



COMMUNITY CONSULTATION AND SURVEYS COLLECTION NOTICE

The Shire of Collie collects and manages personal information to seek community feedback, conduct surveys and engage with the community. This helps the Shire understand local priorities, improve services and support Council decision-making.

Who is collecting your information?

Shire of Collie
87 Throssell Street, Collie WA 6225
Phone: (08) 9734 9000
Email: colshire@collie.wa.gov.au

You can contact the Shire using these details if you would like to access or correct your personal information.

How are we authorised to collect and manage your information?

The Shire collects and manages personal information in accordance with:

- Privacy and Responsible Information Sharing Act 2024 (WA)
- Local Government Act 1995 (WA)
- State Records Act 2000 (WA)

What information do we collect?

We may collect:

- your name and contact details
- your suburb or locality
- survey responses, feedback and comments
- information about Shire services, facilities or programs you use
- any other information you choose to provide

Some surveys may be completed anonymously.

Where do we collect information from?

We may collect information:

- directly from you
- through surveys, feedback forms and community engagement activities
- from authorised representatives acting on your behalf
- from other sources where authorised by law

Why do we collect your information?

We collect personal information to:

- understand community views and priorities
- improve Shire services, facilities and programs
- support Council decision-making
- respond to feedback and enquiries
- meet legal and recordkeeping obligations

How may your information be used or disclosed?

Your information may be shared with:

- Shire employees and contractors involved in consultation activities
- service providers engaged to conduct surveys or community engagement on behalf of the Shire
- elected members to assist decision-making
- government agencies where authorised or required by law

Survey results may be published in reports or on the Shire's website. Where possible, results will be presented without identifying individuals.

Storage and retention of information

The Shire takes reasonable steps to protect personal information from unauthorised access, use or disclosure.

Information is stored in the Shire's authorised systems and retained in accordance with the State Records Act 2000 (WA) and other legal requirements. When no longer required, information will be securely destroyed or de-identified.

What happens if you do not provide the information?

If you do not provide the requested information, the Shire may be unable to:

- consider your feedback or respond to your enquiry
- contact you about consultation outcomes
- include your views in community engagement activities

Your personal information

If you believe the Shire has mishandled your personal information, you can lodge a privacy complaint using the contact details above or by contacting the Shire's Privacy Officer at privacy@collie.wa.gov.au. Please avoid including unnecessary personal or sensitive information in survey responses or feedback.