



POLICY NO:-

CP1-008 – WELL WISHES FROM COUNCIL

GOVERNANCE INFORMATION

Procedure Link:	N/A	Administrative Policy Link:	
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ADMINISTRATION INFORMATION

History	1	CS1.6	OCM 6/10/20	Res: 8577	Synopsis:	Policy reviewed in Sept 2023.
Version:	2	CP1-008				Policy renumbered to CP1-008 and reformatted in accordance with new Policy Framework.

1. RESPONSIBLE DIRECTORATE

Chief Executive Officer

2. PURPOSE OR OBJECTIVE

Policy statements outline the Council's views on issues and provide guidance for staff, the community and Council itself when assessing similar matters for decision.

3. POLICY

It is the Council's Policy to send flowers, cards or small gifts and insert suitable notices in the local paper to recognise significant personal events in the lives of staff members, Councillors, past Councillors, close affiliates of Council or their families or at the discretion of the CEO.

In so doing, consultation with relevant staff and Councillors is encouraged. Due regard is to be had always to the nature of the gift and such things as length of service (staff or Councillors), community values, input and involvement from others.

4. REFERENCE DOCUMENTS

Local Government Act 1995 – section 2.7(2)(b).