2025	WA DISTRIBUTORS	INVOICES BELOW		-\$ 952.35
1121367	30/09/2025		ROCHE PARK KIOSK EXPENSES	\$ 332.70	
1131866	27/10/2025		ROCHE PARK KIOSK EXPENSES	\$ 619.65	
EFT40577	05/11/2025	YOUTHCARE	ANNUAL CONTRIBUTION - YOUTHCARE SCHOOL CHAPLAINS PROGRAM		-\$ 5,500.00
EFT40578	12/11/2025	SHIRE OF DARDANUP	25/26 CONTRIBUTION TO BGTP (BUNBURY GEOGRAPHIC TOURISM PARTNERSHIP)		-\$ 22,000.00
EFT40579	14/11/2025	WA AUSTRALIAN SERVICES UNION WA (ASU)	PAYROLL DEDUCTIONS/CONTRIBUTIONS - UNION		-\$ 157.00
EFT40580	14/11/2025	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS/CONTRIBUTIONS		-\$ 44,893.00
EFT40581	14/11/2025	BUILDING & CONSTRUCTION INDUSTRY	BCITF LEVY OCT 2025		-\$ 91.75
EFT40582	14/11/2025	BUSY BEE DRY CLEANERS	DRY CLEANING OF TABLECLOTHS FOR COUNCIL MEETINGS		-\$ 50.82
EFT40583	14/11/2025	BUCKINGHAM CONTRACTING	INVOICES BELOW		-\$ 7,342.50
INV-0879	28/10/2025		REPAIR OF FASCIA AT THE CEMETERY ENTRANCE/EXIT., CLEANING OF GUTTERS AT THE ART GALLERY GUTTERS AND REPAIR OF EVES.	\$ 1,760.00	
INV-0880	28/10/2025		INSTALL NEW SIGNAGE AND CLEAN GUTTERS TO SHIRE BUILDINGS AT WASTE FACILITY	\$ 1,430.00	
INV-0888	06/11/2025		PRESSURE CLEAN INSIDE & OUTSIDE CEMETERY PRIOR TO PAINTING	\$ 880.00	
INV-0889	06/11/2025		PAINTING OF CEMETERY TOILETS INSIDE AND OUT	\$ 3,272.50	
EFT40584	14/11/2025	SCOTT CHRISTINGER	INVOICES BELOW		-\$ 1,490.50
INV-1253	24/10/2025		REPAIR POWER BOX AND EARTH CONNECTIONS AT SHOWGROUNDS	\$ 346.50	
INV-1254	24/10/2025		REPAIR EARTH TO ONE BOX AND CHECK THE OTHERS AT THE SHOWGROUNDS	\$ 346.50	
INV-1260	24/10/2025		REPAIR ELECTRICAL JUNCTION BOX AT SKATE PARK	\$ 181.50	
INV-1288	08/11/2025		SUPPLY AND INSTALL NEW ELECTRIC ILLUMINATED LIGHT AND PUSH-BUTTON IGNITOR TO ALLANSON BBQ.	\$ 616.00	
EFT40585	14/11/2025	COLLIE RAILWAY STATION GROUP INC	INVOICES BELOW		-\$ 260.86
2070463771	25/07/2025		COLLIE RAILWAY STATION GROUP - REIMBURSEMENT FOR ELECTRICITY PAYABLE AS PER SUB METER PERIOD UNTIL 30/06/2025,	\$ 118.80	
0100 9013946031	29/07/2025		COLLIE RAILWAY STATION GROUP - WATER REIMBURSEMENT FOR THE PERIOD OF 28/05/2025 - 28/07/2025	\$ 49.97	
2078504947	23/09/2025		COLLIE RAILWAY STATION GROUP - REIMBURSEMENT FOR ELECTRICITY PAYABLE AS PER SUB METER PERIOD UNTIL 18/09/2025,	\$ 89.08	
0101 9013946031	24/09/2025		COLLIE RAILWAY STATION GROUP - WATER REIMBURSEMENT FOR THE PERIOD OF 28/07/2025 - 23/09/2025	\$ 3.01	
EFT40586	14/11/2025	CROSS SECURITY SERVICES	WTS CCTV SYSTEM REMEDIATION, 2 X ALARM CODES FOR FINANCE STAFF, CTPLUS CHANGEOVER.		-\$ 665.28
EFT40587	14/11/2025	COLLIE & DISTRICT PEST CONTROL	TREAT TERMITES OPPOSITE BLACK DIAMOND LODGE		-\$ 250.00
EFT40588	14/11/2025	LANDGATE	SLIP SUBSCRIPTION SERVICES (SMALL, NON-COMMERCIAL) 2025/2026		-\$ 2,681.00
EFT40589	14/11/2025	DYNAMIC SECURITY MANAGEMENT P/L	ALARM CALL OUT FOR ROCHE PARK 13.10.2025		-\$ 330.00
EFT40590	14/11/2025	EAGER BEAVER SLASHING & CLEARING PTY LTD	FIRE MITIGATION SLASHING ROAD RESERVES ALLANSON		-\$ 3,300.00
EFT40591	14/11/2025	EASIALARY PTY LTD	PAYROLL DEDUCTIONS/CONTRIBUTIONS - EASIALARY		-\$ 1,399.94
EFT40592	14/11/2025	EVERYTHING UNDER THE SUN COLLIE	INVOICES BELOW		-\$ 161.72
33345	25/02/2025		AEDC GRANT - CRAFT SUPPLIES FOR PAINT THE TOWN READ PROJECT	\$ 48.60	
33853	04/03/2025		AEDC GRANT - CRAFT SUPPLIES FOR PTTR	\$ 46.22	
48617	15/09/2025		CHRISTMAS DECORATIONS - SUPPLIES FOR PAINTING AND DECORATING OF REINDEER BY PCYC	\$ 66.90	

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40593	14/11/2025	INTERPHONE	INTERPHONE NBN OPTIC FIBRE INTERNET 1400 MBPS 1TB ACCESS CHARGES		-\$ 130.90
EFT40594	14/11/2025	JEFFREY A PEIRCE	JEFF PEIRCE - COLLIE WAR HISTORY TALK		-\$ 300.00
EFT40595	14/11/2025	JESCAR TRUST T/A AIC BUILDING SERVICES	CERTIFICATE OF DESIGN COMPLIANCE FOR SHIRE POOL WINDSOCK MAST		-\$ 220.00
EFT40596	14/11/2025	KOOL KREATIVE	INVOICES BELOW		-\$ 3,609.38
A9758-1	26/06/2025		TOURISM AND MARKETING DESIGN PROJECT - MAP DEVELOPMENT	\$ 2,612.50	
B0156	05/11/2025		TOURISM & ED PROJECT - SHIRE MONTHLY UPDATE TEMPLATES	\$ 996.88	
EFT40597	14/11/2025	KENNEDYS (AUSTRALASIA) PARTNERSHIP OFFICE ACCOUNT	LEGAL ADVICE AND ASSISTANCE PROVIDED FOR THE COLLIE SWIMMING POOL INVESTIGATION		-\$ 3,553.00
EFT40598	14/11/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	INVOICES BELOW		-\$ 2,075.00
47053	14/10/2025		LG PRO ANNUAL STATE CONFERENCE	\$ 1,080.00	
47155	27/10/2025		ADVERTISING FOR VACANCIES: 1) DIRECTOR OPERATIONS 2) ENVIRONMENT & WASTE COORDINATOR	\$ 360.00	
47254	04/11/2025		PROFESSIONAL DEVELOPMENT A.N - WEBINAR - THE GATE CHATTER HOSTED BY THE ESP NETWORK	\$ 50.00	
47253	04/11/2025		PROFESSIONAL DEVELOPMENT M.G - INDUCTION TO LOCAL GOVERNMENT WORKSHOP - NOVEMBER 2025 V2	\$ 585.00	
EFT40599	14/11/2025	LG BEST PRACTICES PTY LTD	ASSISTANCE WITH RATES SCHEDULES 25-26 - 02/10 - 27/10/2025		-\$ 1,936.00
EFT40600	14/11/2025	LO-GO APPOINTMENTS	LOGO APPOINTMENT FOR TOWN PLANNER ROLE - WEEK ENDING 20.09.2025		-\$ 5,703.71
EFT40601	14/11/2025	MOORE AUSTRALIA PTY LTD	INVOICES BELOW		-\$ 2,860.00
4670	14/03/2025		MOORE - NUTS & BOLTS WORKSHOP	\$ 1,430.00	
4673	18/03/2025		TRAINING - FINANCE STAFF - NUTS & BOLTS WORKSHOP	\$ 1,430.00	
EFT40602	14/11/2025	NUTRIEN WATER	INVOICES BELOW		\$ 4,101.98
413770358	23/10/2025		RETICULATION PARTS FOR PARKS AND RESERVES	\$ 65.42	
413770121	23/10/2025		RETICULATION PARTS FOR PARKS AND RESERVES -	\$ 2,435.38	
413770378	23/10/2025		RETICULATION PARTS FOR PARKS AND RESERVES - COUNCIL OFFICE	\$ 54.98	
413775230	28/10/2025		SUPPLY RETIC PARTS FOR VISITOR CENTRE GARDENS, COUNCIL OFFICE GARDENS, LIBRARY GARDENS	\$ 1,546.20	
EFT40603	14/11/2025	OUR COMMUNITY GARDEN COLLIE	CHILDREN'S WEEK - COMMUNITY GARDEN COSTS		-\$ 733.27
EFT40604	14/11/2025	OFFICEWORKS	INVOICES BELOW		-\$ 744.45
624458339	16/10/2025		LIBRARY STATIONERY SUPPLIES	\$ 207.61	
624462041	17/10/2025		WHITEBOARD FOR MEETING ROOM AT LIBRARY	\$ 536.84	
EFT40605	14/11/2025	OZARB TREE SERVICE	INVOICES BELOW		-\$ 2,420.00
610	10/11/2025		PRUNE BOX TREES IN DEAKIN ST	\$ 660.00	
615	11/11/2025		MAKE SAFE DEAD TREE AT THE SHOWGROUNDS TO MAKE SAFE	\$ 660.00	
614	11/11/2025		DEADWOOD AND REMEDIAL PRUNE TREE IN GANE ROAD	\$ 1,100.00	
EFT40606	14/11/2025	PROMACO GEODRAFT	TOURISM AND MARKETING DESIGN PROJECT - A3 MAP CARTOGRAPHY		-\$ 825.00
EFT40607	14/11/2025	PRIME SUPPLIES	MILWAUKEE COMBO BRUSH CUTTER UNIT		-\$ 548.90
EFT40608	14/11/2025	THE PRINT SHOP BUNBURY	3000 ENVELOPES (WITH WINDOW) FOR RATE INSTALMENT LETTERS - 2025/2026		-\$ 753.50
EFT40609	14/11/2025	P & S GRIGGS PLUMBING	INVOICES BELOW		-\$ 1,442.98
INV-20218	29/10/2025		WATER CORP REVIEW OF SEWER PUMP - ROCHE PARK	\$ 363.00	
INV-20242	03/11/2025		REPAIRS TO DOG WATERING SYSTEM AT THE POUND	\$ 1,079.98	
EFT40610	14/11/2025	REUBEN'S NEWSAGENCY	LIBRARY PAPERS SEPTEMBER 25		-\$ 112.58
EFT40611	14/11/2025	SOUTH WEST REFRIGERATION & AIRCONDITIONING (WA) PTY LTD	HRFB LOCATE THE LEAK, REPAIR, EVACUATE SYSTEM AND RECHARGE WITH REFRIGERANT		-\$ 852.50
EFT40612	14/11/2025	SOUTHERN LOCK & SECURITY	LABOUR - REKEY 1 X DOUBLE CYLINDER, 2 X 201-CYLINDER, 1 X 570 CYLINDER. REKEY 3 X ROLLER DOORS ALIKE. SUPPLY NEW CYLINDER TO CLEANERS CUPBOARD.		-\$ 631.99
EFT40613	14/11/2025	SOS OFFICE EQUIPMENT	INVOICES BELOW		-\$ 505.82
SOS674138	31/07/2025		PHOTOCOPIER BILLING FOR SES PRINTER	\$ 101.41	
SOS680757	30/09/2025		PHOTOCOPIER BILLING FOR SES PRINTER	\$ 404.41	
EFT40614	14/11/2025	SAPIO PTY LTD	INVOICES BELOW		-\$ 15,035.61
315504	28/10/2025		SUPPLY AND INSTALL REPLACEMENT CCTV CAMERA FOR POOL	\$ 5,926.97	
315506	28/10/2025		MAINTENANCE OF SHIRE CCTV	\$ 9,108.64	

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40615	14/11/2025	THOMSON AUTO PARTS	INVOICES BELOW		-\$ 442.95
572743	03/09/2025		PENRITE DOT 3 & 4 BRAKE FLUID	\$ 48.00	
572752	03/09/2025		LONG BLOW GUN, AIR GUN FOR MECHANIC	\$ 30.00	
572801	09/09/2025		ENVIRO+ENG OIL - WORKSHOP	\$ 89.00	
572806	09/09/2025		MOLY GREASE -WORKSHOP	\$ 26.00	
572826	11/09/2025		DEGREASER 6 PACK - WORKSHOP	\$ 20.00	
572834	11/09/2025		PALM TREE PEACH, RG COLORADO SERVICE KIT AND OIL (105CO)	\$ 171.95	
572960	25/09/2025		MOLY GREASE - 450GM X 4 - WORKSHOP	\$ 52.00	
572989	30/09/2025		PER METRE FUEL HOSE - 4MM - WORKSHOP	\$ 6.00	
EFT40616	14/11/2025	TLC CARPET AND TILE CLEANING	TLC STAFF TO ASSIST WITH CLEANING 3 & 4TH NOV 25 FOR 3 LOCATIONS RP, ADMIN AND LIBRARY.		-\$ 577.50
EFT40617	14/11/2025	TROPHIES WEST	ENGRAVED PLAQUE - HAIYAN COUNTY DELEGATION VISIT		-\$ 15.00
EFT40618	14/11/2025	COLLIE RIVER VALLEY MEDICAL CENTRE	INVOICES BELOW		-\$ 698.50
773020	29/10/2025		PRE-EMPLOYMENT MEDICAL	\$ 319.00	
774540	03/11/2025		PRE EMPLOYMENT MEDICAL	\$ 319.00	
775378CS	10/11/2025		SPIROMETRY TEST	\$ 60.50	
EFT40619	14/11/2025	SYNERGY	INVOICES BELOW		-\$ 44,721.26
3000246264	28/10/2025		WASTE TRANSFER STATION - ELECTRICITY 108754540 7/08/2025 TO 6/10/2025	\$ 692.54	
			COLLIE ART GALLERY - ELECTRICITY 178078520 161 THROSSELL STREET SERVICE CHARGE AND USAGE 02/08/2025 TO 1/10/2025	\$ 1,240.95	
			THROSSELL STREET LIGHTS - ELECTRICITY190579390THROSSELL STREET LIGHTS SERVICE CHARGE AND USAGE 9/08/2025 TO 2/10/2025	\$ 113.95	
			Lot 0 - THROSSELL STREET LIGHTS - ELECTRICITY 221101470 THROSSELL STREET LIGHTS SERVICE CHARGE AND USAGE 05/08/2025 TO 30/09/2025	\$ 173.55	
			ALLANSON RESERVE - ELECTRICITY 224704510 LOT 143 BEDLINGTON STREET SERVICE CHARGE AND USAGE 26/08/2025 TO 13/09/2025	\$ 592.32	
			ROCHE PARK - ELECTRICITY 230180590 LOC 23606 CAMERON RD SERVICE CHARGE AND USAGE 23/07/2025 TO 18/09/2025	\$ 751.69	
			DEPOT - ELECTRICITY 254858780 8 MORRISON WAY SERVICE CHARGE AND USAGE 18/09/2025 TO 17/10/2025	\$ 2,369.29	
			WYVERN PARK - ELECTRICITY 283524910 LOT 1599 MOORE ST SERVICE CHARGE AND USAGE 31/07/2025 TO 30/09/2025	\$ 128.46	
			STREET LIGHTING - ELECTRICITY 290193420 59 WITTENOOM ST SERVICE CHARGE AND USAGE 5/08/2025 TO 2/10/2025	\$ 122.85	
			STREET LIGHTING - ELECTRICITY 339139940THROSSELL ST SERVICE CHARGE AND USAGE 6/08/2025 TO 30/09/2025	\$ 116.03	
			POOL - ELECTRICITY 395602740 LOT 964 WITTENOON ST SERVICE CHARGE AND USAGE 16/09/2025 TO 20/10/2025	\$ 13,286.04	
			STREET LIGHTING - ELECTRICITY 428265630THROSSEL ST DECORATIVE LIGHTS SERVICE CHARGE AND USAGE 28/08/2025 TO 27/09/2025	\$ 59.65	
			ALLANSON RESERVE - ELECTRICITY 520073870LOT 0 MONTGOMERY STSERVICE CHARGE AND USAGE 26/08/2025TO23/10/2025	\$ 128.02	
			WALLSEND GROUND / SHOWGROUND - ELECTRICITY 577930670LOC 15195 COOMBES ST SERVICE CHARGE AND USAGE 16/09/2025 TO 20/10/2025	\$ 1,343.73	
			LIBRARY - ELECTRICITY 603930590LOC 14616 WITTENOOM ST SERVICE CHARGE AND USAGE 2/08/2025 TO 1/10/2025	\$ 1,018.52	
			ADMIN OFFICE - ELECTRICITY 87706707087 THROSSELL STREET SERVICE CHARGE AND USAGE 16/09/2025TO20/10/2025	\$ 1,345.36	
			ROCHE PARK - ELECTRICITY 012913740 LOT 30555 COOMBES ST SERVICE CHARGE AND USAGE 16/09/2025TO 20/10/2025	\$ 1,496.44	
			COMMONWEALTH ENERGY BILL RELIEF (2025 OFFSET)	-\$ 300.00	
2002652347	03/11/2025		ELECTRICITY STREET LIGHTING 25/09/2025 - 24/10/2025,	\$ 20,041.87	

Chq/EFT	Date	Name	Description	Amount	Payment
EFT40620	14/11/2025	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	ANNUAL WALGA SUBSCRIPTION 2025/2026		-\$ 660.00
EFT40621	14/11/2025	WATER CORPORATION	INVOICES BELOW		-\$ 806.15
0159 9006815084	24/09/2025		TRUCK BAY WATER USE AND SERVICE CHARGE 23/07/2025 - 23/09/2025	\$ 111.73	
0193 9006828272	06/10/2025		BMX GROUND WATER USE AND SERVICE CHARGE 01/08/2025 - 03/10/2025	\$ 392.33	
0144 9006805679	06/10/2025		BUSH FIRE BRIGADE MONTGOMERY STREET WATER USE AND SERVICE CHARGE 29/07/2025 - 03/10/2025	\$ 61.77	
0135 9006817397	04/11/2025		FOOTBALL CLUBROOMS & CHANGEROOMS PRINCE ST COLLIE LOT 328 WATER USE AND SERVICE CHARGE 01/11/2025 - 31/12/2025,	\$ 240.32	
EFT40622	14/11/2025	WA BIRDS OF PREY CENTRE	LIBRARY SCHOOL HOLIDAY EVENT - WA BIRDS OF PREY 8 OCTOBER - FINAL PAYMENT		-\$ 80.00
EFT40623	14/11/2025	WEED PEST & VERMIN CONTROL - NEIL FRASER	INVOICES BELOW		-\$ 3,520.00
31	22/10/2025		TREAT WHITEANTS AT HULL ROAD	\$ 231.00	
30	01/11/2025		6 MONTHLY SOFTFALL TREATMENT AT COLLIE'S PLAYGROUNDS	\$ 3,289.00	
Payment by Petty Cash					
102501	16/10/2025	SHIRE OF COLLIE - PETTY CASH	ADMIN OFFICE - MILK SUPPLIES, FRAMES AND RIBBON FOR AUSTRALIA DAY CITIZENSHIP CEREMONY		-\$ 176.90
112502	14/11/2025	SHIRE OF COLLIE - PETTY CASH	CLEANING ITEMS, SHOWER CURTAINS, HOOKS, MILK SUPPLIES, ICE PACKS SENIOR FITNESS, FIRST AID SUPPLIES		-\$ 222.75
Payments made by BPAY					
		NO BPAY PAYMENTS			
Payments made by direct debit					
DD33520.1	16/10/2025	3E ADVANTAGE PTY LTD	ADMIN PHOTOCOPIER (OCT 2025) - ADMIN PHOTOCOPIER (OCT 2025)		-\$ 566.50
DD33542.1	21/10/2025	IINET CONNECT BETTER	NBN25 SATELLITE MONTHLY CHARGE (21/10/2025 - 21/11/2025) - BFB'S		-\$ 224.95
DD33544.1	24/10/2025	AUSTRALIA POST	ADMIN POSTAGE SEPTEMBER 2025		-\$ 237.48
DD33549.1	24/10/2025	AUSTRALIA POST	LIBRARY - SEP 2025 POSTAGE		-\$ 94.65
DD33595.1	03/11/2025	FINRENT PTY LTD	LEASE LIABILITY - ADMIN PLOTTER LEASE - NOV 2025		-\$ 402.59
DD33596.1	15/11/2025	SG FLEET AUSTRALIA PTY LTD	COMMUNITY EMERGENCY SERVICES MANAGER VEHICLE (CO31241) AND VEHICLE POD LEASE		-\$ 1,644.88
DD33640.1	03/11/2025	LES MILLS ASIA PACIFIC	LES MILLS SIGNATURE PARTNERSHIP PACKAGE		\$ 739.06
Payments made by purchasing card					
DD33543.1	21/10/2025	AMPOLCARD	INVOICES BELOW		-\$ 2,078.09
E13078	02/09/2025	AMPOLCARD	AMPOL CARD FUEL - SEP 2025 (104CO)	\$ 82.41	
E43002	15/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (106CO)	\$ 84.45	
E19312	06/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (102CO)	\$ 96.65	
E23178	26/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (102CO)	\$ 91.24	
E13345	04/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (100CO)	\$ 92.37	
E14174	12/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (100CO)	\$ 88.08	
E14033	04/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (CESM VEHICLE)	\$ 130.28	
E14191	12/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (WORKSHOP)	\$ 212.00	
E13473	05/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (CEO)	\$ 111.35	
E13985	10/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (CEO)	\$ 81.36	
E13352	04/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (104CO)	\$ 80.68	
E14376	15/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (CEO)	\$ 99.12	
E15105	22/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (CEO)	\$ 80.44	
E15692	26/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (CEO)	\$ 112.13	
E42216	09/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (104CO)	\$ 64.49	
E14517	16/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (104CO)	\$ 92.30	
E1475	22/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (104CO)	\$ 78.09	
E15386	24/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (104CO)	\$ 68.89	
E41789	06/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (105CO)	\$ 118.17	
E14416	15/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (105CO)	\$ 125.51	
E14921	19/09/2025	AMPOLCARD	AMPOL CARD FUEL SEP 2025 (105CO)	\$ 88.08	
DD33566.1	21/10/2025	AMPOL	INVOICES BELOW		-\$ 16,907.31
9431772516	01/09/2025	AMPOL	DIESEL DELIVERY 3100LTR	\$ 5,686.18	
9431861226	24/09/2025	AMPOL	DIESEL DELIVERY 6100 LITRES - 24/09/2025	\$ 11,221.13	

Chq/EFT	Date	Name	Description	Amount	Payment
DD33597.1	05/11/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	INVOICES BELOW		-\$ 1,007.06
16280	02/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL (1EFPB204)	\$ 21.54	
18277	20/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL + FEE (1CXV789)	\$ 131.01	
18271	20/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL (1DCF765)	121.04	
18373	21/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL (1DCF765)	100.61	
16002	30/09/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL (CO17526)	172.30	
18430	21/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL + FEE (CO17526)	88.46	
80 - 1EMN510	22/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FEE (1EMN510)	5.50	
1507	25/09/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL + FEE (1HAA346)	111.85	
80 - 1EZE593	22/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FEE (1EZE593)	5.50	
18439	21/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL & FEE (1HXV736)	48.40	
16276	02/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL (1EFPB204)	47.98	
16410	03/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL (1EFPB204)	68.62	
16410	03/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL + FEE (1EFPB204)	13.48	
17363	12/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL + FEE (1EOB212)	34.01	
18447	21/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FUEL + FEE (1EOB212)	20.26	
80 - CO31241	22/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FEE (CO31241)	5.50	
80 - 1DAN765	22/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FEE (1DAN765)	5.50	
80 - CO 20218	22/10/2025	WRIGHT EXPRESS AUSTRALIA PTY LTD	WEX MOTORPASS OCT 2025 FEE (CO 20218)	5.50	
DD33611.1	14/11/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	INVOICES BELOW		-948.94
947100	17/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	REFRESHMENTS - COUNCIL ELECTIONS	87.59	
717900	23/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	ROCHE PARK KIOSK EXPENSES - CONFECTIONERY, BREAD, MILK, CHEESE, COFFEE, CHICKEN	117.55	
534000	09/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	EUCA LYPTUS OIL, RAW SUGAR 2 KG	20.40	
821200	15/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	COLES DRY DOG FOOD 8KG	74.00	
160800	22/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	MOCCONA CLASSIC COFFEE 400GM, WA FARMERS MILK 2LTR, NESCAFE 43 250GM	56.45	
621400	22/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	VOOST LEMON & LIME 10PK, VOOST ORANGE 10 PK, SUNSCREEN ULTRA 50+ 110ML, CANCER COUNCIL ULTRA 250ML, HERCULES	192.00	
399400	27/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	COLES MILK UHT 1 LTR, BROWNES HI LO MILK 2LTR, MASTERS FULLCREAM 2LTR	37.00	
811200	15/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	COLES UHT MILK 1LTR, MILO 1KG, BAG, WA FARMERS FIRST MILK 2 LTR, MASTERS HILO MILK 2 LTR	48.60	
163200	02/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	ROCHE PARK CLEANING EXPENSES - DOMESTOS, GLEN 20, SURFACE SPRAY ANTI BACTERIAL, CONFECTIONERY, ICE CREAMS, MILK,	180.90	
825700	15/10/2025	COLES SUPERMARKET (RETAIL DECISIONS PTY LTD)	ROCHE PARK CLEANING EXPENSES - WIPES, JIF, BUCKET, SCOURERS, PAPER TOWELS, CONFECTIONERY, SMALL CRISPS, MILK, SUG	134.45	
Corporate Credit Card					
DD33610.1	15/11/2025	BENDIGO BANK CREDIT CARD	INVOICES BELOW		-1565.94
701464555	01/10/2025	BENDIGO BANK CREDIT CARD	SEEK ADVERT - BUILDING MAINTENANCE OFFICER	605.00	
33999	04/10/2025	BENDIGO BANK CREDIT CARD	DEPARTMENT OF HEALTH - DANGEROUS GOODS LICENCE - POOL	87.00	
1HXV736	06/10/2025	BENDIGO BANK CREDIT CARD	VEHICLE REGISTRATION - 1HXV736	179.45	
701487508	15/10/2025	BENDIGO BANK CREDIT CARD	SEEK ADVERT - GENERAL HAND - WORKS CREW	583.00	
2735	22/10/2025	BENDIGO BANK CREDIT CARD	CHILDREN'S WEEK SUPPLIES PAPER, PENS, CUPS, FREEZER BAGS, TABLE COVER, PLATES	57.70	
31/10/2025	31/10/2025	BENDIGO BANK CREDIT CARD	VEHICLE LOG BOOK AND PLANNER FOR STAFF	45.79	
30102025	30/10/2025	BENDIGO BANK CREDIT CARD	CREDIT CARD FEE X 2	8.00	

Chq/EFT	Date	Name	Description	Amount	Payment
Payroll					
SHIRE PAYROLL		SHIRE PAYROLL			
			PAYROLL PPE 19/10/2025		-\$ 171,745.78
			INCLUDING BELOW REIMBURSEMENTS		
			STAFF DISCOUNT INCENTIVE SCHEME ROCHE PARK	\$ 45.00	
			STAFF DISCOUNT INCENTIVE SCHEME ROCHE PARK	\$ 62.53	
			NATIONAL POLICE CLEARANCE CHECK	\$ 64.90	
SHIRE PAYROLL		SHIRE PAYROLL	PAYROLL PPE 02/11/2025		-\$ 165,110.59
			INCLUDING BELOW REIMBURSEMENTS		
			CHILDREN'S WEEK SUPPLIES	\$ 79.98	
			MOVIES FOR SUMMER SERIES	\$ 170.60	
			TRAVEL - DEPT OF MINES	\$ 300.90	
			STAFF DISCOUNT INCENTIVE SCHEME ROCHE PARK	\$ 14.00	
			LAWN CARE POOL	\$ 9.34	
DD33579.1	06/11/2025	PRECISION ADMINISTRATION SERVICES PTY LTD (BEAM)	SUPERANNUATION PAYABLE FOR PPE 02.11.2025		-\$ 35,300.09
Bank Code					
BENMUNI					-\$ 1,598,368.63
					<u><u>\$ 1,598,368.63</u></u>

Certificate of Chief Executive Officer

This schedule of accounts to be passed for payment, covering vouchers as above was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been fully certified as to the receipt of goods and the rendition of services and as to prices, computations and costings and the amounts shown are due for payment.



**Ordinary Council Meeting
9 December 2025**

**Appendix 19.1.A
Council Resolutions
Closed Since Last Meeting**

Council Resolutions Closed Since Last Meeting

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9698	11-Nov-25	20.2	Confidential – Appointment of Director Operations	That: a)Council accept the recommendation for appointment of short-listed applicant 2 to the position of Director Operations as contained within the assessment report and authorise the Chief Executive Officer to negotiate terms of appointment. b)Should contract negotiations be unsuccessful or short-listed applicant 2 does not satisfy the requirements of the role and successfully pass the 6 month probation period, then Council accept the recommendation for appointment of short-listed applicant 1 to the position of Director Operations as contained within the assessment report and authorise the Chief Executive Officer to negotiate terms of appointment.	Closed since last meeting	CEO	Appointment made
9697	11-Nov-25	20.1	Collie Mineworkers Memorial Swimming Pool – Update	That Council 1.Offer a discount on 2025/26 Collie Mineworkers Memorial Pool season passes based on the number of days that the pool was not open to the public for the 2024/25 season and the 2025/26 season. 2.Authorise 2024/25 pre purchased books of single entry tickets to be honoured in 2025/26.	Closed since last meeting	DCCS	Community advised through media release. Adjustment to charges made. Pool opened.
9696	11-Nov-25	14.1	Debt Recovery Report	That Council receive the Overdue Debtors Report, reporting details of overdue debts as at 30 September 2025, and note the status of various overdue debts owed to the Shire.	Closed since last meeting	DCCS	No further action required.
9694	11-Nov-25	14.4	Presentation of 2025 Sports Awards	That Council supports including the presentation of the 2025 Collie Sports Awards at the Australia Day Breakfast in 2026.	Closed since last meeting	DCCS	Sports Awards Panel Advised and making arrangements for awards.
9693	11-Nov-25	14.3	Accounts Paid – 16 September 2025 to 15 October 2025	That Council receives the List of Accounts paid for the period 16 September 2025 to 15 October 2025 as presented in Appendix 14.3.A totalling \$1,277,864.80.	Closed since last meeting	DCCS	No further action required.
9692	11-Nov-25	14.2	Financial Management Report – September 2025	That Council receive the Financial Management Reports for September 2025 as presented in Appendix 14.2.A.	Closed since last meeting	DCCS	No further action required.

Council Resolutions Closed Since Last Meeting

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment																											
9690	11-Nov-25	12.1	Tender 02/2025 – Cleaning of Public Toilets, Barbecues and Council Facilities Including Minor Maintenance (3 Year Contract)	<p>That Council:</p> <p>1. Confirms that the tender process conducted was sufficient and compliant with requirements under the Local Government (Functions and General) Regulations 1996.</p> <p>2. Accept the tender submission RFT 02/2025 Cleaning of Public Toilets, Barbeques and Council Facilities including Minor Maintenance (3-Year Contract) received from the entity identified as Tenderer 1 in the evaluation report as the most advantageous, for a lump sum value of \$123,441.93 per annum (excl. GST) over the duration of the 3-year contract.</p> <p>3. Delegates to the Chief Executive Officer in accordance with s.5.42(1) of the Local Government Act 1995, to negotiate minor variations to the contract for RFT 02/2025 Cleaning of Public Toilets, Barbeques and Council Facilities including Minor Maintenance (3-Year Contract) before and after its execution in accordance with Regulations 20 and 21A of the Local Government (Functions and General) Regulations 1996.</p> <p>4. Authorise the Chief Executive Officer, in accordance with section 9.49A(4) of the Local Government Act 1995, to execute the contract for Tender 02/2025 Cleaning of Public Toilets, Barbeques and Council Facilities including Minor Maintenance (3-Year Contract).</p> <p>5. If within 6 months of this resolution a contract is unable to be formed for Tender 02/2025 Cleaning of Public Toilets, Barbeques and Council Facilities including Minor Maintenance (3-Year Contract) with Tenderer 1, identified in this report as the most advantageous, then the Shire of Collie accepts the tender submission received from Tenderer 2 as the next most advantageous as identified within the Evaluation Report contained under Appendix 12.1.A of this item.</p>	Closed since last meeting	DO	Tenders finalised.																											
9687	11-Nov-25	11.4	2025 Christmas and New Year Closing Dates	<p>That Council notes the following timetable of closing/opening dates and times of Shire of Collie facilities for the 2025 Christmas and New Year Period and from 5 January 2026:</p> <table> <thead> <tr> <th>Venue</th> <th>Closing Date/Time</th> <th>Re-Opening Date/Time</th> </tr> </thead> <tbody> <tr> <td>Administration Building</td> <td>Wed 24 Dec 12.00 noon</td> <td>Mon 5 Jan 8.30am</td> </tr> <tr> <td>Collie Public Library</td> <td>Wed 24 Dec 12.00 noon</td> <td>Mon 5 Jan 8.30am</td> </tr> <tr> <td>Roche Park Rec Centre</td> <td>Thur 18 Dec 7.00pm</td> <td>Mon 5 Jan 9.00am</td> </tr> <tr> <td>Swimming Pool</td> <td>Wed 24 Dec 4.00pm</td> <td>Fri 26 Dec 10.00am (sub to staff av)</td> </tr> <tr> <td></td> <td>Wed 31 Dec 4:00pm</td> <td>Thur 1 Jan 10.00 am (sub to staff av)</td> </tr> <tr> <td>Shire Depot</td> <td>Wed 24 Dec 12 noon</td> <td>Mon 5 Jan 6:30am</td> </tr> <tr> <td>Waste Transfer Station</td> <td>Wed 24 Dec 4.00pm</td> <td>Sat 27 Dec 9:00am</td> </tr> <tr> <td></td> <td>Wed 31 Dec 4:00pm</td> <td>Fri 2 Jan 9:00am</td> </tr> </tbody> </table>	Venue	Closing Date/Time	Re-Opening Date/Time	Administration Building	Wed 24 Dec 12.00 noon	Mon 5 Jan 8.30am	Collie Public Library	Wed 24 Dec 12.00 noon	Mon 5 Jan 8.30am	Roche Park Rec Centre	Thur 18 Dec 7.00pm	Mon 5 Jan 9.00am	Swimming Pool	Wed 24 Dec 4.00pm	Fri 26 Dec 10.00am (sub to staff av)		Wed 31 Dec 4:00pm	Thur 1 Jan 10.00 am (sub to staff av)	Shire Depot	Wed 24 Dec 12 noon	Mon 5 Jan 6:30am	Waste Transfer Station	Wed 24 Dec 4.00pm	Sat 27 Dec 9:00am		Wed 31 Dec 4:00pm	Fri 2 Jan 9:00am	Closed since last meeting	EA	Public notice scheduled for early December
Venue	Closing Date/Time	Re-Opening Date/Time																																
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9686	11-Nov-25	11.3	Appointment of the Presiding / Deputy Presiding Members of the Audit Risk and Improvement Committee	<p>That Council:</p> <p>1. Appoint Candidate 1 to the position of Independent Presiding Member of the Audit Risk and Improvement Committee.</p> <p>2. Appoint Candidate 2 to the position of Independent Deputy Presiding Member of the Audit Risk and Improvement Committee.</p> <p>3. Approve the payment of a sitting fee of \$450 per meeting to each Independent Member under section 5.100(2)(b) Local Government Act 1995 and part 6.4 Determination of the Salaries and Allowances Tribunal for Local Government Elected Members 2025 pursuant to Section 7B of the Salaries and Allowances Act 1975.</p>	Closed since last meeting	DCCS																												

Council Resolutions Closed Since Last Meeting

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9685	11-Nov-25	11.2	Schedule of Ordinary Council Meetings 2026	That Council: 1.Determines that the 2026 Ordinary Meetings of Council be held at the Shire of Collie Council Chambers on the second Tuesday of each month, commencing February 2026. 2.Change the commencement time for 2026 Ordinary Meetings of Council to 6:00pm based on a review of local government industry best practice, with a light meal provided after the meeting. 3.Approves public notice requirements in accordance with the Local Government (Administration) Regulations 1996 (r.12 (1)).	Closed since last meeting	GC	Added to shire website
9684	11-Nov-25	11.1	Corporate Business Plan Quarterly Progress Report – July to September 2025	That Council receives the Corporate Business Plan Quarterly Report, July to September 2025 as contained in Appendix 11.1.A.	Closed since last meeting	GC	Added to shire website
9683	11-Nov-25	8.2	Special Council Meeting – 21 October 2025	That Council confirms the Minutes of the Special Meeting of Council held on 21 October 2025.	Closed since last meeting	GC	No further action required
9682	11-Nov-25	8.1	Ordinary Council Meeting – 14 October 2025	That Council confirms the Minutes of the Ordinary Meeting of Council held on 14 October 2025.	Closed since last meeting	GC	No further action required
9681	11-Nov-25	1	Motion of Condolence	That the Council expresses its deepest sympathy to the family of Joe Northover on his sad passing.	Closed since last meeting	EA and GC	No further action required
9671	21-Oct-25	8.1a	Appointment of Council Delegates to Committees, Working Groups, Panels, and External Groups	That Council: a)Establishes the Audit Risk and Improvement Committee in accordance with of Section 7.1A (1) of the Local Government Act 1995. b)Appoints the following as members of the Audit Risk and Improvement Committee in accordance with Section 7.1A(2) of the Local Government Act 1995: •Cr Miffling •Cr Kearney •Cr Smith •Cr Faries •Cr Italiano With independent members to be appointed at a future meeting of Council. c)Delegates authority to the Audit, Risk and Improvement Committee to meet with the Shire's Auditor at least once every year on behalf of the Council in accordance with section 7.1B and 7.12A of the Local Government Act 1995	Closed since last meeting	DCCS	Independent persons appointed.
9668	14-Oct-25	20.1	2025/2026 Pool Season	That Council: 1.Authorise entry fees to be waived for the first weekend of the Collie Mineworkers Memorial Swimming Pool 2025/26 season. 2.Authorise the Chief Executive Officer to determine the official opening date, based on the completion of staff training and confirmation of staffing levels. 3.Endorse a requirement that a minimum of two staff be rostered on whenever the pool is open to the public, to ensure the Shire is compliant with the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities. 4.Note the Chief Executive Officer is undertaking a review and is in contact with the Local Government Insurance Scheme with regard to the Shire's options to limit the cost of the incident to \$50,000. 5.Authorise increased expenditure to the pool to allow for additional staffing to comply with point 3 above.	Closed since last meeting	DCCS	

Council Resolutions Closed Since Last Meeting

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9657	09-Sep-25	20.2	Renergi Project Update	That Council: 1.Receive the Renergi Project update report – September 2025. 2.Authorise the Chief Executive Officer to implement the Confidential recommendation contained within the 9 September 2025 Behind Closed Doors Report 20.2.	Closed since last meeting	CEO	Advice received.
9615	08-Jul-25	13.1	Coalfields Museum and Historical Research Centre Business Case	That Council 1.Receive the Coalfields Museum & Historical Research Centre Business Case V1.1 dated May 2025; and 2.Request that the Chief Executive Officer work with the Coalfields Museum and Historical Research Centre and the Collie Visitor Centre to investigate the feasibility of the recommended option in the Business Case (Option 2: Co-location with the Collie Visitor Centre), and provide a report on the outcome to a future Ordinary Council Meeting before the end of 2025.	Closed since last meeting	DDS	Report included in December 2025 OCM.
9602	10-Jun-25	13.4	Collie Visitor Centre Expansion Project – Grant Funding	That Council: 1.Note the findings and recommendations contain in the Feasibility Study for the proposed Collie Visitor Centre Expansion completed by Patrick Quinlivan in 2023 [Appendix 13.4.A]. 2.Authorises the CEO to finalise a revised scope of works for inclusion in a public tender with Collie Visitor Centre and Project Control Group for expansion of the Collie Visitor Centre project as detailed in the signed Financial Assistance Agreement (FAA) between the Department of Primary Industries and Regional Development (DPIRD) and the Shire of Collie dated 21 April 2022 [Appendix 13.4.B]. 3.Note that a further report(s) will be provided to Council as expansion of the Collie Visitor Centre project involves a public tender	Closed since last meeting	DDS	Report included in December 2025 OCM.
9573	8-Apr-25	20.1	Food Organic and Garden Organic (FOGO) Waste	That Council: 1.Continue with the 3-bin FOGO collection service to households in Collie in accordance with Option 1 for the remainder of 2025, with the FOGO collection service diverted to Shire of Collie Waste Transfer site; 2.Request that the CEO provides a further report at the December 2025 Ordinary Council Meeting on the longer term future of the FOGO service in the Shire of Collie. 3.Communicate to the community the continued support for the FOGO service and the separation of waste as it is anticipated that this temporary diversion to the Shire's Waste facility is an interim arrangement due to factors outside of the control of the Shire of Collie.	Closed since last meeting	EWC/DOS /CEO	Report included in December 2025 OCM.
9260	12-Sep-23	15.1	Acknowledgement of Country	That Council review and amend Policy CS 4.6: •provide direction and guidance to Councillors and officers of the Shire of Collie as to when Welcome to and Acknowledgement of Country should be included at meetings and functions; and •ensure that an Acknowledgement of Country is included on the Shire website and in significant corporate documents and publications.	Closed since last meeting	GC	An Acknowledgement of Country is on website and in major reports currently. Survey provided to elected members. Collated responses to guide policy review.



**Ordinary Council Meeting
9 December 2025**

Appendix 19.1.B

Council Resolutions

Open

Council Resolutions Open

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9691	11-Nov-25	12.2	Proposed Twelve (12) Month Trading Undertaking – Sale of Sand	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the establishment of a twelve (12) month trial Trading Undertaking for the sale of sand from Premier Coal (Pit 4), commencing 1 January 2026 and ceasing 31 December 2026; 2. Authorise the Chief Executive Officer to liaise with Premier Coal to confirm any restrictions, WH&S and other requirements under Sand Extraction Licence PCL-PC-4072, and apply for the relevant permissions; 3. Endorse the introduction of a new Shire of Collie Fee and Charge for the “Sale of Sand at \$15.00 per tonne”, with the new Fee and Charge to apply from 1 January 2026; 4. In accordance with S6.2 of the Local Government Act 1995, give local public notice of its intention to introduce a new Shire of Collie Fee and Charge for the “Sale of Sand at \$15.00 per tonne”; 5. Endorse the implementation of unbudgeted operational control measures associated with the Trading Undertaking including weighbridge verification, pre-extraction notification, relevant supervision, and passive surveillance; 6. Endorse the commissioning of a volumetric survey to confirm total sand availability at Premier Coal (Pit 4) and set extraction limits; 7. Endorse the allocation net revenue (sales income less expenditure) from the sale of sand being allocated to the Building Reserve; and 8. Note that the findings from the Trading Undertaking trial will inform a formal Business Case to be developed and considered by Council at the December 2026 Council meeting. 	Open	DO	
9689	11-Nov-25	11.6	Lease Renewal and Extension – Collie Racing Drivers Association (Speedway)	<p>That Council supports:</p> <ol style="list-style-type: none"> 1. The excision of 30m x 315.37m of land from Unallocated Crown Land PIN 547520 for inclusion into adjoining Reserve 30627, subject to the Collie Racing Drivers Association Inc meeting all costs incurred by the Shire of Collie. 2. The renewal of the lease of Reserve 30627, incorporating the proposed extension, to the Collie Racing Drivers Association Inc for a period five years with an option to renew for a further term of five years. 	Open	GC	Collie Racing Drivers Association advised. Liaising with CRDA and DPLH on appointment of surveyor to progress the excision.
9688	11-Nov-25	11.5	Collie River Valley Tourist Park - Assignment of Lease	<ol style="list-style-type: none"> 1. Approve the assignment of lease for the Collie River Valley Tourist Park to “Summerstar Pty Ltd ATF The John Layman Family Trust ABN 58 480 373 679 T/As Collie Tourist Park subject to: <ol style="list-style-type: none"> a) the approval of the Minister for Lands; b) the lessee meeting all reasonable legal costs of the Shire associated with the drafting and/or review of the Deed of Assignment; and c) the lessee meeting all requirements and obligations of the Lease associated with the assignment. 2. Subject to 1 above, authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Deed of Assignment. 	Open	GC	Incoming lessee advised. Deed of Assignment to be completed

Council Resolutions Open

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9679	21-Oct-25	8.1I	Appointment of Council Delegates to Committees, Working Groups, Panels, and External Groups	<p>That Council:</p> <p>a) Establishes the Events and Awards Reference Group.</p> <p>b) Appoints the following as members of the Events and Awards Reference Group:</p> <ul style="list-style-type: none"> • Cr Miffling • Cr Faries • Cr Italiano <p>With other members to be appointed in accordance with the Terms of Reference at a future meeting of Council.</p>	Open	DCCS/GC	Appointment of other members required.
9678	21-Oct-25	8.1h	Appointment of Council Delegates to Committees, Working Groups, Panels, and External Groups	<p>That Council:</p> <p>a) Establishes the Disability Access and Inclusion Reference Group.</p> <p>b) Appoints the following as a member of the Disability Access and Inclusion Reference Group:</p> <ul style="list-style-type: none"> • Cr Wells <p>With other members to be appointed in accordance with the Terms of Reference at a future meeting of Council.</p>	Open	DCCS/GC	Appointment of other members required.
9677	21-Oct-25	8.1g	Appointment of Council Delegates to Committees, Working Groups, Panels, and External Groups	<p>That Council:</p> <p>a) Establishes the Collie Environmental & Waterways Reference Group.</p> <p>b) Appoints the following as a member of the Collie Environmental & Waterways Reference Group:</p> <ul style="list-style-type: none"> • Cr Faries <p>With other members to be appointed in accordance with the Terms of Reference at a future meeting of Council.</p>	Open	DO/GC	Appointment of other members required.
9676	21-Oct-25	8.1f	Appointment of Council Delegates to Committees, Working Groups, Panels, and External Groups	<p>That Council:</p> <p>a) Establishes the Townscape Reference Group.</p> <p>b) Appoints the following as members of the Townscape Reference Group:</p> <ul style="list-style-type: none"> • Cr Smith • Cr Hill-Power <p>With other members to be appointed in accordance with the Terms of Reference at a future meeting of Council.</p>	Open	DO/GC	Appointment of other members required.

Council Resolutions Open

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9673	21-Oct-25	8.1c	Appointment of Council Delegates to Committees, Working Groups, Panels, and External Groups	<p>That Council:</p> <p>a) Establishes the Community Safety and Crime Prevention Committee in accordance with Section 5.8 of the Local Government Act.</p> <p>b) Appoints the following as members of the Community Safety & Crime Committee in accordance with the provisions of Section 5.9 and 5.10 (2)(a) of the Local Government Act 1995:</p> <ul style="list-style-type: none"> • Cr Faries as the Presiding Member • Cr Kearney as the Deputy Presiding Member • Cr Moyes • Chief Executive Officer • Director Development Services • Director Operations • Director Corporate and Community Services <p>With other members to be appointed in accordance with the Terms of Reference at a future meeting of Council.</p>	Open	Directors/GC	Other members to be appointed
9669	14-Oct-25	20.2	Renergi Project Update	<p>That Council:</p> <p>1. Receive the Renergi Waste to Energy Plant advice from McLeods Lawyers dated 9 October 2025.</p> <p>2. Authorise the Chief Executive Officer to implement the Confidential recommendation contained within the 14 October 2025 Behind Closed Doors Report 20.2.</p>	Open	CEO	
9664	14-Oct-25	12.1	MRWA Route Determination Application – Gastaldo Road	That Council approach Main Roads Western Australia to request the relocation of the 80km speed sign on Gastaldo Road from SLK 0.65 to SLK 2.35.	Open	DO	Request made to Main Roads. Main Roads advised that they are assessing request.
9661 b)	14 Oct 25	10.1	Bush Fire Advisory Committee	<p>2) Resolves to appoint the following personnel and staff to the positions of Fire Control Officer for the 2025/26 Bushfire season in accordance with the Bush Fire Act 1954.</p> <p>Kohdy Flynn – Allanson/CESM</p> <p>Declan Rochester – Collie Preston</p> <p>Graham Genev – Worsley</p> <p>Shaun Partyka – Shire Senior Ranger</p> <p>Alyce Russell – Shire Community Ranger</p> <p>Michael Hart – Harris River</p> <p>Neil Waywood – Collieburn Cardiff</p> <p>Shane Hickson – Collie VFRS</p> <p>Terry Hunter – Collieburn Cardiff</p> <p>Julian Martin – Shire of Collie</p> <p>Melissa Howard – Shire of Collie BRMC</p> <p>Brad Morgan – Dual FCO – Shire of Collie/Boddington</p> <p>Alex Wiese – Shire of Collie Director of Development Services</p> <p>Dallas Brennan – Shire of Collie Community Ranger.</p>	Open	DDS	Appointment confirmation to FCOs to be completed.

Council Resolutions Open

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9655	09-Sep-25	20.1	Special Projects Director	<p>That Council:</p> <ol style="list-style-type: none"> 1.Endorse the creation of the Special Projects Director position; 2.Authorise the Chief Executive Officer to recruit and negotiate the terms of appointment a through a 3-5 year Contract of Employment; 3.Pursuant to Section 6.8(1) of the Local Government Act, approve an amendment to the 2025/26 Budget to increase employee costs through the employment of a Special Projects Director of \$134,750; and 4.Pursuant to Section 6.8(1) of the Local Government Act, approve an amendment to the 2025/26 Budget to increase grants and contributions income associated with the employment of a Special Projects Director of \$134,750. 	Open	CEO	Recruitment to commence following finalisation of funding agreements.
9648	09-Sep-25	11.5	Annual Review of Delegations 2025	<p>That Council:</p> <ol style="list-style-type: none"> 1.Acknowledges that it has completed its annual review of delegations and duties to the Chief Executive Officer as empowered by the Local Government Act 1995, Regulations, and other relevant statutes. 2.In accordance with Section 5.46(2) of the Local Government Act 1995, adopts the delegations provided for in Appendix 11.5.A. 	Open	GC	Web site to be updated.
9640	12-Aug-25	12.1	Tender 01/2025 Collie Waste Transfer Station - Design & Construct New Plant Shed and Compound	<p>That Council:</p> <ol style="list-style-type: none"> 1.Resolves not to accept any of the tender submissions for Tender 01/2025 'Collie Waste Transfer Station - Design & Construct New Plant Shed and Compound', based on the Evaluation Panel Report recommendation detailed in Confidential Attachment 12.1.A – Tender Evaluation Report; and 2.Request the Chief Executive Officer to investigate and provide further information and costings on alternative options. 	Open	DO	Further information on alternative options being investigated.
9633	12-Aug-25	11.5	Forums of Council, Workshops and Agenda Briefings Policy	<p>That Council:</p> <ol style="list-style-type: none"> 1.Adopt the Shire of Collie Forums of Council, Workshops and Agenda Briefings Policy (refer to Appendix 11.5.A – CP1-013 Forums of Council, Workshops and Agenda Briefings Policy); and 2.Delete existing Council Policy CS1.11 Councillor Forum Meeting Procedures (refer to Appendix 11.5.B – CS1.11 Councillor Forum Meeting Procedures). 	Open	GC	Website to be updated with new policy
9632	12-Aug-25	11.4	Councillor Induction, Training & Professional Development Policy	<p>That Council:</p> <ol style="list-style-type: none"> 1.Adopt the Shire of Collie Councillor Induction, Training & Professional Development Policy (refer to Appendix 11.4.A – CP1-020 Councillor Induction, Training & Professional Development Policy); and 2.Delete existing Council Policy CS3.2 Conference & Training (refer to Appendix 11.4.B – CS3.2 Conference & Training Policy). 	Open	GC	Website to be updated with new policy

Council Resolutions Open

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9631	12-Aug-25	11.3	Elected Member Code of Conduct – Complaints Management Process Policy	<p>That Council:</p> <p>1. Adopt the Shire of Collie Elected Member Code of Conduct Complaints Management Process Policy (refer to Appendix 11.3.A – CP1-019 Elected Member Code of Conduct Complaints Management Process Policy); and</p> <p>2. Approve the updated Complaint Form (2025) as presented at Appendix 11.3.C in accordance with Clause 11(2)(a) of the Local Government (Model Code of Conduct) Regulations 2021.</p>	Open	GC	Website to be updated with new policy
9628	12-Aug-25	10.1	Bush Fire Advisory Committee – 30 June 2025	That Council send a letter of thanks to Mr Terry Hunter for his valuable service of 55 years.	Open	DDS	Presentation details to be finalised.
9566	8-Apr-25	11.1	2025/26 Rating Strategy	<p>That Council:</p> <p>1. In line with forecast growth:</p> <p>a) Endorse a projected base rate revenue increase of 4.5% for the 2025/26 budget;</p> <p>b) Endorse a projected base rate revenue increase of 4.5%, 4.5%, 4.5% and 4.5% for the four year Corporate Business Plan;</p> <p>c) Endorse a projected base rate revenue increase of 3.5% for years five to fifteen of the Long Term Financial Plan.</p> <p>2. Endorse the Rating Strategy 2025/26 to 2034/35 (Appendix 11.1.A) including the proposed introduction of Differential Rating from the 2026/27 financial year.</p> <p>3. Endorse the establishment of the following proposed 6 Differential Rates across 11 Rating Categories:</p> <p>ii) RESIDENTIAL (including Residential Vacant)</p> <p>ii) COMMERCIAL (including Commercial Vacant)</p> <p>iii) INDUSTRIAL (including Industrial Vacant)</p> <p>iv) RURAL RESIDENTIAL (including Rural Residential Vacant)</p> <p>v) ACCOMMODATION</p> <p>vi) UV Rural (including Mining)</p> <p>And have future public workshops to explain the differential rating strategy.</p>	Open	CEO/DCCS	Included in draft long term financial plan. Future public workshops to be scheduled.
9558	11-Mar-25	10.2	Audit Committee Meeting – 11 March 2025	That Council support the Audit Committee's request to receive a report on the current Water Corporation water consumption invoices and locations to assess whether seasonal water consumption or leakage is the cause of current expenditure levels.	Open	DCCS	Information collated and to be presented to a future meeting of the Audit Committee.
9528	10-Dec-24	14.1	Rotary Fire Tower Restoration Project - Reserve 30555 Coombes Street, Collie	That Council authorise the Chief Executive Officer entering into a Facility User Agreement with the Rotary Club of Collie over a portion of Reserve 30555 Coombes Street, Collie for the purposes of storage and restoration of the Stage 1 Hut element of the Munro Fire Tower Project, at no charge for a period not exceeding 3 years, unless otherwise extended by Council. This agreement does not in any way indicate support for the project beyond Stage 1.	Open	CEO/DO	Hut has been stored at Coombes Street. Feasibility of main structure is being reviewed by Rotary.

Council Resolutions Open

Res No.	Resolution Date	Item No	Title	Motion	Status	Action By	Comment
9473	10-Sep-24	14.1	Draft Council Policy - Operations Policy 1.24 - Asset Management Policy	That Council resolves to; 1.Authorise officers to advertise for public comment the proposed draft Shire of Collie Asset Management Policy for a period of 28 days; 2.Subject to no objections being received during the advertising process, proceed with the policy without modification; and 3.Subject to 2. above, authorise officers to publish a notice of the Shire of Collie Asset Management Policy.	Open	GC	Advertising completed. No public submissions. To be incorporated in policy manual and included on website.
9425	11-Jun-24	13.1	Collie Town Centre Special Purpose Parking	That Council resolves pursuant to the Shire of Collie Parking Local Law to: a) note the responses received during further targeted consultation with stakeholders in the Town Centre; b) designate a taxi only between the hours of 6pm – 6am on-street parking bay on Throssell Street in a suitable location between the Crown and Victoria Hotels; c) designate the existing loading bay opposite the Boulevard Shopping Centre as a dual taxi parking and loading bay on Forrest Street; d) designate an Australian Standard compliant on-street disabled bay on Throssell Street opposite 123 Throssell Street, following undertaking consultation with Main Roads WA and report back to Council; e) direct officers to undertake further investigations relating to other recommendations raised in the report back to Council as a subsequent stage of the parking review.	Open	TP/DDS	Point e) to be finalised.
9380	12-Mar-24	13.3	Collie Airfield Master Plan	That the Council: 1. adopts the Collie Airfield Master Plan; 2. instruct CEO to investigate project planning for the implementation of the Collie Airfield Master Plan.	Open	DDS	Actions are underway to progress land tenure arrangements for the site
9259	12-Sep-23	14.3	Proposed Road Widening – Christie Street, Collie	That the Council resolve to authorise necessary actions to widen the road reserve adjacent lot 1173; 16 Christie Street, Collie.	Open	DO	Arrangements are being made to undertake the required survey
8952	08-Feb-22	20.2	Disposal of Property to Recover Rates (3 Year Process)	That Council resolve by Absolute Majority to enact Section 6.64 (1) (b) of the Local Government Act 1995 to sell the parcel of land attached to Assessment 37 (23 Clifton Street, COLLIE WA 6225) due to non-payment of rates and services for a period of three years or more.	Open	DCCS	Given time lapse since decision a new report will be presented to Council.