

FUNDING AND GRANTS COLLECTION NOTICE

The Shire of Collie collects and manages personal information to assess grant and funding applications, manage funding agreements, process payments and monitor funded projects.

Who is collecting your information?

Shire of Collie
87 Throssell Street, Collie WA 6225
Phone: (08) 9734 9000
Email: colshire@collie.wa.gov.au

You can contact the Shire using these details to request access to or correction of your personal information.

How are we authorised to collect and manage your information?

The Shire collects and manages personal information in accordance with:

- Privacy and Responsible Information Sharing Act 2024 (WA)
- Local Government Act 1995 (WA)
- State Records Act 2000 (WA)

What information do we collect?

We may collect:

- your name and contact details
- organisation details
- financial and banking information
- information about your project, activity or event
- supporting documents and reports

Where do we collect information from?

We may collect information:

- directly from you
- from funding applications, agreements and reports
- from authorised representatives
- from government agencies, funding partners or public sources where authorised by law

Why do we collect your information?

We collect personal information to:

- assess applications
- determine eligibility for funding
- process payments
- manage funding agreements
- monitor and report on funded projects

How may your information be used or disclosed?

Your information may be shared with:

- Shire employees and contractors administering the program
- assessment panels and funding partners
- auditors and professional advisers
- government agencies where authorised or required by law

Information about successful applicants, funded projects and funding amounts may be published where required or permitted by law.

Storage and retention of information

Information is stored in the Shire's authorised systems and managed in accordance with the State Records Act 2000 (WA) and other legal requirements. When eligible for disposal, records will be securely destroyed or de-identified.

What happens if you do not provide the information?

If you do not provide the requested information, the Shire may be unable to:

- assess your application
- determine your eligibility for funding
- process payments
- enter into or manage a funding agreement

Your personal information

If you believe the Shire has mishandled your personal information, you can lodge a privacy complaint using the contact details above or by contacting the Shire's Privacy Officer at privacy@collie.wa.gov.au