



EMERGENCY SERVICES COLLECTION NOTICE

The Shire of Collie collects, holds and manages personal information for the purpose of delivering, coordinating and supporting community safety, emergency management and associated services. This includes emergency preparedness, response and recovery activities, incident reporting, public safety initiatives, evacuation and welfare support, emergency communications, and responding to safety-related enquiries and requests.

Who is collecting your information?

Shire of Collie
87 Throssell Street, Collie WA 6225
Phone: (08) 9734 9000
Email: colshire@collie.wa.gov.au

To access or correct your personal information, please contact the Shire using the details above. Individuals may request access to and correction of their personal information in accordance with the Privacy and Responsible Information Sharing Act 2024 (WA) and other applicable legislation.

How are we authorised to collect your information?

The Shire collects, uses and discloses personal information in accordance with applicable legislation, including:

- Privacy and Responsible Information Sharing Act 2024 (WA)
- Emergency Management Act 2005 (WA)
- Local Government Act 1995 (WA)
- Bush Fires Act 1954 (WA)
- Fire and Emergency Services Act 1998 (WA)
- State Records Act 2000 (WA)
- Bush Fire Brigades Local Law 2017
- Bush Fire Brigades Amendment Local Law 2018
- Any other applicable local legislation relating to emergency management, community safety and local government administration

What information do we collect?

Depending on the nature of your interaction with the Shire, we may collect:

- your name and contact details
- residential, postal or property address information
- emergency contact details

- information relating to incidents, hazards, emergencies or safety concerns
- information relating to evacuation, welfare or recovery assistance
- photographs, video recordings, witness statements or reports provided to the Shire
- information contained in enquiries, complaints, applications or service requests
- any other information reasonably required to administer safety and emergency management activities

Why do we collect your information?

We collect personal information to:

- prepare for, respond to and recover from emergencies and disasters
- administer bushfire brigade membership, permits to burn and volunteer emergency management
- coordinate emergency management activities and community safety initiatives
- communicate emergency warnings, updates and safety information
- investigate and respond to reports of hazards, incidents or safety concerns
- administer emergency relief, welfare and recovery assistance
- maintain records relating to emergency management activities
- meet legal, regulatory and recordkeeping obligations

How may your information be used or disclosed?

Your personal information may be used for the purposes listed above and may be disclosed to:

- Bushfire Brigade Leadership and Fire Control Officers, Shire employees, volunteers, contractors and service providers involved in emergency management or community safety activities
- emergency services organisations, including the Department of Fire and Emergency Services (DFES), Department of Biodiversity, Conservation and Attractions (DBCA), WA Police Force, St John WA and other authorised response agencies
- welfare, recovery and support agencies assisting affected individuals or communities
- government agencies, regulators or law enforcement bodies where authorised or required by law
- other entities where necessary to prevent or lessen a serious threat to life, health, safety or property, as permitted by law

Consequences of not providing information

If you choose not to provide the requested information, the Shire may be unable to:

- process your application to join a bushfire brigade
- maintain accurate membership records

- issue permits to burn
- respond appropriately to an incident, hazard report or emergency request
- provide emergency warnings, updates or assistance
- coordinate welfare, evacuation or recovery support
- investigate safety concerns or incidents
- deliver certain safety or emergency management services

Your Personal Information

Individuals who believe their personal information has been mishandled by the Shire of Collie may lodge a privacy complaint using the contact details above or directly with the Shire Privacy Officer at privacy@collie.wa.gov.au

Please note that, during emergencies, personal information may need to be shared with authorised emergency response, welfare and recovery agencies where necessary to protect life, health, safety or property, or as otherwise authorised by law.